

HACKNEY PEOPLE FIRST

(CHARITABLE INCORPORATED ORGANISATION)

REPORT OF THE MANAGEMENT COMMITTEE

The trustees present their report and financial statements for the year ended 31 March 2025.

Legal Status:

Hackney People First was established by a constitution on 7th April 2014

Aims:

The aims of the organisation are:

- To support people with learning difficulties living or working in the London Borough of Hackney through services which enable people with learning difficulties to obtain their full rights and privileges as citizens;
- The advancement of education and training of professionals, carers and the public about the needs of people with learning difficulties so people with learning difficulties may achieve full participation in the community.
- To advance and promote the education of people with learning difficulties in self-advocacy.

Work done in Hackney...

- As usual, we had our monthly Trustees Board meetings.
- We continued running our weekly Speak Up project funded by People's Health Trust. This two-year project ended on 31st March 2025.
- Continuation funding from the National Lottery meant we continued running the Better Together Project to meet on a weekly basis to help reduce social isolation for adults with learning disabilities.
- Funding from Hackney Giving helped pay towards food costs
- We had a Saturday Social activity at a local restaurant
- We engaged in partnership working with Healthwatch Hackney
- Attended LBH Learning Disability Provider Forum
- We continued our Organisational Health Assessment
- We have been involved in consultation events run by East London Foundation Trust, and the local Learning Disability Partnership Forum.
- We reviewed some important policies and procedures
- We have been able to give our views and opinions by getting involved in local consultations on: support for learning-disabled Carers and the LBH Carers Strategy; the migration to Universal Credit, HCVS's Long-term Health and Care Needs sub-group, the NHS 10-year plan, and local Healthy Weight Services

Charitable Incorporated Organisation: 1156543

(Cont.)

- A small group of our members continued to check easy-read documents
- Some members received advocacy support around such things as: referrals to activities of interest, support around their worries and concerns, housing repair issues, and renewing freedom travel pass. Support was also provided to a Carer, who is the sister of a beneficiary with mental health needs.
- Feedback was given to a few interested Carers about how their cared-for was getting on at some of our projects.

Becoming a stronger organisation

- Hackney People First is staying strong in many ways. We continued to receive funding from the National Lottery to continue the Better Together project and People's Health Trust for our two year Speak Up project
- We got our accounts independently examined
- We submitted our Annual Returns for 2024
- We started our Digital Inclusion Project, which is a two-year project funded by the London Community Foundation in partnership with the Adobe Foundation
- We attended workshops to do with LBH Grant Funding, Meet the Funder Event hosted by London Community Foundation, Community Activism, and Personal Independence Payment Claims
- We contacted the Charity Commission to update our list of trustees
- Staff and trustees attended Safeguarding Awareness training, and Trustee Board Effectiveness, plus 'Fostering Good Governance' training. Staff also attended training on Bid Writing Skills, and Microsoft 365
- We continued to get excellent support from Inclusion London to become a stronger organisation, which is an ongoing piece of work and attended their CEO Network meetings, plus various training events
- We continued to receive great support from the London Accountancy Practice (LAP)
- We made several applications for funding to London Community Foundation for our Digital Inclusion Project, Lloyds Bank Foundation, The Fore, Comic Relief/Groundwork, and Hackney Giving. We would like to give a special thank you to Steve who has supported Hackney People First by giving very helpful advice and input.

Charitable Incorporated Organisation: 1156543

Statement of Trustees' Responsibilities Special Acknowledgement

The trustees are grateful for all the support the organisation gets from the funders, individuals, and other community organisations. Their extended support made it possible for us to reach our present stage of development. In particular we are very grateful to all our main Funders.

The trustees acknowledge the contribution of staff and volunteers through their work, devotion and loyalty.

Charity law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements the trustees are required to:

Select suitable accounting policies and then apply them consistently. Make judgements and estimates that are reasonable and prudent

State whether the policies adopted are in accordance with the Charities SORP and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements; and

Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with relevant law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Review and Results

The net movement in funds for the year amounted to £5,041 compared with a deficit of £13,056 in the previous year. The retained reserves at 31st March 2025 amounted to £26,722.

Balance Sheet

Details of the major items on the balance sheet can be found in the notes to the accounts.

The fluctuations in debtors and creditors year on year are purely the result of the timing of receipts and payment around the year-end.

REPORT OF THE MANAGEMENT COMMITTEE (continued)

Reserve Policy

The trustees review their reserve policy periodically and aim to retain an adequate sum to ensure the continuity of its activities. This is to ensure that in the event of a significant drop in funding, the charity will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

Risk Management

The trustees have drawn up a risk register which provides dates and details of action to be taken to reduce the risks faced by the charity. The charity also purchases a range of insurances.

Approved by the Management Committee on 17th November 2025 and signed on its behalf by

IT Steel FOKES

Trustee (Chairperson)

V. Cley

Trustee (Treasurer)

HACKNEY PEOPLE FIRST

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

CHARITY NUMBER 1156543

**LONDON ACCOUNTANCY PRACTICE
SOJOURNER TRUTH CENTRE
161 SUMNER ROAD
LONDON SE15 6JL**

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
YEAR ENDED 31 MARCH 2025**

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**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
ADMINISTRATIVE INFORMATION
AS AT 31 MARCH 2025**

REGISTRATION DETAILS

Hackney People First is registered as a Charitable Incorporated Organisation in England and Wales - Registered Charity No: 1156543.

GOVERNING DOCUMENT

Hackney People First is governed by its Memorandum and Articles of Association and the Charities Act 2011.

DIRECTORS/ TRUSTEES

Patricia Charlesworth Chairperson
Israel Forest Vice Chair
Valerie Clery Treasurer
Anita Jacques Secretary
Peter Allum Trustee

FORMAL ADDRESS

Hackney People First,
65 Dalston Lane
London E8 2NG

BANKERS

NatWest Bank
Hackney – Amhurst Road Branch
20 Amhurst Road
London E8 1QZ

INDEPENDENT EXAMINER

London Accountancy Practice
Sojourner Truth Centre
161 Sumner Road
London SE15 6JL

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
REPORT OF THE TRUSTEES/DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2025**

PRINCIPAL ACTIVITY

The principal activities of the organisation continue to be:

1. To support people with learning difficulties living or working in the London Borough of Hackney through services which enable people with learning difficulties to obtain their full rights and privileges as citizen.
2. The advancement of education and training of professionals, carers and the public about the needs of people with learning difficulties so people with learning difficulties may achieve full participation in the community.
3. To advance and promote the education of people with learning difficulties in self advocacy.

DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR

(See Hackney People First separate Annual Report for more information)

STATEMENT OF DIRECTORS' AND TRUSTEES' RESPONSIBILITIES

Law applicable to incorporated Charities in England and Wales requires the trustees, who are also the directors of the Organisation, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of its financial activities during the year then ended. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable standards and statement of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the project will continue in operation.

The directors are responsible for keeping proper accounting records which disclose at any time the financial position of the Company. They are also responsible for safe guarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Sign.....*V. Clery*.....Treasurer
Valerie Clery

Date *29th September 2025*

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
REPORT OF THE DIRECTORS/ TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

FINANCIAL REVIEW

The results of the year's operation are set out in the attached financial statements. The net movement in funds for the year amounted to £5041 compared with a deficit of £13,056 in the previous year. The retained reserves at 31st March 2025 amounted to £26,722.

The retained reserves above includes unrestricted (General) fund of £6,447. The trustees have been aware of the need to comply with good practice guidelines issued by the Charity Commission on free reserves and Hackney People First policy is included in the notes to the accounts.

RESERVE POLICY

The Charity Commission requires charities to determine and explain their policy for free reserves. The trustees have reviewed its free reserve policy and have turned its entire unrestricted fund into an emergency reserve to enable HACKNEY PEOPLE FIRST to meet its obligations in the event of a shortfall in income or sudden upturn in expenditure. The organisation requires at least 3 months' operating costs which amounts £17,328 based on this year's expenditure.

RISK MANAGEMENT

The trustees have examined the major risk which HACKNEY PEOPLE FIRST faces and believe that maintaining our free reserves at a reasonable level, combined with our annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which we face and confirm that they have established systems to mitigate the significant risks.

TANGIBLE FIXED ASSETS

The Organisation does not have fixed assets.

FUNDS AVAILABLE

The present level of funding is adequate to support the continuation of the charity operations for the medium term, and the trustees consider the financial position of the charity to be satisfactory.

VOLUNTEERS

HACKNEY PEOPLE FIRST recognises the significant contributions made by volunteers.

**HACKNEY PEOPLE FIRST
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

I report on the accounts of the company for the year ended 31 March 2025, which are set out on pages 7 to 8.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

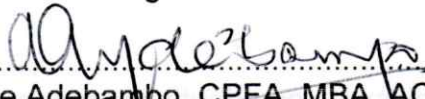
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

 Date 2nd OCTOBER 2025
Ade Adebambo, CPFA, MBA, ACMA, CGMA, ACG
London Accountancy Practice
161 Sumner Road
London SE15 6JL

**HACKNEY PEOPLE FIRST
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025**

	Unrestricted Fund	Restricted Fund	2025 Total	2024 Total
	£	£	£	£
Incoming Resources				
Grants, Donations and legacies	1,555	72,800	74,355	64,202
Total Incoming Resources	1,555	72,800	74,355	64,202
Costs of generating funds:				
Charitable activities	4,326	64,988	69,314	77,258
Total Resources Expended	4,326	64,988	69,314	77,258
Net Incoming Resources	-2,771	7,812	5,041	-13,056
Balances brought forward	9,218	12,463	21,681	34,737
Fund balances carried forward	6,447	20,275	26,722	21,681

**HACKNEY PEOPLE FIRST
BALANCE SHEET
AS AT 31 MARCH 2025**

	2025	2024
	£	£
CURRENT ASSETS		
Cash at Bank	27,235	22,086
Cash at hand	12	120
	<u>27,247</u>	<u>22,206</u>
CURRENT LIABILITIES		
Creditors and Accruals	525	525
	<u>26,722</u>	<u>21,681</u>

REPRESENTED BY:

FUNDS:

Unrestricted	6,447	9,218
Restricted	20,275	12,463
	<u>26,722</u>	<u>21,681</u>

Approved by the Management Committee on 29th September 2025
and signed on its behalf by:

Sign PS Charlesworth Chair
Pat Charlesworth

Sign V. Clery Treasurer
Valerie Clery

HACKNEY PEOPLE FIRST NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES

1.1 Basis of preparation of Financial Statements

The financial statements are prepared under the historic cost convention and include the results of the charity's operations which are described in the report of the directors /trustees all of which are continuing.

The accounts have been prepared in accordance with the Statements of Recommended Practice for charity accounts.

The charity has taken advantage of the exemption of Financial Reporting Standard No 1 from the requirements to produce a cash flow statement on the grounds that it qualifies as a small charity

1.2 Incoming Resources

1.2.1 Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

1.2.2 Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.3 Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

1.4 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the organisation without further specified purpose and are available for general funds.

1.5 Designated Funds

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

1.6 Resources Expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities.

2.0 CREDITORS & ACCRUALS

	2025	2024
	£	£
Accountancy Fees	<u>525</u>	<u>525</u>

HACKNEY PEOPLE FIRST
DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2025

INCOMING RESOURCES	Unrestricted Fund £	Restricted Fund £	Total 2025 £	Total 2024 £
Grants, legacies and donations				
National Lottery Community Fund-RC London and South East Region		37,500	37,500	50,000
HCVS Hackney Giving		5,000	5,000	0
E N Bloom	1,285		1,285	1,360
London Community Foundation		20,000	20,000	5,000
Donation - LB Hackney workshops	270		270	0
People's Health Trust		10,300	10,300	7,357
Donation-People's Health Trust				100
The Open University-Workshop				25
Donations-Skills for Care				360
Total Incoming Resources	1,555	72,800	74,355	64,202
OUTGOING RESOURCES				
Salaries		41,303	41,303	38,567
HMRC		10,489	10,489	17,976
Room Bookings		7,010	7,010	5,770
Pensions		3,638	3,638	8,762
Inclusion London -Computer Project	400		400	
Staff Travel	699		699	509
DBS Check				62
Telephone & Internet	270		270	268
Website Development				1,800
Website-1&1 Internet	30		30	19
Web Hosting	201		201	29
Social activities				573
Energy Support				600
Postage & Stationery	32		32	50
Utilities	627		627	639
Office/ Project Equipment	302		302	147
Meetings Hospitality		2,549	2,549	
Members Travel	280		280	105
Payroll Services	526		526	362
Accountancy Fees	525		525	525
Insurance	435		435	496
TOTAL RESOURCES EXPENDED	4,326	64,988	69,314	77,258

HACKNEY PEOPLE FIRST

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

CHARITY NUMBER 1156543

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LONDON SE15 6JL**

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(CHARITABLE INCORPORATED ORGANISATION)
YEAR ENDED 31 MARCH 2025**

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Peter Allum Trustee

FORMAL ADDRESS

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DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR

(See Hackney People First separate Annual Report for more information)

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- state whether applicable standards and statement of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
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The directors are responsible for keeping proper accounting records which disclose at any time the financial position of the Company. They are also responsible for safe guarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Sign.....*V. Clery*.....Treasurer
Valerie Clery

Date *29th September 2025*

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(CHARITABLE INCORPORATED ORGANISATION)
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- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

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Independent examiner's statement

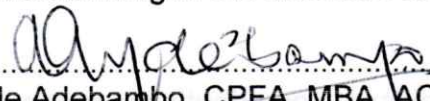
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have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

 Date 2nd OCTOBER 2025
Ade Adebambo, CPFA, MBA, ACMA, CGMA, ACG
London Accountancy Practice
161 Sumner Road
London SE15 6JL

**HACKNEY PEOPLE FIRST
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025**

	Unrestricted Fund	Restricted Fund	2025 Total	2024 Total
	£	£	£	£
Incoming Resources				
Grants, Donations and legacies	1,555	72,800	74,355	64,202
Total Incoming Resources	1,555	72,800	74,355	64,202
Costs of generating funds:				
Charitable activities	4,326	64,988	69,314	77,258
Total Resources Expended	4,326	64,988	69,314	77,258
Net Incoming Resources	-2,771	7,812	5,041	-13,056
Balances brought forward	9,218	12,463	21,681	34,737
Fund balances carried forward	6,447	20,275	26,722	21,681

**HACKNEY PEOPLE FIRST
BALANCE SHEET
AS AT 31 MARCH 2025**

	2025	2024
CURRENT ASSETS	£	£
Cash at Bank	27,235	22,086
Cash at hand	12	120
	<u>27,247</u>	<u>22,206</u>
CURRENT LIABILITIES		
Creditors and Accruals	525	525
	<u>26,722</u>	<u>21,681</u>

REPRESENTED BY:

FUNDS:

Unrestricted	6,447	9,218
Restricted	20,275	12,463
	<u>26,722</u>	<u>21,681</u>

Approved by the Management Committee on 29th September 2025
and signed on its behalf by:

Sign PS Charlesworth Chair
Pat Charlesworth

Sign V. Clery Treasurer
Valerie Clery

HACKNEY PEOPLE FIRST NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES

1.1 Basis of preparation of Financial Statements

The financial statements are prepared under the historic cost convention and include the results of the charity's operations which are described in the report of the directors /trustees all of which are continuing.

The accounts have been prepared in accordance with the Statements of Recommended Practice for charity accounts.

The charity has taken advantage of the exemption of Financial Reporting Standard No 1 from the requirements to produce a cash flow statement on the grounds that it qualifies as a small charity

1.2 Incoming Resources

1.2.1 Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

1.2.2 Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.3 Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

1.4 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the organisation without further specified purpose and are available for general funds.

1.5 Designated Funds

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

1.6 Resources Expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities.

2.0 CREDITORS & ACCRUALS

	2025	2024
	£	£
Accountancy Fees	<u>525</u>	<u>525</u>

**HACKNEY PEOPLE FIRST
DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2025**

INCOMING RESOURCES	Unrestricted Fund £	Restricted Fund £	Total 2025 £	Total 2024 £
Grants, legacies and donations				
National Lottery Community Fund-RC London and South East Region		37,500	37,500	50,000
HCVS Hackney Giving		5,000	5,000	0
E N Bloom	1,285		1,285	1,360
London Community Foundation		20,000	20,000	5,000
Donation - LB Hackney workshops	270		270	0
People's Health Trust		10,300	10,300	7,357
Donation-People's Health Trust				100
The Open University-Workshop				25
Donations-Skills for Care				360
Total Incoming Resources	1,555	72,800	74,355	64,202
OUTGOING RESOURCES				
Salaries		41,303	41,303	38,567
HMRC		10,489	10,489	17,976
Room Bookings		7,010	7,010	5,770
Pensions		3,638	3,638	8,762
Inclusion London -Computer Project	400		400	
Staff Travel	699		699	509
DBS Check				62
Telephone & Internet	270		270	268
Website Development				1,800
Website-1&1 Internet	30		30	19
Web Hosting	201		201	29
Social activities				573
Energy Support				600
Postage & Stationery	32		32	50
Utilities	627		627	639
Office/ Project Equipment	302		302	147
Meetings Hospitality		2,549	2,549	
Members Travel	280		280	105
Payroll Services	526		526	362
Accountancy Fees	525		525	525
Insurance	435		435	496
TOTAL RESOURCES EXPENDED	4,326	64,988	69,314	77,258