

## Annual Report

**1 April 2022 – 31 March 2023**



**Between our foodbank parcels and Grace's Grocery Store the total number of people fed was 4167 adults and 2576 children during the year**

Postal address: 240 Lowedges Road, Sheffield, S8 7JB. General phone enquiries: 07964 896 283

Website: [www.gracefoodbanksheffield.org.uk](http://www.gracefoodbanksheffield.org.uk)

Charity registration number 1156760

# 1 Introduction

Grace Food Bank was set up in 2012. The constitution was adopted on 6th July 2013 and amended on 11<sup>th</sup> November 2021 and 9<sup>th</sup> July 2022. The charitable aims are: *'The prevention or relief of poverty, amongst people residing primarily, but not exclusively, in the S8 postcode area of Sheffield by the provision of emergency food parcels, items, services and facilities to help individuals in financial need.'*

We held a 10<sup>th</sup> Birthday party in November 2022 to celebrate 10 years of foodbank life and invited current and former volunteers and supporters.

## 2 Organisation

We are an unincorporated charitable association with 35 individual members and 10 churches registered as corporate members. Historically, six churches have appointed trustees. As a result of amendments to the constitution made at the 2022 AGM, all corporate members will be invited to nominate a trustee but all trustees will be elected, together with the chair, treasurer, secretary and others nominated at the annual general meeting. The trustees have the power to co-opt additional trustees.



*Collecting birthday cakes donated by Morrison's*

## 3 Governance and Management

The charity trustees for the year were:

Rebecca Marshall (Chair), Sylvia Spooner (Treasurer), Jeanne Clarke (Secretary, to 9/7/22), Joan Giles, David Harris (to 9/7/22), Angela Hollingum (to 9/7/22), Ned Slingsby-Lunn (to 30/4/22), Simon Hayes (from 20/6/22) Raymond Kinsella, Ann Lomax, Martin Lawton (to 9/7/22), Beverley Ashmore (Secretary from 9/7/22) and Andy Gower. The trustees met in person four times and corresponded by email between meetings. The annual meeting was held in July.

Trustees received regular reports on activities and regular financial updates. The trustees reviewed staffing needs and remuneration, and agreed to recruit a foodbank assistant. The trustees reviewed the Internal Financial Controls, procedures for using Debit Cards and PayPal and the referrals policy. The annual report and accounts were submitted to the Charity Commission and an annual return was completed. No payments were made to any trustees.

## 4 Public Benefit

The trustees take their responsibilities seriously and are confident that the organisation's activities meet the public benefit guidance of the Charity Commission. We seek to ensure that all members of the community are able to access our services and activities. We will provide food parcels suitable for specific dietary requirements (Halal, gluten-free, lactose-free, vegetarian) when we know that they are needed and, have always done our best to deliver food to people when disability means that they can't collect it.

## 5 Staff and Volunteers

Jackie Butcher is the Manager and she works from an office in the Upper Rooms at the Terminus Initiative. Michelle Loveley is the Assistant Manager. We are in the process of recruiting a Foodbank Assistant to ease the workload on the existing staff and to give us extra resilience as an organisation. Staff salaries were partly supported by a grant from the Julia and Hans Rausing Trust.

The work of the food bank is only made possible by our committed teams of volunteers. Over 60 volunteers helped during the year, in a variety of ways. About 35 volunteers are usually involved in food bank activities at least once a month, many of them more frequently. Other volunteers helped out at Christmas or at one off events.

Ange Hollingum had been involved in Grace Foodbank from the very beginning and served as both a trustee and a volunteer, donating over 25 hours a week to the foodbank. Ange stepped back from involvement at the foodbank in August 2022. We celebrated all that she had done for the foodbank at our 10<sup>th</sup> birthday celebration in November 2022.

We have recruited new volunteers to cover some of the activities that Ange had been involved with and existing volunteers stepped up to do things in new ways and take on new responsibilities. When demand for foodbank services surged in November we recruited more volunteers again and we now have an extra 7 volunteering sessions a month compared to this time last year.

We estimate that at least 4,500 volunteer hours were donated during the year.

**We estimate that at least 4500 volunteer hours were donated during the year. That's equivalent to £49,050 at the rate of the Real Living Wage.**

## 6 Food Donations

We are able to help our clients because, and only because, of the support and involvement of the community. Local churches have always acted as collection points for us, although we know that some people who used to take their food donations to a church or other collection point now prefer to leave the food in the collection boxes at Sainsbury's because it is more convenient. Many church members and other supporters find it easier to give us a donation of money each month rather than to buy food for us. Local street WhatsApp groups, (that sprung up during lockdown) continued to collect food for us. Schools collected food for us, particularly at Christmas and Harvest. A wide range of community groups, sports clubs and workplaces also collected food and/or raised money for us (either regularly or as one off collections).

We are very fortunate to have a permanent collection point at Sainsbury's, Archer Road. This is emptied 3 times a week by a team of volunteers. Sainsbury's asked us to monitor the amount of food that we received from this donation point and this helped us to realise just how important this donation point is to us. In June 2022 nearly two thirds of our food donations came from this Sainsbury's store and in July 2022 it provided just under half our incoming food.

**Over 49 tonnes of food was donated to us over the year with an estimated value of over £86,000.**



We receive at least one trolley of donations a week from our local Morrison's store, donated by customers who have bought pre-packed bags of groceries designed around the needs of local foodbanks.

We receive donations from Tesco via FareShare Go. Each Tuesday morning we collect any unsold ambient food from a local Tesco Express and take it to our foodbank session. We freeze excess bread to balance out the supply. The supply of food from Tesco was quite patchy this year but was very gratefully received.

We received several large donations of pet food from the Pet Food Bank.

Donated food is weighed, sorted and date checked by volunteers and then packed into bags ready for distribution. The store is at the old manse attached to the Michael Church in Lowedges.

We received 49276 kg of food during the year – an increase of 40% on the previous year. As usual, food donations were not evenly spread over the year.

We bought new shelving to replace some that was rusting and no longer fit for purpose and to give us extra storage capacity to cope with the increased food volumes moving through the foodbank. We are grateful to the volunteers who assembled everything with remarkably little cursing!



## 7 Review of Activities

**We provided foodbank parcels to feed 4684 people (3151 adults and 1533 children).**

### 7.1 Food parcels

#### Who do we help?

We provide food parcels to families and individuals who are referred to us by a wide range of health and social care professionals or workers in the voluntary sector. Initially we provide food parcels for up to four weeks or until the next Universal Credit payment date. If help is still needed after that, the referrer will get in touch with us again so that we can be sure that the underlying problems are being tackled, although we realise that many of these problems are complex and cannot be resolved quickly. The trustees reviewed the referrals policy during the year so that people who self-refer are now given up to 4 weeks of food while we signpost them to the most appropriate advice service. This change is in recognition of the difficulty that some people have in accessing an advice service (on some days it isn't even possible to get into the queue for the Citizen's Advice phone Adviceline). We expect a referral from an advice service before we will extend a self-referral. We have tried to move to a system of referrals by email wherever possible.

## **Why do people need help?**

We continue to see a large number of people who are struggling with debts and arrears. Very, very few people borrow money to fund an extravagant lifestyle. Most people borrow money to help them “get by” so that they don’t have to ask for help. Many people have Council Tax arrears because they (incorrectly) assume that Universal Credit covers everything and don’t realise that they need to make a separate application for Council Tax reduction.

We still see people waiting for a long time for tribunals for ill-health and disability related benefits and we have seen a massive increase in the number of people referred to us after domestic abuse. We see the ways in which abusive partners continue to torment our clients and complicate their finances long after the relationship has officially ended. By far the largest increase in referrals is for people referred for “low income” – just not enough money to cope with rising fuel and food bills. These patterns are common to foodbanks across Sheffield (and, indeed, across the country). The Household Support Fund, that is designed to support people on low incomes struggling with the cost of living, is slow and, from our end, increasingly hard for people to access.

Clients end up at a foodbank because the barriers set for accessing benefits or other support have been set so high that people can't cross the barriers to get the help they need or the benefits they are entitled to. We do have referral criteria but no matter how carefully we write them, we continually come across cases that they don't really cover. Our absolute priority is to make sure that we do not set barriers of a height that means that people can't get help. That may mean that we occasionally give out a food parcel to someone who, strictly speaking, may not need it. But we (and the other foodbanks in Sheffield) would all rather give out 1 parcel in 100 to someone who may not need it than exclude 20 people because we have made ourselves too difficult to access.

## **How do we count people who come to the foodbank?**

In common with the Trussell Trust and other foodbanks in Sheffield we are reporting our figures as “people fed” – so if a family of four visits the foodbank three times in one year, we count that as 12 people fed. That is a relatively easy number to calculate. However, working out the total number of unique people we have helped is not a trivial process! We only record the name of the person referred to us. Family membership is fluid with people moving in and out of families and children may appear part time in more than one family. Also, for valid reasons, some trusted referrers refer to us without giving the person’s name. So it’s not an exact science.

Over the last financial year we provided foodbank parcels to feed 4684 people (3151 adults and 1533 children). This is a very significant increase from the previous year (when we provided food parcels to feed 2494 people (1726 adults and 768 children). This number needs to be read in conjunction with the number of people helped by Grace’s Grocery Store (who would still have been receiving foodbank help before the shop started). Nearly 1/3 of the people helped by our emergency food parcels were under the age of 18.

Our best estimate is that we have fed 1150 unique people in the last financial year (955 people in 2021-22).

## **How do we help?**

Our clients usually receive bags at weekly intervals. We estimate that our standard set of food bags will feed two people for one week and we adjust the number of bags to fit the size of the family. We provide nappies and/or baby food where requested and can provide bags to suit different medical or religious dietary needs (Halal bags, gluten free bags, lactose free bags, etc.). We asked for client feedback on the

contents of the bags and have tweaked some things in response. We now invite single clients to collect a smaller bag of food weekly rather than a standard bag every fortnight and we have tried to improve the service we provide to clients whose food is delivered.

We invite clients to collect in their food parcels from Jordanthorpe on a Tuesday morning or Lowedges on Thursday afternoons. We deliver food parcels to clients who are unable to collect because of disability, ill health (including being Covid positive), distance from the foodbank, or DWP appointments, etc. Clients who collect their food are able to choose extra items from a selection of short dated food and toiletries/household items. Clients whose food is delivered receive bag of toiletry/household items at the start of their referral,

## **7.2 Grace's Grocery Store**

Grace's Grocery Store (more commonly referred to as just "the shop") is our version of a food pantry/social supermarket, and is a response to the reality that, for many people, there is a transition period between needing a full foodbank referral and being able to fully participate in the market economy for food.

Once clients are no longer in absolute crisis, and have some money but still have ongoing problems (such as waiting for a Debt Relief Order) we can invite them to come to the shop where they pay £2 (to go towards room rent) and can choose their own items from a suggested shopping list. Everyone can get at least 45 items each week. We buy fresh produce each week (including Halal meat and vegetarian alternatives where appropriate). Attendance at the shop is by referral from the foodbank and we expect that most of the clients will have initially received food parcels from the foodbank. Using the same counting system used above, Grace's Grocery Store helped to feed 1010 adults and 1030 children. Children represented over ½ the people helped by the shop which reflects the particular financial difficulties that families with young children have faced over the last year.

We encourage clients to move to the shop as soon as they are in a position to do so because of the increased dignity afforded by the opportunity to choose their own food. We have reorganised the shop to try and increase individual choice and to be less prescriptive over what clients take.

If clients are working through the process of a Debt Relief Order but live too far away to access the shop we will continue to deliver foodbank parcels to them.

**Between our foodbank parcels and Grace's Grocery Store the total number of people fed was 4167 adults and 2576 children during the year**

Combining figures from the shop with figures from foodbank parcels, we helped feed 6743 people during the year (4167 adults and 2576 children). This is an increase of 113% over the previous year. However, this increase wasn't evenly spread over the year.



The graph shows that every month of this financial year was busier than the year before, though in some months the increase was less than 50% and in March 2023 the increase was 200% over the previous year. Demand on our services dropped briefly in July and August 2022 when people in receipt of Universal Credit began to receive the first cost of living payment. December is always a busy month but numbers usually drop in January and February – not this year. March 2023 was our busiest ever month and this pattern has been replicated in foodbanks across Sheffield.

The increase in demand of over 100% was much greater than the increase in food donations (40%). This meant a transition from a way of working where most of the food that we gave out was donated, to a situation where over half the food we gave out was purchased with donated money. This has presented logistical challenges in terms of being able to source food in sufficient quantities and we are exploring new possibilities for the future, including collective food sourcing with other Sheffield foodbanks and projects.

## 7.3 Community Recipe Packs

We have continued with our Community Recipe pack project – a weekly recipe pack to make a meal for 4/5 people that is given out in term time. The recipes can easily be cooked with or by children, so it's a family activity as well as a meal. If we have any surplus stock, the ambient ingredients (pasta, tinned foods etc.) come from donated food but for most of the year we bought nearly all the ingredients for the recipe packs.

Michelle oversees the Community Recipe pack project. At the start of the financial year we were providing 71 recipe packs a week. At the time of writing, we are sending out 80 recipe packs a week. These are distributed through Lowedges Community Centre, Jordanthorpe Library and a local primary school.



*I made the recipe today, Cajun chicken burgers with sweet potato wedges. The recipe wasn't hard but the preparation time was a little long. The end result was worth it. Burgers are delicious. Thank you!*

We have experienced some challenges in delivering this project because of the well documented problems in the food supply chain caused by: Brexit, the war in Ukraine, high fuel prices, industrial action in the UK and across Europe, bird flu, extreme heat/drought in summer 2022 and extreme cold in late winter 2023. When we turn up to collect the food we have ordered only to find that the supermarket have been unable to source all that we need, there is a mad scramble to obtain 80 packs of something in less than 24 hours.

Some of this project was funded by a grant from the CAF American Donor Fund.

**We gave out 3066 recipe packs, providing a total of 12,264 meals, during school term time.**

## 7.4 Healthy Holidays

We continue to work with People Keeping Well partners to deliver Healthy Activities and Food in school holidays. The partnership has developed well and runs smoothly, although we have experienced some of the same challenges in supply chain logistics described above.

Our contribution was to donate recipe packs; each pack made at least 3 meals and a fruit based pudding for 4/5 people, per week of school holidays. The recipes were designed to be compliant with school meals standards and easy to cook by adults and children together. The recipe packs were distributed by partners in conjunction with organised activities or self-guided activities. We also bought cooking equipment to go in the packs to help families cook at home.



*"Today we made the fruit smoothies 😊"*

**We provided 585 recipe packs, providing a total of 7020 meals during the school holidays**

## 7.5 Christmas

At Christmas we contacted everyone who had accessed the food bank or shop between September and December to ask them if they would like a parcel of Christmas food and some extra staples for the holiday



period. This happened over 5 extended delivery sessions, spread across two weeks in December. We gave out 200 Christmas parcels to 255 adults and 152 children.

We are very grateful to Hallam FM for giving us toys and presents for older teenagers from their Mission Christmas appeal so that we could give a present to every child in the families we help. We bought gifts for adults and fresh produce to add to the Christmas parcels.

## 7.6 Meet and Eat

Meet and Eat is our term time cooking project where we come together to cook and eat a two course meal together. Everyone who comes joins in with cooking and/or washing up, any leftovers are shared out and everyone takes home a recipe pack to make one of the week's recipes at home. There is a gentle emphasis on healthy eating on a budget, but there is always a pudding! Everyone who comes finds themselves trying something new at some point. During the meal, conversation covers the really important questions in life: Pies –with gravy or Henderson's relish? Crumble – with custard or ice-cream?

At the start of this financial year we had only recently resumed Meet and Eat after the Omicron variant of Covid. We had deliberately kept Meet and Eat low key and hadn't promoted it heavily to ensure that we weren't too crowded as we emerged from the pandemic. Numbers were variable into the summer and we did begin to wonder whether Meet and Eat was nearing the end of its life. When we restarted in September, numbers quickly reached pre-pandemic levels and then rapidly surpassed that to reach record levels of attendance, with 21 attendees coming along on our busiest day. 49 people came to at least one Meet and Eat session and we remain profoundly grateful that there was never a week when everyone turned up at once! We quickly changed from planning for 10 take home recipe bags to planning for 20.

We gradually realised that we had become a de facto Welcome Space (Sheffield's preferred term for what are called Warm Spaces elsewhere); we were a place where people could come and be warm, enjoy a meal that they couldn't necessarily afford to cook at home, and where they could meet other people. Reducing social isolation has become a greatly valued aspect of the group.

We cooked a full Christmas dinner together in December – always the highlight of the Meet and Eat year.

Meet and Eat was partly supported by a grant from the local People Keeping Well partnership



## 7.7 Fuel Poverty

We can offer a small top up to prepayment meters for gas and electricity in consultation with a referrer following an agreed protocol. We spent £1262 on this last year, over double the spending in the previous financial year. This was a consequence of the extremely high costs of gas and electricity and complications

with the Government's energy vouchers – many of our clients found that the Government vouchers could only be used on their electricity meter so, if their heating and cooking systems were gas, they had a large credit on their electric meter but still couldn't afford to top up their gas meters. We also signposted people to other sources of support for fuel bills.

## **7.8 Citizens Advice Service**

Sheffield CAB have moved to a model of remote working by phone or video call and there is currently no central pot of funding to place CAB workers in foodbanks. We know that many of our clients struggle to engage with advice services remotely so the trustees are paying CAB for an advice worker to work with foodbank clients for 1.5 days a week and for a debt worker to work for 1 day a week. Ellen Taylor, our general advice worker, was joined by Khalid Abdillahi, our debt worker, in June 2022. Ellen was already a well-established member of the Grace Foodbank Family and Khalid soon settled in to foodbank life. They each come along to our Jordanthorpe sessions where they see clients in person for 2-4 hours a week and then do follow up casework by phone. Our clients benefit greatly from receiving high quality advice and casework. The full year report from the project is not yet available but preliminary figures from the first 11 months show that, between them, the two workers saw 97 clients, presenting with 553 different issues. Just under £140,000 of income was gained for our clients and over £75,000 of debt has been written off. That has had a major impact on people's lives and given them the possibility of financial independence and a new start.

## **7.9 Community Relationships**

The manager has given interviews to local media, given assemblies in schools, spoken at local churches and given talks to various community groups. We have provided people with newsletter articles, display, material and photos when requested. We had stalls promoting the foodbank at Lowedges Festival and Woodseats Festival.

## **7.10 Partnerships**

We are members of the Sheffield Food Bank Network and the manager is a co-chair of the network. We swap food to balance surpluses (if there are any) and shortages across the network and share ideas and best practice.

We belong to the Independent Food Aid Network who do their best to make sure that the voices of independent (non-Trussell Trust) foodbanks are heard and to ensure that the contribution they make is included in national statistics.

Locally we are involved in the Public Health Improvement Team; this keeps us in touch with services and activities in the area that might be of benefit to our clients. Having the office based in the Terminus helps us to keep up to date with what is happening locally. We collected warm clothes for Lilies Clothes Bank at Christmas and we always publicise clothes bank events to our clients.

## 8 Financial Review

During 2022-23 total receipts were £123,251 compared with £79,926 in the previous year, representing an increase of 54%. Individuals and organisations continued to fundraise for us in really innovative and creative ways and we are very grateful. Although food donations did increase, we found that when we publicised that the foodbank was really short of food, most of the responses were financial donations rather than food donations, enabling us to buy food to meet the increased demand.

We received grants from the PWK Partnership (for Meet and Eat), from the CAF American Donor Fund (for the Community Recipe packs) and from the Julia and Hans Rausing Trust (towards salaries, rent and buying food).

Total payments were £133,157 compared with £77,371 in the previous year. This is an increase of 71% and reflects increased staff costs, more food bought for our various projects and Khalid starting as our debt worker. The decrease in food donations led to an increase in costs for these last two projects because we had to purchase items that would have come from donated food in previous years. The increase in staffing costs reflected the increased workload caused by increased demand for our services. Although we depend very heavily on our volunteers, there is an increased task planning/coordination for the staff, who also act as a backup when volunteers are unavailable. The foodbank pays for a cleaner to clean the foodbank, helping us to comply with our environmental health obligations.

This leaves a deficit for the year of £9,906 (a surplus of £2,555 in 2021-22).

We continue to benefit from Gift Aid receiving £6,519 during the year.

### Food movements

Between our various projects, we distributed over 49 tonnes of food to local beneficiaries with a monetary equivalent of over £86,000. We sent another ½ a tonne of food to other organisations (mainly other local foodbanks and food projects).

We purchased food worth £18,557 for foodbank clients, a dramatic increase over the previous year as explained above. We are grateful beyond measure to our local Aldi store who make it easy for us to buy fresh food in bulk, and to the delivery drivers from Tesco, Sainsbury's, Ocado and Asda who also help us to keep our shelves stocked.

### Reserves Policy

The balance of undesignated funds at the end of the year is £18,515.

The baseline level of reserves is 6 months of the previous year's unrestricted expenditure (£25,000 for the last year) – this is to allow time to seek alternative funding streams if present funding were to dry up.

Designated funds are used to ensure that we have sufficient money for planned activities over the next 1-3 years.

The designated reserve balances were reviewed at the start of the year and the opening balances adjusted. £69,496 was held in reserves and designated funds at the end of the year. The trustees will re-examine the reserves/designated funds and adjust them at the first meeting of the new financial year.

<b>GRACE FOODBANK RECEIPTS AND PAYMENTS ACCOUNT 1 APRIL 2022 – 31 March 2023</b>	<b>2021- 22 £</b>	<b>2022- 23 £</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Designate d Funds £</b>
<b>RECEIPTS</b>					
GRANTS	6500	21275	0	21275	0
GRACE GROCERY STORE	529	1526	0	0	1526
FOR SPECIFIC CLIENTS/ACTS 435	0	390	0	390	0
DONATIONS:					
Churches/Organisations	6663	15064	15064	0	0
Individuals (Gift Aided)	17901	25671	25671	0	0
Individuals (not Gift Aided)	43461	52793	52793	0	0
GIFT AID RECOVERED	4872	6519	6519	0	0
FUNDRAISING /COLLECTIONS	0	13	13	0	0
<b>TOTAL RECEIPTS</b>	<b>79926</b>	<b>123251</b>	<b>100060</b>	<b>21665</b>	<b>1526</b>
<b>PAYMENTS</b>					
Staff Salaries	16803	31219	26219	5000	0
				0	0
Repairs and maintenance	4663	34	34		
Packaging	897	1549	1549	0	0
Mobile phone/top-ups	1038	1495	1495	0	0
Publicity	0	41	41	0	0
Equipment	781	5218	5218	0	0
Training	91	144	144	0	0
Fuel Top Ups for Clients	575	1262	0	0	1262
Thirtyone:eight membership	129	145	145	0	0
Use of the Terminus/The Michael Church	4490	5764	3189	2575	0
Insurance	347	347	347	0	0
Grace Grocery Store costs	2092	7345	819	0	6526
Food Purchased for foodbank clients	2655	18557	17533	1024	0
Meet & Eat	1592	5881	281	1100	4500
Community Recipe Packs	9305	12085	7085	5000	0
Other items purchased for beneficiaries	2255	5467	4897	390	180
Healthy Holidays (HAF)	15825	10918	10918	0	0
Travel expenses (Clients)	0	270	110	0	160
Items for specific clients/DRO orders	630	720	0	0	720
Printing, Stationery & Postage	478	401	401	0	0
Payroll management	145	168	168	0	0
Governance costs/ICO	85	35	35	0	0
Paypal administration fee	310	431	431	0	0
Travel expenses (Staff/volunteers)	415	749	749	0	0
Consumables/miscellaneous expenses	1020	730	730	0	0
Citizen Advice Worker	10750	22182	0	0	22182
			82538	15089	
<b>TOTAL PAYMENTS</b>	<b>77371</b>	<b>133157</b>			<b>35530</b>
<b>SURPLUS/DEFICIT</b>	<b>2555</b>	<b>-9906</b>	<b>17522</b>	<b>6576</b>	<b>(34004)</b>
<b>BALANCE AT 5 APRIL 2021</b>	<b>101938</b>				
<b>BALANCE AT 31 MARCH 2022</b>	<b>104493</b>	<b>104493</b>	<b>993</b>	<b>0</b>	<b>103500</b>
<b>BALANCE AT 31 MARCH 2023</b>		<b>94587</b>	<b>18515</b>	<b>6576</b>	<b>69496</b>



<b>Restricted Funds</b>	PKW Meet and Eat £	CAF American Donor Fund £	Acts 435 £	J & H Rausing Trust £	Total £
Balance at 1 April 2022	0	0	0	0	0
Plus Receipts	1,100	5,000	390	15,175	21,665
Less Payments	1,100	5,000	390	8,599	15,089
Balance at 31 March 2023	0	0	0	6,576	6,576

<b>Designated Funds</b>	Graces Grocery Store £	Meat & Eat £	Items for Specific Clients £	DRO Fund £	CAB and Debt Adviser £	Fuel Top Ups £	Reserves Policy £	Total £
Allocated to fund	5,000	4,500	1,000	2,000	63,000	3,000	25,000	103,500
Income	1,526	0	0	0	0	0	0	1,526
Spent during 2022-23	6,526	4,500	430	630	22,182	1,262	0	35,530
Balance at 31 March 23	0	0	570	1,370	40 818	1 738	25,000	69 496

### Statement of Assets at 31 March 2023

<b>Monetary Assets:</b>	Cash	£57.40
	Co-operative Bank Account	£93,692.03
	PayPal	£751.43
	Graces Grocery Store Cash	£86.04
	<b>Total</b>	<b>£94,586.90</b>
<b>Stock</b> (estimated value of donated goods)		£3,792

### Notes to the financial statements for the Year Ended 31 March 2023

- The accounts have been prepared on a receipts and payments basis, taking account of the Charity Commission guidance on the requirements of the Charities (Accounts and Reports) Act 2011.
- During the previous year it was agreed to change the financial year to run from 1<sup>st</sup> April to 31<sup>st</sup> March. Consequently the comparative values are for the period 6<sup>th</sup> April 2021 to 31<sup>st</sup> March 2022 and not a full calendar year.
- Staff Costs:** The charity continues to employ a part time Manager and Assistant Manager. Payroll is administered by an independent organisation at minimal cost to the charity. The

foodbank complies with all pension requirements under auto-enrolment legislation via the NEST Pension Scheme.

- 4 No payments were made to trustees.
- 5 The charity estimates the value of food donated and distributed by weighing donated goods received and in stock at regular intervals throughout the year. This data is converted into value using the Trussell Trust valuation of £1.75/kilo. Results for the last two years are:

	<b>6 April 2021 – 31 March 2022</b>		<b>1 April 2022 – 31 March 2023</b>	
	<b>Kg</b>	<b>£</b>	<b>Kg</b>	<b>£</b>
Opening stock	3870	6773	2740	4795
plus donations received	34950	61162	49276	86233
less closing stock	2740	4795	2167	3792
<b>Food distributed</b>	<b>36080</b>	<b>63140</b>	<b>49849</b>	<b>87236</b>
Of which:				
Given to other organisations	2450	4287	500	875
Given to local beneficiaries	<b>33630</b>	<b>58853</b>	<b>49349</b>	<b>86361</b>

#### Bank

The Co-operative Bank p.l.c  
PO Box 101  
1 Balloon Street  
Manchester  
M60 3EP

#### Independent Examiner

Peter Jones  
27 Crimicar Avenue  
Sheffield  
S10 4EQ

#### Signed on behalf of the trustees:

Rebecca Marshall, Chair of trustees



## **GRACE FOOD BANK**

### **INDEPENDENT EXAMINER'S REPORT**

This is a report on the financial statements of the Grace Food Bank for the year ended 5<sup>th</sup> April 2023.

#### **Respective responsibilities of trustees and examiner**

The Trustees of the Grace Food Bank are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 5/9/2023

Signed



Peter H Jones  
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Sheffield  
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