

**Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31st August 2023
for
HUDDERSFIELD MISSION**

BK Plus Limited
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

HUDDERSFIELD MISSION

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HUDDERSFIELD MISSION

Report of the Trustees for the Year Ended 31st August 2023

The trustees present their report with the financial statements of the charity for the year ended 31st August 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the CIO are:

1. The prevention or relief of poverty;
2. The advancement of education;
3. The advancement of religion in accordance with the doctrines of the Methodist Church;
4. The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

We do this through:

1. Providing a low-cost cafe available to all
2. Providing advice and support sessions which are safe, open and accessible and based on a relationship of trust with our support team
3. Organising activities that build people's skills and self-esteem. Activities that are creative, fun, healthy and educational
4. Supporting our customers to speak out about their experiences and providing a space for open and honest dialogue about issues that affect our customers
5. Providing space for room hire and office lets, aimed at community organisations and voluntary groups

Public benefit

The trustees of Huddersfield Mission take their responsibilities seriously. They are confident that the charity's activities meet the public benefit guidance of the Charity Commission, in particular our main objects as stated previously. The Mission Building and the services we provide are available to all.

Volunteers

The work of the Mission would not be possible without the support of our many volunteers. From working in our kitchen, fundraising and supporting our activities and advice work, our volunteers make our work possible. We thank all our volunteers for their time, skill and commitment.

HUDDERSFIELD MISSION

Report of the Trustees for the Year Ended 31st August 2023

ACHIEVEMENT AND PERFORMANCE

Chair's Report 2022/23

Huddersfield Mission exists to support the people of Huddersfield and wider Kirklees, and in particular to support those that are experiencing significant poverty, homelessness, poor mental health or addiction.

We do this through our direct services, such as our Community Café, our Advice Service and our Community Champions but also indirectly through our room hire to local community and voluntary sector organisations and through the community development support that we offer local groups. Our review of the year shows this work in more detail.

The role of the trustees is to lead the direction of the organisation, and to provide strategic oversight. This work needs to cover the delivery of our services, but also consider the internal process that enable our work to be as effective and efficient as possible. Trustees this year have with the support of two external reviews considered both internal and external factors for the Mission. This has been at times a difficult and challenging process but has resulted in an action plan that will improve both what we do and how we do it.

We are once again impressed by the dedication of our staff and volunteers, without their work and commitment the work of the Mission would simply not be possible. It was notable that both consultants recognised the significant role that staff and volunteers have, one of them saying

"I think that the staff and volunteers I spoke to at Huddersfield Mission are, without exception, committed to and passionate about the aims of the charity. They had a clear view that their role was to help the needy and vulnerable, providing a non-judgemental and safe place where individuals, who no one else could help, were able to come."

Trustees also want to express their thanks to the various charitable trusts, churches, organisations and individuals who have supported our work financially this year.

Rev. Peter Catford
Chairperson

HUDDERSFIELD MISSION

Report of the Trustees for the Year Ended 31st August 2023

ACHIEVEMENT AND PERFORMANCE

Review of the Year

The Mission's trustees review of 2022-23 covers four main areas:

- Our ongoing work with the provision of advice and low-cost meals through our Community Café.
- The development of our Community and Health Program
- Reflections on the significant challenges we have faced this year
- External Review and moving forward

The Mission Cafe

- Total Meals approximately 10,000
- Cost of living crisis can be seen by a decrease in the total number of meals sold and the increase in the number of meals given for free
- Total number of meals are a little below previous years

Advice Numbers

- Advice and support given to 1,010 different individuals, through 3,578 interventions
- Food parcel referrals are still a key part of our work
- Significant Increase in welfare provision -reflects the resources we can access through the Household Support Fund, other charitable grants and our own welfare provision
- Our advice is provided through a team of 9 advisers made up of paid and volunteers advisers

Community Champions

- Community and Health work which was initially developed during Covid (focusing on supporting mutual aid groups during Covid and building community activity post Covid)
- Funding has changed and the focus of the work is now
 - Community Champions work - targeted health message campaigns
 - Small amount of Community Development work
 - Community Diabetes Support groups at the Mission and in Almondbury

Mission Closure / Staff Changes

- A challenging year with a number of staff moving to new positions or retiring
- Faced real challenges in recruiting, which has meant that we were below optimal staff levels, particularly at a managerial level for many months
- This was further exacerbated by significant staff illness, this culminated in the trustees taking the unprecedented step of closing the Mission for a week because staff levels were too low
- This was a very difficult decision for trustees and staff, as we tried to ensure that our customers would have some alternative provision whilst we were closed
- However, the response that we received from partner agencies, both voluntary sector and statutory has reaffirmed the importance of the Mission within the life of Huddersfield and wider Kirklees and the high regard that our support and services are held in

External Review

- In late 2022 as we dealt with both the challenge of reduced staff numbers and the ongoing need to change delivery models to reflect the post Covid needs and available resources, the trustees asked an external consultant to speak with staff to ensure their thoughts as we moved forward were part of the picture

HUDDERSFIELD MISSION

Report of the Trustees for the Year Ended 31st August 2023

ACHIEVEMENT AND PERFORMANCE

- The report highlighted the dedication of our staff, but also a number of challenges for the organisation. The report whilst acknowledging the excellent work of the Mission, staff and trustees, also showed how governance, procedures and internal communication could be improved
- The report also highlights some new concerns from staff about personal safety whilst at work. Trustees responded by commissioning a second consultant to carry out a detailed risk assessment for the day to day running of the Mission
- Action plans for the initial review and the risk assessment have been developed and during 2023 we have been implementing a number of changes
 - Recruited two new managers to a reorganised management structure
 - Full reviewed a number of key policies and procedures, including our behaviour management
 - procedures and incidents
 - Training for staff about de-escalation and professional boundaries
 - Trustees have received refresher training about their roles
 - New safety measures including emergency alarm fobs and safety screens are being put in place
 - The Mission was closed for three days so that plans could be discussed with staff and trustees in detail

Conclusion

This has been a challenging year for the Mission in terms of the context we are working. The cost of living crisis has affected our customers but also us as a charity.

The difficulty we have had in recruiting staff added significant pressure on staff and this was understandable reflected in the two external reports that we commissioned.

Good progress has been made of improving policies, procedures and resources, and this work will continue next year.

Throughout this challenging year for the Mission as an organisation, staff have continued to support local people experiencing poverty, mental health, homelessness and health issues. Our purpose remains Serving People, Changing Lives and by responding to the challenges of the last year we are in a stronger position to do this into the future more sustainably, more safely and more effectively.

FINANCIAL REVIEW

Financial review

The Huddersfield Mission trustees prepare outline plans and financial forecasts for the following three years to ensure adequate funding is available to achieve the aims of the organisation. More detailed plans are made for each 12 months.

During the year ending 31 August 2023 total incoming resources amounted to £496,773 (2022: £536,454). Total resources expended amounted to £497,193 (2022: £587,603).

Transfers between funds of £100 have been made to reallocate balances brought forward.

Net income on unrestricted funds, after transfers, was £20,331 and net expenditure on restricted funds, after transfers, was £20,751.

The total reserves of the charity at the 31 August 2023 amounted to £341,590, all of which was unrestricted, with designated funds of £97,900 related to fixed assets and £26,909 related to premises and building, leaving 'free' unrestricted reserves of £216,781.

HUDDERSFIELD MISSION

Report of the Trustees for the Year Ended 31st August 2023

FINANCIAL REVIEW

Investment policy and objectives

Due to the current uncertain financial outlook, trustees have liquidated all investments from Trustees for Methodist Church Purposes and will review the future needs of the charity to make sure that our investments ensure best value for the charity.

Reserves policy

In considering the reserves requirements for Huddersfield Mission the trustees have considered the needs of our beneficiaries, our legal obligations and identified risk to our income and expenditure.

As an organisation that provides services to vulnerable people the trustee believe that a level of reserves should be maintained to ensure a stability of service provision and if required a managed service closure, with time to enable alternative support provision for beneficiaries.

The trustees, having considered identified risk have agreed that a reserve figures that represent 6 months running costs of the Mission is appropriate. The total reserves therefore required under this policy has been calculated as £208,492, based on unrestricted expenditure for the 22/23 year.

The 'free' unrestricted reserves of the charity, being unrestricted reserves less fixed assets, are £216,781 and therefore marginally in excess of the policy minimum level.

Other policies

The trustees have developed a range of policies, including Safeguarding, Equality and Diversity, Health and Safety and Confidentiality, as well as policies for the effective employment and management of staff and volunteers.

FUTURE PLANS

The trustees continue to look at the need to develop existing and new services to address the needs of our community, whilst ensuring our ongoing financial sustainability. We expect that the financial context will continue to be challenging, so we will continue our approach of seeking funds from a wide range of sources: Earned income, grants from both the statutory sector, charitable trusts and the Methodist Church, donations and fundraising.

We are hopeful that we can access new funding from the West Yorkshire Integrated Care Board, recognising the two-way relationship between health inequalities and poverty. If successful this will enable us to recruit a third adviser.

We have no plans for any major building work this year on the Mission building, however we will review the heating system as it reached the end of its economic life.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution.

Huddersfield Mission was established as a Charitable Incorporated Organisation (CIO) on the 8th April 2014 and on the 1 September the CIO took over the running of the Mission Building and associated activities. The CIO is governed by the Charity's Trustees.

HUDDERSFIELD MISSION

Report of the Trustees for the Year Ended 31st August 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

Under the constitution the CIO must have a minimum of eight trustees and a maximum of 15 trustees.

- The Huddersfield Circuit may appoint between three and six Individuals to be trustees of the CIO
- There are two ex-officio positions, the Superintendent of the Huddersfield Methodist Circuit and the Minister with pastoral oversight of the congregation that meets at the Mission
- Between three and seven additional trustees may be appointed by the Charity trustees, with due regard to the skills, knowledge and experience needed for the effective administration of the CIO

As well as the Board, we have a structure of sub committees that look at particular aspects of our work: Finance and General Purposes, Services and Voice. Sub committees are made up of trustees and external advisers.

Organisational structure

The trustees form the Board of the CIO and are responsible for setting and reviewing our vision, policies, finances and strategic direction. Sub committees support the work of the Board looking at specific areas in more detail.

The trustees delegate day to day management to the CEO, Paul Bridges. The Charity employs 13 (head count) staff across the work of the Mission, focused in the following areas: Community and Health Work, Café, Advice and Support, Premises Team, Administration and Management

Induction and training of new trustees

All new trustees are offered a training session which covers the history and ethos of Huddersfield Mission, our current work and the roles and responsibilities of trustees.

Risk management

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks. This includes but is not limited to our Reserves Policy.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1156590

Principal address

3 - 13 Lord Street
Huddersfield
West Yorkshire
HD1 1QA

Trustees

S Caddy
Rev. P Catford (Chairperson)
H Dalton (resigned 6/6/23)
E Dickens
M Evans
N Lee
C Mason
A J Ogilive-Berry
R Page
R Thompson
M Till

HUDDERSFIELD MISSION

Report of the Trustees for the Year Ended 31st August 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

BK Plus Limited
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Key Management Personnel

Paul Bridges	-	CEO
Tim Jones	-	Operations Manager
Kathryn Croft	-	Advice Services Manager

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

03/06/2024

Approved by order of the board of trustees on and signed on its behalf by:

Peter Catford

.....
Rev. P Catford - Trustee

**Independent Examiner's Report to the Trustees of
Huddersfield Mission**

Independent examiner's report to the trustees of Huddersfield Mission

I report to the charity trustees on my examination of the accounts of Huddersfield Mission (the Trust) for the year ended 31st August 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Victoria J Atkinson FCA
The Institute of Chartered Accountants in England and Wales

BK Plus Limited
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW



Date: 4 June 2024

HUDDERSFIELD MISSION

**Statement of Financial Activities
for the Year Ended 31st August 2023**

		Unrestricted funds £	Restricted funds £	31/8/23 Total funds £	31/8/22 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	265,987	59,359	325,346	375,215
Charitable activities					
Community/Core activities	5	131,866	-	131,866	113,533
Other trading activities	3	39,536	-	39,536	47,554
Investment income	4	25	-	25	152
Total		<u>437,414</u>	<u>59,359</u>	<u>496,773</u>	<u>536,454</u>
EXPENDITURE ON					
Charitable activities					
Advice	6	117,046	30,381	147,427	184,888
Building		116,649	-	116,649	20,872
Cafe		44,985	25,905	70,890	103,965
COM Anchor		63,609	4,352	67,961	57,536
Community/Core activities		74,594	19,572	94,166	220,242
Property		100	-	100	100
Total		<u>416,983</u>	<u>80,210</u>	<u>497,193</u>	<u>587,603</u>
NET INCOME/(EXPENDITURE)		20,431	(20,851)	(420)	(51,149)
Transfers between funds	16	(100)	100	-	-
Net movement in funds		20,331	(20,751)	(420)	(51,149)
RECONCILIATION OF FUNDS					
Total funds brought forward		321,259	20,751	342,010	393,159
TOTAL FUNDS CARRIED FORWARD		<u>341,590</u>	<u>-</u>	<u>341,590</u>	<u>342,010</u>

The notes form part of these financial statements

HUDDERSFIELD MISSION

**Balance Sheet
31st August 2023**

	Notes	31/8/23 £	31/8/22 £
FIXED ASSETS			
Tangible assets	12	98,900	103,263
CURRENT ASSETS			
Debtors	13	14,972	28,904
Cash at bank and in hand		285,679	267,333
		<u>300,651</u>	<u>296,237</u>
CREDITORS			
Amounts falling due within one year	14	(57,961)	(57,490)
		<u>242,690</u>	<u>238,747</u>
NET CURRENT ASSETS			
		<u>242,690</u>	<u>238,747</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>341,590</u>	<u>342,010</u>
NET ASSETS		<u>341,590</u>	<u>342,010</u>
FUNDS	16		
Unrestricted funds:			
General fund		165,632	176,963
Cafe		51,149	32,990
Leasehold property		97,900	98,000
Designated fund - Premises and buildings		26,909	13,306
		<u>341,590</u>	<u>321,259</u>
Restricted funds:			
Big Lottery (Project ID: 20101559)		-	20,751
TOTAL FUNDS		<u>341,590</u>	<u>342,010</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 03/06/2024..... and were signed on its behalf by:

Peter Catford

.....
Rev. P Catford - Trustee

The notes form part of these financial statements

**Notes to the Financial Statements
for the Year Ended 31st August 2023**

Basis of preparing the financial statements

Financial reporting standard 102 - reduced disclosure exemptions

- the requirements of Section 7 Statement of Cash Flows.

Income

Expenditure

Tangible fixed assets

- Long leasehold - Over the term of the lease

The charity has a policy of capitalising all assets over £1,000.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued for the Year Ended 31st August 2023

2. DONATIONS AND LEGACIES

	31/8/23	31/8/22
	£	£
Donations & gifts	35,849	48,026
Grants	289,497	327,189
	<u>325,346</u>	<u>375,215</u>

Grants received, included in the above, are as follows:

	31/8/23	31/8/22
	£	£
ACTS	4,876	4,940
Beaverbrooks Charitable Trust	-	900
Big Lottery Fund (Project ID: 20101559)	59,359	117,061
Community Anchor	4,333	7,333
Huddersfield Circuit	20,000	20,000
Huddersfield Common Good Trust	-	1,750
Kirklees Council	6,000	4,000
Local Welfare Provision	73,695	81,521
LS2Y	3,000	-
NHS Leeds Hospitals	25,000	25,000
NHS West Yorkshire ICB	12,740	-
One Community Foundation	15,945	12,000
SWYPFT	3,941	-
Tesco Community	-	1,000
Third Sector Leaders Kirklees	7,644	14,184
Tolson PCN	7,500	7,500
Yorkshire West Methodist District	45,464	30,000
	<u>289,497</u>	<u>327,189</u>

3. OTHER TRADING ACTIVITIES

	31/8/23	31/8/22
	£	£
Fundraising events	4,605	6,781
Cafe income	28,988	28,839
Other	5,943	11,934
	<u>39,536</u>	<u>47,554</u>

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued for the Year Ended 31st August 2023

4. INVESTMENT INCOME

	31/8/23	31/8/22
	£	£
Deposit account interest	25	152
	<u>25</u>	<u>152</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31/8/23	31/8/22
		£	£
Lettings & room hire	Community/Core activities	128,988	111,136
Earned income	Community/Core activities	2,878	2,397
		<u>131,866</u>	<u>113,533</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7)	Support costs (see note 8)	Totals
	£	£	£
Advice	147,427	-	147,427
Building	116,649	-	116,649
Cafe	70,890	-	70,890
COM Anchor	67,961	-	67,961
Community/Core activities	91,609	2,557	94,166
Property	100	-	100
	<u>494,636</u>	<u>2,557</u>	<u>497,193</u>

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31/8/23	31/8/22
	£	£
Staff costs	310,114	393,407
Rates and water	3,491	1,634
Insurance	7,014	6,327
Light and heat	18,578	19,466
Telephone	3,265	3,085
Sundries	15,333	8,109
Repairs and maintenance	56,959	77,702
Computer repairs and maintenance	439	405
Advertising and publicity	1,938	1,614
Subscriptions	1,240	1,151
Training	3,337	3,121
Activities expenses	21,640	13,328
Emergency support	27,308	34,988
Purchases	16,445	14,567
Motor and travel expenses	2,844	2,533
Bad debts	-	51
	<u>489,945</u>	<u>581,488</u>
Carried forward		

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued for the Year Ended 31st August 2023

7. DIRECT COSTS OF CHARITABLE ACTIVITIES - continued

	31/8/23	31/8/22
	£	£
Brought forward	489,945	581,488
Depreciation	4,364	4,364
Interest payable and similar charges	327	123
	<u>494,636</u>	<u>585,975</u>

8. SUPPORT COSTS

	Governance costs
	£
Community/Core activities	<u>2,557</u>

Support costs, included in the above, are as follows:

Governance costs

	31/8/23 Community/Core activities	31/8/22 Total activities
	£	£
Accountancy and legal fees	<u>2,557</u>	<u>1,628</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st August 2023 nor for the year ended 31st August 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st August 2023 nor for the year ended 31st August 2022.

10. STAFF COSTS

	31/8/23	31/8/22
	£	£
Wages and salaries	277,900	349,650
Social security costs	22,119	30,203
Other pension costs	10,095	13,554
	<u>310,114</u>	<u>393,407</u>

Average staff numbers shown below are based on full time equivalents.

HUDDERSFIELD MISSION

**Notes to the Financial Statements - continued
for the Year Ended 31st August 2023**

10. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

	31/8/23	31/8/22
Cafe	2	2
Advice	3	4
Core / premises	3	3
Administration / management	4	4
Community and health	1	-
	<u>13</u>	<u>13</u>

No employees received emoluments in excess of £60,000.

The key management of the charity have been identified as the CEO. The aggregate remuneration and benefits, including pension costs, for the year were £42,408 (2022: £42,933).

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	258,154	117,061	375,215
Charitable activities			
Community/Core activities	113,533	-	113,533
Other trading activities	47,554	-	47,554
Investment income	152	-	152
Total	<u>419,393</u>	<u>117,061</u>	<u>536,454</u>
EXPENDITURE ON			
Charitable activities			
Advice	133,590	51,298	184,888
Building	20,872	-	20,872
Cafe	67,649	36,316	103,965
COM Anchor	49,040	8,496	57,536
Community/Core activities	208,487	11,755	220,242
Property	100	-	100
Total	<u>479,738</u>	<u>107,865</u>	<u>587,603</u>
NET INCOME/(EXPENDITURE)	(60,345)	9,196	(51,149)
Transfers between funds	18,968	(18,968)	-
Net movement in funds	<u>(41,377)</u>	<u>(9,772)</u>	<u>(51,149)</u>

HUDDERSFIELD MISSION

**Notes to the Financial Statements - continued
for the Year Ended 31st August 2023**

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	362,636	30,523	393,159
TOTAL FUNDS CARRIED FORWARD	<u>321,259</u>	<u>20,751</u>	<u>342,010</u>

12. TANGIBLE FIXED ASSETS

	Long leasehold £	Plant and machinery £	Fixtures and fittings £	Totals £
COST				
At 1st September 2022 and 31st August 2023	<u>100,000</u>	<u>15,323</u>	<u>5,994</u>	<u>121,317</u>
DEPRECIATION				
At 1st September 2022	2,000	11,259	4,795	18,054
Charge for year	<u>100</u>	<u>3,064</u>	<u>1,199</u>	<u>4,363</u>
At 31st August 2023	<u>2,100</u>	<u>14,323</u>	<u>5,994</u>	<u>22,417</u>
NET BOOK VALUE				
At 31st August 2023	<u>97,900</u>	<u>1,000</u>	<u>-</u>	<u>98,900</u>
At 31st August 2022	<u>98,000</u>	<u>4,064</u>	<u>1,199</u>	<u>103,263</u>

The long leasehold property represents the land and buildings situated at 3 - 15 Lord Street, Huddersfield.

On 6 June 2003 a 999 year lease was granted by Kirklees Council to the Trustees.

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/8/23 £	31/8/22 £
Trade debtors	10,436	25,512
Prepayments	<u>4,536</u>	<u>3,392</u>
	<u>14,972</u>	<u>28,904</u>

HUDDERSFIELD MISSION

**Notes to the Financial Statements - continued
for the Year Ended 31st August 2023**

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/8/23	31/8/22
	£	£
Trade creditors	6,013	1,897
Accruals	2,802	2,527
Deferred income	49,146	53,066
	<u>57,961</u>	<u>57,490</u>

Included within deferred income above, is income received in advance from funders of £43,322 and rent, invoiced in advance to tenants, of £5,824. The funding income received in advance relates to LWP and Community Anchor funding.

LWP funding of £73,695 was received in April 2023 for the 12 months to March 2024, £42,989 has been deferred to the 31 August 2024 financial year.

Community Anchor funding of £1,000 was received in July 2023 for the 3 months to September 2024, £333 has been deferred to the 31 August 2024 financial year.

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	31/8/23 Total funds	31/8/22 Total funds
	£	£	£	£
Fixed assets	98,900	-	98,900	103,263
Current assets	300,651	-	300,651	296,237
Current liabilities	(57,961)	-	(57,961)	(57,490)
	<u>341,590</u>	<u>-</u>	<u>341,590</u>	<u>342,010</u>

16. MOVEMENT IN FUNDS

	At 1/9/22 £	Net movement in funds £	Transfers between funds £	At 31/8/23 £
Unrestricted funds				
General fund	176,963	(11,231)	(100)	165,632
Cafe	32,990	18,159	-	51,149
Leasehold property	98,000	(100)	-	97,900
Designated fund - Premises and buildings	13,306	13,603	-	26,909
	<u>321,259</u>	<u>20,431</u>	<u>(100)</u>	<u>341,590</u>
Restricted funds				
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	20,751	(20,851)	100	-
	<u>342,010</u>	<u>(420)</u>	<u>-</u>	<u>341,590</u>

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued
for the Year Ended 31st August 2023

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	250,631	(261,862)	(11,231)
Cafe	56,469	(38,310)	18,159
Leasehold property	-	(100)	(100)
Designated fund - Premises and buildings	130,314	(116,711)	13,603
	<u>437,414</u>	<u>(416,983)</u>	<u>20,431</u>
Restricted funds			
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	59,359	(80,210)	(20,851)
	<u>496,773</u>	<u>(497,193)</u>	<u>(420)</u>

Comparatives for movement in funds

	At 1/9/21 £	Net movement in funds £	Transfers between funds £	At 31/8/22 £
Unrestricted funds				
General fund	166,578	(158,641)	169,026	176,963
Cafe	22,958	(13,010)	23,042	32,990
Leasehold property	98,100	(100)	-	98,000
Designated fund - Premises and buildings	75,000	111,406	(173,100)	13,306
	<u>362,636</u>	<u>(60,345)</u>	<u>18,968</u>	<u>321,259</u>
Restricted funds				
Advice	30,523	-	(30,523)	-
Big Lottery (Project ID: 20101559)	-	9,196	11,555	20,751
	<u>30,523</u>	<u>9,196</u>	<u>(18,968)</u>	<u>20,751</u>
TOTAL FUNDS	<u>393,159</u>	<u>(51,149)</u>	<u>-</u>	<u>342,010</u>

HUDDERSFIELD MISSION

**Notes to the Financial Statements - continued
for the Year Ended 31st August 2023**

16. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	232,476	(391,117)	(158,641)
Cafe	54,639	(67,649)	(13,010)
Leasehold property	-	(100)	(100)
Designated fund - Premises and buildings	132,278	(20,872)	111,406
	<u>419,393</u>	<u>(479,738)</u>	<u>(60,345)</u>
Restricted funds			
Big Lottery (Project ID: 20101559)	117,061	(107,865)	9,196
	<u>536,454</u>	<u>(587,603)</u>	<u>(51,149)</u>
TOTAL FUNDS			

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/9/21 £	Net movement in funds £	Transfers between funds £	At 31/8/23 £
Unrestricted funds				
General fund	166,578	(169,872)	168,926	165,632
Cafe	22,958	5,149	23,042	51,149
Leasehold property	98,100	(200)	-	97,900
Designated fund - Premises and buildings	75,000	125,009	(173,100)	26,909
	<u>362,636</u>	<u>(39,914)</u>	<u>18,868</u>	<u>341,590</u>
Restricted funds				
Advice	30,523	-	(30,523)	-
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	-	(20,851)	100	(20,751)
Big Lottery (Project ID: 20101559)	-	9,196	11,555	20,751
	<u>30,523</u>	<u>(11,655)</u>	<u>(18,868)</u>	<u>-</u>
TOTAL FUNDS	<u>393,159</u>	<u>(51,569)</u>	<u>-</u>	<u>341,590</u>

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued for the Year Ended 31st August 2023

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	483,107	(652,979)	(169,872)
Cafe	111,108	(105,959)	5,149
Leasehold property	-	(200)	(200)
Designated fund - Premises and buildings	262,592	(137,583)	125,009
	<u>856,807</u>	<u>(896,721)</u>	<u>(39,914)</u>
Restricted funds			
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	59,359	(80,210)	(20,851)
Big Lottery (Project ID: 20101559)	117,061	(107,865)	9,196
	<u>176,420</u>	<u>(188,075)</u>	<u>(11,655)</u>
TOTAL FUNDS	<u><u>1,033,227</u></u>	<u><u>(1,084,796)</u></u>	<u><u>(51,569)</u></u>

Unrestricted Funds:

General - All other unrestricted income

Cafe - Trading income and donations received via the Cafe which are not restricted

Leasehold Property - Represents the net book value of the leasehold property at Lord Street

Designated Funds:

Premises - Fund for building income and expenditure and major repairs costs to charity premises

Restricted Funds:

Big Lottery - Funds received from the Big Lottery Fund for our Voice, Advice and Cafe

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued for the Year Ended 31st August 2023

17. CONTINGENT LIABILITIES

Huddersfield Mission has a beneficial interest in the building and land at 3 - 15 Lord Street, Huddersfield, HD1 1QA, this remains so long as Huddersfield Mission continues with its existing charitable objectives. In the case of Huddersfield Mission closing, the building ownership will revert to the Huddersfield Methodist Circuit.

18. RELATED PARTY DISCLOSURES

The charity has received grant funding from two organisations that have trustees in common with the charity.

Funder	31.8.23	31.8.22
Huddersfield Methodist Circuit	20,000	20,000
Yorkshire West Methodist District	45,464	30,000

The charity has provided space to the following organisations, who have trustees in common.

Organisation	Income Received 31.8.23	Income Received 31.8.22
New Life Church @ The Mission	65	850
Huddersfield Methodist Circuit	-	-
Yorkshire West Methodist District	-	-

The charity has incurred expenses with the following organisations, who have trustees in common.

Organisation	Expenses Paid 31.8.23	Expenses Paid 31.8.22
New Life Church @ The Mission	-	-
Huddersfield Methodist Circuit	-	-
Yorkshire West Methodist District	-	-

19. ULTIMATE CONTROLLING PARTY

Huddersfield Mission is a Methodist charity, but it operates independently of the Methodist Church, and as such is controlled by the board of trustees.

HUDDERSFIELD MISSION

**Detailed Statement of Financial Activities
for the Year Ended 31st August 2023**

	31/8/23 £	31/8/22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations & gifts	35,849	48,026
Grants	289,497	327,189
	<hr/>	<hr/>
	325,346	375,215
Other trading activities		
Fundraising events	4,605	6,781
Cafe income	28,988	28,839
Other	5,943	11,934
	<hr/>	<hr/>
	39,536	47,554
Investment income		
Deposit account interest	25	152
Charitable activities		
Lettings & room hire	128,988	111,136
Earned income	2,878	2,397
	<hr/>	<hr/>
	131,866	113,533
Total incoming resources	<hr/>	<hr/>
	496,773	536,454
EXPENDITURE		
Charitable activities		
Wages	277,900	349,650
Social security	22,119	30,203
Pensions	10,095	13,554
Rates and water	3,491	1,634
Insurance	7,014	6,327
Light and heat	18,578	19,466
Telephone	3,265	3,085
Sundries	15,333	8,109
Repairs and maintenance	56,959	77,702
Computer repairs and maintenance	439	405
Advertising and publicity	1,938	1,614
Subscriptions	1,240	1,151
Training	3,337	3,121
Activities expenses	21,640	13,328
Carried forward	443,348	529,349

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HUDDERSFIELD MISSION

Detailed Statement of Financial Activities for the Year Ended 31st August 2023

	31/8/23 £	31/8/22 £
Charitable activities		
Brought forward	443,348	529,349
Emergency support	27,308	34,988
Purchases	16,445	14,567
Motor and travel expenses	2,844	2,533
Bad debts	-	51
Depreciation - Long leasehold property	100	100
Plant and machinery	3,065	3,065
Fixtures and fittings	1,199	1,199
Finance charges	327	123
	<u>494,636</u>	<u>585,975</u>
Support costs		
Governance costs		
Accountancy and legal fees	<u>2,557</u>	<u>1,628</u>
Total resources expended	<u>497,193</u>	<u>587,603</u>
Net expenditure	<u>(420)</u>	<u>(51,149)</u>

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