

Annual Report

6 April 2020 - 5 April 2021



**Nearly 51 tonnes of food was donated to us
during the year with an estimated value of
£89,103**

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Website: www.gracefoodbanksheffield.org.uk

Charity registration number 1156760

1.Prequel

Last year's annual report was written deep inside the first lockdown. This year's report is written as we travel through the roadmap out of the third lockdown. Foodbank life was very different throughout the last year; all our food parcels were delivered, there was no Meet and Eat or CAB worker, and many of our regular volunteers were absent (and much-missed). It does feel as though more normal foodbank life is just around the corner and we hope that next year's annual report will include the activities that are missing this year.

2.Introduction

Grace Food Bank was set up in 2012. The aims are to relieve financial hardship primarily among, but not limited to, people living or working in the Beauchief and Greenhill Ward in Sheffield, and areas near the Ward, mainly by providing people with food which they could not otherwise afford. The constitution was adopted on 6th July 2013.

3. Organisation

We are an association with 35 individual members and 10 churches registered as corporate members. Six churches nominate trustees. The chair, treasurer, secretary and four other trustees are elected at the annual general meeting. The trustees have the power to co-opt additional trustees.

4.Governance and Management

The charity trustees for the year were:

Rebecca Marshall (Chair), Beverley Ashmore (Treasurer), Jeanne Clarke (Secretary), John Child, Joan Giles, David Harris, Sue Hill (to 6th August 2020), Angela Hollingum, Ned Lunn, Raymond Kinsella, Ann Lomax, Elizabeth Parker, Patricia Smith, Martin Lawton and Sylvia Spooner (from 5th October 2020). The trustees conducted business and held formal meetings by email and met by Zoom twice. No annual meeting was held during the year because of the pandemic.

Trustees received regular reports on activities and regular financial updates. The trustees discussed the charity's excess income at some length. They also discussed the charity's aims and objectives and agreed to bring suggested changes to the next AGM (these two discussions are linked). The trustees approved the following new policies: Zero Tolerance; Equality and Diversity; Complaints, Compliments and Comments; and Whistleblowing. The annual report and accounts were submitted to the Charity Commission and an annual return was completed. No payments were made to any trustees.

5.Public Benefit

The trustees take their responsibilities seriously and are confident that the organisation's activities meet the public benefit guidance of the Charity Commission. We seek to ensure that all members of the community are able to access our services and activities. We will provide food parcels suitable for specific dietary requirements (Halal, gluten-free, lactose-free, vegetarian) when we know that they are needed and, have always done our best to deliver food to people when disability means that they can't collect it.

6. Staff and Volunteers

Jackie Butcher is the Coordinator and she works from an office in the Upper Rooms at the Terminus Initiative. Michelle Loveley started work as the Foodbank Project Worker in December 2020.

The work of the food bank is only made possible by our committed teams of volunteers. Over 60 volunteers helped during the year, in a variety of ways. About 30 volunteers are usually involved in food bank activities at least once a month, many of them more frequently. Other volunteers helped out at Christmas or over the summer holidays. Several of our regular volunteers had to step back from foodbank activity at the start of the year because they were advised to shield but we have been very lucky to have plenty of new volunteers who have stepped up to help. We estimate that at least 3,500 volunteer hours were donated during the year.

We estimate that at least 3500 volunteer hours were donated during the year. That's equivalent to £33,250 at the rate of the Real Living Wage.

7. Food Donations

We are able to help our clients because, and only because, of the support and involvement of the community. Local churches have always acted as collection points for us. They had to close their doors during lockdown but many church members started making financial donations directly to us, some churches organised teams to shop for us and we found that many local street WhatsApp groups sprung up, so that our food supply was only very briefly affected by Covid-19. As lockdown eased, a wide range of community groups, sports clubs and workplaces also collected food and/or raised money for us (either regularly or as one off collections).

We are fortunate to have a permanent collection point at Sainsbury's, Archer Road.

We have not been able to hold our usual monthly collections of food at Morrison's but we did receive fortnightly donations of food, donated by Morrison's (rather than by customers at Morrison's) for the first 3 months of the financial year.

We receive donations from Tesco via FareShare Go. Each Tuesday morning we collect any unsold ambient food from a local Tesco Express. Delivery drivers have taken these items out with the food parcels. We freeze excess bread to balance out the supply. The supply of food from Tesco was more patchy this year but was very gratefully received.



Smiling volunteer under a mask!

Donated food is weighed, sorted and date checked by volunteers and then packed into bags ready for distribution. The store is at the old manse attached to the Michael Church in Lowedges. For the first 3 months of this year we used the church's worship space (while church services were suspended) to enable our volunteers to work 2 metres away from each other.

Our Monday weighing and sorting session used to be an open volunteering session where everyone was welcome to just turn up and help. We now ask every volunteer to confirm their attendance in advance to ensure that we can and keep our volunteers safe, maintain social distancing and have a record for Track and Trace.



This room used to be a lively hub of volunteers on Monday mornings. Now the food is pre-sorted in another room and there is one volunteer at each end of this room (or two if they are in the same household).

8. Review of Activities

a) Food parcels

We provided foodbank parcels to feed 1517 adults and 841 children)

Who do we help?

We provide food parcels to families and individuals who are referred to us by a wide range of health and social care professionals or workers in the voluntary sector. If an individual self-refers we usually give them a one-off food parcel and advise them on how to get a formal referral. Initially we provide food parcels for up to three weeks. If help is still needed after that, the referrer will get in touch with us again so that we can be sure that the underlying problems are being tackled. Like most foodbanks in Sheffield, the number of self-referrals was larger at the start of this financial year as people struggled to find someone to refer them at the start of the Covid-19 lockdown.

Why do people need help?

The Covid-19 pandemic has changed the reasons for most of our referrals. The DWP suspended sanctions relating to work search commitments, so we saw fewer referrals for people who had been sanctioned. The main reasons for referrals during the year were: new Universal Credit claimants, who have to wait for (at least) five weeks to get their first payment; people waiting for assessments and tribunals for ill-health and disability related benefits (a very long waiting list); debts and arrears; sudden loss of income (reduced hours, furlough payments not covering all previously earned income);

and people just struggling with not enough money. We also continue to see a number of clients with problems related to EU settled status and other immigration status problems. The system for sorting these out is slow, unwieldy and very frustrating.

Clients end up at a foodbank because the barriers set for accessing benefits or other support have been set so high that people can't cross the barriers to get the help they need or the benefits they are entitled to. We do have referral criteria but our absolute priority is to make sure that we do not set barriers of a height that means that people can't get help. That may mean that we occasionally give out a food parcel to someone who, strictly speaking, may not need it. But we (and the other foodbanks in Sheffield) would all rather give out 1 parcel in 100 to someone who may not need it than exclude 20 people because we have made ourselves too difficult to access.

"I really want to say thank you very, very, very much for your help. Am so so happy, GOD will bless you all, AMEN AMEM AMEN. You took your time to do this for ME God bless you. Thank ALL...."

How do we count people who come to the foodbank?

In common with the Trussell Trust and other foodbanks in Sheffield we are reporting our figures as "people fed" – so if a family of four visits the foodbank twice in one year, we count that as 8 people fed. That is a relatively easy number to calculate. However, working out the total number of unique people we have helped is not a trivial process! We only record the name of the person referred to us. Family membership is fluid with people moving in and out of families. Also, for valid reasons, some trusted referrers refer to us without giving the person's name. So it's not an exact science.

Over the last financial year we provided food parcels to feed 2358 people (1517 adults and 841 children). At first sight this is a significant reduction from the previous year (we provided food parcels to feed 3132 people (2124 adults and 1008 children – 3132 people in total). In fact it's hard to compare with the previous year due to the additional ways we provided food support this year. The very intensive investment in Healthy Holidays by the DfE, by Sheffield City Council through People Keeping Well, and from our own resources, has meant that we have had no referrals for foodbank parcels specifically for families missing free school meals in school holidays. The clients who attended Grace's Grocery Store (see below) would have received foodbank parcels in previous years and we believe that the Community Recipe Packs and supporting families through schools will, in at least some cases, be sufficient to have prevented people needing a full foodbank referral. We are also aware that there are many people on furlough who will not find out whether they have a job to go to until later in the year and that there may well be an increase in referrals in the autumn. We are also aware that during the first pandemic there were several new food providers delivering across the city and some people in our area were accessing these services.

We estimate that the number of unique people we have fed is 622 adults and 307 (last year 693 adults and 321 children). To within the accuracy with which we can estimate these figures, the number of children is about the same, but there were fewer adults.

Most of the people we helped last year received 3 parcels or fewer.



Bags packed ready to go out for delivery

How do we help?

Our clients usually receive bags at weekly intervals (a single person may receive one parcel a fortnight). We estimate that our standard set of food bags will feed two people for one week and we adjust the number of bags to fit the size of the family. We provide nappies and/or baby food where requested and can provide bags to suit different medical or religious dietary needs (Halal bags, gluten free bags, lactose free bags, etc.). At the start of their referral all clients received a toiletry bag of basic toiletries and household products.

All of our food parcels were delivered during the 2020-2021 year. We believe that this was the best way to keep our clients and volunteers safe. Towards the end of the year we began to make plans for clients to collect their food in person from May 2021



One of our dedicated delivery drivers loading up

b) Healthy Holidays

Summer 2020

Sheffield was the recipient of a very large grant from the Department for Education to pilot a project providing healthy food and activities to children on free school meals. Voluntary Action Sheffield were responsible for managing the project and local partners across Gleadless Valley and Beauchief and Greenhill worked to deliver it locally. We acted as a hub for Lowedges, Batemoor, Jordanthorpe and surrounding areas. Because of Covid-19 the mode of delivery was through Healthy Hampers and self-directed activity (the recipes, food and equipment for these were delivered to us weekly) rather than through face to face activity.



Packing Healthy Hampers in a heatwave

We assembled and packed up to 200 Healthy Hampers a week for the 4 weeks of August. We recruited new volunteers to deliver them, planned delivery routes and timed everything very carefully to allow for social distancing. Surplus hampers were given out via Lowedges Community Centre. It was a challenging, and at times enormously frustrating, process, but we did learn from it and it informed some of our subsequent activities. The foodbank donated an extra bag of food to everyone who received a Healthy Hamper in the first and last weeks of the project (270 bags).



Our extra contribution to Healthy Holidays lined up and ready to go



A car (very!) full of Healthy Hampers

Heathy Holidays – October - February

During the Christmas 2020 school holidays and the October and February half terms, we worked with People Keeping Well partners to deliver Healthy Holidays food and activities. The partnership has developed well and runs smoothly.

Our contribution was to donate recipe packs that each made at least 2 meals for 4 people per week of school holidays (double the size of our previous Holiday Hunger

recipe packs). The other partners organised the distribution of these, together with a packed lunch for each child and sports/activity equipment. We also bought cooking equipment to go in the packs - by giving people a blender we could provide soup and smoothie recipes, for example. These were really well received.

Using the same method of counting as for our food parcels (so a family with 3 children who attended once in each school holiday are counted as 3 families and 9 children), we helped 398 families with 836 children over the three school holidays.

“ ..a picture of the smoothie we made at the start of the meal bags. These really come in handy, thank you ever so much. This was so easy to make and it was delicious. The kids love making this and it’s now something we make every single week – so cheap and easy “



We gave out recipe packs, each providing at least 2 meals for 4 people, to 398 families with 836 children across the school holidays between October 2020 and February 2021.

Some of this work was funded by the CAF American Donor Fund and our own supporters gave very generously to help families during the school holidays (every time Marcus Rashford made the headlines talking about free school meals, a rush of envelopes bearing cheques appeared through the letterbox!)

c) Community Recipe Packs



The “core work” of foodbanks has always been about providing emergency food parcels to people in short term financial crisis. We have always been aware of people who are not actually in crisis but whose lives are still very difficult; people who are “managing” (and managing very carefully) but with no resilience to any financial challenges that might emerge. We were very aware that Covid-19 was exacerbating all these difficulties. In particular, the step-function cut off for eligibility for free school meals threw up some mathematical anomalies. If two families each with three children lived next to each other with one family on free school meals and the other family earning £1 more a week (just failing to qualify for free school meals), then the family earning less would receive vouchers worth £15/child and end up £42 a week better off. FoodCycle and other community food projects weren’t running during lockdown and we were very aware that our supporters really wanted us to help struggling families.



I've actually made soup for the first time ever and it's gorgeous!

The success of the summer Healthy Holidays programme led us to introduce our Community Recipe packs – a weekly recipe pack to make a meal for 4 people that is given out in term time. The recipes can easily be cooked with or by children, so it's a family activity as well as a meal. Most of the ambient ingredients (pasta, tinned foods etc.) come from foodbank stocks and we buy the relevant fresh ingredients each week. When we have a large surplus of one item at the foodbank we can put some extras in each pack and we can also offer toiletries and "treats" with the recipe packs. This project was piloted in a low-key way between September and Christmas when we supplied an average of 20 recipe packs a week that were distributed through Lowedges Community Centre (LCC).

Michelle took over the project when she started work and it's grown so that, at the time of writing, we are sending out 65 recipe packs a week. These are distributed through LCC, Jordanthorpe Library and a local primary school. In March (the first full month when we have good data), the recipe packs helped 285 adults and 382 children. We really enjoy seeing the photos of what people have made each week.



d) Grace's Grocery Store

Grace's Grocery Store is our version of a social supermarket, and is a response to the reality that, for many people, there is a transition period between needing a full foodbank referral and being able to fully participate in the market economy for food. After a 6 week trial in November/December to test the model, we have agreed to pay the Michael Church for exclusive use of the lounge area and have bought suitable fixtures that still allow us to use the room for food sorting on Monday mornings. The shop launched properly in March

Once clients are no longer in crisis, and have some money but still have ongoing problems (such as waiting for a Debt Relief Order) we can invite them to come to Grace's Grocery Store where they pay £2 (to go towards room rent) and can choose their own items from a suggested shopping list. Everyone can get least 45 items each week. Clients can swap any item that they know they won't use for something else. We buy fresh produce each week (including Halal meat and vegetarian alternatives where appropriate). Attendance at the shop is by referral from the foodbank and we expect that most of the clients will have initially received food parcels from the foodbank. The need for social distancing has meant that we have kept numbers small but there is potential for growth in the future. Using the same counting system used above, Grace's Grocery Store helped to feed 80 adults and 102 children

e) Helping families through schools

How to replace free school meals for children who weren't physically in school made news headlines at regular intervals throughout the last year. There were times when vouchers were provided to families and times when schools were responsible for getting food to the families. The voucher system wasn't without its problems, but did provide the best solution for families.

The very poor quality of some of the food parcels sent to pupils on free school meals in the first two weeks of the spring term 2021 was splashed all over the front pages. Other schools had better food parcels but they didn't get the food until much later. We were able to send extra food to local primary schools; they used it to supplement their parcels and to support children in receipt of free school meals who were in school (so not getting vouchers) but then were ill or had to self-isolate (so weren't able to get a free school meal at school). We also sent food to Bents Green School, who were sending supplementary food parcels to 25 vulnerable families.

f) Christmas

At Christmas we contacted everyone who had accessed the food bank between September and December to ask them if they would like a parcel of Christmas food and some extra staples for the holiday period. This happened over 5 extended delivery sessions, spread across two weeks in December.

We are very grateful to Hallam FM for giving us toys and presents for older teenagers from their Mission Christmas appeal so that we could give a present to every child in the families we help. We bought gifts for adults and fresh produce to add to the Christmas parcels.



Abbey Lane Under 8's football team collected a LOT of Advent Calendars for us!

g) CAB partnership,

We had hosted a CAB worker at our Tuesday foodbank sessions for several years, initially funded by a grant from Sheffield City Council and then by the Big Lottery. That funding had just expired as the pandemic struck and all CAB services moved to phone advice. We had planned to use our own funds to continue hosting a CAB worker for three years; these plans have necessarily been on hold but we hope to be able to move forward with this as soon as CAB are happy to resume face to face advice sessions. We know that the help our advice worker gives to our clients can transform their lives.

h) Community Relationships

We have given talks at local churches and community groups over Zoom and other online ways of meeting and have provided people with newsletter articles and photos when requested.

i) Partnerships

We are members of the Sheffield Food Bank Network and the coordinator is a co-chair of the network. We swap food to balance surpluses and shortages across the network.

"The only reason I could run my foodbank this morning was because Grace Foodbank sent a load of food over yesterday. "

A foodbank from North Sheffield in April 2020

We belong to the Independent Food Aid Network who were an invaluable source of advice and information during lockdown.

Locally we are involved in the Public Health Improvement Team; this keeps us in touch with services and activities in the area that might be of benefit to our clients. Having the office based in the Terminus helps us to keep up to date with what is happening locally. Pre-Loved Uniform no longer works in the area but Meadowhead Christian Fellowship have set up a clothes bank and we are directing clients to them.

Our coordinator is registered as an advocate with the charity [Acts 435](#). This allows us to post requests for particular needs that our clients might have. We have used this very sparingly but we did manage to successfully raise money to pay the fee for a Debt Relief Order for one client, money for specialised equipment for a client with a disabled child, and a washing machine for a client in crisis. Due to the healthy financial position of the foodbank we have designated money to allow us to fund such things ourselves in the future.

We have a good relationship with several local supermarkets and the Community Champion at Morrison's has been particularly helpful (in a very "hands on" manner) over the year.

j) Fuel Poverty

It has been harder to help clients with fuel top-ups this year because we haven't physically met most of our clients. We have only spent £80 on fuel top ups but we do expect this to increase as face to face contact with clients resumes.

9. Financial Review

The financial performance this year has been dominated by the Covid 19 crisis. People have been very generous, recognising increased need due to the lockdown and with many people wanting to compensate for the fact that they were no longer able to donate food to the foodbank. Over a third of donations from individuals came through PayPal this year.

During 2019-20 total receipts were £109,746, compared with £35,715 in the previous year. Individuals fundraised for us in really innovative and creative ways and we are very grateful. No grants were applied for but we received a grant from the local PKW partnership to hold on behalf of the partners.

Total payments were £42,883 compared with £21,747 in the previous year. We made one off payments to the Terminus Initiative and to the Michael Church to contribute towards their heating costs, in particular recognition that we were the only occupants for the majority of the year.

This leaves a surplus for the year of £65,863. £51,689 of this is designated for current/future projects (some of which have been delayed by the pandemic). These include the resumption of Meet and Eat, further developing Grace's Grocery Store and paying for at least one advice worker.

We continue to benefit from Gift Aid receiving £5,937 during the year.

Food movements

Between our various projects, we distributed over 40 tonnes of food to local beneficiaries with a monetary equivalent of nearly £90,000. We sent another 10 tonnes of food to other organisations (mainly other local foodbanks and food projects).

We purchased food worth £1,796 for foodbank clients (we buy food to fill gaps in our shelves, to meet special dietary needs and we buy some fresh produce at Christmas). We also bought fresh food for our community recipe packs and for Healthy Holidays and we're very grateful to our local Aldi store who make it easy for us to buy fresh food in bulk.

"Thank you for the supplies for the Dryden Estate Food Exchange. We opened with great success this morning, 36 families were catered for, which breaks down to 47 adults and 77 children. It was a very good start and from the response a much needed resource in that area,"

A new food project in S5 to whom we gave food in March 2021

Reserves Policy

The trustees adopted a more flexible, responsive and risk-based reserves policy during the year, together with a greater use of designated funds to allow for planned projects over the next two or three years (some of these projects have been on hold because of Covid-19). The baseline level of reserves is 6 months of the previous year's unrestricted expenditure (£11,000) – this is to allow time to seek alternative funding streams if present funding were to dry up. The total undesignated surplus is £47,663. The trustees continue to consider how best to use this money and are taking into account the Charity Commission's guidance that: *"If a charity has more resources than it needs to fulfil all of its purposes then the trustees must consider whether the purposes of the charity should be amended to enable the charity to operate more effectively"*. Paying for a second CAB worker is one option being considered.

GRACE FOODBANK RECEIPTS AND PAYMENTS ACCOUNT 6 APRIL - 5 APRIL	2019- 20 £	2020- 21 £	Unrestricted Funds £	Restricted Funds £	Designate d Funds £
RECEIPTS					
GRANTS	6153	3448	0	3448	0
GRACE GROCERY STORE		108	108	0	0
FOR SPECIFIC CLIENTS/ACTS 435	755	300	0	300	0
DONATIONS:					
Churches/Organisations	1400	15695	15695	0	0
Individuals (Gift Aided)	11164	24200	2200	0	22000
Individuals (not Gift Aided)	13966	59389	20389	0	39000
GIFT AID RECOVERED	2253	5937	5937	0	0
FUNDRAISING /COLLECTIONS	24	669	669	0	0
TOTAL RECEIPTS	35715	109746	44998	3748	61000
PAYMENTS					
Staff Salaries	9192	11475	8812	956	1707
Packaging	511	629	555	74	0
Mobile phone/top-ups	417	475	475	0	0
Publicity	0	0	0	0	0
Equipment	769	1492	1492	0	0
Training	76	0	0	0	0
Fuel Top Ups for Clients	1205	80	80	0	0
Thirtyone:eight (was CCPAS) membership	120	129	129	0	0
Use of the Terminus/The Michael Church	720	9640	4135	305	5200
Insurance	263	263	263	0	0
Grace Grocery Store costs		2257	0	0	2257
Food Purchased for foodbank clients	1249	1796	1796	0	0
Meet & Eat food	2498	0	0	0	0
Community Recipe Packs		2130	2130	0	0
Cooking equipment for clients	509	0	0	0	0
Other items purchased for beneficiaries	665	1936	1789	0	147
Healthy Holidays (Holiday Hunger)	1424	9982	7857	2125	0
Travel expenses (Clients)	53	0	0	0	0
Items for specific clients/DRO orders	845	300	0	300	0
Printing, Stationery & Postage	519	309	309	0	0
Payroll management	54	111	111	0	0
Governance costs/ICO	85	35	35	0	0
Paypal administration fee	202	631	631	0	0
Travel expenses (Staff/volunteers)	279	106	106	0	0
Consumables/miscellaneous expenses	92	107	107	0	0
TOTAL PAYMENTS	21747	43883	30812	3760	9311
SURPLUS/DEFICIT	13968	65863	14186	-12	51689
BALANCE AT 5 APRIL 2019	22107			0	0
BALANCE AT 5 APRIL 2020	36075	36075	33477	2598	0
BALANCE AT 5 APRIL 2021		101938	47663	2586	51689

Restricted Funds	Ward Pot £	CAF American Donor Fund £	PKW Healthy Holidays Underspend £	Tesco Bags of Help £	ACTS 435 £	Total £
Balance at 5 April 2020	658	2802	0	-862	0	2598
Plus Receipts	0	0	2586	862	300	3748
Less Payments	658	2802	0	0	300	3760
Balance at 5 April 2021	0	0	2586	0	0	2586

Designated Funds	Grace Grocery Store £	Meat & Eat £	Items for Specific Clients £	DRO Fund £	CAB Adviser £	Brexit Contingency £	Reserves Policy £	Total £
Allocated to fund	10000	10000	1000	1000	18000	10000	11000	61000
Spent during 2020-21	7457	1707	147	0	0	0	0	9311
Balance at 5 April 2021	2543	8293	853	1000	18000	10000	11000	51689

Statement of Assets at 5 April 2021

<u>Monetary Assets:</u>	Cash	£114.33
	Co-operative Bank Account	£98,469.19
	PayPal	£3,354.12
	Total	£101,937.64
<u>Stock</u> (estimated value of donated goods)		£6,773.00

Notes to the financial statements for the Year Ended 5 April 2021

- The accounts have been prepared on a receipts and payments basis, taking account of the Charity Commission guidance on the requirements of the Charities (Accounts and Reports) Act 2011.
- The charity estimates the value of food donated and distributed by weighing donated goods received and in stock at regular intervals throughout the year. This data is converted into value using the Trussell Trust valuation of £1.75/kilo. Results for the last two years are:

	6 April 2019 – 5 April 2020		6 April 2020 – 5 April 2021	
	Kg	£	Kg	£
Opening stock	3124	5248	3522	6164
plus donations received	35328	61824	50916	89103
less closing stock	3522	6164	3870	6773
Food distributed	34930	61128	50568	88494
Of which:				
Given to other organisations	3729	6526	10250	17938
Given to local beneficiaries	31201	54602	40318	70556

3. Staff Costs: The charity continues to employ a Co-ordinator and a Project Worker (both work part-time). Their earnings are below the threshold for payment of national insurance contributions. Payroll is administered by an independent organisation at minimal cost to the charity.

Bank

The Co-operative Bank p.l.c
PO Box 101
1 Balloon Street
Manchester
M60 3EP

Independent Examiner

Peter Jones
27 Crimicar Avenue
Sheffield
S10 4EQ

GRACE FOOD BANK

INDEPENDENT EXAMINER'S REPORT

This is a report on the financial statements of the Grace Food Bank for the year ended 5th April 2021.

Respective responsibilities of trustees and examiner

The Trustees of the Grace Food Bank are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 4/8/2021

Signed

