



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2024 Period start date **To 31 December 2024**
Period end date

Charity name: Littleborough Arts Festival

Charity registration number: 1156946

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To advance the appreciation, education and involvement in the arts in Littleborough for the public benefit, in particular but not exclusively, by the provision of an arts festival, workshops and public concert. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | A 3-day Arts Festival encompassing a variety of artistic workshops, children's workshops, theatre performances, and a family music day in the park. Partnering with other local arts organisations on a major outdoor digital arts commission, 'Elevation'. Our annual lantern parade involving four local schools and artists, singers, a choir and several giant lantern puppets. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The Trustees have had regard to the guidance issued by the Charity Commission on public benefit. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| | | |

| | | |
|---------------------------------|-----------|--|
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>The aim of our organisation is to provide a wide range arts-based activity for our local community. These activities are beneficial for the community's health and wellbeing, they provide employments for artists and creatives, they support education and learning, and they help to being the community together.</p> <p>This year we were unsuccessful in some of our fundraising efforts, so we had a reduce the scale of our events. However, we were still able to deliver a range of events over three days that continued our work to support and champion local artists. This included a poetry and spoken-word open mic night, a theatre performance by ExEl Theatre Company and a family day in the park with DJ's, skate competitions and yarn art. We also ran a linocut printing workshop and created a communal finger-painted mural that was displayed in a local venue for two-months.</p> <p>We feel that with these events we were able to give a platform to underrepresented groups and provide free and affordable, easy to access, arts-focussed activity for our community. Our lantern parade is particularly special and beneficial, breaking down many of the barriers to arts participation by working for free in schools and presenting the final performance in a free community space. It allowed the children taking part to have fun and make mess, with each child having created their own lantern by the end of the day. Working in schools is of particular benefit, as teaching time and budgets for art is being squeezed. As a small semi-rural town, we feel that it is important to give residents the opportunity to experience high quality artistic work in their local community, something that they would normally need to travel to larger cities to experience. Partnering on 'Elevation',</p> |

| | | |
|--|--|---|
| | | <p>a major immersive binaural sound walk in the stunning Pennine hills, was a fantastic opportunity to offer this high quality art experience in a local setting.</p> <p>We work hard to find and champion local artistic talent and provide a platform for local artists to gain work and build their careers. Attendees and community members have told us that having events such as ours happening in the town was one of the best things about living in the area and that it significantly improved the local environment and the wellbeing of local residents.</p> |
|--|--|---|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | No reserves are held |
| Amount of reserves held | Para 1.22 | |
| Reasons for holding zero reserves | Para 1.22 | Our small charity has very little in the way of assets or future liabilities. |
| Details of fund materially in deficit | Para 1.24 | |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Our charity will continue as a going concern, but this is very much subject to the availability of grant funding. In 2023, our main application for grant funding to the Arts Council was rejected, which affected our activities in 2024. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | Success of grant fundraising and Trustees being willing to continue in their roles. |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | All trustees are elected to post with 33% required to retire each year. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Littleborough Arts Festival |
| Other name the charity uses | LAF |
| Registered charity number | 1156946 |
| Charity's principal address | 14 Cecil Street Littleborough OL15 8LE |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------------|-----------------|-----------------------------------|---|
| 1 | Stephanie West Besford | Chair | | |
| 2 | Ann Harrison | Secretary | | |
| 3 | Rose Bibby | Vice Chair | | |
| 4 | Caroline Pheasey | Treasurer | | |
| 5 | Helen Chicot | | | |
| 6 | Victoria Hughes | | | |
| 7 | Richard Jackson | | | |
| 8 | Nicol Kennedy | | | |
| 9 | Maryanne Royle | | | |
| 10 | Christopher Rainham | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

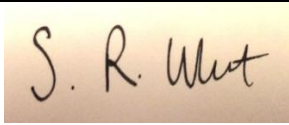
Other optional information

| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|--|
| Signature(s) |  | |
| Full name(s) | Stephanie West | |
| Position (eg Secretary, Chair, etc) | Chair | |
| Date | 27/10/2025 | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

| | |
|---|-------------------------------|
| Charity Name Litteborough Arts Festival | No (if any) 1156946 |
|---|-------------------------------|

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Receipts and payments accounts

| | | | |
|------------------------|--------------------------------|----|------------------------------|
| For the period from | Period start date 01-Jan-24 | To | Period end date 31-Dec-24 |
|------------------------|--------------------------------|----|------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Grants | 13,757 | - | - | 13,757 | 26,674 |
| Other income (ticket and drink sales) | 25 | - | - | 25 | 285 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 13,782 | - | - | 13,782 | 26,959 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 13,782 | - | - | 13,782 | 26,959 |
| A3 Payments | | | | | |
| Insurance, web hosting, bank charges and accountancy | 517 | - | - | 517 | 338 |
| Governance costs and non project based materials | 25 | - | - | 25 | 30 |
| Festival Events 2021 | - | - | - | - | 800 |
| Festival Events 2022 | 3,166 | - | - | 3,166 | 4,148 |
| Festival Events 2023 | 2,174 | - | - | 2,174 | 11,739 |
| Festival Events 2024 | 2,793 | - | - | 2,793 | - |
| Lantern Parade 2022 | - | - | - | - | 144 |
| Lantern Parade 2023 | 1,944 | - | - | 1,944 | 4,850 |
| Lantern Parade 2024 | 3,241 | - | - | 3,241 | - |
| Sub total | 13,860 | - | - | 13,860 | 22,049 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 13,860 | - | - | 13,860 | 22,049 |
| Net of receipts/(payments) | - 78 | - | - | - 78 | 4,910 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 17,673 | - | - | 17,673 | 12,763 |
| Cash funds this year end | 17,595 | - | - | 17,595 | 17,673 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|---|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Cash in the bank | 17,595 | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 17,595 | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| | | Stephanie West | 27/10/2025 | |
| |  Recoverable Signature  X | | | |