

# NANTWICH FOOD BANK

Charitable Incorporated Organisation  
Registered Charity Number 1156950



REPORT & ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2022

**NANTWICH FOOD BANK**

*Charitable Incorporated Organisation*

Registered Charity Number 1156950

Year ended 31 March 2022

Trustees: David Emery (Chair)  
Alan Brown  
Ceris Esplen  
Norman Jones  
Sue Pritchard  
Diana Taylor  
Paul Stone (died 24 May 2022)  
Emily Vaughan (resigned 10 June 2021)  
Garry Wareham

Project Manager: Damien Gear  
Storeroom Manager: Emily Vaughan

Address: Market Street Church  
Market Street  
NANTWICH  
CW5 5DG

Independent  
Examiner: Afford Bond Holdings Limited  
31 Wellington Road  
Nantwich  
Cheshire  
CW5 7ED



**Report of the Trustees for the Year ended 31 March 2022**

We saw a reduction in the number of people that we supported this year compared with the year ended 31 March 2021. The numbers halved owing largely to the end of the peak Covid-19 pandemic restrictions and the introduction of the Emergency Funding Initiative by Cheshire East Council which supported a large number of families who would otherwise have come to us for support. St Paul's Pantry, which is not a member of the Trussell Trust family of food banks, looks after clients from CW1 and CW2 reducing the call on our resources.

We supported 1,758 people of whom 706 were children providing the equivalent of 36,918 meals. The volume of parcels distributed weighed 33.3 tonnes. As in the previous year we provided Christmas gifts for the guests who would have attended the Churches Together in Nantwich Christmas Day lunch and residents at the YMCA. We also distributed Christmas parcels to families as requested by the agencies that we work with. Parcels weighing 1,511 kilograms were distributed.

We have continued to work closely with our referral partners who now use our on-line referral system. Our principal referring agencies are shown in the table below. A trial of a hybrid operating model of delivery and face-to-face meetings with clients was undertaken at our usual centre in Nantwich. This was for a period of six weeks but was not considered beneficial to our clients and discontinued.

The services of a dedicated CAB advisor financed by a grant from ASDA via the Trussell Trust and from Cheshire East Council introduced last year on an experimental basis for several months were terminated as this did not work to the satisfaction of either party. We have varied the arrangement to become a preferred referrer allowing us to refer clients directly to CAB.

Our fresh produce scheme was further developed during the year so clients receive bread, eggs, fruit and vegetables as well as dry and tinned goods. We have recruited new volunteers and developed new roles and all the volunteers who have interactions with clients have had DBS checks.

The governance of the Food Bank is under regular review and we have developed a long-term strategy. Our operating policies have been kept up-to-date. We are actively looking for new Trustees and are especially interested in hearing from people who have a financial background and have experience in fundraising. We are committed to inclusion and recognise the need to ensure our board reflects the people we serve and has the skills needed to successfully lead the delivery of our corporate plan.



**Our Main Referral Agencies**

Cheshire East Council	16%
Citizens Advice Bureau	16%
Brine Leas School	14%
Tudor Medical Practice	9%
Wrenbury Primary School	8%
Cheshire and Wirral NHS Trust	7%
Job Centre Plus	9%
MacMillian Team (Mid Cheshire NHS Trust)	5%
Nantwich Library	5%
CGL drug and alcohol services	4%
Other	6%
	<hr/> 100%

**Acknowledgements**

The Trustees are grateful to the wonderful volunteers without whom the Food Bank could not operate. We acknowledge the dedication and hard work of our Project Manager, Damien Gear and our Storeroom Manager, Emily Vaughan. We mourn the passing of Paul Stone who died on 24 May 2022. He was a volunteer from the early days and our fundraising Trustee for six years from June 2016. His enduring legacy is the support he generated in the local community which has set the Food Bank on a sound financial footing.

The Trustees are indebted to **Boot Property**, our landlord, who gives us unstinting support.

We continue to be humbled by the generosity of local individuals and businesses donating money and food and hygiene supplies which enables us to help the people of Nantwich and surrounding areas. Fully 86 per cent of our food and hygiene supplies came from donations and the balance was bought in.

**Special Thanks**

To the **Nantwich Churchwardens' Merged Charity** for their ongoing support.

To all the **Churches** locally for supporting us financially, for being collection points and for providing premises, as well as ongoing prayer support.

To **Nantwich Town Council** for their ongoing financial support.

To **Weaver & Bomford** for providing all of our stationery and printing needs.

To **Afford Bond** for undertaking the scrutiny of the Accounts.



We thank **Morrisons** for their weekly donations in response to the crisis and to **Tesco** for the coordinated and well-planned food donations.

To the many local groups who raised funds for us and to the businesses for generous financial support:

Applewood Independent	Nantwich Buddies/Angels
Audlem PCC	Nantwich Christadelphians
Baddiley Consolidated Charities	Nantwich Film Club
Broad Lane Chapel	Nantwich Health Centre
Bunbury GP Surgery	Nantwich Historical Society
Cheshire Freemasons	Nantwich Lions Club
D&G Bus	Nantwich Mayor's Charity
Donatable Limited	Premier Living
Hankelow Amenities Group	Rotary Club of Nantwich
Kings Friend Lodge	Sainsburys
Making a Difference Locally	St Mary's Wistaston
Masonic Charitable	Trac Precision Machining Ltd
Mayor of Cheshire East	Weaver (Nantwich) Probus Club



## **Independent Examiner's Report to the Trustees of Nantwich Food Bank**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 5 to 8.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Paul Edwards FCCA CTA

Relevant professional qualification or body: Fellow of the Institute of Certified Chartered Accountants and Member of the Chartered Institute of Taxation

Address: Afford Bond Holdings Limited

31 Wellington Road

Nantwich

Cheshire

CW5 7ED

Date: 17 August 2022

**NANTWICH FOOD BANK**

Registered Charity Number 1156950

**RECEIPTS AND PAYMENTS ACCOUNT****For the Year ended 31 March 2022**

Charitable Incorporated Organisation

Previous Year ended 31 March 2021			<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total</u>
(Restated)		Notes	£	£	£
£					
	<u>Income</u>				
5,000	Grants received		5,000		5,000
27,990	Grants for Specific Purposes	1		500	500
103,709	Donations		61,135		61,135
3,462	Gift Aid Refund		0		0
469	Trussell Trust	2	1,660		1,660
5,497	Fundraising		706		706
12	Interest received		8		8
<u>146,139</u>			<u>68,509</u>	<u>500</u>	<u>69,009</u>
	<u>Expenditure</u>				
23,957	Salaries	3	20,671		20,671
3,112	Warehouse Rent	4	10,520		10,520
3,026	Delivery Van	5	2,211		2,211
13,955	Food and Other Supplies		10,521		10,521
566	Fuel Poverty Support	6	274	344	618
6,912	CAB Debt Counsellor	7		4,712	4,712
39	Telephone		325		325
	Printing, Stationery & Computer				
437	Supplies		1,699		1,699
91	Postage		0		0
358	Insurances		310		310
13,020	Equipment		689		689
709	Fees and Suscriptions		1,173		1,173
198	Volunteers Travel & Subsistence		0		0
665	Sundry Expenses		1,644		1,644
13,500	Restricted Funds	8		2,409	2,409
<u>80,545</u>			<u>50,037</u>	<u>7,465</u>	<u>57,502</u>
<u>65,594</u>	<u>Net Movement in Funds</u>		<u>18,472</u>	<u>(6,965)</u>	<u>11,507</u>
53,599	<u>Balance of Funds at 1 April 2021</u>		109,615	9,578	119,193
<u>£119,193</u>	<u>Balance of Funds at 31 March 2022</u>		<u>£128,087</u>	<u>£2,613</u>	<u>£130,700</u>

The notes on pages 7 and 8 form part of these accounts.

**NANTWICH FOOD BANK**

Registered Charity Number 1156950

Charitable Incorporated Organisation

**BALANCE SHEET**31 March 2022

31 March 2021 (Restated) £		Notes	£	£
	<u>Monetary Assets</u>			
119,193	Bank & Cash Balances			130,700
<u>£119,193</u>				<u>£130,700</u>
	Represented by:			
	<u>Accumulated Fund</u>			
30,099	Balance brought forward			79,615
59,516	Surplus for the Year			18,472
5,000	Restricted fund adjustment	8		0
(15,000)	Transfer to Reserve			0
79,615	Balance carried forward			98,087
30,000	<u>Reserve Fund</u>	9		30,000
	<u>Restricted Funds</u>	8		
	Emergency Winter Fuel Fund		156	
9,578	Trussell Trust ASDA Grant		2,457	2,613
<u>£119,193</u>				<u>£130,700</u>
	<u>Non-Monetary Assets and Liabilities</u>			
	Fixed Assets for Charity Use			
1,121	Office Equipment		1,314	
8,035	Storeroom Equipment		8,106	
13,750	Delivery Van		13,750	
6,591	Access Ramp		6,591	
<u>£29,497</u>				<u>£29,761</u>

The notes on page 7 and 8 form part of these accounts.

The Trustees declare that they have approved the Trustees' Report on Pages 1 to 3 and the Accounts and Notes on Pages 5 to 8.

Signed on behalf of the Trustees

David Emery (Chair)

Alan Brown (Treasurer)

Date 17 August 2022



## NANTWICH FOOD BANK

*Charitable Incorporated Organisation*

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### Notes to the Accounts for the Year ended 31 March 2022

- 1 Grants for Specific Purposes (Restricted Funds)  
In the course of the year the Trustees have received a grant from the Nantwich Churchwardens' Merged Charity for an Emergency Winter Fuel Fund.
- 2 The Trussell Trust  
Each Foodbank in the Trussell Trust network is allocated a proportion of the financial donations given by partner supermarkets based on the weight of donations collected in their stores. In our case this relates to collections at Tesco, Crewe.
- 3 Emily Vaughan, our salaried Storeroom Supervisor, was a Trustee until the last Annual General Meeting in June 2021.
- 4 Sue Pritchard, who is a Trustee, is a part owner of the premises where the Food Bank supplies are stored.
- 5 Delivery Van  
The running costs of the van for the year cover fuel, maintenance and insurance.
- 6 Fuel Poverty Support  
We have continued to make funds available for the alleviation of fuel poverty. The Nantwich Churchwardens' Merged Charity has made a grant towards this expense as indicated in Note 1 above.
- 7 CAB Debt Counsellor  
The services of a debt advisor provided by the Citizens Advice Bureau have been discontinued. The formula proved to be difficult to operate to the satisfaction of both parties for the benefit of our clients.
- 8 Restricted Funds.  
The unspent amount of the Trussell Trust ASDA Grant amounting to £2,409 was repaid to the Trussell Trust. In the previous year unused grants obtained for the anticipated effects of the Covid-19 pandemic amounting to £8,500 were repaid to the donors. An element of the Trussell Trust ASDA Grant was provided by Cheshire East Council for training. Arrangements will be made to return this to the appropriate department. The CAF Coronavirus Emergency Fund was applied by arrangement with the donor for other elements of the charity's exceptional expenses during the financial year ended 31 March 2021. Owing to the methods of working adopted by CAF during the pandemic lockdowns discussions were not completed until after last year's accounts were finalized. The amount of £5,000 was used to pay for increased overtime, additional storeroom equipment and PPE and increased telephone charges.
- 9 Reserve  
The Trustees have created a reserve fund in view of the irregularity of the Charity's income and the time needed to take action if income should fall below requirements and to allow an orderly winding-up of the Charity should sources of income cease. It is held in a dedicated account with the Charities Aid Foundation.

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### Notes to the Accounts for the Year ended 31 March 2022

#### 10 Donations in Kind

We continue to be supported by the people of Nantwich and district who donate food and toiletries through the collecting boxes at St Mary's Church office, Nationwide Building Society and Sainsburys and Morrisons supermarkets in the town and at Tesco supermarket in Crewe. Schools, churches, community groups and local companies also provide donations for us. We are grateful for the cash donations given which have enabled us to buy supplies to cover shortages as they have occurred. In the year to 31 March 2022 donations made up 87% of the items needed and 13% were bought in. Sadly 3% of the goods received were out-of-date or damaged. We have been able to help neighbouring food banks by donating items that were in surplus in our storeroom. The stock situation at 31 March 2022 is set out here:

	<u>Quantity</u>	<u>Value</u>
Supplies received in the Year	43,164 kilograms	£77,695
Items distributed in the Year	46,060 kilograms	£82,908
Stock held at 31 March 2022	7,729 kilograms	£13,912