

THE PORTSMOUTH D-DAY MUSEUM TRUST

**REPORT OF THE TRUSTEES
AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their report with the financial statements of the charity for the period ended 31 March 2023. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Number

1156976

Address

c/o Portsmouth Museum
Museum Road
Portsmouth
Hampshire
PO1 2LJ

Trustees

Charles Ackroyd
Roger Ching (resigned as Chair 7 October 2022)
Marc Hanson (appointed Chair 7 October 2022)
Sarah-Jane Hunt (resigned 7 October 2022)
David Price
Tim Rusby
Ben Stoneham

Independent Examiner

Chris Richards
48 Sandringham Road
Portsmouth

Bankers

NatWest Bank
Commercial Road
Portsmouth

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is a charitable incorporated organisation and is controlled by its governing document, a constitution registered with the Charity Commission.

Background

The charity was registered in May 2014 with the Objects, as quoted in the constitution being, "The advancement of education of the public by the promotion, assistance and improvement of the Portsmouth D-Day Museum and its related activities and of historic sites and other areas of cultural interest relating to the D-Day story."

The charity is managed by a Board of Trustees, which meets on a regular basis.

Recruitment and appointment of new trustees.

New trustees are appointed by the Board, which regularly reviews the skills and experience required to operate efficiently and effectively and has a process for the recruitment of additional trustees. Potential trustees are required to outline what they feel they contribute at an informal interview with a member of the Trust. A trustee induction pack has been produced and training can be made available.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees meet regularly to oversee policy and finance matters and plan activities.

OBJECTIVES AND BENEFITS

Public Benefit

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

ACHIEVEMENT AND PERFORMANCE

The overarching purpose of the Trust is to keep alive the stories of D-Day and the Normandy campaign in order to honour the ingenuity, courage and sacrifice of those who took part. Through a spirit of partnership, our aim is to complement and support the ongoing operation and development of the Portsmouth D-Day Story as the UK's national D-Day hub, bringing the D-Day narrative to life for the 21st century, explaining how ordinary people played extraordinary parts in a turning point in history, and reveal D-Day's legacy for the present day.

The Trust will offer a broad range of support, including, but not necessarily restricted to, fundraising for specific ongoing projects, programmes and initiatives. It will provide help and support in an independent, supporting non-executive, ex-officio role, to complement the leadership of the D-Day Story by the City Council and Museum Service. It will also provide help and guidance across a range of development activities, and by attending regular meetings with the D-Day Story leadership, make proposals for future development, including funding.

The Trust met on four occasions throughout the year and received detailed update reports from the D-Day General Manager. Regular discussion also took place on marketing, fundraising, the Normandy Memorial wall and the Trust's financial position. In addition, work has continued on "Project Hinterland" which resulted in a bid being submitted to the National Lottery Heritage Fund in November 2023. In essence this project will seek to identify and record the locations of all the infrastructure put in place in Hampshire to facilitate the invasion of France, and comprehensively research the way in which they were used in the spring of 1944. There will be an emphasis on the marshalling camps and the units that used them in the months of May and June 1944. A decision on the bid is expected in early 2024.

The Trust started the financial year with funds of £79,030 and managed to raise income of £8,576 comprising donations and

further sales of bricks and plaques on the Normandy Memorial Wall. Expenditure of £37,024 was incurred in the year which included the repayment of a grant of £30,000 from the Dulverton Trust as part of their Youth Social Action Programme. This grant was paid to the D-Day Story and used for the employment of a Youth Engagement Officer post and associated activities. The remaining expenditure related to expenses associated with the Memorial Wall (£5,474), the repayment of an earmarked donation for the redisplay of the medal collection (£500), some preliminary expenses in relation to “Project Hinterland” (£1,000) and some minor PayPal expenses (£50). This resulted in funds of £50,582 on 31 March 2023.

APPRECIATION AND THANKS

The Annual Report gives the Board of Trustees an opportunity to offer public thanks to the many people who have supported the Trust during this period.

Special thanks go to the following:

- The Portsmouth D-Day Story staff
- The D-Day veterans and their families
- The Dulverton Trust
- Individual supporters and donors
- Normandy Memorial Wall contractors
- Portsmouth City Council

FINANCIAL REVIEW

The day-to-day recording of income, the invoicing and payment of bills is carried out by the Trust. Portsmouth City Council staff undertake an Independent Examination.

It is the view of the Trust that the charity currently has no need of a reserves policy as it has neither staff nor premises nor any other liabilities, which might require a “contingency fund”

Approved by Board of Trustees on
.....

Signed on behalf of Trustees
.....
(Marc Hanson Chair of Trustees)

THE PORTSMOUTH D-DAY MUSEUM TRUST

RECEIPTS & PAYMENTS - 1 APRIL 2022 TO 31 MARCH 2023

	2022/23		2021/22	
	Restricted £	Unrestricted £	Restricted £	Unrestricted £
RECEIPTS				
Grants	0	-	30000	-
Donations	3176	-	740	-
Memorial Wall receipts	5400	-	7700	-
	-----	-----	-----	-----
	8576	0	38440	0
	-----	-----	-----	-----
PAYMENTS				
Memorial Wall expenses	5474	-	-	-
Contribution to PCC (Youth Engagement Officer)	30000	-	-	-
Contribution to PCC (Earmarked donation)	500	-	-	-
Hinterland Project expenses	1000	-	-	-
Paypal expenses	50	-	-	-
	-----	-----	-----	-----
	37024	0	0	0
	-----	-----	-----	-----
NET (DEFICIT) / SURPLUS				
	-----	-----	-----	-----
	-28448	0	38440	0
	=====	=====	=====	=====

STATEMENT OF ASSETS & LIABILITIES AT 31 MARCH 2023

		2022/23		2021/22	
		Restricted £	Unrestricted £	Restricted £	Unrestricted £
Cash Funds		50582	-	79030	-
Other Assets	None	-	-	-	-
Liabilities	None	-	-	-	-

Approved by Board of Trustees on

Signed on behalf of Trustees.....

Marc Hanson, Chair of Trustees