



Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	Day 1	Month Sept	Year 21		Day 31	Month August

Section A Reference and administration details

Charity name	Anlaby Communities Trust
Other names charity is known by	ACT
Registered charity number (if any)	1156831
Charity's principal address	The Vicarage, Church Street
	Anlaby
	Hull
Postcode	HU10 7DG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev'd Stephen Wilcox	Chairman		
2	Gillian King	Secretary & Acting Treasurer		St Peter's Church Anlaby PCC
3	Sarah Haynes			
4	Katie Waltham			
5	Christopher Haynes			
6	Alice Wilcox			
7	Alison Llewellyn-Jones			
8	Sandra Carmichael		From 12/21	St Mark's Church Anlaby Common PCC

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Finance/accounts	David Smith	(Accountant advising in a personal and voluntary capacity)

Name of chief executive or names of senior staff members (Optional information)

n/a – the Charity does not employ any staff members

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (Charity Commission Foundation model for a CIO whose only voting members are its charity Trustees)
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	1 ex-officio Trustee (vicar of St Peter's and St Mark's churches); up to 2 Trustees acting as nominated representatives of each of St Peter's and St Mark's PCCs; additional Trustees appointed by the Board.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

This is ACT's eighth Annual Report. ACT is entirely run by volunteers. It operates under: the legal framework set by the Charities Act 2011, the Charitable Incorporated Organisations (General) and (Insolvency and Dissolution) Regulations 2012; and its Constitution.

In line with the Constitution, ACT is governed by a Board of 6-12 Trustees. At the end of the reporting period there were 8 Trustees comprising ex-officio and nominated representatives from the founding churches, and 5 other appointed Trustees. 1 new Trustee was appointed during the year.

The Board has appointed a Trustee to act as 'Safeguarding Manager' including responsibility for DBS checking. Trustees are appointed following completion of successful DBS checks and references where they are to lead activities involving children/young people and/or vulnerable adults. Trustees are all provided with relevant Charity Commission guidance, key policies/procedures forming the organisation's Operational Handbook, and guidance and training as part of Trustee induction.

During 2021-22, working relationships continued regarding:

- Ongoing joint working with our founding partners, the Anlaby Churches of St Peter's Anlaby and St Mark's Anlaby Common.
- Our community garden project, which maintains links with local environmental charities and has provided support to the local scout group and food bank. Links have also been built with another community garden/relief of need project in a neighbouring locality which may also serve residents in part of our geographic area of interest.

Risks are considered at every Board meeting. Several policies were also reviewed and updated in-line with our rolling schedule of policy updates.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

ACT has been set up to operate against four original Objects, in summary:

- **Faith** - advancing the Christian faith in accordance with Anglican doctrines
- **Education** – through operation of a Pre-School, partnerships with local schools and life-skills development

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- **Youth** - advancing young people in their lives through activities addressing their social welfare, capacity and capability to participate in society responsibly
- **Relief of need** - linked to age, hardship, poor educational or skills attainment, relationship or family breakdown, or other disadvantage

During 2021-22 activity mainly focused on maintaining our community garden project (primary link to our Relief of Need Object). Work also continued on a potential sports outreach project (Faith/Youth Objects).

Trustees

During the reporting period the Board of Trustees met 2 times. The Board reviewed needs in the community and agency links that we can maintain and develop to support needs across the area as best we can. The Board agreed updates to our Speaking Up Code (whistle-blowing policy) and our Financial Rules & Operational Guidelines, with resulting updates to our Trustee Information Pack. A review was also undertaken for DBS checking services following changes to the services that the Diocese of York is able to provide.

Projects and the Public Benefit Requirement

- **Community garden** – As we emerged from the worst of the pandemic in 2021, and despite issues affecting the capacity of several of our key members throughout the year, the garden group continued to meet regularly to tend the community garden at St Mark's, support maintenance of the wider St Mark's grounds and run occasional working parties in St Peter's grounds. We also enjoyed some good social time together including a couple of meals, an activity day at the 'Down to Earth' plot in Hull and a social day out at Burton Agnes gardens in East Yorkshire. Volunteers continued to give good feedback about the physical, social and mental health benefits of the group. We were also pleased to have many conversations with people expressing their thanks for our work and the contribution it has made to local people's health, well-being and enjoyment of both sites.

One of the highlights of the year was the Anlaby and West Hull Scarecrow Hunt in May 2021. We provided scarecrow installations at both church sites and our 'Crowned' trail through the community garden linked nicely with the Queen's platinum jubilee. The trail focused on the importance of the Christian faith to Her Majesty, and the Queen's service under Jesus' ultimate sovereignty. Proceeds from our scarecrow hunt fund-raising stall and other produce sales were split with the West Hull Foodbank. Later in the growing season we were also able to hold a plant sale, proceeds from which will support equipment and operational costs.

Due to the timing of the scarecrow hunt and other capacity issues we unfortunately could not support the scout group with young people's activities, but we were able to continue to maintain and repair raised beds owned by them. We hope to have capacity to deliver activities for scouts/cubs/beavers in 2022/23.

- **Basketball Outreach Project** – We continued to maintain contact with our US partner on possibilities to help us develop this project, focusing initially on a short-term mission trip. One of their coaches is keen to look into the possibility of bringing a US team over to Anlaby in Summer 2023. Further discussions are needed with the ACT Board and our partner to establish the viability of this proposal

for next year, and to review the long-term strategy for BOP. Whilst we did not receive any volunteer applications for a 1-year placement with us we did make another successful application for the annual renewal of our immigration sponsor licence COS (Certificate of Sponsorship) allocation. This was granted in March 2022 and maintains our ability to accept an overseas volunteer to support the longer-term project.

Our projects have met the **public benefit requirement** by:

- helping to supporting children's spiritual welfare and education (Scarecrow hunt trail);
- addressing local needs around isolation and low incomes, promoting general health and well-being, supporting child/youth education and development and supporting those in need using the local foodbank (community garden).

Communications

We maintain an active Facebook page to communicate with local people and agencies, posting our own content and sharing other posts to help keep local people informed about events and services of interest. The number of page likes continued to increase to over 350 page likes and over 400 followers (c. 280 and 300 respectively last year). We update our founding church partners through a standing PCC agenda item and keep Stakeholders up to date through electronic communications and an annual letter.

Finance and fund-raising

Income mainly came from plant and produce sales (c. £960) and other donations including a modest sum from the Easyfund-raising on-line donation platform. Expenditure related to community garden expenses (c. £200), insurance (c. £245) and disbursement of £987 funds raised in 2020/21 as well as 2021/22 for the local food bank run through St Martin's church serving a significant area of need within the St Mark's parish. £200 was received in restricted funds for community garden equipment (garden waste chipper/shredder). £5k received in 2020/21 continues to be held in restricted funds for sports ministry.

Bank arrangements are unchanged. As above we received a modest sum from Easyfundraising (c. £20). We have not yet generated sufficient with Amazon Smile to receive any donations from that platform.

Trustee Obligations

Throughout all of its activities the Trustees have paid regard to their obligations under Section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008 regarding the Charity Commission's guidance on public benefit. Our organisational overview document includes a section about public benefit alongside our Objects, vision, mission and goals.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by

ACT's activities as described in this report have been led and carried out by Trustees and other ACT volunteers, working with other groups where appropriate. Our Trustees have a variety of relevant skills including HR/employment practice, education and working with children, young people and vulnerable adults, management, project development and fundraising, and other community activities. Any additional professional advice required is sourced from experienced contacts and local agencies.

volunteers.

The Operational Handbook includes a 'Financial Rules and Operational Guidelines' document. ACT is not a grant-making body but may work in partnership with other agencies in-line with the Constitution and to further its Objects. It is unlikely that ACT will have sufficient funds to consider significant investments for some time, however funds may be held in an interest-earning account in order to maximise income generation for use by the charity in-line with the Objects, priorities and reserves policy.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

ACT's main achievements in the reporting period are:

- Maintaining the community garden and the wider St Mark's and St Peter's sites for local community benefit.
- Continuing to engage with the local community through the garden, events (scarecrow hunt, plant & produce sale) and new links with relevant local groups.
- Review of key policies and Trustee information pack in-line with our rolling 'Operational Handbook' review programme.
- Successful renewal of our immigration sponsorship licence 'Certificate of Sponsorship' allocation for BOP.
- Undertaking successful fund-raising, including raising a further £450 for the local foodbank.
- Maintenance of an active Facebook page, securing a steadily increasing number of page likes and followers.

Section E

Financial review

Brief statement of the charity's policy on reserves

ACT's 'Financial Rules and Operational Guidelines' establishes that ACT will maintain a minimum ring-fenced cashflow reserve of £1000 or 3 months' operational liabilities, whichever is the greater.

Future provisions are also made to build/hold additional reserves for specific future projects in-line with agreed priorities, maintenance and asset replacement of any land/property that ACT may control, and redundancy provision should ACT ever employ any staff.

Details of any funds materially in deficit

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

ACT's main sources of funds for the reporting period were donations and proceeds from fund-raising activities, with a modest amount in reclaimed HMRC Gift Aid.

Ways continue to be found to support ACT's activities at nil or very low cash cost to the charity. For example – meeting on-line; voluntary/pro-bono support from Trustees, Stakeholders and other advisors; donations of materials to support our projects.

The charity does not have sufficient funds to consider investment at the current time.



Section F**Other optional information**

N/a

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Stephen Charles Frederick Wilcox	Gillian King
Position (eg Secretary, Chair, etc)	Chair	Secretary and Treasurer
Date	28/11/22	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name ANLABY COMMUNITIES TRUST	No (if any) 1156831
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Receipts and payments accounts

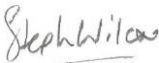

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For the period from	Period start date 01/09/2021	To	Period end date 31/08/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	340	200	-	540	5,480
HMRC Gift Aid payments	21	-	-	21	69
Fund-raising	506	452	-	958	1,392
Grants	-	-	-	-	-
Other	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	867	652	-	1,519	6,941
A2 Asset and investment sales, (see table).					
N/a	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	867	652	-	1,519	6,941
A3 Payments					
Publicity	-	-	-	-	-
Events	32	-	-	32	40
Projects	206	987	-	1,193	340
Insurance	243	-	-	243	243
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	481	987	-	1,468	623
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	481	987	-	1,468	623
Net of receipts/(payments)	386	- 335	-	51	6,318
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,170	5,535	-	9,705	3,387
Cash funds this year end	4,556	5,200	-	9,756	9,705

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	4,556	5,200	-
	Petty cash	-	-	-
		-	-	-
	Total cash funds	4,556	5,200	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	N/a	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details			
	N/a		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details			
	N/a		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details			
	N/a		-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	 	STEPHEN WILCOX SANDRA CARMICHAEL	28/11/2022 28/11/2022	