



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	Sept	2024		31	August	2025

Section A

Reference and administration details

Charity name	Anlaby Communities Trust
Other names charity is known by	ACT
Registered charity number (if any)	1156831
Charity's principal address	The Vicarage, Church Street Anlaby Hull Postcode HU10 7DG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev'd Stephen Wilcox	Chairman		
2	Gillian King	Secretary, Treasurer		St Peter's Church Anlaby PCC
3	Sarah Haynes			
4	Katie Waltham			
5	Christopher Haynes			
6	Alice Wilcox			
7	Alison Llewellyn-Jones			
8	Sandra Carmichael			St Mark's Church Anlaby Common PCC

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

n/a – the Charity does not employ any staff members

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (Charity Commission Foundation model for a CIO whose only voting members are its charity Trustees)
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	1 ex-officio Trustee (vicar of St Peter's and St Mark's churches); up to 2 Trustees acting as nominated representatives of each of St Peter's and St Mark's PCCs; additional Trustees appointed by the Board.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

This is ACT's 11th Annual Report. ACT is run by volunteers under the legal framework set by the Charities Act 2011, the Charitable Incorporated Organisations (General) and (Insolvency and Dissolution) Regulations 2012; and its Constitution.

In line with the Constitution, ACT is governed by a Board of 6-12 Trustees. At the end of 2024-25 there were 8 Trustees comprising ex-officio and nominated representatives from the founding churches, and 5 other appointed Trustees. No new Trustees were appointed during the year.

The Board has appointed a Trustee as 'Safeguarding Manager' including responsibility for DBS checking. Our process for appointing Trustees includes completion of successful DBS checks and references where they are to lead activities involving children/young people and/or vulnerable adults. Trustees are provided with relevant guidance, induction and training and the Operational Handbook containing our policies/procedures.

During 2024-25, working relationships continued regarding: ongoing joint working with our founding partners, the Anlaby Churches of St Peter's Anlaby and St Mark's Anlaby Common; and our community garden project, which has links with local environmental charities and has supported the local scout group and food bank.

Risks are considered at every Board meeting. Several policies were also reviewed and updated in-line with our rolling schedule of policy updates.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

ACT was set up in 2014 to operate against four original Objects, in summary:

- **Faith** - advancing the Christian faith in accordance with Anglican doctrines
- **Education** – through operation of a Pre-School, partnerships with local schools and life-skills development
- **Youth** - advancing young people in their lives through activities addressing their social welfare, capacity and capability to participate in society responsibly
- **Relief of need** - linked to age, hardship, poor educational or skills attainment, relationship or family breakdown, or other disadvantage

During 2024-25 activity continued to focus on maintaining the community garden (Relief of Need Object), and concluding discussions about potential sports outreach (Faith/Youth Objects).

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Trustees

During the reporting period the Board of Trustees met 3 times. The Board agreed updates to the following policies: Equal Opportunities, Data Protection, Anti-Fraud, Environmental, Child & Adult Safeguarding. Social Media Guidelines were also agreed and added to our Financial Rules & Operational Guidelines.

Projects and the Public Benefit Requirement

- **Community garden** – the garden group continued to meet regularly at St Mark's on Saturdays focusing on the community garden area, scouts' raised beds and fruit patch in another part of the grounds. We continued to support wider grounds maintenance at St Mark's and gave occasional help at St Peter's. Four new volunteers joined and have benefited from participation in the group. The garden continues to be visited by many local people, and is also now on a regular walking route for a nearby pre-school/nursery.

Whilst our annual plant and produce sale coincided with the local annual scarecrow hunt, limited capacity meant that we were unable to participate fully. We were, however, able to support the hunt by using facebook posts to encourage local people to get involved.

Over the reporting period the project has continued to meet the **public benefit requirement** by helping promote general health and well-being, address local needs around isolation and low incomes and support child development (e.g. pre-school visits).

- **Basketball Outreach Project** – after a number of years of seeking to initiate this project, and in light of changing circumstances affecting the project lead, the Board took a decision at its June 2025 meeting to close the project. This led to further discussions around the long-term future of the charity, outlined overleaf.

Communications

We continued to communicate through: our Facebook page (529 followers, up from 517 last year) with our own content and sharing other posts to help keep people informed about local events and services. We update our founding church partners through a standing PCC agenda item and Stakeholders as appropriate through e-mail.

Finance and fund-raising

Bank arrangements are unchanged. Income came from plant and produce sales, donations and claimed Gift Aid (£546). Expenditure related to operational costs (insurance, safeguarding) and garden project sundries (£384). Surplus is held for ongoing activity costs.

Following the Board's agreement to terminate the Basketball project and discussions with the donor of basketball funds, the donor agreed to remove the restriction on the £4,464 remaining from their original donation, leaving a total of £10,090 unrestricted funds at year-end.

Trustee Obligations

Throughout all of its activities the Trustees have paid regard to their obligations under Section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008 regarding the Charity Commission's guidance on public benefit. Our organisational overview document includes a section about public benefit alongside our Objects, vision, mission and goals.

Long-term future – CIO closure

Following the Trustees' decision to close the Basketball Outreach Project - an initiative dependent on charitable status which had not proved viable - the Board undertook a wider review of the charity's long-term future. At a meeting held in August 2025 the Trustees of ACT formally agreed to close the CIO, following a period of careful planning and consultation.

This decision was made in recognition that ACT had fulfilled its founding purpose and that charitable status had been maintained primarily to support the Basketball project. With that project concluded, the Trustees considered the remaining activities, primarily the community garden, and concluded that ongoing stewardship could be more effectively sustained within the structures of Anlaby Churches of St Peter's and St Mark's. As the garden is not dependent on charitable status through a separate entity, and given the disproportionate effort and cost involved in maintaining the charity relative to the nature and scale of the activity, closure was considered the most responsible course of action.

As noted previously, following discussions the donor of funds originally earmarked for the Basketball project kindly agreed to remove the associated restriction, enabling the funds to be used for public benefit in accordance with ACT's Objects, and confirmed support for transfer of these funds to a suitable receiving organisation should the charity close.

A closure report was shared with the Anlaby Churches early in the new financial year, outlining the proposed transfer of assets and activities, including infrastructure and funds linked to the community garden. Both churches agreed to accept the transfer, to take place in due course.

Trustees approved resolutions to delegate final actions, ensure record retention in line with Charity Commission guidance, and uphold ACT's commitment to ethical governance and transparency. This process reflects the Trustees' care in safeguarding the legacy of community-led initiatives and ensuring continued benefit to the local community.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

ACT's activities have been led and carried out by Trustees and other volunteers, working with others as appropriate. Trustees have provided a breadth of skills including HR/employment practice, management, working with children, young people and vulnerable adults (e.g. mental health support), project development, fundraising, community activities. Further advice required has been sourced from contacts/local agencies.

'Financial Rules and Operational Guidelines' steer our financial stewardship. ACT is not a grant-making body but could work in partnership with other agencies in-line with the Constitution and to further its Objects. Funds continue to be insufficient for significant investments.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

ACT's main achievements in the reporting period are:

- Maintaining the community garden and wider St Mark's and St Peter's sites for community benefit, and engaging with the community through related social media posts, plant sale etc.
- Review of key policies and Trustee information pack in-line with our rolling 'Operational Handbook' review programme.
- After careful review, Trustees concluded that closure best honoured ACT's legacy and ensured continued public benefit through church-led stewardship of the community garden.

Section E

Financial review

Brief statement of the charity's policy on reserves

ACT's 'Financial Rules and Operational Guidelines' establishes that ACT will maintain a minimum ring-fenced cashflow reserve of £1000 or 3 months' operational liabilities, whichever is the greater.

Future provisions are also made to build/hold additional reserves for specific future projects in-line with agreed priorities, maintenance and asset replacement of any land/property that ACT may control, and relevant provisions should ACT ever employ any staff.

Details of any funds materially in deficit

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

ACT's main sources of funds for the reporting period were proceeds from fund-raising activities with modest sums from donations and Gift Aid.

Ways continued to be found to support ACT's activities at nil or very low cash cost to the charity. For example – meeting on-line; voluntary/pro-bono support; donations of project materials/items.

ACT has not had sufficient funds or administrative capacity to consider investment.

Section F

Other optional information



N/a

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Stephen Charles Frederick Wilcox	Gillian King
Position (eg Secretary, Chair, etc)	Chair	Secretary and Treasurer
Date	10/11/25	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name ANLABY COMMUNITIES TRUST	No (if any) 1156831
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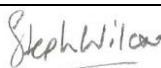

Receipts and payments accounts

For the period from	Period start date 01/09/2024	To	Period end date 31/08/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	134	-	-	134	120
HMRC Gift Aid payments	31	-	-	31	30
Fund-raising	380	-	-	380	535
Grants	-	-	-	-	-
Other	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	546	-	-	546	685
A2 Asset and investment sales, (see table).					
N/a	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	546	-	-	546	685
A3 Payments					
Publicity	-	-	-	-	-
Events	-	-	-	-	-
Projects	130	-	-	130	616
Insurance	179	-	-	179	179
Safeguarding/DBS	75	-	-	75	146
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	384	-	-	384	941
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	384	-	-	384	941
Net of receipts/(payments)	161	-	-	161	- 256
A5 Transfers between funds	4,464	- 4,464	-	-	-
A6 Cash funds last year end	5,465	4,464	-	9,929	10,185
Cash funds this year end	10,090	-	-	10,090	9,929

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	10,090	-	-
	Petty cash	-	-	-
		-	-	-
	Total cash funds	10,090	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	N/a	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/a		-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/a		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	N/a		-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		STEPHEN WILCOX	10/11/2025	
		SANDRA CARMICHAEL	10/11/2025	