

# **UPPER WHARFEDALE MUSEUM SOCIETY**

**Registered Charity Number 1156656**

## **Trustees' Report 2020 - 2021**

Trustees: Ian Appleyard (Chairman), Elaine Clare, Mac Geldard, Colin Wilkinson

During the year embraced by this report David Pritchard, who had been the Chairman of our Management Committee until quite recently, died.

The report itself, covers the period from April 2020 until March 2021, which turned out to be the most extra-ordinary in the Museum Society's entire existence. Extra-ordinary, in that it was not possible to open the Museum on a single day during that year due to the coronavirus pandemic.

Despite this, the trustees continued to meet at approximately six monthly intervals, on each occasion fully reviewing the running of the UWMS. Although there was little activity, the trustees were again satisfied that the Society is being run in an entirely satisfactory manner and fully in accordance with the Constitution.

The Trustees thoroughly reviewed many matters involved in the running of the Museum, particularly those that caused concern, and set several strategic aims.

### **1. The Financial Position**

The Trustees, for many years had adopted a policy of holding reserves of between £10,000 and £12,000. This would represent at least 2 years outgoings and thus secure our position in the highly unlikely event of all income streams ceasing for this length of time.

When we were suddenly and unexpectedly thrust into this position at the commencement of the pandemic there was therefore no immediate cause for concern, additionally the Treasurer was able to reduce several ongoing items of expenditure.

The position was secured further following advice from one of our members to consult our CDC Councillor, Mr Richard Foster. He informed us that Government Grants to support Museums, unable to open during the pandemic were available and would be distributed by Craven District Council on application. Our application was successful and subsequently has been followed by 2 further instalments, the last falling after the year of this report.

### **2. Replacements, refurbishment and maintenance**

With a building as old as the Museum a programme of this type is always vital. The good level of income in recent years, had facilitated a number of projects, but our initial thoughts were that this would have to be stalled in view of the loss of income. However, with the turn of events described above, the Trustees sanctioned a continuation of the programme, which will be described in the Management Committee Chairman's report

### 3. Volunteers/Members

A steady decline in the number of active members has been a recurring concern to the Trustees in recent years. As previously reported this has resulted in a failure to open the Museum on about 25% of available days in recent years, with an inevitable adverse effect on our income and public image. The Trustees agreed that it was necessary to mount a campaign to recruit new members, to coincide with the re-opening of the Museum.

### 4. The Management Committee

Following the resignations reported last year and the subsequent loss of David Pritchard, the Committee was reduced to only seven members including the Trustees. Additionally there was no Chairman, which had resulted in other members chairing meetings in rotation. For the year under review, this proved not to be too great a problem, as the Museum was unable to open throughout and Committee meetings had to be suspended. The Trustees agreed it was vital to do all possible to encourage members to volunteer to join the committee.

The Trustees could do no other, at the end of a year of total closure, than thank all members who had been able to continue their contributions to Museum activities and thank others for their patience during the inactive times and hope that they will return with renewed enthusiasm when the Museum is able to re-open.

# UPPER WHARFEDALE MUSEUM SOCIETY

Charity Number: 1156656

## INCOME AND EXPENDITURE AND BALANCE SHEET 2019-20

	2020-2021		2019-2020	
INCOME	£	£	£	£
Donations	205		5750	
Dickensian Weekends			2236	
Craven District Council Grants	20636			
Coffee Morning			452	
Bank Interest	1		1	
Total Income		20842		8439
EXPENDITURE				
Heating and Lighting	796		1690	
Rates and Water Rates	342		586	
Insurance	675		675	
Repairs and Maintenance	7509		882	
Glass Photographic Slides				
New Website			39	
Book Project			2500	
All Other Costs	<u>183</u>		<u>1040</u>	
Total Expenditure		9505		7412
Surplus of Income Over Expenditure		11337		1027
Less: Depreciation of Fixtures and Fittings		<u>415</u>		<u>461</u>
<b>Surplus/Deficit</b>		<b>10922</b>		<b>566</b>

### BALANCE SHEET AT 31 MARCH 2021

<b><u>ASSETS</u></b>	Freehold land and Buildings	71431		71431
	Fixtures and Fittings	4153		4614
	add new display cabinet			
	less 2019-20 depreciation	415	<u>3738</u>	461
	Books and Tapes		89	89
	Deposit Account		306	305
	Current Account		<u>23062</u>	<u>11726</u>
	<b>Total</b>		<b>98626</b>	<b>87704</b>

### **REPRESENTED BY**

Accumulated Excess	87704		87138	
Surplus/Deficit	10922	<b>98626</b>	<u>566</u>	<b>87704</b>

Richard Clare, Treasurer

Philip Sugden FLA. 12/8/21