

**THE PORTSMOUTH D-DAY MUSEUM TRUST**

**REPORT OF THE TRUSTEES  
AND UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024**

The Trustees present their report with the financial statements of the charity for the period ended 31 March 2024. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Charity Number**

1156976

#### **Address**

c/o Portsmouth Museum  
Museum Road  
Portsmouth  
Hampshire  
PO1 2LJ

#### **Trustees**

Charles Ackroyd  
Roger Ching (resigned as Chair 7 October 2022)  
Marc Hanson (appointed Chair 7 October 2022)  
Sarah-Jane Hunt (resigned 7 October 2022)  
David Price  
Tim Rusby  
Ben Stoneham

#### **Independent Examiner**

Chris Richards  
48 Sandringham Road  
Portsmouth

#### **Bankers**

NatWest Bank  
Commercial Road  
Portsmouth  
PO1 1EJ

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing Document**

The charity is a charitable incorporated organisation and is controlled by its governing document, a constitution registered with the Charity Commission.

### **Background**

The charity was registered in May 2014 with the Objects, as quoted in the constitution being, “The advancement of education of the public by the promotion, assistance and improvement of the Portsmouth D-Day Museum and its related activities and of historic sites and other areas of cultural interest relating to the D-Day story.”

The charity is managed by a Board of Trustees, which meets on a regular basis.

### **Recruitment and appointment of new trustees.**

New trustees are appointed by the Board, which regularly reviews the skills and experience required to operate efficiently and effectively and has a process for the recruitment of additional trustees. Potential trustees are required to outline what they feel they contribute at an informal interview with a member of the Trust. A trustee induction pack has been produced and training can be made available.

### **Risk Management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees meet regularly to oversee policy and finance matters and plan activities.

## **OBJECTIVES AND BENEFITS**

### **Public Benefit**

The Trustees confirm that they have referred to the guidance contained in the Charity Commission’s general guidance on public benefit when reviewing the charity’s aims and objectives and in planning future activities.

## **ACHIEVEMENT AND PERFORMANCE**

The overarching purpose of the Trust is to keep alive the stories of D-Day and the Normandy campaign in order to honour the ingenuity, courage and sacrifice of those who took part. Through a spirit of partnership, our aim is to complement and support the ongoing operation and development of the Portsmouth D-Day Story as the UK's national D-Day hub, bringing the D-Day narrative to life for the 21<sup>st</sup> century, explaining how ordinary people played extraordinary parts in a turning point in history, and reveal D-Day's legacy for the present day.

The Trust will offer a broad range of support, including, but not necessarily restricted to, fundraising for specific ongoing projects, programmes and initiatives. It will provide help and support in an independent, supporting non-executive, ex-officio role, to complement the leadership of the D-Day Story by the City Council and Museum Service. It will also provide help and guidance across a range of development activities, and by attending regular meetings with the D-Day Story leadership, make proposals for future development, including funding.

The Trust met on four occasions throughout the year and received detailed update reports from the D-Day General Manager. Regular discussion also took place on, the Normandy Memorial wall, the Trust's financial position, the appointment of additional Trustees and the D-Day 80 project.

The Museum, in partnership with the Portsmouth D-Day Museum Trust was successful in securing funding from the National Lottery Heritage Fund for the Hinterland Project. In essence this project will seek to identify and record the locations of all the infrastructure put in place in Hampshire to facilitate the invasion of France, and comprehensively research the way in which they were used in the spring of 1944. There will be an emphasis on the marshalling camps and the units that used them in the months of May and June 1944. This project will support multiple volunteering opportunities as well as public engagement activity. It is currently in the planning stage and will launch fully in 2025.

The Trust started the financial year with funds of £50,582 and managed to raise income of £14,754 comprising donations of £3,267 and further sales of bricks and plaques on the Normandy Memorial Wall of £11,487. Expenditure of £11,083 was incurred in the year which included expenses associated with the Memorial Wall of £2,038, a donation of £9,000 to Portsmouth City Council towards the cost of a Family Audio Guide project and some minor costs of £45 on the Hinterland Project. This resulted in funds of £54,253 on 31 March 2024.

## **APPRECIATION AND THANKS**

The Annual Report gives the Board of Trustees an opportunity to offer public thanks to the many people who have supported the Trust during this period.

Special thanks go the following:

- The Portsmouth D-Day Story staff
- The D-Day veterans and their families
- Individual supporters and donors
- Normandy Memorial Wall contractors
- Portsmouth City Council

## **FINANCIAL REVIEW**

The day-to-day recording of income, the invoicing and payment of bills is carried out by the Trust. Portsmouth City Council staff undertake an Independent Examination.

It is the view of the Trust that the charity currently has no need of a reserves policy as it has neither staff nor premises nor any other liabilities, which might require a “contingency fund”

Approved by Board of Trustees on .....

Signed on behalf of Trustees .....  
(Marc Hanson Chair of Trustees)



# THE PORTSMOUTH D-DAY MUSEUM TRUST

## RECEIPTS & PAYMENTS - 1 APRIL 2023 TO 31 MARCH 2024

	2023/24		2022/23	
	Restricted £	Unrestricted £	Restricted £	Unrestricted £
<b>RECEIPTS</b>				
Grants	0	-	0	-
Donations	3267	-	3176	-
Memorial Wall receipts	11487	-	5400	-
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	14754	0	8576	0
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<b>PAYMENTS</b>				
Memorial Wall expenses	2038	-	5474	-
Contribution to PCC (Youth Engagement Officer)	0	-	30000	-
Contribution to PCC (Earmarked donation)	0	-	500	-
Contribution to PCC (Family Audio Guide Project)	9000	-	0	-
Hintremland Project expenses	45	-	1000	-
Paypal expenses	0	-	50	-
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	11083	0	37024	0
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<b>NET SURPLUS / (DEFICIT)</b>				
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	3671	0	-28448	0
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## STATEMENT OF ASSETS & LIABILITIES AT 31 MARCH 2024

		2023/24		2022/23	
		Restricted £	Unrestricted £	Restricted £	Unrestricted £
Cash Funds		54253	-	50582	-
Other Assets	None	-	-	-	-
Liabilities	None	-	-	-	-

Approved by Board of Trustees on .....

Signed on behalf of Trustees.....

Marc Hanson, Chair of Trustees