



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1.4.2023 To 31.3. 2024

Charity name: LOVE HAMBROOK MARSHES CIO

Charity registration number: 1156473

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Objects of Love Hambrook Marshes CIO are: "To protect, manage and preserve the Hambrook Marshes for the benefit of wildlife and for the public benefit." These are delivered through the following detailed aims: 1. to ensure that the land remains open, undeveloped marshland; 2. to ensure conservation of the area through application of effective land management; 3. to protect existing vegetation and wildlife; 4. to guarantee controlled public access to the area, including free access to the cycle path; 5. to encourage participation of the local community.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Trustees have continued to manage the land in conformity with Natural England requirements to protect and conserve it as wetland, protect wildlife, ensure continuity of grant income, and maintain public access.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees, in promoting the objects of the CIO, have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
	Para 1.38	

Policy on social investment including program related investment		N/A
Contribution made by volunteers	Para 1.38	The CIO continues to use the assistance of volunteers for activities such as litter-picking and liaison with local schools. In 2023-2024 assistance was also provided by volunteers from the Kentish Stour Countryside Partnership. A new relationship was established with KSCP for 2024-2025 onwards and details are given below.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This review provides a summary of what has been achieved during 2023-24 mapped against each of the aims.</p> <p>AIM 1: Ensure that Hambrook Marshes remain open, undeveloped marshland</p> <p>(a) The continuing existence of the Charitable Incorporated Organisation ensures that, for the foreseeable future, this aim will be met.</p> <p>(b) Site insurance is in place for basic public liability, and for problems arising from contamination.</p> <p>(c) Trustees ensure that the site is managed as farm land in order to claim the annual Natural England Basic Payment Scheme to fund maintenance and infrastructure work on the site.</p> <p>(d) The CIO continued to receive funding from the Natural England Countryside Stewardship Higher Tier grant scheme on a year-by-year basis, and the site is managed to meet the requirements of the scheme to maintain the site as wet grassland.</p> <p>(e) A new agreement was established with the Kentish Stour Countryside Partnership to ensure a continuing future for the site and its management. See below.</p> <p>AIM 2 Ensure conservation of the site through effective land management</p> <p>(a) Cattle were brought in to graze the site in the summer, as required by Natural England grant conditions in order to maintain the site as wet grassland, but for a shorter season than in previous years. New arrangements</p>

		<p>will be made for 2024-25.</p> <p>(b) Maintenance work included the renewal and repair for stiles, fences and gates.</p> <p>(c) Hay was cut in August and September 2023 but was not suitable for a hay harvest.</p> <p>(d) Mowing of the riverside and cycle path margins was again undertaken.</p> <p>(e) Clearance of litter continued two or three times a week.</p> <p>(f) Site maintenance continued to be monitored in according with an annual Inspection Regime and a Calendar of Tasks.</p> <p>AIM 3 Protect and encourage plant and wild life</p> <p>(a) One of the trustees who has specialist knowledge of wildlife continues to perform the role of monitoring wildlife habitats and exploring opportunities for environmental improvement.</p> <p>(b) Flora on site included continuing populations of southern marsh orchids and snake's head fritillaries, and particularly abundant growth of marsh marigolds and pale toadflax.</p> <p>(d) Willow was again harvested by local basket weavers.</p> <p>(d) Bird life included a great white egret, a new species for the site. The continuing decline in numbers of snipe was a cause for concern and further thought will be given to possible ways of improving the habitat for this species.</p> <p>AIM 4 Guarantee the existing public access to the site</p> <p>(a) The agreement with Kent County Council and Canterbury City Council for the operation and maintenance of the Great Stour Way as a permissive path for pedestrians and cyclists continued in place.</p> <p>(b) Permissive public access across the site via footpaths was maintained.</p> <p>(c) The CIO was again given a Green Flag Community Award.</p> <p>(d) The willow maze, which is a popular feature for visiting families, was repaired and renewed.</p> <p>(e) Fallen trees created access problems in certain locations, and have been dealt with to ensure continuing access.</p> <p>AIM 5 Encourage community involvement in the site</p> <p>(a) Monthly Newsletters containing updates on all site activities including wildlife reports, together with an Annual Report, were</p>
--	--	---

		<p>circulated electronically and published on the CIO web-site.</p> <p>(b) Volunteers from Kentish Stour Countryside Partnership provided help with scrub clearance.</p> <p>(c) A team of volunteers has continued to provide help with activities which include litter picking and site maintenance.</p> <p>(d) FE students from Canterbury College helped with the planting of willow cuttings.</p> <p>(e) Art students from Canterbury College created an attractive mural on the brickwork of the old railway embankment, featuring wildlife and grazing animals.</p>
--	--	---

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	See previous section.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising is not one of the objectives of the CIO.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has sufficient funds to continue for the foreseeable future which is important as it is dependent on grants and donations.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity aims to keep a reserve higher than its annual expenditure as the repairs and improvements that are needed periodically are considerable and the income is limited.
Amount of reserves held	Para 1.22	£76.599
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee vacancies are publicly advertised, and appointments are made by the existing trustees. Election to specific roles (e.g. Chair) is by the votes of the trustees. No new trustees have been appointed in the past year.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	In view of the increasing demands on Trustees as a result of their direct involvement in maintenance activity, a thorough review of the arrangements was undertaken, and a decision was made to establish a new relationship with the Kentish Stour Countryside Partnership. It was decided that KSCP would take over primary responsibility for routine management and maintenance, in return for an annual fee. A Memorandum of Understanding was agreed with KSCP, to come into effect for the year 2024-2025. This will place the work to protect, manage and preserve Hambrook Marshes on a firmer and more secure footing. Trustees will cooperate with KSCP on strategic management issues, and will continue to exercise responsibility for other objectives including the financial viability of the CIO's activities, reporting to the Charity Commission, and relations with the public and the local community.
Other		

--	--	--

Reference and Administrative details

Charity name	Love Hambrook Marshes CIO
Other name the charity uses	LHM
Registered charity number	1156473
Charity's principal address	26 Orchard Street, Canterbury CT2 8AP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jon Winder	Chair		
2	Hilary Adams	Treasurer		
3	Margaret Love	Trustee		
4	Richard Norman	Secretary		
5	Sian Pettman	Trustee		
6	Paul Roberts	Land Manager		
7	Michael Walter	Trustee		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J Winder	R Norman
Full name(s)	Jon Winder	Richard Norman
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	16.8.24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
LOVE HAMBROOK MARSHES CIO

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date
01-Apr-23

To

Period end date
31-Mar-24

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	10,829		-	10,829	474
Grants	7,803		-	7,803	8,688
Grazing	-		-	-	900
Interest	464		-	464	358
Fund raising			-	-	53
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	19,096	-	-	19,096	10,473
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,096	-	-	19,096	10,473
A3 Payments					
Maintenance	3,522	-	-	3,522	1,515
Insurance	153	-	-	153	
Administration	289	-	-	289	118
Workshop	92	2,457	-	2,549	570
		-	-	-	
		-	-	-	-
		-	-	-	-
		-	-	-	-
Sub total	4,056	2,457	-	6,513	2,203
A4 Asset and investment purchases. (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,056	2,457	-	6,513	2,203
Net of receipts/(payments)	15,040	- 2,457	-	12,583	8,270
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	61,559	2,457	-	64,016	55,746
Cash funds this year end	76,599	-	-	76,599	64,016

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cafbank	26,599		-
	Metro bank	50,000	-	-
		-	-	-
	Total cash funds	76,599	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	J Winder	J Winder	16.8.24	
	R Norman	R Norman	16.8.24	