

Charity number: 1157000

Friends of Collett  
Audited Financial Statements  
For the year ended 31 March 2023

Friends of Collett

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Friends of Collett

**Reference and Administrative Information**

<b>Name of charity</b>	Friends of Collett
<b>Charity Registration Number</b>	1157000
<b>Principal Address</b>	The Collett School Lockers Park Lane Hemel Hempstead HP1 1TQ
<b>Accountant</b>	Mayflower Accountancy & Tax Limited 10 Alma Farm Road Toddington LU5 6BG

Friends of Collett

**Trustee Report**

For The Year Ended 31 March 2023

The Trustees present their report and financial statements for the period ended 31 March 2023. The financial statements have been prepared in accordance with accounting policies set out in note 1 to the accounts and comply with the Charity's trust deed.

**Structure, Governance and Management**

Governing Document

The Charity was set up on 9<sup>th</sup> May 2014 and is registered with the Charity Commission, registration number 1157000.

Appointment of Trustees

Trustee positions are approached personally or advertised for. We have a clear procedure for the recruitment of Trustees and appointment of Trustees are appointed by the Board of Trustees, which is confirmed at the Annual General Meeting, normally held in October. All trustees are DBS checked in line with our safeguarding policies, and references are collected. All trustees are supplied with appropriate information ahead of their considered application for Trusteeship, and are appointed in line with the charity's constitution.

Organisation, Structure and Process

The Board of Trustees meet regularly to fulfil their key role and function of overseeing and directing the affairs of the Charity, ensuring that it is well-run and delivering the charitable outcomes for which it is established. One of those meetings comprises of the 'Annual General Meeting' where trustees review their overall strategy for the charity, review of previous year and set priorities for the following year. The trustees entrust day to day management of the Charity to the 'Fundraising Lead' who delegates through the small staff team.

**Public Benefit Statement**

In setting our programme each year we have regard to both the Charity Commission's general guidance on public benefit and prevention and relief of poverty for the public benefit. The trustees always ensure that the programmes we undertake are in line with our charitable objectives and aims.

**Charity Objectives**

To advance the education of pupils in the school, in particular;

1. Developing effective relationships between the staff, parents and others associated with the school (The Collett);
2. Engaging in activities or providing facilities or equipment which support the school and advance the education of pupils.

**Results**

The results for this year, as given in the Statement of Financial Activities, are considered satisfactory by the trustees. Trustees acknowledged that this year has been challenging since the main fundraising team moved on for new adventures.

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to engage reports to be produced so that the necessary steps can be taken to lessen these risks.

## Friends of Collett

### Review of The Year

Over the past year Friends of Collett has not been as active as we would like due to the main fundraising team moving onto new and exciting adventures. This has unfortunately impacted on fundraising and charity activities. We have however, successfully raised funds to provide music therapy, science experiments and classroom kitchen areas.

### Music Therapy

Music benefits many people in different ways. We all know that people listen to music to reduce stress, improve their mood, relieve anxiety and depression, but did you know that music can also improve learning, boost creativity, protect brain health, regulate the nervous system and boost your immune system. The pupils at The Collett School benefit from these and many more. Music therapy takes place in small groups and individuals. It brings together intellect and feelings which enables personal expression and emotional development. The pupils improve their communication, cognitive skills, memory and concentration, all whilst having fun playing different instruments.

### Science Experiments

We have been fortunate enough to fund a science provision again this year which has helped the pupils engage. What better than unusual and existing experiments to engage the pupils. It has made a real difference to the pupils learning and engagement.

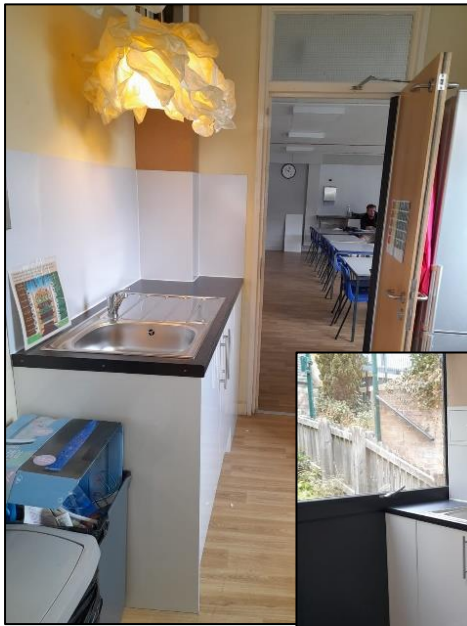
### Kitchen Areas

We all wish for our children to be independent, to be able to make a drink, a snack, to be able to keep themselves and their environment clean and tidy. All the pupils at The Collett School start from a young age learning the skills needed to do these



things. One of the best ways is to have facilities available to them all the time. This is why The Friends of Collett has proudly funded for kitchen areas to be fitted in the classrooms.

## Friends of Collett



Some classrooms already had old kitchen areas that required improvement but for other classes we had to create kitchen areas. Each classroom now has a sink with running hot and cold water, a draining board and storage cupboards. By having these areas in their classrooms, the pupils are able to make drinks (hot and cold) and snacks with assistance and guidance. This will lead on to them later being able to make them independently. Part of preparing drinks and snacks is cleaning up after themselves, so washing up facilities are available and fully equipped. The kitchen facilities not only provide the pupils with the prospect of learning life skills, it also creates opportunities for communication, dexterity and boosting self-confidence.

The charity wishes to thank all those who have so generously supported its work whether by gift or their time, talents, products or financial donations.

### **Plans for The Future**

Friends of Collett, supports The Collett School which forms part of The Blue Tangerine Federation, a federation of Specialist and Special Educational Needs Schools in Hertfordshire. Each school within The Blue Tangerine Federation, has a registered 'Friends Of' charity. We had previously hoped that from 1<sup>st</sup> July 2022 the 'Friends Of' charities would combine and be known as Friends of The Blue Tangerine Federation. Unfortunately this was not possible due to unforeseen circumstances and the charities still operate independently.

During the coming financial year, Friends of Collett hope to raise funds to enable The Collett School to continue to provide music therapy, develop the cookery room to allow height adjustable working areas and improve accessibility across the site. We will also continue to provide additional funds to support our children within the classroom by providing additional classroom resources, sensory equipment and specialist IT equipment and programmes.

The report was approved by the Trustees and signed on its behalf by:-

Rachael Lampey  
Trustee & Treasurer

Friends of Collett

## **Independent Examiner's Report on the Accounts**

For The Year Ended 31 March 2023

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

### **Responsibilities and basis of the report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiners statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material aspect:

1. Accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. The accounts do not accord with those records;
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



13/12/2023

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Rubina Anjum  
MBA ACMA CGMA  
Pyramid Point Limited  
118 Pall Mall, St.  
James London  
SW1Y 5EA

## Friends of Collett

**Statement of Financial Activities**

For the year ended 31 March 2023

	Notes	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
<b>Income and endowments from:</b>					
Donations and legacies	2	6,063	31,352	37,414	75,423
Other trading activities	3	3,240	-	3,240	5,582
<b>Total</b>		<b>9,302</b>	<b>31,352</b>	<b>40,654</b>	<b>81,005</b>
<b>Expenditure on:</b>					
Fundraising	4	3,894	-	3,894	6,832
Charitable Activities	5/6/7	3,002	37,069	40,071	54,858
<b>Total</b>		<b>6,896</b>	<b>37,069</b>	<b>43,964</b>	<b>61,690</b>
<b>Net income / expenditure</b>		2,406	(5,717)	(3,311)	19,315
<b>Reconciliation of funds</b>					
Total funds brought forward		41,563	5,446	<b>47,009</b>	27,694
Transfers		(271)	271	-	-
<b>Total funds carried forward</b>		<b>43,698</b>	<b>-</b>	<b>43,698</b>	<b>47,009</b>



## Friends of Collett

**Statement of Financial Position**

As at 31 March 2023

	Notes	2023	2022
<b>Current assets</b>			
Cash at bank and in hand		44,586	49,224
Prepayments		-	325
		<b>44,586</b>	<b>49,549</b>
Creditors: amounts falling due within one year	8	(888)	(2,540)
Net current assets		43,698	47,009
Total assets less current liabilities		43,698	47,009
Net assets		<b>43,698</b>	<b>47,009</b>
<b>The funds of the charity</b>			
Restricted income funds	9	-	5,446
Unrestricted income funds	9	43,698	41,563
<b>Total funds</b>		<b>43,698</b>	<b>47,009</b>

The notes on pages 10 to 12 form part of these financial statements.

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:



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Trustee

## Friends of Collett

**Notes to The Financial Statements**

For the period ended 31 March 2023

**1. Accounting Policies****Basis of accounting**

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)'. Financial reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Friends of Collett meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**2. Income from donations and legacies**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2023</b>	<b>2022</b>
Donations received	6,063	-	<b>6,063</b>	<b>24,478</b>
Grants received	-	31,352	<b>31,352</b>	<b>50,945</b>
Sponsorships				
	<u>6,063</u>	<u>31,352</u>	<u><b>37,414</b></u>	<u><b>75,423</b></u>

**3. Income from other activities**  
**Unrestricted Funds**

	<b>2023</b>	<b>2022</b>
Fundraising activities	<b>3,240</b>	<b>5,582</b>
	<u><b>3,240</b></u>	<u><b>5,582</b></u>

**4. Expenditure on trading activities**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2023</b>	<b>2022</b>
Fundraising events	3,894	-	<b>3,894</b>	<b>6,832</b>
	<u>3,894</u>	<u>-</u>	<u><b>3,894</b></u>	<u><b>6,832</b></u>

## Friends of Collett

**5. Costs of charitable activity by fund type**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2023</b>	<b>2022</b>
Donations to Collett school	-	37,069	<b>37,069</b>	<b>47,232</b>
Support costs	3,002	-	<b>3,002</b>	<b>7,626</b>
	<b>3,002</b>	<b>37,069</b>	<b>40,071</b>	<b>54,858</b>

**6. Costs of charitable activity by activity type**

	<b>Activities undertaken directly</b>	<b>Support costs</b>	<b>2023</b>	<b>2022</b>
Donations to Collett school	37,069	3,002	<b>40,071</b>	<b>54,858</b>
	<b>37,069</b>	<b>3,002</b>	<b>40,071</b>	<b>54,858</b>

**7. Analysis of support costs**

	<b>2023</b>	<b>2022</b>
<b>Donations to Collett school</b>		
Advertising & marketing	<b>73</b>	<b>4,040</b>
Office costs	<b>400</b>	<b>1,941</b>
Governance costs	<b>2,530</b>	<b>1,645</b>
	<b>3,002</b>	<b>7,626</b>

**8. Comparative for statement of financial activities**

	<b>Notes</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
<b>Income and endowments from:</b>					
Donations and legacies		22,978	52,445	75,423	78,109
Other trading activities		5,582	-	5,582	2,259
<b>Total</b>		<b>28,560</b>	<b>52,445</b>	<b>81,005</b>	<b>80,368</b>
<b>Expenditure on:</b>					
Fundraising		6,832	-	6,832	692
Charitable Activities		7,626	47,232	54,858	62,212
<b>Total</b>		<b>14,458</b>	<b>47,232</b>	<b>61,690</b>	<b>62,904</b>
<b>Net income / expenditure</b>		<b>14,102</b>	<b>5,213</b>	<b>19,315</b>	<b>17,464</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		27,461	233	27,694	10,230
<b>Total funds carried forward</b>		<b>41,563</b>	<b>5,446</b>	<b>47,009</b>	<b>27,694</b>

**9. Creditors: amounts falling due within one year**

	<b>2023</b>	<b>2022</b>
Accruals	<b>888</b>	<b>2,540</b>
	<b>888</b>	<b>2,540</b>

## Friends of Collett

**10. Movement in funds**

	<b>Balance at 1 April 2022</b>	<b>Incoming resources</b>	<b>Outgoing Resources</b>	<b>Transfers</b>	<b>Balance at 31 March 2023</b>
Unrestricted Funds	41,563	9,302	(6,896)	(271)	43,698
Restricted Funds	5,446	31,352	(37,069)	271	-
<b>Total Funds</b>	<b>47,009</b>	<b>39,099</b>	<b>(44,839)</b>	<b>-</b>	<b>43,698</b>

## Prior period

	<b>Balance at 1 April 2021</b>	<b>Incoming resources</b>	<b>Outgoing Resources</b>	<b>Transfers</b>	<b>Balance at 31 March 2022</b>
Unrestricted Funds	27,461	28,560	(14,458)	-	41,563
Restricted Funds	233	52,445	(47,232)	-	5,446
<b>Total Funds</b>	<b>27,694</b>	<b>81,005</b>	<b>61,690</b>	<b>-</b>	<b>47,009</b>