



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From 01.01.2020**      **Period start date**

**To 31.12.2020**      **Period end date**

**Charity name: Littleborough Arts Festival**

**Charity registration number: 1156946**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the appreciation, education and involvement in the arts in Littleborough for the public benefit, in particular but not exclusively, by the provision of an arts festival, workshops and public concert
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	There were no activities carried out during 2020. The festival had been running for several years and, in 2020, some of the previous trustees and organisers stood down. In November 2020 new Trustees were appointed and a schedule of future events planned.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Littleborough Arts Festival had become more or less dormant with no events planned for 2020. Some Trustees had indicated a desire to retire from their posts. In November 2020 new Trustees and role holders were appointed and a schedule of events was drawn up for 2021. The appointment of new Trustees has led to the rejuvenation of the Festival which will run events in 2021 with a full festival planned for 2022 which will benefit Littleborough and surrounding areas.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No reserves are held
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	Littleborough Arts Festival had very little income or expenditure during this period
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity will continue as a going concern

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Up until November 2020, the principal risks facing the Charity was that it would become dormant through lack of volunteers and trustees.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Constitution
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All Trustees are elected to post

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Littleborough Arts Festival
Other name the charity uses	
Registered charity number	1156946
Charity's principal address	46 Shore Road Littleborough OL15 9LG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rose Bibby	Vice Chair		
2	Helen Chicot			
3	Victoria Clegg	Secretary		
4	Ann Harrison			
5	Jennifer Collier			
6	Hilary Isherwood			
7	Richard Jackson			
8	Nicol Kennedy	Treasurer		
9	Christopher Rainham			
10	Jim Riley			
11	Stephanie West	Chair		
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

**Exemptions from disclosure**

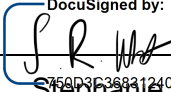
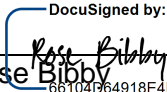
Reason for non-disclosure of key personnel details

**Other optional information**

Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<div>DocuSigned by:  3750D3FC368212406A</div>	<div>DocuSigned by:  66104D64918E4F3...</div>
Full name(s)	Stephanie West	Rose Bibby
Position (eg Secretary, Chair, etc)	Chair	Vice Chair
Date		



## Receipts and payments account

For the period from	Period start date 2019	To
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>A1 Receipts</b>			
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>Nil</b>	<b>-</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>			
	-	-	-
	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>Nil</b>	<b>-</b>	<b>-</b>
<b>A3 Payments</b>			
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
<b>Sub total</b>	<b>Nil</b>	<b>-</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>			
	-	-	-
	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>Nil</b>	<b>-</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>Nil</b>	<b>-</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>£6,395.00</b>	<b>-</b>	<b>-</b>





## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £
<b>B1 Cash funds</b>		-
		-
	Cash in Bank	£6,395.00
	<b>Total cash funds</b>	<b>£6,395.00</b>
	(agree balances with receipts and payments account(s))	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	<b>Unrestricted funds to nearest £</b>
		-
		-
		-
		-
		-
		-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>

Signed by one or two trustees on  
behalf of all the trustees



Signature

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<i>N Kennedy</i>

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o (if any)

units

Period end date  
2020

CC16a



Total funds

Last year

to the nearest £

to the nearest £

-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
Nil	£10,934.00

-	-
-	-
-	-
Nil	£10,934.00

-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
Nil	£7,151.00

-	-
-	-
-	-
Nil	£7,151.00

Nil	£3,783.00
-	-
£6,395.00	-
£6,395.00	£2,612.00



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Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-
OK	OK

Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
-	

-	
-	
-	
-	

ame	Date of approval
nedy	21/10/21