

Annual Report

6 April 2021 – 31 March 2022



Between our foodbank parcels and Grace's Grocery Store we provided food to 2121 adults and 1031 children during the year

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Website: www.gracefoodbanksheffield.org.uk

Charity registration number 1156760



Prequel

This year's annual report is the story of a journey out of lockdown towards the much vaunted "new normal". We have reopened for clients to collect food (last financial year we delivered all our food parcels); our CAB worker has returned; Meet and Eat has resumed (albeit in a rather interrupted way) and life feels more normal.

1 Introduction

Grace Food Bank was set up in 2012. The constitution was adopted on 6th July 2013. At that point the charitable aims were: *"to relieve financial hardship primarily among, but not limited to, people living or working in the Beauchief and Greenhill Ward in Sheffield, and areas near the Ward, mainly by providing people with food which they could not otherwise afford."*

The aims were amended at a Special General Meeting on 11th November 2021 and are now: *'The prevention or relief of poverty, amongst people residing primarily, but not exclusively, in the S8 postcode area of Sheffield by the provision of emergency food parcels, items, services and facilities to help individuals in financial need.'*

2 Organisation

We are an unincorporated charitable association with 35 individual members and 10 churches registered as corporate members. Six churches appoint trustees. The chair, treasurer, secretary and four other trustees are elected at the annual general meeting. The trustees have the power to co-opt additional trustees.

3 Governance and Management

The charity trustees for the year were:

Rebecca Marshall (Chair), Sylvia Spooner (Treasurer), Jeanne Clarke (Secretary), John Child (to 11/9/21), Joan Giles, David Harris, Angela Hollingum, Ned Slingsby-Lunn, Raymond Kinsella, Ann Lomax, Elizabeth Parker (to 11/9/21), Patricia Smith (to 12/5/21), Martin Lawton, Beverley Ashmore and Andy Gower (from 12/5/21). The trustees met by Zoom once and in person three times. The annual meeting was held in September.

Trustees received regular reports on activities and regular financial updates. The trustees discussed the charity's excess income at some length. The trustees reviewed staff pensions, staff contracts, and performance review procedures and agreed to pay for someone to clean the foodbank once a week. The trustees reviewed the Referrals policy, Safeguarding policy, Health and Safety Policy and Complaints etc.

Policy, and approved a new Lone Working Policy. The annual report and accounts were submitted to the Charity Commission and an annual return was completed. No payments were made to any trustees.

The trustees agreed that the charitable aims needed to be amended to allow the best possible use of our reserves and a Special General Meeting was held on 11th November to revise the charity's aims and objectives.

4 Public Benefit

The trustees take their responsibilities seriously and are confident that the organisation's activities meet the public benefit guidance of the Charity Commission. We seek to ensure that all members of the community are able to access our services and activities. We will provide food parcels suitable for specific dietary requirements (Halal, gluten-free, lactose-free, vegetarian) when we know that they are needed and, have always done our best to deliver food to people when disability means that they can't collect it.

5 Staff and Volunteers

Jackie Butcher is the Coordinator and she works from an office in the Upper Rooms at the Terminus Initiative. Michelle Loveley is the Foodbank Project Worker.

The work of the food bank is only made possible by our committed teams of volunteers. Over 60 volunteers helped during the year, in a variety of ways. About 30 volunteers are usually involved in food bank activities at least once a month, many of them more frequently. Other volunteers helped out at Christmas or over the summer holidays. Several of our regular volunteers had stepped back from foodbank activity at the start of the year because of the pandemic; many of them have gradually returned and we have been very lucky to have new volunteers who have stepped up to help. We estimate that at least 3,500 volunteer hours were donated during the year.

We estimate that at least 3700 volunteer hours were donated during the year. That's equivalent to £36,630 at the rate of the Real Living Wage.

6 Food Donations

We are able to help our clients because, and only because, of the support and involvement of the community. Local churches have always acted as collection points for us. Some of the churches who collect for us were still operating a mixed economy of in person and virtual worship for some of the year, so had fewer people visiting the building and some churches did not feel able to collect food for us. We know that many church members started (and continued) to make financial donations directly to us. Local street WhatsApp groups, (that had sprung up during lockdown) continued to collect food for us, albeit on a less frequent basis than in the previous year. Schools collected food for us, particularly at Christmas and Harvest. As lockdown eased, a wide range of community groups, sports clubs and workplaces also collected food and/or raised money for us (either regularly or as one off collections).

We are very fortunate to have a permanent collection point at Sainsbury's, Archer Road. We know that some people who used to take their food donations to a church or other collection point now prefer to leave the food in the collection boxes at Sainsbury's because it is more convenient.

We receive donations from Tesco via FareShare Go. Each Tuesday morning we collect any unsold ambient food from a local Tesco Express and take it to our foodbank session. We freeze excess bread to balance out the supply. The supply of food from Tesco was more patchy this year but was very gratefully received.

Donated food is weighed, sorted and date checked by volunteers and then packed into bags ready for distribution. The store is at the old manse attached to the Michael Church in Lowedges.

We received 34,950kg of food during the year – a decrease of 29% on the previous year.

7 Review of Activities

We provided foodbank parcels to feed 1726 adults and 768 children)

7.1 Food parcels

Who do we help?

We provide food parcels to families and individuals who are referred to us by a wide range of health and social care professionals or workers in the voluntary sector. If an individual self-refers we usually give them a one-off food parcel and advise them on how to get a formal referral. Initially we provide food parcels for up to three weeks. If help is still needed after that, the referrer will get in touch with us again so that we can be sure that the underlying problems are being tackled.

Why do people need help?

During the year we have had a very large increase in the number of people who are struggling with debts and arrears (this is not unique to us – one Sheffield foodbank estimates that over 80% of their clients have debts). Many of these people applied for a hardship payment when they first applied for Universal Credit (to avoid the 5 week wait for money) and now have to pay it back. Others took hardship loans when they were sanctioned, fell behind on rent and other bills during the pandemic, or borrowed money during the pandemic and now cannot afford to pay it back. Very, very few people borrow money to fund an extravagant lifestyle. Most people borrow money to help them “get by” so that they don't have to ask for help. But the mathematics that underlies debt is very similar to the mathematics that describes the growth of a pandemic and people consistently underestimate how debts will grow as compound interest is added.

We still see people waiting for many, many months for assessments and tribunals for ill-health and disability related benefits and, increasingly, many of the people we help are just struggling with not enough money to pay rising bills. This can be linked to the removal of the £20/week uplift in Universal Credit and rising fuel and food bills.

Clients end up at a foodbank because the barriers set for accessing benefits or other support have been set so high that people can't cross the barriers to get the help they need or the benefits they are entitled to. We do have referral criteria but our absolute priority is to make sure that we do not set barriers of a height

that means that people can't get help. That may mean that we occasionally give out a food parcel to someone who, strictly speaking, may not need it. But we (and the other foodbanks in Sheffield) would all rather give out 1 parcel in 100 to someone who may not need it than exclude 20 people because we have made ourselves too difficult to access.

How do we count people who come to the foodbank?

In common with the Trussell Trust and other foodbanks in Sheffield we are reporting our figures as “people fed” – so if a family of four visits the foodbank twice in one year, we count that as 8 people fed. That is a relatively easy number to calculate. However, working out the total number of unique people we have helped is not a trivial process! We only record the name of the person referred to us. Family membership is fluid with people moving in and out of families and children may appear part time in more than one family. Also, for valid reasons, some trusted referrers refer to us without giving the person's name. So it's not an exact science.

Over the last financial year we provided food parcels to feed 2494 people (1726 adults and 768 children). This is an increase from the previous year (when we provided food parcels to feed 2358 people (1517 adults and 841 children). This number needs to be read in conjunction with the number of people helped by Grace's Grocery Store (who would still have been receiving foodbank help before the shop started).

Our best estimate is that we have fed 955 unique people in the last financial year (929 people in 2020-21).

How do we help?

Our clients usually receive bags at weekly intervals (a single person may receive one parcel a fortnight). We estimate that our standard set of food bags will feed two people for one week and we adjust the number of bags to fit the size of the family. We provide nappies and/or baby food where requested and can provide bags to suit different medical or religious dietary needs (Halal bags, gluten free bags, lactose free bags, etc.). At the start of their referral all clients received a toiletry bag of basic toiletries and household products.

At the start of the last financial year we were still delivering all our food parcels. In May 2021 we started welcoming clients to collect in person to Jordanthorpe on a Tuesday morning or Lowedges on Thursday afternoons. We still delivered to anyone who was Covid positive or had been told to self-isolate by NHS Test and Trace. Initially we invited people to literally just come and collect a food parcel but we gradually began to offer drinks and a chat again and by the end of the year our collection sessions looked much more normal.

7.2 Grace's Grocery Store

Grace's Grocery Store (commonly referred to as just “the shop”) is our version of a social supermarket, and is a response to the reality that, for many people, there is a transition period between needing a full foodbank referral and being able to fully participate in the market economy for food. This was the first full year of the shop being open

Once clients are no longer in crisis, and have some money but still have ongoing problems (such as waiting for a Debt Relief Order) we can invite them to come to the shop where they pay £2 (to go towards room rent) and can choose their own items from a suggested shopping list. Everyone can get at least 45 items each week. Clients can swap any item that they know they won't use for something else. We buy fresh produce each week (including Halal meat and vegetarian alternatives where appropriate). Attendance at the shop is by referral from the foodbank and we expect that most of the clients will have initially received food

parcels from the foodbank. The need for social distancing throughout most of the year meant that we kept numbers small but we continue to review the way by which people move from foodbank help to attending the shop and there is potential for growth in the future. Using the same counting system used above, Grace's Grocery Store helped to feed 395 adults and 263 children.

Between our foodbank parcels and Grace's Grocery Store we provided food to 2121 adults and 1031 children during the year

7.3 Community Recipe Packs



"We made the leek and bacon pasta and it was delicious. I forgot to take a photo of this on our plates but have plenty left for another time so here's a photo of that! My 7 year old asked if I can teach her how to make it when she's older so clearly she really enjoyed it. ❤️"

We have continued with our Community Recipe pack project – a weekly recipe pack to make a meal for 4 people that is given out in term time. The recipes can easily be cooked with or by children, so it's a family activity as well as a meal. When we have sufficient stock, the ambient ingredients (pasta, tinned foods etc.) come from donated food although, as food donations were significantly down this year, we spent more money buying some of the things that would have come from donated food in the previous year. We buy the relevant fresh ingredients each week. When we have a large surplus of one item at the foodbank we can put some extras in each pack and we can also offer toiletries and "treats" (selection boxes at Christmas, Easter Eggs at Easter) with the recipe packs.

Michelle oversees the Community Recipe pack project and, at the time of writing, we are sending out 71 recipe packs a week. These are distributed through Lowedges Community Centre, Jordanthorpe Library and a local primary school.

We reviewed the project in October 2021 to see who was collecting the packs and how they were being used. We had a response rate of over 50% which was higher than we had been expecting.

85% of the people who responded were in receipt of free school meals. Everyone who responded said that the recipe packs were helpful for various reasons, including:

- money/budgeting;
- being able to try new things
- the relief of not having to think of what to cook on a Wednesday
- healthy meals
- children get involved

Eighty percent of people who responded make the suggested recipe at least some weeks. Over half the families said that their children helped to cook the recipes.



Curry in today's recipe looking amazing. Did mine in the slow cooker.



Made by my 13 year old son all by himself.
Thank you for the recipe pack today.

We gave out 2684 recipe packs, providing a total of 10,664 meals, during school term time.

Some of this project was funded by a grant from Sainsbury's Helping Everyone Eat Better Community Grants Programme.

7.4 Healthy Holidays



We worked with People Keeping Well partners to deliver Healthy Holidays food and activities in school holidays. The partnership has developed well and runs smoothly; it is now overseen by a coordinator working for Heeley City Farm.

The funding from the Department for Education means that in the school holidays there are lots of busy, happy children across the area doing everything from dance to litterpicking, football to a nature walk.





Our contribution was to donate recipe packs; each pack made at least 2 meals and a fruit based pudding for 4 people, per week of school holidays. The recipes were designed to be compliant with school meals standards and easy to cook by adults and children together. We organised one distribution session in July 2021 but otherwise the recipe packs were distributed by partners in conjunction with organised activities or self-guided activities. We also bought cooking equipment to go in the packs - by giving people a blender we could provide soup and smoothie recipes, for example. These were very well received.

The decreased volume of donated food meant that we spent more money on our Healthy Holidays packs for the same reason that we spent more on our Community Recipe packs.

We gave out 755 recipe packs, providing a total of 7260 meals, during the school holidays.

Some of this work was funded via Heeley City Farm from the HAF funding that Sheffield City Council received from the Department for Education.



Made secret vegetable sauce with green beans and onion, carrots, a red pepper a courgette and a can of chopped tomatoes. Blended it, put on pizza base and added cheese. One slice gone so far from a child who hates eating vegetables. Other child said "this tastes different" but ate it all.

7.5 Christmas

At Christmas we contacted everyone who had accessed the food bank or shop between September and December to ask them if they would like a parcel of Christmas food and some extra staples for the holiday period. This happened over 5 extended delivery sessions, spread across two weeks in December. We gave out 164 Christmas parcels to 200 adults and 140 children.

We are very grateful to Hallam FM for giving us toys and presents for older teenagers from their Mission Christmas appeal so that we could give a present to every child in the families we help. We bought gifts for adults and fresh produce to add to the Christmas parcels.



7.6 Meet and Eat

After an 18 month break, Meet and Eat resumed in September 2021. We meet to cook and eat a 2 course meal together. Any leftovers are shared out and everyone who comes has the chance to take home a pack to cook one of the recipes we've enjoyed in the session. Although we were back in action we initially wanted to limit the numbers attending, so we didn't advertise widely, meaning that few new people joined in.



We had a Christmas meal in December 2021 but then didn't resume in January 2022 because of the rapid spread of the Omicron Covid variant and the risk to other foodbank activities of both paid members of staff and all the volunteers potentially having to self-isolate at the same time.

We restarted again in March 2022 and numbers of people attending are gradually rising.

7.7 Fuel Poverty

We can offer a small top up to prepayment meters for gas and electricity in consultation with a referrer following an agreed protocol. We spent £575 on this last year but expect that amount to rise in the next financial year as fuel costs increase.

7.8 Citizens Advice Service

Sheffield CAB have moved to a model of remote working by phone or video call and there is currently no central pot of funding to place CAB workers in foodbanks. We know that many of our clients struggle to engage with advice services remotely so we had made plans to pay for an advice worker to attend our foodbank. We were absolutely overjoyed when three different organisations finally agreed risk

assessments together and we were able to welcome Ellen Taylor back to our Tuesday foodbank sessions. Ellen has been very much part of the Grace Foodbank family for some years now and was very much missed during the pandemic. We soon began to see very tangible benefits to our clients from receiving high quality advice and casework.

We had been exploring the possibility of funding an advice worker at another foodbank but by the time we had been able to change our charitable aims to allow us to do this, the option originally under discussion was no longer appropriate. After discussion with the CAB, and in the light of the increased number of clients presenting with debts and arrears, the trustees agreed that the best use of our money would be to pay for a debt worker to work with our clients. For reasons beyond our control, this has all taken a very long time but we hope that the debt worker will be in place soon.

7.9 Community Relationships

The coordinator has given assemblies in schools and talks at local community groups. We have provided people with newsletter articles and photos when requested.

7.10 Partnerships

We are members of the Sheffield Food Bank Network and the coordinator is a co-chair of the network. We swap food to balance surpluses and shortages across the network and share ideas and best practice.

We belong to the Independent Food Aid Network who do their best to make sure that the contribution that independent (non-Trussell Trust) foodbanks make is included in national statistics.

Locally we are involved in the Public Health Improvement Team; this keeps us in touch with services and activities in the area that might be of benefit to our clients. Having the office based in the Terminus helps us to keep up to date with what is happening locally. Lilies Clothes Bank visited the foodbank at Christmas to offer our clients the chance to take some warm clothing and we direct clients to them throughout the year.



8 Financial Review

Although total donations were down, people have continued to be very generous and to fundraise for us in very creative ways. A number of people, who are still nervous about being in large groups of people, or who find carrying food difficult, have changed to donating money instead of food.

During 2021-22 total receipts were £79,926 compared with £109,746 in the previous year. Although this is a decrease of 27%, it still represents a significant increase on pre-pandemic levels (2019-20 £28,807). Individuals fundraised for us in really innovative and creative ways and we are very grateful. No grants were applied for but two were received.

Total payments were £77,731 compared with £43,883 in the previous year. This is an increase of 76% and reflects increased staff costs, planned projects that have been delayed by the pandemic (Meet and Eat, funding a Citizens Advice Worker) and increased provision for our Community Recipe Pack and Healthy Holidays projects. The decrease in food donations led to an increase in costs for these last two projects because we had to purchase items that would have come from donated food in previous years.

This leaves a surplus for the year of £2,555 (£65,863 in 2020-21).

We continue to benefit from Gift Aid receiving £4,782 during the year.

Food movements

Between our various projects, we distributed over 33 tonnes of food to local beneficiaries with a monetary equivalent of nearly £63,000. We sent another 2 1/2 tonnes of food to other organisations (mainly other local foodbanks and food projects).

We purchased food worth £2,655 for foodbank clients (we buy food to fill gaps in our shelves, to meet special dietary needs and we buy fresh produce at Christmas). We also bought food for our community recipe packs and for Healthy Holidays. We are grateful beyond measure to our local Aldi store who make it easy for us to buy fresh food in bulk.

Reserves Policy

The balance of undesignated funds at the end of the year is £31,135.

The baseline level of reserves is 6 months of the previous year's unrestricted expenditure (£16,740 for the last year) – this is to allow time to seek alternative funding streams if present funding were to dry up. Designated funds are used to ensure that we have sufficient money for planned activities over the next 1-3 years.

The designated reserve balances, (created in 2020-21), were reviewed at the start of the year and the opening balances adjusted. The designated fund created as a contingency for post-Brexit economic fluctuations was released as it was deemed to be no longer necessary.

£73,358 was held in reserves and designated funds at the end of the year. The trustees will re-examine the reserves/designated funds and adjust them at the first meeting of the new financial year.

GRACE FOODBANK RECEIPTS AND PAYMENTS ACCOUNT March 2022	2020- 21 £	2021- 22 £	Unrestricted Funds £	Restricted Funds £	Designate d Funds £
RECEIPTS					
GRANTS	3448	6500	0	6500	0
GRACE GROCERY STORE	108	529	529	0	0
FOR SPECIFIC CLIENTS/ACTS 435	300	0	0	0	0
DONATIONS:					
Churches/Organisations	15695	6663	6663	0	0
Individuals (Gift Aided)	24200	17901	17901	0	0
Individuals (not Gift Aided)	59389	43461	43461	0	0
GIFT AID RECOVERED	5937	4872	4872	0	0
FUNDRAISING /COLLECTIONS	669	0	0	0	0
TOTAL RECEIPTS	109746	79926	73426	6500	0
PAYMENTS					
Staff Salaries	11475	16803	15309	0	1494
Repairs and maintenance	0	4663	4663	0	0
Packaging	629	897	897	0	0
Mobile phone/top-ups	475	1038	1038	0	0
Publicity	0	0	0	0	0
Equipment	1492	781	781	0	0
Training	0	91	91	0	0
Fuel Top Ups for Clients	80	575	0	0	575
Thirtyone:eight (was CCPAS) membership	129	129	129	0	0
Use of the Terminus/The Michael Church	9640	4490	4490	0	0
Insurance	263	347	347	0	0
Grace Grocery Store costs	2257	2092	0	0	2092
Food Purchased for foodbank clients	1796	2655	2655	0	0
Meet & Eat	0	1592	0	0	1592
Community Recipe Packs	2130	9305	8305	1000	0
Other items purchased for beneficiaries	1936	2255	2006	0	249
Healthy Holidays (HAF)	9982	15825	7739	8086	0
Travel expenses (Clients)	0	0	0	0	0
Items for specific clients/DRO orders	300	630	0	0	630
Printing, Stationery & Postage	309	478	478	0	0
Payroll management	111	145	145	0	0
Governance costs/ICO	35	85	85	0	0
Paypal administration fee	631	310	310	0	0
Travel expenses (Staff/volunteers)	106	415	415	0	0
Consumables/miscellaneous expenses	107	1020	1020	0	0
Citizen Advice Worker	0	10750	0	0	10750
TOTAL PAYMENTS	43883	77371	50903	9086	17382
SURPLUS/DEFICIT	65863	2555	22523	(2586)	(17382)
BALANCE AT 5 APRIL 2020	36075				
BALANCE AT 5 APRIL 2021	101938	101938	8612	2586	90740
BALANCE AT 31 MARCH 2022		104493	31135	0	73358

Restricted Funds	PKW Healthy Holidays Underspend £	Sainsbury Helping Everyone £	Healey City Farm (HAF) £	Total £
Balance at 5 April 2021	2586	0	0	2586
Plus Receipts	0	1000	5500	6500
Less Payments	2586	1000	5500	9086
Balance at 31 March 2022	0	0	0	0

Designated Funds	Graces Grocery Store £	Meat & Eat £	Items for Specific Clients £	DRO Fund £	CAB and Debt Adviser £	Fuel Top Ups £	Reserves Policy £	Total £
Allocated to fund	7000	10000	1000	1000	54000	1000	16740	90740
Spent during 2021-22	2092	3086	249	630	10750	575	0	17382
Balance at 31 March 22	4908	6914	751	370	43250	425	16740	73358

Statement of Assets at 31 March 2022

<u>Monetary Assets:</u>	Cash	£5.01
	Co-operative Bank Account	£103,743.10
	PayPal	£734.44
	Graces Grocery Store	£10.00
	Total	£104,492.55
<u>Stock</u> (estimated value of donated goods)		£4795.00

Notes to the financial statements for the Year Ended 31 March 2022

- The accounts have been prepared on a receipts and payments basis, taking account of the Charity Commission guidance on the requirements of the Charities (Accounts and Reports) Act 2011.
- During the year it was agreed to change the financial year to run from 1st April to 31st March. Consequently the above summary is for the period 6th April 2021 to 31st March 2022.
- Staff Costs:** The charity continues to employ a part time co-ordinator and a Project Worker to lead on the Meet & Eat project. Payroll is administered by an independent organisation at minimal cost to the charity. The foodbank complies with all pension requirements under auto-enrolment legislation via the NEST Pension Scheme.
- No payments were made to trustees.

- 5 The charity estimates the value of food donated and distributed by weighing donated goods received and in stock at regular intervals throughout the year. This data is converted into value using the Trussell Trust valuation of £1.75/kilo. Results for the last two years are:

	6 April 2020 – 5 April 2021		6 April 2021 – 31 March 2022	
	Kg	£	Kg	£
Opening stock	3522	6164	3870	6773
plus donations received	50916	89103	34950	61162
less closing stock	3870	6773	2740	4795
Food distributed	50568	88494	36080	63140
Of which:				
Given to other organisations	10250	17938	2450	4287
Given to local beneficiaries	40318	70556	33630	58853

The summary above shows how the foodbank has been able to use its excess reserves to fulfil its intention to fund our own CAB worker and community projects as well as support specific clients. Due to the high balances still held this is the intention going forward as well.

Bank

The Co-operative Bank p.l.c
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M60 3EP

Independent Examiner

Peter Jones
27 Crimicar Avenue
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S10 4EQ

Report Agreed by the trustees on 19/5/22

GRACE FOOD BANK

INDEPENDENT EXAMINER'S REPORT

This is a report on the financial statements of the Grace Food Bank for the year ended 5th April 2022.

Respective responsibilities of trustees and examiner

The Trustees of the Grace Food Bank are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 7/7/2022

Signed



Peter H Jones
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S10 4EQ