

REGISTERED CHARITY NUMBER: 1156590

**Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31st August 2021
for
HUDDERSFIELD MISSION**

**Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW**

HUDDERSFIELD MISSION

Contents of the Financial Statements for the Year Ended 31st August 2021

	Page
Report of the Trustees	1 to 8
Independent Examiner's Report	9
Statement of Financial Activities	10
Balance Sheet	11 to 12
Notes to the Financial Statements	13 to 25
Detailed Statement of Financial Activities	26 to 27

HUDDERSFIELD MISSION

Report of the Trustees for the Year Ended 31st August 2021

The trustees present their report with the financial statements of the charity for the year ended 31st August 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Chair's Report

In the year ending 2021 we have faced many challenges and embraced new ways of working as we have worked through the Covid pandemic. It has been a year of challenge and change that has led us in new directions as we seek to find ways to offer care and support to our customers, staff, volunteers and local communities.

This year, our report is in two halves. This reflects the work that we have done throughout the year, including through continued lockdowns and restrictions and longer-term reflections as we expand our work (Mission 2.0). We had not anticipated in March 2020 that our building would be closed to the public until September 2021. Our work has evolved as a result, so that we have still been able to work directly with our customers, and we have been able to respond to people's needs as they have arisen.

The nature of our day-to-day work is to be reactive, and demand led, but this doesn't mean that our organisation is like this. We recognise the need to be responsive to the emerging longer-term effects of the pandemic on people's lives. Over the past twelve months we have been working on how to respond to the ongoing issues that the pandemic has shone a light on. Last year, we reflected on the health inequalities that have always existed in our society, but which the pandemic brought to the surface. This year we have reflected on how we continue to respond to the developing needs of our beneficiaries in the context of the ongoing pandemic.

This year we have been recognised as a Community Anchor. We are pleased to be recognised in a role that we have played for many years. This role can now be developed further, especially as we build on the work we already do and look to making our community-based intervention work all the more effective in the Tolson PCN area.

In what has been a difficult year, we thank all of our staff. Over the course of this past year, we have said goodbye to Paul Peart, Janet Brook, Kayleigh Proctor and have welcomed Moira O'Neill, Carole Roberts, Isaac Lewis, Maggie Marchant, Catherine Addy, with Beth Currie soon to join us.

Along with staff changes, we have also had changes in our Board membership. We say goodbye to David Bidnell and we thank him for the role that he has played in shaping the work, direction and vision of Huddersfield Mission. We also welcome Reverend Peter Catford, our new Board Chair, and Emma Dickens as trustees.

The flexibility of our funders has enabled us to adapt as we have responded to the unfolding situation that the pandemic has brought to us and to our customers. Whilst the pandemic has brought uncertainty to us all, we have been able to continue our work and have been enabled to be a constant presence in our town. We thank all of our funders for supporting us through such difficult times, and especially for that flexible approach which has helped us, and so many people throughout the pandemic.

The Huddersfield Mission CIO greatly values the work of its staff and volunteers in all of the work that they do to serve the community and meet people's needs. This is amply demonstrated in the work that they do in sustaining and developing the work of the mission through administration, befriending, listening, finance and property. The CIO also values the people and businesses that contribute through providing funding for specific projects and for general purposes, helping the Mission to continue to both maintain and look to develop its work as we seek to respond to the wide range of people's needs and be a safe space for all in the heart of Huddersfield as we continue through this pandemic.

HUDDERSFIELD MISSION

Report of the Trustees for the Year Ended 31st August 2021

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the CIO are:

1. The prevention or relief of poverty;
2. The advancement of education;
3. The advancement of religion in accordance with the doctrines of the Methodist Church;
4. The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

We do this through:

1. Providing a low-cost cafe available to all
2. Providing advice and support sessions which are safe, open and accessible and based on a relationship of trust with our support team
3. Organising activities that build people's skills and self-esteem. Activities that are creative, fun, healthy and educational
4. Supporting our customers to speak out about their experiences and providing a space for open and honest dialogue about issues that affect our customers
5. Providing space for room hire and office lets, aimed at community organisations and voluntary groups

Public benefit

The trustees of Huddersfield Mission take their responsibilities seriously. They are confident that the charity's activities meet the public benefit guidance of the Charity Commission, in particular our main objects as stated previously. The Mission Building and the services we provide are available to all.

Volunteers

The work of the Mission would not be possible without the support of our many volunteers. From staffing our reception, working in our kitchen, fundraising and supporting our activities and advice work, our volunteers make our work possible. We thank all our volunteers for their time, skill and commitment.

HUDDERSFIELD MISSION

Report of the Trustees for the Year Ended 31st August 2021

ACHIEVEMENT AND PERFORMANCE

Charitable Activities - September 2020 to August 2021

As we began this year there was some optimism in relation to Covid pandemic, as vaccinations trials began to show success. However mass vaccination did not start until late December 2020 and by then the UK has seen the introduction of the rule of six, local tier restrictions and then the second lockdown.

As the Covid timeline shows, the government restrictions continued, albeit with considerable variation through most of this year. Our ability to provide services has therefore varied throughout the year. The Mission Building has been closed for most of the year but we continued to provide services, as much as we have been able.

Covid Time Line

September 2020

- Rule of six introduced
- Working at home returned

October 2020

- Tiers introduced

November 2020

- Lockdown 2 begins

December 2020

- Lockdown 2 ends
- Tiers reintroduced

January 2021

- Lockdown 3 starts
- Schools closed

February 2021

- Government roadmap published

March 2021

- Schools reopen

April 2021

- Groups of 6 can meet outdoors, some indoor exceptions

May 2021

- Groups of 6 can meet indoors, exceptions for some larger groups
- Some limited room hires

June 2021

- All restriction lifted
- Mission reopens for room hire

July 2021

- Still very limited room hire

HUDDERSFIELD MISSION

Report of the Trustees for the Year Ended 31st August 2021

August 2021

- Room hire slowly increasing
- Furlough staff return part time.

Our advice service has been predominately telephone based, with some social distanced advice and support for customers who either had no phone or no credit. Through the year we saw the number of requests for help that were related solely to Covid gradually decrease as people learnt how to shop on line, or develop longer term social support networks. However, the number of people who still need our help to navigate the system and to manage their lives is still significant.

During the year we provided 4797 advice interventions. Each month working with on average 198 different people.

We have been able to take the opportunity whilst our café was closed to invest significantly in our kitchen with a new cooker and blast chiller. We are grateful to the Coop and the Sir George Martin Trust who helped us with this work. As well as upgrading our equipment for the long term, this has also enabled us to produce ready meals at scale. We have built up a significant customer base of people who for a variety of reasons need the benefit of the café low cost nutritious meals but are unable to access the café. In effect we have developed a small additional social enterprise, which works because our café staff are cooking the meals anyway.

Working with our own customers and also in partnership with the Welcome Centre we cooked approximately 700 Christmas dinners. We are now distributing approximately 40 ready meals a week. We were also very pleased that our ready meals distribution also involved a few of our many dedicated volunteers.

It was sadness that we had to cancel our Winter Evening Café this year. However, we put in place alternatives, including our ready meals, to ensure that people had food options during the cold winter months. Thankfully due to the "everyone in" policy, there were a smaller number of people, needing support. This alternative approach has also help us reflect on the long-term option for the evening café that has been in danger of becoming a victim of its own success, with sometimes over 70 people in space designed for 30. Even with out Covid this was challenging.

The changing Covid regulations during the year have meant a considerable amount of additional work for staff, especially in relation to the management of our building and ensuring a safe environment for staff, customers and visitors. Risk assessments have been regularly reviewed and rewritten, and when room hire was available many room hirers have needed support to understand national guidance, our own local risk assessment and their responsibilities.

We have welcomed a number of new bookings, including groups whose usual venue was unavailable, but we have also seen some of our regular groups unable to return. The outlook for room hire, as a whole, is still a little uncertain. Room hire during the pandemic has been very challenging, with rules and regulations changing regularly and our primary concern has been to ensure we provide a safe and legal space for our groups. As we enter the new year we have fully reopened the building, for all room hirers and café customers.

At the beginning of the year the financial position for the Mission looked very uncertain. Furlough was initially a short-term initiative and the appetite from room hirers to return immediately was low. The ultimate decision to extend furlough to the end of September 2021 and the ability to furlough people on part time basis, eased some of our financial concerns. Additionally, we were able to raise lost funds through a number of Covid grants and despite Covid we held a successful appeal, supported by the Match-IT scheme operated by the One Community Foundation for Kirklees. This appeal raised a total of £34,516 including £10,000 of match funding. However, the work required to manage the grants and appeal was considerable. The effect of this was that progress on other work was affected.

HUDDERSFIELD MISSION

Report of the Trustees for the Year Ended 31st August 2021

For some time, we have been considering how we could develop our health offer. At the beginning of the year we applied for funds to develop a Parish Nursing scheme. Unfortunately, this was unsuccessful, but an opportunity to develop a Community and Health Development Team for the Mission has been successful and this work will start at the beginning of the next financial year. We have been able to bring together three different funding streams so that our team can support work around Mental Health, tackling health inequalities through community interventions, and supporting community activity and development in the Tolson area of Huddersfield. This work is funded by Kirklees Council and the NHS Charities.

We have taken the opportunity given to us, of the building being closed to the public for most of the year, to carry out a Hard Wire Test and associated remedials, to refresh the fabric of the building and carry out a wide range of small maintenance jobs. A number of rooms have been redecorated before we reopened the building, including the café, which has been repainted and we have replaced the old tables - thanks to the Huddersfield Masonic Lodge for the grant that supported this work.

Longer Term Reflections

Trustees and staff have also taken time during the year to consider longer development for the organisation. This reflection considered the changing environment due to Covid and also the longer time needs of the Mission.

We will over the next year be putting into action our Mission 2.0 plan, comprising of:

- A full time Fundraising & Communications Manager and new website to build and grow the support we have from our fantastic followers.
- Developing our advice model to include new ways of giving advice and capturing outcomes with our new Lamplight database
- Continuing our Café offer, including our Ready Meal offer
- Using our experience from within the Mission to provide Community and Health Development support to groups at the Mission and across the Tolson Primary Care Network area. This will include work around Mental Health awareness, Community intervention that tackles Health inequalities and in our role as a community anchor organisation support to the local voluntary and community sector.

FINANCIAL REVIEW

Financial review

The Huddersfield Mission trustees prepare outline plans and financial forecasts for the following three years to ensure adequate funding is available to achieve the aims of the organisation. More detailed plans are made for each 12 months.

During the year ending 31 August 2021 total incoming resources amounted to £539,251 (2020: £446,834). Total resources expended amounted to £401,593 (2020: £482,737).

Transfers between of funds of £5,483 has been made to reallocate balances brought forward.

Net income on unrestricted funds, after transfers, was £147,400 and net expenditure on restricted funds, after transfers, was £9,742.

The total reserves of the charity at the 31 August 2021 amounted to £393,159. Of this balance £30,523 related to restricted funds, £75,000 related to designated funds and £107,627 related to fixed assets, leaving 'free' unrestricted reserves of £180,009.

Investment policy and objectives

Due to the current uncertain financial outlook, trustees have liquidated all investments from Trustees for Methodist Church Purposes and will review the future needs of the charity to make sure that our investments ensure best value for the charity.

HUDDERSFIELD MISSION

Report of the Trustees for the Year Ended 31st August 2021

FINANCIAL REVIEW

Reserves policy

In considering the reserve requirements for Huddersfield Mission the trustees have considered the needs of our beneficiaries, our legal obligations and identified risks to our income and expenditure.

As an organisation that provides services to vulnerable people the trustees believe that a level of reserves should be maintained to ensure a stability of service provision and if required a managed service closure, with time to enable alternative support provision for beneficiaries.

Therefore, the trustees consider that our service provision should have a reserve of six months running costs, including some restricted funds. For our major cost centres this is the equivalent of £51,000 for the Café and £65,000 for the advice cost centre.

As the managers of a substantial building the trustees recognise the need to have in place some level of contingency reserves to deal with building issues not covered by our annual maintenance and repairs budget.

The trustees, having considered the identified risk, agreed that a free reserve figure that represents 6 months running cost of the building plus a contingency of £20,000 for major building work would be prudent. This is the equivalent of £86,000.

The total reserves therefore required under this policy have been calculated as £202,000.

During the year the trustees have designated £75,000 of the unrestricted reserves for major repairs to the charity premises in the next financial year.

The 'free' unrestricted reserves of the charity, being unrestricted reserves less fixed assets, are £180,009. The trustees are aware that this level of reserves is less than that required under the current reserves policy. The trustees are reviewing future funding streams and opportunities to aim to improve the reserves position.

Other policies

The trustees have developed a range of policies, including Safeguarding, Equality and Diversity, Health and Safety and Confidentiality, as well as policies for the effective employment and management of staff and volunteers.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution.

Huddersfield Mission was established as a Charitable Incorporated Organisation (CIO) on the 8th April 2014 and on the 1 September the CIO took over the running of the Mission Building and associated activities. The CIO is governed by the Charity's Trustees.

Recruitment and appointment of new trustees

Under the constitution the CIO must have a minimum of eight trustees and a maximum of 15 trustees.

- The Huddersfield Circuit may appoint between three and six Individuals to be trustees of the CIO
- There are two ex-officio positions, the Superintendent of the Huddersfield Methodist Circuit and the Minister with pastoral oversight of the congregation that meets at the Mission
- Between three and seven additional trustees may be appointed by the Charity trustees, with due regard to the skills, knowledge and experience needed for the effective administration of the CIO

As well as the Board, we have a structure of sub committees that look at particular aspects of our work: Finance and General Purposes, Services and Voice. Sub committees are made up of trustees and external advisers.

HUDDERSFIELD MISSION

Report of the Trustees for the Year Ended 31st August 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The trustees form the Board of the CIO and are responsible for setting and reviewing our vision, policies, finances and strategic direction. Sub committees support the work of the Board looking at specific areas in more detail.

The trustees delegate day to day management to the CEO, Paul Bridges. The Charity employs 15 (head count) staff across the work of the Mission, focused in the following areas: Community and Health Work, Café, Advice and Support, Premises Team, Administration and Management

Induction and training of new trustees

All new trustees are offered a training session which covers the history and ethos of Huddersfield Mission, our current work and the roles and responsibilities of trustees.

Risk management

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks. This includes but is not limited to our Reserves Policy.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1156590

Principal address

3 - 13 Lord Street
Huddersfield
West Yorkshire
HD1 1QA

Trustees

Reverend David Bidnell (resigned 31/8/21)
Steve Caddy
Reverend Peter Catford (appointed 1/9/21)
Helen Dalton
Emma Dickens (appointed 22/2/21)
Michael Evans
Nicola Lee
Reverend Rosamunde Page (Chairperson)
John Robinson
Reverend Richard Thompson
Martyn Till
Neil Ward

We acknowledge the work of Jane Armitage as the Secretary of the CIO, although she is not a trustee.

Independent Examiner

Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

HUDDERSFIELD MISSION

Report of the Trustees for the Year Ended 31st August 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Key Management Personnel

Paul Bridges	-	CEO
Debs Murphy	-	Assistant Manager : Support Services
Paul Peart	-	Assistant Manager : Facilities, volunteering and community engagement (Resigned March 2021)
Carole Roberts	-	Community Manager (Appointed August 2021)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

10/02/2022

Approved by order of the board of trustees on and signed on its behalf by:

Rosamunde Page

.....
Reverend Rosamunde Page - Trustee

**Independent Examiner's Report to the Trustees of
Huddersfield Mission**

Independent examiner's report to the trustees of Huddersfield Mission

I report to the charity trustees on my examination of the accounts of Huddersfield Mission (the Trust) for the year ended 31st August 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Victoria J Atkinson FCA
Institute of Chartered Accountants in England and Wales
Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW



Date: 21 February 2022

HUDDERSFIELD MISSION

Statement of Financial Activities for the Year Ended 31st August 2021

	Notes	Unrestricted funds £	Restricted funds £	31/8/21 Total funds £	31/8/20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	307,554	105,048	412,602	318,269
Charitable activities	5				
Community/Core activities		57,027	-	57,027	83,918
Other trading activities	3	69,607	-	69,607	44,515
Investment income	4	15	-	15	132
Total		434,203	105,048	539,251	446,834
EXPENDITURE ON					
Raising funds	6	-	-	-	167
Charitable activities	7				
Activities		639	-	639	2,757
Advice		90,687	52,094	142,781	160,799
Building		569	-	569	-
Cafe		60,623	35,819	96,442	99,376
Cafe - Evening		-	-	-	12,142
COM Anchor		39,412	-	39,412	-
Community/Core activities		104,626	-	104,626	191,684
Covid19		2,128	-	2,128	9,312
Property		100	-	100	100
Voice		(6,498)	21,394	14,896	6,400
Total		292,286	109,307	401,593	482,737
NET INCOME/(EXPENDITURE)		141,917	(4,259)	137,658	(35,903)
Transfers between funds	18	5,483	(5,483)	-	-
Net movement in funds		147,400	(9,742)	137,658	(35,903)
RECONCILIATION OF FUNDS					
Total funds brought forward		215,236	40,265	255,501	291,404
TOTAL FUNDS CARRIED FORWARD		362,636	30,523	393,159	255,501

The notes form part of these financial statements

HUDDERSFIELD MISSION**Balance Sheet
31st August 2021**

	Notes	31/8/21 £	31/8/20 £
FIXED ASSETS			
Tangible assets	13	107,627	111,990
CURRENT ASSETS			
Debtors	14	9,605	3,973
Investments	15	203	203
Cash at bank and in hand		338,222	239,378
		<u>348,030</u>	<u>243,554</u>
CREDITORS			
Amounts falling due within one year	16	(62,498)	(100,043)
		<u>285,532</u>	<u>143,511</u>
NET CURRENT ASSETS			
		285,532	143,511
TOTAL ASSETS LESS CURRENT LIABILITIES		393,159	255,501
NET ASSETS		<u>393,159</u>	<u>255,501</u>

The notes form part of these financial statements

HUDDERSFIELD MISSION

Balance Sheet - continued 31st August 2021

FUNDS	18		
Unrestricted funds:			
General fund		166,578	88,738
Cafe		22,958	20,438
Covid 19		-	7,860
Leasehold property		98,100	98,200
Designated fund - Major repairs		75,000	-
		<u>362,636</u>	<u>215,236</u>
Restricted funds:			
Advice		30,523	30,523
Big Lottery (Project ID: 20101559)		-	4,859
Evening Cafe		-	4,883
		<u>30,523</u>	<u>40,265</u>
		<u>393,159</u>	<u>255,501</u>
TOTAL FUNDS			

The financial statements were approved by the Board of Trustees and authorised for issue on 10/02/2022 and were signed on its behalf by:

Rosamunde Page

.....
Reverend Rosamunde Page - Trustee

The notes form part of these financial statements

**Notes to the Financial Statements
for the Year Ended 31st August 2021**

Basis of preparing the financial statements

Financial reporting standard 102 - reduced disclosure exemptions

- the requirements of Section 7 Statement of Cash Flows.

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Long leasehold - Over the term of the lease

The charity has a policy of capitalising all assets over £1,000.

The charity is exempt from tax on its charitable activities.

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued for the Year Ended 31st August 2021

2. DONATIONS AND LEGACIES

	31/8/21	31/8/20
	£	£
Donations & gifts	32,435	37,705
Grants	380,167	280,564
	<u>412,602</u>	<u>318,269</u>

Grants received, included in the above, are as follows:

	31/8/21	31/8/20
	£	£
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	104,448	-
Big Lottery Fund (Project ID: 20101559)	-	65,443
Groundwork UK	-	500
HMRC - Job Retention Scheme	34,206	17,930
Huddersfield Circuit	20,000	15,000
Huddersfield Common Good Trust	1,500	-
Huddersfield Town Foundation	2,000	10,000
Kirkby Foundation	-	40,000
Kirklees Council	65,000	27,249
Local Welfare Provision	97,484	36,540
Sir George Martin Trust	2,732	-
Office of the Police Crime Commissioner	-	5,963
One Community Foundation	12,297	14,349
Third Sector Leaders	-	15,000
SWYPFT	-	1,000
Talisman	-	180
Third Sector Leaders/SEYH	500	-
Welcome Centre	-	1,410
West Riding Masonic Charities	5,000	-
Yorkshire West Methodist District	35,000	30,000
	<u>380,167</u>	<u>280,564</u>

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued for the Year Ended 31st August 2021

3. OTHER TRADING ACTIVITIES

	31/8/21	31/8/20
	£	£
Fundraising events	37,898	15,377
Cafe income	11,139	21,396
Other	20,570	7,742
	<u>69,607</u>	<u>44,515</u>

4. INVESTMENT INCOME

	31/8/21	31/8/20
	£	£
Deposit account interest	<u>15</u>	<u>132</u>

5. INCOME FROM CHARITABLE ACTIVITIES

		31/8/21	31/8/20
	Activity	£	£
Lettings & room hire	Community/Core activities	54,733	79,233
Earned income	Community/Core activities	2,294	4,685
		<u>57,027</u>	<u>83,918</u>

6. RAISING FUNDS

Raising donations and legacies

	31/8/21	31/8/20
	£	£
Fundraising expenditure	<u>-</u>	<u>167</u>

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued for the Year Ended 31st August 2021

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8) £	Support costs (see note 9) £	Totals £
Activities	639	-	639
Advice	142,781	-	142,781
Building	569	-	569
Cafe	96,442	-	96,442
COM Anchor	39,412	-	39,412
Community/Core activities	102,593	2,033	104,626
Covid19	2,128	-	2,128
Property	100	-	100
Voice	14,896	-	14,896
	<u>399,560</u>	<u>2,033</u>	<u>401,593</u>

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31/8/21 £	31/8/20 £
Staff costs	271,830	305,202
Insurance	6,333	6,341
Light and heat	21,668	24,821
Telephone	2,651	2,629
Sundries	3,139	4,972
Repairs and maintenance	31,034	86,509
Computer repairs and maintenance	6,085	471
Advertising and publicity	4,606	495
Subscriptions	3,665	2,012
Training	167	107
Activities expenses	4,049	818
Emergency support	14,091	16,436
Purchases	25,680	22,888
Motor and travel expenses	198	643
Bank charges	-	65
Bad debts	-	151
Depreciation	4,364	4,364
	<u>399,560</u>	<u>478,924</u>

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued for the Year Ended 31st August 2021

9. SUPPORT COSTS

	Governance costs £
Community/Core activities	<u>2,033</u>

Support costs, included in the above, are as follows:

Governance costs

	31/8/21 Community/Core activities £	31/8/20 Total activities £
Accountancy and legal fees	<u>2,033</u>	<u>3,646</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st August 2021 nor for the year ended 31st August 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st August 2021 nor for the year ended 31st August 2020.

11. STAFF COSTS

	31/8/21 £	31/8/20 £
Wages and salaries	240,930	269,580
Social security costs	19,240	21,669
Other pension costs	11,660	13,953
	<u>271,830</u>	<u>305,202</u>

Staff numbers (average) expressed as a head count, totalled 13 for the year.

Average staff numbers shown below are based on full time equivalents.

The average monthly number of employees during the year was as follows:

	31/8/21	31/8/20
Cafe	2	2
Advice	4	4
Core / premises	3	3
Administration / management	3	3
	<u>12</u>	<u>12</u>

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued for the Year Ended 31st August 2021

11. STAFF COSTS - continued

No employees received emoluments in excess of £60,000.

The key management of the charity have been identified as the CEO. The aggregate remuneration and benefits, including pension costs, for the year were £42,202 (2020: £36,927).

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	245,630	72,639	318,269
Charitable activities			
Community/Core activities	83,918	-	83,918
Other trading activities	44,515	-	44,515
Investment income	132	-	132
Total	374,195	72,639	446,834
EXPENDITURE ON			
Raising funds	167	-	167
Charitable activities			
Activities	2,757	-	2,757
Advice	105,930	54,869	160,799
Cafe	55,025	44,351	99,376
Cafe - Evening	-	12,142	12,142
Community/Core activities	191,684	-	191,684
Covid19	9,312	-	9,312
Property	100	-	100
Voice	1,083	5,317	6,400
Total	366,058	116,679	482,737
NET INCOME/(EXPENDITURE)	8,137	(44,040)	(35,903)
Transfers between funds	6,000	(6,000)	-
Net movement in funds	14,137	(50,040)	(35,903)
RECONCILIATION OF FUNDS			
Total funds brought forward	201,099	90,305	291,404

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued for the Year Ended 31st August 2021

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>215,236</u>	<u>40,265</u>	<u>255,501</u>

13. TANGIBLE FIXED ASSETS

	Long leasehold £	Plant and machinery £	Fixtures and fittings £	Totals £
COST				
At 1st September 2020 and 31st August 2021	<u>100,000</u>	<u>15,323</u>	<u>5,994</u>	<u>121,317</u>
DEPRECIATION				
At 1st September 2020	1,800	5,129	2,398	9,327
Charge for year	<u>100</u>	<u>3,065</u>	<u>1,198</u>	<u>4,363</u>
At 31st August 2021	<u>1,900</u>	<u>8,194</u>	<u>3,596</u>	<u>13,690</u>
NET BOOK VALUE				
At 31st August 2021	<u>98,100</u>	<u>7,129</u>	<u>2,398</u>	<u>107,627</u>
At 31st August 2020	<u>98,200</u>	<u>10,194</u>	<u>3,596</u>	<u>111,990</u>

The long leasehold property represents the land and buildings situated at 3 - 15 Lord Street, Huddersfield.

On 6 June 2003 a 999 year lease was granted by Kirklees Council to the Trustees.

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/8/21 £	31/8/20 £
Trade debtors	6,184	2,422
Prepayments	1,657	1,473
Accrued income	<u>1,764</u>	<u>78</u>
	<u>9,605</u>	<u>3,973</u>

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued for the Year Ended 31st August 2021

15. CURRENT ASSET INVESTMENTS

	31/8/21	31/8/20
	£	£
Investments	203	203

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/8/21	31/8/20
	£	£
Trade creditors	3,409	1,969
Accruals	4,479	3,446
Deferred income	54,610	94,628
	<u>62,498</u>	<u>100,043</u>

Included within deferred income above, is income received in advance from funders of £49,200 and rent, invoiced in advance to tenants, of £5,410.

The income received in advance relates to LWP.

LWP funding of £73,695 was received in April 2020 for the 12 months to March 2022, £42,989 has been deferred to the 31 August 2022 financial year, £15,000 was received in November 2020 for the period to March 2022, £6,211 has been deferred to the 31 August financial year.

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	31/8/21 Total funds £	31/8/20 Total funds £
Fixed assets	107,627	-	107,627	111,990
Current assets	317,507	30,523	348,030	243,554
Current liabilities	(62,498)	-	(62,498)	(100,043)
	<u>362,636</u>	<u>30,523</u>	<u>393,159</u>	<u>255,501</u>

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued for the Year Ended 31st August 2021

18. MOVEMENT IN FUNDS

	At 1/9/20 £	Net movement in funds £	Transfers between funds £	At 31/8/21 £
Unrestricted funds				
General fund	88,738	135,238	(57,398)	166,578
Cafe	20,438	(2,963)	5,483	22,958
Covid 19	7,860	9,742	(17,602)	-
Leasehold property	98,200	(100)	-	98,100
Designated fund - Major repairs	-	-	75,000	75,000
	<u>215,236</u>	<u>141,917</u>	<u>5,483</u>	<u>362,636</u>
Restricted funds				
Advice	30,523	-	-	30,523
Big Lottery (Project ID: 20101559)	4,859	(4,859)	-	-
Evening Cafe	4,883	600	(5,483)	-
	<u>40,265</u>	<u>(4,259)</u>	<u>(5,483)</u>	<u>30,523</u>
TOTAL FUNDS	<u>255,501</u>	<u>137,658</u>	<u>-</u>	<u>393,159</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	366,801	(231,563)	135,238
Cafe	57,660	(60,623)	(2,963)
Covid 19	9,742	-	9,742
Leasehold property	-	(100)	(100)
	<u>434,203</u>	<u>(292,286)</u>	<u>141,917</u>
Restricted funds			
Big Lottery (Project ID: 20101559)	104,448	(109,307)	(4,859)
Evening Cafe	600	-	600
	<u>105,048</u>	<u>(109,307)</u>	<u>(4,259)</u>
TOTAL FUNDS	<u>539,251</u>	<u>(401,593)</u>	<u>137,658</u>

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued for the Year Ended 31st August 2021

18. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/9/19 £	Net movement in funds £	Transfers between funds £	At 31/8/20 £
Unrestricted funds				
General fund	89,211	(8,473)	8,000	88,738
Cafe	13,588	3,850	3,000	20,438
Covid 19	-	12,860	(5,000)	7,860
Leasehold property	98,300	(100)	-	98,200
	<u>201,099</u>	<u>8,137</u>	<u>6,000</u>	<u>215,236</u>
Restricted funds				
Advice	30,523	-	-	30,523
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	49,952	(43,952)	(6,000)	-
Big Lottery (Project ID: 20101559)	-	4,859	-	4,859
Evening Cafe	9,830	(4,947)	-	4,883
	<u>90,305</u>	<u>(44,040)</u>	<u>(6,000)</u>	<u>40,265</u>
TOTAL FUNDS	<u>291,404</u>	<u>(35,903)</u>	<u>-</u>	<u>255,501</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	293,148	(301,621)	(8,473)
Cafe	58,875	(55,025)	3,850
Covid 19	22,172	(9,312)	12,860
Leasehold property	-	(100)	(100)
	<u>374,195</u>	<u>(366,058)</u>	<u>8,137</u>
Restricted funds			
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	-	(43,952)	(43,952)
Big Lottery (Project ID: 20101559)	65,444	(60,585)	4,859
Evening Cafe	7,195	(12,142)	(4,947)
	<u>72,639</u>	<u>(116,679)</u>	<u>(44,040)</u>
TOTAL FUNDS	<u>446,834</u>	<u>(482,737)</u>	<u>(35,903)</u>

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued for the Year Ended 31st August 2021

18. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/9/19 £	Net movement in funds £	Transfers between funds £	At 31/8/21 £
Unrestricted funds				
General fund	89,211	126,765	(49,398)	166,578
Cafe	13,588	887	8,483	22,958
Covid 19	-	22,602	(22,602)	-
Leasehold property	98,300	(200)	-	98,100
Designated fund - Major repairs	-	-	75,000	75,000
	<u>201,099</u>	<u>150,054</u>	<u>11,483</u>	<u>362,636</u>
Restricted funds				
Advice	30,523	-	-	30,523
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	49,952	(43,952)	(6,000)	-
Evening Cafe	9,830	(4,347)	(5,483)	-
	<u>90,305</u>	<u>(48,299)</u>	<u>(11,483)</u>	<u>30,523</u>
TOTAL FUNDS	<u>291,404</u>	<u>101,755</u>	<u>-</u>	<u>393,159</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	659,949	(533,184)	126,765
Cafe	116,535	(115,648)	887
Covid 19	31,914	(9,312)	22,602
Leasehold property	-	(200)	(200)
	<u>808,398</u>	<u>(658,344)</u>	<u>150,054</u>
Restricted funds			
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	-	(43,952)	(43,952)
Big Lottery (Project ID: 20101559)	169,892	(169,892)	-
Evening Cafe	7,795	(12,142)	(4,347)
	<u>177,687</u>	<u>(225,986)</u>	<u>(48,299)</u>
TOTAL FUNDS	<u>986,085</u>	<u>(884,330)</u>	<u>101,755</u>

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued for the Year Ended 31st August 2021

18. MOVEMENT IN FUNDS - continued

Unrestricted Funds:

General - All other unrestricted income

Cafe - Trading income and donations received via the Cafe which are not restricted

Leasehold Property - Represents the net book value of the leasehold property at Lord Street

Designated Funds:

Premises - Fund for major repairs of charity premises in 2021/22

Restricted Funds:

Big Lottery - Funds received from the Big Lottery Fund for our Voice, Advice and Cafe

Capital Appeal - Funds generated by public appeal for the renovation and repair of the premises at Lord Street

Evening Cafe - Funds for our Winter Evening Cafe

Other - Includes funds for our Voice work (impact and advocacy), this includes specific bequests

19. CONTINGENT LIABILITIES

Huddersfield Mission has a beneficial interest in the building and land at 3 - 15 Lord Street, Huddersfield, HD1 1QA, this remains so long as Huddersfield Mission continues with its existing charitable objectives. In the case of Huddersfield Mission closing then the building ownership will revert to the Huddersfield Methodist Circuit.

20. RELATED PARTY DISCLOSURES

The charity has received grant funding from two organisations that have trustees in common with the charity.

Funder	31.8.21	31.8.20
Huddersfield Methodist Circuit	20,000	15,000
Yorkshire West Methodist District	35,000	30,000

The charity has provided space to the following organisations, who have trustees in common.

Organisation	Income Received	Income Received
	31.8.21	31.8.20
New Life Church @ The Mission	-	755
Huddersfield Methodist Circuit	-	-
Yorkshire West Methodist District	-	-

The charity has incurred expenses with the following organisations, who have trustees in common.

Organisation	Expenses Paid	Expenses Paid
	31.8.21	31.8.20
New Life Church @ The Mission	-	-
Huddersfield Methodist Circuit	-	-
Yorkshire West Methodist District	-	-

HUDDERSFIELD MISSION

Notes to the Financial Statements - continued for the Year Ended 31st August 2021

20. RELATED PARTY DISCLOSURES - continued

Trustees

The trustee, Emma Dickens, is a member of the senior management team at Locala. During the year Locala has sponsored meal vouchers for users of the Mission and donated laptops for service users.

21. ULTIMATE CONTROLLING PARTY

Huddersfield Mission is a Methodist charity, but it operates independently of the Methodist Church, and as such is controlled by the board of trustees.

HUDDERSFIELD MISSION

Detailed Statement of Financial Activities for the Year Ended 31st August 2021

	31/8/21 £	31/8/20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations & gifts	32,435	37,705
Grants	380,167	280,564
	<u>412,602</u>	<u>318,269</u>
Other trading activities		
Fundraising events	37,898	15,377
Cafe income	11,139	21,396
Other	20,570	7,742
	<u>69,607</u>	<u>44,515</u>
Investment income		
Deposit account interest	15	132
Charitable activities		
Lettings & room hire	54,733	79,233
Earned income	2,294	4,685
	<u>57,027</u>	<u>83,918</u>
Total incoming resources	539,251	446,834
EXPENDITURE		
Raising donations and legacies		
Fundraising expenditure	-	167
Charitable activities		
Wages	240,930	269,580
Social security	19,240	21,669
Pensions	11,660	13,953
Insurance	6,333	6,341
Light and heat	21,668	24,821
Telephone	2,651	2,629
Sundries	3,139	4,972
Repairs and maintenance	31,034	86,509
Carried forward	336,655	430,474

This page does not form part of the statutory financial statements

HUDDERSFIELD MISSION

Detailed Statement of Financial Activities for the Year Ended 31st August 2021

	31/8/21 £	31/8/20 £
Charitable activities		
Brought forward	336,655	430,474
Computer repairs and maintenance	6,085	471
Advertising and publicity	4,606	495
Subscriptions	3,665	2,012
Training	167	107
Activities expenses	4,049	818
Emergency support	14,091	16,436
Purchases	25,680	22,888
Motor and travel expenses	198	643
Bank charges	-	65
Bad debts	-	151
Depreciation - Long leasehold property	100	100
Plant and machinery	3,065	3,065
Fixtures and fittings	1,199	1,199
	<u>399,560</u>	<u>478,924</u>
Support costs		
Governance costs		
Accountancy and legal fees	2,033	3,646
	<u>401,593</u>	<u>482,737</u>
Total resources expended		
	<u>401,593</u>	<u>482,737</u>
Net income/(expenditure)	<u>137,658</u>	<u>(35,903)</u>

This page does not form part of the statutory financial statements