

Trustees' Annual Report for the period

	Period start date				Period end date		
	01	01	2022		31	12	2022
From				To			

Section A Reference and administration details

Charity name Gunton Woodland Burial Trust

Other names charity is known by

Registered charity number (if any) 1156621

Charity's principal address Gunton Woodland Burial Park

Gunton Church Lane

Lowestoft

Postcode

NR32 4LF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Christopher Songer	Treasurer		
2	Mr David Ferns	Chairman		
3	Mrs Pauline Dugan			
4	Mr Henry Hill			
5	Mrs Kay Bruce			
6	Mr Stephen Chivers			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Cunninghams	61 Alexandra Road, Lowestoft, Suffolk, NR32 1PL

Name of chief executive or names of senior staff members (Optional information)

Julie Syder : Burial Park Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

CIO
At the discretion of the serving trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide and maintain for the benefit of the public and for the advancement of the Christian faith and education woodland sites for the burial of the dead.
To support financially and otherwise Christian churches, other charities and community groups engaged in a ministry or providing services and/or support to the dying and bereaved.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trust continued in its desire to create a Natural Woodland Burial site for the benefit of the local community. The site is open for public access at all times with certain restrictions (Dogs to be on leads) We have continued to maintain and develop the fledgling woodland area and provided a peaceful setting for the scattering, and interment of ashes along with a full burial if desired.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Finances of the Trust do not yet allow for the making of grants until all outstanding loans are re-paid. We are reliant, and extremely grateful, for our volunteers who support the work of the trust. The volunteers come from the Gunton Woodland Community Project (A neighbouring woodland community trust) and also our Trustees who staff the office as required.

Summary of the main achievements of the charity during the year

The Burial Park continues to attract clients on a regular basis and our income is commensurate with our budget allowing the Charity to continue a gradual and sustainable development of the park.

We have increased the hours of our two administrative Employees to cope with increasing public demand and also increased the hours of our two ground maintenance staff. One being transferred from self-employed casual hours to a full time permanent contract.

We have engaged a qualified horticulturalist on a self employed basis (6 month contract) to advise on tree maintenance and also wild flower propagation throughout the park.

In the latter part of the year we have allocated funds and set in motion an expansion plan to provide a private room for clients and also a disabled toilet. This is awaiting planning consent.

We were also successful in obtaining a grant from Tesco's under their bags for life scheme.

This was awarded to fund development of wild flower glades in the woodland area and has been successfully discharged.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trust aims to protect prepayments made whilst building up funds to repay long term loans. It is the Trusts' long term aim to maintain reserves for future expansions and long term maintenance of the Burial Park, after which any surplus funds will be used for grants to local charities at the discretion of the Trustees and in line with Charity Commission guidelines.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

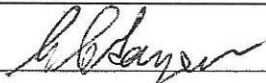
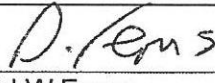
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher Songer	David W Ferns
Position (eg Secretary, Chair, etc)	Treasurer	Chairman

Date

4/7/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Gunton Woodland Burial Park

1156621

Receipts and payments accounts

CC16a

For the period
from

01/01/2022

To

31/12/2022

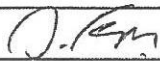
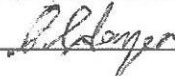
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations received	2,741	-	-	2,741	2,766
Gift Aid	800	-	-	800	547
Burial fees	32,055	-	-	32,055	51,849
Ashes fees	32,525	-	-	32,525	32,775
Plaques & Seats	20,401	-	-	20,401	28,400
Grave digging	11,425	-	-	11,425	12,175
Ash scattering	2,220	-	-	2,220	2,425
Internment fees	24,610	-	-	24,610	20,770
Grant income	8,001	-	-	8,001	3,497
Overpayments	-	-	-	-	-
Loan receipts	1,150	-	-	1,150	600
	-	-	-	-	-
Sub total (Gross income for AR)	135,929	-	-	135,929	155,804
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	135,929	-	-	135,929	155,804
A3 Payments					
Donations	150	-	-	150	100
Park maintenance	3,019	-	-	3,019	4,157
Staff costs	74,033	-	-	74,033	57,682
Association fees	525	-	-	525	160
Insurance	1,340	-	-	1,340	1,247
Advertising	6,664	-	-	6,664	5,267
FDMS Charges	1,326	-	-	1,326	1,387
Loan interest	581	-	-	581	613
Loan repayment	25,000	-	-	25,000	5,000
Rent	960	-	-	960	780
Grave digging	6,230	-	-	6,230	9,545
Office costs	6,174	-	-	6,174	4,966
Seats & Plaques	12,020	-	-	12,020	10,718
Plot refund	1,025	-	-	1,025	800
Administration	952	-	-	952	1,597
Independent examination	1,512	-	-	1,512	1,440
Sub total	141,511	-	-	141,511	105,458
A4 Asset and investment purchases, (see table)					
Purchase of fixed assets	34,786	-	-	34,786	9,126
	-	-	-	-	-
Sub total	34,786	-	-	34,786	9,126
Total payments	176,297	-	-	176,297	114,584
Net of receipts/(payments)	- 40,368	-	-	- 40,368	41,220
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	146,953	-	-	146,953	105,734
Cash funds this year end	106,585	-	-	106,585	146,953

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	106,585	-	-
		-	-	-
		-	-	-
	Total cash funds	106,585	-	-
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Office Building	Unrestricted	92,446	-
	Roads & Car Parks	Unrestricted	49,442	-
	Burial Park Equipment	Unrestricted	6,045	-
	Trees & Shrubs	Unrestricted	21,022	-
	Tool Shed	Unrestricted	5,679	-
	Site development	Unrestricted	36,739	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Loans	Unrestricted	27,000	
	Deferred Income	Unrestricted	148,096	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DAVID FERNS	4/2/23
	CHARLIE PINNER SONGER	4/7/22



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Gunton Woodland Burial Trust

On accounts for the year
ended

31st December 2022

Charity no
(if any)

1156621

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2022**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

3/10/23

Name:

Benjamin Lynes

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

Cunninghams, 61 Alexandra Road

Lowestoft, Suffolk

NR32 1PL