

# THE GAP CHRISTIAN FAMILY CENTRE

England & Wales · Charity number 1157025

## Details

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Other names	THE GAP CENTRE
Status	Registered
Legal form	Charitable company
Company number	<a href="#">09677273</a>
Registered	2014-05-13
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Christian Youth & Community Service Hargate Lane West Bromwich B71 1PH
Phone	01215254442
Email	<a href="mailto:info@thegaponline.org">info@thegaponline.org</a>
Website	<a href="http://www.thegaponline.org">www.thegaponline.org</a>

## Activities

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**Objects:** A. TO ADVANCE THE CHRISTIAN FAITH AND TO ADVANCE EDUCATION IN ACCORDANCE WITH CHRISTIAN PRINCIPALS BY SUCH MEANS AS THE TRUSTEES MAY CONSIDER. B. TO PROVIDE FACILITIES FOR RECREATION, SPORT OR OTHER LEISURE TIME OCCUPATION IN THE INTEREST OF SOCIAL WELFARE FOR THE PERSONS WHO HAVE SUCH NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, POVERTY OR SOCIAL AND ECONOMIC CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR SUCH A PERSON.

**Activities:** Out of school and holiday Play schemes for children 4-11yr old Junior Volunteer scheme (VIP's) 12-16yrs old Community Cafe Time2bcreative(Scrapstore/Reuse centre) Family support Community Development Timebank/Volunteering

## Classification

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- **How:** Provides Services
- **What:** General Charitable Purposes, Religious Activities, Arts/culture/heritage/science, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- Sandwell

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£161,619	£153,931	-	-
2024-03-31	£191,151	£141,372	-	-
2023-03-31	£80,781	£115,835	-	-
2022-03-31	£132,883	£95,724	-	-
2021-03-31	£114,962	£80,232	-	-

## Trustees

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Name	Role	Appointed
Andrew Hopkins	Chair	2019-10-21
Nicola Whateley		2020-02-15
Victoria Jayne Ketcher		2021-11-11

**THE GAP CHRISTIAN FAMILY CENTRE**

England & Wales - Charity number 1157025

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# Accounts

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**REGISTERED CHARITY NUMBER: 1157025**

**THE GAP CHRISTIAN FAMILY CENTRE**

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

Quest Chartered Management Accountants  
Trustees Report  
Branston Street  
Jewellery Quarter  
B18 6BA

## **THE GAP CHRISTIAN FAMILY CENTRE**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025**

#### **STATEMENT OF TRUSTEES RESPONSIBILITIES**

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

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#### **FOR THE YEAR ENDED 31 MARCH 2025**

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ascertain the financial position of the Charity and which enable them to ensure that the financial statements comply with (applicable law, regulations and trust deed).

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustee

N Whateley

## **THE GAP CHRISTIAN FAMILY CENTRE**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025**

The trustees who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31st March 2025

#### **Reference and Administrative Details**

Registered Charity Name:

THE GAP CHRISTIAN FAMILY CENTRE

Charity Registration Number: 1157025

Registered Office: Hargate Lane, West Bromwich, West Midlands, B71 1PH

#### **The Trustees**

The trustees who served the company during the year were as follows:

FOR THE YEAR ENDED 31 MARCH 2025

V Ketcher

N Whateley

A Hopkins

#### **Structure, Governance and Management**

Operating independently from government and from its funders, Christian Youth & Community Trustees have responsibility for policy, the establishment of priorities and full financial, employment, financial and legal responsibility for the Trust and its activities, services and assets.

## Trustees Report

During the period of this report the charity has been governed by a Board of 3 Trustees, bringing a diverse skill set, knowledge of the sector and knowledge of the charity. Throughout the year we have continued to develop the governance of the charity, ensuring there are robust procedures in place to safeguard the charity and its people.

The charity employs a CEO Andrew Bent and a team of 2 full time (35hrs) staff and 2 part time staff (21-10hrs). During the year we have continued to value the huge contribution of volunteers, maintaining the level of volunteers on roll and investing into the development of the volunteer journey and building relationships.

The Charity operates from its core values:

- a passion for the family
- a passion to be welcoming to all
- a passion to empower people
- a passion for quality

The Charity continue to progress towards an exciting building program to support our vision to build capacity and sustainability in delivering our play work and increasing community provision; plans have been submitted for approval by Sandwell's Local Authority. The initial decision met minor objections, but we continue to work with the Local Authority to mitigate these and to gain full approval.

We continue in the meantime to make improvements to our current build, transforming it into a therapeutic environment for everyone who accesses our services to benefit from. We have also secured planning permission to install an external ramp to the side of our centre, making accessibility to the centre more inclusive. We will have consent for internal works to erect a bathroom for those who have a disability, again ensuring our community hub is inclusive and accessible to all our community.

We will also be extending and refurbishing our kitchen and food storage area, to enhance our community offer and enable us to build on our brand-new project "Discover yourself through Cooking"

Time2Play (providing a stimulating environment for children young people and communities to explore, grow and develop through play)

Like many other wraparound services, our Time2play service continues to be negatively impacted by the rising cost of living, following the pandemic. We remain acutely aware of the need for children and families to have quality provision to access.

The Play Team continue to provide a quality service to local families, including our before and after school clubs and holiday play scheme provision. The team continue to partner with TPC therapy in Cheadle, who continue to provide professional development and mentoring for our play team, supporting our therapeutic approach to delivery and environment. This model is being extended across the whole organisation as we have seen an increase in support to those with low mental wellbeing.

The Time2play team are continuing to develop new and innovative ways of engaging local children and families with their offer including extending our offer to families that would not normally be able to access due to financial constraints.

The Time2Play team along with Time2Connect and Time2Buildup continue to offer 'above and beyond' services to our families and communities, including our family play evenings and support with costs of accessing our play schemes, thanks to funding from Awards for All. Wider initiatives include our Christmas 'A time to love' initiative, community remembrance service and distribution of food gifts to our families who need support.

Time2Connect (Connecting individuals, families, and Communities to create supportive networks)

Our Time2Connect Lead has been busy throughout the year making meaningful connections within the community enabling the charity to support and receive support from other charity and agencies within the locality.

Securing funds from National Lottery to deliver 2 projects, the first of the projects was to support the cost-of-living crisis, providing essential emergency food, warm packs and essential items to some of the most vulnerable within our local community. The second project being 4 years funding to support the charity' community offering of engaging, involving and empowering local people.

We continue to work closely with colleagues from our Local Authority and Public Health, Sandwell Council for Voluntary Organisations and Sandwell Church Links.

Time2Buildup (Empowering people through volunteering, student placement and work experience)

Securing funds from The National Lottery has meant we were able to recruit a dedicated member of staff to develop a robust volunteer program. Engaging new and existing volunteers from across the community, again this year developing our relationships with our local college and schools to provide work placements and experience to our young people.

Our Time2Buildup lead works closely with our other thematic leads to ensure we provide the very best journey for our volunteers and placements.

Our volunteers play a major part in our community offer delivery, supporting our Leads in activities such as

- Parent and toddlers,
- Craft groups,
- Community meals,
- Food parcel distribution,
- Community engagement and building,
- Administrative tasks,
- Fund raising and social events.

Again, this year we held our Volunteer Appreciation celebration which was a great success and helped us thank everyone for their hard work as well as celebrate their successes and achievements.

Our monthly 'Our Community' meetings continue, engaging staff and community members. Empowering our volunteers and community to have a voice in our community offer and the events they wish us to plan and deliver, in a way that benefits them and their community best.

We have continued to build and develop our connection with Westminster School (our Local SEND School and College). We have developed a new project with the support of the school staff "Discover yourself through Cooking" which is a 12-week project where students can develop practical skills of cooking and develop basic food safety knowledge. Our staff work with students in an informal and non-judgemental way to help the young person discover who they are, what barriers they might be facing and identify ways they might be able to manage their way around or through those barriers. Our hope is to extend this project to other schools and in the future possibly extend the offer to young people exiting the care system, offering them life skills that will empower them to become contributing citizens in the 'adult world'.

This is the third year of our community allotment, and we have continued a great connection with Black Country Housing Association, who have provided staff to volunteer with us in site preparations, planting and harvesting. We continue to work towards the allotment becoming an accessible environment for our local community to use to volunteer, and a safe environment for children and young people using our services to access to gain knowledge about nature, growing and the environment.

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

Name	Position	Signature	Date
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## **THE GAP CHRISTIAN FAMILY CENTRE**

### **INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2025**

I report on the accounts for the year ended 31 Mar 2025 set out on pages below.

#### **Respective responsibilities of trustees and examiner.**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to examine the accounts under section 43(3)(a) of the act and state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to our attention.

#### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect,
  - to keep proper accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Bonnaud ACMA  
Quest Chartered Management Accountants

Date:

THE GAP CHRISTIAN FAMILY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2025

			31/03/2025	31/03/2024
	Unrestricted	Restricted	Total	Total
Notes	Funds	Funds	Funds	Funds
	£	£	£	£
<b>INCOMING RESOURCES</b>				
<b>Income</b>				
Monthly Donations			0	0
Other Donations			0	0
OOSC Grant	1000		1000	8999
General Grant	98289		98289	121801
Other Income	7676		7676	9450
HMRC JRS Grant			0	0
Fundraising Events	1445		1445	2430
OOSC Fee	37013		37013	41130
General Donation	1569		1569	3560
Community Café	4179		4179	3681
Bank interest	19		19	
New W/C Fund	10429		10429	100
<b>Total incoming resources</b>	<b>161,619</b>	<b>0</b>	<b>161,619</b>	<b>191151</b>
<b>RESOURCES EXPENDED</b>				
<b>Administration</b>				
Wages, NI and Pension	95,343		95,343	67071
Building			0	0
Administration			0	0
Software	2,348		2,348	2761
Insurance	1,765		1,765	1667
Bad Debts			0	0
Legal and Professional	5,030		5,030	18871
Interest and Finance Charges			0	0
Utilities	9,885		9,885	9712
Training	3,665		3,665	0
Marketing	1,273		1,273	382
Stripe processing fee	79		79	513
Bank Charges and Interest			0	-52
Internet and Broadband	1,441		1,441	775
Photocopy cost	288		288	
Stationary	169		169	157
Bookkeeper cost	1,386		1,386	
Telephone	2,873		2,873	1885
Accounts package cost	604		604	
	<b>126,149</b>	<b>0</b>	<b>126,149</b>	<b>103742</b>
<b>Trustees Report Resources</b>				
Miscellaneous			0	0
Resource Bank			0	0
Resources	5,383		5,383	21,109
OOSC	1,308		1,308	1,080
OOSC Catering	292		292	636
Just giving	72		72	216
Volunteer Expenses	1,970		1,970	2,045
Government			0	0
	<b>9,025</b>	<b>0</b>	<b>9,025</b>	<b>25086</b>
<b>Travel and Subsistence</b>				
Fuel and Repairs			0	0
Community Café (Food Purchase)	1,003		1,003	1145
Trip Admission			0	85
travel	38		38	825
	<b>1,041</b>	<b>0</b>	<b>1,041</b>	<b>2055</b>
<b>Promotion</b>				
Interest			0	0
Fundraising Expenses			0	578
Activities			0	0
Motor	9		9	
Artists			0	0
Premises Expenses	6,245		6,245	4302
Depreciation	7,209		7,209	2330
General Expense	4,253		4,253	3279
	<b>17,716</b>	<b>0</b>	<b>17,716</b>	<b>10489</b>
<b>Total Expenditure</b>	<b>153,931</b>	<b>0</b>	<b>153,931</b>	<b>141,372</b>
Surplus (Deficit) for year	7,688	0	7,688	49,779
Transfers				
At 1 April 2024	75,571	29,493	105,064	55285.5
At 31 March 2025	83,259	29,493	112,752	105,065

**THE GAP CHRISTIAN FAMILY CENTRE**

**BALANCE SHEET**

**FOR THE YEAR ENDED 31 MARCH 2025**

	31/03/2025		31/03/2024	
	£	£	£	£
<b>FIXED ASSETS</b>				
Tangible assets	38,408	38,408	27509	27509
<b>CURRENT ASSETS</b>				
Debtors	1526		2453	
Petty Cash	125			
Other Debtors			1380	
Cash at bank and in hand	73893		73890	
	<u>75544</u>		<u>77723</u>	
<b>CREDITORS</b>				
Short Term loan				
Mortgage / Loan				
Trade Creditors	1048		1448	
PAYE	53			
Other taxes to pay HMRC	32			
Attachments	75			
Other Creditors			1009	
	<u>1208</u>		<u>2457</u>	
<b>NET CURRENT ASSETS</b>		74336		75266
<b>NET ASSETS</b>		<u>112744</u>		<u>105,065</u>
<b>FUNDS</b>				
Capital Account				
Assets Transferred from Charity 1095825				
Balance brought forward		55,286		55285.67
Surplus (deficit) of income over expenditure		7,688		0
Trustees Report				
<b>TOTAL FUNDS</b>		<u>62974</u>		<u>55286</u>
Restricted Funds		29492.88		29492.88
Unrestricted Funds		33480.62		25792.62

62974

55286

**THE GAP CHRISTIAN FAMILY CENTRE**

**BALANCE SHEET (CONTINUED....)  
FOR THE YEAR ENDED 31 MARCH 2025**

The charity is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the charity company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The financial statements were approved by the Board of Trustees on .....

FOR THE YEAR ENDED 31 MARCH 2025

.....  
Trustee N Whateley

# THE GAP CHRISTIAN FAMILY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

### 1. ACCOUNTING POLICIES

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land & Buildings	No Depreciation
IT Equipment	- 25% Reducing Balance
Fixtures	- 25% Reducing Balance

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**THE GAP CHRISTIAN FAMILY CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**

**2. Fixed assets**

	<b>Land &amp; Building</b>	<b>IT Equipment</b>	<b>Fixtures</b>	<b>Total</b>
<b>Cost</b>	£	£	£	£
At 31 March 2024	27,016	2,204	7,918	37,138
Transfer from Charity 1095825				0
Additions	-	1,444	14375	
Disposals	-		-	-
<b>At 31 March 2025</b>	<b><u>27,016</u></b>	<b><u>3,648</u></b>	<b><u>22,293</u></b>	<b><u>37,138</u></b>

**Depreciation**

As at 31 March 2024	1881	1469	3990	7,340
Charge for the year	1065	654	5490	7,209
Disposals	-	-	-	-
	<b><u>2,946</u></b>	<b><u>2,123</u></b>	<b><u>9,480</u></b>	<b><u>14,549</u></b>

**Net book value**

At 31 March 2024	<u>25,135</u>	<u>0</u>	<u>735</u>	<u>0</u>	<u>3,928</u>	<u>0</u>	<u>29,798</u>
At 31 March 2025	<u>24070</u>	<u>0</u>	<u>1,524.60</u>	<u>0</u>	<u>12813</u>	<u>0</u>	<u>38,408</u>

**3. Restricted Funds**

	<b>2025</b>	<b>2024</b>
Building Fund		
National Heritage		
DCMS Heart of England		
The World Ministry		
Children In Need		
Other		29,493
	<u>0</u>	<u>29,493</u>

## THE GAP CHRISTIAN FAMILY CENTRE

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

#### 4. VOLUNTARY INCOME

	31-Mar-25	31-Mar-24
	£	£
Donations	1569	3,560
Grants	136302	171,930
	<u>137,871</u>	<u>175,490</u>

#### 5. ACTIVITIES FOR GENERATING FUNDS

	31-Mar-25	31-Mar-24
	£	.
Fundraising events	<u>1,445</u>	<u>2,430</u>

#### 6. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging:

	31-Mar-25	31-Mar-24
	£	£
Depreciation	<u>7,209</u>	<u>2,330</u>

## THE GAP CHRISTIAN FAMILY CENTRE

### CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

#### 7. TRUSTEES' REMUNERATION AND BENEFITS

During the year no trustees received remuneration or benefits.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2025  
(2024: £Nil)

#### 8. STAFF COSTS

	31-Mar-25	31-Mar-24
	£	£
Wages, salaries, employers NIC and pensions	<u>95,343</u>	67071

**THE GAP CHRISTIAN FAMILY CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**

**9. CREDITORS: AMOUNTS DUE FALLING WITHIN ONE YEAR**

	31-Mar-25	31-Mar-24
	£	£
Trade creditors	1,448	1,448
Taxation and social security	1,009	1,009.00
	<u>2,457</u>	<u>2,457</u>

**10. CREDITORS: AMOUNTS DUE FALLING AFTER ONE YEAR**

Ms. Bent Relating to Building Loan	<u>                    </u>
	<u>                    </u>

**11. MOVEMENT IN FUNDS**

	At 31-Mar-24 £	Net movement in fund £	At 31-Mar-25 £
<b>Unrestricted funds</b>			
General fund	25,793	7,688	33,481
<b>Restricted funds</b>	29,493	-	29,493
<b>Transfer from old charity</b>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>TOTAL</b>	<u>55,286</u>	<u>7,688</u>	<u>62,974</u>

**THE GAP CHRISTIAN FAMILY CENTRE**

England & Wales - Charity number 1157025

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# Accounts

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**REGISTERED CHARITY NUMBER: 1157025**

**THE GAP CHRISTIAN FAMILY CENTRE**

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2024**

Quest Chartered Management Accountants  
Trustees Report  
Branston Street  
Jewellery Quarter  
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# THE GAP CHRISTIAN FAMILY CENTRE

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Trustee

N Whateley

## **THE GAP CHRISTIAN FAMILY CENTRE**

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#### **Reference and Administrative Details**

Registered Charity Name:

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Charity Registration Number: 1157025

Registered Office: Hargate Lane, West Bromwich, West Midlands, B71 1PH

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FOR THE YEAR ENDED 31 MARCH 2024

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N Whateley

A Hopkins

#### **Structure, Governance and Management**

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## Trustees Report

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- a passion for the family
- a passion to be welcoming to all
- a passion to empower people
- a passion for quality

The Charity continue to progress towards an exciting building program to support our vision to build capacity and sustainability in delivering our play work and increasing community provision; plans have been submitted for approval by Sandwell's Local Authority. The initial decision met minor objections, but we continue to work with the Local Authority to mitigate these and to gain full approval.

We continue in the meantime to make improvements to our current build, transforming it into a therapeutic environment for everyone who accesses our services to benefit from. We have also secured planning permission to install an external ramp to the side of our centre, making accessibility to the centre more inclusive. We will have consent for internal works to erect a bathroom for those who have a disability, again ensuring our community hub is inclusive and accessible to all our community.

We will also be extending and refurbishing our kitchen and food storage area, to enhance our community offer and enable us to build on our brand-new project "Discover yourself through Cooking"

Time2Play (providing a stimulating environment for children young people and communities to explore, grow and develop through play)

Like many other wraparound services, our Time2play service continues to be negatively impacted by the rising cost of living, following the pandemic. We remain acutely aware of the need for children and families to have quality provision to access.

The Play Team continue to provide a quality service to local families, including our before and after school clubs and holiday play scheme provision. The team continue to partner with TPC therapy in Cheadle, who continue to provide professional development and mentoring for our play team, supporting our therapeutic approach to delivery and environment. This model is being extended across the whole organisation as we have seen an increase in support to those with low mental wellbeing.

The Time2play team are continuing to develop new and innovative ways of engaging local children and families with their offer including extending our offer to families that would not normally be able to access due to financial constraints.

The Time2Play team along with Time2Connect and Time2Buildup continue to offer 'above and beyond' services to our families and communities, including our family play evenings and support with costs of accessing our play schemes, thanks to funding from Awards for All. Wider initiatives include our Christmas 'A time to love' initiative, community remembrance service and distribution of food gifts to our families who need support.

Time2Connect (Connecting individuals, families, and Communities to create supportive networks)

Our Time2Connect Lead has been busy throughout the year making meaningful connections within the community enabling the charity to support and receive support from other charity and agencies within the locality.

Securing funds from National Lottery to deliver 2 projects, the first of the projects was to support the cost-of-living crisis, providing essential emergency food, warm packs and essential items to some of the most vulnerable within our local community. The second project being 4 years funding to support the charity' community offering of engaging, involving and empowering local people.

We continue to work closely with colleagues from our Local Authority and Public Health, Sandwell Council for Voluntary Organisations and Sandwell Church Links.

Time2Buildup (Empowering people through volunteering, student placement and work experience)

Securing funds from The National Lottery has meant we were able to recruit a dedicated member of staff to develop a robust volunteer program. Engaging new and existing volunteers from across the community, again this year developing our relationships with our local college and schools to provide work placements and experience to our young people.

Our Time2Buildup lead works closely with our other thematic leads to ensure we provide the very best journey for our volunteers and placements.

Our volunteers play a major part in our community offer delivery, supporting our Leads in activities such as

- Parent and toddlers,
- Craft groups,
- Community meals,
- Food parcel distribution,
- Community engagement and building,
- Administrative tasks,
- Fund raising and social events.

Again, this year we held our Volunteer Appreciation celebration which was a great success and helped us thank everyone for their hard work as well as celebrate their successes and achievements.

Our monthly 'Our Community' meetings continue, engaging staff and community members. Empowering our volunteers and community to have a voice in our community offer and the events they wish us to plan and deliver, in a way that benefits them and their community best.

We have continued to build and develop our connection with Westminster School (our Local SEND School and College). We have developed a new project with the support of the school staff "Discover yourself through Cooking" which is a 12-week project where students can develop practical skills of cooking and develop basic food safety knowledge. Our staff work with students in an informal and non-judgemental way to help the young person discover who they are, what barriers they might be facing and identify ways they might be able to manage their way around or through those barriers. Our hope is to extend this project to other schools and in the future possibly extend the offer to young people exiting the care system, offering them life skills that will empower them to become contributing citizens in the 'adult world'.

This is the third year of our community allotment, and we have continued a great connection with Black Country Housing Association, who have provided staff to volunteer with us in site preparations, planting and harvesting. We continue to work towards the allotment becoming an accessible environment for our local community to use to volunteer, and a safe environment for children and young people using our services to access to gain knowledge about nature, growing and the environment.

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

Name	Position	Signature	Date
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## **THE GAP CHRISTIAN FAMILY CENTRE**

### **INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2024**

I report on the accounts for the year ended 31 Mar 2024 set out on pages below.

#### **Respective responsibilities of trustees and examiner.**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to examine the accounts under section 43(3)(a) of the act and state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to our attention.

#### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect,
  - to keep proper accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principals of the Statement of Recommended Practice: Accounting and

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Bonnaud ACMA  
Quest Chartered Management Accountants

Date: 1st September 2024

THE GAP CHRISTIAN FAMILY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2024

	Unrestricted Funds	Restricted Funds	31/03/2024 Total Funds	31/03/2023 Total Funds
Notes	£	£	£	£
<b>INCOMING RESOURCES</b>				
<b>Income</b>				
Monthly Donations			0	
Other Donations			0	7744.74
OOSC Grant	8999		8999	0
General Grant	121801		121801	15000
Other Income	9450		9450	8044.6
HMRC JRS Grant			0	0
Fundraiding Events	2430		2430	3894.19
OOSC Fee	41130		41130	46097.84
General Donation	3560		3560	
Community Café	3681		3681	
New W/C Fund	100		100	
<b>Total incoming resources</b>	<b>191,151</b>	<b>0</b>	<b>191,151</b>	<b>80781.37</b>
<b>RESOURCES EXPENDED</b>				
<b>Administration</b>				
Wages, NI and Pension	67,071		67,071	73849.79
Building			0	5499.06
Administration			0	2337.23
Software	2,761		2,761	2375
Insurance	1,667		1,667	1605
Bad Debts			0	0
Legal and Professional	18,871		18,871	6037.24
Interest and Finance Charges			0	24
Utilities	9,712		9,712	3154.26
Training			0	828
Marketing	382		382	
Stripe processing fee	513		513	
Bank Charges and Interest	(52)		(52)	
Internet and Broadband	775		775	
Stationary	157		157	
Telephone	1,885		1,885	
	<b>103,742</b>	<b>0</b>	<b>103,742</b>	<b>95709.58</b>
<b>Trustees Report Resources</b>				
Miscellaneous			0	2862.47
Resource Bank			0	
Resources	21,109		21,109	
OOSC	1,080		1,080	
OOSC Catering	636		636	2119.3
Just giving	216		216	
Volunteer Expenses	2,045		2,045	419.86
Government			0	216
			0	0
	<b>25,086</b>	<b>0</b>	<b>25,086</b>	<b>5617.63</b>
<b>Travel and Subsistence</b>				
Fuel and Repairs			0	
Community Café (Food Purchase)	1,145		1,145	
Trip Admission	85		85	
travel	825		825	4049.93
	<b>2,055</b>	<b>0</b>	<b>2,055</b>	<b>4049.93</b>
<b>Promotion</b>				
Promotion			0	927
Interest			0	0
Fundraising Expenses	578		578	2757.92
Activities			0	577.56
Artists			0	0
Premises Expenses	4,302		4,302	
Depreciation	2,330		2,330	0
General Expense	3,279		3,279	6195.25
	<b>10,489</b>	<b>0</b>	<b>10,489</b>	<b>10457.73</b>
<b>Total Expenditure</b>	<b>141,372</b>	<b>0</b>	<b>141,372</b>	<b>115,835</b>
Surplus (Deficit) for year	49,779	0	49,779	(35,054)
Transfers				
At 1 April 2023	25,792	29,493	55,285	90339
At 31 March 2024	75,571	29,493	105,064	55,286

**THE GAP CHRISTIAN FAMILY CENTRE**

**BALANCE SHEET**

**FOR THE YEAR ENDED 31 MARCH 2024**

	31/03/2024		31/03/2023	
	£	£	£	£
<b>FIXED ASSETS</b>				
Tangible assets	29,798	29,798	27509	27509
<b>CURRENT ASSETS</b>				
Debtors	2453		343.8	
Other Debtors	1380		1205.45	
Cash at bank and in hand	73890		28695	
	<u>77723</u>		<u>30244.25</u>	
<b>CREDITORS</b>				
Short Term loan				
Mortgage / Loan			0	
Trade Creditors	1448		2468	
Other Creditors	1009			
	<u>2457</u>		<u>2468</u>	
<b>NET CURRENT ASSETS</b>		75266		27776.25
<b>NET ASSETS</b>		<u>105065</u>		<u>55285.25</u>
<b>FUNDS</b>				
Capital Account				
Assets Transferred from Charity 1095825				
Balance brought forward		55,286		90338.67
Surplus (deficit) of income over expenditure		49,779		-35053
Trustees Report				
<b>TOTAL FUNDS</b>		<u>105065</u>		<u>55285.67</u>
Restricted Funds		29492.88		29492.88
Unrestricted Funds		75571.62		25792.62
		105065		55285.5

**THE GAP CHRISTIAN FAMILY CENTRE**

**BALANCE SHEET (CONTINUED....)  
FOR THE YEAR ENDED 31 MARCH 2024**

The charity is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the charity company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The financial statements were approved by the Board of Trustees on .....

FOR THE YEAR ENDED 31 MARCH 2024

.....  
Trustee N Whateley

# THE GAP CHRISTIAN FAMILY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land & Buildings	No Depreciation
IT Equipment	- 25% Reducing Balance
Fixtures	- 25% Reducing Balance

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**THE GAP CHRISTIAN FAMILY CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**2. Fixed assets**

	<b>Land &amp; Building</b>	<b>IT Equipment</b>	<b>Fixtures</b>	<b>Total</b>
<b>Cost</b>	£	£	£	£
At 31 March 2023	27,016	2,204	3,299	32,519
Transfer from Charity 1095825				0
Additions	-		4619	4,619
Disposals	-		-	-
<b>At 31 March 2024</b>	<b>27,016</b>	<b>2,204</b>	<b>7,918</b>	<b>37,138</b>
<b>Deprecation</b>				
As at 31 March 2022	1881	1101.87	2027	5,010
Charge for the year		367.13	1963	2,330
Disposals	-	-	-	-
	<u>1,881</u>	<u>1,469</u>	<u>3,990</u>	<u>7,340</u>
<b>Net book value</b>				
At 31 March 2023	25,135 0	1,102 0	1,272 0	27,509
At 31 March 2024	<u>25135 0</u>	<u>734.60 0</u>	<u>3928 0</u>	<u>29,798</u>

**3. Restricted Funds**

	<b>2024</b>	<b>2023</b>
Building Fund		
National Heritage		
DCMS Heart of England		
The World Ministry		
Children In Need		
Other	29,493	29,493
	<u>29493</u>	<u>29,493</u>

## THE GAP CHRISTIAN FAMILY CENTRE

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

#### 4. VOLUNTARY INCOME

	31-Mar-24	31-Mar-23
	£	£
Donations	3560	7,745
Grants	171930	61,098
	<u>175,490</u>	<u>68,843</u>

#### 5. ACTIVITIES FOR GENERATING FUNDS

	31-Mar-24	31-Mar-23
	£	.
Fundraising events	<u>2,430</u>	<u>3,894</u>

#### 6. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging:

	31-Mar-24	31-Mar-23
	£	£
Depreciation	<u>2,330</u>	<u>-</u>

**THE GAP CHRISTIAN FAMILY CENTRE**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**7. TRUSTEES' REMUNERATION AND BENEFITS**

During the year no trustees received remuneration or benefits.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2024  
(2023: £Nil)

**8. STAFF COSTS**

	31-Mar-24	31-Mar-23
	£	£
Wages, salaries, employers NIC and pensions	<u>67,071</u>	<u>73,850</u>

**THE GAP CHRISTIAN FAMILY CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**9. CREDITORS: AMOUNTS DUE FALLING WITHIN ONE YEAR**

	31-Mar-24	31-Mar-23
	£	£
Trade creditors	2,468	1,264
Taxation and social security	-	2,384.99
	<u>2,468</u>	<u>3,649</u>

**10. CREDITORS: AMOUNTS DUE FALLING AFTER ONE YEAR**

Ms. Bent Relating to Building Loan

**11. MOVEMENT IN FUNDS**

	At 31-Mar-23 £	Net movement in fund £	At 31-Mar-24 £
<b>Unrestricted funds</b>			
General fund	25,793	49,779	75,572
<b>Restricted funds</b>	29,493	-	29,493
<b>Transfer from old charity</b>			
<b>TOTAL</b>	<u>55,286</u>	<u>49,779</u>	<u>105,065</u>



**THE GAP CHRISTIAN FAMILY CENTRE**

England & Wales - Charity number 1157025

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# Accounts

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**REGISTERED CHARITY NUMBER: 1157025**

**THE GAP CHRISTIAN FAMILY CENTRE**

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

Quest Chartered Management Accountants  
Trustees Report  
Branston Street  
Jewellery Quarter  
B18 6BA

## **THE GAP CHRISTIAN FAMILY CENTRE**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023**

#### **STATEMENT OF TRUSTEES RESPONSIBILITIES**

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

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- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in
- the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to
- presume that the Charity will continue in operation.

#### **FOR THE YEAR ENDED 31 MARCH 2023**

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ascertain the financial position of the Charity and which enable them to ensure that the financial statements comply with (applicable law, regulations and trust deed).

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustee

N Whateley

## **THE GAP CHRISTIAN FAMILY CENTRE**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023**

The trustees who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31st March 2023

#### **Reference and Administrative Details**

Registered Charity Name:

THE GAP CHRISTIAN FAMILY CENTRE

Charity Registration Number: 1157025

Registered Office: Hargate Lane, West Bromwich, West Midlands, B71 1PH

#### **The Trustees**

The trustees who served the company during the year were as follows:

FOR THE YEAR ENDED 31 MARCH 2023

V Ketcher  
N Whateley  
A Hopkins

#### **Structure, Governance and Management**

Operating independently from government and from its funders, Christian Youth & Community Trustees have responsibility for policy, the establishment of priorities and full financial, employment, financial and legal responsibility for the Trust and its activities, services and assets.

## Trustees Report

During the period of this report the charity has continued to recruit and strengthen its Board of Trustees, bringing a diverse skill set, knowledge of the sector and knowledge of the charity. Throughout the year we have continued to develop the governance of the charity, ensuring there are robust procedures in place to safeguard the charity and its people.

There have been no reportable incidents during this reporting period and the Board continues to ensure robust procedures are in place to safeguard the charity and its people.

The charity employs a CEO Andy Bent and a team of 3 part time staff. During the year we have continued to value the huge contribution of volunteers, maintaining the level of volunteers on roll and investing into the development of the volunteer journey and building relationships.

The Charity operates from its core values:

- a passion for the family
- a passion to be welcoming to all
- a passion to empower people
- a passion for quality

The Board of Trustees have reviewed their Safeguarding policies and procedures to ensure staff, volunteers, our families and children are protected, and their wellbeing remains paramount to the organisation.

Plans continue to progress towards an exciting building program to support our vision to build capacity and sustainability in delivering our play work and increasing community provision; plans have been submitted for approval by Sandwell's Local Authority. The initial decision met minor objections, but we continue to work with the Local Authority to mitigate these and to gain full approval.

We continue in the meantime to make improvements to our current build, transforming it into a therapeutic environment for everyone who accesses our services to benefit from. We have also secured planning permission to install a external ramp to the side of our centre, making accessibility to the centre more inclusive. We will have consent for internal works to erect a bathroom for those who have a disability, again ensuring our community hub is inclusive and accessible to all our community.

We will also be extending and refurbishing our kitchen and food storage area, to enhance our community offer and enable us to build on our brand-new project "Discover yourself through Cooking"

### **Time2Play (providing a stimulating environment for children young people and communities to explore, grow and develop through play)**

Like many other wrap around services, our Time2play service continues to be negatively impacted by the rising cost of living, following the pandemic. We remain acutely aware of the need for children and families to have quality provision to access.

The Play Team continue to provide a quality service to local families, including our before and after school clubs and holiday play scheme provision. The team continue to partner with TPC therapy in Cheadle, who continue to provide professional development and mentoring for our play team, supporting our therapeutic approach to delivery and environment. This model is being extended across the whole organisation as we have seen an increase in support to those with low mental wellbeing.

The Time2play team are continuing to develop new and innovative ways of engaging local children and families with their offer including extending our offer to families that would not normally be able to access due to financial constraints.

The Time2Play team along with Time2Connect and Time2Buildup continue to offer 'above and beyond' services to our families and communities, including our family play evenings and support with costs of accessing our play schemes, thanks to funding from Awards for All. Wider initiatives include our Christmas 'A time to love' initiative, community remembrance service and distribution of food gifts to our families who need support.

### **Time2Connect (Connecting individuals, families, and Communities to create supportive networks)**

Our Time2Connect Lead has been busy throughout the year making meaningful connections within the community enabling the charity to support and receive support from other charity and agencies within the locality.

Following our development fund secured via Big Lottery, we made the decision to continue to invest in making local connections within the community. This was a difficult decision as funds were not secured, but we felt that it was important to provide continuity with the community, who we had started to build trust and relationship with. Our Time2Connect Lead has continued to develop this thematic area extending our partnership with Fareshare, and we now benefit from receiving food from Neighbourly. These partnerships have meant that we our children accessing Time2Play can continue to enjoy freshly cooked meals on site and being exposed to foods they would not have had access to previous, and we have been able to increase the quantity and quality of food parcels we distribute within the local community

## **Time2Buildup (Empowering people through volunteering, student placement and work experience)**

When our development fund (Big Lottery) came to its end, unfortunately we had to say goodbye to our dedicated lead for Time2Build, but we have continued to share the commitment to our volunteers across our small team as we value the work they do.

During this year, we have maintained our number of volunteers, and have invested time into building relationships and developing our volunteers' journey. At the end of the academic year, we have again enjoyed hosting work experience placements from several of our secondary schools and provided placements to students from Sandwell College.

Throughout the year, we have built on our learning from ABCD workshops which we attended as part of our partnership with Sandwell Church Links and we have a renewed focus on community engagement and community building, with lots of foundational work happening towards the end of the year this report covers.

Our Time2Buildup lead works closely with our other thematic leads to ensure we provide the very best journey for our volunteers and placements.

Our volunteers play a major part in our community offer delivery, supporting our Leads in activities such as

- Parent and toddlers,
- Craft groups,
- Community meals,
- Food parcel distribution,
- Community engagement and building,
- Administrative tasks,
- Fund raising and social events.

Again, this year we held our Volunteer Appreciation celebration which was a great success and helped us thank everyone for their hard work as well as celebrate their successes and achievements.

Our monthly volunteer meetings have expanded over the year to incorporate staff and community members, being rebranded as "Our Community" meetings empowering our volunteers and community to have a voice in our community offer and the events they wish us to plan and deliver, in a way that benefits them and their community best.

We have continued to build and develop our connection with Westminster School (our Local SEND School and College). We have developed a new project with the support of the school staff "Discover yourself through Cooking" which is a 12-week project where students can develop practical skills of cooking and develop basic food safety knowledge. Our staff work with students in an informal and non-judgemental way to help the young person discover who they are, what barriers they might be facing and identify ways they might be able to manage their way around or through those barriers. Our hope is to extend this project to other schools and in the future possibly extend the offer to young people exiting the care system, offering them life skills that will empower them to become contributing citizens in the 'adult world'.

This is the second year of our community allotment, and we have developed a great connection with Black Country Housing Association, who have provided staff to volunteer with us in site preparations, planting and harvesting. It is hoped that in year three the allotment will be an accessible environment for our local community to use to volunteer, and also a safe environment for children and young people using our services to access to gain knowledge about nature, growing and the environment

Although there have been signs of new life and exciting prospects for the charity over the 12-month period covered by this report, it has also been framed with uncertainty and vulnerability for staff and the whole GAP family.

The uncertainty arose from a lack of secured funding and a gap in our knowledge about the latest funding processes which left a financial gap to fill, at a crucial time for our beneficiaries who were facing rising costs of living, as well as the social, mental, and emotional impacts of the pandemic. The charity took the decision to continue to meet the rising needs of the local community, eating into its small amount of reserves, whilst trying to secure funding to continue our work in the future. We have also looked at ways to diversify our income streams to safeguard the organisation from such risks in the future, and have been actively recruiting Board members with key knowledge around fund raising, PR and Marketing to strengthen our strategic position.

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

Name	Position	Signature	Date
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## **THE GAP CHRISTIAN FAMILY CENTRE**

### **INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2023**

I report on the accounts for the year ended 31 Mar 2023 set out on pages below.

#### **Respective responsibilities of trustees and examiner.**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to examine the accounts under section 43(3)(a) of the act and state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to our attention.

#### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect,
  - to keep proper accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principals of the Statement of Recommended Practice: Accounting and

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Bonnaud ACMA  
Quest Chartered Management Accountants  
Trustees Report

Date: 12 August 2023

THE GAP CHRISTIAN FAMILY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted Funds £	Restricted Funds £	31/03/2023 Total Funds £	31/03/2022 Total Funds £
<b>INCOMING RESOURCES</b>					
<b>Income</b>					
Monthly Donations					
Other Donations		7744.74		7744.74	5712.02
OOSC Grant				0	8165.2
General Grant		10000	5000	15000	55726.5
Other Income		8044.6		8044.6	1614.99
HMRC JRS Grant				0	1607.88
Fundraising Events		3894.19		3894.19	1968.8
OOSC		46097.84		46097.84	58087.67
<b>Total incoming resources</b>		<b><u>75,781</u></b>	<b><u>5,000</u></b>	<b><u>80,781</u></b>	132883.06
<b>RESOURCES EXPENDED</b>					
<b>Adminstration</b>					
Wages, NI and Pension		49,719	24,131	73,850	71498.15
Building		5,499		5,499	4274.24
Administration		2,337		2,337	3039.69
Software		2,375		2,375	2677.17
Insurance		1,605		1,605	1551.09
Bad Debts				0	0
Legal and Professional		6,037		6,037	3585.45
Interest and Finance Charges		24		24	620.65
Utilities		(179)	3,333	3,154	3266.43
Training		438	390	828	5211.33
		<u>67,855</u>	<u>27,854</u>	<u>95,710</u>	95724.2
<b>Trustees Report Resources</b>					
Miscellaneous					80.18
Resource Bank		53	2,810	2,862	12996.81
OOSC		2,119		2,119	2446.06
Volunteer Expenses		(0)	420	420	775.73
Government		216		216	
				0	
		<u>2,388</u>	<u>3,230</u>	<u>5,618</u>	16298.78
<b>Transport</b>					
Fuel and Repairs travel				0	175.01
		3,900	150	4,050	
		<u>3,900</u>	<u>150</u>	<u>4,050</u>	175.01
Promotion		927		927	1518.54
Interest				0	0
Fundraising Expenses		2,758		2,758	36
Activities		578		578	669.68
Artists				0	0
Depreciation				0	960
General Expense		6,195		6,195	
		<u>10,458</u>	<u>0</u>	<u>10,458</u>	3184.22
<b>Total Expenditure</b>		<b><u>84,601</u></b>	<b><u>31,234</u></b>	<b><u>115,835</u></b>	115382.21
Surplus (Deficit) for year		(8,819)	(26,234)	(35,054)	17500.85
Transfers					
At 1 April 2022					
At 31 March 2023		<u>(8,819)</u>	<u>(26,234)</u>	<u>(35,054)</u>	17500.85

**THE GAP CHRISTIAN FAMILY CENTRE**

**BALANCE SHEET**

**FOR THE YEAR ENDED 31 MARCH 2023**

		31/03/2023		31/03/2022	
	£	£	£	£	
<b>FIXED ASSETS</b>					
Tangible assets	27509	27509	27055	27055	
<b>CURRENT ASSETS</b>					
Debtors	343.8		344.55		
Other Debtors	1205.45				
Cash at bank and in hand	28695		76330.58		
	<u>30244.25</u>		<u>76675.13</u>		
<b>CREDITORS</b>					
Short Term loan					
Mortgage / Loan	0		9743.63		
Trade Creditors	2468		1263.93		
Other Creditors			2384.99		
	<u>2468</u>		<u>13392.55</u>		
<b>NET CURRENT ASSETS</b>		27776.25		63282.58	
<b>NET ASSETS</b>		<u>55286</u>		<u>90337.58</u>	
<b>FUNDS</b>					
Capital Account					
Assets Transferred from Charity 1095825					
Balance brought forward		90338.67		72837.82	
Surplus (deficit) of income over expenditure		-35053		17500.85	
Trustees Report					
<b>TOTAL FUNDS</b>		<u>55286</u>		<u>90338.67</u>	
Restricted Funds		29492.88		55727	
Unrestricted Funds		25792.62		34612	
		55286		90339	

**THE GAP CHRISTIAN FAMILY CENTRE**

**BALANCE SHEET (CONTINUED....)  
FOR THE YEAR ENDED 31 MARCH 2023**

The charity is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the charity company to obtain an audit of its financial statements for the year ended 31 January 2021 in accordance with Section 476 of the Companies Act 2006.

The financial statements were approved by the Board of Trustees on .....

FOR THE YEAR ENDED 31 MARCH 2023

.....  
Trustee N Whateley

Trustees Report

# THE GAP CHRISTIAN FAMILY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land & Buildings	No Depreciation
IT Equipment	- 25% Reducing Balance
Fixtures	- 25% Reducing Balance

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Trusts Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**THE GAP CHRISTIAN FAMILY CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**2. Fixed assets**

	<b>Land &amp; Building</b>	<b>IT Equipment</b>	<b>Fixtures</b>	<b>Total</b>
<b>Cost</b>	£	£	£	£
At 31 March 2022	27,016	2,204	3,299	32,519
Transfer from Charity 1095825				0
Additions	-			0
Disposals	-		-	-
<b>At 31 March 2023</b>	<b><u>27,016</u></b>	<b><u>2,204</u></b>	<b><u>3,299</u></b>	<b><u>32,519</u></b>
<b>Depreciation</b>				
As at 31 March 2022		-		0
Charge for the year	1881	1101.87	2027	5,010
Disposals	-	-	-	-
	<b><u>1,881</u></b>	<b><u>1,102</u></b>	<b><u>2,027</u></b>	<b><u>5,010</u></b>
<b>Net book value</b>				
At 31 March 2023	<b><u>27,016</u></b>	<b><u>2,204</u></b>	<b><u>3,299</u></b>	<b><u>32,519</u></b>
At 31 March 2023	<b><u>25,135</u></b>	<b><u>1,102</u></b>	<b><u>1,272</u></b>	<b><u>27,509</u></b>

**3. Restricted Funds**

	<b>2023</b>	<b>2022</b>
Building Fund		
National Heritage		
DCMS Heart of England		
Co-Operative		
The World Ministry		
Children In Need		
Trustees Report	110,735	55,727
	<b><u>110735</u></b>	<b><u>55727</u></b>

## THE GAP CHRISTIAN FAMILY CENTRE

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

#### 4. VOLUNTARY INCOME

	31-Mar-23	31-Mar-22
	£	£
Donations	7744.74	5,712
Grants	61097.84	19,773
	<u>68,843</u>	<u>25,485</u>

#### 5. ACTIVITIES FOR GENERATING FUNDS

	31-Mar-23	31-Mar-22
	£	.
Fundraising events	<u>3,894</u>	<u>1,969</u>

#### 6. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging:

	31-Mar-23	31-Mar-22
	£	£
Depreciation	<u>-</u>	<u>960</u>

## THE GAP CHRISTIAN FAMILY CENTRE

### CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

#### 7. TRUSTEES' REMUNERATION AND BENEFITS

During the year no trustees received remuneration or benefits.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2021  
(2020: £Nil)

#### 8. STAFF COSTS

	31-Mar-23	31-Mar-22
	£	£
Wages, salaries, employers NIC and pensions	<u>73,850</u>	<u>71,498</u>

**THE GAP CHRISTIAN FAMILY CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**9. CREDITORS: AMOUNTS DUE FALLING WITHIN ONE YEAR**

	31-Mar-23 £	31-Mar-22 £
Trade creditors	1,264	374
Taxation and social security	2,385	521.00
	<u>3,649</u>	<u>895</u>

**10. CREDITORS: AMOUNTS DUE FALLING AFTER ONE YEAR**

Ms. Bent Relating to Building Loan	<u>                    </u>
------------------------------------	-----------------------------

**11. MOVEMENT IN FUNDS**

	At 31-Mar-22 £	Net movement in fund £	At 31-Mar-23 £
<b>Unrestricted funds</b>			
General fund	34,612	(8,819)	25,793
<b>Restricted funds</b>	55,727	(26,234.12)	29,493
<b>Transfer from old charity</b>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>TOTAL</b>	<u>90,339</u>	<u>(35,054)</u>	<u>55,286</u>

Net movement in funds, included in the above are as follows:

Trustees Report

	Incoming resources £	Resources expended £	Transfer from old charity £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	75,781	84,601		(8,819)
<b>Restricted funds</b>	5,000	31,234		(26,234)
<b>Transfer from old charity</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL</b>	<u>80,781</u>	<u>115,835</u>	<u>0</u>	<u>(35,054)</u>

**THE GAP CHRISTIAN FAMILY CENTRE  
DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2023**

	31-Mar-23	31-Mar-22
	£	£
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	7744.74	5,712
Grants	61097.84	19,773
	<hr/>	<hr/>
	68,843	36,742
<b>Activities for generating funds</b>		
Fundraising events	3894.19	3,894
<b>Investment income</b>		
Deposit account interest	0	0
<b>Incoming resources from charitable activities</b>		
Receipts from activities	0	0
Room lettings	0	0
	<hr/>	<hr/>
	0	0
<b>Total incoming resources</b>	<b>72,737</b>	<b>40,636</b>
<b>RESOURCES EXPENDED</b>		
<b>Charitable activities</b>		
<b>Purchases</b>	<b>2,446</b>	<b>1,326</b>
Wages	71,498	55,854
Employers NI	438	132
Maintenance	2,479	80,978
Telephone	175	0
Postage and stationery	0	0
Insurance	0	-
Accountancy	0	0
Advertising & PR	0	1,703
Food	0	0
Utilities	(179)	3,266
Rent	5,499	4,274
Project Costs	0	72,885
Volunteer Expenses	(0)	-
Youth Work	80	3,567.72
CIO Expenses	-	0
Other	6,195	-
	<hr/>	<hr/>
	88,631	223,987
	<hr/>	<hr/>

Net income/(expenditure)

(15,894)      (183,351)

**THE GAP CHRISTIAN FAMILY CENTRE**

England & Wales - Charity number 1157025

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# Accounts

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**REGISTERED CHARITY NUMBER: 1157025**

**THE GAP CHRISTIAN FAMILY CENTRE**

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2022**

Quest Chartered Management Accountants  
Trustees Report  
Branston Street  
Jewellery Quarter  
B18 6BA

## **THE GAP CHRISTIAN FAMILY CENTRE**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022**

#### **STATEMENT OF TRUSTEES RESPONSIBILITIES**

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in
- the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to
- presume that the Charity will continue in operation.

#### **FOR THE YEAR ENDED 31 MARCH 2022**

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ascertain the financial position of the Charity and which enable them to ensure that the financial statements comply with (applicable law, regulations and trust deed).

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustee

N Whateley

## **THE GAP CHRISTIAN FAMILY CENTRE**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022**

The trustees who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31st March 2021.

#### **Reference and Administrative Details**

Registered Charity Name:

THE GAP CHRISTIAN FAMILY CENTRE

Charity Registration Number: 1157025

Registered Office: Hargate Lane, West Bromwich, West Midlands, B71 1PH

#### **The Trustees**

The trustees who served the company during the year were as follows:

FOR THE YEAR ENDED 31 MARCH 2022

D Mcintosh

R Deer

N Whateley

A Hopkins

#### **Structure, Governance and Management**

Operating independently from government and from its funders, Christian Youth & Community Trustees have responsibility for policy, the establishment of priorities and full financial, employment, financial and legal responsibility for the Trust and its activities, services and assets.

## Trustees Report

During the period of this report the charity has continued to recruit and strengthen its Board of Trustees, bringing a diverse skill set, knowledge of the sector and knowledge of the charity. The Board of Trustees throughout this year have continued to develop the governance of the charity and have continued to monitor and invest in the organisation's IT infrastructure, bringing the charity more up to date with technology and systems.

There have been no reportable incidents during this reporting period and the Board continues to ensure robust procedures are in place to safeguard the charity and its people.

The charity employs their CEO and a team of 4 part time staff. During the year the Charity has increased its volunteering opportunities and now has 33 volunteers registered with the charity.

From 1<sup>st</sup> May 2019, the charity has been operating under the new OFSTED regulatory framework.

The Charity operates from its core values:

- a passion for the family
- a passion to be welcoming to all
- a passion to empower people
- a passion for quality

The Board of Trustees continue to review the charity's financial procedures to ensure they are robust and fit for purpose. The Board of Trustees have reviewed their HR policies and procedures to ensure staff are protected, and their wellbeing is paramount to the organisation. The Board of Trustees Have completed the transition from our previous charity to this current operation and will seek in the coming months to dissolve the former.

Plans continue to progress towards an exciting building program to support our vision to build capacity and sustainability in delivering our play work and increasing community provision, with a change of architects' new plans have been submitted and the charity is awaiting planning consent.

We continue in the meantime to make improvements to our current build, transforming it into a therapeutic environment for everyone who accesses our services to benefit from.

During this report period our play team, were inspected by OFSTED who found the provision MET their requirements, unfortunately new Ofsted ratings for out of school provisions simply state whether you meet or do not meet their standards.

**Time2Play (providing a stimulating environment for children young people and communities to explore, grow and develop through play)**

Our Time2play service has, like many others wrap around services been negatively impacted by the pandemic and the now the rising cost of living but are ever more aware of the need for children and families to have quality provision to access.

The Play Team continue to provide a quality service to local families, including our wraparound, holiday play scheme provision, the team have developed a partnership with TPC therapy in Cheadle, who have and continue to provide professional development and mentoring for our play team, supporting our therapeutic approach to delivery and environment. This model is being extended across the whole organisation as we have seen an increase in support to those with low mental wellbeing.

The Time2play team are continuing to develop new and innovative ways of engaging local children and families with their offer including extending our offer to families that would not normally be able to access due to financial constraints.

The Time2Play team along with Time2connect and Time2buildup have been able to resume our community engagement initiatives this year following the restrictions of the pandemic, so In August 2022 will resumed our Community Play day, In October 2022 we will see our Annual Charity Ball return along with our Remembrance service in November and Christmas is a time to love in December.

## **Time2Connect (Connecting individuals, families, and Communities to create supportive networks)**

During this period, the charity was pleased to receive a development fund from Big Lottery Communities Fund. This has enabled the charity to recruit and employ a lead to develop our Time2Connect provision. This has proved to have a major impact upon the charity's offer to our local community. Our Time2connect lead has brought a wealth of experience in developing our catering within the charity. She has developed a relationship with FareShare and now sources about 80% of the produce the charity used from FareShare which reduces food wastage and is good news for our environment. This partnership has also meant that our children accessing time2play have enjoyed freshly cooked meals on site and have been exposed to foods they would not have had access to previous.

Any excess foods that are not used within our services are parcel up and Time2connect has continued its food parcel delivery service to some of the most vulnerable families within our community.

Our Time2Connect Lead has been busy throughout the year making meaningful connections within the community enabling the charity to support and receive support from other charity and agencies within the locality.

Time2Buildup (Empowering people through volunteering, student placement and work experience)

Our Time2buildup Lead, like our Time2Connect lead are funded via Big Lottery Communities Fund and currently we are seeking funding to continue the vital work that has begun.

As the tag line suggests our time2buildup service is all about empowering individuals and communities. Our charity has a proven history of community empowerment and has since being establish understood the concept of ABCD (Asset Based Community Development), but during this year has worked closely with our local Churches link agency to formally adopt the approach and train staff to understand the theory behind our approach.

Our Time2buildup lead works closely with our other thematic leads to ensure we provide the very best journey for our volunteers and placements.

In the past 12 months Time2buildup has achieved:

successfully recruited 15 volunteers taking our volunteer count to 33.

raised our hours of volunteering to on average around 170 hours per month.

Set up group and activities for volunteers to lead and develop including:

Parent and Toddler group which utilises 2 DBS checked volunteers supporting parents and children between the ages of 1 and 4, this role includes using the kitchen to prepare food and drinks as well as setting the room up safely and planning sessions such as crafts

Craft group have 2 volunteers, one to meet and greet, take payments and supporting people to learn new crafts and another to prepare drinks and snacks

Community café has 2 volunteers to support with cooking and serving customers, cleaning, and general kitchen work

Litter picking also has 2 volunteers leading a 2-hour litter pick in the local area

Luncheon club currently has 2 volunteers supporting in kitchen preparing food and serving local people and families

Gardening group has 2 volunteers organising garden activities, such as planting and potting in greenhouse as well as maintaining our outdoor space.

We also currently have 2/3 regular volunteers supporting weekly in Administration duties and 4 volunteers that support our monthly tabletop sale and special events.

Our volunteers have access to and have received a variety of training including Safeguarding, First Aid and Mental Health Awareness. And attend a review with the Time2 build up lead every 6 months.

We have held our first Volunteer celebration which was a great success and helped us thank everyone for their hard work as well as celebrate their successes and achievements.

We also run a monthly volunteer meeting which is well attended and gives volunteers a chance to have an input into charity plans and new ideas.

We have had a significant rise in student placements since we have had a dedicated role within the organisation to coordinator and connect with colleges and schools.

We have built a connection with Westminster school (our Local SEND School and College) who have throughout the year provided us with a group of young adults to support every Wednesday helping with gardening, leaflet drops, litter picking and general work, we have also had 2 sessions with a group who have helped with paintwork and odd jobs around the building.

Phoenix Academy provided 5 students for 1 week work experience in breakfast and afterschool club supporting our staff with all aspects of Play work

Sandwell College have sent 7 individual students to us over the year, 3 in Health and Social Care providing weekly support in Play Work, 2 students studying Business level 2 who have compiled reports and assisted in community asset mapping, plus one student studying ICT who has helped set up social media advertising. Sandwell College also provided a large group of students over a week to plan and deliver arts and crafts sessions with our Play scheme, this was a big success, and we are in discussions whether more can be provided during one of our Holiday schemes.

We have signed up 3 students from Dudley College in our after-school club who were studying Health and Social Care, all students have now completed their college course and we will have contact with both colleges to set up placements for the coming year.

Operating for over 35 years, Juniper is one of the UK's most experienced providers of training and apprenticeships. We have been able to offer placements for students to development skills in cookery.

We have now made a connection with Sandwell College adults learning department and we are looking at providing short term placements for adult learners in Catering, Administration and Media, Horticulture and Play Work.

The year has been very mixed with lots of very exciting developments but like many others and certainly many in our community tinged with struggles and fears.

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

Name	Position	Signature	Date
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## **THE GAP CHRISTIAN FAMILY CENTRE**

### **INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2022**

I report on the accounts for the year ended 31 Mar 2022 set out on pages below.

#### **Respective responsibilities of trustees and examiner.**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to examine the accounts under section 43(3)(a) of the act and state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to our attention.

#### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect,
  - to keep proper accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principals of the Statement of Recommended Practice: Accounting and

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Bonnaud ACMA  
Quest Chartered Management Accountants  
Trustees Report

Date: 22 June 2022

THE GAP CHRISTIAN FAMILY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted Funds	Restricted Funds	31-Mar-22 Total Funds	31-Mar-21 Total
Notes	£	£	£	£
<b>INCOMING RESOURCES</b>				
<b>Income</b>				
Monthly Donations				-
Other Donations	5,712		5,712	3,837
OOSC Grant	8,165		8,165	2,000
General Grant		55,727	55,727	49,420
Other Income	1,615		1,615	1,826
HMRC JRS Grant	1,608		1,608	28,904
Fundraising Events	1,969		1,969	442
OOSC	58,088		58,088	28,532
<b>Total incoming resources</b>	<b>77,157</b>	<b>55,727</b>	<b>132,883</b>	<b>114,962</b>
<b>RESOURCES EXPENDED</b>				
<b>Administration</b>				
Wages, NI and Pension	71,498		71,498	56,486
Building	4,274		4,274	2,109
Administration	3,040		3,040	1,783
Software	2,677		2,677	681
Insurance	1,551		1,551	1,524
Bad Debts			0	990
Legal and Professional	3,585		3,585	4,619
Interest and Finance Charges	621		621	1,163
Utilities	3,266		3,266	3,399
Training	5,211		5,211	132
	<u>95,724</u>	<u>0</u>	<u>95,724</u>	<u>72,885</u>
<b>Trustees Report</b>				
<b>Resources</b>				
Miscellaneous	80		80	3,568
Resource Bank	12,997		12,997	1,703
OOSC	2,446		2,446	1,326
Volunteer Expenses	776		776	4
	<u>16,299</u>	<u>0</u>	<u>16,299</u>	<u>6,601</u>
<b>Transport</b>				
Fuel and Repairs	175		175	
	<u>175</u>	<u>0</u>	<u>175</u>	<u>0</u>
Promotion	1,519		1,519	26
Interest			0	0
Fundraising Expenses	36		36	0
Activities	670		670	0
Artists			0	0
Depreciation	960		960	720
	<u>3,184</u>	<u>0</u>	<u>3,184</u>	<u>746</u>
<b>Total Expenditure</b>	<b>115,382</b>	<b>0</b>	<b>115,382</b>	<b>80,232</b>
Surplus (Deficit) for year	(38,226)	55,727	17,501	34,730
Transfers				
At 1 April 2021				
At 31 March 2022	(38,226)	55,727	17,501	34,730

## THE GAP CHRISTIAN FAMILY CENTRE

### BALANCE SHEET FOR THE YEAR ENDED 31 MARCH 2022

		31-Mar-22		31-Mar-21
	£	£	£	£
<b>FIXED ASSETS</b>				
Tangible assets	27,055	27,055	28,015	28,015
<b>CURRENT ASSETS</b>				
Debtors	345		344	
Cash at bank and in hand	76,331		55,215	
	<u>76,675</u>		<u>55,558</u>	
<b>CREDITORS</b>				
Short Term loan				
Mortgage / Loan	9,744		10,935	
Trade Creditors	1,264		374	
Other Creditors	2,385		521	
	<u>13,393</u>		<u>11,830</u>	
<b>NET CURRENT ASSETS</b>		63,283		43,728
<b>NET ASSETS</b>		<u>90,338</u>		<u>71,023</u>
<b>FUNDS</b>				
Capital Account				
Assets Transferred from Charity 1095825				36,293
Balance brought forward		72,838		
Surplus (deficit) of income over expenditure		17,501		34,730
Trustees Report				
<b>TOTAL FUNDS</b>		<u>90,339</u>		<u>71,023</u>
Restricted Funds		55,727		38185.89
Unrestricted Funds		34,612		32837
		90,339		71,023

**THE GAP CHRISTIAN FAMILY CENTRE**

**BALANCE SHEET (CONTINUED....)  
FOR THE YEAR ENDED 31 MARCH 2022**

The charity is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the charity company to obtain an audit of its financial statements for the year ended 31 January 2021 in accordance with Section 476 of the Companies Act 2006.

The financial statements were approved by the Board of Trustees on .....

FOR THE YEAR ENDED 31 MARCH 2022

.....  
Trustee N Whateley

Trustees Report

# THE GAP CHRISTIAN FAMILY CENTRE

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land & Buildings	No Depreciation
IT Equipment	- 25% Reducing Balance
Fixtures	- 25% Reducing Balance

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Trusts Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**THE GAP CHRISTIAN FAMILY CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**2. Fixed assets**

	<b>Land &amp; Building</b>	<b>IT Equipment</b>	<b>Fixtures</b>	<b>Total</b>
<b>Cost</b>	£	£	£	£
At 31 March 2021	25,135	1,653	1,227	28,015
Transfer from Charity 1095825				0
Additions	-			0
Disposals	-		-	-
<b>At 31 March 2022</b>	<b><u>25,135</u></b>	<b><u>1,653</u></b>	<b><u>1,227</u></b>	<b><u>28,015</u></b>
 <b>Depreciation</b>				
As at 31 March 2021		-		0
Charge for the year		550.87	409	960
Disposals	-	-	-	-
	<u>0</u>	<u>551</u>	<u>409</u>	<u>960</u>
 <b>Net book value</b>				
At 31 March 2021	<u>25,135</u>	<u>1,653</u>	<u>1,227</u>	<u>28,015</u>
At 31 March 2022	<u>25,135</u>	<u>1,102</u>	<u>818</u>	<u>27,055</u>

**3. Restricted Funds**

**2022**

Building Fund	
National Heritage	
DCMS Heart of England	
Co-Operative	
The World Ministry	
Children In Need	
Trustees Report	55,727
	<u>55,727</u>
	<u><u>55,727</u></u>

## THE GAP CHRISTIAN FAMILY CENTRE

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

#### 4. VOLUNTARY INCOME

	31-Mar-22	31-Mar-21
	£	£
Donations	5,712	3,837
Grants	9,773	80,325
	<u>15,485</u>	<u>84,162</u>

#### 5. ACTIVITIES FOR GENERATING FUNDS

	31-Mar-22	31-Mar-21
	£	£
Fundraising events	<u>1,969</u>	<u>442</u>

#### 6. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging:

	31-Mar-22	31-Mar-21
	£	£
Depreciation	<u>960</u>	<u>720</u>

## THE GAP CHRISTIAN FAMILY CENTRE

### CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

#### 7. TRUSTEES' REMUNERATION AND BENEFITS

During the year no trustees received remuneration or benefits.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2021  
(2020: £Nil)

#### 8. STAFF COSTS

	31-Mar-22	31-Mar-21
	£	£
Wages, salaries, employers NIC and pensions	<u>71,498</u>	<u>56,486</u>

**THE GAP CHRISTIAN FAMILY CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**9. CREDITORS: AMOUNTS DUE FALLING WITHIN ONE YEAR**

	31-Mar-22	31-Mar-21
	£	£
Trade creditors	1,264	374
Taxation and social security	2,385	521.00
	<u>3,649</u>	<u>895</u>

**10. CREDITORS: AMOUNTS DUE FALLING AFTER ONE YEAR**

Ms. Bent Relating to Building Loan	<u>                    </u>
------------------------------------	-----------------------------

**11. MOVEMENT IN FUNDS**

	At 31-Mar-21 £	Net movement in fund £	At 31-Mar-22 £
<b>Unrestricted funds</b>			
General fund	32,837	1,775	34,612
<b>Restricted funds</b>	38,186	17,541.11	55,727
<b>Transfer from old charity</b>	<u>36,293</u>		
<b>TOTAL</b>	<u>107,316</u>	<u>19,316</u>	<u>90,339</u>

Net movement in funds, included in the above are as follows:

Trustees Report

	Incoming resources £	Resources expended £	Transfer from old charity £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	77,157	115,382		(38,226)
<b>Restricted funds</b>	55,727	0		55,727
<b>Transfer from old charity</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL</b>	<u>132,883</u>	<u>115,382</u>	<u>0</u>	<u>17,501</u>

**THE GAP CHRISTIAN FAMILY CENTRE  
DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2022**

	31-Mar-22 £	31-Mar-21 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	5,712	3,837
Grants	9,773	32,904
	<hr/>	<hr/>
	15,485	36,742
<b>Activities for generating funds</b>		
Fundraising events	1,969	442
<b>Investment income</b>		
Deposit account interest	0	0
<b>Incoming resources from charitable activities</b>		
Receipts from activities	0	0
Room lettings	0	0
	<hr/>	<hr/>
	0	0
<b>Total incoming resources</b>	17,454	37,184
<b>RESOURCES EXPENDED</b>		
<b>Charitable activities</b>		
<b>Purchases</b>	2,446	1,326
Wages	83,630	55,854
Employers NI	5,211	132
Maintenance	117,861	80,978
Telephone	175	0
Postage and stationery	0	0
Insurance	0	-
Accountancy	0	0
Advertising & PR	12,997	1,703
Food	0	0
Utilities	3,266	3,399
Rent	4,274	2,109
Project Costs	95,899	72,885
Volunteer Expenses	(38,226)	-
Youth Work	80	3,567.72
CIO Expenses	-	0
Other	(38,226)	-
	<hr/>	<hr/>
	249,388	221,954
<b>Net income/(expenditure)</b>	<hr/> <hr/> <b>(231,934)</b>	<hr/> <hr/> <b>(184,771)</b>

**THE GAP CHRISTIAN FAMILY CENTRE**

England & Wales - Charity number 1157025

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# Accounts

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**REGISTERED CHARITY NUMBER: 1157025**

**THE GAP CHRISTIAN FAMILY CENTRE**

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

Quest Chartered Management Accountants  
Branston Court  
Branston Street  
Jewellery Quarter  
B18 6BA

## THE GAP CHRISTIAN FAMILY CENTRE

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

#### STATEMENT OF TRUSTEES RESPONSIBILITIES

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in
- the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to
- presume that the Charity will continue in operation.

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ascertain the financial position of the Charity and which enable them to ensure that the financial statements comply with (applicable law, regulations and trust deed). They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustee

N Whateley



## **THE GAP CHRISTIAN FAMILY CENTRE**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

The trustees who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31st March 2021.

#### **Reference and Administrative Details**

Registered Charity Name:

THE GAP CHRISTIAN FAMILY CENTRE

Charity Registration Number: 1157025

Registered Office: Hargate Lane, West Bromwich, West Midlands, B71 1PH

#### **The Trustees**

The trustees who served the company during the year were as follows:

FOR THE YEAR ENDED 31 MARCH 2021

D McIntosh

R Deer

N Whateley

A Hopkins

#### **Structure, Governance and Management**

Operating independently from government and from its funders, Christian Youth & Community Trustees have responsibility for policy, the establishment of priorities and full financial, employment, financial and legal responsibility for the Trust and its activities, services and assets.

## Trustees Reprt

During the period of this report the charity has continued to be active in recruiting new Trustees.

The Board have a diverse skill set, knowledge of the sector and knowledge of the charity. The Board of Trustees throughout this year have continued to develop the governance of the charity, in particular compiling a robust set of financial controls and procedures.

There have been no reportable incidents during this reporting period and the Board continues to ensure robust procedures are in place to safeguard the charity and its people.

The charity employs two managers and has a reduced workforce of 2 workers due to natural loses over the pandemic period.

From 1<sup>st</sup> May 2019, the charity has been operating under the new OFSTED regulatory framework.

The Charity operates from its core values:

- a passion for the family
- a passion to be welcoming to all
- a passion to empower people
- a passion to be the best and provide quality provisions

The Board of Trustees have been instrumental in monitoring and guiding the operations of the charity throughout, in what has been a very difficult year for many charities. The Board have chosen to use this very difficult period to reflect on its practices and performances across the organisation and are working with the leadership team to compile a strategy to see the charity progress over the next 5 years and beyond. This strategy includes our ambitious plans for our building project, which we successfully obtained planning permission for in February 2020. Our vision for the new build is to increase capacity and sustainability in delivering our play work and increasing community provision.

**Our Play Care:** We have continued to provide services over the pandemic and have followed Government guidance throughout in providing our services. There has been a major impact upon uptake for this service due to restrictions and parents' confidence in using childcare services.

The Play Team staff and volunteers have continued to maintain our passion for the family throughout the pandemic and have provided weekly welfare calls to all our service users. We have renegotiated our funding with Children in Need in response to the pandemic, which is allowing us to provide free and subsidised places to families affected by the pandemic. We have also secured funding from All Churches Trust to support us in responding to Covid and supporting our local families.

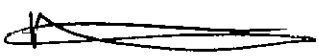
Our out of school club network brings together out-of-school provision leaders and practitioners from across the Borough to share ideas and good practice and to support each other whilst raising the profile of the sector within our Local Authority's agenda and wider. The network has been invaluable over the period in sharing support and communicating with the Local Authority our particular needs, as a sector. It has also enabled us to work with Local Authority officers to understand and agree implementation strategies of government guidance.

Many of our face-to-face support services have been suspended during the pandemic period due to restrictions, which has meant our Family Singing Group, Community Café and Fuse (cancer support group) have not operated in their normal way, though some virtual provision and link up by welfare calls has been possible.

**Our Community:** Our Community brings together local community groups, schools, elderly people's homes, businesses and faith groups to commit to work together and share resources for the wellbeing of our local community. During the year our community volunteers have responded to the pandemic by providing local families with emergency food parcels, and by providing befriending calls via social media, zoom calls or a good old-fashioned chat on a telephone, to help individuals feel connected. During the latter part of the year, our community volunteers have added litter picking to their list of community activities, and we now have a team keeping our local neighbourhood streets and green spaces free of litter and fly tipping every Saturday morning.

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

Name	Position	Signature	Date
N WHATELEY	FINANCE DIRECTOR		19/10/21

## **THE GAP CHRISTIAN FAMILY CENTRE**

### **INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2021**

I report on the accounts for the year ended 31 Mar 2021 set out on pages below.

#### **Respective responsibilities of trustees and examiner.**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to examine the accounts under section 43(3)(a) of the act and state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to our attention.

#### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect,
  - to keep proper accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principals of the Statement of Recommended Practice: Accounting and

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Bonnaud ACMA  
Quest Chartered Management Accountants  
Branston Court, Branston Street Birmingham, B18 6BA

Date: 28 May 2021

THE GAP CHRISTIAN FAMILY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted Funds £	Restricted Funds £	31-Mar-21 Total Funds £	31-Mar-20 Total £
<b>INCOMING RESOURCES</b>					
<b>Income</b>					
Monthly Donations					-
Other Donations		3,837		3,837	
OOSC Grant		2,000		2,000	
General Grant		2,000	47,420	49,420	
Other Income		1,826		1,826	
HMRC JRS Grant		28,904		28,904	
Fundraising Events		442		442	
OOSC		28,532		28,532	
		<u>67,542</u>	<u>47,420</u>	<u>114,962</u>	<u>0</u>
<b>RESOURCES EXPENDED</b>					
<b>Administration</b>					
Wages, NI and Pension		47,726	8,760	56,486	
Building		2,109		2,109	
Administration		1,783		1,783	
Software		479	202	681	
Insurance		1,256	268	1,524	
Bad Debts		990		990	
Legal and Professional		2,521	2,098	4,619	
Interest and Finance Charges		1,163		1,163	
Utilities		2,981	418	3,399	
Training		132		132	
		<u>61,139</u>	<u>11,746</u>	<u>72,885</u>	<u>0</u>
<b>Resources</b>					
Miscellaneous		3,568		3,568	
Resource Bank			1,703	1,703	
OOSC		1,326		1,326	
Volunteer Expenses			4	4	
		<u>4,894</u>	<u>1,707</u>	<u>6,601</u>	<u>0</u>
<b>Transport</b>					
Fuel and Repairs				0	
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Promotion		26		26	
Interest				0	
Fundraising Expenses				0	
Activities				0	
Artists				0	
Depreciation		720		720	
		<u>746</u>	<u>0</u>	<u>746</u>	<u>0</u>
<b>Total Expenditure</b>		<u><b>66,779</b></u>	<u><b>13,453</b></u>	<u><b>80,232</b></u>	<u><b>0</b></u>
Surplus (Deficit) for year				34,730	0
Transfers					
At 1 April 2020				0	
<b>At 31 March 2021</b>		<u><b>0</b></u>	<u><b>0</b></u>	<u><b>34,730</b></u>	<u><b>0</b></u>

## THE GAP CHRISTIAN FAMILY CENTRE

### BALANCE SHEET FOR THE YEAR ENDED 31 MARCH 2021

		31-Mar-21		31-Mar-20
	£	£	£	£
<b>FIXED ASSETS</b>				
Tangible assets	27,295	27,295		
<b>CURRENT ASSETS</b>				
Debtors	344			
Cash at bank and in hand	55,215			
	<u>55,558</u>		<u>0</u>	
<b>CREDITORS</b>				
Short Term loan			0	
Mortgage / Loan	10,935			
Trade Creditors	374			
Other Creditors	521			
	<u>11,830</u>		<u>0</u>	
<b>NET CURRENT ASSETS</b>		43,728		0
<b>NET ASSETS</b>		<u>71,023</u>	0	<u>0</u>
<b>FUNDS</b>				
Capital Account				
Assets Transferred from Charity 1095825		36,293		
Balance brought forward				
Surplus (deficit) of income over expenditure		34,730		
<b>TOTAL FUNDS</b>		<u>71,023</u>		<u>0</u>
Restricted Funds		38,186		
Unrestricted Funds		32,837		
		71,023		

**THE GAP CHRISTIAN FAMILY CENTRE**

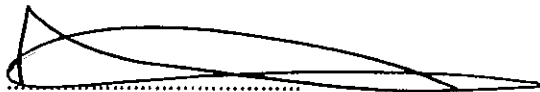
**BALANCE SHEET (CONTINUED....)  
FOR THE YEAR ENDED 31 MARCH 2021**

The charity is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the charity company to obtain an audit of its financial statements for the year ended 31 January 2019 in accordance with Section 476 of the Companies Act 2006.

The financial statements were approved by the Board of Trustees on .....2/7/2021.....

FOR THE YEAR ENDED 31 MARCH 2021

A handwritten signature in black ink, appearing to be 'N Whateley', written over a dotted line.

Trustee N Whateley

## THE GAP CHRISTIAN FAMILY CENTRE

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

#### 1. ACCOUNTING POLICIES

##### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

##### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

##### **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land & Buildings	No Depreciation
IT Equipment	- 25% Reducing Balance
Fixtures	- 25% Reducing Balance

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**THE GAP CHRISTIAN FAMILY CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**2. Fixed assets**

	<b>Land &amp; Building</b>	<b>IT Equipment</b>	<b>Fixtures</b>	<b>Total</b>
<b>Cost</b>	£	£	£	£
At 31 March 2021				0
Transfer from Charity 1095825	25,135	1,653	1,227	28,015
Additions	-			0
Disposals	-		-	-
<b>At 31 March 2021</b>	<b><u>25,135</u></b>	<b><u>1,653</u></b>	<b><u>1,227</u></b>	<b><u>28,015</u></b>
 <b>Depreciation</b>				
As at 31 March 2021		-		0
Charge for the year		413.25	306.75	720
Disposals	-	-	-	-
	<u>0</u>	<u>413</u>	<u>307</u>	<u>720</u>
 <b>Net book value</b>				
At 31 March 2021	<u>25,135</u>	<u>1,240</u>	<u>920</u>	<u>27,295</u>
At 31 March 2020		-		0

**3. Restricted Funds**

	<b>2021</b>
Building Fund	
National Heritage	-
DCMS Heart of England	3,000
Co-Operative	2,425
The World Ministry	9,850
Children In Need	22,911
	<u>38,186</u>

THE GAP CHRISTIAN FAMILY CENTRE

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021

4. VOLUNTARY INCOME

	31-Mar-21	31-Mar-20
	£	£
Donations	3,837	
Grants	32,904	
	<u>36,742</u>	<u>0</u>

5. ACTIVITIES FOR GENERATING FUNDS

	31-Mar-21	31-Mar-20
	£	£
Fundraising events	<u>442</u>	<u></u>

6. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging:

	31-Mar-21	31-Mar-20
	£	£
Depreciation	<u>720</u>	<u></u>

**THE GAP CHRISTIAN FAMILY CENTRE**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**7. TRUSTEES' REMUNERATION AND BENEFITS**

During the year no trustees received remuneration or benefits.

**Trustees' Expenses**

There were no trustees' expenses paid for the year ended 31 March 2021  
(2020: £Nil)

**8. STAFF COSTS**

	31-Mar-21	31-Mar-20
	£	£
Wages, salaries, employers NIC and pensions	<u>47,726</u>	<u>          </u>

