



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st January 2021**
 31st December 2021

Period start date **To**
Period end date

Charity name: Littleborough Arts Festival

Charity registration number: 1156946

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the appreciation, education and involvement in the arts in Littleborough for the public benefit, in particular but not exclusively, by the provision of an arts festival, workshops and public concert
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	2 series of free online workshops, in partnership with a local artists studio, covering a wide range of arts activity from making lip balm to field recording. Free storytelling and craft day for families held in the local park. A story trail and art trail around the local park offering both self guided and guided trails plus local artists artwork displayed in shop windows. Annual lantern parade involving local schools and artists, singers, choir and a giant whale puppet.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The aim of our organisation is to provide a wide range arts-based activity for our local community. These activities are beneficial for the community's health and wellbeing, they provide employments for artists and creatives, they support education and learning, and they help to bring the community together.</p> <p>As we lived through the lockdowns at the beginning of 2021 and then gradually began to emerge from isolation as the year went on, we felt that the ability of the arts to bring people together and to create joy was more important than ever to our local community.</p> <p>Our series of online workshops meant that even during lockdowns we were able to offer people the opportunity to be creative, learn new skills and socialise online. The fact that the workshops were fully booked very quickly, along with the feedback that we received from the workshop participants, demonstrated that the chance for people to access these creative opportunities during a time of isolation was important for people's health and wellbeing during a very difficult time.</p> <p>Many of our activities during the year were focussed on children and their families, as we felt that the pandemic had been particularly hard for families with young children. Children missed out on a lot in terms of their education and opportunities to socialise and our events during the summer months allowed families to come together and be creative in a safe outdoor space.</p> <p>Our lantern parade was particularly</p>

		<p>special and allowed the children taking part to have fun and make mess, with each child having created their own lantern by the end of the day. Working in schools is of particular benefit, as teaching time and budgets for art is being squeezed. The final performance was a great opportunity to come together and celebrate.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No reserves are held
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	Our small charity has very little in the way of assets or future liabilities
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Our charity will continue as a going concern, subject to the availability of grant funding.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Availability of grant funding Trustees being willing to continue in their roles
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All trustees are elected to post with 33% required to retire each year

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Littleborough Arts Festival
Other name the charity uses	
Registered charity number	1156946

Charity's principal address	14 Cecil Street Littleborough OL15 8LE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rose Bibby	Vice Chair		
2	Helen Chicot			
3	Victoria Clegg			
4	Ann Harrison	Secretary		
5	Richard Jackson			
6	Nicol Kennedy	Treasurer		
7	Christopher Rainham			
8	Maryanne Royle		Elected 18.11.2021	
9	Stephanie West Besford			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

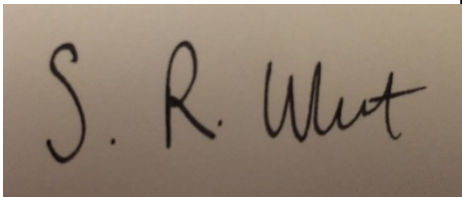

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Stephanie West	Ann Harrison
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Position (eg
Secretary, Chair, etc)

Chair	Secretary
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Date

16/10/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Littleborough Arts Festival

1156946

Receipts and payments accounts

For the period
from

1st January 2021

To

31st December

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
	-	-	-	-
Grants	17,869	-	-	17,869
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	17,869	-	-	17,869
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	17,869	-	-	17,869
A3 Payments				
Insurance	622	-	-	622
WebSite Hosting	63	-	-	63
Cost of charitable workshop activities	4,770	-	-	4,770
Cost of other charitable activities	12,290	-	-	12,290
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	17,745	-	-	17,745
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	17,745	-	-	17,745
Net of receipts/(payments)	124	-	-	124
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	6,112	-	-	6,112
Cash funds this year end	6,236	-	-	6,236

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	cash at bank	6,184	-
		-	-
		-	-
	Total cash funds	6,184	-
	(agree balances with receipts and payments account(s))	52	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)
	expenses due for 2021 festival events	unrestricted funds	882
	Project Management Fees for 2021 festival events	unrestricted funds	1,200
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature

S. R. West
Ann Harrison

Print Name

Stephanie West
Ann Harrison

CC16a



Last year
to the nearest £

-
-
-
-
-
-
-
-
-
nil

-
-

nil

-
-
-
-
-
-
-
-
-
-
nil

-

nil

nil
-
-
nil



**Endowment
funds**

to nearest £

-
-
-
-

OK

**Endowment
funds**

to nearest £

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of
approval

10/16/2022
10/16/2022