

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 01	Year 2023		Day 31	Month 01	Year 2023

## Section A Reference and administration details

Charity name

The Henry Allen Trust

Other names charity is known by

THAT

Registered charity number (if any)

1156701

Charity's principal address

7 Hexham Gardens

Bletchley

Milton Keynes

Postcode

MK3 5EY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Allen			
2	Dawn Allen			
3	Emma Dixon			
4	Tim Cox			
5	Nicola Case			
6	Louise Cole			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance, and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed by a Board of Trustee

### Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"><li>• policies and procedures adopted for the induction and training of trustees.</li><li>• the charity's organisational structure and any wider network with which the charity works.</li><li>• relationship with any related parties.</li><li>• trustees' consideration of major risks and the system and procedures to manage them.</li></ul>	<p>The board of directors have continued to reiterate The Henry Allen Trusts mission and charity objectives. Directors align with and support these goals.</p> <p>The Henry Allen Trust as a charity continuously thrive to help support children, teens, young adults, and their families battling childhood cancers from birth to 18 years of age nationally.</p> <p>The directors faced increased challenges faced with lack of funding, donors giving and event opportunities.</p> <p>Team Henry have continued our meaningful collaborations with national / local companies, press, other collaborations with local charities and hospital clinicians to help support and share knowledge.</p> <p>Trustees continued to meet monthly online and quarterly in person to introduce new strategies in line with the financial sustainability.</p>
---	--

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

<p>The objects of our CIO are for the benefit of patients of children's hospital oncology units: -</p> <p>(i) to relieve sickness and to preserve health by providing or assisting in the provision of equipment, facilities, recreation, and services ancillary to those provided by the doctors, for individuals and groups.</p> <p>(ii) to promote and protect their physical and mental health through the provision of financial assistance, support, education, practical advice, and counselling.</p>
--

(iii) to relieve the sickness of child oncology patients by offering respite through the provision of short breaks and holidays.

(iv) to advance the education of the public relating to life threatening diseases and terminal illness in children including the hope and encouragement that can be found through better understanding, and through survivor's success stories.

Henry's Legacy, The Henry Allen Trust (THAT) are proud to have been a registered charity for 10 years and this year has continued to be one of the most rewarding yet challenging.

The board of directors continue to be very dedicated, along with our Events Committee and THAT Support Committee. Continuing to expand and grow Henry's Annual Events and sustainability.

Following on from 2022, moving into 2023 concentrated on our larger events and help other corporate companies and organisations to help us to increase fundraise with less resources being used and visibility and awareness.

The volunteers continue to grow and are extremely active during various parts of the year and at a variety of events.

THAT have reached even more children, teens, young adults, and families battling Childhood Cancers in MK, surrounding areas and across the UK.

Team Henry have continued to improve the processes within Milton Keynes University Hospital Shared Care Hospital and been involved in making some important decisions improving the care and facilities. Also, within the Thames Valley Cancer region,

We continue to raise vital awareness of Childhood Cancers with various literature, social media presence and at seminars, conferences, and training sessions.

Our vision for Henry's Home has been continuing to be placed on hold due to the constraints surrounding funds. There is still hope that this will still be something we will be evaluating in the coming years. However, we have found a piece of land and investigations are still ongoing.

Dawn Allen, Founder and Director continues to be a voice and a PEADs Representative and now sits on many boards and a chairperson of Milton Keynes Cancer Patient Partnerships well as a lot of CCG's and MDT's.

Junior Trustees continue to be a voice and make a real difference to Henry's Legacy.

THAT Support continued throughout 2023 with various monthly meetups which enabled the families to talk to each other, get help and support and let the children be children in a safe environment.

Team Henry continued to supply care packs, arts and crafts, toy packs and equipment to the following hospitals: MKUH, Stoke Manderville, Addenbrookes, JR, BCH, and UCLH. We also continue to ask the public for donations, monetary and gifts.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Continued our ongoing program of Treats and Wishes to Children, Teens, Young adults, and families all over the UK, these ranged from merlin annual pass, holiday gift cards, family days out, national trust passes, summer pay house and much more.

Our Financial grants continued to be a BIG hit with all families and YLVC and other cancer social workers and clinicians. This has now rolled out to most of the oncology wards in the UK.

Team Henry also confirmed the introduction of hospital visits and taking in food for families in isolation and treats really helped the children and families.

The taxi service for the families to and from treatment centres continued to work very well.

THAT vehicle was also working very well and helps us transport the families and our equipment around, alongside packages and gifts.

THAT continued to support the SIOPEN Trial for Neuroblastoma.

Continued support for YLVC social workers up and down the country with families.

Continued health and well-being support with our trained counsellor. The families have truly benefited from this, and our counsellor has worked alongside other health care professionals.

Team Henry is still feeling the effects of the pandemic really hits us hard financially, we found innovative ways to work around it and continued to find alternative ways to support post-pandemic. BUT this is still impacting us and our well-being of our families we support.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

Networking has continued to be a good source for outside help and expertise within the corporate environment.

Volunteers – our core volunteers have remained; pleased to say they are growing again and increasing.

Contributions from our well-being counsellors and dedicating time voluntarily.

Invested more in grant writing and bid writing.

**Summary of the main achievements of the charity during the year**

Our Treats and Wishes / Financial Grant program helping even more children, teens, young adults, and families in the UK.

Creating even more awareness about childhood cancers throughout the NHS at various boards and cancer groups.

Funding SIOPEN Trial.

Our Easter Egg Appeal raised more donations in the history of THAT.

Staying true to our aims and objectives during difficult times.

Producing innovative ways to fundraise.

Our annual family fun day was a great success and was now up to post-pandemic fundraising.

Team Henry continued to take on various fitness and charity bike rides – which is becoming a huge success.

Supporting our families face to face and supporting even more hospitals.

Dawn our founder being recognised as a Coronation Champion 2023 for King Charles Coronation and featured on TV and went Buckingham Palace.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Restricted funds are only used in accordance with the subject of use.

**Details of any funds materially in deficit**

Not applicable.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

Fundraising has improved and we all very much enjoyed being able to achieve this face to face.

## Section F

## Other optional information

The Board of Trustees hope, dream, believe 2023/ 2024 will continue to be successful and enable us to support and carry out Henry's last wish.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

D. ALLEN

**Full name(s)**

Dawn Allen

**Position (eg Secretary, Chair, etc)**

Founder and Director

**Date**

31.10. 2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
The Henry Allen Trust

No (if any)  
1156701

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01-Jan-23

To

Period end date  
31/12/2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	123,113	-	-	123,113	91,470
Fundraising	13,213	-	-	13,213	8,586
National Lottery Grant	9,928	-	-	9,928	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>146,254</b>	<b>-</b>	<b>-</b>	<b>146,254</b>	<b>100,056</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>146,254</b>	<b>-</b>	<b>-</b>	<b>146,254</b>	<b>100,056</b>
<b>A3 Payments</b>					
Advertising & PR	30	-	-	30	3,019
Family Support	9,253	-	-	9,253	-
Fundraising Costs	31,562	-	-	31,562	19,612
General Office Expenses	1,254	-	-	1,254	894
Grants & Wishes	18,432	-	-	18,432	46,733
Hospital Visits & Care packages	7,434	-	-	7,434	-
Insurance	2,289	-	-	2,289	2,072
Interest Paid	6	-	-	6	-
Inventory Storage	4,670	-	-	4,670	4,847
IT & Software	927	-	-	927	515
Licences	-	-	-	-	20
Light, Heat & Power	-	-	-	-	4,551
Meetings & Networking	4,679	-	-	4,679	3,882
Motor Vehicle expenses	2,283	-	-	2,283	4,581
Pension costs	592	-	-	592	476
Postage	147	-	-	147	55
Professional Fees	210	-	-	210	-
Repairs & Maintenance	-	-	-	-	10
Staff Training	943	-	-	943	-
Stationery, Printing & Telephone	675	-	-	675	1,582
Subscriptions	154	-	-	154	1,135
Sundry expenses	22	-	-	22	760
Travel & Subsistence	1,384	-	-	1,384	2,104
Vehicle Lease Payments	4,246	-	-	4,246	2,689
Volunteer expenses	341	-	-	341	279
Wages & Salaries	52,626	-	-	52,626	35,633
Wellness & Counselling	205	-	-	205	-
<b>Sub total</b>	<b>144,364</b>	<b>-</b>	<b>-</b>	<b>144,364</b>	<b>135,449</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>144,364</b>	<b>-</b>	<b>-</b>	<b>144,364</b>	<b>135,449</b>
<b>Net of receipts/(payments)</b>	<b>1,890</b>	<b>-</b>	<b>-</b>	<b>1,890</b>	<b>35,393</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>15/11/2024</b>

A6 Cash funds last year end	2,034	24,384	-	26,418	61,811
Cash funds this year end	3,924	24,384	-	28,308	26,418



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		3,924	24,384	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>3,924</b>	<b>24,384</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
The Henry Allen Trust

On accounts for the year  
ended

31<sup>st</sup> December 2023

Charity no  
(if any) 1156701

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and  
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date: 23 October 2024

Name:

Anthony Channing

Relevant professional  
qualification(s) or body  
(if any):

Address:

32 Tennyson Drive  
Newport Pagnell  
MK16 8PH

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**