

# GRACE FOODBANK

*working across S8 and surrounding areas*

## Annual Report



**1 April 2023 – 31 March 2024**

Supported by players of



Awarded funds from



**Funded by  
UK Government**

Delivered by  
**THE NATIONAL LOTTERY  
COMMUNITY FUND**

Postal address: 240 Lowedges Road, Sheffield, S8 7JB. General phone enquiries: 07964 896 283

Website: [www.gracefoodbanksheffield.org.uk](http://www.gracefoodbanksheffield.org.uk)

Charity registration number 1156760

# 1 Introduction

Grace Food Bank was set up in 2012. The constitution was adopted on 6th July 2013 and amended on 11<sup>th</sup> November 2021 and 9<sup>th</sup> July 2022. The charitable aims are: *'The prevention or relief of poverty, amongst people residing primarily, but not exclusively, in the S8 postcode area of Sheffield by the provision of emergency food parcels, items, services and facilities to help individuals in financial need.'*

## 2 Organisation

We are an unincorporated charitable association with 35 individual members and 10 churches registered as corporate members. Historically, six churches appointed trustees. As a result of amendments to the constitution made at the 2022 AGM, all corporate members are invited to nominate a trustee, then all trustees are elected at the annual general meeting, together with the chair, treasurer, secretary and others nominated. The trustees have the power to co-opt additional trustees.

## 3 Governance and Management

The charity trustees for the year were:

Rebecca Marshall (Chair), Sylvia Spooner (Treasurer), Joan Giles, Simon Hayes, Raymond Kinsella, Ann Lomax, Beverley Ashmore (Secretary), Jane Pettinger, Andy Gower (to 10<sup>th</sup> April 2023) and Prince Taylor (from 10<sup>th</sup> April 2023). The trustees met in person three times and corresponded by email between meetings. The annual meeting was held in September.

Trustees received regular reports on activities and regular financial updates. The trustees reviewed the Safeguarding Policy. The annual report and accounts were submitted to the Charity Commission and an annual return was completed. No payments were made to any trustees.

## 4 Public Benefit

The trustees take their responsibilities seriously and are confident that the organisation's activities meet the public benefit guidance of the Charity Commission. We seek to ensure that all members of the community are able to access our services and activities. We will provide food parcels suitable for specific dietary requirements (Halal, gluten-free, lactose-free, vegetarian) when we know that they are needed and have always done our best to deliver food to people when disability means that they can't collect it.

## 5 Staff and Volunteers

Jackie Butcher is the Manager and she works from an office in the Upper Rooms at the Terminus Initiative. Michelle Loveley is the Assistant Manager. Mike Healey started work as the Foodbank Assistant in July 2023 to ease the workload on the existing staff and to give us extra resilience as an organisation. Staff salaries were partly supported by grants from the Julia and Hans Rausing Trust, the South Yorkshire

Community Foundation Cost of Living Fund and the National Lottery Community Organisations Cost of Living Fund.

The work of the food bank is only made possible by our committed teams of volunteers. Over 70 volunteers helped during the year, in a variety of ways. About 40 volunteers are involved in food bank activities at least once a month, many of them more frequently. Other volunteers helped out at Christmas or at one off events.

We estimate that at least 5,300 volunteer hours were donated during the year.



**We estimate that at least 5300 volunteer hours were donated during the year. That's equivalent to £63,600 at the rate of the Real Living Wage.**

## 6 Incoming Food

We are able to help our clients because, and only because, of the support and involvement of the community. Local churches have always acted as collection points for us, although we know that some people who used to take their food donations to a church or other collection point now prefer to leave the food in the collection boxes at Sainsbury's because it is more convenient. Many church members and other supporters find it easier to give us a donation of money each month rather than to buy food for us. Local street WhatsApp groups, (that sprung up during lockdown) continued to collect food for us. Schools collected food for us, particularly at Christmas and Harvest. A wide range of community groups, sports clubs and workplaces also collected food and/or raised money for us (either regularly or as one off collections).

We are very fortunate to have a permanent collection point at Sainsbury's, Archer Road. This is emptied 3 times a week by a team of volunteers.

We receive at least one trolley of donations a week from our local Morrison's store, donated by customers who have bought pre-packed bags of groceries designed around the needs of local foodbanks.

**Over 48 tonnes of food was donated to us over the year with an estimated value of over £96,000.**

We received donations from Tesco via FareShare Go for most of the year. Each Tuesday morning we collected any unsold ambient food from a local Tesco Express and took it to our foodbank session. We froze excess bread to balance out the supply. The process for arranging these collections had several glitches during the year and this reduced the amount of food we were able to

collect. Tesco changed the system for collecting food in March 2024 and, with enormous regret, we had to relinquish our collection slot.

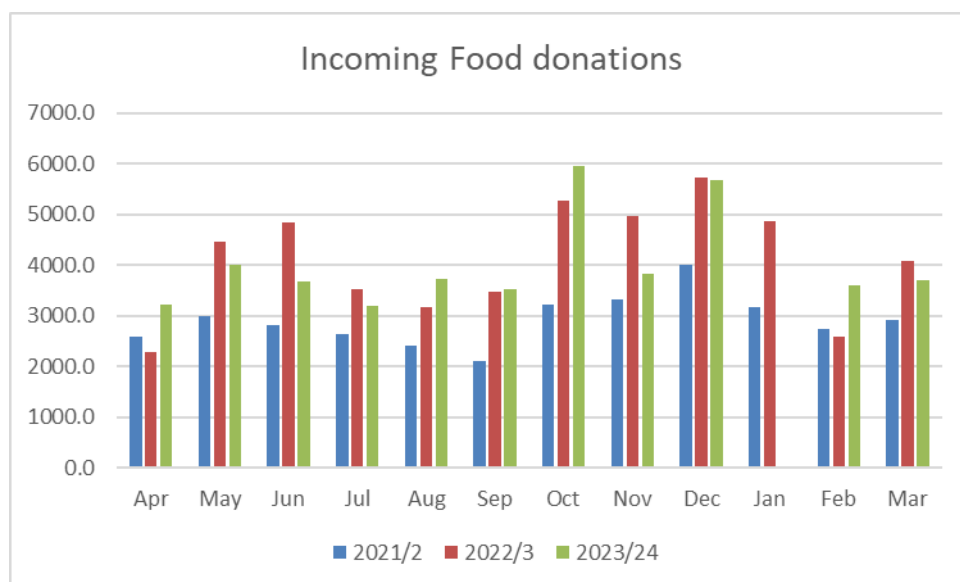
We received several large donations of pet food from the Pet Food Bank.

Donated food is weighed, sorted and date checked by volunteers and then packed into bags ready for distribution. The store is at the old manse attached to the Michael Church in Lowedges.

We received 48276 kg of food during the year – exactly one tonne less than the previous year. As usual, food donations were not evenly spread over the year. We had a particularly good harvest with several schools supporting us for the first time.

Two years ago our annual report showed that we were a foodbank that gave 2.5 tonnes of food to other local foodbanks and food projects. This year we are a foodbank that spent over £1000/week purchasing food for our clients.

We are grateful beyond measure to our local Aldi store who make it easy for us to buy fresh food in bulk, and to the delivery drivers from Tesco, Sainsbury's, Ocado and Asda who also help us to keep our shelves stocked.



Sheffield City Council used money from the South Yorkshire Mayoral Combined Authority to facilitate a process whereby foodbanks in the city can purchase food via S6 foodbank at low prices and, most crucially, have it delivered. There is no other way that we can have 70 crates of food delivered to our door and we save a lot of time by buying this way.

We now have a collection box at a local Pets at Home store where people can donate pet food to us.

Grants from the South LAC CXIL fund and the SW LAC Cost of Living Fund helped us to buy more equipment to make moving the increased volumes of food much easier.

## 7 Review of Activities

**We provided foodbank parcels to feed 7526 people (5031 adults and 2495 children).**

### 7.1 Food parcels

#### Who do we help?

We provide food parcels to families and individuals who are referred to us by a wide range of health and social care professionals or workers in the voluntary sector. Initially we provide food parcels for up to four weeks or until the next Universal Credit payment date. If help is still needed after that, the referrer will get



in touch with us again so that we can be sure that the underlying problems are being tackled, although we realise that many of these problems are complex and cannot be resolved quickly. People who self-refer are given up to 4 weeks of food while we signpost them to the most appropriate advice service. We expect a referral from an advice service before we will extend a self-referral. We have tried to move to a system of referrals by email wherever possible.

## **Why do people need help?**

We continue to see a large number of people who are struggling with debts and arrears. Very, very few people borrow money to fund an extravagant lifestyle. Most people borrow money to help them “get by” so that they don’t have to ask for help. Many people have Council Tax arrears because they (incorrectly) assume that Universal Credit covers everything and don’t realise that they need to make a separate application for Council Tax reduction.

We still see people waiting for a long time for tribunals for ill-health and disability related benefits and a high number of people referred to us after domestic abuse. By far the largest increase in referrals is for people referred for “low income”/“cost of living” – just not enough money to cope with rising fuel and food bills. These patterns are common to foodbanks across Sheffield (and, indeed, across the country).

Demand on our services also increased between January 2024 and March 2024 when a neighbouring foodbank suddenly closed without prior warning and we, along with other foodbanks, did our best to plug the gap. Huge thanks to our team of volunteer delivery drivers who stepped up to the mark to make this possible.

The process of applying for the Household Support Fund (designed to support people on low incomes struggling with the cost of living) was simplified during the year. This benefitted our clients but, at the same time, the value of awards from the HSF reduced because of the very high level of need and the increased number of applications.

Clients end up at a foodbank because the barriers set for accessing benefits or other support have been set so high that people can't cross the barriers to get the help they need or the benefits they are entitled to. We do have referral criteria but no matter how carefully we write them, we continually come across cases that they don’t really cover. Our absolute priority is to make sure that we do not set barriers of a height that means that people can't get help. That may mean that we occasionally give out a food parcel to someone who, strictly speaking, may not need it. But we (and the other foodbanks in Sheffield) would all rather give out 1 parcel in 100 to someone who may not need it than exclude 20 people because we have made ourselves too difficult to access.

## **How do we count people who come to the foodbank?**

In common with the Trussell Trust and other foodbanks in Sheffield we are reporting our figures as “people fed” – so if a family of four visits the foodbank three times in one year, we count that as 12 people fed. That is a relatively easy number to calculate. However, working out the total number of unique people we have helped is not a trivial process! We only record the name of the person referred to us. Family membership is fluid with people moving in and out of families and children may appear part time in more than one family. Also, for valid reasons, some trusted referrers refer to us without giving the person’s name. So it’s not an exact science.

Over the last financial year, we provided foodbank parcels to feed 7526 people (5031 adults and 2495 children). This is a very significant increase from the previous year when we provided food parcels to feed 4684 people (3151 adults and 1533 children) – and we had thought that the previous year was busy! This

number needs to be read in conjunction with the number of people helped by Grace's Grocery Store (who would still have been receiving foodbank help before the shop started). Nearly 1/3 of the people helped by our emergency food parcels were under the age of 18.

Our best estimate is that we have fed 1230 unique people in the last financial year (1150 people in 2022-23).

## How do we help?

Our clients usually receive bags at weekly intervals. We estimate that our standard set of food bags will feed two people for one week and we adjust the number of bags to fit the size of the family. We provide nappies and/or baby food where requested and can provide bags to suit different medical or religious dietary needs (Halal bags, gluten free bags, lactose free bags, etc.). We continue to try to improve the contents of the bags in response to client feedback and ready availability.

*"Everyone was so friendly and welcoming. The bags were packed so beautifully. I was always treated with great dignity and respect and there was always food suitable for my dietary needs"*



We invite clients to collect in their food parcels from Jordanthorpe on a Tuesday morning or Lowedges on Thursday afternoons. We deliver food parcels to clients who are unable to collect because of disability, ill health, distance from the foodbank, or DWP appointments, etc. Clients who collect their food are able to choose extra items from a selection of short dated food and toiletries/household items. Clients whose food is delivered receive bag of toiletry/household items at the start of their referral. We now manage to make sure that nearly all clients receive fresh bread and milk even if their food is delivered. This has been a very popular development. This has been made much easier by the new catering size fridge and freezer funded by the National Lottery Cost of Living Fund.

## 7.2 "The Shop"

"The Shop" (formally called Grace's Grocery Store) is our version of a food pantry/social supermarket, and is a response to the reality that, for many people, there is a transition period between needing a full foodbank referral and being able to fully participate in the market economy for food.

Once clients are no longer in absolute crisis, and have some money but still have ongoing problems (such as waiting for a Debt Relief Order or waiting for a PIP tribunal) we can invite them to come to the shop where they pay £2 (to go towards room rent) and can choose their own items from a suggested shopping list. Everyone can get at least 45 items each week. We buy fresh a fresh protein source and fruit/veg each

week (including Halal meat and vegetarian alternatives where appropriate). Attendance at the shop is by referral from the foodbank and we expect that most of the clients will have initially received food parcels from the foodbank. Using the same counting system used above, Grace's Grocery Store helped to feed 1906 adults and 2063 children. Children represented over half the people helped by the shop which reflects the particular long term financial difficulties that families with young children have faced over the last year.

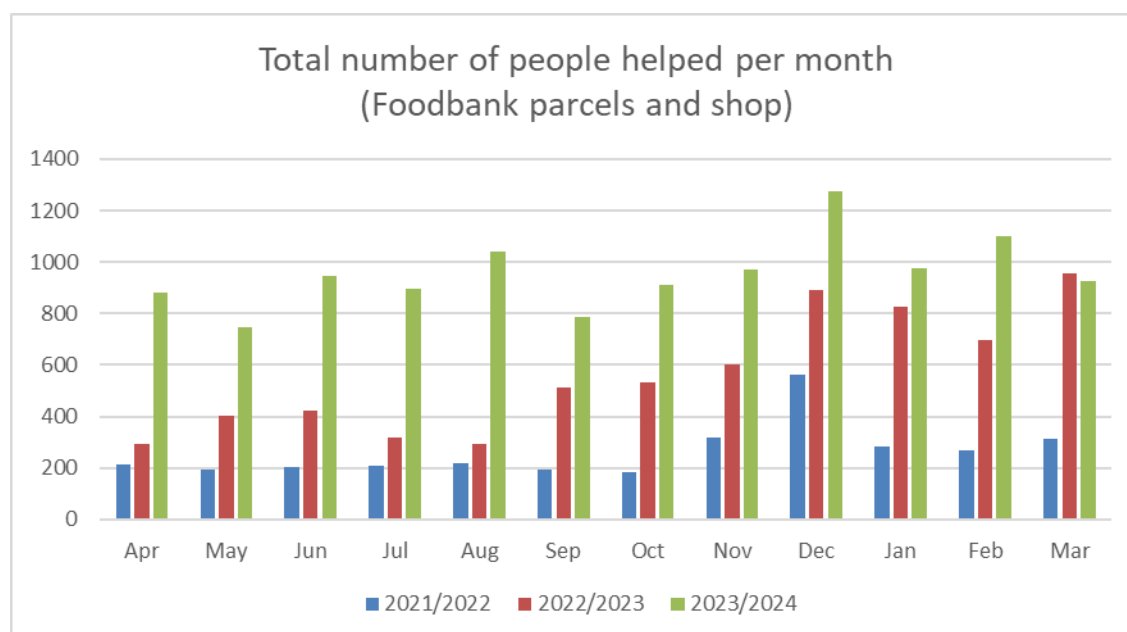
We encourage clients to move to the shop as soon as they are in a position to do so because of the increased dignity afforded by the opportunity to choose their own food. We continue to try to develop the shop to try and increase individual choice and to be less prescriptive over what clients take.

*"I really hate wasting food. There were always one or two things in the food parcels that I didn't like so I enjoyed coming to the shop to choose my own food"*

If clients have ongoing problems, that take a long time to resolve, but live too far away to access the shop or have health conditions that prevent them attending, we continue to deliver foodbank parcels to them.

**Between our foodbank parcels and Grace's Grocery Store the total number of people fed was 6937 adults and 4558 children during the financial year.**

Combining figures from the shop with figures from foodbank parcels, we helped feed 11495 people during the year (6937 adults and 4558 children). This is an increase of 70% over the previous year (which was itself an increase of 113% on the 2021/2022 year). Our numbers have grown by 300% over the past 3 years.



The graph shows that every month of this financial year was busier than the year before, except March 2024. Sadly, rather than March 2024 being a sign of hope, this was just a statistical artefact caused by the fact that February 2024 was a leap year and contained 5 Thursdays, our busiest day. In any other year the February total would be decreased by about 100 people and the March total increased by the same amount. In some months the increase was less than 20% but in July and August 2023 the increase was about 200% over the previous year. The increase in demand of over 70% and the small drop in food donations meant that we continued with a situation where over half the food we gave out was purchased with donated money or grant funding.

## 7.3 Community Recipe Packs

We have continued with our Community Recipe pack project – a weekly recipe pack to make a meal for 4/5 people that is given out in term time. The recipes can easily be cooked with or by children, so it's a family activity as well as a meal. If we have any surplus stock, the ambient ingredients (pasta, tinned foods etc.) come from donated food but for most of the year we bought nearly all the ingredients for the recipe packs.

Michelle oversees the Community Recipe pack project. At the start of the financial year we were providing 80 recipe packs a week. At the time of writing, we are sending out 70 recipe packs a week. These are distributed through Lowedges Community Centre, Jordanthorpe Library and a local primary school.

*"We made the leek and bacon pasta this afternoon, ready for tea time. It's great to have such simple recipes as it means my 9 year old can help out. The recipe bags are a great help, and have introduced our family to things we wouldn't ordinarily have tried (the yaki noodle recipe a while ago springs to mind – that was absolutely delicious!!). Thank you for organizing this, my family and I really appreciate it ❤️"*

We love receiving photos of what people make each week – there are some very talented young cooks in the area!

Some of this project was funded by grants from the J G Graves Charitable Trust, the Freemasons, and the CAF American Donor Fund.



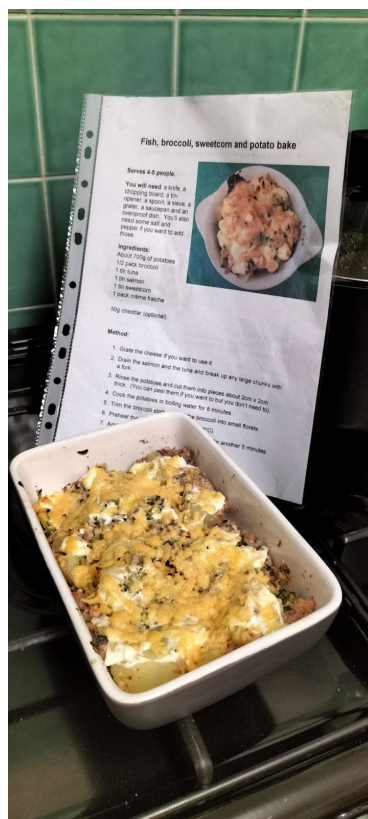


## 7.4 Healthy Holidays

We continue to work with People Keeping Well partners to deliver Healthy Activities and Food in school holidays. The partnership has developed well and runs smoothly, although we have experienced some of the same challenges in supply chain logistics described above.

Our contribution was to donate self-guided family cooking activity packs; each pack made at least 3 meals and a fruit based pudding for 5 people, per week of school holidays. The recipes were designed to be compliant with school meals standards and easy to cook by adults and children together. The recipe packs were distributed by partners in conjunction with organised activities or self-guided activities. We also bought cooking equipment to go in the packs to help families cook at home. We received funding from Sheffield City Council's HAF budget (originally from the Department for Education) to fund some of this work and also used funding from the CAF American Donor Fund.

**We provided 700 recipe packs, providing a total of 10500 meals during the school holidays**



## 7.5 Christmas

At Christmas we contacted everyone who had accessed the food bank or shop between mid-October and December to ask them if they would like a parcel of Christmas food. This happened over 5 extended delivery sessions, spread across two weeks in December. We gave out 213 Christmas parcels to 280 adults and 169 children.

We are very grateful to Hallam FM for giving us toys and presents for older teenagers from their Mission Christmas appeal and to Bradway Primary for collecting toys through their giving tree so that we could give a present to every child in the families we help. We bought gifts for adults and fresh produce to add to the Christmas parcels. Some of the fresh produce was funded by grants from Beauchief & Greenhill, and Graves Park Ward Pot funds.

## 7.6 Meet and Eat

Meet and Eat is our term time cooking project where we come together to cook and eat a two course meal together. Everyone who comes joins in with cooking and/or washing up, any leftovers are shared out and everyone takes home a recipe pack to make one of the week's recipes at home.

There is a gentle emphasis on healthy eating on a budget, but there is always a pudding! Everyone who comes finds themselves trying something new at some point. During the meal, conversation covers the really important questions in life: Pies –with gravy or Henderson's relish? Crumble – with custard or ice-cream? These are questions that continue to occupy our minds.

Meet and Eat continues to be busy; 23 attendees come along on our busiest day. Over 50 people came to at least one Meet and Eat session and we remain profoundly grateful that there was never a week when everyone turned up at once!

Meet and Eat is a place where people can come and be warm, enjoy a meal that they couldn't necessarily afford to cook at home, and where they can meet other people. Reducing social isolation has become a greatly valued aspect of the group.

We have tried to bring more variety to what we cook and to respond to the suggestions of the people who come. Caribbean week and Irish week were new to our repertoire this year.

We cooked a full Christmas dinner together in December – always the highlight of the Meet and Eat year.

Meet and Eat was partly supported by two grants received via the local People Keeping Well partnership.

*"I'm a right picky eater, me. I come here to expand my taste buds and I try new things and I think 'That's OK'"*



## 7.7 Fuel Poverty

We can offer a small top up to prepayment meters for gas and electricity in consultation with a referrer following an agreed protocol. We spent £841 on this last year. This was a decrease from the previous year because, in spite of continued high energy prices and the withdrawal of the Government's fuel support vouchers, there were other organisations offering fuel vouchers and we tried to refer our clients to those as much as possible.

## 7.8 Citizens Advice Service

Sheffield CAB have moved to a model of remote working by phone or video call and there is currently no central pot of funding to place CAB workers in foodbanks. We know that many of our clients struggle to engage with advice services remotely so the trustees pay CAS for an advice worker to work with foodbank clients for 1.5 days a week and for a debt worker to work for 1 day a week. Ellen Taylor, our general advice worker, had been working at the foodbank since 2016 and retired in December 2024. She is much missed - the clients Ellen helped held her in very high esteem and were very fond of her.

After some months of temporary cover, we welcomed Alice, our new advice worker, to the Grace Foodbank family in February 2024. Khalid Abdillahi, has been working at the foodbank as our debt worker since June 2022. Alice & Khalid each come along to our Jordanthorpe sessions where they see clients in person for 2-4 hours a week and then do follow up casework by phone. Our clients benefit greatly from receiving high quality advice and casework. We have also had two Citizens Advice volunteers working with our clients for much of the year; this has really helped increased the number of people we can help.



*Our Citizens Advice workers and volunteers at the Meet and Eat Christmas meal.*

The two advice workers saw 102 clients between them (many clients saw both workers) and dealt with 479 different issues. The results were over £174,000 of income gain and nearly £90,000 of debt written off.

### Key Statistics

#### Summary

Clients	102
Quick client contacts	
Issues	479
Activities	430
Cases	141

#### Outcomes

Income gain	£174,396
Re-imbursements, services, loans	£0
Debts written off	£88,983
Other	£0

### Sheffield Citizens Advice (member)

#### Issues

	Issues	Clients
Benefits & tax credits	291	65
Benefits Universal Credit	44	21
Charitable Support & Food Ban..	41	37
Consumer goods & services	5	4
Debt	33	15
Education	3	3
Employment	7	2
Financial services & capability	2	1
Housing	26	8
Immigration & asylum	7	5
Legal	1	1
Relationships & family	3	3
Tax	1	1
Travel & transport	3	3
Utilities & communications	12	7
<b>Grand Total</b>	<b>479</b>	

## 7.9 Community Relationships

The manager has given interviews to local media, given assemblies in schools, spoken at local churches and given talks to various community groups. We have provided people with newsletter articles, display, material and photos when requested. We had stalls promoting the foodbank at Woodseats Festival and at local community Cost of Living Events. The Sheffield Church Action on Poverty Pilgrimage visited the foodbank in October 2023.



## 7.10 Partnerships

We are members of the Sheffield Food Bank Network and the manager is a co-chair of the network. We swap food to balance surpluses (if there are any) and shortages across the network and share ideas and best practice. We belong to the Independent Food Aid Network who do their best to make sure that the voices of independent (non-Trussell Trust) foodbanks are heard and to ensure that the contribution they make is included in national statistics.

Locally we are involved in the Public Health Improvement Team; this keeps us in touch with services and activities in the area that might be of benefit to our clients. Having the office based in the Terminus helps us to keep up to date with what is happening locally. We collected warm clothes for Lilies Clothes Bank at Christmas and we always publicise clothes bank events to our clients.

## 8 Financial Review

During 2023-24 total receipts were £242,712 compared with £123,252 in the previous year. Donations were not significantly different to 2022/23 and we are enormously grateful to our supporters for maintaining their generous giving at a time when we know that many of our donors are also affected by the cost of living crisis. The increase in total receipts was due to the high level of grant funding detailed in the table below.

Total payments increased by 74% over the previous year. This reflects increased staff costs and more food being purchased. Although we depend very heavily on our volunteers, the very high level of demand for our services creates extra task planning/coordination for the staff, who also act as a backup when volunteers are unavailable. The employment of a part-time foodbank assistant has reduced overtime costs and made it easier for the two original members of staff to take their annual leave. The foodbank pays for a cleaner to clean the foodbank, helping us to comply with our environmental health obligations.

This leaves a surplus for the year of £11,156 (a deficit of £9,906 in 2022-23).

We continue to benefit from Gift Aid receiving £6,653 in directly claimed Gift Aid. We now have a Just Giving Page which means that some of the donations we receive from individuals have already been Gift Aided when we receive them— this makes it easier for casual/one-off donors to Gift Aid their donations.

## Food movements

Between our various projects, we distributed over 48 tonnes of donated food to local beneficiaries with a monetary equivalent of over £96,000.

## Reserves Policy

The baseline level of reserves is 6 months of the previous year's unrestricted expenditure (£41,000 for the last year) – this is to allow time to seek alternative funding streams if present funding were to dry up. Designated funds are used to ensure that we have sufficient money for these planned activities over the next 1-3 years.

The designated reserve balances, (created in 2022-23), were reviewed at the start of the year and the opening balances adjusted. The summary below shows how the foodbank has been able to use its excess reserves to fulfil its intention to fund our own CAB worker and community projects as well as support specific clients. Due to the high balances still held this is still the intention going forward.



<b>GRACE FOODBANK RECEIPTS AND PAYMENTS ACCOUNT 1 APRIL 23 - 31 March 24</b>	<i>Full Year 2022-23 £</i>	<i>Full Year 2023-24 £</i>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Designated Funds £</b>
<b>RECEIPTS</b>					
GRANTS	21,275	139,748	0	139,748	0
GRACES GROCERY STORE	1,526	2,471	0	0	2,471
FUNDS FOR SPECIFIC CLIENTS/ACTS 435	390	200	0	200	0
DONATIONS:	0	0	0	0	0
Churches/Organisations	15,064	15,653	15,653	0	0
Individuals (Gift Aided)	25,671	24,029	24,029	0	0
Individuals (not Gift Aided)	52,793	53,958	53,958	0	0
GIFT AID RECOVERED	6,519	6,653	6,653	0	0
FUNDRAISING /COLLECTIONS	13	0	0	0	0
<b>TOTAL RECEIPTS</b>	<b>123,252</b>	<b>242,712</b>	<b>100,293</b>	<b>139,948</b>	<b>2,471</b>
<b>PAYMENTS</b>					
Staff Salaries	31,218	55,986	17,779	38,207	0
Repairs and maintenance	34	266	12	254	0
Packaging	1,549	3,618	2,968	650	0
Mobile phone/top-ups	1,495	1,734	1,335	399	0
Publicity	41	69	69	0	0
Equipment	5,218	3,924	611	3,313	0
Training	144	0	0	0	0
Fuel Top Ups for Clients	1,262	841	0	0	841
CCPAS membership	145	145	145	0	0
Use of the Terminus office/The Michael	5,764	6,888	2,470	4,418	0
Insurance	347	347	347	0	0
Grace Grocery Store costs	7,345	10,589	0	3,145	7,444
Food Purchased	18,557	66,333	43,372	22,961	0
Meet & Eat	5,881	8,877	2,677	1,700	4,500
Community Recipe Packs	12,085	14,747	8,385	6,362	0
Other items purchased for beneficiaries	5,467	13,265	9,659	3,606	0
Healthy Holidays (HAF)	10,918	16,834	7,842	8,992	0
Travel expenses (Clients)	270	695	204	491	0
Items for specific clients/DRO orders	720	540	0	0	540
Printing, Stationery & Postage	401	529	529	0	0
Payroll management	168	157	157	0	0
Governance costs/ICO	35	235	235	0	0
Paypal administration fee	431	310	310	0	0
Travel expenses (Staff/volunteers)	749	271	211	60	0
Consumables/miscellaneous expenses	730	330	321	9	0
Citizens Advice Worker	22,182	24,026	0	16,017	8,009
<b>TOTAL PAYMENTS</b>	<b>133,157</b>	<b>231,556</b>	<b>99,638</b>	<b>110,584</b>	<b>21,334</b>
<b>SURPLUS/DEFICIT</b>	<b>-9,906</b>	<b>11,156</b>	<b>655</b>	<b>29,364</b>	<b>-18,863</b>
<b>BALANCE AT 31 March 2022</b>	<b>104,493</b>			<b>0</b>	<b>0</b>
<b>OPENING BALANCE AT 31 MARCH 2023</b>	<b>94,587</b>	<b>94,587</b>	<b>6,011</b>	<b>6,576</b>	<b>82,000</b>
<b>CLOSING BALANCE AT 31 MARCH 2024</b>		<b>105,743</b>	<b>6,666</b>	<b>35,940</b>	<b>63,137</b>

<b>Restricted Funds</b>	Balance at 1 April 2024 £	Receipts £	Expended £	Balance at 31 March 2024 £
J & H Rausing Trust	6,576	0	6,576	0
National Lottery Community Organisation Cost of Living Fund		75,000	73,706	1,294
Postcode Neighbourhood Trust		25,000	0	25,000
South Yorkshire Community Foundation		7,500	3,731	3,769
CAF American Donor Fund		5,000	3,170	1,830
SCC - HAF		5,960	5,960	0
South LAC Cost of Living Fund/SW LAC Cost of Living Fund		5,728	5,457	271
Freemasons		4,000	3,224	776
JG Graves Charitable Trust		3,000	3,000	0
Community Meals		3,000	0	3,000
PKW Meet & Eat		1,700	1,700	0
SCC Beauchief & Greenhill Ward Pot		800	800	0
SCC Graves Park Ward Pot		350	350	0
South LAC CXIL		1,200	1,200	0
The Gavins Foundation		1,010	1,010	0
500 Together		500	500	0
ACTS 435		200	200	0
<b>Total</b>	<b>6,576</b>	<b>139,948</b>	<b>110,584</b>	<b>35,940</b>

<b>Designated Funds</b>	Graces Grocery Store £	Meat & Eat £	Items for Specific Clients £	DRO Fund £	CAB and Debt Adviser £	Fuel Top Ups £	Total £
Allocated to fund	6,000	4,500	1,000	1,500	25,000	3,000	41,000
Income	2,471	0	0	0	0	0	2,471
Spent during 2023-24	7,444	4,500	0	540	8,009	841	21,334
Balance at 31 March 24	1,027	0	1,000	960	16,991	2,159	22,137

#### **Statement of Assets at 31 March 2024**

<b>Monetary Assets:</b>	Cash	£29.98
	Co-operative Bank Account	£104,818.89
	PayPal	£507.79
	Graces Grocery Store Cash	£386.29
	<b>Total</b>	<b>£105,742.95</b>

**Closing Stock** (estimated value of donated goods) £4,068

#### **Notes to the financial statements for the Year Ended 31 March 2024**

1. The accounts have been prepared on a receipts and payments basis, taking account of the Charity Commission guidance on the requirements of the Charities (Accounts and Reports) Act 2011.

2. Staff Costs: During the year an additional employee was appointed as a Foodbank Assistant. The charity now employs three part-time employees. Payroll is administered by an independent organization at minimal cost to the charity. The foodbank complies with all pension requirements under auto-enrolment legislation via the NEST Pension scheme.
3. No payments were made to trustees.
4. The charity estimates the value of food donated and distributed by weighing donated goods received and in stock at regular intervals throughout the year. The 2022/23 data is converted into value using the Trussell Trust valuation of £1.75/kilo. Given high (and volatile) food prices during much of 2023/24, a value of £2/kilo has been used to value the 2023/24 donations and closing stock values. Results for the last two years are:

	<b>1 April 2022 – 31 March 2023</b>		<b>1 April 2023 – 31 March 2024</b>	
	<b>Kg</b>	<b>£</b>	<b>Kg</b>	<b>£</b>
Opening stock	2740	4795	2167	3792
plus donations received	49276	86233	48276	96552
less closing stock	2167	3792	2034	4068
<b>Food distributed</b>	<b>49849</b>	<b>87236</b>	<b>48409</b>	<b>96276</b>
Of which:				
Given to other organisations	500	875	0	0
Given to local beneficiaries	<b>49349</b>	<b>86361</b>	<b>48409</b>	<b>96276</b>

#### Bank

The Co-operative Bank p.l.c  
PO Box 101  
1 Balloon Street  
Manchester  
M60 3EP

#### Independent Examiner

Peter Jones  
27 Crimicar Avenue  
Sheffield  
S10 4EQ

**Signed on behalf of the trustees:**



Rebecca Marshall, Chair of trustees

## Meet and Eat

Gathering in the kitchen,  
A group of friends we came,  
From all walks of life and journeys different,  
To cook and share the same.

Recipes old and new,  
Were passed around with care  
And in the magic of cooking  
The burdens of the week we shared.

Chopping vegetables and stirring pots,  
Created a symphony of sound,  
As laughter and stories filled the air,  
We built a community that was profound.

The aromas of our creations,  
Filled us with joy and delight,  
As we set the table,  
We knew that this was right.

For this weekly cooking group,  
Was much more than just a meal,  
It was an expression of love and friendship,  
And a balm for the soul to heal.

*By Thomas*





# GRACE FOOD BANK

## INDEPENDENT EXAMINER'S REPORT

This is a report on the financial statements of the Grace Food Bank for the year ended 5<sup>th</sup> April 2024

### Respective responsibilities of trustees and examiner

The Trustees of the Grace Food Bank are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 15/9/2024

Signed



Peter H Jones  
27 Crimicar Avenue  
Sheffield  
S10 4EQ