

CHARITY REGISTRATION NUMBER: 1156433

POTTER'S PALACE MINISTRIES
UNAUDITED FINANCIAL STATEMENTS
31 MARCH 2022

COHEN ARNOLD
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NW11 0PU

POTTER'S PALACE MINISTRIES
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

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POTTER'S PALACE MINISTRIES
TRUSTEES' ANNUAL REPORT
YEAR ENDED 31 MARCH 2022

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Potter's Palace Ministries
Charity registration number	1156433
Principal office	5 Marymead Court Stevenage SG2 8AE

THE TRUSTEES

Mr R I Abraham	(Appointed 3 July 2022)
Mr R Gunashekar	
Mrs M J Arulthas	

COMPANY SECRETARY	Mrs J Abraham
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INDEPENDENT EXAMINER	Aakash Mistry New Burlington House 1075 Finchley Road LONDON NW11 0PU
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POTTER'S PALACE MINISTRIES
TRUSTEES' ANNUAL REPORT *(continued)*
YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing documents

The charity is constituted by a Deed of Trust dated 28 March 2014 and the registered charity number is 1156433.

Appointment, training, and recruitment of trustees

Appointment of trustees is governed by existing trustees of the charity. New trustees must declare their belief in and allegiance to the Statement of Beliefs set out in the Trust Deed.

Newly appointed trustees will be from the existing leadership of the Church, either elders or ministry group leaders. New Trustees are furnished with a copy of the Trust Deed and a copy of the Charity Commission's guidance 'The Essential Trustee: What you need to know'.

Organisational structure

The Trustees meet regularly to review the activities of the Church. The Leadership of the Church (which include three of the Trustees) meet monthly and all the meetings are minuted. Day to day activities are controlled by the Church administrator.

The trustees record with great regret the passing of Pastor Abraham C E Immanuel on 11th June 2022. His commitment to the church will be deeply missed.

OBJECTIVES AND ACTIVITIES

The Church operates from premises Hanger Lane and Watford. Church membership is voluntary and free.

The Aim of the Charity set out in the objects clause of the Trust Deed are:

- a) To advance the Christian Faith, in accordance with the Statement of Beliefs contained in the Trust Deed;
- b) The relief of persons who are in condition of needs, hardship or distress or who are aged or sick;
- c) To promote and fulfil such other charitable purpose as the Trustees may from time to time think fit.

In setting our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit and to its supplementary public benefit guidance on the advancement of religion.

The main objectives for the year were to continue to consolidate the work we do to as high a standard as possible; in addition we aim to develop a social action programme involving a number of member; in conjunction with this, we sought to progress the process leading to the appointment of a new senior pastor.

POTTER'S PALACE MINISTRIES
TRUSTEES' ANNUAL REPORT *(continued)*
YEAR ENDED 31 MARCH 2022

ACHIEVEMENTS AND PERFORMANCE

As a church we have launched many projects for youths around the community involving them in sports activities in which they are shown the love and care conveying Godly love into their lives. Moreover the Church strongly participates in feeding the homeless in certain needful areas around London, not only giving them food and essential materials but on the streets from the bottom of our hearts.

During the Christmas period the Church visits different parts of the community with its deacons, children and members for carol singing. Singing Carols to people's home in the community, the majority being elderly people or those who are broken, some being single parents and others with extreme conditions in life due to illness or disability

The church visited Shooting Star Chase, a children's Hospice Care where the organisation supports children, young adults, who have life limiting conditions. The visitors are allowed only once a year and we were invited during the visitors day. We went as a church with a group of 15 members to visit the Hospice to show our support for them during their hard times.

We have counselling programmes in place for people that are struggling with addictions and those that are in family problems. This is provided any time on request and has no time barriers as the church offers support for them when its needed.

FINANCIAL REVIEW

Risk management

The Trustees have identified risks and taken steps to mitigate them:

- Risks to building and contents are insured
- Public liability risks are insured
- A child protection policy is in place including vetting procedures
- The Fire safety risks has been assessed. Detection and fire fighting equipment is maintained to current standards
- An evacuation policy is in place with designated responsibilities
- All those involved were offered training during the year.
- A member of staff is in charge with health and safety and risk assessing.

Reserves Policy

At the year end £51,515 (2021:£38,874) was held as unrestricted funds, and £117 (2021:£Nil) as restricted funds.

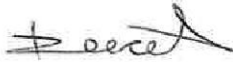
Most of the reserves will be used for future expansion of the objectives of the Church.

PLANS FOR FUTURE PERIODS

The charity plans continuing the activities outlined above in the forthcoming years subject to satisfactory incoming resources.

POTTER'S PALACE MINISTRIES
TRUSTEES' ANNUAL REPORT *(continued)*
YEAR ENDED 31 MARCH 2022

The trustees' annual report was approved on 11 December 2022 and signed on behalf of the board of trustees by:

A handwritten signature in dark ink, appearing to read 'R I Abraham', written over a horizontal line.

Mr R I Abraham

POTTER'S PALACE MINISTRIES
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF POTTER'S
PALACE MINISTRIES
YEAR ENDED 31 MARCH 2022

I report to the trustees on my examination of the financial statements of Potter's Palace Ministries ('the charity') for the year ended 31 March 2022.

RESPONSIBILITIES AND BASIS OF REPORT

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Aakash Mistry
Independent Examiner

New Burlington House
1075 Finchley Road
LONDON
NW11 0PU

11 December 2022

POTTER'S PALACE MINISTRIES
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2022

			2022		2021
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	4	39,746	115	39,861	44,272
Investment income	5	—	2	2	—
Total income		<u>39,746</u>	<u>117</u>	<u>39,863</u>	<u>44,272</u>
Expenditure					
Expenditure on charitable activities	6,7	(27,105)	—	(27,105)	(20,136)
Total expenditure		<u>(27,105)</u>	<u>—</u>	<u>(27,105)</u>	<u>(20,136)</u>
Net income and net movement in funds		<u>12,641</u>	<u>117</u>	<u>12,758</u>	<u>24,136</u>
Reconciliation of funds					
Total funds brought forward		38,874	—	38,874	14,738
Total funds carried forward		<u>51,515</u>	<u>117</u>	<u>51,632</u>	<u>38,874</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 8 to 15 form part of these financial statements.

POTTER'S PALACE MINISTRIES
STATEMENT OF FINANCIAL POSITION
31 MARCH 2022

	Note	2022 £	£	2021 £
FIXED ASSETS				
Tangible fixed assets	13		1,566	1,651
CURRENT ASSETS				
Debtors	14	7,204		9,005
Cash at bank and in hand		<u>44,062</u>		<u>30,130</u>
		51,266		39,135
CREDITORS: amounts falling due within one year	15	<u>(1,200)</u>		<u>(1,912)</u>
NET CURRENT ASSETS			50,066	37,223
TOTAL ASSETS LESS CURRENT LIABILITIES			51,632	38,874
NET ASSETS			51,632	38,874
FUNDS OF THE CHARITY				
Restricted funds			117	—
Unrestricted funds			<u>51,515</u>	<u>38,874</u>
Total charity funds	18		51,632	38,874

These financial statements were approved by the board of trustees and authorised for issue on 11 December 2022, and are signed on behalf of the board by:



Mr R I Abraham

The notes on pages 8 to 15 form part of these financial statements.

POTTER'S PALACE MINISTRIES
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022

1. GENERAL INFORMATION

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is 5 Marymead Court, Stevenage, SG2 8AE.

2. STATEMENT OF COMPLIANCE

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The charity meets the definition of a public benefit entity under FRS 102. The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of financial statements in conformity with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the charity's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in note 20.

Fund accounting

General unrestricted funds comprise the accumulated surplus or deficit on income and expenditure account. They are available for use at the discretion of the trustees in furtherance of the general objectives of the Charity.

Restricted funds are funds subject to specific restricted conditions imposed by donors.

Designated funds are funds which have been set aside at the discretion of the trustees for specific purposes.

POTTER'S PALACE MINISTRIES
NOTES TO THE FINANCIAL STATEMENTS *(continued)*
YEAR ENDED 31 MARCH 2022

3. ACCOUNTING POLICIES *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is charged on an accrual basis, inclusive of Value added Tax which cannot be recovered and allocated to the appropriate headings in the accounts.

Support costs

Support costs are those costs which are common to all areas of the organisation. These are allocated across all areas of activity on the basis of an estimate of the proportion of time spent by staff on those activities.

Governance costs

Governance costs are associated with the governance arrangements of the charity and relate to the general running of the charity. These costs include audit, legal advice for Trustees and costs associated with meeting constitutional and statutory requirements such as the cost of Trustee meetings and the preparation of the statutory accounts.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Plant and Machinery	- 25% reducing balance
Equipment	- 25% reducing balance

POTTER'S PALACE MINISTRIES
NOTES TO THE FINANCIAL STATEMENTS *(continued)*
YEAR ENDED 31 MARCH 2022

3. ACCOUNTING POLICIES *(continued)*

Government grants

Government grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the charity will comply with the conditions attaching to them and the grants will be received.

Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable. Where the grant does impose specified future performance-related conditions on the recipient, it is recognised in income only when the performance-related conditions have been met. Where grants received are prior to satisfying the revenue recognition criteria, they are recognised as a liability.

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

Basic financial instruments

Trade and other debtors

Trade and other debtors are recognised initially at transaction price plus attributable transaction costs. Subsequent to initial recognition, trade and other debtors that are classified as receivable within one year are measured at the undiscounted amount of the cash or other consideration expected to be received net of impairment.

Trade and other creditors

Trade and other creditors are recognised initially at transaction price less attributable transaction costs. Subsequent to initial recognition trade and other creditors that are classified as payable within one year are measured at the discounted amount of the cash or other consideration expected to be paid.

Cash and cash equivalents

Cash and cash equivalents in the statement of financial position comprise cash at bank and in hand.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

POTTER'S PALACE MINISTRIES
NOTES TO THE FINANCIAL STATEMENTS *(continued)*
YEAR ENDED 31 MARCH 2022

4. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
DONATIONS			
Donations	36,171	115	36,286
GRANTS			
Government grant income	3,575	—	3,575
	<u>39,746</u>	<u>115</u>	<u>39,861</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
DONATIONS			
Donations	33,661	—	33,661
GRANTS			
Government grant income	10,611	—	10,611
	<u>44,272</u>	<u>—</u>	<u>44,272</u>

Government grants received related to the Coronavirus Job Retention Scheme for employees during the prior year, aimed to support small charities and businesses during the Covid-19 pandemic.

5. INVESTMENT INCOME

	Restricted Funds £	Total Funds 2022 £	Restricted Funds £	Total Funds 2021 £
Other interest receivable	2	2	—	—

6. EXPENDITURE ON CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Group activities	20,864	20,864	16,520	16,520
Support costs	6,241	6,241	3,616	3,616
	<u>27,105</u>	<u>27,105</u>	<u>20,136</u>	<u>20,136</u>

7. EXPENDITURE ON CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Support costs £	Total funds 2022 £	Total fund 2021 £
Group activities	20,864	6,241	27,105	20,136

POTTER'S PALACE MINISTRIES
NOTES TO THE FINANCIAL STATEMENTS *(continued)*
YEAR ENDED 31 MARCH 2022

8. ANALYSIS OF SUPPORT COSTS

	Group Activities	Total 2022	Total 2021
	£	£	£
Communications and IT	330	330	—
General office	3,811	3,811	2,176
Governance costs	2,100	2,100	1,440
	<u>6,241</u>	<u>6,241</u>	<u>3,616</u>

9. NET INCOME

Net income is stated after charging/(crediting):

2022	2021
£	£
<u>392</u>	<u>413</u>

Depreciation of tangible fixed assets

10. INDEPENDENT EXAMINATION FEES

Fees payable to the independent examiner for:
Independent examination of the financial statements

2022	2021
£	£
<u>1,200</u>	<u>—</u>

11. STAFF COSTS

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	13,468	13,012
Social security costs	1,435	—
Employer contributions to pension plans	609	203
	<u>15,512</u>	<u>13,215</u>

The average head count of employees during the year was 1 (2021: 1).

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

12. TRUSTEE REMUNERATION AND EXPENSES

Pastor Abraham C E Immanuel received £13,468 (2021:£13,012) as remuneration from the charity for his services. No remuneration or other benefits from the charity or a related entity were received by the other trustees.

POTTER'S PALACE MINISTRIES
NOTES TO THE FINANCIAL STATEMENTS *(continued)*
YEAR ENDED 31 MARCH 2022

13. TANGIBLE FIXED ASSETS

	Plant and machinery £	Equipment £	Total £
Cost			5,803
At 1 April 2021	5,803	—	5,803
Additions	—	307	307
At 31 March 2022	5,803	307	6,110
Depreciation			4,152
At 1 April 2021	4,152	—	4,152
Charge for the year	330	62	392
At 31 March 2022	4,482	62	4,544
Carrying amount			1,566
At 31 March 2022	1,321	245	1,566
At 31 March 2021	1,651	—	1,651

14. DEBTORS

	2022 £	2021 £
Prepayments and accrued income	7,204	9,005

15. CREDITORS: amounts falling due within one year

	2022 £	2021 £
Accruals and deferred income	1,200	1,912

16. PENSIONS AND OTHER POST RETIREMENT BENEFITS

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £609 (2021: £203).

17. GOVERNMENT GRANTS

The amounts recognised in the financial statements for government grants are as follows:

	2022 £	2021 £
Recognised in income from donations and legacies:		
Government grants income	3,575	10,611

Government grants received related to the Coronavirus Job Retention Scheme for employees during the prior year, aimed to support small charities and businesses during the Covid-19 pandemic.

POTTER'S PALACE MINISTRIES
NOTES TO THE FINANCIAL STATEMENTS *(continued)*
YEAR ENDED 31 MARCH 2022

18. ANALYSIS OF CHARITABLE FUNDS

Unrestricted funds					At 31 March	
	At 1 April 2021	Income	Expenditure		2022	
	£	£	£		£	
General funds	24,136	39,746	(27,105)		36,777	
Scholarship Fund	14,738	—	—		14,738	
	<u>38,874</u>	<u>39,746</u>	<u>(27,105)</u>		<u>51,515</u>	
					At 31 March	
	At 1 April 2020	Income	Expenditure		2021	
	£	£	£		£	
General funds	—	44,272	(20,136)		24,136	
Scholarship Fund	14,738	—	—		14,738	
	<u>14,738</u>	<u>44,272</u>	<u>(20,136)</u>		<u>38,874</u>	
Restricted funds					At 31 March	
	At 1 April 2021	Income	Expenditure		2022	
	£	£	£		£	
Restricted Fund	—	117	—		117	
					At 31 March	
	At 1 April 2020	Income	Expenditure		2021	
	£	£	£		£	
Restricted Fund	—	—	—		—	

POTTER'S PALACE MINISTRIES
NOTES TO THE FINANCIAL STATEMENTS *(continued)*
YEAR ENDED 31 MARCH 2022

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	1,566	—	1,566
Current assets	51,149	117	51,266
Creditors less than 1 year	(1,200)	—	(1,200)
Net assets	<u>51,515</u>	<u>117</u>	<u>51,632</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	1,651	—	1,651
Current assets	39,135	—	39,135
Creditors less than 1 year	(1,912)	—	(1,912)
Net assets	<u>38,874</u>	<u>—</u>	<u>38,874</u>

20. ACCOUNTING ESTIMATES AND JUDGEMENTS

Useful economic lives of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually. They are amended when necessary to reflect current estimates, based on economic utilisation and the physical condition of the assets.