



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st January 2022. Period start date TO 31st December 2022
Period end date

Charity name: Littleborough Arts Festival

Charity registration number: 1156946

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the appreciation, education and involvement in the arts in Littleborough for the public benefit, in particular but not exclusively, by the provision of an arts festival, workshops and public concert
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	A 2-week long Arts Festival encompassing a variety of artistic workshops, children's workshops and story telling sessions, exhibitions, music concerts and theatre performances, plus a family arts day in the park with multiple participatory activities, an outdoor bandstand concert and a series of artists talks A 2-day performance of "Opal's Comet", a beautiful canal-based, transitory theatrical performance and song-cycle exploring grief and loss following the Covid 19 pandemic. We organised local choirs and music groups to participate in the performance. Annual lantern parade involving local schools and artists, singers, choir and 2 giant lantern puppets.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by	Para 1.38	

volunteers		
Other		

Achievements and Performance

	SORP reference	<p>The aim of our organisation is to provide a wide range arts-based activity for our local community. These activities are beneficial for the community's health and wellbeing, they provide employments for artists and creatives, they support education and learning, and they help to bring the community together.</p> <p>Our 2-week Festival in 2022 was very well attended and presented a broad range of events that included both participatory arts experiences and performance-based events. For a small town, it was important to give residents the opportunity to experience high quality artistic work in their local community, something that they would normally need to travel to larger cities to experience. We work hard to find and champion local artistic talent and provide a platform for local artists to gain work and build their careers. Many attendees told us that having events such as ours happening in the town was one of the best things about living in the area and that it significantly improved the local environment and the wellbeing of local residents.</p> <p>Our lantern parade is particularly special and beneficial, breaking down many of the barriers to arts participation by working for free in schools and presenting the final performance in a free community space. It allowed the children taking part to have fun and make mess, with each child having created their own lantern by the end of the day.</p> <p>Working in schools is of particular benefit, as teaching time and budgets for art is being squeezed. The final performance was a great opportunity to come together and celebrate as a community.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No reserves are held
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	Our small charity has very little in the way of assets or future liabilities
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Our charity will continue as a going concern, subject to the availability of grant funding.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Availability of grant funding Trustees being willing to continue in their roles
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All trustees are elected to post with 33% required to retire each year

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Littleborough Arts Festival
Other name the charity uses	
Registered charity number	1156946
Charity's principal address	14 Cecil Street Littleborough OL15 8LE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rose Bibby	Vice Chair		
2	Helen Chicot			
3	Victoria Clegg			
4	Ann Harrison	Secretary		
5	Richard Jackson			
6	Nicol Kennedy	Treasurer		
7	Christopher Rainham			
8	Maryanne Royle		Elected 18.11.2021	
9	Stephanie West Besford			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

--	--

Position (eg Secretary,
Chair, etc)

--	--

Date

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Littleborough Arts Festival

No (if any)
1156946

Receipts and payments accounts

CC16a

For the period
from

Period start date
1st January 2022

To

Period end date
31st December 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	-	-	-	-	-
Grants	31,802	-	-	31,802	17,869
Other income (ticket and drink sales)	583	-	-	583	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	32,385	-	-	32,385	17,869
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,385	-	-	32,385	17,869
A3 Payments					
Insurance	189	-	-	189	622
website Hosting	72	-	-	72	63
Room Hire	30	-	-	30	-
Bank Charges	55	-	-	55	-
2021 Festival Events	2,047	-	-	2,047	17,060
2022 Festival Events	15,106	-	-	15,106	-
2022 Lantern Parade	5,302	-	-	5,302	-
2022 Special Projects	3,000	-	-	3,000	-
	-	-	-	-	-
Sub total	25,801	-	-	25,801	17,745
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	25,801	-	-	25,801	17,745
Net of receipts/(payments)	6,584	-	-	6,584	124
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,179	-	-	6,179	-
Cash funds this year end	12,763	-	-	12,763	124

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	cash at bank	12,763	-	-
		Expenses due	-	-
		-	-	-
	Total cash funds	12,763	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

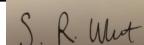
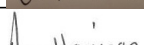
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Expenses due for 2022 events	2985	-	
	Training	5400	-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Stephanie West	10/29/2023
	Ann Harrison	31.10.2023



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Littleborough Arts Festival

On accounts for the year
ended

31st December 2022

Charity no
(if any)

1156946

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Janet Emmsley

Date:

29/10/2023

Name:

JANET EMSLEY

Relevant professional
qualification(s) or body
(if any):

B.A. (HONS)
M.ED.

Address:

101 BROWN LODGE DRIVE.

SMITHY BRIDGE.

LITTLEBOROUGH. OL15 0ET