

# Trustees' Annual Report for the period

|      |                   |             |              |    |                 |             |              |
|------|-------------------|-------------|--------------|----|-----------------|-------------|--------------|
| From | Period start date |             |              | To | Period end date |             |              |
|      | Day<br>01         | Month<br>01 | Year<br>2022 |    | Day<br>31       | Month<br>01 | Year<br>2022 |

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

## Names of the charity trustees who manage the charity

| Trustee name  | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---------------|-----------------|-----------------------------------|---|
| 1 Mark Allen  |                 |                                   |   |
| 2 Dawn Allen  |                 |                                   |   |
| 3 Emma Dixon  |                 |                                   |   |
| 4 Tim Cox     |                 |                                   |   |
| 5 Nicola Case |                 |                                   |   |
| 6 Louise Cole |                 |                                   |   |
| 7             |                 |                                   |   |
| 8             |                 |                                   |   |
| 9             |                 |                                   |   |
| 10            |                 |                                   |   |
| 11            |                 |                                   |   |
| 12            |                 |                                   |   |
| 13            |                 |                                   |   |
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| 16            |                 |                                   |   |
| 17            |                 |                                   |   |
| 18            |                 |                                   |   |
| 19            |                 |                                   |   |
| 20            |                 |                                   |   |

## Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

CIO

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by a Board of Trustee

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The board of directors have continued to reiterate The Henry Allen Trusts mission and charity objectives. Directors align with and support these goals.

The Henry Allen Trust as a charity continuously strives to help support children, teens, young adults, and their families battling childhood cancers from birth to 18 years of age nationally.

The directors faced increased challenges faced with lack of funding, giving and opportunities.

Team Henry have continued our meaningful collaborations with national / local companies, other local charities and hospital clinicians to help support and share knowledge.

Trustees continued to meet monthly online and quarterly in person to introduce new strategies in line with financial sustainability.

**Summary of the objects of the charity set out in its governing document**

The objects of our CIO are for the benefit of patients of children's hospital oncology units: -

(i) to relieve sickness and to preserve health by providing or assisting in the provision of equipment, facilities, recreation, and services ancillary to those provided by the doctors, for individuals and groups.

(ii) to promote and protect their physical and mental health through the provision of financial assistance, support, education, practical advice, and counselling.

|  |   |
|--|---|
|  | <p>(iii) to relieve the sickness of child oncology patients by offering respite through the provision of short breaks and holidays.</p> <p>(iv) to advance the education of the public relating to life threatening diseases and terminal illness in children including the hope and encouragement that can be found through better understanding, and through survivor's success stories.</p> <p>Henry's Legacy, The Henry Allen Trust (THAT) are proud to have been a registered charity for 8 years and this year has continued to be one of the most rewarding.</p> <p>The board of directors continue to be very dedicated, along with our Events Committee and THAT Support Committee. Continuing to expand and grow Henry's Annual Events and sustainability.</p> <p>Following on from 2021, moving into 2022 concentrated on our larger events and help other companies help us to fundraise with less resources being used.</p> <p>The volunteers continue to grow and are extremely active during various parts of the year and at a variety of events.</p> <p>THAT have reached even more children, teens, young adults, and families battling Childhood Cancers in MK, surrounding areas and across the UK.</p> <p>Team Henry have continued to improve the processes within MKUH shared Care Hospital and been involved in making some important decisions improving the care and facilities. Also within the Thames Valley Cancer region,</p> <p>We continue to raise vital awareness of Childhood Cancers with various literature, social media presence and at seminars, conferences, and training sessions.</p> <p>Our vision for Henry's Home has been placed on hold due to the constraints surrounding the new management within the hospital. There is still hope that this will still be something we will be evaluating in the coming years. However, we have found a piece of land and investigations are ongoing.</p> <p>Dawn Allen, Founder and Director continues to be a voice and a PEADs Representative and now sits on many boards and a chairperson of Milton Keynes Cancer Patient Partnerships as well as a lot of CCGs and MDT's.</p> <p>Junior Trustees continue to be a voice and make a real difference to Henry's Legacy.</p> <p>THAT Support continued throughout 2022 with various monthly meet-ups which enabled the families to talk to each other, get help and support and let the children be children in a safe environment.</p> <p>Team Henry continued to supply care packs, arts and crafts, toy packs and equipment to the following hospitals: MKUH, Stoke Manderville, Addenbrooks, JR, BCH, and UCLH. We also continue to ask the public for donations, monetary and gifts.</p> |
|--|---|

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Continued our ongoing program of Treats and Wishes to Children, Teens, Young adults, and families all over the UK, these ranged from merlin annual pass, holiday gift cards, family days out, national trust passes, summer pay house and much more.

Our Financial grants continued to be a BIG hit with all families and CLIC Sargent social workers we support. This has now rolled out to most of the oncology wards in the UK.

Team Henry also confirmed the introduction of hospital visits and taking in food for families in isolation and treats really helped the children and families.

The taxi service for the families to and from treatment centres continued to work very well.

THAT vehicle was also working very well and helped us transport the families and our equipment around, alongside packages and gifts.

THAT continued to support the SIOPEN Trial for Neuroblastoma.

Continued support for CLIC Sargent Social Workers up and down the country with families.

Continued health and well-being support with our trained counsellor. The families have truly benefited from this, and our counsellor has worked alongside other health care professionals.

The pandemic really hit us hard financially, we found innovative ways to work around it and continued to find alternative ways to support the post-pandemic. BUT this is still impacting us.

#### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Networking has continued to be a good source for outside help and expertise within the corporate environment.

Volunteers – our core volunteers have remained; pleased to say they are growing again and increasing.

Contributions from our well-being counsellors and dedicating time voluntarily.

Invested more in grant writing and bid writing.

**Summary of the main achievements of the charity during the year**

Our Treats and Wishes / Financial Grant program helps even more children, teens, young adults, and families in the UK.

Creating even more awareness about childhood cancers throughout the NHS at various boards and cancer groups.

Funding SIOPEN Trial.

Collaborating with our local theatre for bucket collections into the new year.

Our Easter Egg Appeal raised more donations in the history of THAT.

Staying true to our aims and objectives during difficult times.

Coming up with innovative ways to fundraise.

Our annual family fun day was a great success and was now up to post-pandemic fundraising.

Team Henry took on our first charity bike ride – London to Brighton and was a huge success.

Supporting our families face to face and supporting even more hospitals.

Dawn, our founder, was recognised to attend the Queen's Garden party for her contribution to the community and attended Buckingham Palace in May.

December 2022 saw Team Henry return to visiting the hospital wards and with our special guests and alleviate the boredom of treatment.

**Brief statement of the charity's policy on reserves**

Restricted funds are only used in accordance with the subject of use.

**Details of any funds materially in deficit**

Not applicable.

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Fundraising has improved and we all very much enjoyed being able to achieve this face to face.

**Section F**

**Other optional information**

The Board of Trustees hope, dream, believe 2022/ 2023 will continue to be successful and enable us to support and carry out Henry's last wish.

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)** D. ALLEN

**Full name(s)** Dawn Allen

**Position (eg Secretary, Chair, etc)** Founder and Director

**Date** 25.10. 2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Henry Allen Trust

100701

## Receipts and payments accounts

CC16a

For the period  
from

01 Jan 22

To

31 Dec 22

### Section A Receipts and payments

|   | Unrestricted funds | Restricted funds | Endowment funds  | Total funds      | Last year        |
|---|--------------------|------------------|------------------|------------------|------------------|
|   | to the nearest £   | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                    |                    |                  |                  |                  |                  |
| Donations   | 91,470             | -                | -                | 91,470           | 103,643          |
| Fundraising   | 8,586              | -                | -                | 8,586            | 6,825            |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total (Gross income for AR)</b>                | 100,056            | -                | -                | 100,056          | 110,468          |
| <b>A2 Asset and investment sales, (see table).</b>    |                    |                  |                  |                  |                  |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | -                  | -                | -                | -                | -                |
| <b>Total receipts</b>                                 | 100,056            | -                | -                | 100,056          | 110,468          |
| <b>A3 Payments</b>                                    |                    |                  |                  |                  |                  |
| Advertising & PR                                      | 3,019              | -                | -                | 3,019            | 5,026            |
| Bank Fees   | -                  | -                | -                | -                | 418              |
| Corporation Tax                                       | -                  | -                | -                | -                | 200              |
| Fundraising Costs                                     | 19,612             | -                | -                | 19,612           | 14,147           |
| General Office expenses                               | 894                | -                | -                | 894              | -                |
| Grants & Wishes                                       | 46,733             | -                | -                | 46,733           | 43,740           |
| Insurance   | 2,072              | -                | -                | 2,072            | 1,458            |
| Interest Paid   | -                  | -                | -                | -                | 5                |
| Inventory Storage                                     | 4,847              | -                | -                | 4,847            | 3,734            |
| IT & Software   | 515                | -                | -                | 515              | 214              |
| Lease Payments  | 2,689              | -                | -                | 2,689            | 2,689            |
| Licenses  | 20                 | -                | -                | 20               | -                |
| Light, Heat & Power                                   | 4,551              | -                | -                | 4,551            | -                |
| Meetings & Networking                                 | 3,882              | -                | -                | 3,882            | -                |
| Motor Vehicle Expenses                                | 4,581              | -                | -                | 4,581            | 1,849            |
| Pension Costs   | 476                | -                | -                | 476              | -                |
| Postage, Freight, & Courier                           | 55                 | -                | -                | 55               | 227              |
| Professional Fees                                     | -                  | -                | -                | -                | 524              |
| Repairs & Maintenance                                 | 10                 | -                | -                | 10               | -                |
| Staff Costs   | 35,633             | -                | -                | 35,633           | 32,903           |
| Stationery, Printing, & Telephone                     | 1,582              | -                | -                | 1,582            | 1,264            |
| Subscriptions   | 1,135              | -                | -                | 1,135            | 649              |
| Sundry Expenses                                       | 760                | -                | -                | 760              | 738              |
| Travel & Subsistence                                  | 2,104              | -                | -                | 2,104            | 2,634            |
| Volunteer expenses                                    | 279                | -                | -                | 279              | 831              |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | 135,449            | -                | -                | 135,449          | 113,250          |
| <b>A4 Asset and investment purchases, (see table)</b> |                    |                  |                  |                  |                  |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | -                  | -                | -                | -                | -                |
| <b>Total payments</b>                                 | 135,449            | -                | -                | 135,449          | 113,250          |
| <b>Net of receipts/(payments)</b>                     | 35,393             | -                | -                | 35,393           | 2,782            |
| <b>A5 Transfers between funds</b>                     | -                  | -                | -                | -                | -                |
| <b>A6 Cash funds last year end</b>                    | 37,427             | 24,384           | -                | 61,811           | 64,593           |
| <b>Cash funds this year end</b>                       | 2,034              | 24,384           | -                | 26,418           | 61,811           |



**A1 Receipts**

|  |                |          |          |                |                |
|--|----------------|----------|----------|----------------|----------------|
| Donations                              | 91,470         | -        | -        | 91,470         | 103,643        |
| Fundraising                            | 8,586          | -        | -        | 8,586          | 6,825          |
|  | -              | -        | -        | -              | -              |
|  | -              | -        | -        | -              | -              |
| <b>Sub total (Gross income for AR)</b> | <b>100,056</b> | <b>-</b> | <b>-</b> | <b>100,056</b> | <b>110,468</b> |

**A2 Asset and investment sales, (see table).**

|                  |          |          |          |          |          |
|------------------|----------|----------|----------|----------|----------|
|                  | -        | -        | -        | -        | -        |
|                  | -        | -        | -        | -        | -        |
| <b>Sub total</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> |

|                       |                |          |          |                |                |
|-----------------------|----------------|----------|----------|----------------|----------------|
| <b>Total receipts</b> | <b>100,056</b> | <b>-</b> | <b>-</b> | <b>100,056</b> | <b>110,468</b> |
|-----------------------|----------------|----------|----------|----------------|----------------|

**A3 Payments**

|                                   |                |          |          |                |                |
|-----------------------------------|----------------|----------|----------|----------------|----------------|
| Advertising & PR                  | 3,019          | -        | -        | 3,019          | 5,026          |
| Bank Fees                         | -              | -        | -        | -              | 418            |
| Corporation Tax                   | -              | -        | -        | -              | 200            |
| Fundraising Costs                 | 19,612         | -        | -        | 19,612         | 14,147         |
| General Office expenses           | 894            | -        | -        | 894            | -              |
| Grants & Wishes                   | 46,733         | -        | -        | 46,733         | 43,740         |
| Insurance                         | 2,072          | -        | -        | 2,072          | 1,458          |
| Interest Paid                     | -              | -        | -        | -              | 5              |
| Inventory Storage                 | 4,847          | -        | -        | 4,847          | 3,734          |
| IT & Software                     | 515            | -        | -        | 515            | 214            |
| Lease Payments                    | 2,689          | -        | -        | 2,689          | 2,689          |
| Licenses                          | 20             | -        | -        | 20             | -              |
| Light, Heat & Power               | 4,551          | -        | -        | 4,551          | -              |
| Meetings & Networking             | 3,882          | -        | -        | 3,882          | -              |
| Motor Vehicle Expenses            | 4,581          | -        | -        | 4,581          | 1,849          |
| Pension Costs                     | 476            | -        | -        | 476            | -              |
| Postage, Freight, & Courier       | 55             | -        | -        | 55             | 227            |
| Professional Fees                 | -              | -        | -        | -              | 524            |
| Repairs & Maintenance             | 10             | -        | -        | 10             | -              |
| Staff Costs                       | 35,633         | -        | -        | 35,633         | 32,903         |
| Stationery, Printing, & Telephone | 1,582          | -        | -        | 1,582          | 1,264          |
| Subscriptions                     | 1,135          | -        | -        | 1,135          | 649            |
| Sundry Expenses                   | 760            | -        | -        | 760            | 738            |
| Travel & Subsistence              | 2,104          | -        | -        | 2,104          | 2,634          |
| Volunteer expenses                | 279            | -        | -        | 279            | 831            |
|                                   | -              | -        | -        | -              | -              |
|                                   | -              | -        | -        | -              | -              |
|                                   | -              | -        | -        | -              | -              |
|                                   | -              | -        | -        | -              | -              |
| <b>Sub total</b>                  | <b>135,449</b> | <b>-</b> | <b>-</b> | <b>135,449</b> | <b>113,250</b> |

**A4 Asset and investment purchases, (see table)**

|                  |          |          |          |          |          |
|------------------|----------|----------|----------|----------|----------|
|                  | -        | -        | -        | -        | -        |
|                  | -        | -        | -        | -        | -        |
| <b>Sub total</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> |

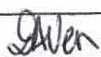
|                       |                |          |          |                |                |
|-----------------------|----------------|----------|----------|----------------|----------------|
| <b>Total payments</b> | <b>135,449</b> | <b>-</b> | <b>-</b> | <b>135,449</b> | <b>113,250</b> |
|-----------------------|----------------|----------|----------|----------------|----------------|

**Net of receipts/(payments)**

|                                    |        |        |   |        |        |       |
|------------------------------------|--------|--------|---|--------|--------|-------|
|                                    | -      | 35,393 | - | -      | 35,393 | 2,782 |
| <b>A5 Transfers between funds</b>  | -      | -      | - | -      | -      | -     |
| <b>A6 Cash funds last year end</b> | 37,427 | 24,384 | - | 61,811 | 64,593 | -     |
| <b>Cash funds this year end</b>    | 2,034  | 24,384 | - | 26,418 | 61,811 | -     |



## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £  | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|---|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>  | Cash at Bank   | 2,034   | 24,384                           | -                               |
|   |  | -   | -                                | -                               |
|   |  | -   | -                                | -                               |
|   | <b>Total cash funds</b>                                | 2,034   | 24,384                           | -                               |
|   | (agree balances with receipts and payments account(s)) |   |                                  |                                 |
| <b>B2 Other monetary assets</b>                             | Details  | Unrestricted funds<br>to nearest £  | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|   |  | -   | -                                | -                               |
|   |  | -   | -                                | -                               |
|   |  | -   | -                                | -                               |
|   |  | -   | -                                | -                               |
|   |  | -   | -                                | -                               |
|   |  | -   | -                                | -                               |
| <b>B3 Investment assets</b>                                 | Details  | Fund to which asset belongs   | Cost (optional)                  | Current value (optional)        |
|   |  |   | -                                | -                               |
|   |  |   | -                                | -                               |
|   |  |   | -                                | -                               |
|   |  |   | -                                | -                               |
|   |  |   | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b>         | Details  | Fund to which asset belongs   | Cost (optional)                  | Current value (optional)        |
|   |  |   | -                                | -                               |
|   |  |   | -                                | -                               |
|   |  |   | -                                | -                               |
|   |  |   | -                                | -                               |
|   |  |   | -                                | -                               |
|   |  |   | -                                | -                               |
|   |  |   | -                                | -                               |
|   |  |   | -                                | -                               |
| <b>B5 Liabilities</b>                                       | Details  | Fund to which liability relates   | Amount due (optional)            | When due (optional)             |
|   |  |   | -                                |                                 |
|   |  |   | -                                |                                 |
|   |  |   | -                                |                                 |
|   |  |   | -                                |                                 |
|   |  |   | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees |  | Signature   | Print Name                       | Date of approval                |
|   |  |  | Dawn Allen                       | 08.02.2024                      |



Section A

Independent Examiner's Report

Report to the trustees

The Harry Allen Trust

On accounts for the year  
ended

31<sup>st</sup> December 2022

Charity no  
(if any)

1156701

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

8<sup>th</sup> February 2024

Name:

Anthony Channing

Relevant professional  
qualification(s) or body  
(if any):

|                 |                   |
|-----------------|-------------------|
| <b>Address:</b> | 32 Tennyson Drive |
|                 | Newport Pagnell   |
|                 | MK16 8PH          |

|                  |                   |
|------------------|-------------------|
| <b>Section B</b> | <b>Disclosure</b> |
|------------------|-------------------|

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

|  |  |
|--|--|
|  |  |
|--|--|