HUDDERSFIELD MISSION

England & Wales · Charity number 1156590

Details

Status	Registered
Legal form	CIO
Registered	2014-04-08
Register	View on the Charity Commission register

Contact

Address	Huddersfield Mission 3-13 Lord Street Huddersfield HD1 1QA
Phone	01484421461
Email	info@huddersfieldmission.org.uk
Website	www.huddersfieldmission.org.uk

Activities

Objects: (A) THE PREVENTION OR RELIEF OF POVERTY;(B) THE ADVANCEMENT OF EDUCATION;(C) THE ADVANCEMENT OF RELIGION IN ACCORDANCE WITH THE DOCTRINES OF THE METHODIST CHURCH; AND(E) THE RELIEF OF THOSE IN NEED, BY REASON OF YOUTH, AGE, ILL-HEALTH, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE.

Activities: Providing services for people in need, such as food, shelter, advice, support and developmental activities.Offering a town centre community facility, with space for meetings, classes and rooms for rent.Facilitating dialogue between different groups in Kirklees and enabling vulnerable and marginalised people to be heard.Hosting faith-based groups for worship and sharing.

Classification

- **How:** Makes Grants To Individuals, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

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Geography

- Kirklees

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£546,702	£504,359	£314,171	14
2024-08-31	£433,559	£503,322	-	-
2023-08-31	£496,773	£497,193	-	-
2022-08-31	£536,454	£587,603	£342,010	13
2021-08-31	£539,251	£401,593	£393,159	13
2020-08-31	£446,834	£482,737	-	-

Trustees

Name	Role	Appointed
Rev Peter Catford	Chair	2021-09-01
Ali Kaye		2026-05-26
Christopher Mason		2022-07-19
Martyn Till		2018-06-19
NICOLA LEE		2014-09-01
Rev Richard Thompson		2016-05-16
Rev Sue Taylor		2026-05-26
Steve William Caddy		2016-11-21

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HUDDERSFIELD MISSION

England & Wales - Charity number 1156590

Accounts

Charity registration number 1156590 (England and Wales)

HUDDERSFIELD MISSION

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2025

HUDDERSFIELD MISSION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	A J Ogilive- Berry M Evans C Mason R Page S Caddy N Lee M Till R Thompson Rev P Catford	
Key Management Personnel	Paul Bridges Tim Jones Kathryn Croft Tracey Rawlinson	CEO Operations Manager (until March 2025) Advice Services Manager Centre Manager (from June 2025)
Charity number (England and Wales)	1156590	
Registered office	3 - 13 Lord Street Huddersfield West Yorkshire HD1 1QA	
Independent examiner	V J Atkinson BK Plus Limited 52 St Johns Lane Halifax West Yorkshire HX1 2BW	
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ	

HUDDERSFIELD MISSION

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HUDDERSFIELD MISSION

CHAIRMAN'S STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2025

At Huddersfield Mission, our strapline is Serving People, Changing Lives. This captures both our purpose and our commitment to the communities we serve.

We pursue this mission through a wide range of activities, including our community café, advice service, and Community Champion programme, as well as through the provision of warm, welcoming, and affordable room hire.

The first part of our strapline, Serving People, requires us as trustees to invest in and empower our staff and volunteers. During the past year, we have given focused attention to our governance, policies, and procedures, ensuring that they remain robust, relevant, and responsive within an ever-changing operational landscape. This ongoing review process supports good practice and strengthens the foundations of our work.

The second part of our strapline, Changing Lives, reflects the impact achieved every day by our staff and volunteers. Trustees remain immensely proud of the breadth and depth of this work, supporting people facing a wide range of challenges, including trauma, adversity, and long-term hardship. Whether helping individuals through moments of crisis or supporting those who are just managing to get by, Huddersfield Mission continues to offer hope, stability, and practical support.

A theme throughout this Trustees' Report is resilience. This reflects not only the resilience shown by those we support, but also our commitment to becoming a more resilient organisation, able to adapt, recover, and grow in response to both challenges and opportunities.

The Trustees would like to express their sincere gratitude to the charitable trusts, churches, organisations, and individuals whose financial support makes this work possible. We also wish to thank our remarkable volunteers, whose generosity of time and commitment is invaluable, and our dedicated staff, who consistently make every effort to achieve the best outcomes across all areas of Huddersfield Mission. Together, we continue to fulfil our calling of Serving People, Changing Lives.

C. C Mason

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Chris Mason

Chair of Trustees - Huddersfield Mission

Date: 26/03/2026

HUDDERSFIELD MISSION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2025

The trustees present their annual report and financial statements for the year ended 31 August 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

Objectives and activities

The objects of the CIO are:

1.The prevention or relief of poverty;
2.The advancement of education;
3.The advancement of religion in accordance with the doctrines of the Methodist Church;
4.The relief of those in need, by reason of youth, age, Ill-health, disability, financial hardship or other disadvantage.

We do this through:

1. Providing a low-cost cafe available to all
2. Providing advice and support sessions which are safe, open and accessible and based on a relationship of trust with our support team
3. Organising activities that build people's skills and self-esteem. Activities that are creative, fun, healthy and educational
4. Supporting our customers to speak out about their experiences and providing a space for open and honest dialogue about issues that affect our customers
5. Providing space for room hire and office lets, aimed at community organisations and voluntary groups

Public benefit

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Significant activities and achievements against objectives

This year, the work of Huddersfield Mission has been defined by a single, powerful theme: Resilience. In a landscape marked by continued economic uncertainty and deepening social inequality, resilience is not merely a buzzword; it is the essential quality that has allowed our organisation to adapt and, more importantly, enabled our customers to survive and thrive. As Trustees, we are proud to report that this year the advice service supported 745 unique individuals through 2,581 distinct interventions, proving that even in the face of adversity, stability and hope are attainable. Many more are supported through our café, and the activities run at the Mission building either directly by the Mission or through user groups. Throughout every action we take, we remain dedicated to our strapline: Serving People, Changing Lives.

Organisational Resilience: A Foundation for Service

To serve our community effectively, the Mission itself must be robust. Our organisational resilience this year has focused on four pillars: our people, our resources, our home, and our governance.

We recognise that our staff are the driving force of our work. Supporting people with complex needs requires immense emotional fortitude and professional skill. Consequently, we have invested heavily in staff well-being, training and development, ensuring our team is not just operational, but thriving.

This internal strength is mirrored in our financial management, which has been crucial in a challenging economic climate. We have faced significant headwinds, including the cost of living crisis and National Insurance increases, which have increased our operational costs. At the same time, donations and charitable grants are becoming more difficult to obtain. Despite these pressures, we have maintained financial sustainability through diverse funding streams and prudent resource management. This year this has been significantly supported through our Appeal, which raised over £19,000. Many thanks to all those that support our work.

This year, the Mission's financial resilience was tested when an agreed grant was withdrawn due to internal financial issues for the funder. The withdrawal of the grant was entirely unrelated to our performance, financial management or governance. In accordance with best practices, we reported this significant change in circumstances to the Charity Commission. We are immensely grateful to other funders and partners who stepped forward with supplementary funding, demonstrating their confidence in the Mission and sustaining our operations.

A significant investment in our long-term resilience, directly offsetting future energy costs and reducing environmental impact, has been the replacement of our main boiler with a new, environmentally friendly heating system. This comprehensive upgrade includes a more efficient gas boiler, an air source heat pump, and a building management system. Funded by grants from One Community and the Government Energy Efficiency Scheme, this project not only dramatically reduces our carbon footprint and energy consumption but also ensures a more comfortable and stable environment for all who use the building.

Furthermore, we have ensured our building remains a dignified and safe environment. It is more than just a base for our own work; it is a vital community hub used by over 200 organisations each year, providing a huge range of activities and services to the public.

Regarding governance, we have this year begun a comprehensive review of all our policies and procedures, to both formally capture our existing ways of working but also to ensure that we are actively planning our organisational resilience.

Customer Resilience: Empowering Change

Our primary goal is to transfer this strength to our customers. We do not simply "fix" problems; we work to build Customer Resilience, equipping individuals with the tools, confidence, and resources to manage their own lives. This work is critical given that 77.1% of our customers live with a long-term health condition and 66.2% report a disability.

This focus on holistic support requires extensive collaboration. Our advice and support team actively partners with numerous voluntary and statutory agencies to provide specialist support, facilitating 1,887 referrals to external partners this year. This ensures customers receive the complex, specialist help they need beyond our immediate remit.

Developing Skills and Emotional Fortitude

Resilience often begins with the confidence to handle the basics. For many, the ability to manage daily administration—opening post, making phone calls, keeping appointments—has been eroded by exclusion or crisis. Our staff provide hands-on support that evolves into skill-building.

We also address the emotional toll of life's "knockbacks." By providing a consistent, non-judgemental presence, we help individuals manage the effects of underlying or unresolved trauma. This approach was vital for a customer facing eviction due to hoarding and mental health struggles. By facilitating a "three-way meeting" with their Care Coordinator in the safety of the Mission, we prevented homelessness, with the customer noting they "felt safe meeting here" when they felt unsafe elsewhere.

Financial Resilience and Stability

Financial instability is a primary driver of crisis. Our team has worked tirelessly to maximise customer income, particularly during the challenging migration from ESA to Universal Credit. The results have been transformative: this year, we supported customers to access an estimated £991,000 in new or additional benefits.

When combined with direct practical assistance—such as food, furniture, and fuel vouchers—we have helped unlock over £1 million in total value for those in need. This is not just money; it is stability. As one customer, previously overwhelmed by debt, shared: "She now feels empowered to continue the work around her debt and keep on top of her health issues."

Health Resilience: Reducing Inequality

Health resilience is about ensuring equitable access to care. We actively bridge the gap between our customers and the health service, hosting on-site opticians, haircuts, and health checks to catch issues early. Central to this is the Mission Café, which provides low-cost, nutritious meals in an environment that is a safe place for all. For many, a warm meal in the Café is the first step toward engaging with wider support.

In one instance, we supported a customer transitioning gender who was also fearing a diagnosis of MS. Our advocacy secured them a GP appointment they admitted they "would not have been able to do on their own." For another customer—a diabetic man found collapsed and facing homelessness—our intervention challenged a housing decision, securing him accommodation. The outcome was clear: "The customer was now safe and well and was able to take care of his own health which would in turn avoid any further hospital admissions."

Crisis Intervention

Finally, resilience is about surviving the breaking point. We support those whose usual coping mechanisms have failed. For one ex-rough sleeper, the Mission was simply a "life saver" and a "safety net." By addressing immediate crises first—food, warmth, safety—we create the breathing space needed to tackle the underlying causes of distress.

The resilience of Huddersfield Mission is reflected in the resilience of the people we serve. By standing firm as an organisation, we enable hundreds of individuals to stand on their own feet, finding confidence, financial stability, and health in a world that often denies them these basics. Truly, we are Serving People, Changing Lives.

Financial review

The Huddersfield Mission trustees prepare outline plans and financial forecasts for the following three years to ensure adequate funding is available to achieve the aims of the organisation. More detailed plans are made for each 12 months.

During the year ending 31 August 2025 total incoming resources amounted to £546,702 (2024: £433,560). Total resources expended amounted to £504,360 (2024: £503,322). Net expenditure on unrestricted funds, after transfers, was £42,343.

The total reserves of the charity at the 31 August 2025 amounted to £314,170, all of which was unrestricted, with designated funds of £97,700 related to fixed assets and £26,910 related to premises and building and £26,005 relating to the cafe, leaving 'free' unrestricted reserves of £163,557.

Reserves policy

In considering the reserves requirements for Huddersfield Mission the trustees have considered the needs of our beneficiaries, our legal obligations and identified risk to our income and expenditure.

As an organisation that provides services to vulnerable people the trustee believe that a level of reserves should be maintained to ensure a stability of service provision and if required a managed service closure, with time to enable alternative support provision for beneficiaries.

As the managers of a substantial building the trustees recognise the need to have in place some level of contingency reserves to deal with building issues not covered by our annual maintenance and repairs budget.

Considering all these factors the trustees believe that a reserves of six months running costs would be prudent. This means a total reserve of £243,000. As our reserves are below this level we will look to increase the level of reserves during the current financial year..

Plans for future periods

Trustees have agreed a set of strategic objectives and workplan for the year 2025-26. As well as continuing and further developing our existing work we will look to further strengthen our organisational resilience through completing our review of all policies and procedures and developing our comprehensive training matrix. With the changes in local government funding from HSF to the Crisis and Resilience Fund we hope to develop a funding model for our advice service that is consistent and sustainable.

Finally, we wish to recruit 4 new trustees and continue our planning with a strategic planning day for trustees and staff

Structure, governance and management

The charity is controlled by its governing document, a constitution.

The trustees who served during the year and up to the date of signature of the financial statements were:

A J Ogilive- Berry
M Evans
C Mason
R Page
S Caddy
N Lee
M Till
R Thompson
Rev P Catford

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2025

Recruitment and appointment of trustees
Under the constitution the CIO must have a minimum of eight trustees and a maximum of 15 trustees.

The Huddersfield Circuit may appoint between three and six Individuals to be trustees of the CIO

There are two ex-officio positions, the Superintendent of the Huddersfield Methodist Circuit and the Minister with pastoral oversight of the congregation that meets at the Mission

Between three and seven additional trustees may be appointed by the Charity trustees, with due regard to the skills, knowledge and experience needed for the effective administration of the CIO

As well as the Board, we have a Finance and General Purpose subcommittee, made up of trustees and external advisers.

The trustees' report was approved by the Board of Trustees.

C. G Mason
.....
C Mason
Trustee
26/03/2026
Date: .....

HUDDERSFIELD MISSION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 AUGUST 2025

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

HUDDERSFIELD MISSION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF HUDDERSFIELD MISSION

I report to the trustees on my examination of the financial statements of Huddersfield Mission (the charity) for the year ended 31 August 2025.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Since the charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with UK Generally Accepted Accounting Practice.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act 2011.

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

V J Atkinson
BK Plus Limited
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW
Date: 14 April 2026

BK PLUS Limited

HUDDERSFIELD MISSION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2025

Current financial year	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Total 2024 £
Income from:					
Donations and legacies	3	64,593	284,536	349,129	276,410
Charitable activities	4	148,997	-	148,997	123,987
Other trading activities	5	45,884	-	45,884	29,278
Investments	6	2,692	-	2,692	3,884
Total income		262,166	284,536	546,702	433,559
Expenditure on:					
Charitable activities					
Advice	7	7,345	140,670	148,015	193,241
Building	7	85,595	69,810	155,405	118,407
Cafe	7	54,246	50,324	104,570	99,579
Community health	7	1,902	23,732	25,634	54,400
Core	7	70,635	-	70,635	37,595
Property	7	100	-	100	100
Total charitable expenditure		219,823	284,536	504,359	503,322
Total expenditure		219,823	284,536	504,359	503,322
Net income/(expenditure) and movement in funds		42,343	-	42,343	(69,763)
Reconciliation of funds:					
Fund balances at 1 September 2024		271,828	-	271,828	341,591
Fund balances at 31 August 2025		314,171	-	314,171	271,828

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

HUDDERSFIELD MISSION

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2025

Prior financial year	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Income from:				
Donations and legacies	3	111,149	165,261	276,410
Charitable activities	4	123,987	-	123,987
Other trading activities	5	29,278	-	29,278
Investments	6	3,884	-	3,884
Total income		268,298	165,261	433,559
Advice	7	78,687	114,554	193,241
Building	7	117,533	874	118,407
Cafe	7	74,879	24,700	99,579
Community health	7	29,267	25,133	54,400
Core	7	37,595	-	37,595
Property	7	100	-	100
Net income and movement in funds		(69,763)	-	(69,763)
Reconciliation of funds:				
Fund balances at 1 September 2023		341,591	-	341,591
Fund balances at 31 August 2024		271,828	-	271,828

HUDDERSFIELD MISSION

BALANCE SHEET

AS AT 31 AUGUST 2025

	Notes	2025 £	2025 £	2024 £	2024 £
Fixed assets					
Tangible assets	**12**		161,182		97,800
Current assets					
Debtors	**13**	30,019		21,041	
Cash at bank and in hand		202,750		218,280	
		232,769		239,321	
Creditors: amounts falling due within one year	**14**	(79,780)		(65,293)	
Net current assets			152,989		174,028
Total assets less current liabilities			314,171		271,828
The funds of the charity					
Unrestricted funds	**17**		314,171		271,828
			314,171		271,828

The financial statements were approved by the trustees on 26/03/2026

L. C. Mason

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C Mason

Trustee

1 Accounting policies

Charity information

Huddersfield Mission is a Charitable Incorporated organisation, number 1156590, registered in England and Wales with the Charity Commission.

1.1 Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1 **Accounting policies** **(Continued)**

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Long leasehold	Over the term of the lease
Plant and equipment	20% on cost
Fixtures and fittings	20% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

1 Accounting policies **(Continued)**

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	34,593	-	34,593	29,208	-	29,208
Grants	30,000	284,536	314,536	81,941	165,261	247,202
	64,593	284,536	349,129	111,149	165,261	276,410
Grants						
ACTS	-	2,135	2,135	-	4,556	4,556
Sir George Martin Trust	-	-	-	2,000	-	2,000
Government Grant	-	44,810	44,810	-	-	-
Community Anchor	-	-	-	333	-	333
Huddersfield Circuit	-	-	-	30,000	-	30,000
HSF5	-	-	-	-	40,700	40,700
Kirklees Council	-	-	-	-	1,000	1,000
Local Welfare Provision	-	52,445	52,445	15,408	54,746	70,154
Huddersfield Common Good Trust	-	-	-	-	874	874
HSF6	-	45,574	45,574	-	-	-
NHS West Yorkshire ICB	-	38,508	38,508	-	28,881	28,881
One Community Foundation	-	25,000	25,000	-	9,665	9,665
HSF7	-	52,094	52,094	-	-	-
Third Sector Leaders Kirklees	-	23,732	23,732	-	24,133	24,133
Yorkshire West Methodist District	30,000	-	30,000	30,000	-	30,000
HP Dugdale Foundation	-	239	239	-	706	706
LS2Y	-	-	-	4,200	-	4,200
	30,000	284,536	314,536	81,941	165,261	247,202

4 Income from charitable activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Other income		
Earned income	526	572
Building		
Lettings and room hire	148,471	120,790
Core		
Lettings and room hire	-	2,625
	148,997	123,987

5 Income from other trading activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Fundraising events	21,397	1,151
Cafe income	23,654	25,973
Other income	833	2,154
Other trading activities	45,884	29,278

6 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	2,692	3,884

7 **Expenditure on charitable activities**

Direct costs	Advice 2025	Building 2025	Cafe 2025	Community health 2025	Core 2025	Property 2025	Total 2025
	£	£	£	£	£	£	£
Staff costs	96,451	84,651	58,983	14,456	97,721	-	352,262
Depreciation and impairment	-	15,870	-	-	-	100	15,970
Activities expenses	482	30	6	438	452	-	1,408
Advertising and publicity	-	-	-	-	2,271	-	2,271
Management recharges	22,795	16,755	11,117	6,320	(56,986)	-	1
Emergency support	8,933	-	-	-	-	-	8,933
Interest payable and similar charges	-	25	52	-	129	-	206
Motor and travel expenses	1,285	-	426	42	2,009	-	3,762
Premises costs	15,469	7,973	15,469	3,094	11,849	-	53,854
Purchases	83	1,942	12,591	-	816	-	15,432
Repairs and maintenance	34	22,072	1,339	-	1,294	-	24,739
Subscriptions	885	-	-	-	569	-	1,454
Sundries	246	2,895	4,042	1,284	8,491	-	16,958
Telephone	-	3,192	-	-	-	-	3,192
Training	838	-	31	-	600	-	1,469
	147,501	155,405	104,056	25,634	69,215	100	501,911
Share of support and governance costs (see note)							
Support	514	-	514	-	1,420	-	2,448
	148,015	155,405	104,570	25,634	70,635	100	504,359
Analysis by fund							
Unrestricted funds	7,345	85,595	54,246	1,902	70,635	100	219,823
Restricted funds	140,670	69,810	50,324	23,732	-	-	284,536
	148,015	155,405	104,570	25,634	70,635	100	504,359

7 **Expenditure on charitable activities** **(Continued)**

Previous year: Direct costs	Advice 2024	Building 2024	Cafe 2024	Community health 2024	Core 2024	Property 2024	Total 2024
	£	£	£	£	£	£	£
Staff costs	122,636	83,940	49,982	15,650	94,872	-	367,080
Depreciation and impairment	-	-	-	-	1,000	100	1,100
Activities expenses	1,768	-	35	4,027	-	-	5,830
Advertising and publicity	-	-	-	15	2,234	-	2,249
Management recharges	17,303	17,113	16,974	31,513	(82,677)	-	226
Emergency support	24,271	-	-	-	-	-	24,271
Interest payable and similar charges	1	8	29	-	238	-	276
Motor and travel expenses	1,028	30	997	-	706	-	2,761
Premises costs	13,279	(11,398)	13,279	2,656	10,889	-	28,705
Purchases	50	1,930	16,110	25	273	-	18,388
Repairs and maintenance	6,106	24,682	272	23	1,289	-	32,372
Subscriptions	872	-	-	-	542	-	1,414
Sundries	4,388	162	1,286	383	4,507	-	10,726
Telephone	10	1,940	-	-	1,755	-	3,705
Training	1,040	-	126	108	617	-	1,891
	192,752	118,407	99,090	54,400	36,245	100	500,994
Share of support and governance costs (see note)							
Support	489	-	489	-	1,350	-	2,328
	193,241	118,407	99,579	54,400	37,595	100	503,322
Analysis by fund							
Unrestricted funds	78,687	117,533	74,879	29,267	37,595	100	338,061
Restricted funds	114,554	874	24,700	25,133	-	-	165,261
	193,241	118,407	99,579	54,400	37,595	100	503,322

8 Net movement in funds

	2025	2024
	£	£
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	-	-
Depreciation of owned tangible fixed assets	15,970	1,100

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

10 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
Cafe	3	3
Advice	3	3
Core/ premises	3	3
Administration / management	5	4
Total	14	13

Employment costs	2025 £	2024 £
Wages and salaries	352,262	367,080

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2025 £	2024 £
Aggregate compensation	47,325	46,362

11 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

12 Tangible fixed assets

	Long leasehold	Plant and equipment	Fixtures and fittings	Total
	£	£	£	£
Cost				
At 1 September 2024	100,000	15,323	5,994	121,317
Additions	-	79,352	-	79,352
At 31 August 2025	100,000	94,675	5,994	200,669
Depreciation and impairment				
At 1 September 2024	2,200	15,323	5,994	23,517
Depreciation charged in the year	100	15,870	-	15,970
At 31 August 2025	2,300	31,193	5,994	39,487
Carrying amount				
At 31 August 2025	97,700	63,482	-	161,182
At 31 August 2024	97,800	-	-	97,800

13 Debtors

	2025	2024
Amounts falling due within one year:	£	£
Trade debtors	4,840	11,091
Other debtors	13,972	5,580
Prepayments and accrued income	11,207	4,370
	30,019	21,041

14 Creditors: amounts falling due within one year

	Notes	2025	2024
		£	£
Deferred income	15	62,006	59,150
Trade creditors		12,292	2,302
Accruals		5,482	3,841
		79,780	65,293

15 Deferred income

	2025	2024
	£	£
Other deferred income	62,006	59,150

15 Deferred income

(Continued)

Deferred income is included in the financial statements as follows:

	2025	2024
	£	£
Deferred income is included within:		
Current liabilities	62,006	59,150
Movements in the year:		
Deferred income at 1 September 2024	59,150	49,146
Resources deferred in the year	2,856	10,004
Deferred income at 31 August 2025	62,006	59,150

Included within deferred income above is income received in advance from funders of £56,404 (2024: £53,940) with the key items being HSF7 £42,406 and NHS West Yorkshire ICB £9,627 and rent invoiced in advance to tenants of £5,602 (2024: £5,210). .

16 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 September 2024	Incoming resources	Resources expended	At 31 August 2025
	£	£	£	£
Local Welfare Provision	-	52,444	(52,444)	-
NHS West Yorkshire ICB	-	38,508	(38,508)	-
ACTS	-	2,135	(2,135)	-
One Community Foundation	-	25,000	(25,000)	-
Third Sector Leaders Kirklees	-	23,732	(23,732)	-
HP Dugdale Foundation	-	239	(239)	-
Government Grant	-	44,810	(44,810)	-
HSF6	-	45,574	(45,574)	-
HSF7	-	52,094	(52,094)	-
	-	284,536	(284,536)	-

16 Restricted funds (Continued)

Previous year:	At 1 September 2023	Incoming resources	Resources expended	At 31 August 2024
	£	£	£	£
Local Welfare Provision	-	54,746	(54,746)	-
NHS West Yorkshire ICB	-	28,881	(28,881)	-
ACTS	-	4,555	(4,555)	-
One Community Foundation	-	9,665	(9,665)	-
Kirklees Council	-	1,000	(1,000)	-
Huddersfield Common Good Trust	-	874	(874)	-
Third Sector Leaders Kirklees	-	24,133	(24,133)	-
HP Dugdale Foundation	-	706	(706)	-
HSF5	-	40,701	(40,701)	-
	-	165,261	(165,261)	-

17 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 September 2024	Incoming resources	Resources expended	At 31 August 2025
	£	£	£	£
General Fund	107,954	221,079	(165,476)	163,557
Cafe	39,165	41,087	(54,247)	26,005
Leasehold property	97,800	-	(100)	97,700
Designated Fund- Premises and buildings	26,910	-	-	26,910
	271,829	262,166	(219,823)	314,172

17 Unrestricted funds (Continued)

Previous year:	At 1 September 2023	Incoming resources	Resources expended	At 31 August 2024
	£	£	£	£
General Fund	165,632	205,403	(263,082)	107,953
Cafe	51,149	62,895	(74,879)	39,165
Leasehold property	97,900	-	(100)	97,800
Designated Fund- Premises and buildings	26,910	-	-	26,910
	341,591	268,298	(338,061)	271,828

Unrestrticted Funds:

General - All other unrestricted income
Cafe - Trading income and donations received via the Cafe which are not restricted
Leasehold Property - Represents the net book value of the leasehold property at Lord Street

Designated Funds:

Premises - Fund for building income and expenditure and major repairs costs to charity premises

18 Financial commitments, guarantees and contingent liabilities

Huddersfield Mission has a beneficial interest in the building and land at 3 - 15 Lord Street, Huddersfield, HD1 1QA, this remains so long as Huddersfield Mission continues with its existing charitable objectives. In the case of Huddersfield Mission closing, the building ownership will revert to the Huddersfield Methodist Circuit.

19 Related party transactions

Transactions with related parties
During the year the charity entered into the following transactions with related parties:

19 Related party transactions (Continued)

The charity has received grant funding from two organisations that have trustees in common with the charity.

Funder	31.8.25	31.8.24
Huddersfield Methodist Circuit	-	30,000
Yorkshire West Methodist District	30,000	30,000

The charity has provided space to the following organisations, who have trustees in common.

Organisation	Income Received 31.8.25	Income Received 31.8.24
New Life Church @ The Mission	-	-
Huddersfield Methodist Circuit	-	-
Yorkshire West Methodist District	-	-

The charity has incurred expenses with the following organisations, who have trustees in common.

Organisation	Expenses Paid 31.8.25	Expenses Paid 31.8.24
New Life Church @ The Mission	-	-
Huddersfield Methodist Circuit	-	-
Yorkshire West Methodist District	-	-

20 Ultimate controlling party

Huddersfield Mission is a Methodist charity, but it operates independently of the Methodist Church, and as such is controlled by the board of trustees.

Document Activity Report

Document Sent Thu, 26 Mar 2026 10:01:31 GMT

Document Activity History

Document history shows most recent activity first

Date	Activity
Thu, 26 Mar 2026 20:36:33 GMT	Christopher Mason Approved the document
Thu, 26 Mar 2026 10:12:02 GMT	Document Sent

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HUDDERSFIELD MISSION

England & Wales - Charity number 1156590

Accounts

Charity registration number 1156590 (England and Wales)

HUDDERSFIELD MISSION

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2024

HUDDERSFIELD MISSION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	A J Ogilive- Berry M Evans C Mason R Page S Caddy N Lee M Till R Thompson Rev P Catford	
Key Management Personnel	Paul Bridges Tim Jones Kathryn Croft Tracey Rawlinson	CEO Operations Manager (until March 2025) Advice Services Manager Centre Manager (from June 2025)
Charity number (England and Wales)	1156590	
Registered office	3 - 13 Lord Street Huddersfield West Yorkshire HD1 1QA	
Independent examiner	V J Atkinson BK Plus Limited 52 St Johns Lane Halifax West Yorkshire HX1 2BW	
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ	

HUDDERSFIELD MISSION

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HUDDERSFIELD MISSION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2024

The trustees present their annual report and financial statements for the year ended 31 August 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

Objectives and activities

The objects of the CIO are:

1.The prevention or relief of poverty;
2.The advancement of education;
3.The advancement of religion in accordance with the doctrines of the Methodist Church;
4.The relief of those in need, by reason of youth, age, Ill-health, disability, financial hardship or other disadvantage.

We do this through:

1. Providing a low-cost cafe available to all
2. Providing advice and support sessions which are safe, open and accessible and based on a relationship of trust with our support team
3. Organising activities that build people's skills and self-esteem. Activities that are creative, fun, healthy and educational
4. Supporting our customers to speak out about their experiences and providing a space for open and honest dialogue about issues that affect our customers
5. Providing space for room hire and office lets, aimed at community organisations and voluntary groups

Public benefit

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Significant activities and achievements against objectives

In a year marked by significant external challenges such as the cost of living crisis, Huddersfield Mission continued its nearly 120-year legacy of providing vital support across Huddersfield and Kirklees. From September 2023 to August 2024, we broadened our reach, becoming a leading Health, Advice, and Wellbeing organisation dedicated to tackling poverty, homelessness, poor mental health, and addiction. We have expanded the ways we support people with Advice, Practical Support, Low Cost food, Wellbeing activities and Health promotion. Beyond being a direct provider, our building also serves as a crucial facilitator for a wide range of essential community services, thanks to our tenants and room hirers

The Mission Café is at the heart of the organisation and the Mission Building. Providing low cost nutritious meals in an environment that is a Safe Place for All. As a community café people can stay as long as they want, meet new people but also access our advice and support service.

We have seen this year the demand for our advice service continue to be very high as people are affected by the cost of living crisis. At the same time, we have seen our core Council grant reduced by 28%. Our advice staff team has been restructured so that we have a permanent Triage Officer. Trustees have agreed a new internal advice model to help us meet demand. Advice staff and volunteers now have clear guidance as to the level of help we can provide depending on the number of advice staff and volunteers available. This has helped us manage the demand for advice but also to ensure that our advice staff are properly supported.

We were successful in obtaining new funds from the West Yorkshire Combined Authorities via Kirklees Public Health. This funding recognises the two-way relationship between health and poverty. By providing advice that helps to maximise income, through increased benefits, or providing practical items or access grants, we help people's health. As part of the monitoring of this funding we have further developed our Lamplight database to allow us to estimate the value of the income maximised throughout advice service interventions.

Trustees continue to receive formal reports at every Board meeting on Safeguarding, Risks and Incidents. This enables trustees to actively monitor these issues and work with the management team to identify if further mitigations or action is required. All staff have received de-escalation training and a personal alarm system for all staff has been put in place.

Our Community Health Officer continues to deliver Community Health messages, both at the Mission and in the wider HD1 area. A wide range of health information and support has been organised including health checks, podiatry, haircuts, weekly art group, HIV and Hep C testing, eye test and free spectacles.

With about 1500 people using the Mission building every week for diverse activities, Trustees identified the critical need to replace our main boiler. We were successful in securing funding to replace the current system with a more efficient one, including an air source heat pump for hot water, which will be installed in the next financial year. Separately, Trustees regrettably decided to withdraw plans to convert Cowcliffe Chapel into supported accommodation. The increased costs post-Covid and through the Cost of Living crisis meant the project was no longer economically viable.

During the year and to further strengthen the Mission's governance, trustees have reviewed the constitution, developed a comprehensive Governance Planner and looked to recruit additional trustees.

The trustees recognise that the work of the Mission is only possible with the support of our many wonderful volunteers. Helping in the Café and the Advice service our volunteers not only help us deliver our services but also embody the ethos of the Mission: Serving People Changing Lives. We thank them and all those that support the Mission.

Our Customers

- 1041 different people every year seen by our advice service
- Male 67.6% Female 32.1% Other 0.3%
- 84.8% aged 25-64
- 89.2% from HD1 – HD5
- 65.9 % White British, 4.7% Asian, 11.4% Black. 18% Other ethnicities (A full breakdown is available)
- 71.5% tell us they have a Long-Term Health Condition
- 55.9% tell us they have a disability
- 37.2 % are homeless or in temporary accommodation
- 74.9% are in a single person household

How we help

- 8181 meals provided
- 2246 free meals
- 339 meal vouchers used
- 696 ready meals
- 3748 individual advice sessions
- Value of practical support given to customers £34,139
- Value of support accessed for customers from other organisations £85,696
- Total estimated value of support and benefits claimed £1.18M
- 1333 referrals to 134 external organisations
- 2049 separate room bookings

Just one story of many

A customer came to the Mission initially for a food parcel, but it soon became apparent that there were many more issues that they needed support for.
As well as the food parcel we supported the customer with a wider range of issues: debt, choose and move application, Discretionary Housing Payment, health referrals, signposting to local specialist support service, clothing provision, work capability claims.
With our support the customer was offered more suitable accommodation which they accepted and we gave further support to provide some initial furniture and a home starter pack.

Financial review

The Huddersfield Mission trustees prepare outline plans and financial forecasts for the following three years to ensure adequate funding is available to achieve the aims of the organisation. More detailed plans are made for each 12 months.
During the year ending 31 August 2024 total incoming resources amounted to £433,560 (2023: £496,773). Total resources expended amounted to £503,322 (2023: £497,193).

Net expenditure on unrestricted funds, after transfers, was £69,763 and net expenditure on restricted funds, after transfers, was £Nil.

The total reserves of the charity at the 31 August 2024 amounted to £271,828, all of which was unrestricted, with designated funds of £97,800 related to fixed assets and £26,910 related to premises and building and £39,165 relating to the cafe, leaving 'free' unrestricted reserves of £107,953.

Reserves policy

In considering the reserves requirements for Huddersfield Mission the trustees have considered the needs of our beneficiaries, our legal obligations and identified risk to our income and expenditure.

As an organisation that provides services to vulnerable people the trustee believe that a level of reserves should be maintained to ensure a stability of service provision and if required a managed service closure, with time to enable alternative support provision for beneficiaries.

As the managers of a substantial building the trustees recognise the need to have in place some level of contingency reserves to deal with building issues not covered by our annual maintenance and repairs budget.

Considering all these factors the trustees believe that a reserves of six months running costs would be prudent. This means a total reserve of £243,000. As our reserves are below this level we will look to increase the level of reserves are below this level we will look to increase the level of reserves during the current financial year..

Plans for future periods

This has been a challenging year for the Mission, as we found ways to adapt to reduced funding and the ongoing high levels of demand. Looking forward we will continue to provide a range of Advice, Health and wellbeing services with the aim of continuing to expand partnership with local organisations to deliver an even wider range of support. Working with local churches we will run an appeal next year to support us financially whilst we look for new longer-term funding sources. Next year we will improve the building and reduce our carbon footprint with the installation of a new heating system, which will enhance comfort for our visitors and reduce operational costs.

Structure, governance and management

The charity is controlled by its governing document, a constitution.

The trustees who served during the year and up to the date of signature of the financial statements were:

A J Ogilive- Berry
M Evans
E Dickens (Resigned 27 February 2024)
C Mason
R Page
S Caddy
N Lee
M Till
R Thompson
Rev P Catford

Recruitment and appointment of trustees

Under the constitution the CIO must have a minimum of eight trustees and a maximum of 15 trustees.

- The Huddersfield Circuit may appoint between three and six Individuals to be trustees of the CIO
- There are two ex-officio positions, the Superintendent of the Huddersfield Methodist Circuit and the Minister with pastoral oversight of the congregation that meets at the Mission
- Between three and seven additional trustees may be appointed by the Charity trustees, with due regard to the skills, knowledge and experience needed for the effective administration of the CIO

As well as the Board, we have a Finance and General Purpose subcommittee, made up of trustees and external advisers.

The trustees' report was approved by the Board of Trustees.

P Catford

.....

Rev P Catford

Trustee

24/06/2025

Date: .....

HUDDERSFIELD MISSION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 AUGUST 2024

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

HUDDERSFIELD MISSION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF HUDDERSFIELD MISSION

I report to the trustees on my examination of the financial statements of Huddersfield Mission (the charity) for the year ended 31 August 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Since the charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with UK Generally Accepted Accounting Practice.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act 2011.

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

V J Atkinson
BK Plus Limited
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW
Date: 24 June 2025

BK Plus Limited

HUDDERSFIELD MISSION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2024

Current financial year	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
Income from:					
Donations and legacies	3	111,149	165,261	276,410	325,348
Charitable activities	4	123,987	-	123,987	131,865
Other trading activities	5	29,278	-	29,278	39,535
Investments	6	3,884	-	3,884	25
Total income		268,298	165,261	433,559	496,773
Expenditure on:					
Charitable activities					
Advice	7	78,687	114,554	193,241	147,427
Building	7	117,533	874	118,407	116,649
Cafe	7	74,879	24,700	99,579	70,890
Community health	7	29,267	25,133	54,400	67,960
Core	7	37,595	-	37,595	94,165
Property	7	100	-	100	100
Total charitable expenditure		338,061	165,261	503,322	497,191
Total expenditure		338,061	165,261	503,322	497,191
Net expenditure		(69,763)	-	(69,763)	(418)
Net movement in funds	8	(69,763)	-	(69,763)	(418)
Reconciliation of funds:					
Fund balances at 1 September 2023		341,591	-	341,591	342,009
Fund balances at 31 August 2024		271,828	-	271,828	341,591

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

HUDDERSFIELD MISSION

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2024

Prior financial year	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Income from:				
Donations and legacies	3	265,989	59,359	325,348
Charitable activities	4	131,865	-	131,865
Other trading activities	5	39,535	-	39,535
Investments	6	25	-	25
Total income		437,414	59,359	496,773
Advice	7	117,046	30,381	147,427
Building	7	116,649	-	116,649
Cafe	7	44,985	25,905	70,890
Community health	7	63,608	4,352	67,960
Core	7	74,593	19,572	94,165
Property	7	100	-	100
Net income/(expenditure)		20,433	(20,851)	(418)
Transfers between funds		(100)	100	-
Net movement in funds	8	20,333	(20,751)	(418)
Reconciliation of funds:				
Fund balances at 1 September 2022		321,258	20,751	342,009
Fund balances at 31 August 2023		341,591	-	341,591

HUDDERSFIELD MISSION

BALANCE SHEET

AS AT 31 AUGUST 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	12		97,800		98,899
Current assets					
Debtors	13	21,041		14,973	
Cash at bank and in hand		218,280		285,679	
		239,321		300,652	
Creditors: amounts falling due within one year	14	(65,293)		(57,960)	
Net current assets			174,028		242,692
Total assets less current liabilities			271,828		341,591
The funds of the charity					
Unrestricted funds	17		271,828		341,591
			271,828		341,591

The financial statements were approved by the trustees on 24/06/2025

P Catford

.....

Rev P Catford

Trustee

1 Accounting policies

Charity information

Huddersfield Mission is a Charitable Incorporated organisation, number 1156590, registered in England and Wales with the Charity Commission.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1 Accounting policies **(Continued)**

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Long leasehold	Over the term of the lease
Plant and equipment	20% on cost
Fixtures and fittings	20% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

1 Accounting policies **(Continued)**

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	29,208	-	29,208	35,852	-	35,852
Grants	81,941	165,261	247,202	230,137	59,359	289,496
	111,149	165,261	276,410	265,989	59,359	325,348
Grants						
ACTS	-	4,555	4,555	4,876	-	4,876
Sir George Martin Trust	2,000	-	2,000	-	-	-
Big Lottery Fund	-	-	-	-	59,359	59,359
Community Anchor	333	-	333	4,333	-	4,333
Huddersfield Circuit	30,000	-	30,000	20,000	-	20,000
HSF5	-	40,700	40,700	-	-	-
Kirklees Council	-	1,000	1,000	6,000	-	6,000
Local Welfare Provision	15,408	54,746	70,154	73,695	-	73,695
LS2Y	4,200	-	4,200	3,000	-	3,000
NHS Leeds Hospitals	-	-	-	25,000	-	25,000
NHS West Yorkshire ICB	-	28,881	28,881	12,740	-	12,740
One Community Foundation	-	9,665	9,665	15,945	-	15,945
SWYPFT	-	-	-	3,941	-	3,941
Third Sector Leaders Kirklees	-	24,133	24,133	7,644	-	7,644
Tolson PCN	-	-	-	7,500	-	7,500
Yorkshire West Methodist District	30,000	-	30,000	45,463	-	45,463
HP Dugdale Foundation	-	706	706	-	-	-
Huddersfield Common Good Trust	-	874	874	-	-	-
	81,941	165,261	247,202	230,137	59,359	289,496

4 Income from charitable activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Other income		
Earned income	572	2,878
Building		
Lettings and room hire	120,790	126,434
Core		
Lettings and room hire	2,625	2,553
	123,987	131,865

5 Income from other trading activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Fundraising events	1,151	4,604
Cafe income	25,973	28,988
Other income	2,154	5,943
Other trading activities	29,278	39,535

6 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	3,884	25

7 **Expenditure on charitable activities**

	Advice	Building	Cafe	Community health	Core	Property	Total
Direct costs	2024	2024	2024	2024	2024	2024	2024
	£	£	£	£	£	£	£
Staff costs	122,636	83,940	49,982	15,650	94,872	-	367,080
Depreciation and impairment	-	-	-	-	1,000	100	1,100
Activities expenses	1,768	-	35	4,027	-	-	5,830
Advertising and publicity	-	-	-	15	2,234	-	2,249
Management recharges	17,303	17,113	16,974	31,513	(82,677)	-	226
Emergency support	24,271	-	-	-	-	-	24,271
Interest payable and similar charges	1	8	29	-	238	-	276
Motor and travel expenses	1,028	30	997	-	706	-	2,761
Premises costs	13,279	(11,398)	13,279	2,656	10,889	-	28,705
Purchases	50	1,930	16,110	25	273	-	18,388
Repairs and maintenance	6,106	24,682	272	23	1,289	-	32,372
Subscriptions	872	-	-	-	542	-	1,414
Sundries	4,388	162	1,286	383	4,507	-	10,726
Telephone	10	1,940	-	-	1,755	-	3,705
Training	1,040	-	126	108	617	-	1,891
	192,752	118,407	99,090	54,400	36,245	100	500,994
Share of support and governance costs (see note)							
Support	489	-	489	-	1,350	-	2,328
	193,241	118,407	99,579	54,400	37,595	100	503,322
Analysis by fund							
Unrestricted funds	78,687	117,533	74,879	29,267	37,595	100	338,061
Restricted funds	114,554	874	24,700	25,133	-	-	165,261
	193,241	118,407	99,579	54,400	37,595	100	503,322

7 **Expenditure on charitable activities** **(Continued)**

Previous year: Direct costs	Advice 2023	Building 2023	Cafe 2023	Community health 2023	Core 2023	Property 2023	Total 2023
	£	£	£	£	£	£	£
Staff costs	78,892	74,613	38,794	23,137	94,678	-	310,114
Depreciation and impairment	-	-	-	-	4,264	100	4,364
Activities expenses	2,311	-	47	19,188	96	-	21,642
Advertising and publicity	-	-	-	-	1,938	-	1,938
Management recharges	22,438	(8,782)	4,023	21,219	(38,898)	-	-
Emergency support	26,974	-	333	-	-	-	27,307
Interest payable and similar charges	-	10	35	-	282	-	327
Motor and travel expenses	368	-	688	127	1,661	-	2,844
Premises costs	12,638	(9,527)	12,638	2,528	10,805	-	29,082
Purchases	52	1,948	13,121	922	401	-	16,444
Repairs and maintenance	144	54,464	589	-	2,201	-	57,398
Subscriptions	607	-	-	-	633	-	1,240
Sundries	1,587	1,216	509	727	11,293	-	15,332
Telephone	10	2,707	-	-	548	-	3,265
Training	1,293	-	-	112	1,933	-	3,338
	147,314	116,649	70,777	67,960	91,835	100	494,635
Share of support and governance costs (see note)							
Support	113	-	113	-	2,330	-	2,556
	147,427	116,649	70,890	67,960	94,165	100	497,191
Analysis by fund							
Unrestricted funds	117,046	116,649	44,985	63,608	74,593	100	416,981
Restricted funds	30,381	-	25,905	4,352	19,572	-	80,210
	147,427	116,649	70,890	67,960	94,165	100	497,191

8 Net movement in funds

	2024	2023
	£	£
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	-	-
Depreciation of owned tangible fixed assets	1,100	4,364

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

10 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Cafe	3	2
Advice	3	3
Core/ premises	3	3
Administration / management	4	4
Community and health	-	1
Total	13	13

Employment costs	2024 £	2023 £
Wages and salaries	367,080	310,114

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2024 £	2023 £
Aggregate compensation	46,362	42,408

11 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

12 Tangible fixed assets

	Long leasehold	Plant and equipment	Fixtures and fittings	Total
	£	£	£	£
Cost				
At 1 September 2023	100,000	15,323	5,994	121,317
At 31 August 2024	100,000	15,323	5,994	121,317
Depreciation and impairment				
At 1 September 2023	2,100	14,323	5,994	22,417
Depreciation charged in the year	100	1,000	-	1,100
At 31 August 2024	2,200	15,323	5,994	23,517
Carrying amount				
At 31 August 2024	97,800	-	-	97,800
At 31 August 2023	97,900	999	-	98,899

13 Debtors

	2024	2023
Amounts falling due within one year:	£	£
Trade debtors	11,091	10,437
Other debtors	5,580	-
Prepayments and accrued income	4,370	4,536
	21,041	14,973

14 Creditors: amounts falling due within one year

	Notes	2024	2023
		£	£
Deferred income	15	59,150	49,146
Trade creditors		2,302	6,012
Accruals		3,841	2,802
		65,293	57,960

15 Deferred income

	2024	2023
	£	£
Other deferred income	59,150	49,146

15 Deferred income (Continued)

Deferred income is included in the financial statements as follows:

	2024	2023
	£	£
Deferred income is included within:		
Current liabilities	59,150	49,146
Movements in the year:		
Deferred income at 1 September 2023	49,146	53,066
Released from previous periods	-	(3,920)
Resources deferred in the year	10,004	-
Deferred income at 31 August 2024	59,150	49,146

Included within deferred income above is income received in advance from funders of £53,940 (2023: £43,322) with the key items being One Community Foundation £25,000 and NHS West Yorkshire ICB £22,463 and rent invoiced in advance to tenants of £5,210 (2023: £5,824). .

16 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 September 2023	Incoming resources	Resources expended	Transfers	At 31 August 2024
	£	£	£	£	£
Local Welfare Provision	-	54,746	(54,746)	-	-
NHS West Yorkshire ICB	-	28,881	(28,881)	-	-
ACTS	-	4,555	(4,555)	-	-
One Community Foundation	-	9,665	(9,665)	-	-
Kirklees Council	-	1,000	(1,000)	-	-
Huddersfield Common Good Trust	-	874	(874)	-	-
Third Sector Leaders Kirklees	-	24,133	(24,133)	-	-
HP Dugdale Foundation	-	706	(706)	-	-
HSF5	-	40,701	(40,701)	-	-
	-	165,261	(165,261)	-	-

16 Restricted funds (Continued)

Previous year:	At 1 September 2022	Incoming resources	Resources expended	Transfers	At 31 August 2023
	£	£	£	£	£
Big Lottery Fund- Building Lives and Telling	20,751	59,359	(80,210)	100	-

Restricted Funds:

Big Lottery - Funds received from the Big Lottery Fund for our Voice, Advice and Cafe

17 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 September 2023	Incoming resources	Resources expended	Transfers	At 31 August 2024
	£	£	£	£	£
General Fund	165,632	205,403	(263,082)	-	107,953
Cafe	51,149	62,895	(74,879)	-	39,165
Leasehold property	97,900	-	(100)	-	97,800
Designated Fund- Premises and buildings	26,910	-	-	-	26,910
	341,591	268,298	(338,061)	-	271,828

Previous year:	At 1 September 2022	Incoming resources	Resources expended	Transfers	At 31 August 2023
	£	£	£	£	£
General Fund	176,963	250,630	(261,861)	(100)	165,632
Cafe	32,990	56,469	(38,310)	-	51,149
Leasehold property	98,000	-	(100)	-	97,900
Designated Fund- Premises and buildings	13,305	130,315	(116,710)	-	26,910
	321,258	437,414	(416,981)	(100)	341,591

17 Unrestricted funds **(Continued)**

Unrestrticted Funds:

General - All other unrestricted income
Cafe - Trading income and donations received via the Cafe which are not restricted
Leasehold Property - Represents the net book value of the leasehold property at Lord Street

Designated Funds:

Premises - Fund for building income and expenditure and major repairs costs to charity premises

18 Financial commitments, guarantees and contingent liabilities

Huddersfield Mission has a beneficial interest in the building and land at 3 - 15 Lord Street, Huddersfield, HD1 1QA, this remains so long as Huddersfield Mission continues with its existing charitable objectives. In the case of Huddersfield Mission closing, the building ownership will revert to the Huddersfield Methodist Circuit.

19 Related party transactions

Transactions with related parties
During the year the charity entered into the following transactions with related parties:

The charity has received grant funding from two organisations that have trustees in common with the charity.

Funder	31.8.24	31.8.23
Huddersfield Methodist Circuit	30,000	20,000
Yorkshire West Methodist District	30,000	45,464

The charity has provided space to the following organisations, who have trustees in common.

Organisation	Income Received 31.8.24	Income Received 31.8.23
New Life Church @ The Mission	-	65
Huddersfield Methodist Circuit	-	-
Yorkshire West Methodist District	-	-

The charity has incurred expenses with the following organisations, who have trustees in common.

Organisation	Expenses Paid 31.8.24	Expenses Paid 31.8.23
New Life Church @ The Mission	-	-
Huddersfield Methodist Circuit	-	-
Yorkshire West Methodist District	-	-

20 Ultimate controlling party

Huddersfield Mission is a Methodist charity, but it operates independently of the Methodist Church, and as such is controlled by the board of trustees.

HUDDERSFIELD MISSION

England & Wales - Charity number 1156590

Accounts

REGISTERED CHARITY NUMBER: 1156590

Report of the Trustees and

Unaudited Financial Statements

for the Year Ended 31st August 2023

for

HUDDERSFIELD MISSION

BK Plus Limited
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

HUDDERSFIELD MISSION

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for the Year Ended 31st August 2023

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Report of the Trustees
for the Year Ended 31st August 2023

The trustees present their report with the financial statements of the charity for the year ended 31st August 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the CIO are:

1. The prevention or relief of poverty;
2. The advancement of education;
3. The advancement of religion in accordance with the doctrines of the Methodist Church;
4. The relief of those in need, by reason of youth, age, Ill-health, disability, financial hardship or other disadvantage.

We do this through:

1. Providing a low-cost cafe available to all
2. Providing advice and support sessions which are safe, open and accessible and based on a relationship of trust with our support team
3. Organising activities that build people's skills and self-esteem. Activities that are creative, fun, healthy and educational
4. Supporting our customers to speak out about their experiences and providing a space for open and honest dialogue about issues that affect our customers
5. Providing space for room hire and office lets, aimed at community organisations and voluntary groups

Public benefit

The trustees of Huddersfield Mission take their responsibilities seriously. They are confident that the charity's activities meet the public benefit guidance of the Charity Commission, in particular our main objects as stated previously. The Mission Building and the services we provide are available to all.

Volunteers

The work of the Mission would not be possible without the support of our many volunteers. From working in our kitchen, fundraising and supporting our activities and advice work, our volunteers make our work possible. We thank all our volunteers for their time, skill and commitment.

ACHIEVEMENT AND PERFORMANCE

Chair's Report 2022/23

Huddersfield Mission exists to support the people of Huddersfield and wider Kirklees, and in particularly to support those that are experiencing significant poverty, homelessness, poor mental health or addiction.

We do this through our direct services, such as our Community Café, our Advice Service and our Community Champions but also indirectly through our room hire to local community and voluntary sector organisations and through the community development support that we offer local groups. Our review of the year shows this work in more detail.

The role of the trustees is to lead the direction of the organisation, and to provide strategic oversight. This work needs to cover the delivery of our services, but also consider the internal process that enable our work to be as effect and efficient as possible. Trustees this year have with the support of two external reviews considered both internal and external factors for the Mission. This has been at times a difficult and challenging process but has resulted in an action plan that will improve both what we do and how we do it.

We are once again impressed by the dedication of our staff and volunteers, without their work and commitment the work of the Mission would simply not be possible. It was notable that both consultants recognised the significant role that staff and volunteers have, one of them saying

"I think that the staff and volunteers I spoke to at Huddersfield Mission are, without exception, committed to and passionate about the aims of the charity. They had a clear view that their role was to help the needy and vulnerable, providing a non-judgemental and safe place where individuals, who no one else could help, were able to come."

Trustees also want to express their thanks to the various charitable trusts, churches, organisations and individuals who have supported our work financially this year.

Rev. Peter Catford
Chairperson

ACHIEVEMENT AND PERFORMANCE

Review of the Year

The Mission's trustees review of 2022-23 covers four main areas:

- Our ongoing work with the provision of advice and low-cost meals through our Community Café.
- The development of our Community and Health Program
- Reflections on the significant challenges we have faced this year
- External Review and moving forward

The Mission Cafe

- Total Meals approximately 10,000
- Cost of living crisis can be seen by a decrease in the total number of meals sold and the increase in the number of meals given for free
- Total number of meals are a little below previous years

Advice Numbers

- Advice and support given to 1,010 different individuals, through 3,578 interventions
- Food parcel referrals are still a key part of our work
- Significant increase in welfare provision -reflects the resources we can access through the Household Support Fund, other charitable grants and our own welfare provision
- Our advice is provided through a team of 9 advisers made up of paid and volunteers advisers

Community Champions

- Community and Health work which was initially developed during Covid (focusing on supporting mutual aid groups during Covid and building community activity post Covid)
- Funding has changed and the focus of the work is now
  - Community Champions work - targeted health message campaigns
  - Small amount of Community Development work
  - Community Diabetes Support groups at the Mission and in Almondbury

Mission Closure / Staff Changes

- A challenging year with a number of staff moving to new positions or retiring
- Faced real challenges in recruiting, which has meant that we were below optimal staff levels, particularly at a managerial level for many months
- This was further exacerbated by significant staff illness, this culminated in the trustees taking the unprecedented step of closing the Mission for a week because staff levels were too low
- This was a very difficult decision for trustees and staff, as we tried to ensure that our customers would have some alternative provision whilst we were closed
- However, the response that we received from partner agencies, both voluntary sector and statutory has reaffirmed the importance of the Mission within the life of Huddersfield and wider Kirklees and the high regard that our support and services are held in

External Review

- In late 2022 as we dealt with both the challenge of reduced staff numbers and the ongoing need to change delivery models to reflect the post Covid needs and available resources, the trustees asked an external consultant to speak with staff to ensure their thoughts as we moved forward were part of the picture

ACHIEVEMENT AND PERFORMANCE

- The report highlighted the dedication of our staff, but also a number of challenges for the organisation. The report whilst acknowledging the excellent work of the Mission, staff and trustees, also showed how governance, procedures and internal communication could be improved
- The report also highlights some new concerns from staff about personal safety whilst at work. Trustees responded by commissioning a second consultant to carry out a detailed risk assessment for the day to day running of the Mission
- Action plans for the initial review and the risk assessment have been developed and during 2023 we have been implementing a number of changes
  - Recruited two new managers to a reorganised management structure
    Full reviewed a number of key policies and procedures, including our behaviour management
  - procedures and incidents
  - Training for staff about de-escalation and professional boundaries
  - Trustees have received refresher training about their roles
  - New safety measures including emergency alarm fobs and safety screens are being put in place
  - The Mission was closed for three days so that plans could be discussed with staff and trustees in detail

Conclusion

This has been a challenging year for the Mission in terms of the context we are working. The cost of living crisis has affected our customers but also us as a charity.

The difficulty we have had in recruiting staff added significant pressure on staff and this was understandable reflected in the two external reports that we commissioned.

Good progress has been made of improving policies, procedures and resources, and this work will continue next year.

Throughout this challenging year for the Mission as an organisation, staff have continued to support local people experiencing poverty, mental health, homelessness and health issues. Our purpose remains Serving People, Changing Lives and by responding to the challenges of the last year we are in a stronger position to do this into the future more sustainably, more safely and more effectively.

FINANCIAL REVIEW

Financial review

The Huddersfield Mission trustees prepare outline plans and financial forecasts for the following three years to ensure adequate funding is available to achieve the aims of the organisation. More detailed plans are made for each 12 months.

During the year ending 31 August 2023 total incoming resources amounted to £496,773 (2022: £536,454). Total resources expended amounted to £497,193 (2022: £587,603).

Transfers between funds of £100 have been made to reallocate balances brought forward.

Net income on unrestricted funds, after transfers, was £20,331 and net expenditure on restricted funds, after transfers, was £20,751.

The total reserves of the charity at the 31 August 2023 amounted to £341,590, all of which was unrestricted, with designated funds of £97,900 related to fixed assets and £26,909 related to premises and building, leaving 'free' unrestricted reserves of £216,781.

FINANCIAL REVIEW

Investment policy and objectives

Due to to the current uncertain financial outlook, trustees have liquidated all investments from Trustees for Methodist Church Purposes and will review the future needs of the charity to make sure that our investments ensure best value for the charity.

Reserves policy

In considering the reserves requirements for Huddersfield Mission the trustees have considered the needs of our beneficiaries, our legal obligations and identified risk to our income and expenditure.

As an organisation that provides services to vulnerable people the trustee believe that a level of reserves should be maintained to ensure a stability of service provision and if required a managed service closure, with time to enable alternative support provision for beneficiaries.

The trustees, having considered identified risk have agreed that a reserve figures that represent 6 months running costs of the Mission is appropriate. The total reserves therefore required under this policy has been calculated as £208,492, based on unrestricted expenditure for the 22/23 year.

The 'free' unrestricted reserves of the charity, being unrestricted reserves less fixed assets, are £216,781 and therefore marginally in excess of the policy minimum level.

Other policies

The trustees have developed a range of policies, including Safeguarding, Equality and Diversity, Health and Safety and Confidentiality, as well as policies for the effective employment and management of staff and volunteers.

FUTURE PLANS

The trustees continue to look at the need to develop existing and new services to address the needs of our community, whilst ensuring our ongoing financial sustainability. We expect that the financial context will continue to be challenging, so we will continue our approach of seeking funds from a wide range of sources: Earned income, grants from both the statutory sector, charitable trusts and the Methodist Church, donations and fundraising.

We are hopeful that we can access new funding from the West Yorkshire Integrated Care Board, recognising the two-way relationship between health inequalities and poverty. If successful this will enable us to recruit a third adviser.

We have no plans for any major building work this year on the Mission building, however we will review the heating system as it reached the end of if its economic life.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution.

Huddersfield Mission was established as a Charitable Incorporated Organisation (CIO) on the 8th April 2014 and on the 1 September the CIO took over the running of the Mission Building and associated activities. The CIO is governed by the Charity's Trustees.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

Under the constitution the CIO must have a minimum of eight trustees and a maximum of 15 trustees.

- The Huddersfield Circuit may appoint between three and six Individuals to be trustees of the CIO
- There are two ex-officio positions, the Superintendent of the Huddersfield Methodist Circuit and the Minister with pastoral oversight of the congregation that meets at the Mission
- Between three and seven additional trustees may be appointed by the Charity trustees, with due regard to the skills, knowledge and experience needed for the effective administration of the CIO

As well as the Board, we have a structure of sub committees that look at particular aspects of our work: Finance and General Purposes, Services and Voice. Sub committees are made up of trustees and external advisers.

Organisational structure

The trustees form the Board of the CIO and are responsible for setting and reviewing our vision, policies, finances and strategic direction. Sub committees support the work of the Board looking at specific areas in more detail.

The trustees delegate day to day management to the CEO, Paul Bridges. The Charity employs 13 (head count) staff across the work of the Mission, focused in the following areas: Community and Health Work, Café, Advice and Support, Premises Team, Administration and Management

Induction and training of new trustees

All new trustees are offered a training session which covers the history and ethos of Huddersfield Mission, our current work and the roles and responsibilities of trustees.

Risk management

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks. This includes but is not limited to our Reserves Policy.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1156590

Principal address

3 - 13 Lord Street
Huddersfield
West Yorkshire
HD1 1QA

Trustees

S Caddy
Rev. P Catford (Chairperson)
H Dalton (resigned 6/6/23)
E Dickens
M Evans
N Lee
C Mason
A J Ogilive-Berry
R Page
R Thompson
M Till

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner
BK Plus Limited
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

Bankers
CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Key Management Personnel

Paul Bridges	-	CEO
Tim Jones	-	Operations Manager
Kathryn Croft	-	Advice Services Manager

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 03/06/2024 and signed on its behalf by:

Peter Catford
.....
Rev. P Catford - Trustee

Independent examiner's report to the trustees of Huddersfield Mission

I report to the charity trustees on my examination of the accounts of Huddersfield Mission (the Trust) for the year ended 31st August 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Victoria J Atkinson FCA
The Institute of Chartered Accountants in England and Wales

BK Plus Limited
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

Date: 4 June 2024

HUDDERSFIELD MISSION

Statement of Financial Activities
for the Year Ended 31st August 2023

	Notes	Unrestricted funds £	Restricted funds £	31/8/23 Total funds £	31/8/22 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	265,987	59,359	325,346	375,215
Charitable activities	5				
Community/Core activities		131,866	-	131,866	113,533
Other trading activities	3	39,536	-	39,536	47,554
Investment income	4	25	-	25	152
Total		437,414	59,359	496,773	536,454
EXPENDITURE ON					
Charitable activities	6				
Advice		117,046	30,381	147,427	184,888
Building		116,649	-	116,649	20,872
Cafe		44,985	25,905	70,890	103,965
COM Anchor		63,609	4,352	67,961	57,536
Community/Core activities		74,594	19,572	94,166	220,242
Property		100	-	100	100
Total		416,983	80,210	497,193	587,603
NET INCOME/(EXPENDITURE)		20,431	(20,851)	(420)	(51,149)
Transfers between funds	16	(100)	100	-	-
Net movement in funds		20,331	(20,751)	(420)	(51,149)
RECONCILIATION OF FUNDS					
Total funds brought forward		321,259	20,751	342,010	393,159
TOTAL FUNDS CARRIED FORWARD		341,590	-	341,590	342,010

The notes form part of these financial statements

HUDDERSFIELD MISSION

Balance Sheet
31st August 2023

	Notes	31/8/23 £	31/8/22 £
FIXED ASSETS			
Tangible assets	12	98,900	103,263
CURRENT ASSETS			
Debtors	13	14,972	28,904
Cash at bank and in hand		285,679	267,333
		300,651	296,237
CREDITORS			
Amounts falling due within one year	14	(57,961)	(57,490)
NET CURRENT ASSETS		242,690	238,747
TOTAL ASSETS LESS CURRENT LIABILITIES		341,590	342,010
NET ASSETS		341,590	342,010
FUNDS	16		
Unrestricted funds:			
General fund		165,632	176,963
Cafe		51,149	32,990
Leasehold property		97,900	98,000
Designated fund - Premises and buildings		26,909	13,306
		341,590	321,259
Restricted funds:			
Big Lottery (Project ID: 20101559)		-	20,751
TOTAL FUNDS		341,590	342,010

The financial statements were approved by the Board of Trustees and authorised for issue on 03/06/2024..... and were signed on its behalf by:

Peter Catford

.....

Rev. P Catford - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions
The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Long leasehold	- Over the term of the lease

The charity has a policy of capitalising all assets over £1,000.

Taxation
The charity is exempt from tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

continued...

2. DONATIONS AND LEGACIES

	31/8/23	31/8/22
	£	£
Donations & gifts	35,849	48,026
Grants	289,497	327,189
	325,346	375,215

Grants received, included in the above, are as follows:

	31/8/23	31/8/22
	£	£
ACTS	4,876	4,940
Beaverbrooks Charitable Trust	-	900
Big Lottery Fund (Project ID: 20101559)	59,359	117,061
Community Anchor	4,333	7,333
Huddersfield Circuit	20,000	20,000
Huddersfield Common Good Trust	-	1,750
Kirklees Council	6,000	4,000
Local Welfare Provision	73,695	81,521
LS2Y	3,000	-
NHS Leeds Hospitals	25,000	25,000
NHS West Yorkshire ICB	12,740	-
One Community Foundation	15,945	12,000
SWYPFT	3,941	-
Tesco Community	-	1,000
Third Sector Leaders Kirklees	7,644	14,184
Tolson PCN	7,500	7,500
Yorkshire West Methodist District	45,464	30,000
	289,497	327,189

3. OTHER TRADING ACTIVITIES

	31/8/23	31/8/22
	£	£
Fundraising events	4,605	6,781
Cafe income	28,988	28,839
Other	5,943	11,934
	39,536	47,554

continued...

4. INVESTMENT INCOME

	31/8/23	31/8/22
	£	£
Deposit account interest	25	152

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31/8/23	31/8/22
		£	£
Lettings & room hire	Community/Core activities	128,988	111,136
Earned income	Community/Core activities	2,878	2,397
		131,866	113,533

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7)	Support costs (see note 8)	Totals
	£	£	£
Advice	147,427	-	147,427
Building	116,649	-	116,649
Cafe	70,890	-	70,890
COM Anchor	67,961	-	67,961
Community/Core activities	91,609	2,557	94,166
Property	100	-	100
	494,636	2,557	497,193

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31/8/23	31/8/22
	£	£
Staff costs	310,114	393,407
Rates and water	3,491	1,634
Insurance	7,014	6,327
Light and heat	18,578	19,466
Telephone	3,265	3,085
Sundries	15,333	8,109
Repairs and maintenance	56,959	77,702
Computer repairs and maintenance	439	405
Advertising and publicity	1,938	1,614
Subscriptions	1,240	1,151
Training	3,337	3,121
Activities expenses	21,640	13,328
Emergency support	27,308	34,988
Purchases	16,445	14,567
Motor and travel expenses	2,844	2,533
Bad debts	-	51
Carried forward	489,945	581,488

continued...

7. DIRECT COSTS OF CHARITABLE ACTIVITIES - continued

	31/8/23	31/8/22
	£	£
Brought forward	489,945	581,488
Depreciation	4,364	4,364
Interest payable and similar charges	327	123
	494,636	585,975

8. SUPPORT COSTS

	Governance costs
	£
Community/Core activities	2,557

Support costs, included in the above, are as follows:

Governance costs

	31/8/23 Community/Core activities	31/8/22 Total activities
	£	£
Accountancy and legal fees	2,557	1,628

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st August 2023 nor for the year ended 31st August 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st August 2023 nor for the year ended 31st August 2022.

10. STAFF COSTS

	31/8/23	31/8/22
	£	£
Wages and salaries	277,900	349,650
Social security costs	22,119	30,203
Other pension costs	10,095	13,554
	310,114	393,407

Average staff numbers shown below are based on full time equivalents.

continued...

10. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

	31/8/23	31/8/22
Cafe	2	2
Advice	3	4
Core / premises	3	3
Administration / management	4	4
Community and health	1	-
	13	13

No employees received emoluments in excess of £60,000.

The key management of the charity have been identified as the CEO. The aggregate remuneration and benefits, including pension costs, for the year were £42,408 (2022: £42,933).

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	258,154	117,061	375,215
Charitable activities			
Community/Core activities	113,533	-	113,533
Other trading activities	47,554	-	47,554
Investment income	152	-	152
Total	419,393	117,061	536,454
EXPENDITURE ON			
Charitable activities			
Advice	133,590	51,298	184,888
Building	20,872	-	20,872
Cafe	67,649	36,316	103,965
COM Anchor	49,040	8,496	57,536
Community/Core activities	208,487	11,755	220,242
Property	100	-	100
Total	479,738	107,865	587,603
NET INCOME/(EXPENDITURE)	(60,345)	9,196	(51,149)
Transfers between funds	18,968	(18,968)	-
Net movement in funds	(41,377)	(9,772)	(51,149)

continued...

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	362,636	30,523	393,159
TOTAL FUNDS CARRIED FORWARD	321,259	20,751	342,010

12. TANGIBLE FIXED ASSETS

	Long leasehold £	Plant and machinery £	Fixtures and fittings £	Totals £
COST				
At 1st September 2022 and 31st August 2023	100,000	15,323	5,994	121,317
DEPRECIATION				
At 1st September 2022	2,000	11,259	4,795	18,054
Charge for year	100	3,064	1,199	4,363
At 31st August 2023	2,100	14,323	5,994	22,417
NET BOOK VALUE				
At 31st August 2023	97,900	1,000	-	98,900
At 31st August 2022	98,000	4,064	1,199	103,263

The long leasehold property represents the land and buildings situated at 3 - 15 Lord Street, Huddersfield.

On 6 June 2003 a 999 year lease was granted by Kirklees Council to the Trustees.

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/8/23 £	31/8/22 £
Trade debtors	10,436	25,512
Prepayments	4,536	3,392
	14,972	28,904

continued...

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/8/23	31/8/22
	£	£
Trade creditors	6,013	1,897
Accruals	2,802	2,527
Deferred income	49,146	53,066
	57,961	57,490

Included within deferred income above, is income received in advance from funders of £43,322 and rent, invoiced in advance to tenants, of £5,824. The funding income received in advance relates to LWP and Community Anchor funding.

LWP funding of £73,695 was received in April 2023 for the 12 months to March 2024, £42,989 has been deferred to the 31 August 2024 financial year.

Community Anchor funding of £1,000 was received in July 2023 for the 3 months to September 2024, £333 has been deferred to the 31 August 2024 financial year.

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	31/8/23 Total funds	31/8/22 Total funds
	£	£	£	£
Fixed assets	98,900	-	98,900	103,263
Current assets	300,651	-	300,651	296,237
Current liabilities	(57,961)	-	(57,961)	(57,490)
	341,590	-	341,590	342,010

16. MOVEMENT IN FUNDS

	At 1/9/22	Net movement in funds	Transfers between funds	At 31/8/23
	£	£	£	£
Unrestricted funds				
General fund	176,963	(11,231)	(100)	165,632
Cafe	32,990	18,159	-	51,149
Leasehold property	98,000	(100)	-	97,900
Designated fund - Premises and buildings	13,306	13,603	-	26,909
	321,259	20,431	(100)	341,590
Restricted funds				
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	20,751	(20,851)	100	-
TOTAL FUNDS	342,010	(420)	-	341,590

continued...

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	250,631	(261,862)	(11,231)
Cafe	56,469	(38,310)	18,159
Leasehold property	-	(100)	(100)
Designated fund - Premises and buildings	130,314	(116,711)	13,603
	437,414	(416,983)	20,431
Restricted funds			
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	59,359	(80,210)	(20,851)
TOTAL FUNDS	496,773	(497,193)	(420)

Comparatives for movement in funds

	At 1/9/21 £	Net movement in funds £	Transfers between funds £	At 31/8/22 £
Unrestricted funds				
General fund	166,578	(158,641)	169,026	176,963
Cafe	22,958	(13,010)	23,042	32,990
Leasehold property	98,100	(100)	-	98,000
Designated fund - Premises and buildings	75,000	111,406	(173,100)	13,306
	362,636	(60,345)	18,968	321,259
Restricted funds				
Advice	30,523	-	(30,523)	-
Big Lottery (Project ID: 20101559)	-	9,196	11,555	20,751
	30,523	9,196	(18,968)	20,751
TOTAL FUNDS	393,159	(51,149)	-	342,010

continued...

16. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	232,476	(391,117)	(158,641)
Cafe	54,639	(67,649)	(13,010)
Leasehold property	-	(100)	(100)
Designated fund - Premises and buildings	132,278	(20,872)	111,406
	419,393	(479,738)	(60,345)
Restricted funds			
Big Lottery (Project ID: 20101559)	117,061	(107,865)	9,196
TOTAL FUNDS	536,454	(587,603)	(51,149)

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/9/21 £	Net movement in funds £	Transfers between funds £	At 31/8/23 £
Unrestricted funds				
General fund	166,578	(169,872)	168,926	165,632
Cafe	22,958	5,149	23,042	51,149
Leasehold property	98,100	(200)	-	97,900
Designated fund - Premises and buildings	75,000	125,009	(173,100)	26,909
	362,636	(39,914)	18,868	341,590
Restricted funds				
Advice	30,523	-	(30,523)	-
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	-	(20,851)	100	(20,751)
Big Lottery (Project ID: 20101559)	-	9,196	11,555	20,751
	30,523	(11,655)	(18,868)	-
TOTAL FUNDS	393,159	(51,569)	-	341,590

continued...

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	483,107	(652,979)	(169,872)
Cafe	111,108	(105,959)	5,149
Leasehold property	-	(200)	(200)
Designated fund - Premises and buildings	262,592	(137,583)	125,009
	856,807	(896,721)	(39,914)
Restricted funds			
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	59,359	(80,210)	(20,851)
Big Lottery (Project ID: 20101559)	117,061	(107,865)	9,196
	176,420	(188,075)	(11,655)
TOTAL FUNDS	1,033,227	(1,084,796)	(51,569)

Unrestricted Funds:

General - All other unrestricted income
Cafe - Trading income and donations received via the Cafe which are not restricted
Leasehold Property - Represents the net book value of the leasehold property at Lord Street

Designated Funds:

Premises - Fund for building income and expenditure and major repairs costs to charity premises

Restricted Funds:

Big Lottery - Funds received from the Big Lottery Fund for our Voice, Advice and Cafe

continued...

17. CONTINGENT LIABILITIES

Huddersfield Mission has a beneficial interest in the building and land at 3 - 15 Lord Street, Huddersfield, HD1 1QA, this remains so long as Huddersfield Mission continues with its existing charitable objectives. In the case of Huddersfield Mission closing, the building ownership will revert to the Huddersfield Methodist Circuit.

18. RELATED PARTY DISCLOSURES

The charity has received grant funding from two organisations that have trustees in common with the charity.

Funder	31.8.23	31.8.22
Huddersfield Methodist Circuit	20,000	20,000
Yorkshire West Methodist District	45,464	30,000

The charity has provided space to the following organisations, who have trustees in common.

Organisation	Income Received 31.8.23	Income Received 31.8.22
New Life Church @ The Mission	65	850
Huddersfield Methodist Circuit	-	-
Yorkshire West Methodist District	-	-

The charity has incurred expenses with the following organisations, who have trustees in common.

Organisation	Expenses Paid 31.8.23	Expenses Paid 31.8.22
New Life Church @ The Mission	-	-
Huddersfield Methodist Circuit	-	-
Yorkshire West Methodist District	-	-

19. ULTIMATE CONTROLLING PARTY

Huddersfield Mission is a Methodist charity, but it operates independently of the Methodist Church, and as such is controlled by the board of trustees.

Detailed Statement of Financial Activities for the Year Ended 31st August 2023

	31/8/23 £	31/8/22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations & gifts	35,849	48,026
Grants	289,497	327,189
	325,346	375,215
Other trading activities		
Fundraising events	4,605	6,781
Cafe income	28,988	28,839
Other	5,943	11,934
	39,536	47,554
Investment income		
Deposit account interest	25	152
Charitable activities		
Lettings & room hire	128,988	111,136
Earned income	2,878	2,397
	131,866	113,533
Total incoming resources	496,773	536,454
EXPENDITURE		
Charitable activities		
Wages	277,900	349,650
Social security	22,119	30,203
Pensions	10,095	13,554
Rates and water	3,491	1,634
Insurance	7,014	6,327
Light and heat	18,578	19,466
Telephone	3,265	3,085
Sundries	15,333	8,109
Repairs and maintenance	56,959	77,702
Computer repairs and maintenance	439	405
Advertising and publicity	1,938	1,614
Subscriptions	1,240	1,151
Training	3,337	3,121
Activities expenses	21,640	13,328
Carried forward	443,348	529,349

Detailed Statement of Financial Activities for the Year Ended 31st August 2023

	31/8/23 £	31/8/22 £
Charitable activities		
Brought forward	443,348	529,349
Emergency support	27,308	34,988
Purchases	16,445	14,567
Motor and travel expenses	2,844	2,533
Bad debts	-	51
Depreciation - Long leasehold property	100	100
Plant and machinery	3,065	3,065
Fixtures and fittings	1,199	1,199
Finance charges	327	123
	494,636	585,975
Support costs		
Governance costs		
Accountancy and legal fees	2,557	1,628
Total resources expended	497,193	587,603
Net expenditure	(420)	(51,149)

This page does not form part of the statutory financial statements

HUDDERSFIELD MISSION

England & Wales - Charity number 1156590

Accounts

REGISTERED CHARITY NUMBER: 1156590

Report of the Trustees and

Unaudited Financial Statements

for the Year Ended 31st August 2022

for

HUDDERSFIELD MISSION

Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

HUDDERSFIELD MISSION

Contents of the Financial Statements
for the Year Ended 31st August 2022

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Report of the Trustees
for the Year Ended 31st August 2022

The trustees present their report with the financial statements of the charity for the year ended 31st August 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the CIO are:

1. The prevention or relief of poverty;
2. The advancement of education;
3. The advancement of religion in accordance with the doctrines of the Methodist Church;
4. The relief of those in need, by reason of youth, age, Ill-health, disability, financial hardship or other disadvantage.

We do this through:

1. Providing a low-cost cafe available to all
2. Providing advice and support sessions which are safe, open and accessible and based on a relationship of trust with our support team
3. Organising activities that build people's skills and self-esteem. Activities that are creative, fun, healthy and educational
4. Supporting our customers to speak out about their experiences and providing a space for open and honest dialogue about issues that affect our customers
5. Providing space for room hire and office lets, aimed at community organisations and voluntary groups

Public benefit

The trustees of Huddersfield Mission take their responsibilities seriously. They are confident that the charity's activities meet the public benefit guidance of the Charity Commission, in particular our main objects as stated previously. The Mission Building and the services we provide are available to all.

Volunteers

The work of the Mission would not be possible without the support of our many volunteers. From working in our kitchen, fundraising and supporting our activities and advice work, our volunteers make our work possible. We thank all our volunteers for their time, skill and commitment.

ACHIEVEMENT AND PERFORMANCE

Chair's Letter 2021/22

Huddersfield Mission has been serving the people of Huddersfield and wider Kirklees for well over 100 years. This year was the first full year after we reopened following the ending of the third Covid Lockdown. It has been a challenging and busy year as we looked to re-establish our services post Covid, but also sought to adapt to new ways of working and to respond to new opportunities.

The trustees review of the year, below, gives details of how these challenges have been met across the different aspects of the life of the Mission: The café, the advice and support service, the premises and our new community and health project.

Looking across the whole organisation, we have needed to consolidate some areas, to change ways of working in other areas and also at the same time develop new projects. Seeking to do this all at the same time has been a challenge and the trustees want to recognise and publicly thank all our staff and volunteers for their ongoing support over the last year.

The strapline of the Mission is Serving People, Changing Lives, and it is clear that during the last 12 months we have facilitated this through the different parts that make up the Mission. What the strapline doesn't say is the need for the organisation and the trustees to continually reflect on our work to ensure that we are able to serve people and change lives in the most effective ways. Our new database will support the effectiveness of our advice work for the long term. Our new Community and Health Project, is responding to needs that were highlighted during Covid, but have clearly been there for some time. It is an exciting development to be able to find new ways to address the health inequalities highlighted by Covid through community interventions. This has included our flagship Monday at the Museum project, our delivery of mental health awareness training and a range of smaller health projects, based in the Mission building or the wider community. Our café and building have continued to serve many thousands of people and we have invested in both during the year to ensure this for the long term. Finally, our new website will support the whole organisation as we are able to share new about our work more effectively and grow our supporter database.

Our work is only made possible by various individuals, trusts and organisations that financially support our work. We want to publicly thank all the individuals, trusts and organisations that have supported us in the last year. We are fortunate that through our café and the Mission building we are able to generate approximately 1 in every 3 pounds that we spend, so additionally we want to thanks all the people and groups that use our café, rooms and office for their continued custom.

Rev Peter Catford

FINANCIAL REVIEW

Financial review

The Huddersfield Mission trustees prepare outline plans and financial forecasts for the following three years to ensure adequate funding is available to achieve the aims of the organisation. More detailed plans are made for each 12 months.

During the year ending 31 August 2022 total incoming resources amounted to £536,454 (2021: £539,251). Total resources expended amounted to £587,603 (2021: £401,593).

Transfers between funds of £18,968 have been made to reallocate balances brought forward.

Net expenditure on unrestricted funds, after transfers, was £41,377 and net expenditure on restricted funds, after transfers, was £9,772.

The total reserves of the charity at the 31 August 2022 amounted to £342,010. Of this balance £20,751 related to restricted funds, £13,306 related to designated funds and £98,000 related to fixed assets, leaving 'free' unrestricted reserves of £209,953.

Investment policy and objectives

Due to to the current uncertain financial outlook, trustees have liquidated all investments from Trustees for Methodist Church Purposes and will review the future needs of the charity to make sure that our investments ensure best value for the charity.

Reserves policy

In considering the reserve requirements for Huddersfield Mission the trustees have considered the needs of our beneficiaries, our legal obligations and identified risks to our income and expenditure.

As an organisation that provides services to vulnerable people the trustees believe that a level of reserves should be maintained to ensure a stability of service provision and if required a managed service closure, with time to enable alternative support provision for beneficiaries.

The trustees, having considered the identified risk, agreed that a free reserve figure that represents 6 months running cost of the building is appropriate.

The total reserves therefore required under this policy have been calculated as £240,000.

The 'free' unrestricted reserves of the charity, being unrestricted reserves less fixed assets, are £209,953, and therefore below the policy minimum range. The trustees are actively reviewing the need to increase free reserves in the 2022/23 financial year.

Other policies

The trustees have developed a range of policies, including Safeguarding, Equality and Diversity, Health and Safety and Confidentiality, as well as policies for the effective employment and management of staff and volunteers.

FUTURE PLANS

The trustees continue to look at the need to develop existing and new services to address the needs of our community, whilst ensuring our ongoing financial sustainability. In the next financial year our current Lottery project will end and we are in discussion with the lottery as to the potential of a further grant.
We have a wide range of small grants, and staff and trustees will continue to explore similar opportunities in the future.

We have no plans for any major building work this year on the Mission building, but we will complete the feasibility study for the Cowcliffe project that was put on hold during Covid.

The impact of the current high rate of inflation affects the people we support, increasing demand for our services, but also affects the running costs of the Mission. Trustees will regularly review the effect of this on income and expenditure.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution.

Huddersfield Mission was established as a Charitable Incorporated Organisation (CIO) on the 8th April 2014 and on the 1 September the CIO took over the running of the Mission Building and associated activities. The CIO is governed by the Charity's Trustees.

Recruitment and appointment of new trustees

Under the constitution the CIO must have a minimum of eight trustees and a maximum of 15 trustees.

- The Huddersfield Circuit may appoint between three and six Individuals to be trustees of the CIO
- There are two ex-officio positions, the Superintendent of the Huddersfield Methodist Circuit and the Minister with pastoral oversight of the congregation that meets at the Mission
- Between three and seven additional trustees may be appointed by the Charity trustees, with due regard to the skills, knowledge and experience needed for the effective administration of the CIO

As well as the Board, we have a structure of sub committees that look at particular aspects of our work: Finance and General Purposes, Services and Voice. Sub committees are made up of trustees and external advisers.

Organisational structure

The trustees form the Board of the CIO and are responsible for setting and reviewing our vision, policies, finances and strategic direction. Sub committees support the work of the Board looking at specific areas in more detail.

The trustees delegate day to day management to the CEO, Paul Bridges. The Charity employs 15 (head count) staff across the work of the Mission, focused in the following areas: Community and Health Work, Café, Advice and Support, Premises Team, Administration and Management

Induction and training of new trustees

All new trustees are offered a training session which covers the history and ethos of Huddersfield Mission, our current work and the roles and responsibilities of trustees.

Risk management

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks. This includes but is not limited to our Reserves Policy.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1156590

Principal address
3 - 13 Lord Street
Huddersfield
West Yorkshire
HD1 1QA

Trustees
S Caddy
Rev. P Catford (Chairperson) (appointed 1/9/21)
H Dalton
E Dickens
M Evans
N Lee
C Mason (appointed 19/7/22)
A J Ogilive-Berry (appointed 25/1/22)
R Page
J Robinson (resigned 14/4/22)
R Thompson
M Till
N Ward (resigned 21/4/22)

Independent Examiner
Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

Bankers
CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Key Management Personnel

Paul Bridges	-	CEO
Debs Murphy	-	Assistant Manager : Support Services (Resigned September 2022)
Carole Roberts	-	Community Manager (Resigned February 2023)

STATEMENT OF TRUSTEES' RESPONSIBILITIES
The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 18/05/2023 and signed on its behalf by:

Peter Catford

.....

Rev. P Catford - Trustee

Independent examiner's report to the trustees of Huddersfield Mission
I report to the charity trustees on my examination of the accounts of Huddersfield Mission (the Trust) for the year ended 31st August 2022.

Responsibilities and basis of report
As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement
Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Victoria J Atkinson FCA
The Institute of Chartered Accountants in England and Wales

Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

Riley & Co Limited

Date: 18 May 2023

HUDDERSFIELD MISSION

Statement of Financial Activities
for the Year Ended 31st August 2022

	Notes	Unrestricted funds £	Restricted funds £	31/8/22 Total funds £	31/8/21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	258,154	117,061	375,215	412,602
Charitable activities	5				
Community/Core activities		113,533	-	113,533	57,027
Other trading activities	3	47,554	-	47,554	69,607
Investment income	4	152	-	152	15
Total		419,393	117,061	536,454	539,251
EXPENDITURE ON					
Charitable activities	6				
Activities		-	-	-	639
Advice		133,590	51,298	184,888	142,781
Building		20,872	-	20,872	569
Cafe		67,649	36,316	103,965	96,442
COM Anchor		49,040	8,496	57,536	39,412
Community/Core activities		208,487	11,755	220,242	104,626
Covid19		-	-	-	2,128
Property		100	-	100	100
Voice		-	-	-	14,896
Total		479,738	107,865	587,603	401,593
NET INCOME/(EXPENDITURE)		(60,345)	9,196	(51,149)	137,658
Transfers between funds	17	18,968	(18,968)	-	-
Net movement in funds		(41,377)	(9,772)	(51,149)	137,658
RECONCILIATION OF FUNDS					
Total funds brought forward		362,636	30,523	393,159	255,501
TOTAL FUNDS CARRIED FORWARD		321,259	20,751	342,010	393,159

The notes form part of these financial statements

HUDDERSFIELD MISSION

Balance Sheet
31st August 2022

	Notes	31/8/22 £	31/8/21 £
FIXED ASSETS			
Tangible assets	12	103,263	107,627
CURRENT ASSETS			
Debtors	13	28,904	9,605
Investments	14	-	203
Cash at bank and in hand		267,333	338,222
		296,237	348,030
CREDITORS			
Amounts falling due within one year	15	(57,490)	(62,498)
NET CURRENT ASSETS		238,747	285,532
TOTAL ASSETS LESS CURRENT LIABILITIES		342,010	393,159
NET ASSETS		342,010	393,159
FUNDS	17		
Unrestricted funds:			
General fund		176,963	166,578
Cafe		32,990	22,958
Leasehold property		98,000	98,100
Designated fund - Premises and buildings		13,306	75,000
		321,259	362,636
Restricted funds:			
Advice		-	30,523
Big Lottery (Project ID: 20101559)		20,751	-
		20,751	30,523
TOTAL FUNDS		342,010	393,159

The financial statements were approved by the Board of Trustees and authorised for issue on 18/05/2023..... and were signed on its behalf by:

Peter Catford

.....

Rev. P Catford - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions
The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Long leasehold	-	Over the term of the lease

The charity has a policy of capitalising all assets over £1,000.

Taxation
The charity is exempt from tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

continued...

2. DONATIONS AND LEGACIES

	31/8/22	31/8/21
	£	£
Donations & gifts	48,026	32,435
Grants	327,189	380,167
	375,215	412,602

Grants received, included in the above, are as follows:

	31/8/22	31/8/21
	£	£
ACTS	4,940	-
Beaverbrooks Charitable Trust	900	-
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	-	104,448
Big Lottery Fund (Project ID: 20101559)	117,061	-
Community Anchor	7,333	-
HMRC - Job Retention Scheme	-	34,206
Huddersfield Circuit	20,000	20,000
Huddersfield Common Good Trust	1,750	1,500
Huddersfield Town Foundation	-	2,000
Kirklees Council	4,000	65,000
Local Welfare Provision	81,521	97,484
Sir George Martin Trust	-	2,732
NHS Leeds Hospitals	25,000	-
One Community Foundation	12,000	12,297
Tesco Community	1,000	-
Third Sector Leaders Kirklees	14,184	500
Tolson PCN	7,500	-
West Riding Masonic Charities	-	5,000
Yorkshire West Methodist District	30,000	35,000
	327,189	380,167

3. OTHER TRADING ACTIVITIES

	31/8/22	31/8/21
	£	£
Fundraising events	6,781	37,898
Cafe income	28,839	11,139
Other	11,934	20,570
	47,554	69,607

continued...

4. INVESTMENT INCOME

	31/8/22	31/8/21
	£	£
Deposit account interest	152	15

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31/8/22	31/8/21
		£	£
Lettings & room hire	Community/Core activities	111,136	54,733
Earned income	Community/Core activities	2,397	2,294
		113,533	57,027

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7)	Support costs (see note 8)	Totals
	£	£	£
Advice	184,888	-	184,888
Building	20,872	-	20,872
Cafe	103,965	-	103,965
COM Anchor	57,536	-	57,536
Community/Core activities	218,614	1,628	220,242
Property	100	-	100
	585,975	1,628	587,603

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31/8/22	31/8/21
	£	£
Staff costs	393,407	271,830
Rates and water	1,634	-
Insurance	6,327	6,333
Light and heat	19,466	21,668
Telephone	3,085	2,651
Sundries	8,109	3,139
Repairs and maintenance	77,702	31,034
Computer repairs and maintenance	405	6,085
Advertising and publicity	1,614	4,606
Subscriptions	1,151	3,665
Training	3,121	167
Activities expenses	13,328	4,049
Emergency support	34,988	14,091
Purchases	14,567	25,680
Motor and travel expenses	2,533	198
Bad debts	51	-
Carried forward	581,488	395,196

continued...

7. DIRECT COSTS OF CHARITABLE ACTIVITIES - continued

	31/8/22	31/8/21
	£	£
Brought forward	581,488	395,196
Depreciation	4,364	4,364
Interest payable and similar charges	123	-
	585,975	399,560

8. SUPPORT COSTS

	Governance costs
	£
Community/Core activities	1,628

Support costs, included in the above, are as follows:

Governance costs

	31/8/22 Community/Core activities	31/8/21 Total activities
	£	£
Accountancy and legal fees	1,628	2,033

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st August 2022 nor for the year ended 31st August 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st August 2022 nor for the year ended 31st August 2021.

10. STAFF COSTS

	31/8/22	31/8/21
	£	£
Wages and salaries	349,650	240,930
Social security costs	30,203	19,240
Other pension costs	13,554	11,660
	393,407	271,830

Staff numbers (average) expressed as a head count, totalled 16 for the year.

Average staff numbers shown below are based on full time equivalents.

continued...

10. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

	31/8/22	31/8/21
Cafe	2	2
Advice	4	4
Core / premises	3	3
Administration / management	4	3
	13	12

No employees received emoluments in excess of £60,000.

The key management of the charity have been identified as the CEO. The aggregate remuneration and benefits, including pension costs, for the year were £42,933 (2021: £42,202).

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	307,554	105,048	412,602
Charitable activities			
Community/Core activities	57,027	-	57,027
Other trading activities	69,607	-	69,607
Investment income	15	-	15
Total	434,203	105,048	539,251
EXPENDITURE ON			
Charitable activities			
Activities	639	-	639
Advice	90,687	52,094	142,781
Building	569	-	569
Cafe	60,623	35,819	96,442
COM Anchor	39,412	-	39,412
Community/Core activities	104,626	-	104,626
Covid19	2,128	-	2,128
Property	100	-	100
Voice	(6,498)	21,394	14,896
Total	292,286	109,307	401,593
NET INCOME/(EXPENDITURE)	141,917	(4,259)	137,658
Transfers between funds	5,483	(5,483)	-
Net movement in funds	147,400	(9,742)	137,658

continued...

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	215,236	40,265	255,501
TOTAL FUNDS CARRIED FORWARD	362,636	30,523	393,159

12. TANGIBLE FIXED ASSETS

	Long leasehold £	Plant and machinery £	Fixtures and fittings £	Totals £
COST				
At 1st September 2021 and 31st August 2022	100,000	15,323	5,994	121,317
DEPRECIATION				
At 1st September 2021	1,900	8,194	3,596	13,690
Charge for year	100	3,065	1,199	4,364
At 31st August 2022	2,000	11,259	4,795	18,054
NET BOOK VALUE				
At 31st August 2022	98,000	4,064	1,199	103,263
At 31st August 2021	98,100	7,129	2,398	107,627

The long leasehold property represents the land and buildings situated at 3 - 15 Lord Street, Huddersfield.

On 6 June 2003 a 999 year lease was granted by Kirklees Council to the Trustees.

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/8/22 £	31/8/21 £
Trade debtors	25,512	6,184
Prepayments	3,392	1,657
Accrued income	-	1,764
	28,904	9,605

continued...

14. CURRENT ASSET INVESTMENTS

	31/8/22	31/8/21
	£	£
Investments	-	203

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/8/22	31/8/21
	£	£
Trade creditors	1,897	3,409
Accruals	2,527	4,479
Deferred income	53,066	54,610
	57,490	62,498

Included within deferred income above, is income received in advance from funders of £47,655 and rent, invoiced in advance to tenants, of £5,411.

The income received in advance relates to LWP and Community Anchor funding.

LWP funding of £73,695 was received in April 2022 for the 12 months to March 2023, £42,989 has been deferred to the 31 August 2023 financial year.

Community Anchor funding of £8,000 was received in April 2022 for the 12 months to March 2023, £4,666 has been deferred to the 31 August 2023 financial year.

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	31/8/22 Total funds	31/8/21 Total funds
	£	£	£	£
Fixed assets	103,263	-	103,263	107,627
Current assets	275,486	20,751	296,237	348,030
Current liabilities	(57,490)	-	(57,490)	(62,498)
	321,259	20,751	342,010	393,159

continued...

17. MOVEMENT IN FUNDS

	At 1/9/21 £	Net movement in funds £	Transfers between funds £	At 31/8/22 £
Unrestricted funds				
General fund	166,578	(158,641)	169,026	176,963
Cafe	22,958	(13,010)	23,042	32,990
Leasehold property	98,100	(100)	-	98,000
Designated fund - Premises and buildings	75,000	111,406	(173,100)	13,306
	362,636	(60,345)	18,968	321,259
Restricted funds				
Advice	30,523	-	(30,523)	-
Big Lottery (Project ID: 20101559)	-	9,196	11,555	20,751
	30,523	9,196	(18,968)	20,751
TOTAL FUNDS	393,159	(51,149)	-	342,010

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	232,476	(391,117)	(158,641)
Cafe	54,639	(67,649)	(13,010)
Leasehold property	-	(100)	(100)
Designated fund - Premises and buildings	132,278	(20,872)	111,406
	419,393	(479,738)	(60,345)
Restricted funds			
Big Lottery (Project ID: 20101559)	117,061	(107,865)	9,196
TOTAL FUNDS	536,454	(587,603)	(51,149)

continued...

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/9/20 £	Net movement in funds £	Transfers between funds £	At 31/8/21 £
Unrestricted funds				
General fund	88,738	135,238	(57,398)	166,578
Cafe	20,438	(2,963)	5,483	22,958
Covid 19	7,860	9,742	(17,602)	-
Leasehold property	98,200	(100)	-	98,100
Designated fund - Premises and buildings	-	-	75,000	75,000
	215,236	141,917	5,483	362,636
Restricted funds				
Advice	30,523	-	-	30,523
Big Lottery (Project ID: 20101559)	4,859	(4,859)	-	-
Evening Cafe	4,883	600	(5,483)	-
	40,265	(4,259)	(5,483)	30,523
TOTAL FUNDS	255,501	137,658	-	393,159

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	366,801	(231,563)	135,238
Cafe	57,660	(60,623)	(2,963)
Covid 19	9,742	-	9,742
Leasehold property	-	(100)	(100)
	434,203	(292,286)	141,917
Restricted funds			
Big Lottery (Project ID: 20101559)	104,448	(109,307)	(4,859)
Evening Cafe	600	-	600
	105,048	(109,307)	(4,259)
TOTAL FUNDS	539,251	(401,593)	137,658

continued...

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/9/20 £	Net movement in funds £	Transfers between funds £	At 31/8/22 £
Unrestricted funds				
General fund	88,738	(23,403)	111,628	176,963
Cafe	20,438	(15,973)	28,525	32,990
Covid 19	7,860	9,742	(17,602)	-
Leasehold property	98,200	(200)	-	98,000
Designated fund - Premises and buildings	-	111,406	(98,100)	13,306
	215,236	81,572	24,451	321,259
Restricted funds				
Advice	30,523	-	(30,523)	-
Big Lottery (Project ID: 20101559)	4,859	4,337	11,555	20,751
Evening Cafe	4,883	600	(5,483)	-
	40,265	4,937	(24,451)	20,751
TOTAL FUNDS	255,501	86,509	-	342,010

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	599,277	(622,680)	(23,403)
Cafe	112,299	(128,272)	(15,973)
Covid 19	9,742	-	9,742
Leasehold property	-	(200)	(200)
Designated fund - Premises and buildings	132,278	(20,872)	111,406
	853,596	(772,024)	81,572
Restricted funds			
Big Lottery (Project ID: 20101559)	221,509	(217,172)	4,337
Evening Cafe	600	-	600
	222,109	(217,172)	4,937
TOTAL FUNDS	1,075,705	(989,196)	86,509

continued...

17. MOVEMENT IN FUNDS - continued

Unrestricted Funds:

General - All other unrestricted income
Cafe - Trading income and donations received via the Cafe which are not restricted
Leasehold Property - Represents the net book value of the leasehold property at Lord Street

Designated Funds:

Premises - Fund for building income and expenditure and major repairs costs to charity premises

Restricted Funds:

Big Lottery - Funds received from the Big Lottery Fund for our Voice, Advice and Cafe
Capital Appeal - Funds generated by public appeal for the renovation and repair of the premises at Lord Street
Evening Cafe - Funds for our Winter Evening Cafe
Other - Includes funds for our Voice work (impact and advocacy), this includes specific bequests

18. CONTINGENT LIABILITIES

Huddersfield Mission has a beneficial interest in the building and land at 3 - 15 Lord Street, Huddersfield, HD1 1QA, this remains so long as Huddersfield Mission continues with its existing charitable objectives. In the case of Huddersfield Mission closing then the building ownership will revert to the Huddersfield Methodist Circuit.

19. RELATED PARTY DISCLOSURES

The charity has received grant funding from two organisations that have trustees in common with the charity.

Funder	31.8.22	31.8.21
Huddersfield Methodist Circuit	20,000	20,000
Yorkshire West Methodist District	30,000	35,000

The charity has provided space to the following organisations, who have trustees in common.

Organisation	Income Received 31.8.22	Income Received 31.8.21
New Life Church @ The Mission	850	-
Huddersfield Methodist Circuit	-	-
Yorkshire West Methodist District	-	-

The charity has incurred expenses with the following organisations, who have trustees in common.

Organisation	Expenses Paid 31.8.22	Expenses Paid 31.8.21
New Life Church @ The Mission	-	-
Huddersfield Methodist Circuit	-	-
Yorkshire West Methodist District	-	-

continued...

20. ULTIMATE CONTROLLING PARTY

Huddersfield Mission is a Methodist charity, but it operates independently of the Methodist Church, and as such is controlled by the board of trustees.

Detailed Statement of Financial Activities for the Year Ended 31st August 2022

	31/8/22 £	31/8/21 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations & gifts	48,026	32,435
Grants	327,189	380,167
	375,215	412,602
Other trading activities		
Fundraising events	6,781	37,898
Cafe income	28,839	11,139
Other	11,934	20,570
	47,554	69,607
Investment income		
Deposit account interest	152	15
Charitable activities		
Lettings & room hire	111,136	54,733
Earned income	2,397	2,294
	113,533	57,027
Total incoming resources	536,454	539,251
EXPENDITURE		
Charitable activities		
Wages	349,650	240,930
Social security	30,203	19,240
Pensions	13,554	11,660
Rates and water	1,634	-
Insurance	6,327	6,333
Light and heat	19,466	21,668
Telephone	3,085	2,651
Sundries	8,109	3,139
Repairs and maintenance	77,702	31,034
Computer repairs and maintenance	405	6,085
Advertising and publicity	1,614	4,606
Subscriptions	1,151	3,665
Training	3,121	167
Activities expenses	13,328	4,049
Carried forward	529,349	355,227

Detailed Statement of Financial Activities for the Year Ended 31st August 2022

	31/8/22 £	31/8/21 £
Charitable activities		
Brought forward	529,349	355,227
Emergency support	34,988	14,091
Purchases	14,567	25,680
Motor and travel expenses	2,533	198
Bad debts	51	-
Depreciation - Long leasehold property	100	100
Plant and machinery	3,065	3,065
Fixtures and fittings	1,199	1,199
Finance charges	123	-
	585,975	399,560
Support costs		
Governance costs		
Accountancy and legal fees	1,628	2,033
Total resources expended	587,603	401,593
Net (expenditure)/income	(51,149)	137,658

HUDDERSFIELD MISSION

England & Wales - Charity number 1156590

Accounts

REGISTERED CHARITY NUMBER: 1156590

Report of the Trustees and

Unaudited Financial Statements

for the Year Ended 31st August 2021

for

HUDDERSFIELD MISSION

Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

HUDDERSFIELD MISSION

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for the Year Ended 31st August 2021

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HUDDERSFIELD MISSION

Report of the Trustees
for the Year Ended 31st August 2021

The trustees present their report with the financial statements of the charity for the year ended 31st August 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Chair's Report

In the year ending 2021 we have faced many challenges and embraced new ways of working as we have worked through the Covid pandemic. It has been a year of challenge and change that has led us in new directions as we seek to find ways to offer care and support to our customers, staff, volunteers and local communities.

This year, our report is in two halves. This reflects the work that we have done throughout the year, including through continued lockdowns and restrictions and longer-term reflections as we expand our work (Mission 2.0).
We had not anticipated in March 2020 that our building would be closed to the public until September 2021. Our work has evolved as a result, so that we have still been able to work directly with our customers, and we have been able to respond to people's needs as they have arisen.

The nature of our day-to-day work is to be reactive, and demand led, but this doesn't mean that our organisation is like this. We recognise the need to be responsive to the emerging longer-term effects of the pandemic on people's lives. Over the past twelve months we have been working on how to respond to the ongoing issues that the pandemic has shone a light on. Last year, we reflected on the health inequalities that have always existed in our society, but which the pandemic brought to the surface. This year we have reflected on how we continue to respond to the developing needs of our beneficiaries in the context of the ongoing pandemic.

This year we have been recognised as a Community Anchor. We are pleased to be recognised in a role that we have played for many years. This role can now be developed further, especially as we build on the work we already do and look to making our community-based intervention work all the more effective in the Tolson PCN area.
In what has been a difficult year, we thank all of our staff. Over the course of this past year, we have said goodbye to Paul Peart, Janet Brook, Kayleigh Proctor and have welcomed Moira O'Neill, Carole Roberts, Isaac Lewis, Maggie Marchant, Catherine Addy, with Beth Currie soon to join us.

Along with staff changes, we have also had changes in our Board membership. We say goodbye to David Bidnell and we thank him for the role that he has played in shaping the work, direction and vision of Huddersfield Mission. We also welcome Reverend Peter Catford, our new Board Chair, and Emma Dickens as trustees.

The flexibility of our funders has enabled us to adapt as we have responded to the unfolding situation that the pandemic has brought to us and to our customers. Whilst the pandemic has brought uncertainty to us all, we have been able to continue our work and have been enabled to be a constant presence in our town. We thank all of our funders for supporting us through such difficult times, and especially for that flexible approach which has helped us, and so many people throughout the pandemic.

The Huddersfield Mission CIO greatly values the work of its staff and volunteers in all of the work that they do to serve the community and meet people's needs. This is amply demonstrated in the work that they do in sustaining and developing the work of the mission through administration, befriending, listening, finance and property. The CIO also values the people and businesses that contribute through providing funding for specific projects and for general purposes, helping the Mission to continue to both maintain and look to develop its work as we seek to respond to the wide range of people's needs and be a safe space for all in the heart of Huddersfield as we continue through this pandemic.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the CIO are:

1. The prevention or relief of poverty;
2. The advancement of education;
3. The advancement of religion in accordance with the doctrines of the Methodist Church;
4. The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

We do this through:

1. Providing a low-cost cafe available to all
2. Providing advice and support sessions which are safe, open and accessible and based on a relationship of trust with our support team
3. Organising activities that build people's skills and self-esteem. Activities that are creative, fun, healthy and educational
4. Supporting our customers to speak out about their experiences and providing a space for open and honest dialogue about issues that affect our customers
5. Providing space for room hire and office lets, aimed at community organisations and voluntary groups

Public benefit

The trustees of Huddersfield Mission take their responsibilities seriously. They are confident that the charity's activities meet the public benefit guidance of the Charity Commission, in particular our main objects as stated previously. The Mission Building and the services we provide are available to all.

Volunteers

The work of the Mission would not be possible without the support of our many volunteers. From staffing our reception, working in our kitchen, fundraising and supporting our activities and advice work, our volunteers make our work possible. We thank all our volunteers for their time, skill and commitment.

ACHIEVEMENT AND PERFORMANCE

Charitable Activities - September 2020 to August 2021

As we began this year there was some optimism in relation to Covid pandemic, as vaccinations trials began to show success. However mass vaccination did not start until late December 2020 and by then the UK has seen the introduction of the rule of six, local tier restrictions and then the second lockdown.

As the Covid timeline shows, the government restrictions continued, albeit with considerable variation through most of this year. Our ability to provide services has therefore varied throughout the year. The Mission Building has been closed for most of the year but we continued to provide services, as much as we have been able.

Covid Time Line

September 2020
- Rule of six introduced
- Working at home returned

October 2020
- Tiers introduced

November 2020
- Lockdown 2 begins

December 2020
- Lockdown 2 ends
- Tiers reintroduced

January 2021
- Lockdown 3 starts
- Schools closed

February 2021
- Government roadmap published

March 2021
- Schools reopen

April 2021
- Groups of 6 can meet outdoors, some indoor exceptions

May 2021
- Groups of 6 can meet indoors, exceptions for some larger groups
- Some limited room hires

June 2021
- All restriction lifted
- Mission reopens for room hire

July 2021
- Still very limited room hire

August 2021
- Room hire slowly increasing
- Furlough staff return part time.

Our advice service has been predominately telephone based, with some social distanced advice and support for customers who either had no phone or no credit. Through the year we saw the number of requests for help that were related solely to Covid gradually decrease as people learnt how to shop on line, or develop longer term social support networks. However, the number of people who still need our help to navigate the system and to manage their lives is still significant.

During the year we provided 4797 advice interventions. Each month working with on average 198 different people.
We have been able to take the opportunity whilst our café was closed to invest significantly in our kitchen with a new cooker and blast chiller. We are grateful to the Coop and the Sir George Martin Trust who helped us with this work. As well as upgrading our equipment for the long term, this has also enabled us to produce ready meals at scale. We have built up a significant customer base of people who for a variety of reasons need the benefit of the café low cost nutritious meals but are unable to access the café. In effect we have developed a small additional social enterprise, which works because our café staff are cooking the meals anyway.

Working with our own customers and also in partnership with the Welcome Centre we cooked approximately 700 Christmas dinners. We are now distributing approximately 40 ready meals a week. We were also very pleased that our ready meals distribution also involved a few of our many dedicated volunteers.

It was sadness that we had to cancel our Winter Evening Café this year. However, we put in place alternatives, including our ready meals, to ensure that people had food options during the cold winter months. Thankfully due to the "everyone in" policy, there were a smaller number of people, needing support. This alternative approach has also help us reflect on the long-term option for the evening café that has been in danger of becoming a victim of its own success, with sometimes over 70 people in space designed for 30. Even with out Covid this was challenging.
The changing Covid regulations during the year have meant a considerable amount of additional work for staff, especially in relation to the management of our building and ensuring a safe environment for staff, customers and visitors. Risk assessments have been regularly reviewed and rewritten, and when room hire was available many room hirers have needed support to understand national guidance, our own local risk assessment and their responsibilities.

We have welcomed a number of new bookings, including groups whose usual venue was unavailable, but we have also seen some of our regular groups unable to return. The outlook for room hire, as a whole, is still a little uncertain. Room hire during the pandemic has been very challenging, with rules and regulations changing regularly and our primary concern has been to ensure we provide a safe and legal space for our groups. As we enter the new year we have fully reopened the building, for all room hirers and café customers.

At the beginning of the year the financial position for the Mission looked very uncertain. Furlough was initially a short-term initiative and the appetite from room hirers to return immediately was low. The ultimate decision to extend furlough to the end of September 2021 and the ability to furlough people on part time basis, eased some of our financial concerns. Additionally, we were able to raise lost funds through a number of Covid grants and despite Covid we held a successful appeal, supported by the Match-IT scheme operated by the One Community Foundation for Kirklees. This appeal raised a total of £34,516 including £10,000 of match funding. However, the work required to manage the grants and appeal was considerable. The effect of this was that progress on other work was affected.

For some time, we have been considering how we could develop our health offer. At the beginning of the year we applied for funds to develop a Parish Nursing scheme. Unfortunately, this was unsuccessful, but an opportunity to develop a Community and Health Development Team for the Mission has been successful and this work will start at the beginning of the next financial year. We have been able to bring together three different funding streams so that our team can support work around Mental Health, tackling health inequalities through community interventions, and supporting community activity and development in the Tolson are of Huddersfield. This work is funded by Kirklees Council and the NHS Charities.

We have taken the opportunity given to us, of the building being closed to the public for most of the year, to carry out a Hard Wire Test and associated remedials, to refresh the fabric of the building and carry out a wide range of small maintenance jobs. A number of rooms have been redecorated before we reopened the building, including the café, which has been repainted and we have replaced the old tables - thanks to the Huddersfield Masonic Lodge for the grant that supported this work.

Longer Term Reflections
Trustees and staff have also taken time during the year to consider longer development for the organisation. This reflection considered the changing environment due to Covid and also the longer time needs of the Mission.
We will over the next year be putting into action our Mission 2.0 plan, comprising of:

- A full time Fundraising & Communications Manager and new website to build and grow the support we have from our fantastic followers.
- Developing our advice model to include new ways of giving advice and capturing outcomes with our new Lamplight database
- Continuing our Café offer, including our Ready Meal offer
- Using our experience from within the Mission to provide Community and Health Development support to groups at the Mission and across the Tolson Primary Care Network area. This will include work around Mental Health awareness, Community intervention that tackles Health inequalities and in our role as a community anchor organisation support to the local voluntary and community sector.

FINANCIAL REVIEW
Financial review
The Huddersfield Mission trustees prepare outline plans and financial forecasts for the following three years to ensure adequate funding is available to achieve the aims of the organisation. More detailed plans are made for each 12 months.

During the year ending 31 August 2021 total incoming resources amounted to £539,251 (2020: £446,834). Total resources expended amounted to £401,593 (2020: £482,737).

Transfers between of funds of £5,483 has been made to reallocate balances brought forward.

Net income on unrestricted funds, after transfers, was £147,400 and net expenditure on restricted funds, after transfers, was £9,742.

The total reserves of the charity at the 31 August 2021 amounted to £393,159. Of this balance £30,523 related to restricted funds, £75,000 related to designated funds and £107,627 related to fixed assets, leaving 'free' unrestricted reserves of £180,009.

Investment policy and objectives
Due to to the current uncertain financial outlook, trustees have liquidated all investments from Trustees for Methodist Church Purposes and will review the future needs of the charity to make sure that our investments ensure best value for the charity.

FINANCIAL REVIEW

Reserves policy

In considering the reserve requirements for Huddersfield Mission the trustees have considered the needs of our beneficiaries, our legal obligations and identified risks to our income and expenditure.

As an organisation that provides services to vulnerable people the trustees believe that a level of reserves should be maintained to ensure a stability of service provision and if required a managed service closure, with time to enable alternative support provision for beneficiaries.

Therefore, the trustees consider that our service provision should have a reserve of six months running costs, including some restricted funds. For our major cost centres this is the equivalent of £51,000 for the Café and £65,000 for the advice cost centre.

As the managers of a substantial building the trustees recognise the need to have in place some level of contingency reserves to deal with building issues not covered by our annual maintenance and repairs budget.

The trustees, having considered the identified risk, agreed that a free reserve figure that represents 6 months running cost of the building plus a contingency of £20,000 for major building work would be prudent. This is the equivalent of £86,000.

The total reserves therefore required under this policy have been calculated as £202,000.

During the year the trustees have designated £75,000 of the unrestricted reserves for major repairs to the charity premises in the next financial year.

The 'free' unrestricted reserves of the charity, being unrestricted reserves less fixed assets, are £180,009. The trustees are aware that this level of reserves is less than that required under the current reserves policy. The trustees are reviewing future funding streams and opportunities to aim to improve the reserves position.

Other policies

The trustees have developed a range of policies, including Safeguarding, Equality and Diversity, Health and Safety and Confidentiality, as well as policies for the effective employment and management of staff and volunteers.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution.

Huddersfield Mission was established as a Charitable Incorporated Organisation (CIO) on the 8th April 2014 and on the 1 September the CIO took over the running of the Mission Building and associated activities. The CIO is governed by the Charity's Trustees.

Recruitment and appointment of new trustees

Under the constitution the CIO must have a minimum of eight trustees and a maximum of 15 trustees.

- The Huddersfield Circuit may appoint between three and six Individuals to be trustees of the CIO
- There are two ex-officio positions, the Superintendent of the Huddersfield Methodist Circuit and the Minister with pastoral oversight of the congregation that meets at the Mission
- Between three and seven additional trustees may be appointed by the Charity trustees, with due regard to the skills, knowledge and experience needed for the effective administration of the CIO

As well as the Board, we have a structure of sub committees that look at particular aspects of our work: Finance and General Purposes, Services and Voice. Sub committees are made up of trustees and external advisers.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The trustees form the Board of the CIO and are responsible for setting and reviewing our vision, policies, finances and strategic direction. Sub committees support the work of the Board looking at specific areas in more detail.

The trustees delegate day to day management to the CEO, Paul Bridges. The Charity employs 15 (head count) staff across the work of the Mission, focused in the following areas: Community and Health Work, Café, Advice and Support, Premises Team, Administration and Management

Induction and training of new trustees

All new trustees are offered a training session which covers the history and ethos of Huddersfield Mission, our current work and the roles and responsibilities of trustees.

Risk management

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks. This includes but is not limited to our Reserves Policy.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1156590

Principal address

3 - 13 Lord Street
Huddersfield
West Yorkshire
HD1 1QA

Trustees

Reverend David Bidnell (resigned 31/8/21)
Steve Caddy
Reverend Peter Catford (appointed 1/9/21)
Helen Dalton
Emma Dickens (appointed 22/2/21)
Michael Evans
Nicola Lee
Reverend Rosamunde Page (Chairperson)
John Robinson
Reverend Richard Thompson
Martyn Till
Neil Ward

We acknowledge the work of Jane Armitage as the Secretary of the CIO, although she is not a trustee.

Independent Examiner

Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Key Management Personnel

Paul Bridges	-	CEO
Debs Murphy	-	Assistant Manager : Support Services
Paul Peart	-	Assistant Manager : Facilities, volunteering and community engagement (Resigned March 2021)
Carole Roberts	-	Community Manager (Appointed August 2021)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 10/02/2022 and signed on its behalf by:

Rosamunde Page

.....

Reverend Rosamunde Page - Trustee

Independent examiner's report to the trustees of Huddersfield Mission

I report to the charity trustees on my examination of the accounts of Huddersfield Mission (the Trust) for the year ended 31st August 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Victoria J Atkinson FCA
Institute of Chartered Accountants in England and Wales
Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

Date: 21 February 2022

HUDDERSFIELD MISSION

Statement of Financial Activities
for the Year Ended 31st August 2021

	Notes	Unrestricted funds £	Restricted funds £	31/8/21 Total funds £	31/8/20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	307,554	105,048	412,602	318,269
Charitable activities	5				
Community/Core activities		57,027	-	57,027	83,918
Other trading activities	3	69,607	-	69,607	44,515
Investment income	4	15	-	15	132
Total		434,203	105,048	539,251	446,834
EXPENDITURE ON					
Raising funds	6	-	-	-	167
Charitable activities	7				
Activities		639	-	639	2,757
Advice		90,687	52,094	142,781	160,799
Building		569	-	569	-
Cafe		60,623	35,819	96,442	99,376
Cafe - Evening		-	-	-	12,142
COM Anchor		39,412	-	39,412	-
Community/Core activities		104,626	-	104,626	191,684
Covid19		2,128	-	2,128	9,312
Property		100	-	100	100
Voice		(6,498)	21,394	14,896	6,400
Total		292,286	109,307	401,593	482,737
NET INCOME/(EXPENDITURE)		141,917	(4,259)	137,658	(35,903)
Transfers between funds	18	5,483	(5,483)	-	-
Net movement in funds		147,400	(9,742)	137,658	(35,903)
RECONCILIATION OF FUNDS					
Total funds brought forward		215,236	40,265	255,501	291,404
TOTAL FUNDS CARRIED FORWARD		362,636	30,523	393,159	255,501

The notes form part of these financial statements

HUDDERSFIELD MISSION

Balance Sheet
31st August 2021

	Notes	31/8/21 £	31/8/20 £
FIXED ASSETS			
Tangible assets	13	107,627	111,990
CURRENT ASSETS			
Debtors	14	9,605	3,973
Investments	15	203	203
Cash at bank and in hand		338,222	239,378
		348,030	243,554
CREDITORS			
Amounts falling due within one year	16	(62,498)	(100,043)
NET CURRENT ASSETS		285,532	143,511
TOTAL ASSETS LESS CURRENT LIABILITIES		393,159	255,501
NET ASSETS		393,159	255,501

The notes form part of these financial statements

continued...

Balance Sheet - continued
31st August 2021

FUNDS	18		
Unrestricted funds:			
General fund		166,578	88,738
Cafe		22,958	20,438
Covid 19		-	7,860
Leasehold property		98,100	98,200
Designated fund - Major repairs		75,000	-
		362,636	215,236
Restricted funds:			
Advice		30,523	30,523
Big Lottery (Project ID: 20101559)		-	4,859
Evening Cafe		-	4,883
		30,523	40,265
TOTAL FUNDS		393,159	255,501

The financial statements were approved by the Board of Trustees and authorised for issue on 10/02/2022 and were signed on its behalf by:

Rosamunde Page

.....

Reverend Rosamunde Page - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions
The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Long leasehold	-	Over the term of the lease

The charity has a policy of capitalising all assets over £1,000.

Taxation
The charity is exempt from tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

continued...

2. DONATIONS AND LEGACIES

	31/8/21	31/8/20
	£	£
Donations & gifts	32,435	37,705
Grants	380,167	280,564
	412,602	318,269

Grants received, included in the above, are as follows:

	31/8/21	31/8/20
	£	£
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	104,448	-
Big Lottery Fund (Project ID: 20101559)	-	65,443
Groundwork UK	-	500
HMRC - Job Retention Scheme	34,206	17,930
Huddersfield Circuit	20,000	15,000
Huddersfield Common Good Trust	1,500	-
Huddersfield Town Foundation	2,000	10,000
Kirkby Foundation	-	40,000
Kirklees Council	65,000	27,249
Local Welfare Provision	97,484	36,540
Sir George Martin Trust	2,732	-
Office of the Police Crime Commissioner	-	5,963
One Community Foundation	12,297	14,349
Third Sector Leaders	-	15,000
SWYPFT	-	1,000
Talisman	-	180
Third Sector Leaders/SEYH	500	-
Welcome Centre	-	1,410
West Riding Masonic Charities	5,000	-
Yorkshire West Methodist District	35,000	30,000
	380,167	280,564

continued...

3. OTHER TRADING ACTIVITIES

	31/8/21	31/8/20
	£	£
Fundraising events	37,898	15,377
Cafe income	11,139	21,396
Other	20,570	7,742
	69,607	44,515

4. INVESTMENT INCOME

	31/8/21	31/8/20
	£	£
Deposit account interest	15	132

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31/8/21	31/8/20
		£	£
Lettings & room hire	Community/Core activities	54,733	79,233
Earned income	Community/Core activities	2,294	4,685
		57,027	83,918

6. RAISING FUNDS

Raising donations and legacies

	31/8/21	31/8/20
	£	£
Fundraising expenditure	-	167

continued...

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8)	Support costs (see note 9)	Totals
	£	£	£
Activities	639	-	639
Advice	142,781	-	142,781
Building	569	-	569
Cafe	96,442	-	96,442
COM Anchor	39,412	-	39,412
Community/Core activities	102,593	2,033	104,626
Covid19	2,128	-	2,128
Property	100	-	100
Voice	14,896	-	14,896
	399,560	2,033	401,593

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31/8/21	31/8/20
	£	£
Staff costs	271,830	305,202
Insurance	6,333	6,341
Light and heat	21,668	24,821
Telephone	2,651	2,629
Sundries	3,139	4,972
Repairs and maintenance	31,034	86,509
Computer repairs and maintenance	6,085	471
Advertising and publicity	4,606	495
Subscriptions	3,665	2,012
Training	167	107
Activities expenses	4,049	818
Emergency support	14,091	16,436
Purchases	25,680	22,888
Motor and travel expenses	198	643
Bank charges	-	65
Bad debts	-	151
Depreciation	4,364	4,364
	399,560	478,924

continued...

9. SUPPORT COSTS

	Governance costs
	£
Community/Core activities	2,033

Support costs, included in the above, are as follows:

Governance costs

	31/8/21 Community/Core activities	31/8/20 Total activities
	£	£
Accountancy and legal fees	2,033	3,646

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st August 2021 nor for the year ended 31st August 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st August 2021 nor for the year ended 31st August 2020.

11. STAFF COSTS

	31/8/21	31/8/20
	£	£
Wages and salaries	240,930	269,580
Social security costs	19,240	21,669
Other pension costs	11,660	13,953
	271,830	305,202

Staff numbers (average) expressed as a head count, totalled 13 for the year.

Average staff numbers shown below are based on full time equivalents.

The average monthly number of employees during the year was as follows:

	31/8/21	31/8/20
Cafe	2	2
Advice	4	4
Core / premises	3	3
Administration / management	3	3
	12	12

continued...

11. STAFF COSTS - continued

No employees received emoluments in excess of £60,000.

The key management of the charity have been identified as the CEO. The aggregate remuneration and benefits, including pension costs, for the year were £42,202 (2020: £36,927).

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	245,630	72,639	318,269
Charitable activities			
Community/Core activities	83,918	-	83,918
Other trading activities	44,515	-	44,515
Investment income	132	-	132
Total	374,195	72,639	446,834
EXPENDITURE ON			
Raising funds	167	-	167
Charitable activities			
Activities	2,757	-	2,757
Advice	105,930	54,869	160,799
Cafe	55,025	44,351	99,376
Cafe - Evening	-	12,142	12,142
Community/Core activities	191,684	-	191,684
Covid19	9,312	-	9,312
Property	100	-	100
Voice	1,083	5,317	6,400
Total	366,058	116,679	482,737
NET INCOME/(EXPENDITURE)	8,137	(44,040)	(35,903)
Transfers between funds	6,000	(6,000)	-
Net movement in funds	14,137	(50,040)	(35,903)
RECONCILIATION OF FUNDS			
Total funds brought forward	201,099	90,305	291,404

continued...

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	215,236	40,265	255,501

13. TANGIBLE FIXED ASSETS

	Long leasehold £	Plant and machinery £	Fixtures and fittings £	Totals £
COST				
At 1st September 2020 and 31st August 2021	100,000	15,323	5,994	121,317
DEPRECIATION				
At 1st September 2020	1,800	5,129	2,398	9,327
Charge for year	100	3,065	1,198	4,363
At 31st August 2021	1,900	8,194	3,596	13,690
NET BOOK VALUE				
At 31st August 2021	98,100	7,129	2,398	107,627
At 31st August 2020	98,200	10,194	3,596	111,990

The long leasehold property represents the land and buildings situated at 3 - 15 Lord Street, Huddersfield.

On 6 June 2003 a 999 year lease was granted by Kirklees Council to the Trustees.

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/8/21 £	31/8/20 £
Trade debtors	6,184	2,422
Prepayments	1,657	1,473
Accrued income	1,764	78
	9,605	3,973

continued...

15. CURRENT ASSET INVESTMENTS

	31/8/21	31/8/20
	£	£
Investments	203	203

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/8/21	31/8/20
	£	£
Trade creditors	3,409	1,969
Accruals	4,479	3,446
Deferred income	54,610	94,628
	62,498	100,043

Included within deferred income above, is income received in advance from funders of £49,200 and rent, invoiced in advance to tenants, of £5,410.

The income received in advance relates to LWP.

LWP funding of £73,695 was received in April 2020 for the 12 months to March 2022, £42,989 has been deferred to the 31 August 2022 financial year, £15,000 was received in November 2020 for the period to March 2022, £6,211 has been deferred to the 31 August financial year.

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	31/8/21 Total funds	31/8/20 Total funds
	£	£	£	£
Fixed assets	107,627	-	107,627	111,990
Current assets	317,507	30,523	348,030	243,554
Current liabilities	(62,498)	-	(62,498)	(100,043)
	362,636	30,523	393,159	255,501

continued...

18. MOVEMENT IN FUNDS

	At 1/9/20	Net movement in funds	Transfers between funds	At 31/8/21
	£	£	£	£
Unrestricted funds				
General fund	88,738	135,238	(57,398)	166,578
Cafe	20,438	(2,963)	5,483	22,958
Covid 19	7,860	9,742	(17,602)	-
Leasehold property	98,200	(100)	-	98,100
Designated fund - Major repairs	-	-	75,000	75,000
	215,236	141,917	5,483	362,636
Restricted funds				
Advice	30,523	-	-	30,523
Big Lottery (Project ID: 20101559)	4,859	(4,859)	-	-
Evening Cafe	4,883	600	(5,483)	-
	40,265	(4,259)	(5,483)	30,523
TOTAL FUNDS	255,501	137,658	-	393,159

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	366,801	(231,563)	135,238
Cafe	57,660	(60,623)	(2,963)
Covid 19	9,742	-	9,742
Leasehold property	-	(100)	(100)
	434,203	(292,286)	141,917
Restricted funds			
Big Lottery (Project ID: 20101559)	104,448	(109,307)	(4,859)
Evening Cafe	600	-	600
	105,048	(109,307)	(4,259)
TOTAL FUNDS	539,251	(401,593)	137,658

continued...

18. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/9/19 £	Net movement in funds £	Transfers between funds £	At 31/8/20 £
Unrestricted funds				
General fund	89,211	(8,473)	8,000	88,738
Cafe	13,588	3,850	3,000	20,438
Covid 19	-	12,860	(5,000)	7,860
Leasehold property	98,300	(100)	-	98,200
	201,099	8,137	6,000	215,236
Restricted funds				
Advice	30,523	-	-	30,523
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	49,952	(43,952)	(6,000)	-
Big Lottery (Project ID: 20101559)	-	4,859	-	4,859
Evening Cafe	9,830	(4,947)	-	4,883
	90,305	(44,040)	(6,000)	40,265
TOTAL FUNDS	291,404	(35,903)	-	255,501

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	293,148	(301,621)	(8,473)
Cafe	58,875	(55,025)	3,850
Covid 19	22,172	(9,312)	12,860
Leasehold property	-	(100)	(100)
	374,195	(366,058)	8,137
Restricted funds			
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	-	(43,952)	(43,952)
Big Lottery (Project ID: 20101559)	65,444	(60,585)	4,859
Evening Cafe	7,195	(12,142)	(4,947)
	72,639	(116,679)	(44,040)
TOTAL FUNDS	446,834	(482,737)	(35,903)

continued...

18. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/9/19 £	Net movement in funds £	Transfers between funds £	At 31/8/21 £
Unrestricted funds				
General fund	89,211	126,765	(49,398)	166,578
Cafe	13,588	887	8,483	22,958
Covid 19	-	22,602	(22,602)	-
Leasehold property	98,300	(200)	-	98,100
Designated fund - Major repairs	-	-	75,000	75,000
	201,099	150,054	11,483	362,636
Restricted funds				
Advice	30,523	-	-	30,523
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	49,952	(43,952)	(6,000)	-
Evening Cafe	9,830	(4,347)	(5,483)	-
	90,305	(48,299)	(11,483)	30,523
TOTAL FUNDS	291,404	101,755	-	393,159

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	659,949	(533,184)	126,765
Cafe	116,535	(115,648)	887
Covid 19	31,914	(9,312)	22,602
Leasehold property	-	(200)	(200)
	808,398	(658,344)	150,054
Restricted funds			
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	-	(43,952)	(43,952)
Big Lottery (Project ID: 20101559)	169,892	(169,892)	-
Evening Cafe	7,795	(12,142)	(4,347)
	177,687	(225,986)	(48,299)
TOTAL FUNDS	986,085	(884,330)	101,755

continued...

18. MOVEMENT IN FUNDS - continued

Unrestricted Funds:

General - All other unrestricted income
Cafe - Trading income and donations received via the Cafe which are not restricted
Leasehold Property - Represents the net book value of the leasehold property at Lord Street

Designated Funds:

Premises - Fund for major repairs of charity premises in 2021/22

Restricted Funds:

Big Lottery - Funds received from the Big Lottery Fund for our Voice, Advice and Cafe
Capital Appeal - Funds generated by public appeal for the renovation and repair of the premises at Lord Street
Evening Cafe - Funds for our Winter Evening Cafe
Other - Includes funds for our Voice work (impact and advocacy), this includes specific bequests

19. CONTINGENT LIABILITIES

Huddersfield Mission has a beneficial interest in the building and land at 3 - 15 Lord Street, Huddersfield, HD1 1QA, this remains so long as Huddersfield Mission continues with its existing charitable objectives. In the case of Huddersfield Mission closing then the building ownership will revert to the Huddersfield Methodist Circuit.

20. RELATED PARTY DISCLOSURES

The charity has received grant funding from two organisations that have trustees in common with the charity.

Funder	31.8.21	31.8.20
Huddersfield Methodist Circuit	20,000	15,000
Yorkshire West Methodist District	35,000	30,000

The charity has provided space to the following organisations, who have trustees in common.

Organisation	Income Received 31.8.21	Income Received 31.8.20
New Life Church @ The Mission	-	755
Huddersfield Methodist Circuit	-	-
Yorkshire West Methodist District	-	-

The charity has incurred expenses with the following organisations, who have trustees in common.

Organisation	Expenses Paid 31.8.21	Expenses Paid 31.8.20
New Life Church @ The Mission	-	-
Huddersfield Methodist Circuit	-	-
Yorkshire West Methodist District	-	-

continued...

20. RELATED PARTY DISCLOSURES - continued

Trustees
The trustee, Emma Dickens, is a member of the senior management team at Locala. During the year Locala has sponsored meal vouchers for users of the Mission and donated laptops for service users.

21. ULTIMATE CONTROLLING PARTY

Huddersfield Mission is a Methodist charity, but it operates independently of the Methodist Church, and as such is controlled by the board of trustees.

HUDDERSFIELD MISSION

Detailed Statement of Financial Activities
for the Year Ended 31st August 2021

	31/8/21 £	31/8/20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations & gifts	32,435	37,705
Grants	380,167	280,564
	412,602	318,269
Other trading activities		
Fundraising events	37,898	15,377
Cafe income	11,139	21,396
Other	20,570	7,742
	69,607	44,515
Investment income		
Deposit account interest	15	132
Charitable activities		
Lettings & room hire	54,733	79,233
Earned income	2,294	4,685
	57,027	83,918
Total incoming resources	539,251	446,834
EXPENDITURE		
Raising donations and legacies		
Fundraising expenditure	-	167
Charitable activities		
Wages	240,930	269,580
Social security	19,240	21,669
Pensions	11,660	13,953
Insurance	6,333	6,341
Light and heat	21,668	24,821
Telephone	2,651	2,629
Sundries	3,139	4,972
Repairs and maintenance	31,034	86,509
Carried forward	336,655	430,474

HUDDERSFIELD MISSION

Detailed Statement of Financial Activities
for the Year Ended 31st August 2021

	31/8/21	31/8/20
	£	£
Charitable activities		
Brought forward	336,655	430,474
Computer repairs and maintenance	6,085	471
Advertising and publicity	4,606	495
Subscriptions	3,665	2,012
Training	167	107
Activities expenses	4,049	818
Emergency support	14,091	16,436
Purchases	25,680	22,888
Motor and travel expenses	198	643
Bank charges	-	65
Bad debts	-	151
Depreciation - Long leasehold property	100	100
Plant and machinery	3,065	3,065
Fixtures and fittings	1,199	1,199
	399,560	478,924
Support costs		
Governance costs		
Accountancy and legal fees	2,033	3,646
Total resources expended	401,593	482,737
Net income/(expenditure)	137,658	(35,903)

This page does not form part of the statutory financial statements

HUDDERSFIELD MISSION

England & Wales - Charity number 1156590

Accounts

REGISTERED CHARITY NUMBER: 1156590

Report of the Trustees and

Unaudited Financial Statements

for the Year Ended 31st August 2020

for

HUDDERSFIELD MISSION

Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

HUDDERSFIELD MISSION

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for the Year Ended 31st August 2020

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HUDDERSFIELD MISSION

Report of the Trustees
for the Year Ended 31st August 2020

The trustees present their report with the financial statements of the charity for the year ended 31st August 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Chair's Report

In the 114-year history of Huddersfield Mission there will have been few years - except the war years - that have bought challenges to the organisation and the people we serve such as those that we have seen over the last twelve months. The Covid pandemic has brought challenges and changes that none of us could have expected. It is a mark of the strength of Huddersfield Mission as an organisation that it has had the resilience not only to endure these challenges but find new ways to serve local people.

As we write this review Covid vaccines are beginning to be administered and we hope that this marks the start of a return to normal, but at the same time we know that it will be a new normal. Some things will have changed for ever, and the impact of the pandemic for people personally and as a society will be long term. In considering the past year and the future we want, in this annual review, to show the impact of the Covid pandemic on the Mission and its work. This review, therefore, is deliberately written in two parts - a review of September to March following the normal narrative approach of previous years, followed by a collection of pen pictures showing the many different challenges, successes, changes and development during March to August 2020.

We want to give particular thanks this year to our funders who have shown great trust in us at a time of crisis, giving us the flexibility to do what has been needed. This has made a difficult time considerably easier.

We want to thank all of our staff for their dedication to the work of Huddersfield Mission, for their working in new and sometimes challenging ways to ensure that we continue to serve people and change lives.

We also want to thank our volunteers and supporters, who have continued to support us even though the Mission building has been closed to them for much of the time.

It has been said that the Covid vaccines are a light at the end of the tunnel, but, as a faith-based charity, we want to say that our work is about providing hope and light in the midst of the darkness. This year, this has never been truer.

Rev. David Bidnell

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the CIO are:

1. The prevention or relief of poverty;
2. The advancement of education;
3. The advancement of religion in accordance with the doctrines of the Methodist Church;
4. The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

We do this through:

1. Providing a low-cost cafe available to all
2. Providing advice and support sessions which are safe, open and accessible and based on a relationship of trust with our support team
3. Organising activities that build people's skills and self-esteem. Activities that are creative, fun, healthy and educational
4. Supporting our customers to speak out about their experiences and providing a space for open and honest dialogue about issues that affect our customers
5. Providing space for room hire and office lets, aimed at community organisations and voluntary groups

Public benefit

The trustees of Huddersfield Mission take their responsibilities seriously. They are confident that the charity's activities meet the public benefit guidance of the Charity Commission, in particular our main objects as stated previously. The Mission Building and the services we provide are available to all.

Volunteers

The work of the Mission would not be possible without the support of our many volunteers. From staffing our reception, working in our kitchen, fundraising and supporting our activities and advice work, our volunteers make our work possible. We thank all our volunteers for their time, skill and commitment.

ACHIEVEMENT AND PERFORMANCE

Charitable Activities - September 2019 to March 2020

The strapline of Huddersfield Mission is Serving People, Changing Lives. This reflects our belief that any intervention should deal with the immediate needs but also the underlying issues.

It reminds us that we focus on the short term and the long term, that we are both practical and strategic, and that we serve individuals and communities. All these aspects of our strapline can be seen in our work in the first six months of this year.

Serving people, Changing Lives - throughout the years

The year started with our Mission celebration and the launch of our appeal Mission 100. Our celebration considered our history of the last 100 years or so and we reflected on how little the issues we work with have altered even if our responses have changed.

Serving people - food

The Mission Café served 5,309 meals between September and February with 14.6% of these being provided for free to those in significant and immediate need. The café has remained busy, however the average monthly meals served for the 1st half of the year had shown a small decline from the previous two financial years.

The café staff have continued to build on their reputation for providing good quality and low-cost buffets. The income generated from this provision for the first 6 months of this year was £1,860, demonstrating a significant increase from the £2,000 for the previous full year.

Changing Lives - with advice

964 unique individuals have accessed the Mission advice drop-in, either in person or by phone. This remains high considering the Mission has been closed for face-to-face advice for over five months. Many of our new customers have come through word of mouth and having received support once return for regular help when needed. On average 227 people per month have accessed the advice service over the last year. The gender breakdown is relatively consistent at 33% female and 67% male.

Serving People - in the evening café

The evening café had another successful season November 2019 - March 2020, despite having to close slightly prematurely due to Covid-19. The service was open for 65 nights and served a total of 3803 meals, with an average of 58 guests attending per evening. This year we had 83 active volunteers supporting the evening café and it was really positive to have new teams from local faith groups playing their part in the provision. The number of emergency services calls increased this year, as the ability to manage potential problems has proved more challenging due to the continuing increase in guests numbers.

Changing Lives -with advice

The Furniture Project has continued to be in high demand. 47 individuals or families have been bought at least one but, in most cases, multiple furniture items at a total cost of £6,200. The advice team have also supported customers to get new white goods by completing individual funding applications on their behalf. This has amounted to a financial gain for the customers concerned of over £4,800.

Serving people - through Meal Vouchers

Our Meal Deal Voucher scheme has shown significant growth this year, selling approximately twice the level of last year. The average monthly redemption rate has increased from 68 to 88 from 2018-19 to 2019-20. A number of people that have bought vouchers and left them at the Mission for us to give to those in need, these enable us to support those in additional need over a longer time frame.

Changing Lives - with activities
The Resolve activity project has continued to offer a full range of activities throughout the year, appealing to as many customers as possible. The variety of groups has included; writing, art, music, poetry, reading and literature and a new Green Mission, environmental group. Activity groups provide people with a chance to learn new skills and confidence in a social environment.

Changing Lives - with placements
In the first 7 months of this financial year 14 individual placements were offered at the Mission and the students were involved in many aspects of our work. Our placements students tell us that working at the Mission has given them an experience that supports their studies as well as being highly rewarding.

Changing Lives - through volunteering
People volunteer for lots of reasons, to gain experience, to help out, to give back or to use new skills. Twelve volunteers from Cummins, painted part of our stairwell and another six volunteers sanded and varnished a number of doors.

One man came from Foxes Biscuits to volunteer for four days and painted the metalwork at the back of the building, he chose Huddersfield Mission as he has a fondness for the work we do.

Changing Lives - through community engagement and education
Our community strategy has the twin aims of engagement and education. We have attended assemblies at three schools and attended New College on two separate occasions for a presentation followed by Q&A about Huddersfield Mission.

Vocal Expressions got involved in the fund raising for Mission 100 this year and involved various groups to raise funds doing various events. They had two events, where staff members attended to raise the profile of Huddersfield Mission at Lindley Methodist Church and Holmfirth Methodist Church. They organised a Beetle Drive one Saturday Evening and again a staff member from Huddersfield Mission attended the event, the event raised our profile, over £500 and a large selection of underwear to add to our emergency clothing stock.

ACHIEVEMENT AND PERFORMANCE

Charitable Activities - March 2020 to August 2020

Governance
The Board has met by Zoom and received more regular email updates as the pandemic and Covid restrictions changed things so often.

Ready Meals
We developed a range of ready meals when our café became a takeaway. The ready meals have been purchased by individuals and groups and organisations to provide healthy meals for those in need. One customer with specific dietary needs has bought seven meals and puddings every week.

Furniture
We helped 14 different individuals or families to secure furniture items to the value of over £1,500.

Furlough
Sadly we have had to furlough some staff, but we stayed in regular contact with them and when flexi furlough was introduced we ensured that all staff worked a few hours.

Welfare Calls
Advice and café staff have made 100s of welfare calls, regular checking in with people during lockdown and beyond.

Flexible working
We introduced various flexible working arrangements to ensure social distancing in the office and to support staff when they had to isolate or support their own families.

Tesco
Thanks to Tesco who gave us £500 enabling us to buy sanitiser stations and Perspex screens. When restrictions have allowed, this meant we could safely let some people back into the Mission.

Mutual aid groups
We have worked with 11 Mutual Aid Groups (MAGS) in the Tolson Area helping them to provide local support Requests were dealt with swiftly, where individuals made request in the morning and by the afternoon the request was completed. Tasks that were shared with MAGs were all classed as neighbourly acts which included prescriptions or medication collection, shopping formed a big part of the neighbourly acts.

Neighbourly Acts
Local volunteers in the mutual aid groups also knocked on the doors of their neighbours and asking if they needed anything. Where necessary concerns were referred onto the relevant Community Anchor Organisation, including the Mission.

Welcome Centre
We provided extra space in our activity room for the Welcome Centre to ensure that they could continue their services and maintain social distancing.

Advice
Mr and Mrs Smith approached the Mission when they found themselves facing huge reductions in their income, due to Covid 19. Mrs Smith, a self-employed cleaner, was unable to work as many of her customers were elderly or clinically vulnerable and were hence shielding. Mr Smith had been furloughed and on 80% of his usual salary. The Mission supported them to navigate the unfamiliar welfare benefits system and referred them for food parcel support from the Welcome Centre.

Prescriptions
During Lockdown 1 collection of medication from the pharmacies and food from the supermarkets was a major task because of queues to gain access. Some volunteers joined the queues at least twice a day or more if the first shop did not have all that the individual required.

ACHIEVEMENT AND PERFORMANCE

Charitable Activities - March 2020 to August 2020

Finances
Our finance group has met more often to keep track of finances. We have broadly managed to keep income at the normal level but only through a complex mix of additional grants, furlough payments, and fundraising and donations.

Flexible Funders
Thank you to our major funders, the Community Fund, Kirklees Council and the Methodist Church for agreeing so quickly and straightforwardly that we should focus on Covid support rather than any previously agreed plans.

Arts Class on Facebook
Our art class has continued to meet using old-fashioned post to send out resources and using Facebook posts to share videos and people's creations.

Shopping
One volunteer walked 3 miles to Lidl, did £40 worth of shopping and walked all the way back to the person's house. The volunteer was dehydrated because it was on a day when the weather was glorious and the person whose shopping it was phoned up to see if the person had recovered. Thankfully all was well.

Telephone Advice
Our advice service has become a telephone service. It can be challenging but also has opened our services to new people.

Going Digital
To reduce the number of people in the office and to accommodate telephone advice our advice system has gone digital rather than paper. Greener too!

Covid Safe Workplace
We produced a Covid Safe Workplace Risk Assessment and at least three major updates when restrictions or guidance changed.

Clothing
Sam arrived in Huddersfield having been provided with accommodation as part of his asylum support. He only had the clothes that he was wearing, didn't know anybody in this new town and had no money to buy anything for himself. A full clothing pack was supplied, including a coat and footwear. A referral was also made to the Welcome Centre to provide emergency food provision, while he awaited his financial support.

Financial Forecast
Working with Diane Hosey from Kirklees Council we developed a detailed financial forecast which has supported management and trustees in planning for the future. Thanks, Diane.

Summer Food
Dalton, Almondbury and Newsom Wards put together a feeding families summer programme, where families who were struggling financially were able to come and get a meal for the family one day a week. Huddersfield Mission cooked the meals and delivered them to the designated site for a specific time, in total 130 meals were distributed once a week for six weeks.

Community Anchor
We are one of nine Community Anchors in Kirklees. Strategically important organisations that both deliver direct services and support other voluntary and community sector organisations. We are a conduit between the community and the Council, and a provider of resources and mentoring.

Staff Changes
For various different reasons, we said farewell to three staff, Kayleigh Proctor, Roxanne Rogers, and Janet Brook. We thank them all and wish them well in their new adventures.

ACHIEVEMENT AND PERFORMANCE

Charitable Activities - March 2020 to August 2020

Mission Takeaway
Sadly we had to close the café during the first lockdown, but as we ended the year we are about to open as a Takeaway.

Advice, clothing and support
Suzy fled a violent relationship and left with nothing to ensure the safety of herself and her children. Staff at the Mission were able to provide her with clothing and to apply for funding to buy essential items for the family.

Listening Ear
All staff have found that often what people need, as well as practical support is someone to listen to them and their particular experience of Covid and the lockdown. Listening is very powerful.

Room Hire
From April - August we were only able to provide space to our tenants including Hand to Mouth, the Welcome Centre and the Women Centre.

(All names referenced in case studies have been changed)

Community Capacity Building
We are supporting Dalton Together in an advisory role only, to share good practice and years of community development to aid the group to move forward in its own right as a community group/resource. Dalton Together are very proactive in their community with a monthly Zoom meeting attracting up to 30 professionals, community groups and individuals, they are at the heart of what community neighbourly acts are about.

More Community Capacity Building
Almondbury Solidarity Against Covid 19 (ASAC) are in the process of following in the footsteps of Dalton Together and have changed their name to Almondbury Support and Care (ASAC) which now goes beyond emergency support for Covid 19.

One Community Foundation / National Emergency Trust
A huge thank you to the One Community Foundation and National Emergency Trust who have supported us with grants to enable our Covid Community response role to deliver when it was needed.

FINANCIAL REVIEW

Financial review

The Huddersfield Mission trustees prepare outline plans and financial forecasts for the following three years to ensure adequate funding is available to achieve the aims of the organisation. More detailed plans are made for each 12 months.

During the year ending 31 August 2020 total incoming resources amounted to £446,835 (2019: £419,959). Total resources expended amounted to £482,738 (2019: £489,429).

Transfers between of funds of £6,000 has been made to reallocate costs shown in the prior year as unrestricted, which were related to restricted funding.

Net income on unrestricted funds, after transfers, was £14,137 and net expenditure on restricted funds, after transfers, was £50,040.

The total reserves of the charity at the 31 August 2020 amounted to £255,501. Of this balance £40,265 related to restricted funds and £111,990 related to fixed assets, leaving 'free' unrestricted reserves of £103,246.

FINANCIAL REVIEW

Investment policy and objectives

Due to to the current uncertain financial outlook, trustees have liquidated all investments from Trustees for Methodist Church Purposes and will review the future needs of the charity to make sure that our investments ensure best value for the charity.

Reserves policy

In considering the reserve requirements for Huddersfield Mission the trustees have considered the needs of our beneficiaries, our legal obligations and identified risks to our income and expenditure.

As an organisation that provides services to vulnerable people the trustees believe that a level of reserves should be maintained to ensure a stability of service provision and if required a managed service closure, with time to enable alternative support provision for beneficiaries.

Therefore, the trustees consider that our service provision should have a reserve of six months running costs, including some restricted funds. For our major cost centres this is the equivalent of £51,000 for the Café and £65,000 for the advice cost centre.

As the managers of a substantial building the trustees recognise the need to have in place some level of contingency reserves to deal with building issues not covered by our annual maintenance and repairs budget.

The trustees, having considered the identified risk, agreed that a free reserve figure that represents 6 months running cost of the building plus a contingency of £20,000 for major building work would be prudent. This is the equivalent of £86,000.

The total reserves therefore required under this policy have been calculated as £202,000.

The 'free' unrestricted reserves of the charity, being unrestricted reserves less fixed assets, are £103,246. The trustees are aware that this level of reserves is less than that required under the current reserves policy. The trustees are reviewing future funding streams and opportunities to aim to improve the reserves position.

Other policies

The trustees have developed a range of policies, including Safeguarding, Equality and Diversity, Health and Safety and Confidentiality, as well as policies for the effective employment and management of staff and volunteers.

FUTURE PLANS

As the Covid vaccine is being administered to its first recipients, trustees of Huddersfield Mission have been tentatively considering what the future will look like. What will have changed and what will have stayed the same?
It is hard to predict how quickly our café and room hire services will return to pre Covid levels. We also note, with gratitude for their long service, that a number of our volunteers have indicated that they will now retire. We thank them for their dedication and service. However, we know that a level of demand for the café and room hire will return, so we may well need to find new ways to manage our café and room hire.

Our role as a community anchor has been a significant part of the community response to Covid, and we are proud of this work which has built on our experience of quietly supporting groups and new initiatives, with advice, free room hire and capacity building. We hope this work can continue long term and in a more formalised way.

The Covid pandemic has highlighted health and social inequalities that we have long known were there. Working in the Tolson Primary Care Network area and with partners from Third Sector Leaders, we look forward to having an ongoing role in community health development. We are particularly interested in the possibilities of a Parish Nursing scheme and will actively look to develop this if possible.

Our ready meals look like a huge success, and we want to take this forward, post Covid. We know there are lots of reasons why someone either short term or long term might need a low cost, nutritious meals. We have invested in new equipment to ensure we can make ready meals at scale long after the Covid pandemic has finished.

Our partnership plans with and for Cowcliffe Methodist church have been put on hold, but we hope to pick this up soon, developing move on accommodation to support women who have been subject to domestic violence.

Our advice service has had to adapt during Covid and we know that some of these changes will be for good - customers have got used to ringing us for advice. We are also in the process of developing a new database for our advice and other services. With a specific focus on capturing impact, this will underpin our future advice model.

Similarly, we are in the process of developing our new website that is also a community engagement tool! Not just a website but a better more efficient and effective way to communicate to customers, funders, supporters, volunteers and others.

It is easy to think that the Covid pandemic has been all encompassing but in reality, it is a lens that has shown us things differently, shone light on things that were hidden and brought into focus new ways of looking at things. We will continue to be about Serving People, Changing Lives.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution.

Huddersfield Mission was established as a Charitable Incorporated Organisation (CIO) on the 8th April 2014 and on the 1 September the CIO took over the running of the Mission Building and associated activities. The CIO is governed by the Charity's Trustees.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

Under the constitution the CIO must have a minimum of eight trustees and a maximum of 15 trustees.

- The Huddersfield Circuit may appoint between three and six individuals to be trustees of the CIO
- There are two ex-officio positions, the Superintendent of the Huddersfield Methodist Circuit and the Minister with pastoral oversight of the congregation that meets at the Mission
- Between three and seven additional trustees may be appointed by the Charity trustees, with due regard to the skills, knowledge and experience needed for the effective administration of the CIO

As well as the Board, we have a structure of sub committees that look at particular aspects of our work: Finance and General Purposes, Services and Voice. Sub committees are made up of trustees and external advisers.

Organisational structure

The trustees form the Board of the CIO and are responsible for setting and reviewing our vision, policies, finances and strategic direction. Sub committees support the work of the Board looking at specific areas in more detail.

The trustees delegate day to day management to the Mission Manager, Paul Bridges. The Charity employs 15 (head count) staff across the work of the Mission, focused in the following areas: Café, Advice and Support, Premises Team, Administration and Management

Induction and training of new trustees

All new trustees are offered a training session which covers the history and ethos of Huddersfield Mission, our current work and the roles and responsibilities of trustees.

Risk management

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks. This includes but is not limited to our Reserves Policy.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1156590

Principal address

3 - 13 Lord Street
Huddersfield
West Yorkshire
HD1 1QA

Trustees
Reverend David Bidnell (Chairperson)
Steve Caddy
Helen Dalton
Michael Evans
Nicola Lee
Reverend Rosamunde Page
John Robinson
Reverend Richard Thompson
Martyn Till
Neil Ward

We acknowledge the work of Jane Armitage as the Secretary of the CIO, although she is not a trustee.

Independent Examiner
Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

Bankers
CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Key Management Personnel

Paul Bridges	-	Mission Manager
Debs Murphy	-	Assistant Manager : Support Services
Paul Peart	-	Assistant Manager : Facilities, volunteering and community engagement

STATEMENT OF TRUSTEES' RESPONSIBILITIES
The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 14/04/2021 and signed on its behalf by:

DavidR Bidnell

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Reverend David Bidnell - Trustee

Independent examiner's report to the trustees of Huddersfield Mission

I report to the charity trustees on my examination of the accounts of Huddersfield Mission (the Trust) for the year ended 31st August 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Victoria J Atkinson FCA
Institute of Chartered Accountants in England and Wales
Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

Date: 15 April 2021

HUDDERSFIELD MISSION

Statement of Financial Activities
for the Year Ended 31st August 2020

	Notes	Unrestricted funds £	Restricted funds £	31/8/20 Total funds £	31/8/19 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	245,630	72,639	318,269	248,814
Charitable activities	5				
Community/Core activities		83,918	-	83,918	101,211
Other trading activities	3	44,515	-	44,515	69,745
Investment income	4	132	-	132	189
Total		374,195	72,639	446,834	419,959
EXPENDITURE ON					
Raising funds	6	167	-	167	7,800
Charitable activities	7				
Activities		2,757	-	2,757	1,582
Advice		105,930	54,869	160,799	156,647
Appeals		-	-	-	3,100
Cafe		55,025	44,351	99,376	112,585
Cafe - Evening		-	12,142	12,142	14,101
Capital Appeal		-	-	-	22,172
Christmas Appeal		-	-	-	187
Community/Core activities		191,684	-	191,684	150,582
Covid19		9,312	-	9,312	-
Property		100	-	100	100
Voice		1,083	5,317	6,400	20,573
Total		366,058	116,679	482,737	489,429
NET INCOME/(EXPENDITURE)		8,137	(44,040)	(35,903)	(69,470)
Transfers between funds	18	6,000	(6,000)	-	-
Net movement in funds		14,137	(50,040)	(35,903)	(69,470)
RECONCILIATION OF FUNDS					
Total funds brought forward		201,099	90,305	291,404	360,874
TOTAL FUNDS CARRIED FORWARD		215,236	40,265	255,501	291,404

The notes form part of these financial statements

HUDDERSFIELD MISSION

Balance Sheet
31st August 2020

	Notes	31/8/20 £	31/8/19 £
FIXED ASSETS			
Tangible assets	13	111,990	111,354
CURRENT ASSETS			
Debtors	14	3,973	16,689
Investments	15	203	203
Cash at bank and in hand		239,378	180,595
		243,554	197,487
CREDITORS			
Amounts falling due within one year	16	(100,043)	(17,437)
NET CURRENT ASSETS		143,511	180,050
TOTAL ASSETS LESS CURRENT LIABILITIES		255,501	291,404
NET ASSETS		255,501	291,404

The notes form part of these financial statements

continued...

Balance Sheet - continued
31st August 2020

FUNDS	18		
Unrestricted funds:			
General fund		88,738	89,211
Cafe		20,438	13,588
Covid 19		7,860	-
Leasehold property		98,200	98,300
		215,236	201,099
Restricted funds:			
Advice		30,523	30,523
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)		-	49,952
Big Lottery (Project ID: 20101559)		4,859	-
Evening Cafe		4,883	9,830
		40,265	90,305
TOTAL FUNDS		255,501	291,404

The financial statements were approved by the Board of Trustees and authorised for issue on 14/04/2021 and were signed on its behalf by:

DavidR Bidnell

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Reverend David Bidnell - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions
The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Long leasehold	-	Over the term of the lease

The charity has a policy of capitalising all assets over £1,000.

Taxation
The charity is exempt from tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

continued...

2. DONATIONS AND LEGACIES

	31/8/20	31/8/19
	£	£
Donations & gifts	37,705	43,265
Grants	280,564	205,549
	318,269	248,814

Grants received, included in the above, are as follows:

	31/8/20	31/8/19
	£	£
Anonymous grants	-	1,685
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	-	70,715
Big Lottery Fund (Project ID: 20101559)	65,443	-
Global Giving Foundation	-	23,042
Groundwork UK	500	-
HMRC - Job Retention Scheme	17,930	-
Huddersfield Circuit	15,000	15,000
Huddersfield Common Good Trust	-	1,000
Huddersfield Town Foundation	10,000	-
Kirkby Foundation	40,000	-
Kirklees Citizens Advice Bureau	-	8,333
Kirklees Council	27,249	-
Local Welfare Provision	36,540	52,849
Office of the Police Crime Commissioner	5,963	-
One Community Foundation	14,349	-
R L Glasspool Charity Trust	-	2,925
Third Sector Leaders	15,000	-
SWYPFT	1,000	-
Talisman	180	-
Welcome Centre	1,410	-
Yorkshire West District	30,000	30,000
	280,564	205,549

continued...

3. OTHER TRADING ACTIVITIES

	31/8/20	31/8/19
	£	£
Fundraising events	15,377	26,362
Cafe income	21,396	34,732
Other	7,742	8,651
	44,515	69,745

4. INVESTMENT INCOME

	31/8/20	31/8/19
	£	£
Other income from investments	-	46
Deposit account interest	132	143
	132	189

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31/8/20	31/8/19
		£	£
Lettings & room hire	Community/Core activities	79,233	101,211
Earned income	Community/Core activities	4,685	-
		83,918	101,211

6. RAISING FUNDS

Raising donations and legacies

	31/8/20	31/8/19
	£	£
Fundraising expenditure	167	7,777

continued...

6. RAISING FUNDS - continued

Investment management costs

	31/8/20	31/8/19
	£	£
Investment portfolio management fees	-	23
Aggregate amounts	167	7,800

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8)	Support costs (see note 9)	Totals
	£	£	£
Activities	2,757	-	2,757
Advice	160,799	-	160,799
Cafe	99,376	-	99,376
Cafe - Evening	12,142	-	12,142
Community/Core activities	188,038	3,646	191,684
Covid19	9,312	-	9,312
Property	100	-	100
Voice	6,400	-	6,400
	478,924	3,646	482,570

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31/8/20	31/8/19
	£	£
Staff costs	305,202	326,510
Insurance	6,341	5,727
Light and heat	24,821	23,544
Telephone	2,629	2,687
Sundries	4,972	2,480
Repairs and maintenance	86,509	57,934
Computer repairs and maintenance	471	430
Advertising and publicity	495	3,136
Subscriptions	2,012	2,422
Training	107	1,676
Activities expenses	818	3,468
Emergency support	16,436	20,497
Purchases	22,888	17,813
Motor and travel expenses	643	1,130
Bank charges	65	60
Carried forward	474,409	469,514

continued...

8. DIRECT COSTS OF CHARITABLE ACTIVITIES - continued

	31/8/20	31/8/19
	£	£
Brought forward	474,409	469,514
Bad debts	151	243
Consultancy	-	6,000
Depreciation	4,364	3,364
	478,924	479,121

9. SUPPORT COSTS

	Governance costs
	£
Community/Core activities	3,646

Support costs, included in the above, are as follows:

Governance costs

	31/8/20 Community/Core activities	31/8/19 Total activities
	£	£
Accountancy and legal fees	3,646	2,508

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st August 2020 nor for the year ended 31st August 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st August 2020 nor for the year ended 31st August 2019.

continued...

11. STAFF COSTS

	31/8/20	31/8/19
	£	£
Wages and salaries	269,580	291,590
Social security costs	21,669	23,100
Other pension costs	13,953	11,820
	305,202	326,510

Staff numbers expressed as a head count, totalled 15 for the year.

Average staff numbers shown below are based on full time equivalents.

The average monthly number of employees during the year was as follows:

	31/8/20	31/8/19
Cafe	2	2
Advice	4	4
Core / premises	3	3
Administration / management	3	3
	12	12

No employees received emoluments in excess of £60,000.

The key management of the charity have been identified as the Mission Manager. The aggregate remuneration and benefits, including pension costs, for the year were £36,927 (2019: £36,297).

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	173,832	74,982	248,814
Charitable activities			
Community/Core activities	101,211	-	101,211
Other trading activities	60,409	9,336	69,745
Investment income	189	-	189
Total	335,641	84,318	419,959
EXPENDITURE ON			
Raising funds	7,800	-	7,800

continued...

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
Charitable activities			
Activities	1,582	-	1,582
Advice	146,152	10,495	156,647
Appeals	3,100	-	3,100
Cafe	100,671	11,914	112,585
Cafe - Evening	-	14,101	14,101
Capital Appeal	-	22,172	22,172
Christmas Appeal	187	-	187
Community/Core activities	150,582	-	150,582
Property	100	-	100
Voice	17,890	2,683	20,573
Total	428,064	61,365	489,429
NET INCOME/(EXPENDITURE)	(92,423)	22,953	(69,470)
RECONCILIATION OF FUNDS			
Total funds brought forward	293,523	67,351	360,874
TOTAL FUNDS CARRIED FORWARD	201,100	90,304	291,404

continued...

13. TANGIBLE FIXED ASSETS

	Long leasehold £	Plant and machinery £	Fixtures and fittings £	Totals £
COST				
At 1st September 2019	100,000	10,324	5,994	116,318
Additions	-	4,999	-	4,999
At 31st August 2020	100,000	15,323	5,994	121,317
DEPRECIATION				
At 1st September 2019	1,700	2,065	1,199	4,964
Charge for year	100	3,064	1,199	4,363
At 31st August 2020	1,800	5,129	2,398	9,327
NET BOOK VALUE				
At 31st August 2020	98,200	10,194	3,596	111,990
At 31st August 2019	98,300	8,259	4,795	111,354

The long leasehold property represents the land and buildings situated at 3 - 13 Lord Street, Huddersfield.

On 6 June 2003 a 999 year lease was granted by Kirklees Council to the Trustees.

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/8/20 £	31/8/19 £
Trade debtors	2,422	14,327
Prepayments	1,473	2,362
Accrued income	78	-
	3,973	16,689

continued...

15. CURRENT ASSET INVESTMENTS

	31/8/20	31/8/19
	£	£
Investments	203	203

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/8/20	31/8/19
	£	£
Trade creditors	1,969	3,728
Accruals	3,446	10,630
Deferred income	94,628	3,079
	100,043	17,437

Included within deferred income above, is income received in advance from funders of £89,734 and rent, invoiced in advance to tenants, of £4,894.

The income received in advance relates to the National Lottery Community Fund and LWP.

National Lottery funding of £56,095 was received in August 2020 for the 6 months to January 2021, £46,745 has been deferred to the 31 August 2021 financial year.

LWP funding of £73,695 was received in April 2020 for the 12 months to March 2021, £42,989 has been deferred to the 31 August 2021 financial year.

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	31/8/20 Total funds	31/8/19 Total funds
	£	£	£	£
Fixed assets	111,990	-	111,990	111,354
Current assets	203,289	40,265	243,554	197,487
Current liabilities	(100,043)	-	(100,043)	(17,437)
	215,236	40,265	255,501	291,404

continued...

18. MOVEMENT IN FUNDS

	At 1/9/19	Net movement in funds	Transfers between funds	At 31/8/20
	£	£	£	£
Unrestricted funds				
General fund	89,211	(8,473)	8,000	88,738
Cafe	13,588	3,850	3,000	20,438
Covid 19	-	12,860	(5,000)	7,860
Leasehold property	98,300	(100)	-	98,200
	201,099	8,137	6,000	215,236
Restricted funds				
Advice	30,523	-	-	30,523
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	49,952	(43,952)	(6,000)	-
Big Lottery (Project ID: 20101559)	-	4,859	-	4,859
Evening Cafe	9,830	(4,947)	-	4,883
	90,305	(44,040)	(6,000)	40,265
TOTAL FUNDS	291,404	(35,903)	-	255,501

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	293,148	(301,621)	(8,473)
Cafe	58,875	(55,025)	3,850
Covid 19	22,172	(9,312)	12,860
Leasehold property	-	(100)	(100)
	374,195	(366,058)	8,137
Restricted funds			
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	-	(43,952)	(43,952)
Big Lottery (Project ID: 20101559)	65,444	(60,585)	4,859
Evening Cafe	7,195	(12,142)	(4,947)
	72,639	(116,679)	(44,040)
TOTAL FUNDS	446,834	(482,737)	(35,903)

continued...

18. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/9/18 £	Net movement in funds £	At 31/8/19 £
Unrestricted funds			
General fund	150,171	(60,960)	89,211
Cafe	44,952	(31,364)	13,588
Leasehold property	98,400	(100)	98,300
	293,523	(92,424)	201,099
Restricted funds			
Advice	30,523	-	30,523
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	4,328	45,624	49,952
Capital Appeal	22,172	(22,172)	-
Evening Cafe	10,328	(498)	9,830
	67,351	22,954	90,305
TOTAL FUNDS	360,874	(69,470)	291,404

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	266,334	(327,294)	(60,960)
Cafe	69,307	(100,671)	(31,364)
Leasehold property	-	(100)	(100)
	335,641	(428,065)	(92,424)
Restricted funds			
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	70,715	(25,091)	45,624
Capital Appeal	-	(22,172)	(22,172)
Evening Cafe	13,603	(14,101)	(498)
	84,318	(61,364)	22,954
TOTAL FUNDS	419,959	(489,429)	(69,470)

continued...

18. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/9/18 £	Net movement in funds £	Transfers between funds £	At 31/8/20 £
Unrestricted funds				
General fund	150,171	(69,433)	8,000	88,738
Cafe	44,952	(27,514)	3,000	20,438
Covid 19	-	12,860	(5,000)	7,860
Leasehold property	98,400	(200)	-	98,200
	293,523	(84,287)	6,000	215,236
Restricted funds				
Advice	30,523	-	-	30,523
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	4,328	1,672	(6,000)	-
Big Lottery (Project ID: 20101559)	-	4,859	-	4,859
Capital Appeal	22,172	(22,172)	-	-
Evening Cafe	10,328	(5,445)	-	4,883
	67,351	(21,086)	(6,000)	40,265
TOTAL FUNDS	360,874	(105,373)	-	255,501

continued...

18. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	559,482	(628,915)	(69,433)
Cafe	128,182	(155,696)	(27,514)
Covid 19	22,172	(9,312)	12,860
Leasehold property	-	(200)	(200)
	709,836	(794,123)	(84,287)
Restricted funds			
Big Lottery Fund - Building Lives and Telling Stories (Project ID: 10264363)	70,715	(69,043)	1,672
Big Lottery (Project ID: 20101559)	65,444	(60,585)	4,859
Capital Appeal	-	(22,172)	(22,172)
Evening Cafe	20,798	(26,243)	(5,445)
	156,957	(178,043)	(21,086)
TOTAL FUNDS	866,793	(972,166)	(105,373)

Unrestricted Funds:

General - All other unrestricted income
Cafe - Trading income and donations received via the Cafe which are not restricted
Leasehold Property - Represents the net book value of the leasehold property at Lord Street

Restricted Funds:

Big Lottery - Funds received from the Big Lottery Fund for our Voice, Advice and Cafe
Capital Appeal - Funds generated by public appeal for the renovation and repair of the premises at Lord Street
Evening Cafe - Funds for our Winter Evening Cafe
Other - Includes funds for our Voice work (impact and advocacy), this includes specific bequests

continued...

19. CONTINGENT LIABILITIES

Huddersfield Mission has a beneficial interest in the building and land at 3 - 15 Lord Street, Huddersfield, HD1 1QA, this remains so long as Huddersfield Mission continues with its existing charitable objectives. In the case of Huddersfield Mission closing then the building ownership will revert to the Huddersfield Methodist Circuit.

20. RELATED PARTY DISCLOSURES

The charity has received grant funding from two organisations that have trustees in common with the charity.

Funder	31.8.20	31.8.19
Huddersfield Methodist Circuit	15,000	15,000
Yorkshire West Methodist District	30,000	30,000

The charity has provided space to the following organisations, who have trustees in common.

Organisation	Income Received 31.8.20	Income Received 31.8.19
The Welcome Centre	20,526	13,273
New Life Church @ The Mission	755	714
Huddersfield Methodist Circuit	-	140
Yorkshire West Methodist District	-	109

The charity has incurred expenses with the following organisations, who have trustees in common.

Organisation	Expenses Paid 31.8.20	Expenses Paid 31.8.19
The Welcome Centre	15	-
New Life Church @ The Mission	-	-
Huddersfield Methodist Circuit	-	-
Yorkshire West Methodist District	-	-

21. ULTIMATE CONTROLLING PARTY

Huddersfield Mission is a Methodist charity, but it operates independently of the Methodist Church, and as such is controlled by the board of trustees.

HUDDERSFIELD MISSION

Detailed Statement of Financial Activities
for the Year Ended 31st August 2020

	31/8/20 £	31/8/19 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations & gifts	37,705	43,265
Grants	280,564	205,549
	318,269	248,814
Other trading activities		
Fundraising events	15,377	26,362
Cafe income	21,396	34,732
Other	7,742	8,651
	44,515	69,745
Investment income		
Other income from investments	-	46
Deposit account interest	132	143
	132	189
Charitable activities		
Lettings & room hire	79,233	101,211
Earned income	4,685	-
	83,918	101,211
Total incoming resources	446,834	419,959
EXPENDITURE		
Raising donations and legacies		
Fundraising expenditure	167	7,777
Investment management costs		
Investment portfolio management fees	-	23
Charitable activities		
Wages	269,580	291,590
Social security	21,669	23,100
Carried forward	291,249	314,690

HUDDERSFIELD MISSION

Detailed Statement of Financial Activities
for the Year Ended 31st August 2020

	31/8/20	31/8/19
	£	£
Charitable activities		
Brought forward	291,249	314,690
Pensions	13,953	11,820
Insurance	6,341	5,727
Light and heat	24,821	23,544
Telephone	2,629	2,687
Sundries	4,972	2,480
Repairs and maintenance	86,509	57,934
Computer repairs and maintenance	471	430
Advertising and publicity	495	3,136
Subscriptions	2,012	2,422
Training	107	1,676
Activities expenses	818	3,468
Emergency support	16,436	20,497
Purchases	22,888	17,813
Motor and travel expenses	643	1,130
Bank charges	65	60
Bad debts	151	243
Consultancy	-	6,000
Depreciation - Long leasehold property	100	100
Plant and machinery	3,065	2,065
Fixtures and fittings	1,199	1,199
	478,924	479,121
Support costs		
Governance costs		
Accountancy and legal fees	3,646	2,508
Total resources expended	482,737	489,429
Net expenditure	(35,903)	(69,470)

This page does not form part of the statutory financial statements