

Mulbarton church Annual Report 2020

Rector's Report 2021

Overview

This report covers both 2019 and 2020, since the disruption caused by the global pandemic meant that we did not have annual meetings in the normal way in 2020. Both years had significant personal things happening, as well as some significant shifting around of things in the ministry among the four parishes.

In 2019, I took a 3-month sabbatical, May-July, which was helpful and refreshing, in the main, notwithstanding some matters that intruded on that time. Andrew North, our assistant curate, was ably supported by Colin Reed, our rural dean, in covering a lot of my clergy responsibilities over that time. Coming back from sabbatical, we said goodbye to Andrew and his family, as he moved to Colchester to take up post as chaplain with the army. We also had big changes in the safeguarding scene in the national church, which required attention. In the autumn term, I found myself receiving some negative press over countryside access issues. During that term, Mulbarton parish found itself without churchwardens. The Community Choir, formed by Andrew, continued under Lin's leadership, and we were thrilled with their performance at Christmas Carol services, to close out the year well.

2020 began quite strongly. Mulbarton appointed a churchwarden in January. A fresh benefice safeguarding strategy had been agreed and was being implemented. Faculty applications were being prepared. Repair and renovation works were being planned in Mulbarton. New heating systems were running smoothly in Hethel and Mulbarton. Peace had been found over countryside access issues. We were adapting service patterns to fit now Andrew had gone, and we were readjusting to changes and beginning to think about succession planning and what the future might hold. Plans for Lent were made. Then covid struck, and everything had to change.

After restrictions were put into place, meetings were happening online or were not happening at all. Most small groups continued via Zoom, and most joined in with the "Emotionally Healthy Spirituality" course, which I ran via Zoom after Easter. Most PCCs stopped meeting, conducting business by correspondence instead. Sunday services moved to Zoom, and were also made available on YouTube, from the end of March 2020. We are now only just beginning to move back into our buildings, 14 months later. Very quickly, we realised the need to connect community leaders and to help the vulnerable. I offered my time to pull together and organise a volunteer force to help with prescriptions, shopping, and anything else needed. There was huge support for this, and the system remains in play today, although demand has decreased, with the roadmap out of lockdown. For personal reasons, I needed to take time out for a few months. I was immensely grateful to Cathy, Peter, Jill, Derrick and Colin for maintaining the Sunday services, and for Andrew who re-joined us on occasion to help out. Sue and others also did a remarkable job in taking on the technology side of things. Caroline was furloughed for a season, and moved to work from home in the main, where she continues to be based. Weddings were postponed. Baptisms enquiries stopped coming in. Funerals went ahead, but in a somewhat reduced capacity.

Ministry in the 4 parishes

The vision statement, "Following Jesus, Sharing the Journey with the villages of Mulbarton, Flordon, Bracon Ash and Hethel", launched in September 2017, continued to inform and guide strategic decision-making, and has helped us to prioritise the things that matter most.

We have continued to subscribe to Roots, and generally followed the lectionary for our pattern of readings.

Children and youth work drew to a halt once covid struck. We are now faced with decisions about if or how to regroup, given change in circumstances for children and young people who were joining with us, and also changes for volunteers who were facilitating the work. Schools work and Messy

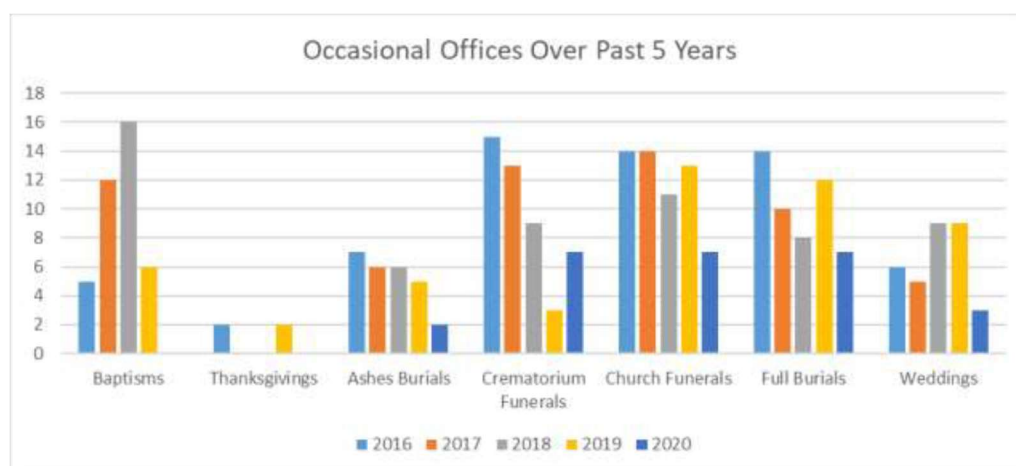
Church stopped with covid. We hope to re-start weekly Open the Book collective worship at Mulbarton School once restrictions are lifted. The Messy Church team took the decision to wind things up. Cathy and the team did a fabulous job, and we hope we will find new ways to build on the legacy that Messy Church leaves.

Baptisms, weddings & funerals

Generally speaking, figures for occasional offices were down in 2020 compared to previous years, with the exception of crematorium funeral services, which were still lower than the 5-year average.

In summary, for 2019 and 2020:

- We had **6 baptisms & 2 thanksgivings** in 2019; **none** in 2020
- We buried **5 sets of ashes** in 2019; **2** in 2020
- We conducted **12 full burials** in 2019; **7** in 2020
- We conducted **3 funeral services at crematoriums** in 2019; **7** in 2020
- We conducted **13 funeral services in churches** in 2019; **7** in 2020
- We conducted **9 wedding ceremonies** in 2019; **3** in 2020



Future plans

We continue to appreciate the benefit of our vision and value statements to help us navigate changing times. We will be looking to do a few things well, as we come out of lockdown, to celebrate the volunteer efforts and community spirit, to provide space for people who need to grieve losses, and conversely to provide space to celebrate the new arrivals and new beginnings that have happened over lockdown. We continue to make good progress with care of fabric, safeguarding, communication and emotionally healthy discipleship and evangelism in our villages. There are challenges ahead with regard to staffing, volunteer recruitment, children and youth and some decline, but a great team of people to be facing these challenges with.

Mulbarton Church – Wardens and Fabric Report 2020-2021 Inc. Harvest House

In many respects this year has been an easy one for the warden, having been appointed to the office in January 2020.

One just gets on with it and tries ones best, routines having been established and services at arm's length through 2020 have meant a much quieter Sunday and week as a whole, not to mention the absence of the PCC meetings.

However it is with a huge vote of thanks that I acknowledge those that have assisted not just me but

the community of the church and Mulbarton as a whole.

Those that have made my job easy are those that have led preached and operated the Sunday zoom services and I include a big thank you to Collin Reed for his contribution to our services during Adrian's absence. Also to Andrew North who led a service or two for us over Christmas.

The unsung heroes are the flower arrangers for keeping the church as friendly and cheerful as can be, under the circumstances. Remembrance Day decorations were truly inspired then the Christmas displays by the school added so much to our individual celebration of the birth of Jesus, many came to look and be blessed. Then it was Easter and we were able to celebrate in a fashion but again in a church brimming with glorious colour and imagination.

Managing the church restrictions was a bit of a headache to start with but as with all things new it quickly became established and is now a relatively easy process to set up and administer. We have also had the privilege to see a huge increase in the amount of items left in the church porch for the food bank over the past months. Our thanks to Vivien and Charles for managing, I also know that some villagers have been very grateful for the extra support it has been to them.

Harvest house similarly has been and will continue to be managed and maintained. The water has been run through all taps and loos inc. shower weekly and the heating has been kept on to maintain a dry atmosphere.

Items achieved since January last year:

1 Thanks to George Moore for his enthusiasm for all things bell and the leading motivation behind some much needed bell restoration work. This includes turning the clappers to reduce wear and lifting and refurbishing the bearings, it will be good to hear them ringing out over the village again. Some work still to do is the painting of the frame and ladders.

2 Our quinquennial inspection was due in 2020, but due to Covid delayed until March 2021. This was carried out by Denis Tuttle, our architect. His comment regarding the fabric of the church was that he was amazed and gratified at the amount of work carried out in the last five years.

3 The work on the north aisle wall is now complete and after a coat of paint looks as good as new.

4 Many will have noticed the newly refurbished clock face (War Memorial). This was carried on behalf of the Parish Council by Smiths of Derby, to commemorate VE Day 75th anniversary on 8 May 2020.

5 The organ, alarm system and heating system have all been serviced, with no faults detected.

6 There has been a good deal of tidying in the church over the lockdown months, with the vestry, tower and cupboards being given a good sort out and general tidy. Thanks to Becky and Sally for their help with much of this.

7 After a long and distinguished career, our faithful old Honda lawn mower is coming to the end of its life or at least its life in the churchyard, it may be put out to pasture for the car park at harvest House. We have replaced it with a shiny new one which we hope will see us good for at least another fifteen years.

8 There has been a fair amount of work carried out in the churchyard again this year and the area on the east end of the church has now been cleared as much as is needed for the time being. Sadly the weather and circumstances have meant a great deal of traffic has passed along the

footpath and at one stage became almost impassable with the mud churned up. I am sure the summer will see the grass re-grow. The rectory and graveyard extension hedges have been lowered letting so much more light in as a result.

Things on the agenda to do:

1 We hope to make and improve the existing path from the church round to the extension graveyard, this is in main due to the poor surface at the moment and the danger of slips and trips to the pall bearers when carrying a coffin to it as well as improving the way for our elderly grave tenders.

2 The church fence will need a clean again this year and some remedial work carried out.

3 Inside we will be trying to get the font refurbishment carried out as well as thinking and getting estimates for the refurbishment of the organ.

4 It is hoped that we can gather some ideas regarding the lighting to the interior of the church. Currently it is noisy and not very efficient so better to start looking at an alternative now. My thanks go to all who have supported and encouraged me over this trying year and especially to Adrian for all his efforts and encouragements.

Tom Taylor
Warden

Finance report for 2019

Both receipts and payments were down from 2018. Receipts were down approx. 9%, Payments were down 5.5%. There was approx £17,600 deficit over the year mainly caused by the repayment of Harvest House Annexe fund and ongoing roof and heating work. The Total cash at the end of 2019 was down approx. £13,000, but the amount of unrestricted cash actually rose. The general fund @ 31st Dec was approx. £500 above the reserve of £7,900.

Work continued in 2019 to rationalise the number of bank accounts held. Several Barclays accounts were closed and the money transferred to the Bank of Scotland where it is held in separate restricted funds. Signatories on investment accounts and endowments were brought up to date. Some of these funds were renamed to match the titles to their current purpose.

Harvest House Annexe fund

It was noted in the treasurer's report for 2018 that this fund would be closed in 2019. The initial Harvest House Annexe fund had closed in 2014. Two funds had been set up at that time to hold the residue after refunds were made. One fund was used for the refurbishment of Harvest House with permission of the donors and designated by the PCC for this purpose. The other was held as a restricted fund for a possible future extension. The final figure for the fund in June 2019 was £29,444.04. Letters were sent to all donors offering refunds prior to the closure of the fund. 41% of the money was repaid to donors and gift aid to HMRC. The remainder was retained. This means including non Harvest House restricted gifts and legacies there is now a total of approx. £27,300 for future major work.

Roof fund

Nearly all the work allowed to be included in the roof grant was completed in 2019. Only the north wall still needs re-painting, estimated cost approx. £1000. There is some excess

money in the designated Roof fund (All the restricted fund was spent in 2018). Some of this excess was redesignated to other funds in deficit during the year.

Heating fund

All work was completed this year. The designated fund was in deficit of nearly £1,800 at the end of the year. Some money from the designated roof fund had already been transferred to this fund during the year. There is still an outstanding VAT reclaim of approx. £600.

Parish Share

We were able to pay the full Parish share for 2019. The final payment was made in Jan 2020 and will therefore be reflected in 2020 accounts. We were able to do this due to the large backdated gift aid claims in both 2018 and 2019. From July 2019 gift aid has been claimed quarterly and GASDS will be claimed yearly, following the end of the financial year.

Once we again had a very sympathetic reception from the Diocese at the Parish Support Meeting to discuss the share for 2020. Mulbarton's component of the benefice share request for 2020 has gone down from £41,140 in 2019 to £40,788 for 2020.

Finance report 2020

Church closures in 2020 looked as though they would have a serious effect on our finances. Without gifts received through the plate, month on month regular giving was significantly below the outgoings. However, there have been generous one-off gifts and we ended the year with a small surplus of just under £1000 of receipts over payments and well above our minimum reserve.

Both receipts and payments were down from 2019. Receipts were down approx. 12%. Payments were down just under 26%. (In 2019 there were large payments for the repayment of the Harvest House Annexe fund and roof and heating work.)

The excess in funds above the minimum reserve went towards the final Parish Share payment for 2020. This was paid in January and will be reflected in the 2021 accounts. We were unable to pay the full Parish share request but paid £33,972, just £6,816 short of the full request of £40,788. This payment effectively brought the General fund @ Dec 31st 2020 down to the reserve of £7,900.

Due to the Coronavirus pandemic there were no Parish Support Meetings and our Parish Share for 2021 was frozen at the same rate as 2020: Mulbarton's component of the benefice share request for 2021 is once again £40,788.

Although the share request has continued to rise, slowing somewhat in 2020 & 2021, regular monthly giving, although generous, has remained fairly static for the last 4 to 5 years. While there are continued restrictions on church services, our parish share contribution in 2021 could possibly fall below the part of the share that pays for Adrian (the PCC usually commit to pay at least this portion of the share every year).

Update to designated and unrestricted funds:

In order to simplify the number and complexity of funds it was agreed by the PCC in Jan 2020 to amalgamate the General fund and some of the designated funds, Hence *HH Refurb*

des, *CMaint des*, *Heat des* and part of *Roof des* were amalgamated with the General Fund. £1000 remained in *Roof des* for painting the north wall of the church.

(i) Roof fund

The final cost of painting the wall was much less than the estimated £1000. The excess remaining in the designated fund was transferred to the General fund. The '*Roof des*' fund was closed in agreement with the PCC.

(ii) Heating fund

The deficit in the *Heat des* fund at the end of 2019 had been amalgamated with other designated funds at the start of 2020 and '*Heat des*' was closed. An outstanding VAT reclaim was made during 2020 and paid into the General fund.

Job retention scheme

Our Administrator, Caroline, was furloughed for May and June and started flexible furlough from July. In 2020 we received approx. £2,500 towards her salary through the government's job retention scheme.

Giving and Gift Aid

The PCC have reviewed Overseas and Home giving and clarified the position with regard to claiming gift aid. The HMRC have strict rules for giving to other charities via the church and claiming gift aid. Gift Aid should not be reclaimed on donations given to a charity specified by a donor as the church cannot reclaim it on behalf of another UK charity. If anyone wishes to make a large donation and include Gift Aid then it would have to be done direct with the chosen charity. However if the PCC sets up a fund for a named charity, gift aid can be claimed through the fund (there are several of these eg: Awake Mother, Interserve, Bukavu, Nepal...).

The PCC have an Overseas Restricted Fund and a Home Giving Restricted Fund. Donors paying into these two funds may express their hope and expectation that their giving will go to support specific individuals or organisations they wish to support on outreach and mission, but donations remain under the discretion and control of the PCC.

Electoral roll report 2019/20

In 2019-20, we received 3 requests from people to be removed from the roll, and 2 members died. There were no additions. The total roll decreased from 74 to 69.

In 2020-21, we received 3 requests from people to be removed from the roll, 3 members died, 3 members moved out of the area and 3 people were added to the roll. The total roll decreased from 69 to 63.

Report of DEANERY OF HUMBLEYARD, DIOCESE OF NORWICH (DS) from Vivienne Clifford-Jackson

One Meeting of the Humbleyard Deanery Synod took place on Wednesday 10th March 2021 *via* Zoom. This followed a very constructive and inspiring Standing Committee meeting in February welcoming Rev Graham Wilkins who was commissioned as Rural Dean in January 21 also only seen on Zoom sadly. The DS meeting was attended by 14 laity and 6 clergy. Roger was a reluctant Chair and a volunteer offered to record the minutes but no one has

offered to be Synod Secretary. The meeting discussed Safeguarding policy Issues and the new Restructuring of Diocesan Governance which was overdue but caused some heated debate. The papers for various reports on Governance and the plan to reinvigorate the Setting God's People Free (SGPF) initiative (which was proposed by General Synod in 2017) are available on request if anyone wishes to read them.

There was a catch-up on what activities individual benefices have engaged in over the past year, and a look forward to the Deanery Synod Elections. The representation on the Deanery Synod may change, and elections to Diocesan Synod will follow on quickly afterwards. There were suggestions for and looking forward to the future programme of the Synod (e.g. discussions about the environment). Unfortunately there was further heated discussion about the difficulties a particular benefice had experienced and some rather non-Christian accusations were made at which point I left the meeting. There are no plans for a future standing committee or DS meeting at the time of writing. It is clear that mediation and new members are needed to make the DS function. But I have no wish to stand again having persevered as member and Lay Chair since 2007. I note that the first meeting I attended was the same number as it is today, but at least people gave apologies!

The Diocesan Synod

is very positive report. Bishop Graham is keen to see new people in post and wishes that three terms of three years would be followed for all levels of non-clergy appointment throughout the Diocese. This cannot be imposed, but is a very healthy recommendation. I am delighted and well past my sell by date! There are new people in post for the DBF, Diocesan Secretary and Pastoral Secretary. The appointments are attached to this report if anyone is interested. The new nominations committee is staffed by Christians in a wide range of high levels roles such as CEO, Finance, HR and other relevant experience. So lay recruitment is no longer solely the purview of the Bishop directly, rather the committee make independent recommendations to him. Similarly the new Remuneration Committee will ensure that all secular posts are rewarded appropriately and transparently. (Clergy are subject to separate centrally imposed rules about their remuneration, which has little flexibility locally). These changes were long overdue and what I had been requesting for 10 years.

The new Bishop Graham is a graduate of environmental studies and has been appointed 'the Eco-Bishop' for the C/E nationally. He is committed to carbon reduction in all our churches and buildings, which lag far behind many other organisations.

Overall I would ask the parishes to get involved in the Church structures at every level as unless we are we can't complain about decisions taken in our absence.

Mulbarton PCC

Financial Statement for the Year Ended 31 December 2020

Statement at

31 December 2020

Receipts and Payments Accounts

| Note | Unrestricted Fund £ | Designated Fund £ | Restricted Fund £ | Endowment Fund £ | Total 2020 £ | Total 2019 £ |
|---|------------------------|----------------------|----------------------|---------------------|------------------|-------------------|
| Receipts | | | | | | |
| Voluntary receipts: | | | | | | |
| Collections at Services | 0 | 1,120.96 | - | - | 1,120.96 | 5,766.34 |
| Planned giving | 0 | 33,614.30 | 100.00 | 8,915.00 | 42,629.30 | 37,499.00 |
| All other giving/voluntary receipts | 0 | 5,229.58 | - | 8,399.66 | 13,629.24 | 15,006.07 |
| Grant Income | 0 | 634.20 | - | 2,389.00 | 3,023.20 | 7,297.90 |
| Legacies Received (Capital Value) | | - | - | 300.30 | 300.30 | - |
| Gift Aid recovered | | 8,922.48 | - | 3,306.61 | 12,229.09 | 14,425.28 |
| | | 49,521.52 | 100.00 | 23,310.57 | 72,932.09 | 79,994.59 |
| Activities for generating funds | 0 | 477.00 | - | - | 477.00 | 2,155.50 |
| Investment income | | 9.45 | 40.19 | 662.76 | 712.40 | 868.31 |
| Church activities | 0 | 4,796.00 | - | 180.00 | 4,976.00 | 5,848.50 |
| Other income | 0 | 213.00 | - | 89.93 | 302.93 | 1,473.47 |
| Total receipts | | 55,016.97 | 140.19 | 24,243.26 | 79,400.42 | 90,340.37 |
| Payments | | | | | | |
| Church activities: | | | | | | |
| Parish share (payment for previous year) | | 11,916.00 | - | - | 11,916.00 | 11,887.00 |
| Parish share | | 29,043.00 | - | - | 29,043.00 | 29,224.00 |
| Clergy and Staffing costs | 4 | 9,448.25 | - | - | 9,448.25 | 11,424.94 |
| Church running expenses | 4 | 5,207.20 | - | 2,520.90 | 7,728.10 | 9,612.36 |
| Mission giving and donations | 4 | 170.00 | - | 14,567.20 | 14,737.20 | 18,140.83 |
| Building work and repairs | 4 | - | 253.54 | - | 253.54 | 8,140.73 |
| Administration Costs | | - | - | - | - | - |
| Other expenditure | 4 | 694.36 | - | 4,205.26 | 4,899.62 | 16,290.51 |
| Hall Running Costs | | 2,186.68 | - | 44.96 | 2,231.64 | 3,241.42 |
| | | 58,665.49 | 253.54 | 21,338.32 | 80,257.35 | 107,961.79 |
| Cost of generating funds | | - | - | - | - | - |
| Total Payments | | 58,665.49 | 253.54 | 21,338.32 | 80,257.35 | 107,961.79 |
| Excess of payments over receipts | - | 3,648.52 | - | 113.35 | 2,904.94 | - |
| Transfers between funds | - | 15.47 | 83.47 | - | 68.00 | - |
| | - | 3,663.99 | - | 29.88 | 2,836.94 | - |
| Cash at bank and in hand at 1 Jan | | 16,415.76 | 8,060.82 | 36,035.69 | 60,512.28 | 41,471.38 |
| Cash at bank and in hand at 31 Dec | | 12,751.78 | 8,030.94 | 38,872.64 | 59,655.35 | 60,512.28 |

Statement of Assets and Liabilities

| Note | Unrestricted Fund £ | Designated Fund £ | Restricted Fund £ | Endowment Fund £ | Total 2020 £ | Total 2019 £ |
|--|------------------------|----------------------|----------------------|---------------------|------------------|------------------|
| Cash Funds | | | | | | |
| Bank Current Account | 5 | 12,467.29 | 100.00 | 4,347.89 | 16,915.18 | 8,644.96 |
| Petty Cash | | 60.00 | - | - | 60.00 | - |
| Bank Savings Account | | - | - | - | - | - |
| Deposit Fund | 6 | 224.48 | 7,930.94 | 34,524.75 | 42,680.17 | 51,867.32 |
| | | 12,751.78 | 8,030.94 | 38,872.64 | 59,655.35 | 60,512.28 |
| Investment Assets at market value | | | | | | |
| CBF Income Fund (126001201S) | 7 | - | - | 11,595.81 | 11,595.81 | 10,849.71 |
| Mulbarton PCC Charifund (M&G) | 7 | - | - | 1,221.59 | 1,221.59 | 1,414.12 |
| Mulbarton PCC BR Char UK Bond | 7 | - | - | 535.07 | 535.07 | 517.68 |
| NS&I Income Bond | 7 | - | - | 6,000.00 | 6,000.00 | 6,000.00 |
| Total Investments | | - | - | 19,352.47 | 19,352.47 | 18,781.51 |

Notes

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

2. The movement in designated and restricted funds during the year were:

| Restricted | Bal b/fwd | Receipts | Payments | Transfers | Bal c/fwd |
|------------------------|------------------|------------------|------------------|------------------|------------------|
| Bells res | 83.51 | 1,539.36 | 10.00 | - | 1,612.87 |
| Bells res (CBF) | 5,439.03 | 13.99 | - | - | 5,453.02 |
| Choir res | 356.32 | 2,453.12 | 1,730.13 | 12.00 | 1,091.31 |
| Choir res (VM) | 5,358.02 | 26.75 | - | - | 5,384.77 |
| CMaint res | 120.47 | 730.24 | 503.66 | - | 347.05 |
| CMaint res (CBF) | 10,674.36 | 27.46 | - | - | 10,701.82 |
| CMaint res (VM) | 9,469.75 | 47.28 | - | - | 9,517.03 |
| CYard res | 211.18 | 1,389.00 | 2,361.00 | - | 760.82 |
| Font res | 15.71 | 80.09 | - | - | 95.80 |
| Font res (CBF) | 3,208.30 | 8.25 | - | - | 3,216.55 |
| HH Refurb res | - | - | 44.96 | 44.96 | 0.00 |
| HH Refurb res (VM) | 295.05 | 1.47 | - | 44.96 | 251.56 |
| Home res | 124.88 | 615.53 | 131.37 | 80.00 | 529.04 |
| Organ res | 15.00 | 60.00 | - | - | 75.00 |
| Overseas res | - | 13,558.96 | 13,675.83 | - | 795.16 |
| PA res | - | 2,500.00 | 2,104.60 | - | 395.40 |
| Rectors Fund | 334.71 | 1,076.83 | 600.00 | - | 811.54 |
| Sick Poor Fund | 636.68 | - | 160.00 | - | 476.68 |
| Mardlers res | 371.02 | 114.93 | 16.77 | - | 469.18 |
| | 36,035.69 | 24,243.26 | 21,338.32 | - | 38,872.64 |
| Designated | Bal b/fwd | Receipts | Payments | Transfers | Bal c/fwd |
| PCC des | 0.00 | - | - | - | 0.00 |
| PCC des (VM) | 7,060.82 | 35.24 | - | - | 7,096.06 |
| Roof des | - | - | 253.54 | 253.54 | 0.00 |
| Roof des (VM) | 1,000.00 | 4.79 | - | 1,004.79 | 0.00 |
| Page Memorial des | - | 100.00 | - | - | 100.00 |
| Page Memorial des (VM) | - | 0.16 | - | 834.72 | 834.88 |
| | 8,060.82 | 140.19 | 253.54 | 83.47 | 8,030.94 |
| Unrestricted | Bal b/fwd | Receipts | Payments | Transfers | Bal c/fwd |
| VM Gen | 9,361.99 | 9.45 | - | 9,146.96 | 224.48 |
| | 9,361.99 | 9.45 | - | 9,146.96 | 224.48 |

Bells res - Funds restricted for use for upkeep of bells held in Bank of Scotland

Bells res (CBF) - Choir accounts held in Bank of Scotland

Choir res - Funds designated for use for church maintenance held in Barclays CMT account

Choir res (VM) - Funds designated for use for church maintenance held in Bank of Scotland

CMaint res - Funds restricted for church heating project held in Virgin Money account

CMaint res (CBF) - Funds restricted for churchyard maintenance held in Bank of Scotland

CMaint res (VM) - Funds designated for the roof repairs held in Virgin Money account

CYard res - Funds restricted for repair of font held in Bank of Scotland

Font res - Funds restricted for church heating project held in Bank of Scotland

Font res (CBF) - Funds designated for maintenance of Harvest House held in Bank of Scotland

HH Refurb res - Funds designated for maintenance of Harvest House held in Virgin Money account

HH Refurb res (VM) - Funds restricted for Harvest House annexe held in Bank of Scotland

Home res - Funds restricted for Harvest House annexe held in Virgin Money account

Organ res - Funds collected for People in Need and home charities held in Bank of Scotland

Overseas res - Proceeds from permanent endowment designated for the Rector's discretionary use.

PA res - Proceeds from permanent endowment designated for the Rector's discretionary use. Barclays account closed and funds transferred to Bank of

PCC des - Funds designated for the roof repairs held in Bank of Scotland

PCC des (VM) - Charity funds and endowment transferred from Barclays account to Bank of Scotland

Rectors Fund - Charity funds and endowment found and transferred temporarily to Barclays CMT account in 2018 after closure of Sick Poor account

Roof des - Unrestricted funds held in Virgin Money Account

Roof des (VM) - Funds designated for church heating project held in Bank of Scotland

Sick Poor Fund - Choir accounts held in Virgin Money account

VM Gen - Funds restricted for maintenance of Harvest House held in Virgin Money account

Mardlers res - Funds restricted for church or churchyard major project held in Virgin Money account

Page Memorial des - Funds designated for use for church maintenance held in Virgin Money account

Page Memorial des (VM) - Funds designated for church or churchyard major project held in Virgin Money account

3. Receipts

| | Unrestricted Fund £ | Designated Fund £ | Restricted Fund £ | Endowment Fund £ | Total 2020 £ | Total 2019 £ |
|---|---------------------------|-------------------------|----------------------|------------------------|--------------------|--------------------|
| <u>COLLECTIONS AT SERVICES</u> | | | | | | |
| Sunday Collections | 597.85 | - | - | - | 597.85 | 4,031.95 |
| Sunday Collections - Gift Aided | - | - | - | - | - | 55.00 |
| Wedding and Funeral Collections | 523.11 | - | - | - | 523.11 | 1,473.04 |
| Wedding and Funeral Collections - Gift Aided | - | - | - | - | - | 10.00 |
| Weekday Collections | - | - | - | - | - | 196.35 |
| | 1,120.96 | - | - | - | 1,120.96 | 5,766.34 |
| <u>PLANNED GIVING</u> | | | | | | |
| Awake Mother Gift Aided | - | - | 680.00 | - | 680.00 | 1,228.00 |
| Christian Aid Gift Aided | - | - | - | - | - | 3.00 |
| Bukavu Gift Aided | - | - | 960.00 | - | 960.00 | 240.00 |
| Each Gift Aided | - | - | - | - | - | 10.00 |
| Harpers Gift Aided | - | - | 4,600.00 | - | 4,600.00 | 4,245.00 |
| Hawke Gift Aided | - | - | 240.00 | - | 240.00 | 210.00 |
| Home giving Gift Aided | 78.30 | 100.00 | - | - | 178.30 | - |
| Nepal Gift Aided | - | - | 1,755.00 | - | 1,755.00 | 270.00 |
| PCC Gift Aided | 29,151.00 | - | - | - | 29,151.00 | 26,798.00 |
| PCC planned | 4,385.00 | - | - | - | 4,385.00 | 3,140.00 |
| Tearfund Gift Aided | - | - | 680.00 | - | 680.00 | 1,340.00 |
| Toybox Gift Aided | - | - | - | - | - | 15.00 |
| | 33,614.30 | 100.00 | 8,915.00 | - | 42,629.30 | 37,499.00 |
| <u>GIFT AID RECOVERED</u> | | | | | | |
| Gift Aid Reclaim | 8,922.48 | - | 3,306.61 | - | 12,229.09 | 14,425.28 |
| | 8,922.48 | - | 3,306.61 | - | 12,229.09 | 14,425.28 |
| <u>ALL OTHER GIVING/VOLUNTARY RECEIPTS</u> | | | | | | |
| Awake Mother | - | - | 285.00 | - | 285.00 | 100.00 |
| Bells fees and donations | - | - | 1,400.00 | - | 1,400.00 | 90.00 |
| Choir | - | - | 325.00 | - | 325.00 | 3,206.09 |
| Choir - Gift Aided | - | - | 975.00 | - | 975.00 | 2,019.24 |
| Choir cash | - | - | 470.00 | - | 470.00 | 1,410.48 |
| Christian Aid cash | - | - | - | - | - | 215.00 |
| Bukavu | - | - | 685.00 | - | 685.00 | - |
| Each cash | - | - | - | - | - | 230.00 |
| Font cash | - | - | 44.00 | - | 44.00 | 56.00 |
| Harpers | - | - | 160.00 | - | 160.00 | 15.00 |
| Home giving | - | - | 431.00 | - | 431.00 | 2,389.47 |
| Home giving cash | - | - | - | - | - | 215.57 |
| Nepal | - | - | 140.00 | - | 140.00 | - |
| Overseas | - | - | - | - | - | 200.00 |
| PCC | 4,837.74 | - | - | - | 4,837.74 | 2,650.00 |
| PCC cash | 391.84 | - | - | - | 391.84 | 400.65 |
| Tearfund | - | - | 860.00 | - | 860.00 | 564.22 |
| Royal British Legion | - | - | 74.66 | - | 74.66 | 93.20 |
| East Anglian Air Ambulance cash | - | - | - | - | - | 303.00 |
| Tearfund cash | - | - | 50.00 | - | 50.00 | 848.15 |
| PA & Sound | - | - | 2,500.00 | - | 2,500.00 | - |
| | 5,229.58 | - | 8,399.66 | - | 13,629.24 | 15,006.07 |
| <u>ACTIVITIES FOR GENERATING FUNDS</u> | | | | | | |
| HH Rent | 477.00 | - | - | - | 477.00 | 2,155.50 |
| | 477.00 | - | - | - | 477.00 | 2,155.50 |
| <u>CHURCH ACTIVITIES</u> | | | | | | |
| Fees - Additional | 615.00 | - | 180.00 | - | 795.00 | 272.50 |
| Fees - Statutory | 4,181.00 | - | - | - | 4,181.00 | 5,576.00 |
| | 4,796.00 | - | 180.00 | - | 4,976.00 | 5,848.50 |
| <u>INVESTMENT INCOME</u> | | | | | | |
| Dividends and Interest | 9.45 | 40.19 | 662.76 | - | 712.40 | 868.31 |

GRANT INCOME

| | | | | | | |
|------------------|---------------|----------|-----------------|----------|-----------------|-----------------|
| Grants - One Off | 634.20 | - | 2,389.00 | - | 3,023.20 | 5,943.90 |
| Mowing | - | - | - | - | - | 1,354.00 |
| | 634.20 | - | 2,389.00 | - | 3,023.20 | 7,297.90 |

OTHER INCOME

| | | | | | | |
|----------------------|---------------|----------|--------------|----------|---------------|-----------------|
| Admin | 50.00 | - | - | - | 50.00 | 292.45 |
| Printing | 2.00 | - | - | - | 2.00 | 195.00 |
| HH long term deposit | - | - | - | - | - | 175.00 |
| Mardlers | - | - | - | - | - | 691.02 |
| Mardlers gift aided | - | - | - | - | - | 100.00 |
| Mardlers donations | - | - | 89.93 | - | 89.93 | - |
| Education | 161.00 | - | - | - | 161.00 | 20.00 |
| | 213.00 | - | 89.93 | - | 302.93 | 1,473.47 |

4. Payments**CLERGY AND STAFFING COSTS**

| | Unrestricted Fund £ | Designated Fund £ | Restricted Fund £ | Endowment Fund £ | Total 2020 £ | Total 2019 £ |
|-------------------------------|---------------------------|-------------------------|----------------------|------------------------|--------------------|--------------------|
| Administrator Parish/Benefice | 7,440.99 | - | - | - | 7,440.99 | 9,492.61 |
| Clergy Expenses | 2,007.26 | - | - | - | 2,007.26 | 1,932.33 |
| | 9,448.25 | - | - | - | 9,448.25 | 11,424.94 |

CHURCH RUNNING EXPENSES

| | | | | | | |
|--------------------------|-----------------|----------|-----------------|----------|-----------------|-----------------|
| Admin | 599.03 | - | - | - | 599.03 | 454.23 |
| Cleaning | 473.36 | - | - | - | 473.36 | 748.30 |
| Gas and Electricity Bill | 1,296.00 | - | - | - | 1,296.00 | 1,220.80 |
| Insurance | 1,653.97 | - | - | - | 1,653.97 | 1,607.52 |
| Maintenance | 731.81 | - | 416.30 | - | 1,148.11 | 3,780.01 |
| Service Costs | 453.03 | - | - | - | 453.03 | 1,801.50 |
| PA & Sound | - | - | 2,104.60 | - | 2,104.60 | - |
| | 5,207.20 | - | 2,520.90 | - | 7,728.10 | 9,612.36 |

MISSION GIVING AND DONATIONS

| | | | | | | |
|------------------------------|---------------|----------|------------------|----------|------------------|------------------|
| Awake Mother | - | - | 1,024.06 | - | 1,024.06 | 1,829.42 |
| Awake Mother Gift Aid | - | - | 182.50 | - | 182.50 | 375.75 |
| Bukavu | 70.00 | - | 1,825.00 | - | 1,895.00 | 790.38 |
| Bukavu Gift Aid | - | - | 285.00 | - | 285.00 | 45.06 |
| Charities - Christian Relief | - | - | - | - | - | 200.00 |
| Charities - Home (UK) | - | - | - | - | - | 944.73 |
| Christian Aid | - | - | 53.02 | - | 53.02 | 238.00 |
| Christian Aid Gift Aid | - | - | - | - | - | 5.75 |
| Each | - | - | 56.71 | - | 56.71 | 245.00 |
| Each Gift Aid | - | - | - | - | - | 3.75 |
| East Anglian Air Ambulance | - | - | - | - | - | 303.00 |
| Harpers | - | - | 4,777.50 | - | 4,777.50 | 4,260.00 |
| Harpers Gift Aid | - | - | 1,152.50 | - | 1,152.50 | 1,065.00 |
| Home | - | - | 760.00 | - | 760.00 | 2,939.47 |
| Interserve (Hawkes) | - | - | 240.00 | - | 240.00 | 210.00 |
| Interserve (Hawkes) Gift Aid | - | - | 60.00 | - | 60.00 | 52.50 |
| Nepal | 100.00 | - | 1,895.00 | - | 1,995.00 | 732.50 |
| Nepal Gift Aid | - | - | 421.25 | - | 421.25 | 67.50 |
| Royal British Legion | - | - | 74.66 | - | 74.66 | 420.46 |
| Tearfund | - | - | 1,590.00 | - | 1,590.00 | 2,752.37 |
| Tearfund Gift Aid | - | - | 170.00 | - | 170.00 | 375.99 |
| Toybox | - | - | - | - | - | 15.00 |
| Toybox Gift Aid | - | - | - | - | - | 3.75 |
| Tearfund GASDS | - | - | - | - | - | 211.56 |
| Charities - Home (UK) GASDS | - | - | - | - | - | 53.89 |
| | 170.00 | - | 14,567.20 | - | 14,737.20 | 18,140.83 |

BUILDING WORK AND REPAIRS

| | | | | | | |
|--|----------|---------------|----------|----------|---------------|-----------------|
| Church - Major Repairs and Redecorations | - | 253.54 | - | - | 253.54 | 8,140.73 |
| | - | 253.54 | - | - | 253.54 | 8,140.73 |

OTHER EXPENDITURE

| | | | | | | |
|--------------------------|--------|---|----------|---|----------|----------|
| Bellringers | - | - | 10.00 | - | 10.00 | 10.00 |
| Choir | - | - | 1,730.13 | - | 1,730.13 | 5,378.52 |
| Churchyard Expenses | 62.64 | - | 2,448.36 | - | 2,511.00 | 1,285.34 |
| HH annexe fund repayment | - | - | - | - | - | 8,785.16 |
| HH deposit repaid | 75.00 | - | - | - | 75.00 | 200.00 |
| Hospitality and Catering | - | - | - | - | - | 31.49 |
| Mardlers | - | - | 16.77 | - | 16.77 | 420.00 |
| Education | 203.17 | - | - | - | 203.17 | 65.00 |
| Outreach | 353.55 | - | - | - | 353.55 | 115.00 |

| | | | | | |
|---------------|----------|-----------------|----------|-----------------|------------------|
| 694.36 | - | 4,205.26 | - | 4,899.62 | 16,290.51 |
|---------------|----------|-----------------|----------|-----------------|------------------|

HALL RUNNING COSTS

| | | | | | | |
|-------------------------------|--------|---|-------|---|--------|----------|
| Cleaning - HH | 283.39 | - | - | - | 283.39 | 706.45 |
| Gas and Electricity Bill - HH | 916.30 | - | - | - | 916.30 | 1,011.30 |
| Insurance HH | 413.45 | - | - | - | 413.45 | 401.81 |
| Maintenance HH | - | - | 44.96 | - | 44.96 | 407.19 |
| Telephone and Broadband | 354.99 | - | - | - | 354.99 | 468.42 |
| Water Bill HH | 198.55 | - | - | - | 198.55 | 246.25 |
| Window Cleaning HH | 20.00 | - | - | - | 20.00 | - |

| | | | | | |
|-----------------|----------|--------------|----------|-----------------|-----------------|
| 2,186.68 | - | 44.96 | - | 2,231.64 | 3,241.42 |
|-----------------|----------|--------------|----------|-----------------|-----------------|

5. Bank Current Account

| | Unrestricted Fund £ | Designated Fund £ | Restricted Fund £ | Endowment Fund £ | Total 2020 £ | Total 2019 £ |
|-------------------|---------------------------|-------------------------|----------------------|------------------------|--------------------|--------------------|
| General Account | 12,467.29 | - | - | - | 12,467.29 | 7,053.77 |
| Bells res | - | - | 1,612.87 | - | 1,612.87 | 83.51 |
| Choir res | - | - | 1,091.31 | - | 1,091.31 | 356.32 |
| CMaint res | - | - | 347.05 | - | 347.05 | 120.47 |
| CYard res | - | - | 760.82 | - | 760.82 | 211.18 |
| Font res | - | - | 95.80 | - | 95.80 | 15.71 |
| HH Refurb res | - | - | 0.00 | - | 0.00 | - |
| Home res | - | - | 529.04 | - | 529.04 | 124.88 |
| Organ res | - | - | 75.00 | - | 75.00 | 15.00 |
| Overseas res | - | - | 795.16 | - | 795.16 | 678.29 |
| PA res | - | - | 395.40 | - | 395.40 | - |
| PCC des | - | 0.00 | - | - | 0.00 | 0.00 |
| Rectors Fund | - | - | 811.54 | - | 811.54 | 334.71 |
| Roof des | - | 0.00 | - | - | 0.00 | - |
| Sick Poor Fund | - | - | 476.68 | - | 476.68 | 636.68 |
| Mardlers res | - | - | 469.18 | - | 469.18 | 371.02 |
| Page Memorial des | - | 100.00 | - | - | 100.00 | - |
| | 12,467.29 | 100.00 | 4,347.89 | - | 16,915.18 | 8,644.96 |

6. Deposit Fund

| | Unrestricted Fund £ | Designated Fund £ | Restricted Fund £ | Endowment Fund £ | Total 2020 £ | Total 2019 £ |
|------------------------|---------------------------|-------------------------|----------------------|------------------------|--------------------|--------------------|
| Bells res (CBF) | - | - | 5,453.02 | - | 5,453.02 | 5,439.03 |
| Choir res (VM) | - | - | 5,384.77 | - | 5,384.77 | 5,358.02 |
| CMaint res (CBF) | - | - | 10,701.82 | - | 10,701.82 | 10,674.36 |
| CMaint res (VM) | - | - | 9,517.03 | - | 9,517.03 | 9,469.75 |
| Font res (CBF) | - | - | 3,216.55 | - | 3,216.55 | 3,208.30 |
| HH Refurb res (VM) | - | - | 251.56 | - | 251.56 | 295.05 |
| PCC des (VM) | - | 7,096.06 | - | - | 7,096.06 | 7,060.82 |
| Roof des (VM) | - | 0.00 | - | - | 0.00 | 1,000.00 |
| VM Gen | 224.48 | - | - | - | 224.48 | 9,361.99 |
| Page Memorial des (VM) | - | 834.88 | - | - | 834.88 | - |
| | 224.48 | 7,930.94 | 34,524.75 | - | 42,680.17 | 51,867.32 |

7. Investments**Further Details**

CBF Income Fund (126001201S) (Endowment) - Funds designated for use for church maintenance held in CBF Church of England Deposit Fund account
Mulbarton PCC Charifund (M&G) (Endowment) - Funds restricted for church or churchyard major project held in CBF Church of England Deposit Fund account
Mulbarton PCC BR Char UK Bond (Endowment)|Funds restricted for use for upkeep of bells held in CBF Church of England Deposit Fund account
NS&I Income Bond (Endowment) - Funds restricted for repair of font held in CBF Church of England Deposit Fund account

Independent Examiners Certificate

Report to the trustees/ members of:

Mulbarton PCC

On accounts for the year ended:

31st December 2020

Charity no (if any):

1156897

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of]~~. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

9th APRIL 2021

Name:

R. F. LEIGH

20 Rectory Lane
Mulbarton
Norwich NR14 8AG

8th April 2021

01508 570043
theleighs@onetel.com

Independent Examiner's Report to the Trustees of Mulbarton PCC of their 2020 Accounts.

The Treasurer,
Mulbarton PCC,
The Rectory
The Common,
Mulbarton
Norfolk
NR14 8JS

I report to the Trustees of my examination of the accounts of the Mulbarton PCC Trust for the year ended 31st December 2020.

Responsibilities and Basis of Report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("The Act").

I report in respect of the examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act, except where there was conflict between the "Act" and the requirements of the Church of England requirements, in which case I have, after consultation with both the Diocese and the Charity Commission, acceded to the Diocese requirement.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, giving me cause to believe that in any material respect:-

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act: or
2. the accounts do not accord with those records

I have no concerns and have come across some minor matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.