

**FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**31 MARCH 2021**

**Charity Number 1156904**

# FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

## FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

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# **FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT**

## **TRUSTEES' ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2021**

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The Trustees present their report and financial statements for the year ended 31 March 2020.

### **Governing Document**

The charity is controlled by its governing document and constitutes a Charitable Incorporated Organisation, registered on 2 May, 2014.

### **Organisational Structure**

The charity is administered by an elected board of trustees, made up of between three and twelve members. The trustees are elected by the general membership at the Annual General Meeting. Additional trustees can be appointed by the members or the incumbent trustees throughout the year. The trustees meet several times a year to administer the charity, this is currently approximately quarterly. Decisions may also be made by a majority of trustees responding via electronic means.

No official trustee sub committees have been created.

### **Objectives & Activities**

The objectives of the organisation are:

To act as a resource for young people living in Filton and surrounding areas by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

- a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
- b) advancing education;
- c) relieving unemployment;
- d) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

The organisation is non-party in politics, and non-sectarian in religion.

### **Achievements and Performance**

In pursuance of the objectives of the organisation, the activities fall into five main areas of operation as follows:

1. The organisation was created from an existing youth centre, the premises are licenced from the adjacent Methodist Church. The organisation continues to support this work by providing a venue for youth clubs, targeting based on age or mental or physical ability.

# FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

## TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2021

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2. The organisation provides work contracted by South Gloucestershire and Bristol City Councils, as well as Filton and Frampton Cotterell Parish Councils. This work is closely monitored by the councils to ensure that they deliver the required services.
3. The organisation applies to grant-making trusts and foundations for project-based funding to support wider aims and activities to develop FACE's mission and vision.
4. The organisation works closely with other voluntary or educational organisations providing 'added value' to contracts and funded work. This is through the use of employees and volunteers of the organisation working for example at local schools or in the wider community in which FACE operates.
5. The organisation works with a wider range of members of the local community providing social support, learning, or employment skills. This is through a number of different sessions provided at the centre and in other venues. Community volunteers are also recruited and engaged in community initiatives furthering the aims of FACE.

### Achievements and Performance

#### Charitable activities

During the year we engaged with 808 named individuals on at least one occasion. These include all sessions, across all age groups, and also include community work but exclude 'drop-in' visitors such as those using the community store or taking part in events outside of any building used by FACE where registration was not required. This year the profile of members has changed from the traditional 8-13 year olds, to a larger number of elderly or isolated people.

#### Coronavirus Covid-19

Much of the year FACE was operating under various levels of national or local lockdown due to Covid-19. FACE is proud to have remained operational throughout this period when many other organisations did not, however the nature of the work we carried out during this time was different to our normal activities due to the social distancing restrictions enforced to stop the spread of the virus. From mid-March 2020 FACE operated a separate Covid-19 plan which included regular reporting of risk reduction measures.

FACE took advantage of the government Coronavirus Job Retention (Furlough) Scheme for many staff whose roles could not continue without face-to-face activities. Increased cleaning and social distancing took place within the premises and staff worked from home when possible. Some areas of the building were 'mothballed' as not being used.

During the pandemic advice was taken from the National Youth Agency, South Gloucestershire Council, South Gloucestershire Youth Partnership, Avon and Somerset Constabulary, and Public Health England.

During summer 2020 we restructured the majority of sessions with a focus on resuming face-to-face work in September with reduced numbers of members, and therefore fewer staff and volunteers, following Covid19 guidance. Most sessions were made shorter to enable multiple sessions to be delivered on a single evening. Two staff elected to resign, and one role was made redundant, however no redundancy pay was due as the staff member had been with FACE less than a year.

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## TRUSTEES' ANNUAL REPORT

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### **Children's & Youth Work: (CYW)**

At the height of the pandemic lockdown youth work was taking place through telephone or online support although a very small number of members met face-to-face with staff due to ongoing mental health issues. These sessions were kept to as small a number as possible and followed strict social distancing guidelines. Outdoor small group sessions were delivered throughout the summer months following National Youth Agency guidance.

The Messy Hands sensory group closed during the pandemic, which was earlier than had been planned (it was due to end in March 21 but actually officially closed in July 2020). Work is now focused on retaining and increasing engagement with 8-19 year olds and we are not looking to work with under 8s in the next few years.

The contract with Frampton Cotterell parish council has been extended to March 2022 and we continue to grow our offering in this and surrounding areas. The membership has initially been developed through outreach and good relationships are being built with many of the members and the Council and local Police.

Following the pandemic restrictions and the summer break, centre-based youth groups resumed from October but unfortunately had to again cease over the period of the national winter lockdown through until April 2021. Online sessions and postal activity packs through January-April ensured engagement with some members was still good and we actually increased membership at some groups meeting online.

A Silver Duke of Edinburgh Awards group has continued to thrive throughout the year using online activity sessions to complete the skills qualification section. A new bronze group was also created and now starting their sections during online sessions. FACE has been identified by the regional DofE office for our positive work in this area and has featured in a case study published on the awards website.

### **Work with those with learning, social and physical disabilities:**

Engagement in online sessions has been the most successful with this cohort. Contact via online means became a lifeline for many who were shielding due to medical needs and heightened anxiety. Wellbeing packs and postal activities were also very beneficial to these members.

The work with Bristol Autism Project, providing activities for families during the school holidays has continued throughout the year and has continued to be well received. Due to the pandemic, at times some of this was delivered remotely with online or telephone support and the distribution of postal activities to members. Within exemption guidance from government and with Bristol City Council approval, sessions continued in person, but in very restricted numbers, for families throughout July 2020-March 21. FACE was praised by Bristol City Council commissioners for their efforts and dedication to providing support to families in a safe way during the pandemic.

# FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

## TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2021

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### Community Work:

A number of members of the local community continued to be supported by the Covid19 helpline, with a larger number using the community store which was set up in the youth centre foyer to provide food, household goods, and toiletries to those on low incomes or shielding – to prevent them having to visit supermarkets.

A volunteer network of 110 people was created and maintained by FACE to support those who needed it during the year – with food and prescription collections mainly. Grants from Quartet and Western Power enabled us to create 200 Wellbeing boxes and 50 Christmas hampers which volunteers then distributed to elderly and isolated people in the Filton area.

During spring-autumn 2020 FACE staff set up treasure hunts in the Filton Community Garden to be enjoyed by families in a Covid-safe way. In October a “Filton Wonderful Windows” trail was run. This involved an initial arts workshop, and approximately 60 households displaying backlit scenes in their homes. This created interest on local social media accounts and the trail was enjoyed by many.

### Events and fundraising:

All of our normal annual events were unfortunately postponed this year due to the Coronavirus pandemic. Over the Christmas period we ran a festive quiz, a local Elf hunt, and “Zoom with Santa” sessions. Fundraising has continued including additional discretionary grants from South Gloucestershire, and the National Lottery Covid19 Fund. Personal donations to FACE have greatly increased this year as well as some small business donations.

### Staff & Trustee Development:

Staff meetings have continued throughout the year, for the most part these were held virtually with only small groups meeting in person and socially distanced. The annual training day was cancelled, however some trustees attended online staff meetings to continue to offer support and thanks to the staff team.

Trustees have continued to meet online during the year, including meetings with St Andrews Church to negotiate a lease for the youth centre building to hopefully start in the summer 2021.

### Reserves Policy

A Policy on Reserves was approved by the Trustees and adopted in August 2018. The reserves brought forward from the previous financial year were negligible. Due to the losses incurred on the one-off Pod in the Park project the general funds at the end of March 2021 were -£7,000. The plan is to build this back up to £7,500 by the end of March 2022, and then £15,000 by September 2022. This will be done through additional event and grant fundraising and a promotion of individual donations.

### Results for the year

Income for the year increased to £253,896 (2020: £265,715), as a result of receiving additional grant income for new projects. Expenditure also increased to £218,688 (2020: £286,593). The charity made a surplus for the year of £35,208, (2020: deficit of -£20,878) mainly as a result of the loss suffered by the Pod in the Park, a new venture during the year, to give work experience to those who would otherwise struggle to find such opportunities. The project has now been cancelled.

# FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

## TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2021

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### Financial Reporting

Quarterly Management Accounts were provided at the trustee meetings showing detailed and summarised reports of the Income, the Cost of Sales, Overheads and Banking across the various different projects.

An annual budget of revenue was prepared by FACE for quarterly analysis.

Payroll costs were broken down, as were subscription income, staff expenses and petty cash where the reports were allocated to the relevant Restricted Grant and the financial reporting of these to the providers of the Grant and the Trustees.

### Financial processes

The following financial processes are implemented at FACE

- Internet Banking services to allow bank balance analysis and bank transfers in real time and to make electronic payment of staff payroll and to suppliers
- Implemented pension provisions for all eligible staff via NEST
- The new Quickbooks system implemented in the previous financial year allows for accurate recording and financial reporting

### Principal funding sources

Our principal funding sources are listed below. Further detail on the activities undertaken are listed in the section on Charitable Activities above.

South Gloucestershire Council; These funds include community learning, and small grants, including the Members Awarded Funding from local councillors.

Creative Youth Network; subcontracted work from South Gloucestershire Council for the Kingswood youth work provision.

Southern Brooks Community Partnership; subcontracted work from South Gloucestershire Council for the Little Stoke, and Filton age 11+, youth work provisions.

BBC Children in Need; A three year funding scheme was successfully applied for in a previous financial year, which continued until 31 March 2021. This funded work in Filton for children with learning and social disabilities.

Filton Town Council; for junior youth clubs (age 7-13)

Frampton Cotterell Parish Council; for Youth Provision in Frampton Cotterell and surrounding villages.

Bristol Autism Project; funded by Bristol City Council to provide school holiday activities for children with autism and their families.

# FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

## TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2021

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### Trustees' responsibilities in relation to the financial statements

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets

of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Approval of Accounts

The accounts were approved on behalf of the Trustees on 13 July 2021 by:

Tim Watts  
Trustee/Chair



# FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

## REFERENCE & ADMINISTRATIVE INFORMATION

YEAR ENDED 31 MARCH 2021

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### Company number

CE001859

### Charity number

1156904

### Trustees

The Trustees who have served during the year and since the year end were as follows:

T Watts	Chair
B Langley	(resigned February 2021)
R Sharp	
Rev H Cooke	
J Hoggans	
Rev S Edwards	
R Greenwood	

### Secretary

R Sharp

### Registered Office

St Andrews Methodist Youth Centre  
Elm park  
Filton  
Bristol. BS34 7PS.

### Independent Examiner

Joshua Kingston BSc ACA  
Burton Sweet Chartered Accountants  
The Clock Tower  
5 Farleigh Court  
Old Weston Road  
Flax Bourton  
Bristol BS48 1UR

# FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

## INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 MARCH 2021

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I report to the trustees on my examination of the accounts of The Foundation of Active Community Engagement for the year ended 31 March 2021.

### Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joshua Kingston, BSc ACA  
Burton Sweet Chartered Accountants  
The Clock Tower  
5 Farleigh Court  
Old Weston Road  
Flax Bourton  
Bristol BS48 1UR

Date: 13 July 2021

**FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)**  
**YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
<b>Income from:</b>					
Donations and legacies	2	4,500	3,020	7,520	12,466
Charitable activities	3	43,576	198,019	241,595	233,229
Other trading activities	4	4,597	177	4,774	20,004
Investments		7	-	7	16
<b>Total income</b>		<u>52,680</u>	<u>201,216</u>	<u>253,896</u>	<u>265,715</u>
<b>Expenditure on:</b>					
Raising funds	5	1,137	-	1,137	7,386
Charitable activities	6	38,353	179,198	217,551	279,207
<b>Total expenditure</b>		<u>39,490</u>	<u>179,198</u>	<u>218,688</u>	<u>286,593</u>
<b>Net income/(expenditure)</b>	7	13,190	22,018	35,208	(20,878)
<b>Transfers between funds</b>	14	(22,443)	22,443	-	-
		<u>(9,253)</u>	<u>44,461</u>	<u>35,208</u>	<u>(20,878)</u>
<b>Total funds at start of year</b>	14	1,935	(5,856)	(3,921)	16,957
<b>Total funds at end of year</b>	14	<u>(7,318)</u>	<u>38,605</u>	<u>31,287</u>	<u>(3,921)</u>

The Charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 12 to 24 form part of these financial statements  
See note 10 for fund-accounting comparative figures

**FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2021**

	<b>Note</b>	<b>2021 £</b>	<b>2020 £</b>
<b>Fixed assets</b>			
Tangible assets	<b>11</b>	4,315	5,754
		<u>4,315</u>	<u>5,754</u>
<b>Current assets</b>			
Debtors	<b>12</b>	4,006	1,013
Cash at bank and in hand		40,219	34,648
		<u>44,225</u>	<u>35,661</u>
<b>Liabilities</b>			
Creditors : amounts falling due within one year	<b>13</b>	(17,253)	(45,336)
<b>Net current assets/(liabilities)</b>		<u>26,972</u>	<u>(9,675)</u>
<b>Total assets less current liabilities</b>		<u>31,287</u>	<u>(3,921)</u>
<b>Net assets/(liabilities)</b>		<u><u>31,287</u></u>	<u><u>(3,921)</u></u>
<b>FUNDS</b>			
<b>Unrestricted funds</b>			
General funds	<b>15</b>	(7,318)	1,935
<b>Restricted funds</b>	<b>15</b>	38,605	(5,856)
<b>Total funds</b>		<u><u>31,287</u></u>	<u><u>(3,921)</u></u>

These financial statements were approved by the Trustees on 13 July 2021 and are signed on their behalf by:

Mr T Watts  
Trustee

**The notes on pages 12 to 24 form part of these financial statements**

# FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

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### 1 Accounting policies

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Charities Act 2011, the Financial Reporting Standard 102 (FRS102) and the requirements of the Charities Statement of Recommended Practice based thereon.

The charity is a public benefit entity as defined under FRS102. The Trustees consider that there are no material uncertainties affecting the ability of the charity to continue as a going concern. Please refer to the Trustees' report for a fuller consideration, including the effects of the covid-19 pandemic on the

#### **Income**

Income from donations is included in income when these are receivable, except as follows:

- I. When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods;
- II. When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

Investment income is included on a receivable basis.

#### **Expenditure**

Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered.

#### **Raising funds**

Raising funds expenditure include those costs incurred in seeking voluntary contributions, costs of goods sold and other costs which include the costs of running and participating in fundraising events and collections and cost of goods purchased for resale.

#### **Charitable Activities**

Grants awarded are allocated to charitable activities.

Grants awarded are treated as expenditure and a liability in the accounts as soon as they become legal or constructive obligations. In the case of multi-year grant awards, the funding for all years is immediately recognised unless there are conditions which need to be met by the recipient to enable the release of subsequent years' funding.

# FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

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### 1 Accounting policies (*continued*)

#### ***Governance costs***

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity. Governance costs are included within charitable activities.

#### ***Pension costs and other post-retirement benefits***

The charity contributes to defined contribution pension schemes. Contributions payable to the charity's pension schemes are charged to the Statement of Financial Activities in the period to which they relate.

#### ***Tangible fixed assets***

Fixed assets are held at cost less accumulated depreciation. Assets costing less than £1,000 are not capitalised. Depreciation is calculated so as to write off the cost of an asset, less its estimated ultimate residual value, over the useful life of that asset as follows:

Computer equipment - over 5 years; straight line

Fixtures and fittings - over 5 years; straight line

#### ***Debtors***

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### ***Cash at bank and in hand***

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### ***Creditors***

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

# FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

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### 1 Accounting policies (*continued*)

#### ***Fund accounting***

Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds form part of unrestricted funds and have been identified as being for particular purposes by the Trustees. They are not restricted and can be transferred to general funds at any time at the discretion of the Trustees.

Further explanation of the nature and purpose of each fund is included in note of the financial statements.

### 2 Income from: Donations and legacies

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2021 £</b>
Donations	4,500	3,020	7,520
	<u>4,500</u>	<u>3,020</u>	<u>7,520</u>
Prior year			
	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2020 £</b>
Donations	5,726	6,740	12,466
	<u>5,726</u>	<u>6,740</u>	<u>12,466</u>

### 3 Income from: Charitable activities

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2021 £</b>
Activities and trips	2,615	-	2,615
Subscriptions	-	363	363
Grants received	40,961	197,656	238,617
	<u>43,576</u>	<u>198,019</u>	<u>241,595</u>

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# FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

### 3 Income from Charitable activities *(continued)*

Prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Activities and trips	8,382	5,564	13,946
Subscriptions	480	7,948	8,428
Grants received	20,566	190,289	210,855
	<u>29,428</u>	<u>203,801</u>	<u>233,229</u>

### 4 Income from: Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Sales of goods	343	177	520
Event income	2,649	-	2,649
Rental income	1,605	-	1,605
	<u>4,597</u>	<u>177</u>	<u>4,774</u>

Prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Sales of goods	5,282	8,044	13,326
Event income	1,524	-	1,524
Rental income	4,360	794	5,154
	<u>11,166</u>	<u>8,838</u>	<u>20,004</u>

### 5 Expenditure on: Raising funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Costs of goods sold	311	-	311
Event costs	826	-	826
	<u>1,137</u>	<u>-</u>	<u>1,137</u>



# FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

### 5 Expenditure on: Raising funds (*continued*)

Prior year	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Costs of goods sold	6,334	-	6,334
Event costs	1,052	-	1,052
	<u>7,386</u>	<u>-</u>	<u>7,386</u>

### 6 Expenditure on: Charitable activities

	Total Funds 2021 £	Total Funds 2020 £
Wages and Salary costs	140,775	151,662
Other Staff costs	4,371	6,788
Resource, programme & project costs	35,740	39,709
Trips and Activities	1,738	15,421
Other costs of service provision	-	1,170
Pod in the Park costs	11	37,771
Property, rent and insurance	10,353	10,407
Property Utilities	3,848	7,961
Other property costs	12,209	4,860
Office costs	6,284	99
Depreciation	1,439	1,439
Governance costs	1,920	1,920
	<u>218,688</u>	<u>279,207</u>

# FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

### 7 Net income/(expenditure) for the year

This is stated after charging:

	2021 £	2020 £
Independent examiners fees - for independent examination	900	900
- for Accounts preparation	1,020	1,020
Trustees' travel, meeting and training expenses	-	-
Depreciation	1,439	1,439

No trustees has been reimbursed for out of pocket travel expenses this year or prior year. No Trustee received any remuneration during the year.

Aggregate donations from Trustees, key management personnel, and other related parties was £465 (2020: £90).

### 8 Staff costs and numbers

The aggregate payroll costs were:

	2021 £	2020 £
Wages & salaries	136,428	145,651
Social security costs	2,193	3,573
Pension contributions	2,154	2,438
Redundancy costs	-	-
	<u>140,775</u>	<u>151,662</u>

No employee received emoluments of more than £60,000.

The average weekly number of employees during the year was 26 (2020: 27), calculated on the basis of average headcount. The total employment benefits received by key management personnel including employer national insurance and employer pension were £39,372 (2020: £39,393).

### 9 Taxation

The charity is exempt from corporation tax on its charitable activities.

# FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

### 10 Statement of Financial Activities comparative figures

For the year ended 31 March 2020	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
<b>Income from:</b>			
Gifts and donations	5,726	6,740	12,466
Charitable activities	29,428	203,801	233,229
Other trading activities	11,166	8,838	20,004
Investments	16	-	16
<b>Total income</b>	<u>46,336</u>	<u>219,379</u>	<u>265,715</u>
<b>Expenditure on:</b>			
Raising funds	7,386	-	7,386
Charitable activities	54,930	224,277	279,207
<b>Total expenditure</b>	<u>62,316</u>	<u>224,277</u>	<u>286,593</u>
<b>Net income/(expenditure) for the year and net movement in funds</b>	(15,980)	(4,898)	(20,878)
<b>Transfers between funds</b>	(546)	546	-
	<u>(16,526)</u>	<u>(4,352)</u>	<u>(20,878)</u>
<b>Total funds at start of year</b>	18,461	(1,504)	16,957
<b>Total funds at end of year</b>	<u>1,935</u>	<u>(5,856)</u>	<u>(3,921)</u>

# FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

### 11 Tangible fixed assets

	Fixtures and fittings £	Computer equipment £	Total £
<b>Cost or valuation</b>			
At 1 April 2020	3,354	3,839	7,193
Additions	-	-	-
At 31 March 2021	<u>3,354</u>	<u>3,839</u>	<u>7,193</u>
<b>Depreciation</b>			
At 1 April 2020	671	768	1,439
Charge for the year	671	768	1,439
At 31 March 2021	<u>1,342</u>	<u>1,536</u>	<u>2,878</u>
<b>Net book value</b>			
At 31 March 2021	<u>2,012</u>	<u>2,303</u>	<u>4,315</u>
At 31 March 2020	<u>2,683</u>	<u>3,071</u>	<u>5,754</u>

**FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2021**

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**12 Debtors**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade debtors	705	-
Prepayments and accrued income	3,301	1,013
	<u>4,006</u>	<u>1,013</u>

**13 Creditors: amounts falling due within one year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	1,147	-
Other creditors	14,050	12,536
Accruals and deferred income	2,056	32,800
	<u>17,253</u>	<u>45,336</u>

**FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2021**

**14 Movement in funds**

**For the year ended 31 March 2021**

	<b>At 1 April 2020 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>At 31 March 2021 £</b>
<b>Restricted funds</b>					
Disability Focused projects	(3,985)	101,680	(85,054)	-	12,641
Youth Work Focused projects	12,304	89,795	(85,085)	-	17,014
Community Focused projects	8,423	9,544	(9,017)	-	8,950
Pod in the Park	(22,598)	197	(42)	22,443	-
	<u>(5,856)</u>	<u>201,216</u>	<u>(179,198)</u>	<u>22,443</u>	<u>38,605</u>
<b>Unrestricted funds</b>					
General Funds	1,935	52,688	(39,498)	(22,443)	(7,318)
	<u>1,935</u>	<u>52,688</u>	<u>(39,498)</u>	<u>(22,443)</u>	<u>(7,318)</u>
<b>Total Funds</b>	<u><u>(3,921)</u></u>	<u><u>253,904</u></u>	<u><u>(218,696)</u></u>	<u><u>-</u></u>	<u><u>31,287</u></u>

**Restricted funds**

Disability Focused projects - this fund relates to restricted donations and grants to the charity for various projects that are tracked independently. These projects relate to funds received for children and adults with social and learning disabilities.

# FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

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### 14 Movement in funds (*continued*)

Youth work focused projects - this fund relates to restricted donations and grants to the charity for various projects that are tracked independently. These projects relate to youth clubs that are run for children and young people.

Community focused projects - this fund relates to restricted donations and grants to the charity for various projects that are tracked independently. These projects relate to community-focused projects such as Bristol and South Gloucestershire community learning teams contracted to run courses for adults.

Pod in the Park - this fund relates to a social enterprise food kiosk which as started to provide employment opportunities for young people and adults with disabilities. This project is shown as a negative balance in the prior year end due to overspending which resulted in the depletion of general funds. This project has now ended and the balance transferred to general funds.

# FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

### 14 Movement in funds (*continued*)

For the year ended 31 March 2020

	At 1 April 2019 £	Income £	Expenditure £	Transfers £	At 31 March 2020 £
<b>Restricted funds</b>					
Disability Focused projects	(10,815)	116,580	(109,750)	-	(3,985)
Youth Work Focused projects	1,323	83,220	(72,239)	-	12,304
Community Focused projects	8,512	4,821	(4,910)	-	8,423
Pod in the Park	22	14,758	(37,378)	-	(22,598)
Calvert trust and trip income	(3,609)	-	-	3,609	-
Schools' Work	2,416	-	-	(2,416)	-
Morrison's Equipment	647	-	-	(647)	-
	<u>(1,504)</u>	<u>219,379</u>	<u>(224,277)</u>	<u>546</u>	<u>(5,856)</u>
<b>Unrestricted funds</b>					
General funds	18,461	46,336	(62,316)	(546)	1,935
	<u>18,461</u>	<u>46,336</u>	<u>(62,316)</u>	<u>(546)</u>	<u>1,935</u>
<b>Total funds</b>	<u>16,957</u>	<u>265,715</u>	<u>(286,593)</u>	<u>-</u>	<u>(3,921)</u>

### 15 Analysis of net assets between funds

	Restricted Funds £	Unrestricted General Funds £	Total £
<b>As at 31 March 2021</b>			
Tangible fixed assets	-	4,315	4,315
Other net assets	38,605	(11,633)	26,972
	<u>38,605</u>	<u>(7,318)</u>	<u>31,287</u>



**FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2021**

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**15 Analysis of net assets between funds (*continued*)**

	<b>Restricted Funds</b>	<b>Unrestricted General Funds</b>	<b>Total</b>
<b>As at 31 March 2020</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible fixed assets	-	5,754	5,754
Other net assets	(5,856)	(3,819)	(9,675)
	<u>(5,856)</u>	<u>1,935</u>	<u>(3,921)</u>

**16 Related party transactions**

There are no transactions with trustees or other related parties other than those disclosed as required by the SORP elsewhere in the financial statements.