

SURREY DISABLED PEOPLE'S PARTNERSHIP
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

TWP Accounting LLP
Chartered Accountants & Statutory Auditors
The Old Rectory
Church Street
Weybridge
Surrey
KT13 8DE

SURREY DISABLED PEOPLE'S PARTNERSHIP
(A Company Limited by Guarantee)

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SURREY DISABLED PEOPLE'S PARTNERSHIP
(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2021

Trustees	A Sartori J Levy A Cooper M Mowbray (appointed 18 June 2021)
Company registered number	08915239
Charity registered number	1156963
Registered office	4 Thames Street Staines-upon-Thames Spelthorne TW18 4SD
Chief executive officer	Vicki Atherton
Accountants	TWP Accounting LLP Chartered Accountants and Statutory Auditors The Old Rectory Church Street Weybridge Surrey KT13 8DE
Bankers	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

SURREY DISABLED PEOPLE'S PARTNERSHIP
(A Company Limited by Guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their annual report together with the financial statements of the Surrey Disabled People's Partnership for the 1 April 2020 to 31 March 2021. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the company qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Objectives and activities

a. Policies and objectives

The Charity was established for the;
Provision of information, support, representation and services which will directly relieve the needs of disabled people

Provision of facilities of recreation and other leisure time occupation for persons who have need of such facilities by reason of their impairment, poverty or social and economic circumstances with the object of improving their conditions of life within the administrative county of Surrey and environs.

The Charity's main aims are to;
Empower, support and enable individual disabled people and help them to live independent lives, provide information about services and benefits available to disabled people, to ensure they are informed of and understand their rights and to improve and enhance the services available to them.

b. Strategies for achieving objectives

We are continuing to work closely with local authorities with the commissioning of statutory Advocacy services across Surrey and into neighbouring authorities. We have also been providing an accessible Information and Welfare Benefits Advice service since June 2018, from within a Community Café, located at our registered office in Staines upon Thames. This has enabled the charity to offer access to Information and a professional Welfare Benefits Advice service to the local community and provide opportunities for disabled people to participate in their local community with volunteering programmes at the Community Café. We continue to explore a variety of non -statutory funding opportunities to sustain this project.

c. Activities undertaken to achieve objectives

All types of Advocacy services are strength based and outcome focused, with the aim of enabling and empowering our beneficiaries to understand their rights, access services they need and live more independently. The provision of a volunteer led information and advice service and community café, offers disabled people and other members of the community have access to up to date information about their care and support and accurate benefits advice. Lastly, volunteer recruitment within the Community Cafe provides opportunities for disabled people to use their experiences to help others, feel less isolated and build confidence and also improve skills and employment prospects. The Café has proved a success in achieving positive outcomes, both for people accessing the services within and those individuals completing volunteering programmes.

SURREY DISABLED PEOPLE'S PARTNERSHIP
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Objectives and activities (continued)

d. Main activities undertaken to further the company's purposes for the public benefit

In setting objectives and planning for activities, the Trustees have given due consideration to general public guidance published by the charity commission relating to public benefit, and in particular to its supplementary public benefit guidance on the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantages.

Achievements and performance

a. Key performance indicators

For the period covered by this report, the Charity received incoming resources of £628,464. Resources expended amounted to a total of £611,826. Total net income amounted to £16,638. The Charity's reserves now stand at £119,152.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance (continued)

b. Review of activities

Advocacy Service (Advocacy in Surrey)

SDPP have successfully delivered the Advocacy in Surrey services commissioned jointly by Surrey County Council and Health; this contract started in April 2017, for a period of 3 years. The current contract has been extended for a further year, until March 31st 2022 at the same contractual value and terms.

The service specification includes statutory services of Independent Care Act Advocacy and Independent Mental Health Advocacy for all eligible people in Surrey. There is also a discretionary offer for vulnerable groups including those with care and support needs, accessing mental health support, engaged with substance misuse treatment or living with a long term condition or HIV. The uptake of Advocacy services in Surrey has steadily increased throughout the span of this contract and we have developed a professional and supportive relationship with our commissioners at Surrey County Council and from the Clinical Commissioning Group (CCG). The provision of Advocacy services across Surrey has continued throughout the Covid 19 pandemic, introducing additional practices of supporting people virtually, alongside continued face to face support. Robust risk assessment processes and the provision of PPE has enabled the Advocacy Team to provide a seamless and accessible service to individuals using Advocacy services.

This contract will be recommissioned and during 2021, with the new Advocacy contract to start in April 2022. SDPP will be submitting a tender, as the lead provider, for the provision of Advocacy services from April 2022, with a contract length of 3 years with the option to extend for two further years. The value of this new contract has not yet been published.

Advocacy in Slough

We are currently delivering our final year of a 5 year contract for Advocacy services in the Borough of Slough, in partnership with Matrix. SDPP have been successful bidders in the recommissioning of this service for a term of 3 years, with the potential to extend for a further two, commencing on April 1st 2021. This services is to deliver a full range of both Statutory and non-statutory Advocacy services, in partnership with Matrix.

The provision of Advocacy services in the Borough of Slough has continued throughout the Covid 19 pandemic, introducing additional practices of supporting people virtually, alongside continued face to face support. Robust risk assessment processes and the provision of PPE has enabled the Advocacy Team to provide a seamless and accessible service to individuals using Advocacy services.

Information and Advice Service (Marianne's Community Café)

Since Marianne's Community Café opened in June 2018 it has fast become an indispensable community resource, helping existing and new customers every week with Information and Advice queries, food bank referrals, links into adult social care, referrals to Advocacy and signposting to many other local services. Many of these customers have urgent need for help and complex welfare issues and challenges.

We have provided work experience and training to many volunteers within the Café and Information services setting, many of which are young people and adults with learning difficulties, mental health problems, and those on the autistic spectrum. A number of our volunteers have gone on to paid employment, additional volunteering and college training. One volunteer has progressed into a paid role within SDPP. The Café is a registered referrer for food bank parcels and offers a safe and welcoming environment for all the local community.

This service has been funded from a combination of donation from grant funding, local councillor member funds and private donations. Takings from the Café have increased again following short periods of closure due to the Covid 19 pandemic and they are used to cover the cost of consumables and towards the costs of the services.

Following government guidance during the Covid 19 pandemic, the Community Café was closed for a period of four months, whilst the Information and Advice service continued, delivered virtually. The Café has reopened Covid secure and continues to develop from strength to strength, helping the local community, in particular those most vulnerable.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance (continued)

c. Factors relevant to achieve objectives

The reduction in local authority income has seen challenges for SDPP in this period, however our principal activities have been maintained in order for key service provision to continue. We continue to explore other opportunities in neighbouring local authorities for additional Advocacy contracts, as and when they come out for tender, as well as seeking other sources of funding which will allow us to continue our services offering.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Principal funding

Our income streams for the period reflected in this report, which make up our principal funding are as follows:

Surrey County Council	Advocacy in Surrey	£450,000
Slough Borough Council/CCG	Advocacy in Slough	£109,900
Grants/donation	Information and Advice service, Marianne's Community Cafe	£68,565

Structure, governance and management

a. Constitution

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 13th May 2014.

The company is constituted under a Memorandum of Association dated 13th May 2014 and is a registered charity number 1156963.

The principal object of the company is to provide assistance, advice, representation and services which will directly relieve the needs of disabled people.

There have been no changes in the objectives since the last annual report.

b. Methods of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

There is a robust Induction process which introduces new members of the Board to all aspects of the organisation, the teams, the beneficiaries and understanding of the services we provide. New trustees are provided with notes outlining, in brief, their legal obligations under charity and company law, and are also made aware of the content of the Memorandum and Articles of Association, the decision making process and the financial performance and plans of the charity. Ongoing training is sourced externally from the voluntary sector and NCVO, including all aspects of financial and structural governance, as well as leadership training.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management (continued)

c. Organisational structure and decision-making policies

The Board of Directors provide governance of the organisation and work together to develop and implement the overall strategy. Full operational responsibility is delegated to the Chief Executive who works closely with the SDPP Managers and staff to deliver SDPP's strategic aims. There is a Delegation of Authority document which clearly sets out both strategic and operational decision making protocols.

d. Risk management

The Directors have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

Plans for future periods

The last few years have seen a continuation of cuts in Central Government funding to local authorities and this has had a significant financial impact on local authorities and the voluntary sector. Despite continuing pressures on funding, demand for our services continues to grow. SDPP continue to focus on delivering high quality services to our users, and to explore different funding opportunities which will enable us to expand our services offering, and to benefit the local community. In particular, unrestricted funds allow the charity to develop further initiatives and projects without being dependent on statutory funders.

The Directors are aware that there will be challenges for SDPP and other voluntary sector organisations over the next three years. However, the Board also recognises that there are opportunities that the charity could take to grow.

Reserve policy

The free reserves, which are equivalent to the charity's unrestricted funds (less fixed assets of £20,143), amounted to a negative £262,682 at period end. These funds are intended to provide protection in case of an unforeseen down turn in income, or additional needs in expenditure, and also to fund future development of new projects that are currently under consideration. Best practice holds that reserves equal three months of an organisation's running costs (in this case £152,967). Taking into consideration that the organisation holds restricted funds in the amount of £401,977, the Directors note that a total (unrestricted and restricted funds) amount of £119,152 is less than satisfactory based on the best practice benchmark. However, the organisation will aim to increase this amount by identifying charitable and other grant funding.

Where any fund is in deficit, the Trustees seek to eliminate the deficit through the identification and application of additional sources of funding, such as legacies, donations, grants or other sources of financing. This is delegated responsibility of the senior managers in collaboration with the Board of Trustees and is reviewed regularly.

Investment Powers

In accordance with the Articles of Association, the Directors have the power to invest the money of the Charity not needed for immediate working purposes.

Asset cover for funds

The Directors' confirm that there are adequate liquid assets that are available to fulfil the obligations of the Charity.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Post Balance Sheet Events

At the date of signing the report, the worldwide economy faces much uncertainty with the outbreak of Coronavirus (Covid-19), which the World Health Organisation has described as a pandemic. The final outcome of the pandemic is unknown and its future financial implications on both the World and UK economies cannot be determined at the balance sheet date. Ultimately, the charity's future trading success is tied to and dependent upon the overall state of the economy. The trustees note that the charity has adequate resources and reserves to continue and therefore adopts the going concern basis in preparing the annual report and financial statements.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

Jason Levy

Jason Levy (Nov 12, 2021, 9:23am)
J Levy
Trustee

Date:
12 Nov 2021

SURREY DISABLED PEOPLE'S PARTNERSHIP
(A Company Limited by Guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2021

Independent Examiner's Report to the Trustees of Surrey Disabled People's Partnership ('the company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021.

Responsibilities and Basis of Report

As the charity trustees of the company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the company's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

Signed: *Philip Munk*

Dated: 12 Nov 2021

Philip Munk (Nov 12, 2021, 9:54am)

Philip Munk FCA, FCCA (Senior Statutory Auditor)

TWP Accounting LLP
Chartered Accountants and Statutory Auditors
The Old Rectory
Church Street
Weybridge
Surrey
KT13 8DE

SURREY DISABLED PEOPLE'S PARTNERSHIP
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**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:					
Charitable activities	3	27,198	601,266	628,464	653,339
Total income		27,198	601,266	628,464	653,339
Expenditure on:					
Charitable activities	4	68,191	543,635	611,826	704,541
Total expenditure		68,191	543,635	611,826	704,541
Net movement in funds		(40,993)	57,631	16,638	(51,202)
Reconciliation of funds:					
Total funds brought forward		(241,832)	344,346	102,514	153,716
Net movement in funds		(40,993)	57,631	16,638	(51,202)
Total funds carried forward		(282,825)	401,977	119,152	102,514

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 12 to 26 form part of these financial statements.

SURREY DISABLED PEOPLE'S PARTNERSHIP

(A Company Limited by Guarantee)

REGISTERED NUMBER: 08915239

**BALANCE SHEET
AS AT 31 MARCH 2021**

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	9	20,143	25,121
		20,143	25,121
Current assets			
Debtors	10	176,217	53,542
Cash at bank and in hand		80,018	174,906
		256,235	228,448
Creditors: amounts falling due within one year	11	(157,226)	(151,055)
Net current assets		99,009	77,393
Total assets less current liabilities		119,152	102,514
Total net assets		119,152	102,514
Charity funds			
Restricted funds	12	401,977	344,346
Unrestricted funds	12	(282,825)	(241,832)
Total funds		119,152	102,514

The company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 12 Nov 2021 and signed on their behalf by:



 J Levy (Nov 12, 2021, 9:23am)
 Trustee

The notes on pages 12 to 26 form part of these financial statements.

SURREY DISABLED PEOPLE'S PARTNERSHIP
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STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
Cash flows from operating activities		
Net cash used in operating activities	(94,888)	(40,885)
	<hr/>	<hr/>
Cash flows from investing activities		
	<hr/>	<hr/>
Net cash provided by investing activities	-	-
	<hr/>	<hr/>
Cash flows from financing activities		
	<hr/>	<hr/>
Net cash provided by financing activities	-	-
	<hr/>	<hr/>
Change in cash and cash equivalents in the year	(94,888)	(40,885)
Cash and cash equivalents at the beginning of the year	174,906	215,791
	<hr/>	<hr/>
Cash and cash equivalents at the end of the year	80,018	174,906
	<hr/> <hr/>	<hr/> <hr/>

The notes on pages 12 to 26 form part of these financial statements

SURREY DISABLED PEOPLE'S PARTNERSHIP
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. General information

Surrey Disabled People's Partnership is a charitable company incorporated in England and Wales and is limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are the provision of information, support, representation and services which directly relieve the needs of disabled people within the administrative county of Surrey and environs.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006* and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective October 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Surrey Disabled People's Partnership meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

During the year, the charity made a surplus of £16,638 and at the year-end held a cash balance of £80,018 and net current assets of £119,152.

The trustees have considered carefully the financial position of the Charity and, in that context, have prepared and reviewed a budget forecast for the period to 31 March 2023. In this regard, the Charity expects to receive secured funding from local councils of £560,000 until the end of 31 March 2024. Based on the current and budgeted level of expenditures, the charity has a sufficient level of funding for the next twelve months. Noting the funds received post year end from local councils, the trustees are nonetheless satisfied that it is appropriate to prepare the financial statements on the going concern basis.

2.3 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

SURREY DISABLED PEOPLE'S PARTNERSHIP
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the company's objectives, as well as any associated support costs.

2.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £250 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Leasehold improvements	- Straight line over five to ten years
Office equipment	- Straight line over three years
Computer equipment	- Straight line over ten years

2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

SURREY DISABLED PEOPLE'S PARTNERSHIP
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.8 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

2.9 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.10 Operating leases

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

2.11 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2.12 Volunteer and other donated services

The value of services provided by volunteers is not incorporated into these financial statements.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

3. Income from charitable activities

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Advocacy	-	559,900	559,900
Brokerage	-	1,176	1,176
Hubs	-	-	-
Other	24,382	-	24,382
Cafe	2,816	40,190	43,006
Total 2021	27,198	601,266	628,464
	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Advocacy	-	572,478	572,478
Brokerage	-	1,422	1,422
Hubs	-	19,339	19,339
Other	15,267	-	15,267
Cafe	9,602	35,231	44,833
Total 2020	24,869	628,470	653,339

4. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Advocacy	-	499,395	499,395
Other	68,191	-	68,191
Cafe	-	44,240	44,240
Total 2021	68,191	543,635	611,826

SURREY DISABLED PEOPLE'S PARTNERSHIP
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

4. Analysis of expenditure on charitable activities (continued)

Summary by fund type (continued)

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Advocacy	30	532,589	532,619
Hubs	-	31,721	31,721
Other	76,332	176	76,508
Cafe	-	63,693	63,693
Total 2020	76,362	628,179	704,541

5. Analysis of expenditure by activities

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £
Advocacy	497,889	1,506	499,395
Other	25,573	42,618	68,191
Cafe	43,324	916	44,240
Total 2021	566,786	45,040	611,826

	Activities undertaken directly 2020 £	Support costs 2020 £	Total funds 2020 £
Advocacy	527,715	4,904	532,619
Hubs	-	31,721	31,721
Other	34,005	42,503	76,508
Cafe	62,377	1,316	63,693
Total 2020	624,097	80,444	704,541

SURREY DISABLED PEOPLE'S PARTNERSHIP
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

5. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Total funds 2021 £	Total funds 2020 £
Wages, national insurance & pensions	276,603	308,433
Other staff costs	805	1,082
Travel and subsistence	8,907	25,926
Professional fees	254,962	255,540
Stationery, printing and postage	1,294	2,159
Telephone costs	4,607	5,099
Computer costs	6,979	6,841
Office maintenance	3,619	4,101
Water and rates	375	117
Light and heat	2,215	3,920
Advertising and promotion	384	414
Sundries	206	245
Subscriptions	35	35
Conference and meeting expenses	101	84
Cafe - Running Costs	5,694	10,101
Total 2021	566,786	624,097

SURREY DISABLED PEOPLE'S PARTNERSHIP
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

5. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2021 £	Total funds 2020 £
Professional fees	5,162	6,227
Office maintenance	340	364
Rent and service charges	29,124	38,674
Insurance	2,345	2,258
Sundries	3,022	(408)
Bank charges	69	88
Depreciation	4,978	33,241
Total 2021	45,040	80,444

6. Independent examiner's remuneration

	2021 £	2020 £
Independent examiner's remuneration	3,050	2,950

7. Staff costs

	2021 £	2020 £
Wages and salaries	253,557	281,086
Social security costs	16,130	19,921
Contribution to defined contribution pension schemes	6,917	7,426
	276,604	308,433

During the year, £Nil of redundancy or termination payments made.

SURREY DISABLED PEOPLE'S PARTNERSHIP
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

7. Staff costs (continued)

The average number of persons employed by the company during the year was as follows:

	2021 No.	2020 No.
Advocacy	10	9
Information services	-	1
Governance, fund raising and support	2	3
Cafe	2	1
	<hr/> 14 <hr/>	<hr/> 14 <hr/>

No employee received remuneration amounting to more than £60,000 in either year.

8. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the year ended 31 March 2021, no Trustee expenses have been incurred (2020 - £NIL).

9. Tangible fixed assets

	Short-term leasehold property £	Office equipment £	Computer equipment £	Total £
Cost or valuation				
At 1 April 2020	169,929	36,683	45,084	251,696
At 31 March 2021	<hr/> 169,929 <hr/>	<hr/> 36,683 <hr/>	<hr/> 45,084 <hr/>	<hr/> 251,696 <hr/>
Depreciation				
At 1 April 2020	159,452	22,039	45,084	226,575
Charge for the year	1,310	3,668	-	4,978
At 31 March 2021	<hr/> 160,762 <hr/>	<hr/> 25,707 <hr/>	<hr/> 45,084 <hr/>	<hr/> 231,553 <hr/>
Net book value				
At 31 March 2021	<hr/> 9,167 <hr/>	<hr/> 10,976 <hr/>	<hr/> - <hr/>	<hr/> 20,143 <hr/>
At 31 March 2020	<hr/> 10,477 <hr/>	<hr/> 14,644 <hr/>	<hr/> - <hr/>	<hr/> 25,121 <hr/>

SURREY DISABLED PEOPLE'S PARTNERSHIP
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

10. Debtors

	2021 £	2020 £
Due within one year		
Trade debtors	135,000	1,269
Other debtors	23,104	21,201
Prepayments and accrued income	18,113	31,072
	<u>176,217</u>	<u>53,542</u>

11. Creditors: Amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	20,622	18,826
Other creditors	265	265
Accruals and deferred income	136,339	131,964
	<u>157,226</u>	<u>151,055</u>

	2021 £	2020 £
Deferred income at 1 April 2020	117,300	112,500
Resources deferred during the year	-	4,800
Amounts released from previous periods	(4,800)	-
	<u>112,500</u>	<u>117,300</u>

Income has been deferred as funds relate to the period April 2021 to June 2021.

SURREY DISABLED PEOPLE'S PARTNERSHIP
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

12. Statement of funds

Statement of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
Unrestricted funds				
Designated funds				
Designated Funds - all funds	10,648	-	(7,112)	3,536
	<hr/>	<hr/>	<hr/>	<hr/>
General funds				
General Funds - free funds	(252,480)	27,198	(61,079)	(286,361)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Unrestricted funds	(241,832)	27,198	(68,191)	(282,825)
	<hr/>	<hr/>	<hr/>	<hr/>
Restricted funds				
WIDE	176,211	-	-	176,211
Advocacy	498,159	559,900	(499,394)	558,665
Welfare Benefits	(13,941)	-	-	(13,941)
Brokerage	23,895	1,176	-	25,071
Surrey Hubs	(327,931)	-	-	(327,931)
Grants to individuals	(17,953)	-	-	(17,953)
Cafe	5,906	40,190	(44,241)	1,855
	<hr/>	<hr/>	<hr/>	<hr/>
	344,346	601,266	(543,635)	401,977
	<hr/>	<hr/>	<hr/>	<hr/>
Total of funds	102,514	628,464	(611,826)	119,152
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

SURREY DISABLED PEOPLE'S PARTNERSHIP
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

12. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Balance at 31 March 2020 £
Unrestricted funds				
Designated funds				
Designated Funds - all funds	10,648	-	-	10,648
General funds				
General Funds - free funds	(200,987)	24,869	(76,362)	(252,480)
Total Unrestricted funds	(190,339)	24,869	(76,362)	(241,832)
Restricted funds				
WIDE	176,211	-	-	176,211
Advocacy	456,848	573,900	(532,589)	498,159
Welfare Benefits	(13,941)	-	-	(13,941)
Brokerage	23,895	-	-	23,895
Surrey Hubs	(315,549)	19,339	(31,721)	(327,931)
Grants to individuals	(17,953)	-	-	(17,953)
Cafe	34,544	35,231	(63,869)	5,906
	344,055	628,470	(628,179)	344,346
Total of funds	153,716	653,339	(704,541)	102,514

SURREY DISABLED PEOPLE'S PARTNERSHIP
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

12. Statement of funds (continued)

Information WIDE

Answering enquiries on a range of topics affecting disabled people covering Woking and Surrey Heath and with the help of supervised volunteers providing outreach services at a number of venues in the area.

Advocacy

An independent, confidential and free advocacy scheme for disabled and older people across Surrey and Slough.

Surrey Hubs

Woking, Godalming, Camberley, Addlestone & Staines Hubs have been set up in recent years to promote and raise awareness of the charity's services to residents of Surrey. Income is received to be used specifically against capital expenditure and running costs for the Hubs.

NHS Health Complaints

Free independent support available to people who live in Surrey. Assistance and not advice, is provided to ensure their own interests are represented.

Grants to individuals

Voluntary income includes donations received as a result of appeals on behalf of individuals.

Designated funds

Created in 2009 to indicate the unrestricted funds used to finance net tangible fixed assets.

Information and Advice Service (Marianne's Community Cafe)

Marianne's Community Café opened in June 2018 it has fast become an indispensable community resource, helping existing and new customers every week with Information and Advice queries, food bank referrals, links into adult social care, referrals to Advocacy and signposting to many other local services.

SURREY DISABLED PEOPLE'S PARTNERSHIP
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

13. Summary of funds

Summary of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
Designated funds	10,648	-	(7,112)	3,536
General funds	(252,480)	27,198	(61,079)	(286,361)
Restricted funds	344,346	601,266	(543,635)	401,977
	<u>102,514</u>	<u>628,464</u>	<u>(611,826)</u>	<u>119,152</u>

Summary of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Balance at 31 March 2020 £
Designated funds	10,648	-	-	10,648
General funds	(200,987)	24,869	(76,362)	(252,480)
Restricted funds	344,055	628,470	(628,179)	344,346
	<u>153,716</u>	<u>653,339</u>	<u>(704,541)</u>	<u>102,514</u>

14. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	20,143	-	20,143
Current assets	(145,742)	401,977	256,235
Creditors due within one year	(157,226)	-	(157,226)
Total	<u>(282,825)</u>	<u>401,977</u>	<u>119,152</u>

SURREY DISABLED PEOPLE'S PARTNERSHIP
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

14. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	25,121	-	25,121
Current assets	(115,898)	344,346	228,448
Creditors due within one year	(151,055)	-	(151,055)
Total	(241,832)	344,346	102,514

15. Reconciliation of net movement in funds to net cash flow from operating activities

	2021 £	2020 £
Net income/expenditure for the year (as per Statement of Financial Activities)	16,638	(51,202)
Adjustments for:		
Depreciation charges	4,978	33,241
(Increase)/decrease in debtors	(122,675)	15,650
Increase/(decrease) in creditors	6,171	(39,333)
Net cash used in operating activities	(94,888)	(41,644)

16. Analysis of cash and cash equivalents

	2021 £	2020 £
Cash in hand	80,018	174,906
Total cash and cash equivalents	80,018	174,906

SURREY DISABLED PEOPLE'S PARTNERSHIP
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

17. Analysis of changes in net debt

	At 1 April 2020	Cash flows	At 31 March 2021
	£	£	£
Cash at bank and in hand	174,906	(94,888)	80,018

18. Operating lease commitments

At 31 March 2021 the company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2021 £	2020 £
Not later than 1 year	32,000	30,000
Later than 1 year and not later than 5 years	111,000	143,000
	143,000	173,000



Issuer TWP Accounting

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Parties involved with this document

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Fri, 12th Nov 2021 9:54:52 UTC	Philip Munk - Signer (97750efb3191e7e895aef36fc50c9ad5)

Audit history log

Date	Action
Fri, 12th Nov 2021 9:54:52 UTC	The envelope has been signed by all parties. (109.73.121.1)
Fri, 12th Nov 2021 9:54:52 UTC	Philip Munk signed the envelope. (109.73.121.1)
Fri, 12th Nov 2021 9:54:20 UTC	Philip Munk viewed the envelope. (109.73.121.1)
Fri, 12th Nov 2021 9:31:32 UTC	Philip Munk opened the document email. (82.132.229.22)
Fri, 12th Nov 2021 9:24:59 UTC	Jason Levy opened the document email. (31.72.78.96)
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