

Friends of Collett

Report of the Trustees and Audited Financial Statements

For the year ended 31 March 2022

Friends of Collett
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Friends of Collett

REFERENCE AND ADMINISTRATIVE INFORMATION

Name of charity	Friends of Collett
Charity Registration Number	1157000
Principal Address	The Collett School Lockers Park Lane Hemel Hempstead HP1 1TQ
Independent Examiner	Rubina Anjum Pyramid Point Accounting 118 Pall Mall St James London SW1Y 5EA

Friends of Collett

Trustees Report

For The Year Ended 31 March 2022

The Trustees present their report and financial statements for the period ended 31 March 2022. The financial statements have been prepared in accordance with accounting policies set out in note 1 to the accounts and comply with the Charity's trust deed.

Structure, Governance and Management

Governing Document

The Charity was set up on 9th May 2014 and is registered with the Charity Commission, registration number 1157000.

Appointment of Trustees

Trustee positions are approached personally or advertised for. We have a clear procedure for the recruitment of Trustees and appointment of Trustees are appointed by the Board of Trustees, which is confirmed at the Annual General Meeting, normally held in October. All trustees are DBS checked in line with our safeguarding policies, and references are collected. All trustees are supplied with appropriate information ahead of their considered application for Trusteeship, and are appointed in line with the charity's constitution.

Organisation, Structure and Process

The Board of Trustees meet every two months to fulfil their key role and function of overseeing and directing the affairs of the Charity, ensuring that it is well-run and delivering the charitable outcomes for which it is established. One of those meetings comprises of the 'Annual General Meeting' where trustees review their overall strategy for the charity, review of previous year and set priorities for the following year. The trustees entrust day to day management of the Charity to the 'Fundraising Lead' who delegates through the small staff team.

Public Benefit Statement

In setting our programme each year we have regard to both the Charity Commission's general guidance on public benefit and prevention and relief of poverty for the public benefit. The trustees always ensure that the programmes we undertake are in line with our charitable objectives and aims.

Charity Objectives

To advance the education of pupils in the school, in particular;

1. Developing effective relationships between the staff, parents and others associated with the school;
2. Engaging in activities or providing facilities or equipment which support the school and advance the education of pupils.

Results

The results for this year, as given in the Statement of Financial Activities, are considered satisfactory by the trustees. Trustees acknowledged that this year has been challenging, considering we are still seeing the repercussions of Covid.

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to engage reports to be produced so that the necessary steps can be taken to lessen these risks.

Review of The Year

Over the past year Friends of Collett has successfully raised funds to provide music therapy provisions, purchase a variety of new sensory equipment, contribute towards daily brunch, develop an outdoor learning area and equipment to create suitable science experiments. We have continued to provide additional funds to support our children within the classroom by providing additional classroom resource and sensory equipment.

Forest School

We have developed our overgrown forest area, which was previously not being utilised, to create a forest school area that is fully accessible to all our children. Forest school is a child-centred, inspirational learning process which offers opportunities for a range of growth through regular sessions. It provides and strengthens play, exploration and risk taking, whilst developing confidence and self-esteem. The outdoor learning space created includes a wide range of 'work stations' where our children can engage in different learning experiences, outdoor blackboards, fire pits, bug hotels, mud kitchens and much more. Our forest school area is now used regularly as part of lessons, therapy sessions and at break and lunch time. This space has provided a safe and supporting space to learn outside and we have seen many of our children begin to learn how to manage their emotions in an effective way.



Music Therapy

Music Therapy is so important to so many of our children, and we have been able to deliver music therapy sessions for small groups and individuals. Music therapy is about bringing together intellect and feelings to enable personal expression, reflection and emotional development. This encourages students to form a deep understanding of themselves, their ability to listen and reinforce positive interactions whilst increasing their self-esteem. We have already seen positive outcomes including improvement of communication, cognitive skills and mental health; as well as providing additional support to various therapies.

Sensory Equipment and Vests

Each year we contribute as much funds as possible to purchasing suitable and specialist sensory equipment, to best meet our children's needs. This year, we invested in sensory-stimulating vests, which provide a pleasant enveloping feeling for the body by stimulating the sense of touch and muscle-joint sense through touch-pressure. The vests, which are highly recommended by professionals, act as an aid to sensory integration therapy, speech therapy, cognitive training and a variety of other therapy. In the short time we have had these sensory vests, we have seen a range of positive results in the children using these vests, as part of their sensory interventions.

Brunch

Communication and social skills is essential for every single child and is often at the centre of everything we do at The Collett School, especially with their peers. Additionally, many families at The Collett School come from financially disadvantaged backgrounds, and a number of children refusing to eat breakfast at home, as such there was an increasing number of children coming to school without eating breakfast. This was found to have a damaging effect on our

children's attainment, lack of energy and risk of health issues. Brunch is a crucial part of the school day for all our children. Brunch sessions at The Collett School not only ensures every child starts the day with some food which improves their attainment and concentration; it also provides opportunity to concentrate on communication and social skills.

Science Experiments

It was identified that there was room for improvement in the science provision provided to our children, to improve their engagement within the subjects. The main area this could be improved is through a variety of regular science experiments. By investing in 'chemistry in a box', allowed The Collett School to receive monthly science experiments, which are exciting and engaging for every child, regardless of their age. We have seen a noticeable difference not only in the engagement of our children, but significantly contribute to the learning process.

This financial year Friends of Collett relied heavily on the support from local businesses, patrons and charitable organisations, as a direct result of the pandemic. Friends of Collett were grateful for one-off grants including The Graham Rowlandson Foundation, Bedfordshire and Luton Community Foundation, The Screwfix Foundation and The Percy Bilton Charity.

This financial year we have been able to deliver a number of successful face-to-face and virtual fundraising events. We held our annual Gala Dinner Dance at Shendish Manor in Hemel Hempstead and our annual online auction.

Plans for The Future

Friends of Collett, supports The Collett School which forms part of The Blue Tangerine Federation, a federation of Specialist and Special Educational Needs Schools in Hertfordshire. Each school within The Blue Tangerine Federation, has a registered 'Friends Of' charity. It has been agreed that from 1st July 2022 the 'Friends Of' charities will combine and be known as Friends of The Blue Tangerine Federation. This allows the charity to support the schools, including The Collett School more effectively and efficiently.

During the coming financial year, Friends of The Blue Tangerine Federation hope to raise funds to enable The Collett School to continue to provide music therapy provision, create additional sensory spaces and develop a small onsite café. We will also continue to provide additional funds to support our children within the classroom by providing additional classroom resources, sensory equipment and specialist IT equipment and programmes.

The report was approved by the Trustees and signed on its behalf by:-



Rachael Lampey

Trustee & Treasurer

Friends of Collett

Independent Examiner's report on the accounts
For the year ended 31 March 2022

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

Responsibilities and basis of the report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material aspect:

1. Accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. The accounts do not accord with those records;
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



13/10/2022

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Rubina Anjum
MBA ACMA CGMA
Pyramid Point Limited
118 Pall Mall, St.James
London
SW1Y 5EA

Friends of Collett
Statement of Financial Activities
For the year ended 31 March 2022

	Notes	Unrestricted Funds	Restricted Funds	2022	2021
Income and endowments from:					
Donations and legacies	2	22,978	52,445	75,423	78,109
Other trading activities	3	<u>5,582</u>	<u>-</u>	<u>5,582</u>	<u>2,259</u>
Total		<u>28,560</u>	<u>52,445</u>	<u>81,005</u>	<u>80,368</u>
 Expenditure on:					
Raising funds	4/5	6,832	-	6,832	692
Charitable activities	6/7	<u>7,626</u>	<u>47,232</u>	<u>54,858</u>	<u>62,212</u>
Total		<u>14,458</u>	<u>47,232</u>	<u>61,690</u>	<u>62,904</u>
 Net income / expenditure		14,102	5,213	19,315	17,464
 Reconciliation of funds					
Total funds brought forward		<u>27,461</u>	<u>233</u>	<u>27,694</u>	<u>10,230</u>
Total funds carried forward		<u>41,563</u>	<u>5,446</u>	<u>47,009</u>	<u>27,694</u>

Friends of Collett
Statement of Financial Position
As at 31 March 2022

	Notes	2022	2021
Current Assets:			
Cash at bank and in hand		49,224	26,329
Prepayments		<u>325</u>	<u>2,000</u>
		49,549	28,329
Creditors: amounts falling due within one year	11	(2,540)	(635)
Net current assets		<u>47,009</u>	<u>27,694</u>
Total assets less current liabilities		<u>47,009</u>	<u>27,694</u>
Net assets		<u>47,009</u>	<u>27,694</u>
The funds of the charity			
Restricted income funds	12	5,446	233
Unrestricted income funds	12	41,563	27,461
Total funds		<u>47,009</u>	<u>27,694</u>

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

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Trustee

Friends of Collett
Notes to the Financial Statements
For the year ended 31 March 2022

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Friends of Collett meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

2. Income from donations and legacies

	Unrestricted Funds	Restricted Funds	2022	2021
Donations received	22,978	1,500	24,478	27,983
Grants received	-	50,945	50,945	50,125
Sponsorships	-	-	-	-
	<u>22,978</u>	<u>52,445</u>	<u>75,423</u>	<u>78,109</u>

3. Income earned from other activities

Unrestricted Funds

	2022	2021
Fund raising events	<u>5,582</u>	<u>2,259</u>
	5,582	2,259

4. Expenditure on generating donations and legacies

Unrestricted Funds

	2022	2021
Donations	<u>-</u>	<u>422</u>
	-	422

5. Expenditure on other trading activities

	Unrestricted funds	Restricted funds	2022	2021
Fundraising events	6,832	-	6,832	270
	<u>6,832</u>	<u>-</u>	<u>6,832</u>	<u>270</u>

Friends of Collett
Notes to the Financial Statements
For the year ended 31 March 2022 (continued)

6. Costs of charitable activity by fund type

	Unrestricted funds	Restricted funds	2022	2021
Donations to the Collett school	-	47,232	47,232	60,052
Support costs	7,626	-	7,626	2,160
	7,626	47,232	54,858	62,212

7. Costs of charitable activity by activity type

	Activities undertaken directly	Support costs	2022	2021
Support Costs				
Donations to the Collett School	47,232	7,626	54,858	62,212
	54,858	2,160	54,858	62,212

8. Analysis of support costs

	2022	2021
Donations to the Collett School		
Advertising & marketing	4,040	500
Office Costs	1,941	-
Governance costs	1,645	1,660
	7,626	2,160

9. Net income / (expenditure) for the year

	2022	2021
This is stated after charging		
Accountancy fees	1,645	1,370

Friends of Collett
Notes to the Financial Statements
For the year ended 31 March 2022 (continued)

10. Comparative for the statement of financial activities

	Notes	Unrestricted Funds	Restricted Funds	2021	2020
Income and endowments from:					
Donations and legacies	2	42,824	35,285	78,109	92,331
Other trading activities	3	<u>2,259</u>	<u>-</u>	<u>2,259</u>	<u>13,340</u>
Total		<u>45,083</u>	<u>35,285</u>	<u>80,368</u>	<u>105,671</u>
Expenditure on:					
Raising funds	4/5	692	-	692	(10,449)
Charitable activities	6/7	<u>27,160</u>	<u>35,052</u>	<u>62,212</u>	<u>(99,787)</u>
Total		<u>27,852</u>	<u>35,052</u>	<u>62,904</u>	<u>(110,236)</u>
Net income / expenditure		17,231	233	17,464	(4,565)
Reconciliation of funds					
Total funds brought forward		<u>10,230</u>	<u>-</u>	<u>10,230</u>	<u>14,795</u>
Total funds carried forward		<u>27,461</u>	<u>233</u>	<u>27,694</u>	<u>10,230</u>

11. Creditors: amounts falling due within one year

	2022	2021
Trade creditors	-	-
Accruals and deferred income	<u>2,540</u>	<u>635</u>
	<u>2,540</u>	<u>635</u>

12. Movement in funds

	Balance at 01/04/2021	Incoming Resources	Outgoing Resources	Transfers	Balance at 31/03/2022
Unrestricted Funds	27,461	28,560	(14,458)	-	41,563
Restricted Funds	233	52,445	(47,232)	-	5,446
Total	<u>27,694</u>	<u>81,005</u>	<u>61,690</u>		<u>47,009</u>

Previous year

	Balance at 01/04/2020	Incoming Resources	Outgoing Resources	Transfers	Balance at 31/03/2021
Unrestricted Funds	10,230	45,083	(27,852)	-	27,461
Restricted Funds	-	35,285	(35,052)	-	233
Total	<u>10,230</u>	<u>80,368</u>	<u>(62,904)</u>	<u>-</u>	<u>27,694</u>