

Cheadle & District Foodbank

Trustees Report

For the Year Ended 31st December 2022

The Trustees present their report with the financial statements of the company for the year ended 31st December 2022.

Reference and Administrative Information

Name: Cheadle & District Foodbank

Status: Charitable Incorporated Organisation

Charity Number: 1156477

Address: Guild Hall, Tape Street, Cheadle, Staffordshire ST10 1BG

Contact Address: 15 Windmill Drive, Marchington, Uttoxeter, Staffordshire ST14 8JP

Accountant: Rice & Co Limited, Chartered Accountants
14a Market Place, Uttoxeter, Staffordshire, ST14 8HP

Trustees

Trustees serving during the year were as follows:

Diane White (Chairperson)	
Heather Bates	
Andrew Carter	- appointed 5 th July 2022
Barbara Hill	- resigned 5 th July 2022
David Sargeant	- resigned 5 th July 2022
Dorothy-Ann Sherratt	- appointed 3 rd March 2022
Robert Sunderland	
Anthony White	- appointed 5 th July 2022

Structure, Governance and Management

Legal Status

The organisation is a charitable incorporated organisation and is governed by its constitution dated 8th January 2014 as updated 14th May 2021.

Appointment of Trustees

Trustees are appointed by volunteers expressing an interest in the advertised position. Following an interview, obtaining references and a voluntary trial period, a vote is taken at a meeting of the Trustees.

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Risk Statement

The Trustees maintain a register of the major risks to which the organisation is exposed. This register is reviewed annually. Systems are in place to mitigate any risks as far as is possible, within practical and financial constraints.

Objectives

The general objectives for the organisation are to collect and distribute food items to those in need via a voucher referral system as dictated by the Trussell Trust. Vouchers are issued by referral agencies which subscribe to the Trussell Trust operating model.

In setting our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit. No charge is made to clients for the food items provided.

Activities, Achievements and Performance

The organisation is affiliated to the Trussell Trust which operates a voucher referral system for giving out food to those in need.

The activities and achievements during the year are as follows:

- The provision of 3-day emergency food parcels containing dried and tinned food to clients identified in need. We are wholly reliant upon donations, either financial or food/vouchers.

During 2022 we:

- Fed in excess of 1,000 people.
- Fulfilled 471 food vouchers.
- Welcomed clients who were referred by some of the 53 agencies.

Locally we have been able to increase the number of service providers offering foodbank vouchers and have therefore increased the numbers given, primarily due to the economic situation. This has resulted in fewer instances of food poverty.

- The provision of a signposting support service to help clients try and improve the circumstances that have led to the need for emergency food provision. During 2022 we were successful in obtaining funding from the Trussell Trust for a two-year project, delivered in partnership with Leek & District Foodbank and Citizens Advice, to support clients in managing their financial situation. This project commenced in December 2022 and has since been extended by a further year.

Looking Ahead

Our plans for the future are simple:

- To continue to provide our existing service, ensuring we have sufficient food donations to do this and therefore no-one in the area we serve goes hungry.
- To utilise the Trussell Trust financial inclusion grant to provide income and debt-management advice to as many clients as possible.

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Financial Review

Review of the Year

Financial donations received during the year for food parcels increased to £21,927 from £7,658 in 2021. Costs remained steady at £5,038 compared to £5,195 resulting in an unrestricted surplus of £16,889 (2021 - £5,195).

During 2022 we received a restricted financial inclusion grant of £41,947. Costs of £13,616 were incurred, leaving a balance to be spent in 2023 of £28,331.

Reserves

Cash funds at 31st December 2022 amounted to £64,785, split between restricted funds of £28,331 and unrestricted funds of £36,454.

It is the Trustee's aim to maintain reserves at a level to ensure funding requirements for the forthcoming year can be met and to safeguard the organisation against unforeseen circumstances.

Approved by the Board of Trustees on:11th August 2023
And signed on its behalf by

.....D.M. White.....
Diane White

Report of the Independent Examiners to the Trustees of

Cheadle & District Foodbank

for the Year Ended 31st December 2022

We have examined the receipts and payments account and statement of assets and liabilities on pages 5 and 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiners statement

Our examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiners statement

In connection with our examination, no material matters have come to our attention which gives us cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Matthew Gibbs FCA
For and on behalf of Rice & Co Limited
Chartered Accountants
14A Market Place
Uttoxeter
Staffordshire
ST14 8HP

Dated:

Cheadle & District Foodbank

Receipts and Payments Account

for the Year Ended 31st December 2022

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Receipts				
Grants and donations	21,927	41,947	63,874	7,658
Total receipts	<u>21,927</u>	<u>41,947</u>	<u>63,874</u>	<u>7,658</u>
Payments				
Insurance	250	-	250	226
Stationery	249	-	249	109
Room hire	2,165	-	2,165	2,120
Food, etc.	683	-	683	446
IT equipment	134	-	134	327
Donations	500	-	500	500
Christmas meals/meat vouchers	-	-	-	1,206
Financial inclusion project costs	-	13,616	13,616	-
Sundries	1,057	-	1,057	261
Total payments	<u>5,038</u>	<u>13,616</u>	<u>18,654</u>	<u>5,195</u>
Excess of receipts over payments for the year	16,889	28,331	45,220	2,463
Opening cash funds	19,565	-	19,565	17,102
Closing cash funds	<u>36,454</u>	<u>28,331</u>	<u>64,785</u>	<u>19,565</u>

These financial statements have been prepared on a receipts and payments basis.

Cheadle & District Foodbank

Statement of Assets and Liabilities

at 31st December 2022

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Cash funds				
Cash at bank	35,980	28,331	64,311	19,448
Cash in hand	474	-	474	117
Total cash funds	<u>36,454</u>	<u>28,331</u>	<u>64,785</u>	<u>19,565</u>
Liabilities				
Trade creditors	<u>1,805</u>	<u>-</u>	<u>1,805</u>	<u>-</u>

Approved by the Board of Trustees on.....11th August 2023

and signed on its behalf by

.....D.M. White.....
Diane White