

DUCHY PRESCHOOL AND PLAYGROUP

England & Wales · Charity number 1157005

Details

Other names DUCHY PRESCHOOL AND PLAYGROUP BRADNINCH

Status Registered

Legal form CIO

Registered 2014-05-12

Register [View on the Charity Commission register](#)

Contact

Address The Duchy Preschool & Playgroup
Millway
Bradninch
Exeter
EX5 4NL

Phone 01392 881975

Email duchypreschool@googlemail.com

Website www.duchypreschool.org.uk

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:1) PROMOTING THEIR CARE AND SAFETY;2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;3) PROMOTING THEIR HEALTH AND WELLBEING;4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Nestled in the centre of Bradninch, The Duchy Preschool is at the heart of our community. As a non-profit organisation, we're proud of the service we provide to local families and the fun, nurturing, safe learning environment we offer our children. Parents can access our childcare in ways that fit in better with work.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£191,902	£185,162	-	-
2024-08-31	£158,367	£146,197	-	-
2023-08-31	£138,328	£145,731	-	-
2022-08-31	£114,197	£120,213	-	-
2021-08-31	£106,226	£102,786	-	-
2020-08-31	£99,985	£75,825	-	-

Trustees

Name	Role	Appointed
Stephen Birley	Chair	2025-11-25
Catherine Banner		2025-11-25
Emma Pring		2025-11-25
John Porter		2019-07-16
Katy Taylor		2025-11-25
Louise Heap		2024-03-20
Lucy Alford		2024-07-11
Ruth Kennett		2025-11-25
Tamsyn Hopkins		2025-11-25

DUCHY PRESCHOOL AND PLAYGROUP

England & Wales - Charity number 1157005

Accounts

DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2025

Charity Registration Number: 1157005

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2025**

CONTENTS

	Page
Trustees Annual Report	1 - 3
Receipts and Payments Account	4
Statement of Assets and Liabilities	5
Independent Examiners Report	6

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2025**

The Trustees have pleasure in presenting their report along with the Financial Statements for the year ended 31st August 2025. The financial statements have been prepared in accordance with current statutory requirements, the charity's governing documents, and the recommendations of the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) and complies with applicable law. We have also referred to the guidance contained in the Charity Commission's guidance on public benefit when reviewing our aims and objectives for the year.

Objectives and Activities

Objectives

Nestled in the centre of Bradninch, The Duchy Pre-school is at the heart of our community, providing Early Years Education for all eligible children in the area.

As a non-profit organisation, we're proud of the service we provide to local families and the fun, nurturing, safe learning environment we offer our children. Parents can access our childcare in ways that fit in better with work.

How our activities deliver public benefit

The Duchy Pre-school and Playgroup is monitored by OFSTED and along with meeting all their requirements, the charity provides quality access to the national Early Years Curriculum for all eligible children, by:

- Preparing pre-school children for entry to the statutory education system and acting as a feeder for the local primary school,
- Providing informal opportunities for parents to make new friends and acquaintances,
- Providing opportunities for parents to return to work after maternity/paternity breaks and receive formal on the job training,
- Through fundraising events we provide opportunities for the whole community to engage with each other and us.

Achievements and Performance

This year has been another successful one for our setting, with continued growth and positive feedback across all areas of provision.

Our Holiday Club, now in its third year, has gone from strength to strength. We received many excellent reviews from families, several children booked additional sessions. The club is now fully embedded into our academic calendar, providing a valued service for parents and children alike.

We were also delighted to welcome Ofsted this year. The inspection resulted in a glowing report, with the setting achieving an overall Good grading – a testament to the hard work, dedication, and professionalism of our staff team.

Attendance has continued to rise, with a 24% increase in attended hours compared to the previous year. This growth can be largely attributed to the introduction of the new government funding for 2-year-olds in April, which has enabled more families to access our services.

In addition to service expansion, we have made building improvements to enhance both the environment and accessibility. These include repairing windows, creating a new office space, and installing a gate in the playground to improve access between the playground and back garden for the children.

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2025**

Overview and Future Plans

Looking ahead, we are preparing to open our new Baby Room in September 2025, which will welcome children from 9 months old. With parents now able to access government funding for children from 9 months, this development provides an excellent opportunity to increase child numbers, broaden our provision, and strengthen financial sustainability.

We also intend to continue investing in our facilities. Our focus will be on further enhancing the outdoor learning environment, ensuring that children benefit from engaging, well-resourced spaces. At the same time, we remain committed to maintaining the indoor areas to a high standard, creating safe, stimulating, and welcoming environments for all children in our care.

Financial Review

Total receipts for the year to 31 August 2025 amounted to £191,902 (year ended 31 August 2024 £158,367).

Total payments for the year to 31 August 2025 amounted to £185,162 (year ended 31 August 2024 £146,197).

The charity holds £48,104 in their bank account (year ended 31 August 2024 £41,328).

The charity's principal source of funding is Early Years Entitlement Funding from Devon County Council. As a centre of excellence for Early Years Education in Devon, we also receive discretionary grants. Community fundraising activities are carried out to enable the charity to enhance the provision above the level funded by Early Years.

Other sources of funding include fees from parents for elective sessions.

Reserves Policy

The charity has a formal policy of holding sufficient working capital and contingency funds in reserve to ensure the sustainability of the charity. In addition, the policy requires the charity to work towards building sufficient reserves to cover statutory and contractual costs in the event of winding up.

Risk Management Policy

The Trustees have assessed the major risks to which the Charity is exposed, in particular those relating to the operations and finances of the Charity and are satisfied that systems are in place to mitigate their exposure to major risks.

Fundraising Policy

Fundraising is essential to the preschool. We host at least 2 coffee mornings a year, as well as the annual Christmas and Town Fayre, we also host other events such as children's discos at local music festival and help/participate at other local events, all with the aim of raising funds for the preschool.

Structure, Governance and Management

The Charity's objects and regulations are set out in the charity's Preschool Learning Alliance CIO Institution. The charity incorporated as a charitable organization on 12th May 2014, with all undertakings from the unincorporated charity transferred on 1st September 2016.

All Trustees are elected annually at the AGM and/or co-opted pending the AGM, with 50% retiring at each year.

The procedure for appointing of Trustees, is by an existing Trustees recommending a potential candidate.

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2025**

Reference and Administration Details

Registered Charity Number: 1157005

Trustees and Members: John Porter (Chair)
Jennifer Ryding (Treasurer)
Rev'd Hannah Mears
Lucy Alford
Louise Heap
Birdie Pilcher (to December 2024)
Nicholas Wild (to November 2024)

Registered Address Millway, Bradninch, Exeter, EX5 4NL

Bankers CAF Bank, 25 Kings Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Accountants Merlin Accountancy Services Ltd, 2nd Floor, 33 Longbrook Street, Exeter, EX4 6AW

Approved by Duchy Pre-School and Playgroup on ^{25/11/2025} and signed on its behalf by:

Trustee: John Porter, Chair *John S. Porter*

Trustee: Jenny Ryding, Treasurer *Jenny Ryding*

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2025**

Receipts and Payments Account

	2025		2024	
	£	£	£	£
Receipts				
Fees	59,558		51,493	
DCC Grants and Funding	128,340		92,406	
Other Grants	410		2,700	
Fundraising and Donations	3,594		11,768	
<i>Total Receipts</i>		<u>191,902</u>		<u>158,367</u>
Payments				
Wages and Salaries	135,706		114,987	
Staff Training, Health & Safety and Other	2,556		1,482	
Kitchen Costs	2,513		2,353	
Play Costs	10,172		4,689	
Rent, Rates and Premises Costs	9,052		7,500	
Repairs and Renewals	6,900		2,519	
Light and Heat	3,737		3,378	
Insurance and Subscriptions	1,322		1,355	
Telephone and IT	4,558		3,945	
Printing, Postage and Stationery	908		912	
Accountancy and Professional Fees	1,134		498	
Fundraising Costs	440		527	
Bank Charges	60		81	
Miscellaneous	6,104		1,971	
<i>Total Payments</i>		<u>185,162</u>		<u>146,197</u>
Excess of Receipts over Payments		6,740		12,170
Bank Balance at 1 st September 2024		41,364		29,194
		<u>48,104</u>		<u>41,364</u>
Bank Balance at 31 st August 2025		<u>48,104</u>		<u>41,364</u>

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2025**

Statement of Assets and Liabilities at 31st August 2025

	2025 Total £	2024 Total £
Unrestricted Funds		
<i>Cash Funds</i>		
Petty Cash	-	36
Bank Current Account	<u>48,104</u>	<u>41,328</u>
	48,104	41,364
 <i>Current Assets</i>		
Debtors	483	713
 <i>Current Liabilities</i>		
Creditors	218	-
Other Creditors	1,013	191
SS & Other Taxes	<u>2,342</u>	<u>1,960</u>
	<u>45,014</u>	<u>44,228</u>

Approved by Duchy Pre-School and Playgroup on 25/11/2025 and signed on its behalf by:

John S. Porter

Trustee: John Porter, Chair

Jenny Ryding

Trustee: Jenny Ryding, Treasurer

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
DUCHY PRE-SCHOOL AND PLAYGROUP
Year Ended 31 AUGUST 2025**

I report on the accounts for the year ended 31 August 2025, which are set out on pages 4 and 5.

Respective Responsibilities of Trustees and Examiner

The charity's trustees (who are also the Directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to these matters set out in the statement below.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept in accordance with section 386 of the Companies Act 2006; and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005) have not been met; or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

G M Corby BSc FCA
Merlin Accountancy Services Ltd
2nd Floor
33 Longbrook Street
Exeter
EX4 6AW

Signed: 

Date: 10/12/2025

DUCHY PRESCHOOL AND PLAYGROUP

England & Wales - Charity number 1157005

Accounts

DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2024

Charity Registration Number: 1157005

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2024**

CONTENTS

	Page
Trustees Annual Report	1 - 3
Receipts and Payments Account	4
Statement of Assets and Liabilities	5
Independent Examiners Report	6

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2024**

The Trustees have pleasure in presenting their report along with the Financial Statements for the year ended 31st August 2024. The financial statements have been prepared in accordance with current statutory requirements, the charity's governing documents, and the recommendations of the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) and complies with applicable law. We have also referred to the guidance contained in the Charity Commission's guidance on public benefit when reviewing our aims and objectives for the year.

Objectives and Activities

Objectives

Nestled in the centre of Bradninch, The Duchy Pre-school is at the heart of our community, providing Early Years Education for all eligible children in the area.

As a non-profit organisation, we're proud of the service we provide to local families and the fun, nurturing, safe learning environment we offer our children. Parents can access our childcare in ways that fit in better with work.

How our activities deliver public benefit

The Duchy Pre-school and Playgroup is monitored by OFSTED and along with meeting all their requirements, the charity provides quality access to the national Early Years Curriculum for all eligible children, by:

- Preparing pre-school children for entry to the statutory education system and acting as a feeder for the local primary school,
- Providing informal opportunities for parents to make new friends and acquaintances,
- Providing opportunities for parents to return to work after maternity/paternity breaks and receive formal on the job training,
- Through fundraising events we provide opportunities for the whole community to engage with each other and us.

Achievements and Performance

Child attendance hours increased by 14% compared to previous year.

This can be attributed to the new government funding for 2-year-olds introduced in April.

Our holiday club had a second successful year over the summer holidays. We expanded the offer to 5 days a week over 3.5 weeks. The club was held at the local primary school so that the older children had more space to enjoy. Children loved the sessions with some families booking additional days to those originally booked.

We welcomed our new Setting Manager who has recently completed their Early Years Teacher Training, in addition, all staff completed the new Early Years Personal Development Programme.

We have built a relationship with the local toddler groups by helping to run some of their sessions. The aim of this is to introduce preschool and our staff to the families with younger children with the idea they become familiar with the setting and chose us as their childcare provider when they turn 2 years old.

Overview and Future Plans

We are hoping to introduce a baby room so that we are able to take children from 9 months old. With parents now able to access funding for children from 9 months, we believe this to be an excellent opportunity to increase child numbers and make us more financially viable.

We also wish to further invest in the pre-school outside space offering and to maintain the inside space to a suitable standard.

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2024**

Financial Review

Total receipts for the year to 31 August 2024 amounted to £158,367 (year ended 31 August 2023 £138,328).

Total payments for the year to 31 August 2024 amounted to £146,197 (year ended 31 August 2023 £145,731).

The charity holds £41,328 in their bank account (year ended 31 August 2023 £28,047).

The charity's principal source of funding is Early Years Entitlement Funding from Devon County Council. As a centre of excellence for Early Years Education in Devon, as also receive discretionary grants. Community fundraising activities are carried out to enable the charity to enhance the provision above the level funded by Early Years.

Other sources of funding include fees from parents for elective sessions.

Reserves Policy

The charity has a formal policy of holding sufficient working capital and contingency funds in reserve to ensure the sustainability of the charity. In addition, the policy requires the charity to work towards building sufficient reserves to cover statutory and contractual costs in the event of winding up.

Risk Management Policy

The Trustees have assessed the major risks to which the Charity is exposed, in particular those relating to the operations and finances of the Charity and are satisfied that systems are in place to mitigate their exposure to major risks.

Fundraising Policy

Fundraising is essential to the preschool. We host at least 2 coffee mornings a year, as well as the annual Christmas and Town Fayre, we also host other events such as children's discos at local music festival and help/participate at other local events, all with the aim of raising funds for the preschool.

Structure, Governance and Management

The Charity's objects and regulations are set out in the charity's Preschool Learning Alliance CIO Institution. The charity incorporated as a charitable organization on 12th May 2014, with all undertakings from the unincorporated charity transferred on 1st September 2016.

All Trustees are elected annually at the AGM and/or co-opted pending the AGM, with 50% retiring at each year.

The procedure for appointing of Trustees, is by an existing Trustees recommending a potential candidate.

Reference and Administration Details

Registered Charity Number: 1157005

Trustees and Members: John Porter (Chair)
Jennifer Ryding (Treasurer)
Rev'd Hannah Mears
Lucy Alford (from June 2024)
Birdie Pilcher (from June 2024)
Nicholas Wild (from June 2024)
Tracey Mortimore (to June 2024)
Keith Herselman (to June 2024)

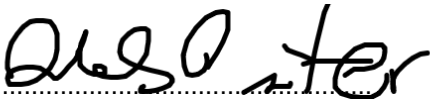
**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2024**


Registered Address Millway, Bradninch, Exeter, EX5 4NL

Bankers CAF Bank, 25 Kings Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Accountants Merlin Accountancy Services Ltd, 2nd Floor, 33 Longbrook Street, Exeter,
EX4 6AW

Approved by Duchy Pre-School and Playgroup on^{19/11/2024}..... and signed on its behalf by:

Trustee: John Porter, Chair 

Trustee: Jenny Ryding, Treasurer 

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2024**

Receipts and Payments Account

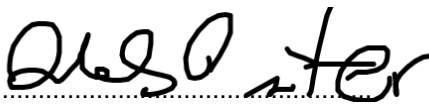
	2024		2023	
	£	£	£	£
Receipts				
Fees	51,493		29,089	
DCC Grants and Funding	92,406		95,527	
Other Grants	2,700		1,550	
Fundraising and Donations	11,768		12,162	
<i>Total Receipts</i>		<u>158,367</u>		<u>138,328</u>
Payments				
Wages and Salaries	114,987		117,195	
Staff Training, Health & Safety and Other	1,482		2,894	
Kitchen Costs	2,353		2,268	
Play Costs	4,689		2,157	
Rent, Rates and Premises Costs	7,500		7,500	
Repairs and Renewals	2,519		1,817	
Light and Heat	3,378		4,274	
Insurance and Subscriptions	1,355		1,155	
Telephone and IT	3,945		3,730	
Printing, Postage and Stationery	912		760	
Accountancy and Professional Fees	498		525	
Fundraising Costs	527		1,107	
Bank Charges	81		59	
Miscellaneous	1,971		290	
<i>Total Payments</i>		<u>146,197</u>		<u>145,731</u>
Excess of Receipts over Payments		12,170		(7,403)
Bank Balance at 1 st September 2023		29,194		36,597
Bank Balance at 31 st August 2024		<u><u>41,364</u></u>		<u><u>29,194</u></u>


**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2024**

Statement of Assets and Liabilities at 31st August 2024

	2024 Total £	2023 Total £
Unrestricted Funds		
<i>Cash Funds</i>		
Petty Cash	36	1,147
Bank Current Account	<u>41,328</u>	<u>28,047</u>
	41,364	29,194
 <i>Current Assets</i>		
Sales Debtors	713	558
SS & Other Taxes	-	2,195
 <i>Current Liabilities</i>		
Other Creditors	191	191
SS & Other Taxes	<u>1,960</u>	<u>-</u>
	<u>44,228</u>	<u>31,756</u>

Approved by Duchy Pre-School and Playgroup on 19/11/2024 and signed on its behalf by:

Trustee: John Porter, Chair 

Trustee: Jenny Ryding, Treasurer 

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
DUCHY PRE-SCHOOL AND PLAYGROUP
Year Ended 31 AUGUST 2024**

I report on the accounts for the year ended 31 August 2024, which are set out on pages 4 and 5.

Respective Responsibilities of Trustees and Examiner

The charity's trustees (who are also the Directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to these matters set out in the statement below.


Independent Examiner's Statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept in accordance with section 386 of the Companies Act 2006; and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005) have not been met; or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

G M Corby BSc FCA
Merlin Accountancy Services Ltd
2nd Floor
33 Longbrook Street
Exeter
EX4 6AW

Signed:


.....

Date:

17/12/2024

.....

DUCHY PRESCHOOL AND PLAYGROUP

England & Wales - Charity number 1157005

Accounts

DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2023

Charity Registration Number: 1157005

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2023**

CONTENTS

	Page
Trustees Annual Report	1 - 3
Receipts and Payments Account	4
Statement of Assets and Liabilities	5
Independent Examiners Report	6

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2023**

The Trustees have pleasure in presenting their report along with the Financial Statements for the year ended 31st August 2023. The financial statements have been prepared in accordance with current statutory requirements, the charity's governing documents, and the recommendations of the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) and complies with applicable law. We have also referred to the guidance contained in the Charity Commission's guidance on public benefit when reviewing our aims and objectives for the year.

Objectives and Activities

Objectives

Nestled in the centre of Bradninch, The Duchy Pre-school is at the heart of our community, providing Early Years Education for all eligible children in the area.

As a non-profit organisation, we're proud of the service we provide to local families and the fun, nurturing, safe learning environment we offer our children. Parents can access our childcare in ways that fit in better with work.

How our activities deliver public benefit

The Duchy Pre-school and Playgroup is monitored by OFSTED and along with meeting all their requirements, the charity provides quality access to the national Early Years Curriculum for all eligible children, by:

- Preparing pre-school children for entry to the statutory education system and acting as a feeder for the local primary school,
- Providing informal opportunities for parents to make new friends and acquaintances,
- Providing opportunities for parents to return to work after maternity/paternity breaks and receive formal on the job training,
- Through fundraising events we provide opportunities for the whole community to engage with each other and us.

Achievements and Performance

Child numbers remained consistent with 2022. Although we saw a decrease of 38% in fee paying children, the amount of funded children increased by 37.2%. We expect this trend to continue further into 2023/2024 as a result of the increase in the funded hours offered to 2-year-old working families by the Government.

Although we can report a 13% increase in total sales, we experienced a 21% rise in total costs this year, some of this increase can be attributed to the cost of our utilities, such as our gas and electric, which has risen by over 160%, plus investments in staff training and the increase to the minimum wage.

We introduced our first ever Summer Holiday Club in July/August on a trial basis. It was very much deemed a success which we hope to expand on during Summer 2024.

The trustees are very aware of, and grateful for, the significant contribution made by volunteers in many different ways. Their help is particularly appreciated when providing help with fundraising activities. And of course, all trustees contribute their time voluntarily, which is invaluable. Staff also contribute far more than their paid hours, which is equally appreciated, and without this the playgroup could not operate sustainably. Trustees monitor issues this could cause with the National Minimum Wage and are confident that wages remain legally compliant.

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2023**

Overview and Future Plans

To further invest in the pre-school outside space offering and to maintain the inside space to a suitable standard.

After the success of our Summer Holiday Club, we plan to expand on this offer further, introducing additional days and increasing the range of children we are able to cater for.

Financial Review

Total receipts for the year to 31 August 2023 amounted to £138,328 (year ended 31 August 2022 £114,197).

Total payments for the year to 31 August 2023 amounted to £145,731 (year ended 31 August 2022 £120,213).

The charity holds £28,047 in their bank account (year ended 31 August 2022 £36,597).

The charity's principal source of funding is Early Years Entitlement Funding from Devon County Council. As a centre of excellence for Early Years Education in Devon, as also receive discretionary grants. Community fundraising activities are carried out to enable the charity to enhance the provision above the level funded by Early Years.

Other sources of funding include fees from parents for elective sessions.

Reserves Policy

The charity has a formal policy of holding sufficient working capital and contingency funds in reserve to ensure the sustainability of the charity. In addition, the policy requires the charity to work towards building sufficient reserves to cover statutory and contractual costs in the event of winding up.

Risk Management Policy

The Trustees have assessed the major risks to which the Charity is exposed, in particular those relating to the operations and finances of the Charity and are satisfied that systems are in place to mitigate their exposure to major risks.

Fundraising Policy

Fundraising is essential to the preschool. We host at least 2 coffee mornings a year, as well as the annual Christmas Fayre, we also host other events such as children's discos at local music festival and help/participate at other local events, all with the aim of raising funds for the preschool.

Structure, Governance and Management

The Charity's objects and regulations are set out in the charity's Preschool Learning Alliance CIO Institution. The charity incorporated as a charitable organization on 12th May 2014, with all undertakings from the unincorporated charity transferred on 1st September 2016.

All Trustees are elected annually at the AGM and/or co-opted pending the AGM, with 50% retiring at each year.

The procedure for appointing of Trustees, is by an existing Trustees recommending a potential candidate.

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2023**

Reference and Administration Details

Registered Charity Number: 1157005

Trustees and Members: John Porter (Chair)
Jennifer Ryding (Treasurer)
Rev'd Hannah Mears
Tracey Mortimore (to June 2023)
Keith Herselman (to June 2023)

Registered Address Millway, Bradninch, Exeter, EX5 4NL

Bankers CAF Bank, 25 Kings Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Accountants Merlin Accountancy Services Ltd, 2nd Floor, 33 Longbrook Street, Exeter, EX4 6AW

Approved by Duchy Pre-School and Playgroup on 4 June 2024 and signed on its behalf by:

Trustee: John Porter, Chair *John Porter*

Trustee: Jenny Ryding, Treasurer *Jennifer Ryding*

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2023**

Receipts and Payments Account

	2023		2022	
	£	£	£	£
Receipts				
Fees	29,089		40,101	
DCC Grants and Funding	95,527		69,593	
Other Grants	1,550		1,144	
Fundraising and Donations	12,162		3,359	
<i>Total Receipts</i>		138,328		114,197
Payments				
Wages and Salaries	117,195		88,809	
Staff Training, Health & Safety and Other	2,894		2,336	
Kitchen Costs	2,268		2,154	
Play Costs	2,157		2,024	
Rent, Rates and Premises Costs	7,500		7,000	
Repairs and Renewals	1,817		9,586	
Light and Heat	4,274		1,560	
Insurance and Subscriptions	1,155		1,051	
Telephone and IT	3,730		2,016	
Printing, Postage and Stationery	760		588	
Accountancy and Professional Fees	525		551	
Fundraising Costs	1,107		765	
Bank Charges	59		98	
Miscellaneous	290		1,676	
<i>Total Payments</i>		145,731		120,213
Excess of Receipts over Payments		(7,403)		(6,016)
Bank Balance at 1 st September 2022		36,597		42,613
Bank Balance at 31 st August 2023		29,194		36,597

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2023**

Statement of Assets and Liabilities at 31st August 2023

	2023 Total £	2022 Total £
Unrestricted Funds		
<i>Cash Funds</i>		
Petty Cash	1,147	-
Bank Current Account	28,047	36,597
	29,194	36,597
 <i>Current Assets</i>		
Sales Debtors	558	128
SS & Other Taxes	2,195	699
 <i>Current Liabilities</i>		
Other Creditors	191	-
	31,756	37,424

Approved by Duchy Pre-School and Playgroup on 4 June 2024 and signed on its behalf by:

John Porter

Trustee: John Porter, Chair

Jenny Ryding

Trustee: Jenny Ryding, Treasurer

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
DUCHY PRE-SCHOOL AND PLAYGROUP
Year Ended 31 AUGUST 2023**

I report on the accounts for the year ended 31 August 2023, which are set out on pages 4 and 5.

Respective Responsibilities of Trustees and Examiner

The charity's trustees (who are also the Directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to these matters set out in the statement below.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept in accordance with section 386 of the Companies Act 2006; and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005) have not been met; or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

G M Corby BSc FCA
Merlin Accountancy Services Ltd
2nd Floor
33 Longbrook Street
Exeter
EX4 6AW

Signed:



Date:

25/06/2024

DUCHY PRESCHOOL AND PLAYGROUP

England & Wales - Charity number 1157005

Accounts

DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2022

Charity Registration Number: 1157005

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2022**

CONTENTS

	Page
Trustees Annual Report	1 - 3
Receipts and Payments Account	4
Statement of Assets and Liabilities	5
Independent Examiners Report	6

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2022**

The Trustees have pleasure in presenting their report along with the Financial Statements for the year ended 31st August 2022. The financial statements have been prepared in accordance with current statutory requirements, the charity's governing documents, and the recommendations of the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) and complies with applicable law. We have also referred to the guidance contained in the Charity Commission's guidance on public benefit when reviewing our aims and objectives for the year.

Objectives and Activities

Objectives

Nestled in the centre of Bradninch, The Duchy Pre-school is at the heart of our community, providing Early Years Education for all eligible children in the area.

As a non-profit organisation, we're proud of the service we provide to local families and the fun, nurturing, safe learning environment we offer our children. Parents can access our childcare in ways that fit in better with work.

How our activities deliver public benefit

The Duchy Pre-school and Playgroup is monitored by OFSTED and along with meeting all their requirements, the charity provides quality access to the national Early Years Curriculum for all eligible children, by:

- Preparing pre-school children for entry to the statutory education system and acting as a feeder for the local primary school,
- Providing informal opportunities for parents to make new friends and acquaintances,
- Providing opportunities for parents to return to work after maternity/paternity breaks and receive formal on the job training,
- Through fundraising events we provide opportunities for the whole community to engage with each other and us.

Achievements and Performance

The preschool celebrated 50 years in 2022, such an achievement in the current climate.

Following the pandemic, we saw an increase in child numbers - the amount received from fee paying children rose by 90% from the previous year, this as a result of an increase in the number of 2-year-olds attending the setting in addition to school age children attending our wraparound services. However, there was a 10% reduction in funding received from the Local Authority. Child numbers are looking healthy for next year.

Although we can report a 6% increase in total sales, we experienced a 20% rise in total costs this year, some of this increase can be attributed to £7,000 spent on improvements to our outside space, the money spent was raised through various fundraising events over a number of years.

We have also invested in staff training this year to ensure we continue to provide the children with the excellent care they deserve. In addition, we have also taken on an Apprentice, currently studying for her level 2 in Childcare.

The trustees are very aware of, and grateful for, the significant contribution made by volunteers in many different ways. Their help is particularly appreciated when providing help with fundraising activities. And of course, all trustees contribute their time voluntarily, which is invaluable. Staff also contribute far more than their paid hours, which is equally appreciated, and without this the playgroup could not operate sustainably. Trustees monitor issues this could cause with the National Minimum Wage and are confident that wages remain legally compliant.

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2022**

Overview and Future Plans

To further invest in the pre-school outside space offering and to maintain the inside space to a suitable standard.

We have plans to open for summer holiday club, if this is deemed a success, we hope to expand the offer further.

Financial Review

Total receipts for the year to 31 August 2022 amounted to £114,197 (year ended 31 August 2021 £106,226).

Total payments for the year to 31 August 2022 amounted to £120,213 (year ended 31 August 2021 £102,786).

The charity holds £36,597 in their bank account.

The charity's principal source of funding is Early Years Entitlement Funding from Devon County Council. As a centre of excellence for Early Years Education in Devon, as also receive discretionary grants. Community fundraising activities are carried out to enable the charity to enhance the provision above the level funded by Early Years.

Other sources of funding include fees from parents for elective sessions.

Reserves Policy

The charity has a formal policy of holding sufficient working capital and contingency funds in reserve to ensure the sustainability of the charity. In addition, the policy requires the charity to work towards building sufficient reserves to cover statutory and contractual costs in the event of winding up.

Risk Management Policy

The Trustees have assessed the major risks to which the Charity is exposed, in particular those relating to the operations and finances of the Charity and are satisfied that systems are in place to mitigate their exposure to major risks.

Fundraising Policy

Fundraising is essential to the preschool. We host at least 2 coffee mornings a year, as well as the annual Christmas Fayre, we also host other events such as children's discos at local music festival and help/participate at other local events, all with the aim of raising funds for the preschool.

Structure, Governance and Management

The Charity's objects and regulations are set out in the charity's Preschool Learning Alliance CIO Institution. The charity incorporated as a charitable organization on 12th May 2014, with all undertakings from the unincorporated charity transferred on 1st September 2016.

All Trustees are elected annually at the AGM and/or co-opted pending the AGM, with 50% retiring at each year.

The procedure for appointing of Trustees, is by an existing Trustees recommending a potential candidate.

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2022**

Reference and Administration Details

Registered Charity Number: 1157005

Trustees and Members: Keith Herselman (Chair)
John Porter (Treasurer)
Tracey Mortimore
Jennifer Ryding
Rev'd Hannah Mears (from June 2023)

Registered Address Millway, Bradninch, Exeter, EX5 4NL

Bankers CAF Bank, 25 Kings Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Accountants Merlin Accountancy Services Ltd, 2nd Floor, 33 Longbrook Street, Exeter, EX4 6AW

Approved by Duchy Pre-School and Playgroup on 20 June 2023 and signed on its behalf by:

Trustee: Keith Herselman, Chair
Keith Herselman

Trustee: John Porter, Treasurer
John Porter

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2022**

Receipts and Payments Account

	2022		2021	
	£	£	£	£
Receipts				
Fees	40,101		19,644	
DCC Grants and Funding	69,593		76,821	
Other Grants	1,144		5,119	
Fundraising and Donations	3,359		4,642	
<i>Total Receipts</i>		114,197		106,226
Payments				
Wages and Salaries	88,809		81,567	
Staff Training, Health & Safety and Other	2,336		1,584	
Kitchen Costs	2,154		1,643	
Play Costs	2,024		2,306	
Rent, Rates and Premises Costs	7,000		7,000	
Repairs and Renewals	9,586		2,035	
Light and Heat	1,560		2,507	
Insurance and Subscriptions	1,051		1,122	
Telephone and IT	2,016		798	
Printing, Postage and Stationery	588		1,277	
Accountancy and Professional Fees	551		499	
Fundraising Costs	765		240	
Bank Charges	98		84	
Miscellaneous	1,676		124	
<i>Total Payments</i>		120,213		102,786
Excess of Receipts over Payments		(6,016)		3,440
Bank Balance at 1 st September 2021		42,613		39,173
Bank Balance at 31 st August 2022		36,597		42,613

**DUCHY PRE-SCHOOL AND PLAYGROUP
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2022**

Statement of Assets and Liabilities at 31st August 2022

	2022 Total £	2021 Total £
Unrestricted Funds		
<i>Cash Funds</i>		
Petty Cash	-	362
Bank Current Account	<u>36,597</u>	<u>42,251</u>
	36,597	42,613
 <i>Current Assets</i>		
Sales Debtors	128	120
SS & Other Taxes	699	-
 <i>Current Liabilities</i>		
Trade Creditors	-	(437)
	<hr/>	<hr/>
	<u>37,424</u>	<u>42,296</u>

Approved by Duchy Pre-School and Playgroup on 20 June 2023 and signed on its behalf by:

Trustee: Keith Herselman, Chair *Keith Herselman*

Trustee: John Porter, Treasurer *John Porter*

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
DUCHY PRE-SCHOOL AND PLAYGROUP
Year Ended 31 AUGUST 2022**

I report on the accounts for the year ended 31 August 2022, which are set out on pages 4 and 5.

Respective Responsibilities of Trustees and Examiner

The charity's trustees (who are also the Directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report


My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to these matters set out in the statement below.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept in accordance with section 386 of the Companies Act 2006; and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005) have not been met; or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

G M Corby BSc FCA
Merlin Accountancy Services Ltd
2nd Floor
33 Longbrook Street
Exeter
EX4 6AW

Signed: 

Date: 21/6/23

DUCHY PRESCHOOL AND PLAYGROUP

England & Wales - Charity number 1157005

Accounts

Duchy Pre-school and Playgroup

Charity Number: 1157005

Trustees' Annual Report and Financial Statements for the Period 1 September 2020 to 31 August 2021

17th June 2022

*Note: This is the date that the report is signed off by the Trustees,
NOT the date of the end of the Financial Year.*

This page is left blank intentionally

Except that in this template it is not left blank in order to include some notes on using it. These notes ARE NOT part of the formally required contents of Trustees' Annual Report & Financial Statements and should be deleted before finalising your report. Or if you print your Annual Report single-sided and therefore doesn't require the inside of the cover page to be blank you can delete the entire page.

The Charity Commission does not have a template for the Trustees Annual Report & Financial Statements of a CIO. However, when the CIO's accounts are in Receipts & Payments (rather than Accruals) structure, the reporting requirements for CIOs are similar to those for Unincorporated Associations. So this template is based on the example for Unincorporated Associations (*ie*: charities which are not companies) which can be downloaded from the Government/CharityCommission website at:

www.gov.uk/government/publications/example-trustees-annual-reports-and-accounts-for-charities

It is strongly recommended that you download (or at least look at) the above example from the Charity Commission because it also contains a lot of useful guidance on how to complete the Report which has NOT been duplicated in this template. However, the Charity Commission's template is in PDF format and can't be easily edited – so you have to re-create it from scratch (as has been done to create this template).

So the main purpose of this template is to provide something which you can easily fill in rather than to show you how to create it.

Although the template has some formatting of the text (spacing between paragraphs, tabs within paragraphs, use of tables, etc) it has been kept as minimal and consistent as possible because MS-Word® (and, to a lesser extent, OpenOffice®) is notoriously capricious in the way that it manages formatting – a small change in one section can have unexpected (and usually rather large and difficult to correct) changes in other sections. So it is recommended that you keep any format changes to a minimum.

Large text items (*eg*: the descriptions of the charity's objects and activities) are formatted as blank paragraphs following the section heading. Just click on the blank paragraph marker (you might find it useful to have formatting marks displayed – click on the ¶ button in the "Paragraph" section of the menu on the {Home} menu-bar) and start typing. You can type as much as you like. Just press the Enter/Return key to create additional paragraphs within the section. The section headings are formatted as "Keep with Next" – so, as you get towards the bottom of a page, even if there is still enough room for the heading it will move onto the next page to keep with the paragraph that immediately follows it.

Where an entire section is not required, just highlight the section heading and the paragraph markers which follow it and use "Delete".

The small items of information (*eg*: names, registration numbers, addresses) are managed within tables to keep the spacing/layout tidy. The tables are formatted without printing borders to the cells. You will be able to see the faint outline of the individual cells on the screen but they will not appear in the printed version. You just enter the information into the relevant cell.

If you need extra rows in the table, just go to the last (*ie*: bottom right) cell in the table and press the "Tab" key.

If a table is not needed just highlighting the cells and pressing delete doesn't remove the table, it only deletes the table contents. To delete an entire table, you have to highlight both the entire table AND its title and then press delete.

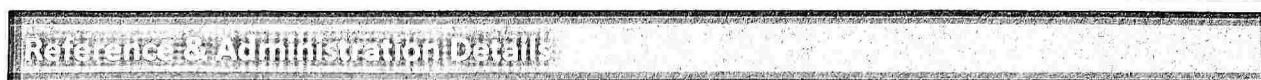
If you have any other problems with entering/deleting/formatting information send me a query in an e-mail (to enquiries@smallcharitysupport.org, attaching a copy of the template with the problem if you can) and I'll do what I can to help.

Please let me know if you find it helpful, particularly if you have any comments to improve it and make it easier to use

Brian Seaton: enquiries@smallcharitysupport.org



Duchy Preschool and Playgroup
Trustees' Annual Report for the Year Ended 31 August 2021



Charity name: Duchy Preschool and Playgroup

Charity number: 1157005

**Charity's operating address: Millway, Bradninch, Exeter
EX5 4NL**

Names of the Charity Trustees who Manage the Charity *(Add extra rows as required)*

<i>Trustee Name</i>	<i>Office (if any)</i>	<i>Appointed</i>	<i>Retired</i>
1: Keith Herselman	Chair	13/7/20	
2: Jennifer Ryding		6/7/21	
3: Tracey Mortimore		16/7/19	
4: John Porter	Treasurer	16/7/19	
5: Nick Wild		6/7/21	

If any trustee is appointed by an external person or organisation (eg: the local Council) a note of that should be included.

Names & Addresses of Advisors *(Delete rows which are not relevant)*

<i>Name</i>	<i>Address & Postcode</i>
Bank:	
Independent Examiner:	Sally Livsey 31 Fore Street, Bradninch, Exeter EX5 4NN
Solicitor:	
Financial Advisor:	

Names of Senior Staff with Delegated Responsibilities *(Add extra rows as required)*

<i>Name</i>	<i>Role</i>
1:	
2:	

Statutes, Governance & Management

Description of the Charity's Trusts

Type of Governing Document: Preschool Learning Alliance CIO Institution

How the Charity is Constituted: Charitable Incorporated Organisation

Trustee Selection Methods: Will be elected annually at AGM (50% retiring each year) and/or co-opted pending AGM

How New Trustees are Inducted and Trained: Note, although this is not included in the Charity Commission's example, it is now useful to include this.

Additional Governance Issues Transfer of undertakings from the previous unincorporated charity (1028068) happened on the 1st September 2016

Objects & Activities

Summary of the Objects of the Charity as set out in its Governing Document

To provide Early Years Education to all eligible children in the area

Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects

Providing quality access to the national Early Years Curriculum for all eligible children, monitored by OFSTED and meeting all their requirements.

- Preparing pre-school children for entry to the statutory education system (and acting as a feeder for the local primary school.)
- Providing informal opportunities for parents to make new friends and acquaintances.
- Providing opportunities for parents to return to work after maternity/paternity breaks and receive formal and on the job training.
- Through fund-raising events providing opportunities for the whole community to engage with each other and with us.

The trustees are very aware of and grateful for the significant contribution made by volunteers in many different ways. Their help is particularly appreciated providing help with fund-raising activities. And of course, Trustees all contribute their time voluntarily which is invaluable. Staff also contribute far more than their paid hours which is equally appreciated and without which the Playgroup could not operate sustainably. Trustees monitor issues this could cause with the National Minimum Wage and are confident that payroll remains legally compliant.

Additional Details of Objectives & Activities *(See model example. Delete if not relevant)*

Achievements & Performance

Statutory Declaration

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

Summary of the Main Achievements of the Charity for the Year

Despite the ongoing pressures of the Pandemic, the preschool continued to perform well with an increase in funded children attending the setting. Parents/carers have been wonderfully supportive throughout. The predicted numbers for the following year are looking promising, we hope to be full by the summer term.

Our wrap around care for early years children and children attending the local primary school continues to be popular. This service is currently full and is predicted to be for next year.

Financial Review

Brief Statement of the Charity's Policy on Reserves

The charity has a formal policy of holding sufficient working capital and contingency funds in reserve to ensure the sustainability of the charity. In addition the policy requires the charity to work towards building sufficient reserves to cover statutory and contractual costs in the event of winding up.

Details of Any Funds Materially in Deficit

None

Further Financial Review Details *(See model example. Delete if not relevant)*

Principle source of funding is Early Years Entitlement Funding from Devon County Council. Other sources of funding include fees from parents for elective sessions. As a centre of excellence for Early Years Education in Devon we also receive discretionary grants. Community fund-raising activities are carried out to enable us to enhance the provision above the level funded by Early Years.

Particulars of Any Outstanding Guarantee Given by the CIO

none

statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed:

Sally Livsey

Dated:

17th June 2022

Sally Livsey 31 Fore Street, Bradninch, Exeter EX5 4NN

Particulars of Any Outstanding Debt

none

Other Optional Information

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Signature(s):

Keith Adam Horsetman

Full Name(s): KEITH ADAM HORSEMAN

Position(s): CHAIR OF TRUSTEES.

Date: 17/06/2022.

John S. Porter

John S. Porter
Treasurer

17/06/2022

Independent Examiner's Report on the Accounts

The report to the Trustees of The Duchy Preschool and Playgroup (Charity number 1157005) on accounts for the year ended 31st August 2021 is set out below.

Respective responsibilities of Trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Duchy preschool and playgroup

No
1157005

Receipts and payments accounts

For the period from 01-Sep-20 To 31-Aug-21

CC16
a

Section A Receipts and payments

	Unrestr cted funds to the nearest £	Restrict ed funds to the nearest £	Endowm ent funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	19,644	-	-	19,644	25,138
DCC Grants & Funding	76,821	-	-	76,821	53,805
Other Grants	5,119	-	-	5,119	14,115
Fundraising and Donations	4,642	-	-	4,642	6,927
Sub total (Gross income for AR)	106,226	-	-	106,226	99,985
Total receipts	106,226	-	-	106,226	99,985
A3 Payments					
Wages & Salaries (inc Pension costs)	81,567	-	-	81,567	59,461
Staff Training, Health & Safety & other	1,584	-	-	1,584	2,000
Kitchen costs	1,643	-	-	1,643	1,035
Play costs	2,306	-	-	2,306	415
Rent Rates & Premises costs	7,000	-	-	7,000	6,500
Repairs & renewals	2,035	-	-	2,035	379
Lighting & heating	2,507	-	-	2,507	1,506
Insurance and subscriptions	1,122	-	-	1,122	875
Telephone & IT	798	-	-	798	1,120
Printing, Postage & Stationery	1,277	-	-	1,277	537
Accountancy & Professional services	499	-	-	499	1,059
Fundraising Costs	240	-	-	240	484
Bank Charges	84	-	-	84	65
Miscellaneous	124	-	-	124	389
Sub total	102,786	-	-	102,786	75,825
Total payments	102,786	-	-	102,786	75,825
Net of receipts/(payments)	3,440	-	-	3,440	24,160
A5 Transfers between funds					
A6 Cash funds last year end	39,173			39,173	15,013
Cash funds this year end	42,613			42,613	39,173



CHARITY COMMISSION
FOR ENGLAND AND WALES

Duchy Preschool and Playgroup

No
1157005

Receipts and payments accounts

CC16a

For the period from	Period start 01-Sep-20	To	Period end 31-Aug-21
---------------------	---------------------------	----	-------------------------

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestrict ed funds to nearest £	Restrict ed funds to nearest £	Endowme nt funds to nearest £
B1 Cash funds	Petty cash	362	-	-
	Bank Account	42,251	-	-
		-	-	-
	Total cash funds	42,613	-	-
B2 Other monetary assets	Sales Debtors	120	-	-
		-	-	-
B3 Investment assets	Details		Cost (optional)	Current value (optional)
			-	-
B4 Assets retained for the charity's own use	Fixtures & Fittings	unrestricted	-	-
	Office Equipment	unrestricted	-	-
	Play Equipment	unrestricted	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Trade Creditors	unrestricted	437	
			-	

Signed by one or two trustees
on behalf of all the trustees

Signature	Print Name	Date of approval
	KEITH ADAM HORSSELLMAN	17.6.22