

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2021		31	12	2021

Section A Reference and administration details

Charity name Gunton Woodland Burial Trust

Other names charity is known by

Registered charity number (if any) 1156621

Charity's principal address Gunton Woodland Burial Park

Gunton Church Lane

Lowestoft

Postcode

NR32 4LF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Christopher Songer	Treasurer		
2	Mr David Ferns	Chairman		
3	Mrs Pauline Dugan			
4	Mr Henry Hill			
5	Mrs Kay Bruce			
6	Mr Michael Field		01/01/2021 – 31/01/2021	
7	Mr Stephen Chivers			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Cunninghams	61 Alexandra Road, Lowestoft, Suffolk, NR32 1PL

Name of chief executive or names of senior staff members (Optional information)

Julie Syder : Burial Park Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

CIO
At the discretion of the serving trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide and maintain for the benefit of the public and for the advancement of the Christian faith and education woodland sites for the burial of the dead.
To support financially and otherwise Christian churches, other charities and community groups engaged in a ministry or providing services and/or support to the dying and bereaved.

The Trust continued in its desire to create a Natural Woodland Burial site for the benefit of the local community. The site is open for public access at all times with certain restrictions (Dogs to be on leads) We have continued to maintain and develop the fledgling woodland area and provided a peaceful setting for the scattering, and interment of ashes along with a full burial if desired.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

The Finances of the Trust do not yet allow for the making of grants until all outstanding loans are re-paid. We are reliant, and extremely grateful, for our volunteers who support the work of the trust. The volunteers come from the Gunton Woodland Community Project (A neighbouring woodland community trust) and also our Trustees who staff the office as required.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Burial Park continues to attract clients on a regular basis and our income is commensurate with our budget allowing the Charity to continue a gradual and sustainable development of the park.

Our office extension was completed providing a private room for clients and also disabled toilet facility.

We were able to stay open during the various periods of lockdown (operating within Government guidelines). This period was extremely busy with a record number of burials and ashes internments .

We dedicated tree and bench in a baby loss awareness area set aside for quiet reflection of parents regarding still birth and miscarriages. Every October people can tie a hessian ribbon on the tree in return for a donation to the 'Angels & Rainbows' Charity.

One of our trustees was nominated to be project manager to oversee the possible extension of the park into Phase 2. Planning permission has been applied for and is still under consideration.

We had an inspection by the forestry commission to assess progress following their substantial grant in setting up the park. The report was very complimentary saying it was the best managed project they had seen.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trust aims to protect prepayments made whilst building up funds to repay long term loans. It is the Trusts' long term aim to maintain reserves for future expansions and long term maintenance of the Burial Park, after which any surplus funds will be used for grants to local charities at the discretion of the Trustees and in line with Charity Commission guidelines.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

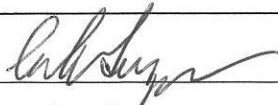
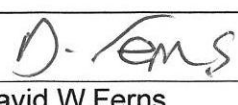
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher Songer	David W Ferns
Position (eg Secretary, Chair, etc)	Treasurer	Chairman
Date	27 th June 2022	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Guntun Woodland Burial Trust

On accounts for the year
ended

31/12/2021

Charity no
(if any)

1156621

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

28/7/22

Name:

BENJAMIN LYNES

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

CUNNINGHAMS, 61 ALEXANDRA RD
LOWESTOFT, NR32 1PL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Gunton Woodland Burial Park

1156621

Receipts and payments accounts

CC16a

For the period
from

01/01/2021

To

31/12/2021



Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations received	2,766	-	-	2,766	2,157
Gift Aid	547	-	-	547	611
Burial fees	51,849	-	-	51,849	28,050
Ashes fees	32,775	-	-	32,775	30,283
Plaques & Seats	28,400	-	-	28,400	19,183
Grave digging	12,175	-	-	12,175	10,481
Ash scattering	2,425	-	-	2,425	1,500
Internment fees	20,770	-	-	20,770	16,110
Grant income	3,497	-	-	3,497	479
Overpayments	-	-	-	-	2,100
Loan receipts	600	-	-	600	-
	-	-	-	-	-
Sub total (Gross income for AR)	155,804	-	-	155,804	110,953
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	155,804	-	-	155,804	110,953
A3 Payments					
Donations	100	-	-	100	-
Park maintenance	4,157	-	-	4,157	9,950
Staff costs	57,682	-	-	57,682	41,584
Association fees	160	-	-	160	525
Insurance	1,247	-	-	1,247	1,197
Advertising	5,267	-	-	5,267	4,181
FDMS Charges	1,387	-	-	1,387	1,411
Loan interest	613	-	-	613	227
Loan repayment	5,000	-	-	5,000	-
Rent	780	-	-	780	1,209
Grave digging	9,545	-	-	9,545	6,495
Office costs	4,966	-	-	4,966	5,337
Seats & Plaques	10,718	-	-	10,718	9,130
Plot refund	800	-	-	800	150
Administration	1,597	-	-	1,597	1,455
Independent examination	1,440	-	-	1,440	1,200
Sub total	105,458	-	-	105,458	84,050
A4 Asset and investment purchases. (see table)					
Purchase of fixed assets	9,126	-	-	9,126	4,825
	-	-	-	-	-
Sub total	9,126	-	-	9,126	4,825
Total payments	114,584	-	-	114,584	88,875
Net of receipts/(payments)	41,219	-	-	41,219	22,078
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	105,734	-	-	105,734	83,656
Cash funds this year end	146,953	-	-	146,953	105,734

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	146,953	-	-
		-	-	-
		-	-	-
	Total cash funds	146,953	-	-
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Office Building	Unrestricted	92,128	-
	Roads & Car Parks	Unrestricted	49,442	-
	Burial Park Equipment	Unrestricted	6,045	-
	Trees & Shrubs	Unrestricted	13,223	-
	Tool Shed	Unrestricted	5,679	-
	Site development	Unrestricted	10,071	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Loans	Unrestricted	52,232	
	Deferred Income	Unrestricted	185,268	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	C C SONGER	11/5/22
	D. W. FENNS	11/5/22