



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	06	April	2020		05	April	2021

Section A Reference and administration details

Charity name

Brighton Theatre

Other names charity is known by

Registered charity number (if any)

1156577

Charity's principal address

28 George Street

Brighton

Postcode

BN2 1RH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Daniel Finlay	Chairperson	Appointed 23 April 2020	
2	Stephen Pavey	Treasurer		
3	Teohna Williams			
4	Rosie McColl		Appointed 23 April 2020	
5	Ruth Goodall		Appointed 23 April 2020	
6	Andrew Kay		Appointed 19 Aug 2021	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant		

Name of chief executive or names of senior staff members (Optional information)

Richard Crane (Associate Director), Faynia Williams (Artistic Director)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by Board

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity follows the Charity Commission's guidelines on selection and recruitment of trustees, and ensures that trustees are familiar with the Commission's guidance notes "The Essential Trustee...".

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance public education in the Arts and to promote knowledge, understanding and appreciation in the Arts (in particular drama, scenography, music, dance, visual and performing Arts) by the production, in collaboration with other artists and venues, of innovative plays and performance work that are both intellectually stimulating and entertaining, and of a national and international standard of excellence.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This year saw the cancellation, due to Covid 19, of the Brighton, Edinburgh and other Festivals; the closure of live theatres across the country throughout most of the year; and severe restrictions on travel and public gatherings.

To stay active and connected to our audience, we restructured our programme, by creating three short films which we recorded live and then broadcast on social media.

We also presented a Covid safe rehearsed reading of our postponed Brighton Festival production to a secondary school audience; and researched, developed, sought funding, and did casting and pre-production for our premiere of **EXIT THE QUEEN**, re-scheduled for May 2021.

More details on these activities are given in Section D.

The Trustees confirm that they have complied with their duty to have due regard to the Charity Commission's guidance on public benefit.

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Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

April 2020: Zoom meeting of Brighton Theatre Board, welcoming new Trustees and setting up a restructured 'lockdown' programme.

May - July 2020: pro bono filming three Lockdown Specials from Brighton Theatre's award-winning *Pushkin*, for broadcast on YouTube:

1. Sam Crane, performing *Plague Song*
2. Ava Pavlo-Ruffell performing *Tatyana's Letter*
3. Daniel Finlay performing *The Prophet*

August 2020: research trip to the Eden Project and Lost Gardens of Heligan in Cornwall for our bee project, *Exit the Queen*.

August 2020: Associate Director publishes *Ghost Boy: a Playwright's Progress*.

September 2020: Promotion of Brighton Theatre on the online global *Jim Masters Show*, via interview with the Artistic Director.

October/November 2020:
Charity rehearsed reading of *Exit the Queen* at Brighton Girls' School.

November 2020:
The Artistic Director was a finalist for the International *Gilder Coigney Award* for Lifetime Achievement, leading to six months of online meetings with global theatre professionals and exchanging work information.

January-April 2021: Script work, music, design, casting and pre-production on *Exit the Queen*, scheduled for performance in spring/summer 2021.

Section E Financial review

Brief statement of the charity's policy on reserves

We intend to build up reserves as appropriate to a small grant aided arts charity. Ideally we would like to have sufficient reserves to enable us to invest in innovative productions without over reliance on external grants.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As a result of Covid, artistic activity during 2020/21 was severely curtailed, with negligible box office income and minimal donations. Such work which was done were pro bono You Tube videos; and preparation for the production in May 2021 (after the year end) of **EXIT THE QUEEN**.

Donation income was £371.

During the year our work has advanced public education and knowledge of the Arts fully in accordance with our objects.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	D Finlay	S. Pavey
Full name(s)	Daniel Joseph Laurence Finlay	Stephen Peter Charles Pavey
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	31 January 2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Brighton Theatre

1156577

Receipts and payments accounts

CC16a

For the period
from

Period start date
06-Apr-20

To

Period end date
05-Apr-21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	370	-	-	370	518
Brighton Fringe	30	-	-	30	758
Glasgow theatre	-	-	-	-	-
Arts Council	-	-	-	-	-
Box Office other	-	-	-	-	-
Other	2	-	-	2	5
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	402	-	-	402	1,281
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	402	-	-	402	1,281
A3 Payments					
Workshop fee Tron theatre	-	-	-	-	-
Venue costs	-	-	-	-	-
Production costs - MOZZZ!/VLAD	-	-	-	-	140
Production costs - other	107	-	-	107	-
Fees	-	-	-	-	300
Travel/Accommodation	-	-	-	-	42
Office/admin/overheads	177	-	-	177	35
Promo/publicity	-	-	-	-	208
	-	-	-	-	-
Sub total	284	-	-	284	725
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	284	-	-	284	725
Net of receipts/(payments)	118	-	-	118	556
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	1,792	-	-	1,792	1,236
Cash funds this year end	1,910	-	-	1,910	1,792

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-Op Bank accounts	1,910	-	-
		-	-	-
		-	-	-
	Total cash funds	1,910	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	S. Pavey	Stephen Peter Charles Pavey	24-Jan-22	