

HACKNEY PEOPLE FIRST

England & Wales · Charity number 1156543

Details

Other names HPF

Status Registered

Legal form CIO

Registered 2014-04-07

Register [View on the Charity Commission register](#)

Contact

Address Advance Housing and Support
Unit 1
65 Dalston Lane
London
E8 2NG

Phone 02078129339

Email hackneypeoplefirst@outlook.com

Website www.hackneypeoplefirst.com

Activities

Objects: TO PROMOTE THE RELIEF OF ALL PEOPLE WITH A LEARNING DISABILITY LIVING OR WORKING IN THE LONDON BOROUGH OF HACKNEY BY:-1)ASSISTING A PERSON WITH A LEARNING DIFFICULTY TO OBTAIN HIS OR HER FULL RIGHTS AND PRIVILEGES AS A CITIZEN 2)PROVIDING LONG-TERM PERSONAL FRIENDSHIP AND SUPPORT 3)PROVIDING SUPPORT THROUGH ADVOCACY ON A ONE TO ONE BASIS TO PERSON WITH A LEARNING DIFFICULTY OR THROUGH A GROUP FORUM;4)ADVANCING THE EDUCATION AND TRAINING OF PROFESSIONALS. CARES AND THE PUBLIC ABOUT THE NEEDS OF PEOPLE WITH A LEARNING DISABILITIES SO PEOPLE WITH LEARNING DISABILITIES MAY ACHIEVE FULL PARTICIPATION IN THE COMMUNITY; AND5)ADVANCING THE EDUCATION OF PEOPLE WITH LEARNING DISABILITIES IN SELF-ADVOCACY.

Activities: HPF is a User-Led self advocacy organisation run by and for adults with a learning disability living in the London borough of hackney. It exists to raise awareness of the rights and needs of those with a learning disability to get their full rights as equal citizens. It runs speaking up groups and supports adults with learning disabilities to feed into local planning and service provision.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** Disability
- **Who:** People With Disabilities

Geography

- **Area of benefit:** LONDON BOROUGH OF HACKNEY
- Hackney

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£74,355	£69,314	-	-
2024-03-31	£64,202	£77,258	-	-
2023-03-31	£72,911	£54,311	-	-
2022-03-31	£23,496	£37,274	-	-
2021-03-31	£70,228	£43,572	-	-

Trustees

Name	Role	Appointed
PETER ALLUM	Chair	2018-03-09
Anita Jacques		2018-04-12
Israel FORREST		2022-07-15
PATRICIA CHARLESWORTH		2018-03-09
Salih Hussein		2023-09-25
Steven Kyriacou		2023-09-26
VALERIE CLERY		2018-04-12

HACKNEY PEOPLE FIRST

England & Wales - Charity number 1156543

Accounts

HACKNEY PEOPLE FIRST

(CHARITABLE INCORPORATED ORGANISATION)

REPORT OF THE MANAGEMENT COMMITTEE

The trustees present their report and financial statements for the year ended 31 March 2025.

Legal Status:

Hackney People First was established by a constitution on 7th April 2014

Aims:

The aims of the organisation are:

- To support people with learning difficulties living or working in the London Borough of Hackney through services which enable people with learning difficulties to obtain their full rights and privileges as citizens;
- The advancement of education and training of professionals, carers and the public about the needs of people with learning difficulties so people with learning difficulties may achieve full participation in the community.
- To advance and promote the education of people with learning difficulties in self-advocacy.

Work done in Hackney...

- As usual, we had our monthly Trustees Board meetings.
- We continued running our weekly Speak Up project funded by People's Health Trust. This two-year project ended on 31st March 2025.
- Continuation funding from the National Lottery meant we continued running the Better Together Project to meet on a weekly basis to help reduce social isolation for adults with learning disabilities.
- Funding from Hackney Giving helped pay towards food costs
- We had a Saturday Social activity at a local restaurant
- We engaged in partnership working with Healthwatch Hackney
- Attended LBH Learning Disability Provider Forum
- We continued our Organisational Health Assessment
- We have been involved in consultation events run by East London Foundation Trust, and the local Learning Disability Partnership Forum.
- We reviewed some important policies and procedures
- We have been able to give our views and opinions by getting involved in local consultations on: support for learning-disabled Carers and the LBH Carers Strategy; the migration to Universal Credit, HCVS's Long-term Health and Care Needs sub-group, the NHS 10-year plan, and local Healthy Weight Services

Charitable Incorporated Organisation: 1156543

(Cont.)

- A small group of our members continued to check easy-read documents
- Some members received advocacy support around such things as: referrals to activities of interest, support around their worries and concerns, housing repair issues, and renewing freedom travel pass. Support was also provided to a Carer, who is the sister of a beneficiary with mental health needs.
- Feedback was given to a few interested Carers about how their cared-for was getting on at some of our projects.

Becoming a stronger organisation

- Hackney People First is staying strong in many ways. We continued to receive funding from the National Lottery to continue the Better Together project and People's Health Trust for our two year Speak Up project
- We got our accounts independently examined
- We submitted our Annual Returns for 2024
- We started our Digital Inclusion Project, which is a two-year project funded by the London Community Foundation in partnership with the Adobe Foundation
- We attended workshops to do with LBH Grant Funding, Meet the Funder Event hosted by London Community Foundation, Community Activism, and Personal Independence Payment Claims
- We contacted the Charity Commission to update our list of trustees
- Staff and trustees attended Safeguarding Awareness training, and Trustee Board Effectiveness, plus 'Fostering Good Governance' training. Staff also attended training on Bid Writing Skills, and Microsoft 365
- We continued to get excellent support from Inclusion London to become a stronger organisation, which is an ongoing piece of work and attended their CEO Network meetings, plus various training events
- We continued to receive great support from the London Accountancy Practice (LAP)
- We made several applications for funding to London Community Foundation for our Digital Inclusion Project, Lloyds Bank Foundation, The Fore, Comic Relief/Groundwork, and Hackney Giving. We would like to give a special thank you to Steve who has supported Hackney People First by giving very helpful advice and input.

Charitable Incorporated Organisation: 1156543

Statement of Trustees' Responsibilities Special Acknowledgement

The trustees are grateful for all the support the organisation gets from the funders, individuals, and other community organisations. Their extended support made it possible for us to reach our present stage of development. In particular we are very grateful to all our main Funders.

The trustees acknowledge the contribution of staff and volunteers through their work, devotion and loyalty.

Charity law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements the trustees are required to:

Select suitable accounting policies and then apply them consistently. Make judgements and estimates that are reasonable and prudent

State whether the policies adopted are in accordance with the Charities SORP and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements; and

Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with relevant law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Review and Results

The net movement in funds for the year amounted to £5,041 compared with a deficit of £13,056 in the previous year. The retained reserves at 31st March 2025 amounted to £26,722.

Balance Sheet

Details of the major items on the balance sheet can be found in the notes to the accounts.

The fluctuations in debtors and creditors year on year are purely the result of the timing of receipts and payment around the year-end.

REPORT OF THE MANAGEMENT COMMITTEE (continued)

Reserve Policy

The trustees review their reserve policy periodically and aim to retain an adequate sum to ensure the continuity of its activities. This is to ensure that in the event of a significant drop in funding, the charity will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

Risk Management

The trustees have drawn up a risk register which provides dates and details of action to be taken to reduce the risks faced by the charity. The charity also purchases a range of insurances.

Approved by the Management Committee on 17th November 2025 and signed on its behalf by

J. Steel for KESL

Trustee (Chairperson)

V. Clery

Trustee (Treasurer)

HACKNEY PEOPLE FIRST

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

CHARITY NUMBER 1156543

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**LONDON ACCOUNTANCY PRACTICE
SOJOURNER TRUTH CENTRE
161 SUMNER ROAD
LONDON SE15 6JL**

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
YEAR ENDED 31 MARCH 2025**

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**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
ADMINISTRATIVE INFORMATION
AS AT 31 MARCH 2025**

REGISTRATION DETAILS

Hackney People First is registered as a Charitable Incorporated Organisation in England and Wales - Registered Charity No: 1156543.

GOVERNING DOCUMENT

Hackney People First is governed by its Memorandum and Articles of Association and the Charities Act 2011.

DIRECTORS/ TRUSTEES

Patricia Charlesworth Chairperson
Israel Forest Vice Chair
Valerie Clery Treasurer
Anita Jacques Secretary
Peter Allum..... Trustee

FORMAL ADDRESS

Hackney People First,
65 Dalston Lane
London E8 2NG

BANKERS

NatWest Bank
Hackney – Amhurst Road Branch
20 Amhurst Road
London E8 1QZ

INDEPENDENT EXAMINER

London Accountancy Practice
Sojourner Truth Centre
161 Sumner Road
London SE15 6JL

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
REPORT OF THE TRUSTEES/DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2025**

PRINCIPAL ACTIVITY

The principal activities of the organisation continue to be:

1. To support people with learning difficulties living or working in the London Borough of Hackney through services which enable people with learning difficulties to obtain their full rights and privileges as citizen.
2. The advancement of education and training of professionals, carers and the public about the needs of people with learning difficulties so people with learning difficulties may achieve full participation in the community.
3. To advance and promote the education of people with learning difficulties in self advocacy.

DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR

(See Hackney People First separate Annual Report for more information)

STATEMENT OF DIRECTORS' AND TRUSTEES' RESPONSIBILITIES

Law applicable to incorporated Charities in England and Wales requires the trustees, who are also the directors of the Organisation, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of its financial activities during the year then ended. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable standards and statement of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the project will continue in operation.

The directors are responsible for keeping proper accounting records which disclose at any time the financial position of the Company. They are also responsible for safe guarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Sign.....*V. Clery*.....Treasurer
Valerie Clery

Date *29th September 2025*

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
REPORT OF THE DIRECTORS/ TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

FINANCIAL REVIEW

The results of the year's operation are set out in the attached financial statements. The net movement in funds for the year amounted to £5041 compared with a deficit of £13,056 in the previous year. The retained reserves at 31st March 2025 amounted to £26,722.

The retained reserves above includes unrestricted (General) fund of £6,447. The trustees have been aware of the need to comply with good practice guidelines issued by the Charity Commission on free reserves and Hackney People First policy is included in the notes to the accounts.

RESERVE POLICY

The Charity Commission requires charities to determine and explain their policy for free reserves. The trustees have reviewed its free reserve policy and have turned its entire unrestricted fund into an emergency reserve to enable HACKNEY PEOPLE FIRST to meet its obligations in the event of a shortfall in income or sudden upturn in expenditure. The organisation requires at least 3 months' operating costs which amounts £17,328 based on this year's expenditure.

RISK MANAGEMENT

The trustees have examined the major risk which HACKNEY PEOPLE FIRST faces and believe that maintaining our free reserves at a reasonable level, combined with our annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which we face and confirm that they have established systems to mitigate the significant risks.

TANGIBLE FIXED ASSETS

The Organisation does not have fixed assets.

FUNDS AVAILABLE

The present level of funding is adequate to support the continuation of the charity operations for the medium term, and the trustees consider the financial position of the charity to be satisfactory.

VOLUNTEERS

HACKNEY PEOPLE FIRST recognises the significant contributions made by volunteers.

HACKNEY PEOPLE FIRST
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

I report on the accounts of the company for the year ended 31 March 2025, which are set out on pages 7 to 8.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....*Ade Adebambo*..... Date 2nd OCTOBER 2025.

Ade Adebambo, CPFA, MBA, ACMA, CGMA, ACG
London Accountancy Practice
161 Sumner Road
London SE15 6JL

**HACKNEY PEOPLE FIRST
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025**

	Unrestricted Fund	Restricted Fund	2025 Total	2024 Total
	£	£	£	£
Incoming Resources				
Grants, Donations and legacies	1,555	72,800	74,355	64,202
Total Incoming Resources	1,555	72,800	74,355	64,202
Costs of generating funds:				
Charitable activities	4,326	64,988	69,314	77,258
Total Resources Expended	4,326	64,988	69,314	77,258
Net Incoming Resources	-2,771	7,812	5,041	-13,056
Balances brought forward	9,218	12,463	21,681	34,737
Fund balances carried forward	6,447	20,275	26,722	21,681

**HACKNEY PEOPLE FIRST
BALANCE SHEET
AS AT 31 MARCH 2025**

	2025	2024
CURRENT ASSETS	£	£
Cash at Bank	27,235	22,086
Cash at hand	12	120
	<u>27,247</u>	<u>22,206</u>
CURRENT LIABILITIES		
Creditors and Accruals	525	525
	<u>26,722</u>	<u>21,681</u>
REPRESENTED BY:		
FUNDS:		
Unrestricted	6,447	9,218
Restricted	20,275	12,463
	<u>26,722</u>	<u>21,681</u>

Approved by the Management Committee on 29th September 2025
and signed on its behalf by:

Sign PS Charlesworth Chair
Pat Charlesworth

Sign V. Clery Treasurer
Valerie Clery

**HACKNEY PEOPLE FIRST
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025**

1. ACCOUNTING POLICIES

1.1 Basis of preparation of Financial Statements

The financial statements are prepared under the historic cost convention and include the results of the charity's operations which are described in the report of the directors /trustees all of which are continuing.

The accounts have been prepared in accordance with the Statements of Recommended Practice for charity accounts.

The charity has taken advantage of the exemption of Financial Reporting Standard No 1 from the requirements to produce a cash flow statement on the grounds that it qualifies as a small charity

1.2 Incoming Resources

1.2.1 Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

1.2.2 Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.3 Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

1.4 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the organisation without further specified purpose and are available for general funds.

1.5 Designated Funds

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

1.6 Resources Expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities.

2.0 CREDITORS & ACCRUALS

	2025	2024
	£	£
Accountancy Fees	<u>525</u>	<u>525</u>

**HACKNEY PEOPLE FIRST
DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2025**

INCOMING RESOURCES	Unrestricted Fund	Restricted Fund	Total 2025	Total 2024
	£	£	£	£
Grants, legacies and donations				
National Lottery Community Fund-RC London and South East Region		37,500	37,500	50,000
HCVS Hackney Giving		5,000	5,000	0
E N Bloom	1,285		1,285	1,360
London Community Foundation		20,000	20,000	5,000
Donation - LB Hackney workshops	270		270	0
People's Health Trust		10,300	10,300	7,357
Donation-People's Health Trust				100
The Open University-Workshop				25
Donations-Skills for Care				360
Total Incoming Resources	1,555	72,800	74,355	64,202
OUTGOING RESOURCES				
Salaries		41,303	41,303	38,567
HMRC		10,489	10,489	17,976
Room Bookings		7,010	7,010	5,770
Pensions		3,638	3,638	8,762
Inclusion London -Computer Project	400		400	
Staff Travel	699		699	509
DBS Check				62
Telephone & Internet	270		270	268
Website Development				1,800
Website-1&1 Internet	30		30	19
Web Hosting	201		201	29
Social activities				573
Energy Support				600
Postage & Stationery	32		32	50
Utilities	627		627	639
Office/ Project Equipment	302		302	147
Meetings Hospitality		2,549	2,549	
Members Travel	280		280	105
Payroll Services	526		526	362
Accountancy Fees	525		525	525
Insurance	435		435	496
TOTAL RESOURCES EXPENDED	4,326	64,988	69,314	77,258

HACKNEY PEOPLE FIRST

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

CHARITY NUMBER 1156543

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Patricia Charlesworth Chairperson
Israel Forest Vice Chair
Valerie Clery Treasurer
Anita Jacques Secretary
Peter Allum Trustee

FORMAL ADDRESS

Hackney People First,
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London E8 2NG

BANKERS

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(See Hackney People First separate Annual Report for more information)

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Sign.....*V. Clery*.....Treasurer
Valerie Clery

Date *29th September 2025*

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(CHARITABLE INCORPORATED ORGANISATION)
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FOR THE YEAR ENDED 31 MARCH 2025**

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**HACKNEY PEOPLE FIRST
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

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- to state whether particular matters have come to my attention.

Basis of independent examiner's report

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have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....*Ade Adebambo*..... Date 2nd OCTOBER 2025.

Ade Adebambo, CPFA, MBA, ACMA, CGMA, ACG
London Accountancy Practice
161 Sumner Road
London SE15 6JL

**HACKNEY PEOPLE FIRST
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025**

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**HACKNEY PEOPLE FIRST
BALANCE SHEET
AS AT 31 MARCH 2025**

	2025	2024
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Cash at hand	12	120
	<u>27,247</u>	<u>22,206</u>
CURRENT LIABILITIES		
Creditors and Accruals	525	525
	<u>26,722</u>	<u>21,681</u>
REPRESENTED BY:		
FUNDS:		
Unrestricted	6,447	9,218
Restricted	20,275	12,463
	<u>26,722</u>	<u>21,681</u>

Approved by the Management Committee on 29th September 2025
and signed on its behalf by:

Sign PS Charlesworth Chair
Pat Charlesworth

Sign V. Clery Treasurer
Valerie Clery

**HACKNEY PEOPLE FIRST
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025**

1. ACCOUNTING POLICIES

1.1 Basis of preparation of Financial Statements

The financial statements are prepared under the historic cost convention and include the results of the charity's operations which are described in the report of the directors /trustees all of which are continuing.

The accounts have been prepared in accordance with the Statements of Recommended Practice for charity accounts.

The charity has taken advantage of the exemption of Financial Reporting Standard No 1 from the requirements to produce a cash flow statement on the grounds that it qualifies as a small charity

1.2 Incoming Resources

1.2.1 Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

1.2.2 Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.3 Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

1.4 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the organisation without further specified purpose and are available for general funds.

1.5 Designated Funds

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

1.6 Resources Expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities.

2.0 CREDITORS & ACCRUALS	2025	2024
	£	£
Accountancy Fees	<u>525</u>	<u>525</u>

**HACKNEY PEOPLE FIRST
DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2025**

INCOMING RESOURCES	Unrestricted Fund	Restricted Fund	Total 2025	Total 2024
	£	£	£	£
Grants, legacies and donations				
National Lottery Community Fund-RC London and South East Region		37,500	37,500	50,000
HCVS Hackney Giving		5,000	5,000	0
E N Bloom	1,285		1,285	1,360
London Community Foundation		20,000	20,000	5,000
Donation - LB Hackney workshops	270		270	0
People's Health Trust		10,300	10,300	7,357
Donation-People's Health Trust				100
The Open University-Workshop				25
Donations-Skills for Care				360
Total Incoming Resources	1,555	72,800	74,355	64,202
OUTGOING RESOURCES				
Salaries		41,303	41,303	38,567
HMRC		10,489	10,489	17,976
Room Bookings		7,010	7,010	5,770
Pensions		3,638	3,638	8,762
Inclusion London -Computer Project	400		400	
Staff Travel	699		699	509
DBS Check				62
Telephone & Internet	270		270	268
Website Development				1,800
Website-1&1 Internet	30		30	19
Web Hosting	201		201	29
Social activities				573
Energy Support				600
Postage & Stationery	32		32	50
Utilities	627		627	639
Office/ Project Equipment	302		302	147
Meetings Hospitality		2,549	2,549	
Members Travel	280		280	105
Payroll Services	526		526	362
Accountancy Fees	525		525	525
Insurance	435		435	496
TOTAL RESOURCES EXPENDED	4,326	64,988	69,314	77,258

HACKNEY PEOPLE FIRST

England & Wales - Charity number 1156543

Accounts

HACKNEY PEOPLE FIRST

(CHARITABLE INCORPORATED ORGANISATION)

REPORT OF THE MANAGEMENT COMMITTEE

The trustees present their report and financial statements for the year ended 31 March 2024.

Legal Status:

Hackney People First was established by a constitution on 7th April 2014

Aims:

The aims of the organisation are:

- To support people with learning difficulties living or working in the London Borough of Hackney through services which enable people with learning difficulties to obtain their full rights and privileges as citizens;
- The advancement of education and training of professionals, carers and the public about the needs of people with learning difficulties so people with learning difficulties may achieve full participation in the community.
- To advance and promote the education of people with learning difficulties in self-advocacy.

Work done in Hackney...

- As usual, we had our monthly Management Committee meetings.
- We started our weekly Speak Up project funded by People's Health Trust. This two-year project will continue until end of March 2025.
- Continuation funding from the National Lottery has meant we have been able to continue running the Better Together Project to meet on a weekly basis to help reduce social isolation for adults with learning disabilities.
- Staff took part in Grant Assessments for the local authority
- We underwent an Organisational Health Assessment
- We have been involved in workshops to do with the local Equality Plan, preparations for local authority CQC inspection, Council housing, various local strategies, fundraising, Co-production, and the Learning Disability Partnership Forum.
- We reviewed some important policies and procedures.
- Users were supported to attend a Campaigning workshop around Community Activism with Mencap.
- We have been able to give our views and opinions by getting involved in local consultations on the state of local NHS services, local authority Equality Plan, Supported Employment, East London Foundation Trust Annual Conference, the local Learning Disability Strategy, and communicating with the council to improve local services.

Charitable Incorporated Organisation: 1156543

(Cont.)

- We supported some beneficiaries with their utility bills during the cost-of-living crisis.
- Funding from the London Community Foundation to address the cost-of-living crisis meant we could eat together as a group and enjoy weekend social events, which included a trip to Southend.
- A small group of our members continued to check easy-read documents.
- Some members received advocacy support around such things as mobile phone services, renewing freedom travel pass, signing up to 'priority register' for energy supplier, etc.

Becoming a stronger organisation

- Hackney People First is staying strong in many ways. We continued to receive funding from the National Lottery to continue the Better Together project, plus funding from People's Health Trust for our two year Speak Up project.
- Funding from Broadgate Community Fund, via London Community Foundation, meant we could cover any shortfalls in our core-costs
- We got our new website up and running
- Two new people joined our group
- We changed the venue for our projects, which was more cost-effective. Plus, we were able to refer our beneficiaries to new courses run by the new venue provider
- DBS check for staff was renewed
- Staff attended Safeguarding Awareness training
- We got excellent support from Inclusion London to become a stronger organisation by having an Organisational Health Assessment, which is an ongoing piece of work
- We continued to receive great support from the London Accountancy Practice (LAP)
- We will continue making applications for funding and get help from HCVS and Inclusion London around funding and becoming stronger. We would like to give a special thank you to Steve who has supported Hackney People First by giving very helpful advice and input.

Statement of Trustees' Responsibilities Special Acknowledgement

The trustees are grateful for all the support the organisation gets from the funders, individuals, and other community organisations. Their extended support made it possible for us to reach our present stage of development. In particular we are very grateful to all our main Funders.

The trustees acknowledge the contribution of the Director, staff, and volunteers, through their work, devotion and loyalty.

Charity law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements the trustees are required to:

Select suitable accounting policies and then apply them consistently. Make judgements and estimates that are reasonable and prudent

State whether the policies adopted are in accordance with the Charities SORP and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements; and

Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with relevant law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Review and Results

The net movement in funds for the year amounted to -£13,056 compared with a surplus of £18,600 in the previous year. The retained reserves at 31st March 2024 amounted to £21,681.

Balance Sheet

Details of the major items on the balance sheet can be found in the notes to the accounts.

The fluctuations in debtors and creditors year on year are purely the result of the timing of receipts and payment around the year-end.

REPORT OF THE MANAGEMENT COMMITTEE (continued)

Reserve Policy

The trustees review their reserve policy periodically and aim to retain an adequate sum to ensure the continuity of its activities. This is to ensure that in the event of a significant drop in funding, the charity will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

Risk Management

The trustees have drawn up a risk register which provides dates and details of action to be taken to reduce the risks faced by the charity. The charity also purchases a range of insurances.

Approved by the Management Committee on 20th November 2024 and signed on its behalf by

S. HUSSEIN

Trustee (Chairperson)



Trustee (Treasurer)

**HACKNEY PEOPLE FIRST
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024
CHARITY NUMBER 1156543**

**LONDON ACCOUNTANCY PRACTICE
SOJOURNER TRUTH CENTRE
161 SUMNER ROAD
LONDON SE15 6JL**

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
YEAR ENDED 31 MARCH 2024**

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**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
ADMINISTRATIVE INFORMATION
AS AT 31 MARCH 2024**

REGISTRATION DETAILS	Hackney People First is registered as a Charitable Incorporated Organisation in England and Wales - Registered Charity No: 1156543.
GOVERNING DOCUMENT	Hackney People First is governed by its Memorandum and Articles of Association and the Charities Act 2011.
DIRECTORS/ TRUSTEES	Salih HusseinChairperson Patricia Charlesworth.....Vice Chair Peter Allum.....Treasurer Valerie Clery.Secretary Anita Jacques.....Officer Israel Forest.....Officer Steven Kyriacou.....Officer
FORMAL ADDRESS	Hackney People First, 65 Dalston Lane London E8 2NG
BANKERS	NatWest Bank Hackney – Amhurst Road Branch 20 Amhurst Road London E8 1QZ
INDEPENDENT EXAMINER	London Accountancy Practice Sojourner Truth Centre 161 Sumner Road London SE15 6JL

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
REPORT OF THE TRUSTEES/DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2024**

PRINCIPAL ACTIVITY

The principal activities of the organisation continue to be:

1. To support people with learning difficulties living or working in the London Borough of Hackney through services which enable people with learning difficulties to obtain their full rights and privileges as citizen.
2. The advancement of education and training of professionals, carers and the public about the needs of people with learning difficulties so people with learning difficulties may achieve full participation in the community.
3. To advance and promote the education of people with learning difficulties in self advocacy.

DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR

(See Hackney People First separate Annual Report for more information)

STATEMENT OF DIRECTORS' AND TRUSTEES' RESPONSIBILITIES

Law applicable to incorporated Charities in England and Wales requires the trustees, who are also the directors of the Organisation, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of its financial activities during the year then ended. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable standards and statement of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the project will continue in operation.

The directors are responsible for keeping proper accounting records which disclose at any time the financial position of the Company. They are also responsible for safe guarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Sign.....*V. Clery*.....Secretary
Valerie Clery

Date *19/06/2024*

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
REPORT OF THE DIRECTORS/ TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

FINANCIAL REVIEW

The results of the year's operation are set out in the attached financial statements. The net movement in funds for the year amounted to -£13,056 compared with a surplus of £18,600 in the previous year. The retained reserves at 31st March 2024 amounted to £21,681.

The retained reserves above includes unrestricted (General) fund of £9,218. The trustees have been aware of the need to comply with good practice guidelines issued by the Charity Commission on free reserves and Hackney People First policy is included in the notes to the accounts.

RESERVE POLICY

The Charity Commission requires charities to determine and explain their policy for free reserves. The trustees have reviewed its free reserve policy and have turned its entire unrestricted fund into an emergency reserve to enable HACKNEY PEOPLE FIRST to meet its obligations in the event of a shortfall in income or sudden upturn in expenditure. The organisation requires at least 3 months' operating costs which amounts £19,314 based on this year's expenditure.

RISK MANAGEMENT

The trustees have examined the major risk which HACKNEY PEOPLE FIRST faces and believe that maintaining our free reserves at a reasonable level, combined with our annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which we face and confirm that they have established systems to mitigate the significant risks.

TANGIBLE FIXED ASSETS

The Organisation does not have fixed assets.

FUNDS AVAILABLE

The present level of funding is adequate to support the continuation of the charity operations for the medium term, and the trustees consider the financial position of the charity to be satisfactory.

VOLUNTEERS

HACKNEY PEOPLE FIRST recognises the significant contributions made by volunteers.

**HACKNEY PEOPLE FIRST
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES AND DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2024**

I report on the accounts of the company for the year ended 31 March 2024, which are set out on pages 7 to 8.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....*Ade Adebambo*..... Date.....^{1ST} AUGUST 2024..
Ade Adebambo, MBA, ACMA, CGMA, ACG
London Accountancy Practice
161 Sumner Road
London SE15 6JL

HACKNEY PEOPLE FIRST
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

	Unrestricted Fund £	Restricted Fund £	2024 Total £	2023 Total £
Incoming Resources				
Grants, Donations and legacies	1,845	62,357	64,202	72,911
Total Incoming Resources	1,845	62,357	64,202	72,911
Costs of generating funds:				
Charitable activities	3,888	73,370	77,258	54,311
Total Resources Expended	3,888	73,370	77,258	54,311
Net Incoming Resources	-2,043	-11,013	-13,056	18,600
Balances brought forward	11,261	23,476	34,737	16,137
Fund balances carried forward	9,218	12,463	21,681	34,737

HACKNEY PEOPLE FIRST
BALANCE SHEET
AS AT 31 MARCH 2024

	2024 £	2023 £
CURRENT ASSETS		
Cash at Bank	22,086	35,207
Cash at hand	159	5
	<u>22,206</u>	<u>35,212</u>
CURRENT LIABILITIES		
Creditors and Accruals	525	475
	<u>21,681</u>	<u>34,737</u>
REPRESENTED BY:		
FUNDS:		
Unrestricted	9,218	11,261
Restricted	12,463	23,476
	<u>21,681</u>	<u>34,737</u>

Approved by the Management Committee on 19th June 2024
and signed on its behalf by:

Sign S. HUSSEIN Chair
Salih Hussein

Sign P. Allum Treasurer
Peter Allum

**HACKNEY PEOPLE FIRST
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024**

1. ACCOUNTING POLICIES

1.1 Basis of preparation of Financial Statements

The financial statements are prepared under the historic cost convention and include the results of the charity's operations which are described in the report of the directors /trustees all of which are continuing.

The accounts have been prepared in accordance with the Statements of Recommended Practice for charity accounts.

The charity has taken advantage of the exemption of Financial Reporting Standard No 1 from the requirements to produce a cash flow statement on the grounds that it qualifies as a small charity

1.2 Incoming Resources

1.2.1 Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

1.2.2 Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.3 Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

1.4 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the organisation without further specified purpose and are available for general funds.

1.5 Designated Funds

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

1.6 Resources Expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities.

2.0 CREDITORS & ACCRUALS **2024** **2023**

	£		£	
	525		475	
Accountancy Fees				
HACKNEY PEOPLE FIRST				
DETAILED INCOME AND EXPENDITURE ACCOUNT				
FOR THE YEAR ENDED 31 MARCH 2024				
INCOMING RESOURCES	Unrestricted	Restricted	Total	Total
	Fund	Fund	2024	2023
	£	£	£	£
Grants, legacies and donations				
National Lottery Community Fund-RC London and South East Region	0	50,000	50,000	50,000
HCVS Workshop	0	0	0	523
E N Bloom	1,360	0	1,360	1,840
London Community Foundation	0	5,000	5,000	10,000
LB Hackney- Sageguarding event	0	0	0	500
Donations- Health Watch Hackney	0	0	0	180
People's Health Trust	0	7,357	7,357	8,828
Donation-People's Health Trust	100	0	100	0
The Open University-Workshop	25	0	25	50
Donations-Skills for Care	360	0	360	990
Total Incoming Resources	1,845	62,357	64,202	72,911
OUTGOING RESOURCES				
Advocacy Co-ordinator	0	38,567	38,567	32,031
HMRC	0	17,976	17,976	10,359
Room Bookings	0	5,770	5,770	3,470
Pensions	0	8,762	8,762	3,070
Staff Travel	509	0	509	430
DBS Check	62	0	62	0
Telephone & Internet	268	0	268	166
Social activities	0	0	0	281
Certificates	0	0	0	23
Website Development	0	1,800	1,800	1
Website-1&1 Internet	19	0	19	0
Web Hosting	29	0	29	0
Social activities	573	0	573	0
Energy Support	600	0	600	0
Postage & Stationery	50	0	50	53
Utilities	639	0	639	599
Office Project Equipment	147	0	147	20
Office software	0	0	0	12
Zoom Meetings	0	0	0	144
Members Travel	105	0	105	142
Payroll Services	362	0	362	357
Accountancy Fees	525	0	525	475
Insurance	0	496	496	392
Sundry Expenses	0	0	0	2,286
TOTAL RESOURCES EXPENDED	3,888	73,370	77,258	54,311

**HACKNEY PEOPLE FIRST
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024
CHARITY NUMBER 1156543**

**LONDON ACCOUNTANCY PRACTICE
SOJOURNER TRUTH CENTRE
161 SUMNER ROAD
LONDON SE15 6JL**

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
YEAR ENDED 31 MARCH 2024**

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**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
ADMINISTRATIVE INFORMATION
AS AT 31 MARCH 2024**

REGISTRATION DETAILS	Hackney People First is registered as a Charitable Incorporated Organisation in England and Wales - Registered Charity No: 1156543.
GOVERNING DOCUMENT	Hackney People First is governed by its Memorandum and Articles of Association and the Charities Act 2011.
DIRECTORS/ TRUSTEES	Salih HusseinChairperson Patricia Charlesworth.....Vice Chair Peter Allum.....Treasurer Valerie Clery.Secretary Anita Jacques.....Officer Israel Forest.....Officer Steven Kyriacou.....Officer
FORMAL ADDRESS	Hackney People First, 65 Dalston Lane London E8 2NG
BANKERS	NatWest Bank Hackney – Amhurst Road Branch 20 Amhurst Road London E8 1QZ
INDEPENDENT EXAMINER	London Accountancy Practice Sojourner Truth Centre 161 Sumner Road London SE15 6JL

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
REPORT OF THE TRUSTEES/DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2024**

PRINCIPAL ACTIVITY

The principal activities of the organisation continue to be:

1. To support people with learning difficulties living or working in the London Borough of Hackney through services which enable people with learning difficulties to obtain their full rights and privileges as citizen.
2. The advancement of education and training of professionals, carers and the public about the needs of people with learning difficulties so people with learning difficulties may achieve full participation in the community.
3. To advance and promote the education of people with learning difficulties in self advocacy.

DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR

(See Hackney People First separate Annual Report for more information)

STATEMENT OF DIRECTORS' AND TRUSTEES' RESPONSIBILITIES

Law applicable to incorporated Charities in England and Wales requires the trustees, who are also the directors of the Organisation, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of its financial activities during the year then ended. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable standards and statement of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the project will continue in operation.

The directors are responsible for keeping proper accounting records which disclose at any time the financial position of the Company. They are also responsible for safe guarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Sign.....*V. Clery*.....Secretary
Valerie Clery

Date *19/06/2024*

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
REPORT OF THE DIRECTORS/ TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

FINANCIAL REVIEW

The results of the year's operation are set out in the attached financial statements. The net movement in funds for the year amounted to -£13,056 compared with a surplus of £18,600 in the previous year. The retained reserves at 31st March 2024 amounted to £21,681.

The retained reserves above includes unrestricted (General) fund of £9,218. The trustees have been aware of the need to comply with good practice guidelines issued by the Charity Commission on free reserves and Hackney People First policy is included in the notes to the accounts.

RESERVE POLICY

The Charity Commission requires charities to determine and explain their policy for free reserves. The trustees have reviewed its free reserve policy and have turned its entire unrestricted fund into an emergency reserve to enable HACKNEY PEOPLE FIRST to meet its obligations in the event of a shortfall in income or sudden upturn in expenditure. The organisation requires at least 3 months' operating costs which amounts £19,314 based on this year's expenditure.

RISK MANAGEMENT

The trustees have examined the major risk which HACKNEY PEOPLE FIRST faces and believe that maintaining our free reserves at a reasonable level, combined with our annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which we face and confirm that they have established systems to mitigate the significant risks.

TANGIBLE FIXED ASSETS

The Organisation does not have fixed assets.

FUNDS AVAILABLE

The present level of funding is adequate to support the continuation of the charity operations for the medium term, and the trustees consider the financial position of the charity to be satisfactory.

VOLUNTEERS

HACKNEY PEOPLE FIRST recognises the significant contributions made by volunteers.

**HACKNEY PEOPLE FIRST
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES AND DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2024**

I report on the accounts of the company for the year ended 31 March 2024, which are set out on pages 7 to 8.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....*Ade Adebambo*..... Date.....^{1ST} AUGUST 2024..
Ade Adebambo, MBA, ACMA, CGMA, ACG
London Accountancy Practice
161 Sumner Road
London SE15 6JL

HACKNEY PEOPLE FIRST
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

	Unrestricted Fund £	Restricted Fund £	2024 Total £	2023 Total £
Incoming Resources				
Grants, Donations and legacies	1,845	62,357	64,202	72,911
Total Incoming Resources	1,845	62,357	64,202	72,911
Costs of generating funds:				
Charitable activities	3,888	73,370	77,258	54,311
Total Resources Expended	3,888	73,370	77,258	54,311
Net Incoming Resources	-2,043	-11,013	-13,056	18,600
Balances brought forward	11,261	23,476	34,737	16,137
Fund balances carried forward	9,218	12,463	21,681	34,737

HACKNEY PEOPLE FIRST
BALANCE SHEET
AS AT 31 MARCH 2024

	2024 £	2023 £
CURRENT ASSETS		
Cash at Bank	22,086	35,207
Cash at hand	159	5
	<u>22,206</u>	<u>35,212</u>
CURRENT LIABILITIES		
Creditors and Accruals	525	475
	<u>21,681</u>	<u>34,737</u>
REPRESENTED BY:		
FUNDS:		
Unrestricted	9,218	11,261
Restricted	12,463	23,476
	<u>21,681</u>	<u>34,737</u>

Approved by the Management Committee on 19th June 2024
and signed on its behalf by:

Sign S. HUSSEIN Chair
Salih Hussein

Sign P. Allum Treasurer
Peter Allum

**HACKNEY PEOPLE FIRST
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024**

1. ACCOUNTING POLICIES

1.1 Basis of preparation of Financial Statements

The financial statements are prepared under the historic cost convention and include the results of the charity's operations which are described in the report of the directors /trustees all of which are continuing.

The accounts have been prepared in accordance with the Statements of Recommended Practice for charity accounts.

The charity has taken advantage of the exemption of Financial Reporting Standard No 1 from the requirements to produce a cash flow statement on the grounds that it qualifies as a small charity

1.2 Incoming Resources

1.2.1 Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

1.2.2 Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.3 Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

1.4 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the organisation without further specified purpose and are available for general funds.

1.5 Designated Funds

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

1.6 Resources Expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities.

2.0 CREDITORS & ACCRUALS **2024** **2023**

	£		£	
	525		475	
Accountancy Fees				
HACKNEY PEOPLE FIRST				
DETAILED INCOME AND EXPENDITURE ACCOUNT				
FOR THE YEAR ENDED 31 MARCH 2024				
INCOMING RESOURCES	Unrestricted	Restricted	Total	Total
	Fund	Fund	2024	2023
	£	£	£	£
Grants, legacies and donations				
National Lottery Community Fund-RC London and South East Region	0	50,000	50,000	50,000
HCVS Workshop	0	0	0	523
E N Bloom	1,360	0	1,360	1,840
London Community Foundation	0	5,000	5,000	10,000
LB Hackney- Sageguarding event	0	0	0	500
Donations- Health Watch Hackney	0	0	0	180
People's Health Trust	0	7,357	7,357	8,828
Donation-People's Health Trust	100	0	100	0
The Open University-Workshop	25	0	25	50
Donations-Skills for Care	360	0	360	990
Total Incoming Resources	1,845	62,357	64,202	72,911
OUTGOING RESOURCES				
Advocacy Co-ordinator	0	38,567	38,567	32,031
HMRC	0	17,976	17,976	10,359
Room Bookings	0	5,770	5,770	3,470
Pensions	0	8,762	8,762	3,070
Staff Travel	509	0	509	430
DBS Check	62	0	62	0
Telephone & Internet	268	0	268	166
Social activities	0	0	0	281
Certificates	0	0	0	23
Website Development	0	1,800	1,800	1
Website-1&1 Internet	19	0	19	0
Web Hosting	29	0	29	0
Social activities	573	0	573	0
Energy Support	600	0	600	0
Postage & Stationery	50	0	50	53
Utilities	639	0	639	599
Office Project Equipment	147	0	147	20
Office software	0	0	0	12
Zoom Meetings	0	0	0	144
Members Travel	105	0	105	142
Payroll Services	362	0	362	357
Accountancy Fees	525	0	525	475
Insurance	0	496	496	392
Sundry Expenses	0	0	0	2,286
TOTAL RESOURCES EXPENDED	3,888	73,370	77,258	54,311

HACKNEY PEOPLE FIRST

England & Wales - Charity number 1156543

Accounts

HACKNEY PEOPLE FIRST

(CHARITABLE INCORPORATED ORGANISATION)

REPORT OF THE MANAGEMENT COMMITTEE

The trustees present their report and financial statements for the year ended 31 March 2023.

Legal Status:

Hackney People First was established by a constitution on 7th April 2014

Aims:

The aims of the organisation are:

- To support people with learning difficulties living or working in the London Borough of Hackney through services which enable people with learning difficulties to obtain their full rights and privileges as citizens;
- The advancement of education and training of professionals, carers and the public about the needs of people with learning difficulties so people with learning difficulties may achieve full participation in the community.
- To advance and promote the education of people with learning difficulties in self-advocacy.

Work done in Hackney...

- As usual, we had our monthly Management Committee meetings.
- Continuation funding from the National Lottery has meant we have been able to continue running the Better Together Project to meet on a weekly basis to help reduce social isolation for adults with learning disabilities.
- We completed the Quality Checking project. This was about checking the quality of GP surgeries in Hackney.
- We have also been involved in workshops to do with fundraising, Co-production, and the Learning Disability Partnership Forum.
- We reviewed some important policies and procedures for our organization.
- We continued our involvement in Connect Hackney by having Hackney People First representatives at their Listen Up meetings. This was a great chance to mix with other older people in the community.
- We have been able to give our views and opinions by getting involved in local consultations on Resident Engagement, the state of local NHS services, and communicating with the council to improve local services.

Charitable Incorporated Organisation: 1156543

(Cont.)

- We ran an event for adults with learning disabilities around the subject of Safeguarding Awareness, after receiving a grant from the London borough of Hackney.
- We continued to provide a small group of our members to check easy-read documents with Estelle Bloom. This has been interesting work, which has also had its challenges, as the topics discussed in the reports can be very serious.
- Some members received advocacy support around such things as broadband services, reviewing care plans, council tax rebate during cost-of-living crisis, pension issues, and housing repairs

Becoming a stronger organisation

- Hackney People First is staying strong in many ways. We got money from the London Community Foundation to help with the cost-of-living crisis. We were also successful in securing two years' funding from the Peoples Health Trust to deliver our Speak Up project. We continued to receive funding from the National Lottery to continue the Better Together project. We also got money from the council to run a Safeguarding Awareness event. All of these projects helped people to be less socially isolated and to help with their health and wellbeing.
- We continued to receive great support from the London Accountancy Practice (LAP)
- We will continue making applications for funding and get help from HCVS and Inclusion London around funding and becoming stronger. We would also like to give a special thank you to Steve who has supported Hackney People First by giving very helpful advice and input.

Charitable Incorporated Organisation: 1156543

Statement of Trustees' Responsibilities Special Acknowledgement

The trustees are grateful for all the support the organisation gets from the funders, individuals, and other community organisations. Their extended support made it possible for us to reach our present stage of development. In particular we are very grateful to all our main Funders.

The trustees acknowledge the contribution of the Director, staff, and volunteers, through their work, devotion and loyalty.

Charity law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements the trustees are required to:

Select suitable accounting policies and then apply them consistently. Make judgements and estimates that are reasonable and prudent

State whether the policies adopted are in accordance with the Charities SORP and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements; and

Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with relevant law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Review and Results

The net movement in funds for the year amounted to £18,600 compared with a deficit of -£13,778 in the previous year. The retained reserves at 31st March 2023 amounted to £34,737.

Balance Sheet

Details of the major items on the balance sheet can be found in the notes to the accounts.

The fluctuations in debtors and creditors year on year are purely the result of the timing of receipts and payment around the year-end.

REPORT OF THE MANAGEMENT COMMITTEE (continued)

Reserve Policy

The trustees review their reserve policy periodically and aim to retain an adequate sum to ensure the continuity of its activities. This is to ensure that in the event of a significant drop in funding, the charity will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

Risk Management

The trustees have drawn up a risk register which provides dates and details of action to be taken to reduce the risks faced by the charity. The charity also purchases a range of insurances.

Approved by the Management Committee on 6th December 2023 and signed on its behalf by

S. HUSSEIN

Trustee (Chairperson)



Trustee (Treasurer)

**HACKNEY PEOPLE FIRST
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023
CHARITY NUMBER 1156543**

**LONDON ACCOUNTANCY PRACTICE
SOJOURNER TRUTH CENTRE
161 SUMNER ROAD
LONDON SE15 6JL**

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
YEAR ENDED 31 MARCH 2023**

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**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
ADMINISTRATIVE INFORMATION
AS AT 31 MARCH 2023**

REGISTRATION DETAILS

Hackney People First is registered as a Charitable Incorporated Organisation in England and Wales - Registered Charity No: 1156543.

GOVERNING DOCUMENT

Hackney People First is governed by its Memorandum and Articles of Association and the Charities Act 2011.

DIRECTORS/ TRUSTEES

Peter AllumChairperson
Patricia Charlesworth.....Vice Chair
israeli Forrest.....Treasurer
Valerie Clery.Secretary
Anita Jacques..... Officer

FORMAL ADDRESS

Hackney People First,
65 Dalston Lane
London E8 2NG

BANKERS

NatWest Bank
Hackney – Amhurst Road Branch
20 Amhurst Road
London E8 1QZ

INDEPENDENT EXAMINER

London Accountancy Practice
Sojourner Truth Centre
161 Sumner Road
London SE15 6JL

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
REPORT OF THE TRUSTEES/DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2023**

PRINCIPAL ACTIVITY

The principal activities of the organisation continue to be:

1. To support people with learning difficulties living or working in the London Borough of Hackney through services which enable people with learning difficulties to obtain their full rights and privileges as citizen.
2. The advancement of education and training of professionals, carers and the public about the needs of people with learning difficulties so people with learning difficulties may achieve full participation in the community.
3. To advance and promote the education of people with learning difficulties in self advocacy.

DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR

(See Hackney People First separate Annual Report for more information)

STATEMENT OF DIRECTORS' AND TRUSTEES' RESPONSIBILITIES

Law applicable to incorporated Charities in England and Wales requires the trustees, who are also the directors of the Organisation, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of its financial activities during the year then ended. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable standards and statement of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the project will continue in operation.

The directors are responsible for keeping proper accounting records which disclose at any time the financial position of the Company. They are also responsible for safe guarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Sign..... V. Clery Secretary
Valerie Clery

Date... 14.6.2023

**(CHARITABLE INCORPORATED ORGANISATION)
REPORT OF THE DIRECTORS/ TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023**

FINANCIAL REVIEW

The results of the year's operation are set out in the attached financial statements. The net movement in funds for the year amounted to £18,600 compared with a deficit of -£13,778 in the previous year. The retained reserves at 31st March 2023 amounted to £34,737.

The retained reserves above includes unrestricted (General) fund of £11,261. The trustees have been aware of the need to comply with good practice guidelines issued by the Charity Commission on free reserves and Hackney People First policy is included in the notes to the accounts.

RESERVE POLICY

The Charity Commission requires charities to determine and explain their policy for free reserves. The trustees have reviewed its free reserve policy and have turned its entire unrestricted fund into an emergency reserve to enable HACKNEY PEOPLE FIRST to meet its obligations in the event of a shortfall in income or sudden upturn in expenditure.

RISK MANAGEMENT

The trustees have examined the major risk which HACKNEY PEOPLE FIRST faces and believe that maintaining our free reserves at a reasonable level, combined with our annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which we face and confirm that they have established systems to mitigate the significant risks.

TANGIBLE FIXED ASSETS

The Organisation does not have fixed assets.

FUNDS AVAILABLE

The present level of funding is adequate to support the continuation of the charity operations for the medium term, and the trustees consider the financial position of the charity to be satisfactory.

VOLUNTEERS

HACKNEY PEOPLE FIRST recognises the significant contributions made by volunteers.

**HACKNEY PEOPLE FIRST
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES AND DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2023**

I report on the accounts of the company for the year ended 31 March 2023, which are set out on pages 7 to 8.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.......... Date 15 JUNE 2023.....

Ade Adebambo, MBA, ACMA, CGMA, ACG
London Accountancy Practice
161 Sumner Road
London SE15 6JL

HACKNEY PEOPLE FIRST
 STATEMENT OF FINANCIAL ACTIVITIES
 FOR THE YEAR ENDED 31 MARCH 2023

	Unrestricted Fund £	Restricted Fund £	2023 Total £	2022 Total £
Incoming Resources				
Grants, Donations and legacies	4,083	68,828	72,911	23,496
Total Incoming Resources	4,083	68,828	72,911	23,496
Costs of generating funds:				
Charitable activities	2,536	51,775	54,311	37,274
Total Resources Expended	2,536	51,775	54,311	37,274
Net Incoming Resources	1,547	17,053	18,600	-13,778
Balances brought forward	9,714	6,423	16,137	29,915
Fund balances carried forward	11,261	23,476	34,737	16,137

**HACKNEY PEOPLE FIRST
BALANCE SHEET
AS AT 31 MARCH 2023**

	2023 £	2022 £
CURRENT ASSETS		
Cash at Bank	35,207	16,469
Cash at hand	5	118
	<u>35,212</u>	<u>16,587</u>
CURRENT LIABILITIES		
Creditors and Accruals	475	450
	<u>34,737</u>	<u>16,137</u>
REPRESENTED BY:		
FUNDS:		
Unrestricted	11,261	9,714
Restricted	23,476	6,423
	<u>34,737</u>	<u>16,137</u>

Approved by the Management Committee on 14th June 2023
and signed on its behalf by:

Sign. Peter Allum Chair
Peter Allum

Sign. Israel Forrest Treasurer
Israel Forrest

**HACKNEY PEOPLE FIRST
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

1. ACCOUNTING POLICIES

1.1 Basis of preparation of Financial Statements

The financial statements are prepared under the historic cost convention and include the results of the charity's operations which are described in the report of the directors /trustees all of which are continuing.

The accounts have been prepared in accordance with the Statements of Recommended Practice for charity accounts.

The charity has taken advantage of the exemption of Financial Reporting Standard No 1 from the requirements to produce a cash flow statement on the grounds that it qualifies as a small charity

1.2 Incoming Resources

1.2.1 Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

1.2.2 Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.3 Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

1.4 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the organisation without further specified purpose and are available for general funds.

1.5 Designated Funds

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

1.6 Resources Expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities.

2.0 CREDITORS & ACCRUALS	2023	2022
	£	£
Accountancy Fees	<u>475</u>	<u>450</u>

**HACKNEY PEOPLE FIRST
DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023**

INCOMING RESOURCES	Unrestricted Fund £	Restricted Fund £	Total 2023 £	Total 2022 £
Grants, legacies and donations				
National Lottery Community Fund-RC London and South East Region	0	50,000	50000	12500
United Nations-Dev Programme	0	0	0	2180
HCVS Workshop	523	0	523	265
E N Bloom	1,840	0	1,840	1680
HCVS-Hackney Giving	-	0	0	4981
London Community Foundation	0	10000	10000	0
LB Hackney- Sageguarding event	500		500	0
Donations- Health Watch Hackney	180	0	180	0
People's Health Trust	0	8828	8828	0
HMRC-JRS Grant	0	0	0	200
The Open University-Workshop	50	0	50	200
Donations-Skills for Care	990	0	990	810
P. Charlesworth	0	0	0	200
BILD	0	0	0	180
P. Allum	0	0	0	200
N.Grove	0	0	0	100
L D Grant Donations	0	0	0	0
Total Incoming Resources	4,083	68,828	72,911	23,496
OUTGOING RESOURCES				
Advocacy Co-ordinator	0	32,031	32,031	23,394
HMRC	0	10359	10,359	4,092
Pensions	0	3,070	3,070	2,193
Second Worker Project	0	0	0	675
Staff Travel	430	0	430	101
Room/ Hall Hire for events	0	3,470	3,470	0
Telephone & Internet	166	0	166	2,960
Social activities	281	0	281	0
Certificates	0	23	23	0
Website	1		1	42
Postage & Stationery	52.54	0	53	73
Utilities	599	0	599	354
Office Project Equipment	20	0	20	6
Office software	12	0	12	0
Zoom Meetings	0	144	144	144
E. Bloom	0	0	0	1,900
Members Travel	142	0	142	0
Payroll Services	357	0	357	357
Accountancy Fees	475	0	475	450
Insurance	0	392	392	392
Sundry Expenses	0	2,286	2,286	142
TOTAL RESOURCES EXPENDED	2,536	51,775	54,311	37,274

**HACKNEY PEOPLE FIRST
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023
CHARITY NUMBER 1156543**

**LONDON ACCOUNTANCY PRACTICE
SOJOURNER TRUTH CENTRE
161 SUMNER ROAD
LONDON SE15 6JL**

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
YEAR ENDED 31 MARCH 2023**

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**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
ADMINISTRATIVE INFORMATION
AS AT 31 MARCH 2023**

REGISTRATION DETAILS

Hackney People First is registered as a Charitable Incorporated Organisation in England and Wales - Registered Charity No: 1156543.

GOVERNING DOCUMENT

Hackney People First is governed by its Memorandum and Articles of Association and the Charities Act 2011.

DIRECTORS/ TRUSTEES

Peter AllumChairperson
Patricia Charlesworth.....Vice Chair
israeli Forrest.....Treasurer
Valerie Clery.Secretary
Anita Jacques..... Officer

FORMAL ADDRESS

Hackney People First,
65 Dalston Lane
London E8 2NG

BANKERS

NatWest Bank
Hackney – Amhurst Road Branch
20 Amhurst Road
London E8 1QZ

INDEPENDENT EXAMINER

London Accountancy Practice
Sojourner Truth Centre
161 Sumner Road
London SE15 6JL

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
REPORT OF THE TRUSTEES/DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2023**

PRINCIPAL ACTIVITY

The principal activities of the organisation continue to be:

1. To support people with learning difficulties living or working in the London Borough of Hackney through services which enable people with learning difficulties to obtain their full rights and privileges as citizen.
2. The advancement of education and training of professionals, carers and the public about the needs of people with learning difficulties so people with learning difficulties may achieve full participation in the community.
3. To advance and promote the education of people with learning difficulties in self advocacy.

DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR

(See Hackney People First separate Annual Report for more information)

STATEMENT OF DIRECTORS' AND TRUSTEES' RESPONSIBILITIES

Law applicable to incorporated Charities in England and Wales requires the trustees, who are also the directors of the Organisation, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of its financial activities during the year then ended. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable standards and statement of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the project will continue in operation.

The directors are responsible for keeping proper accounting records which disclose at any time the financial position of the Company. They are also responsible for safe guarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Sign..... V. Clery Secretary
Valerie Clery

Date... 14.6.2023

**(CHARITABLE INCORPORATED ORGANISATION)
REPORT OF THE DIRECTORS/ TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023**

FINANCIAL REVIEW

The results of the year's operation are set out in the attached financial statements. The net movement in funds for the year amounted to £18,600 compared with a deficit of -£13,778 in the previous year. The retained reserves at 31st March 2023 amounted to £34,737.

The retained reserves above includes unrestricted (General) fund of £11,261. The trustees have been aware of the need to comply with good practice guidelines issued by the Charity Commission on free reserves and Hackney People First policy is included in the notes to the accounts.

RESERVE POLICY

The Charity Commission requires charities to determine and explain their policy for free reserves. The trustees have reviewed its free reserve policy and have turned its entire unrestricted fund into an emergency reserve to enable HACKNEY PEOPLE FIRST to meet its obligations in the event of a shortfall in income or sudden upturn in expenditure.

RISK MANAGEMENT

The trustees have examined the major risk which HACKNEY PEOPLE FIRST faces and believe that maintaining our free reserves at a reasonable level, combined with our annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which we face and confirm that they have established systems to mitigate the significant risks.

TANGIBLE FIXED ASSETS

The Organisation does not have fixed assets.

FUNDS AVAILABLE

The present level of funding is adequate to support the continuation of the charity operations for the medium term, and the trustees consider the financial position of the charity to be satisfactory.

VOLUNTEERS

HACKNEY PEOPLE FIRST recognises the significant contributions made by volunteers.

**HACKNEY PEOPLE FIRST
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES AND DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2023**

I report on the accounts of the company for the year ended 31 March 2023, which are set out on pages 7 to 8.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.......... Date 15 JUNE 2023.....

Ade Adebambo, MBA, ACMA, CGMA, ACG
London Accountancy Practice
161 Sumner Road
London SE15 6JL

HACKNEY PEOPLE FIRST
 STATEMENT OF FINANCIAL ACTIVITIES
 FOR THE YEAR ENDED 31 MARCH 2023

	Unrestricted Fund £	Restricted Fund £	2023 Total £	2022 Total £
Incoming Resources				
Grants, Donations and legacies	4,083	68,828	72,911	23,496
Total Incoming Resources	4,083	68,828	72,911	23,496
Costs of generating funds:				
Charitable activities	2,536	51,775	54,311	37,274
Total Resources Expended	2,536	51,775	54,311	37,274
Net Incoming Resources	1,547	17,053	18,600	-13,778
Balances brought forward	9,714	6,423	16,137	29,915
Fund balances carried forward	11,261	23,476	34,737	16,137

**HACKNEY PEOPLE FIRST
BALANCE SHEET
AS AT 31 MARCH 2023**

	2023 £	2022 £
CURRENT ASSETS		
Cash at Bank	35,207	16,469
Cash at hand	5	118
	35,212	16,587
CURRENT LIABILITIES		
Creditors and Accruals	475	450
	34,737	16,137

**REPRESENTED BY:
FUNDS:**

Unrestricted	11,261	9,714
Restricted	23,476	6,423
	34,737	16,137

Approved by the Management Committee on 14th June 2023
and signed on its behalf by:

Sign. Peter Allum Chair
Peter Allum

Sign. Israel Forrest Treasurer
Israel Forrest

**HACKNEY PEOPLE FIRST
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

1. ACCOUNTING POLICIES

1.1 Basis of preparation of Financial Statements

The financial statements are prepared under the historic cost convention and include the results of the charity's operations which are described in the report of the directors /trustees all of which are continuing.

The accounts have been prepared in accordance with the Statements of Recommended Practice for charity accounts.

The charity has taken advantage of the exemption of Financial Reporting Standard No 1 from the requirements to produce a cash flow statement on the grounds that it qualifies as a small charity

1.2 Incoming Resources

1.2.1 Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

1.2.2 Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.3 Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

1.4 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the organisation without further specified purpose and are available for general funds.

1.5 Designated Funds

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

1.6 Resources Expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities.

2.0	CREDITORS & ACCRUALS	2023	2022
		£	£
	Accountancy Fees	<u>475</u>	<u>450</u>

**HACKNEY PEOPLE FIRST
DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023**

INCOMING RESOURCES	Unrestricted Fund £	Restricted Fund £	Total 2023 £	Total 2022 £
Grants, legacies and donations				
National Lottery Community Fund-RC London and South East Region	0	50,000	50000	12500
United Nations-Dev Programme	0	0	0	2180
HCVS Workshop	523	0	523	265
E N Bloom	1,840	0	1,840	1680
HCVS-Hackney Giving	-	0	0	4981
London Community Foundation	0	10000	10000	0
LB Hackney- Sageguarding event	500		500	0
Donations- Health Watch Hackney	180	0	180	0
People's Health Trust	0	8828	8828	0
HMRC-JRS Grant	0	0	0	200
The Open University-Workshop	50	0	50	200
Donations-Skills for Care	990	0	990	810
P. Charlesworth	0	0	0	200
BILD	0	0	0	180
P. Allum	0	0	0	200
N.Grove	0	0	0	100
L D Grant Donations	0	0	0	0
Total Incoming Resources	4,083	68,828	72,911	23,496
OUTGOING RESOURCES				
Advocacy Co-ordinator	0	32,031	32,031	23,394
HMRC	0	10359	10,359	4,092
Pensions	0	3,070	3,070	2,193
Second Worker Project	0	0	0	675
Staff Travel	430	0	430	101
Room/ Hall Hire for events	0	3,470	3,470	0
Telephone & Internet	166	0	166	2,960
Social activities	281	0	281	0
Certificates	0	23	23	0
Website	1		1	42
Postage & Stationery	52.54	0	53	73
Utilities	599	0	599	354
Office Project Equipment	20	0	20	6
Office software	12	0	12	0
Zoom Meetings	0	144	144	144
E. Bloom	0	0	0	1,900
Members Travel	142	0	142	0
Payroll Services	357	0	357	357
Accountancy Fees	475	0	475	450
Insurance	0	392	392	392
Sundry Expenses	0	2,286	2,286	142
TOTAL RESOURCES EXPENDED	2,536	51,775	54,311	37,274

HACKNEY PEOPLE FIRST

England & Wales - Charity number 1156543

Accounts

HACKNEY PEOPLE FIRST

(CHARITABLE INCORPORATED ORGANISATION)

REPORT OF THE MANAGEMENT COMMITTEE

The trustees present their report and financial statements for the year ended 31 March 2022.

Legal Status:

Hackney People First was established by a constitution on 7th April 2014

Aims:

The aims of the organisation are:

- To support people with learning difficulties living or working in the London Borough of Hackney through services which enable people with learning difficulties to obtain their full rights and privileges as citizens;
- The advancement of education and training of professionals, carers and the public about the needs of people with learning difficulties so people with learning difficulties may achieve full participation in the community.
- To advance and promote the education of people with learning difficulties in self-advocacy.

Work done in Hackney...

- As usual, we had our monthly Management Committee meetings.
- Receiving 3-year funding from the National Lottery has meant we have been able to run our Better Together Project to meet on a weekly basis to help reduce social isolation for adults with learning disabilities. We took part in quizzes, karaoke, art therapy workshops, etc. Coordinated member involvement in Connect Hackney Learning events
- We were involved in discussions to set up the Quality Checking project. This is about checking the quality of GP surgeries in Hackney
- We have also been involved in the Neighborhood forums, workshops to do with fundraising, and the Learning Disability Partnership Forum.
- We ran the telephony catch-up and informal advocacy service
- We have also reviewed important policies and procedures for our organization
- We have continued our involvement in Connect Hackney by having Hackney People First representatives on their Older People's Committee and later the Listen Up group.
- We have been able to give our views and opinions by getting involved in local Consultations on Council Housing tenancies, the local health and wellbeing plan, and access to GP and pharmacy services. (Cont.)

Charitable Incorporated Organisation: 1156543

(Cont.)

- We also attended events around the subject of safeguarding and the Safeguarding Adults Review Board. We have been involved in a consultation on Advocacy services, especially around their easy read survey. This work is ongoing.
- We have continued to bring together a small group of our members to check easy-read documents with Estelle Bloom. This has been interesting work, which has also had its challenges, as the subjects in the reports can be very serious and challenging
- Some members received advocacy services support around applying for the warm home discount scheme and support to get online during the lockdowns through the Covid pandemic.

Becoming a stronger organisation

- Hackney People First is staying strong in many ways. We got money from the National Lottery Community Fund to continue the Better Together project. We also got money from HCVS's Hackney Giving so that we could continue to run the management committee meetings, run the weekly meetings, and make more funding applications. Both of these projects helped our beneficiaries to be less socially isolated and helped with their health and wellbeing. We continued making funding applications, went to workshops, and got help from HCVS.
- We continued to receive great support from the London Accountancy Practice (LAP)
- We will continue making applications for funding and get help from HCVS around funding and becoming stronger. We would also like to give a special thanks to Steve who has supported the management committee, and has given very helpful advice and input.

Statement of Trustees' Responsibilities Special Acknowledgement

The trustees are grateful for all the support the organisation gets from the funders, individuals, and other community organisations. Their extended support made it possible for us to reach our present stage of development. In particular we are very grateful to all our main Funders.

The trustees acknowledge the contribution of the Director, staff, and volunteers, through their work, devotion and loyalty.

Charity law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements the trustees are required to:

Select suitable accounting policies and then apply them consistently. Make judgements and estimates that are reasonable and prudent

State whether the policies adopted are in accordance with the Charities SORP and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements; and

Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with relevant law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Review and Results

The net movement in funds for the year amounted to -£13,778 compared with a surplus of £26,655 in the previous year. The retained reserves at 31st March 2022 amounted to £16,137.

Balance Sheet

Details of the major items on the balance sheet can be found in the notes to the accounts.

The fluctuations in debtors and creditors year on year are purely the result of the timing of receipts and payment around the year-end.

REPORT OF THE MANAGEMENT COMMITTEE (continued)

Reserve Policy

The trustees review their reserve policy periodically and aim to retain an adequate sum to ensure the continuity of its activities. This is to ensure that in the event of a significant drop in funding, the charity will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

Risk Management

The trustees have drawn up a risk register which provides dates and details of action to be taken to reduce the risks faced by the charity. The charity also purchases a range of insurances.

Approved by the Management Committee on 30th November 2022 and signed on its behalf by


.....

Trustee (Chairperson)


.....

Trustee (Treasurer)

**HACKNEY PEOPLE FIRST
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
CHARITY NUMBER 1156543**

**LONDON ACCOUNTANCY PRACTICE
SOJOURNER TRUTH CENTRE
161 SUMNER ROAD
LONDON SE15 6JL**

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
YEAR ENDED 31 MARCH 2022**

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**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
ADMINISTRATIVE INFORMATION
AS AT 31 MARCH 2022**

REGISTRATION DETAILS

Hackney People First is registered as a Charitable Incorporated Organisation in England and Wales - Registered Charity No: 1156543.

GOVERNING DOCUMENT

Hackney People First is governed by its Memorandum and Articles of Association and the Charities Act 2011.

DIRECTORS/ TRUSTEES

Peter AllumChairperson
Patricia Charlesworth.....Vice Chair
Israel Forrest.....Treasurer
Valerie Clery.Secretary
Junior Brown.....Officer

FORMAL ADDRESS

Hackney People First,
65 Dalston Lane
London E8 2NG

BANKERS

NatWest Bank
Hackney – Amhurst Road Branch
20 Amhurst Road
London E8 1QZ

INDEPENDENT EXAMINER

London Accountancy Practice
Sojourner Truth Centre
161 Sumner Road
London SE15 6JL

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
REPORT OF THE TRUSTEES/DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2022**

PRINCIPAL ACTIVITY

The principal activities of the organisation continue to be:

1. To support people with learning difficulties living or working in the London Borough of Hackney through services which enable people with learning difficulties to obtain their full rights and privileges as citizen.
2. The advancement of education and training of professionals, carers and the public about the needs of people with learning difficulties so people with learning difficulties may achieve full participation in the community.
3. To advance and promote the education of people with learning difficulties in self advocacy.

DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR

(See Hackney People First separate Annual Report for more information)

STATEMENT OF DIRECTORS' AND TRUSTEES' RESPONSIBILITIES

Law applicable to incorporated Charities in England and Wales requires the trustees, who are also the directors of the Organisation, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of its financial activities during the year then ended. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable standards and statement of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the project will continue in operation.

The directors are responsible for keeping proper accounting records which disclose at any time the financial position of the Company. They are also responsible for safe guarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Sign..... V. Clery Secretary
Valerie Clery

Date.. 31/08/2022

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
REPORT OF THE DIRECTORS/ TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

FINANCIAL REVIEW

The results of the year's operation are set out in the attached financial statements. The net movement in funds for the year amounted to -£13,778 compared with a surplus of £26,655 in the previous year. The retained reserves at 31st March 2022 amounted to £16,137.

The retained reserves above includes unrestricted (General) fund of £10,350. The trustees have been aware of the need to comply with good practice guidelines issued by the Charity Commission on free reserves and Hackney People First policy is included in the notes to the accounts.

RESERVE POLICY

The Charity Commission requires charities to determine and explain their policy for free reserves. The trustees have reviewed its free reserve policy and have turned its entire unrestricted fund into an emergency reserve to enable HACKNEY PEOPLE FIRST to meet its obligations in the event of a shortfall in income or sudden upturn in expenditure.

RISK MANAGEMENT

The trustees have examined the major risk which HACKNEY PEOPLE FIRST faces and believe that maintaining our free reserves at a reasonable level, combined with our annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which we face and confirm that they have established systems to mitigate the significant risks.

TANGIBLE FIXED ASSETS

The Organisation does not have fixed assets.

FUNDS AVAILABLE

The present level of funding is adequate to support the continuation of the charity operations for the medium term, and the trustees consider the financial position of the charity to be satisfactory.

VOLUNTEERS

HACKNEY PEOPLE FIRST recognises the significant contributions made by volunteers.

**HACKNEY PEOPLE FIRST
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES AND DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2022**

I report on the accounts of the company for the year ended 31 March 2022, which are set out on pages 7 to 8.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....*Ade Adebambo*..... Date: *1st SEPT. 2022*.....

Ade Adebambo, MBA, ACMA, CGMA, ACG
London Accountancy Practice
161 Sumner Road
London SE15 6JL

**HACKNEY PEOPLE FIRST
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022**

	Unrestricted Fund £	Restricted Fund £	2022 Total £	2021 Total £
Incoming Resources				
Grants, Donations and legacies	3,835	19,661	23,496	70,288
Total Incoming Resources	3,835	19,661	23,496	70,288
Costs of generating funds:				
Charitable activities	578	36,696	37,274	43,573
Total Resources Expended	578	36,696	37,274	43,573
Net Incoming Resources	3,257	-17,035	-13,778	26,655
Balances brought forward	7,093	22,822	29,915	3,260
Fund balances carried forward	10,350	5,787	16,137	29,915

**HACKNEY PEOPLE FIRST
BALANCE SHEET
AS AT 31 MARCH 2021**

	2022 £	2021 £
CURRENT ASSETS		
Cash at Bank	16,469	30,227
Cash at hand	118	88
	<u>16,587</u>	<u>30,315</u>
CURRENT LIABILITIES		
Creditors and Accruals	450	400
	<u>16,137</u>	<u>29,915</u>

REPRESENTED BY:

FUNDS:

Unrestricted	10,350	7,093
Restricted	5,787	22,822
	<u>16,137</u>	<u>29,915</u>

Approved by the Management Committee on 31st August 2022
and signed on its behalf by:

Sign Peter Allum Chair
Peter Allum

Sign Israel Forrest Treasurer
Israel Forrest

**HACKNEY PEOPLE FIRST
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022**

1. ACCOUNTING POLICIES

1.1 Basis of preparation of Financial Statements

The financial statements are prepared under the historic cost convention and include the results of the charity's operations which are described in the report of the directors /trustees all of which are continuing.

The accounts have been prepared in accordance with the Statements of Recommended Practice for charity accounts.

The charity has taken advantage of the exemption of Financial Reporting Standard No 1 from the requirements to produce a cash flow statement on the grounds that it qualifies as a small charity

1.2 Incoming Resources

1.2.1 Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

1.2.2 Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.3 Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

1.4 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the organisation without further specified purpose and are available for general funds.

1.5 Designated Funds

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

1.6 Resources Expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities.

2.0 CREDITORS & ACCRUALS	2022	2021
	£	£
Accountancy Fees	<u>450</u>	<u>400</u>

**HACKNEY PEOPLE FIRST
DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022**

INCOMING RESOURCES	Unrestricted Fund £	Restricted Fund £	Total 2022 £	Total 2021 £
Grants, legacies and donations				
National Lottery Community Fund-RC London and South East Region	0	12,500	12500	30160
United Nations-Dev Programme	0	2,180	2180	0
HCVS Workshop	265	0	265	2963
E N Bloom	1,680	0	1,680	1870
HCVS-Hackney Giving	0	4,981	4981	0
Groundwork	0	0	0	500
Chapman Charitable Trust	0	0	0	1000
Skills for Care	0	0	0	720
Charities Aid Foundation	0	0	0	1600
London Community Response	0	0	0	9597
EECF/Emergency Fund	0	0	0	7500
EECF/Emergency Fund/UBS	0	0	0	7500
HMRC-JRS Grant	0	0	0	6698
HMRC-Reimbursement	200	0	200	0
The Open University-Workshop	200	0	200	0
Donations-Skills for Care	810	0	810	0
P. Charlesworth	200	0	200	0
BILD	180	0	180	0
P. Allum	200	0	200	0
N.Grove	100	0	100	0
L D Grant Donations	0	0	0	120
Total Incoming Resources	3,835	19,661	23,496	70,228
OUTGOING RESOURCES				
Advocacy Co-ordinator	0	23,394	23,394	20,222
HMRC	0	4092	4,092	5,985
Pensions	0	2,193	2,193	1,843
Second Worker Project	0	675	675	2,825
Staff Travel	0	101	101	142
LBH-Small Grant reimbursement	0	0	0	666
Telephone & Internet	0	2,960	2,960	1,319
Website	0	42	42	16
Art Materials	0	0	0	2,476
Postage & Stationery	73	0	73	136
Utilities	0	354	354	210
Office Project Equipment	6	0	6	3,205
Consultancy	0	0	0	3,000
Office software	0	0	0	232
Zoom Meetings	0	144	144	144
E. Bloom	0	1,900	1,900	0
Payroll Services	357	0	357	357
Accountancy Fees	0	450	450	400
Insurance	0	392	392	392
Sundry Expenses	142	0	142	2
TOTAL RESOURCES EXPENDED	578	36,696	37,274	43,572

HACKNEY PEOPLE FIRST

England & Wales - Charity number 1156543

Accounts

HACKNEY PEOPLE FIRST

(CHARITABLE INCORPORATED ORGANISATION)

REPORT OF THE MANAGEMENT COMMITTEE

The trustees present their report and financial statements for the year ended 31 March 2021.

Legal Status:

Hackney People First was established by a constitution on 7th April 2014

Aims:

The aims of the organisation are:

- To support people with learning difficulties living or working in the London Borough of Hackney through services which enable people with learning difficulties to obtain their full rights and privileges as citizens;
- The advancement of education and training of professionals, carers and the public about the needs of people with learning difficulties so people with learning difficulties may achieve full participation in the community.
- To advance and promote the education of people with learning difficulties in self-advocacy.

Work done in Hackney...

- Attended online meetings to discuss Consultancy Support with various providers; webinars to do with Covid 19 and support during lockdown, as well as Digital Skills training
- Coordinated member involvement in Connect Hackney Learning events
- Register interested members for the event on 26th January organised by Healthwatch Hackney on the vaccination rollout in Hackney
- Attended CCSF Learning Hub Ideas Exchange: 'How to tell your story and raise your profile through effective communication' webinar
- We ran the Better Together Big Meet Ups and Management Committee meetings
- Carried out 1-to-1 interviews with interested participants about experiences of pandemic and thoughts on Better Together project
- We ran the telephony catch-up and informal advocacy service
- We have continued our involvement in Connect Hackney by having Hackney People First representatives on their Older People's Committee.
- We have continued to bring together a small group of our members to check easy-read documents with Estelle Bloom. This has been interesting work, which has also had its challenges, as the subjects in the reports can be very serious and challenging
- We provided advocacy support around Warm Home Discount Scheme

Charitable Incorporated Organisation: 1156543

Becoming a stronger organisation

- Hackney People First is staying strong in many ways. We got money from the following funders to continue the Better Together project, and other activities during lockdown: The National Lottery; Hackney Giving (HCVS); Groundwork; Chapman Charitable Trust; Charities Aid Foundation (CAF); London Community Response Fund; East End Community Foundation; UBS bank; and donations. This project helps people to be less socially isolated and to help with health and wellbeing
- We continued making funding applications, went to workshops, and got help from HCVS.
- We continued to receive great support from the London Accountancy Project (LAP)
- We will continue making applications for funding and get help from HCVS around funding and becoming stronger. We would also like to give a special thanks to Steve who has supported the management committee, and has given very helpful advice and input.

Statement of Trustees' Responsibilities Special Acknowledgement

The trustees are grateful for all the support the organisation gets from the funders, individuals, and other community organisations. Their extended support made it possible for us to reach our present stage of development. In particular we are very grateful to all our main Funders.

The trustees acknowledge the contribution of the Director, staff, and volunteers, through their work, devotion and loyalty.

Charity law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements the trustees are required to:

Select suitable accounting policies and then apply them consistently Make judgements and estimates that are reasonable and prudent

State whether the policies adopted are in accordance with the Charities SORP and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements; and

Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with relevant law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Review and Results

The net movement in funds for the year amounted to £26656 compared with a deficit of (£9,435) in the previous year. The retained reserves at 31st March 2021 amounted to £29,915.

Balance Sheet

Details of the major items on the balance sheet can be found in the notes to the accounts.

The fluctuations in debtors and creditors year on year are purely the result of the timing of receipts and payment around the year-end.

REPORT OF THE MANAGEMENT COMMITTEE (continued)

Reserve Policy

The trustees review their reserve policy periodically and aim to retain an adequate sum to ensure the continuity of its activities. This is to ensure that in the event of a significant drop in funding, the charity will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

Risk Management

The trustees have drawn up a risk register which provides dates and details of action to be taken to reduce the risks faced by the charity. The charity also purchases a range of insurances.

Approved by the Management Committee on 21st July 2021 and signed on its behalf by


.....

Trustee (Chairperson)


.....

Trustee (Treasurer)

HACKNEY PEOPLE FIRST

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

CHARITY NUMBER 1156543

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**LONDON ACCOUNTANCY PRACTICE
SOJOURNER TRUTH CENTRE
161 SUMNER ROAD
LONDON SE15 6JL**

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
YEAR ENDED 31 MARCH 2021**

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**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
ADMINISTRATIVE INFORMATION
AS AT 31 MARCH 2021**

REGISTRATION DETAILS

Hackney People First is registered as a Charitable Incorporated Organisation in England and Wales - Registered Charity No: 1156543.

GOVERNING DOCUMENT

Hackney People First is governed by its Memorandum and Articles of Association and the Charities Act 2011.

DIRECTORS/ TRUSTEES

Peter AllumChairperson
Patricia Charlesworth.....Vice Chair
Valerie Clery.....Treasurer
Anita Jacques.....Secretary
Junior Brown.....Officer

FORMAL ADDRESS

Hackney People First,
65 Dalston Lane
London E8 2NG

BANKERS

NatWest Bank
Hackney – Amhurst Road Branch
20 Amhurst Road
London E8 1QZ

INDEPENDENT EXAMINER

London Accountancy Practice
Sojourner Truth Centre
161 Sumner Road
London SE15 6JL

HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
REPORT OF THE TRUSTEES/DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2021

PRINCIPAL ACTIVITY

The principal activities of the organisation continue to be:

1. To support people with learning difficulties living or working in the London Borough of Hackney through services which enable people with learning difficulties to obtain their full rights and privileges as citizen.
2. The advancement of education and training of professionals, carers and the public about the needs of people with learning difficulties so people with learning difficulties may achieve full participation in the community.
3. To advance and promote the education of people with learning difficulties in self advocacy.

DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR

(See Hackney People First separate Annual Report for more information)

STATEMENT OF DIRECTORS' AND TRUSTEES' RESPONSIBILITIES

Law applicable to incorporated Charities in England and Wales requires the trustees, who are also the directors of the Organisation, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of its financial activities during the year then ended. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable standards and statement of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the project will continue in operation.

The directors are responsible for keeping proper accounting records which disclose at any time the financial position of the Company. They are also responsible for safe guarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Sign..... *A. Jacques* Secretary
Anita Jacques

Date..... *20/05/2021*

**HACKNEY PEOPLE FIRST
(CHARITABLE INCORPORATED ORGANISATION)
REPORT OF THE DIRECTORS/ TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

FINANCIAL REVIEW

The results of the year's operation are set out in the attached financial statements. The net movement in funds for the year amounted to £26656 compared with a deficit of (£9,435) in the previous year. The retained reserves at 31st March 2021 amounted to £29,915.

The retained reserves above includes unrestricted (General) fund of £7,093. The trustees have been aware of the need to comply with good practice guidelines issued by the Charity Commission on free reserves and Hackney People First policy is included in the notes to the accounts.

RESERVE POLICY

The Charity Commission requires charities to determine and explain their policy for free reserves. The trustees have reviewed its free reserve policy and have turned its entire unrestricted fund into an emergency reserve to enable HACKNEY PEOPLE FIRST to meet its obligations in the event of a shortfall in income or sudden upturn in expenditure.

RISK MANAGEMENT

The trustees have examined the major risk which HACKNEY PEOPLE FIRST faces and believe that maintaining our free reserves at a reasonable level, combined with our annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which we face and confirm that they have established systems to mitigate the significant risks.

TANGIBLE FIXED ASSETS

The Organisation does not have fixed assets.

FUNDS AVAILABLE

The present level of funding is adequate to support the continuation of the charity operations for the medium term, and the trustees consider the financial position of the charity to be satisfactory.

VOLUNTEERS

HACKNEY PEOPLE FIRST recognises the significant contributions made by volunteers.

**HACKNEY PEOPLE FIRST
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES AND DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2021**

I report on the accounts of the company for the year ended 31 March 2021, which are set out on pages 7 to 8.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement


In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

 Date 1st June 2021
Ade Adebambo, MBA, ACMA, CGMA, ACG
London Accountancy Practice
161 Sumner Road
London SE15 6JL

**HACKNEY PEOPLE FIRST
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	Unrestricted Fund	Restricted Fund	2021 Total	2020 Total
	£	£	£	£
Incoming Resources				
Grants, Donations and legacies	2,710	67,518	70,228	8,853
Total Incoming Resources	2,710	67,518	70,228	8,853
Costs of generating funds:				
Charitable activities	0	43,572	43,572	18,288
Total Resources Expended	0	43,572	43,572	18,288
Net Incoming Resources	2,710	23,946	26,656	-9,435
Balances brought forward	4,383	-1,123	3,260	12,695
Fund balances carried forward	7,093	22,823	29,915	3,260

**HACKNEY PEOPLE FIRST
BALANCE SHEET
AS AT 31 MARCH 2021**

	2021	2020
	£	£
CURRENT ASSETS		
Cash at Bank	30,227	3,653
Cash at hand	88	7
	30,315	3,660
CURRENT LIABILITIES		
Creditors and Accruals	400	400
	29,915	3,260
REPRESENTED BY:		
FUNDS:		
Unrestricted	7,093	4,196
Restricted	22,823	8,499
	29,915	12,695

Approved by the Management Committee on 20th May 2021
and signed on its behalf by:

Sign Peter Allum Chair
Peter Allum

Sign V. Clery Treasurer
Valerie Clery

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

1.1 Basis of preparation of Financial Statements

The financial statements are prepared under the historic cost convention and include the results of the charity's operations which are described in the report of the directors /trustees all of which are continuing.

The accounts have been prepared in accordance with the Statements of Recommended Practice for charity accounts.

The charity has taken advantage of the exemption of Financial Reporting Standard No 1 from the requirements to produce a cash flow statement on the grounds that it qualifies as a small charity

1.2 Incoming Resources

1.2.1 Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

1.2.2 Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.3 Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

1.4 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the organisation without further specified purpose and are available for general funds.

1.5 Designated Funds

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

1.6 Resources Expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities.

2.0 CREDITORS & ACCRUALS

	2021	2020
	£	£
Accountancy Fees	<u>400</u>	<u>400</u>
	<u>400</u>	<u>400</u>

**HACKNEY PEOPLE FIRST
DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021**

INCOMING RESOURCES	Unrestricted Fund	Restricted Fund	Total 2021	Total 2020
	£	£	£	£
Grants, legacies and donations				
National Lottery	0	30160	30160	0
HCVS	0	2963	2963	656
E N Bloom	1,870	0	1870	1820
LB Hackney	0	0	0	5185
GroundWork	0	500	500	0
Chapman Charitable Trust	0	1000	1000	0
Skills for Care	720	0	720	0
SCIE -Selenity	0	0	0	592
Charities Aid Foundation	0	1600	1600	0
London Community Response	0	9597	9597	0
EECF/Emergency Fund	0	7500	7500	0
EECF/Emergency Fund/UBS	0	7500	7500	0
HMRC-JRS Grant	0	6697.95	6697.95	0
L D Grant Donations	120	0	120	0
Total Incoming Resources	2,710	67,518	70,228	8,253
OUTGOING RESOURCES				
Advocacy Co-ordinator	0	20222	20222	13,234
HMRC	0	5985	5,985	682
Pensions	0	1,843	1,843	970
Second Worker Project	0	2,825	2,825	0
Staff Travel	0	142	142	257
LBH-Small Grant reimbursement	0	666	666	0
Telephone & Internet	0	1,319	1,319	0
HCVS Room Hire	0	0	0	890
Website	0	16	16	40
Art Materials	0	2,476	2,476	0
Postage & Stationery	0	136	136	54
Utilities	0	210	210	148
Office Project Equipment	0	3,205	3,205	10
Consultancy	0	3,000	3,000	0
Office software	0	232	232	0
Zoom Meetings	0	144	144	0
Members Travel	0	0	0	127
Payroll Services	0	357	357	352
Accountancy Fees	0	400	400	400
Insurance	0	392	392	392
Sundry Expenses	0	2	2	731
TOTAL RESOURCES EXPENDED	0	43,572	43,572	18,288