

Little Frogs Pre School

Chairperson's report 2024

I would like to thank everyone for their support over the past 12 months and those coming out tonight.

It has been a challenging year with the changes in staffing, Chantelle retiring in December and then Katie leaving to go onto full time employment. The replacements have been made internally with Sarah taking up the post of Play Leader Manager and Katie's hours being filled by the existing staff.

As per guidance we have changed the way we work with children with additional needs. They no longer have specific 1:1 staff but all staff work with all children. All children have a key person who monitors their progress and updates their records and feeds this into the planning. This has been quite an adjustment and with the growing number of needs in children, Danielle our SENDCO has been very busy making referrals and advising parents and staff. I would like to thank her personally for her dedication and hard work to help so many children and families and support all the staff at Little Frogs. We have worked with multiple professionals and had lots of staff working to facilitate this.

With the changes to the government pledge to offer funded places for children aged 9 months upwards has been challenging. Firstly, understanding the offering and how the funding works when the systems wouldn't work correctly and then the number of families looking for childcare at an earlier age. We have still maintained the same age range from over 2 to 5 as we don't have the physical set up to take younger children. Also due to the current staffing personal circumstance we have not extended opening hours. We will continue to look at this.

We ended the year with a healthy surplus of £21933 which Tracey will explain in the financial report but a big well done to the staff.

I wish to thank all the staff who have managed throughout the changing year and stepped up to the extra work and responsibility.

My Management team, Sarah and Fran have been amazing and have kept the staff on board and supported by Tracey. We have a really strong supportive team going forward in the constant changing demands and the building maintenance issues we are currently facing.

I would like to say a big thank you to everyone and I wish you all a safe and happy Christmas.

Kim Braund

Chairperson

Playleaders report 2024

I would like to thank everyone for their support over the past year and for coming out tonight.

Sadly, last Christmas Chantelle retired which left a very big hole to fill at Frogs, she is missed by staff and children, I have taken over as Manager, this has not been easy as I had such big shoes to fill but would like to thank my very supportive team for all their support.

Katie also left us to go to a setting with more hours instead of replacing her we covered her hours in the short term and since September have filled the sessions with existing staff.

We have also now got Kelly on our bank staff which has helped us out of a few sticky spots.

We had a trip to Sapling in the Wood with the September school leavers which was enjoyed by staff and children allowing the children to explore the woods independently.

Instead of sports day this year we held a sponsored Obstacle course and invited in parents/carers in to watch their child complete it. This was a great event and the parents seemed to enjoy it raising lots of money.

We did our Christmas concert and Christmas disco which were both a huge success.

September saw us take more children who have just turned two, this has been good so far and they have all settled in well and started to find their feet.

We ended the financial year with a healthy surplus, partly due to cutting down on 1:1 staffing but also an increase in numbers and small increase in the funding. We will have more financial challenges ahead in the coming year with maintenance issues and more additional needs, which require additional staffing.

I'd like to say Thank you to staff for your help and support to me during this year, also thank you to Kim and the committee. But my biggest thank you goes to Tracey for all your help and support to me throughout the year, we could not run without you.

Sarah Heywood

Little Frogs Pre School
Income Expenditure 1st September 2023
to 31 August 2024

As at	Year ended 31.08.24		
Receipts			
Opening Balance 01/09/22	Current a/c	14869.88	
	Reserve a/c	67058.52	
	less chqs unpresented		71928.18
Fees		10781.95	
Early Years Education Payments		135978.35	
Tadpole Fees		0.00	
Fund raising		2868.56	
Grants		1500.00	
Grants - Reserved		0.00	
Donations		950.49	
Milk		392.55	
Bank interest received		1796.80	
Outings		0.00	
Misc.		0.00	
HMRC		1941.42	
Total Income			156210.82
Payments			
Staffing Costs:			
Wages		101742.20	
Inland Revenue/Pension		7337.83	
Staff Training		0.00	
Premises Costs:			
Rent/Rates		7230.43	
Insurance		919.26	
Maintenance		2202.56	
Cleaning costs		1764.56	
Utilities		3042.77	
Office Expenses:			
Telephone/Internet/Software		1810.45	
Consumables eg paint, paper etc		1846.52	
Banks fees		151.83	
Admin. Postage etc		784.38	
Pre-School Costs:			
Misc.		387.85	
Equipment		3465.18	
Grant Reserved		0.00	
Childrens Xmas Party/Outings		420.44	
Fund raising		25.80	
Uniform/book bags		281.00	
Advertising		25.00	
Fruit		454.87	
Milk		404.14	
Total Expenditure			134276.88
Surplus/(Deficit) for the year			<u>21933.17</u>
Bank reconciliation:			
Surplus/Deficit for the year			21933.17
Add funds b/fwd 31/08/23			<u>71928.18</u>
Funds o/f:			<u>93861.35</u>
Represented by:			
Cash at bank at			
	Current a/c		35229.79
	Reserve a/c	Natwest	10181.97
		Nationwide	48673.16
	unpresented chqs		223.56
	unpresented credits		
			<u>93861.35</u>
			0.00

To the committee of Little Frogs Pre School

I have examined the accounts for the year ending 31 August 2024 and confirm that it accords with the books and records presented to me.

Signed.....*EM Lovatt*..... Date.....*1/10/24*.....

Mrs E. Lovatt