



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01/09/2022** Period start date To **31/08/2023** Period end date

Charity name: **Fairlawn PTA**

Charity registration number: **1156424**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Fairlawn PTA was established as a separate charity for the purpose of creating a central fundraising entity that supports extra curricular requirements for the children that attend Fairlawn Primary School. The school is based in South East London SE23.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising activities such as but not limited to school discos, winter & summer fairs, cake sales to upgrade equipment and improve outdoor space.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	I confirm the trustees have had regard to the public benefit when conducting fundraising.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has created a new outside place including a sandpit and shade structures in the playground. They have upgraded the outside space for outdoor learning. They have funded music workshops & brought resources including books for the school to enhance learning.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	£8,105.12
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To inform the way the charity manages cash and to assist trustees when planning.
Amount of reserves held	Para 1.22	£2,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A – not in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		Fairlawn PTA
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by the association

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Fairlawn PTA
Other name the charity uses	N/A
Registered charity number	1156424
Charity's principal address	Fairlawn Primary School 18 Honor Oak Road London SE23 3SB

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Judith Mary Chaddock	Chair		
2	Pollyanna Nisbet	Trustee	05/06/2023	
3	Victoria Elizabeth Thompson-Hill	Trustee		
4	Yvette Moore	Trustee		
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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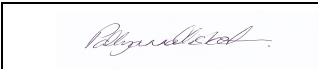
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Pollyanna Nisbet	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	25/06/24	

Charity Name Fairlawn PTA  
Charity number 1156424  
Reporting period 01 SEPTEMBER 2022 - 31 AUGUST 2023 (Inclusive)

01/09/2022 **Opening Balance** £28,636.11

	<b>Income</b>		<b>Expenditure</b>	
Sep-22	£	1,279.43	£	428.24
Oct-22	£	2,312.15	£	10,496.30
Nov-22	£	6,159.43	£	4,395.69
Dec-22	£	6,256.32	£	1,265.62
Jan-23	£	414.45	£	1,243.97
Feb-23	£	214.03	£	4,497.82
Mar-23	£	4,982.89	£	2,819.89
Apr-23	£	345.92	£	18.00
May-23	£	738.74	£	459.07
Jun-23	£	5,341.44	£	1,206.80
Jul-23	£	200.40	£	22,216.16
Aug-23	£	289.37	£	18.00
<b>Total</b>		<b>£ 28,534.57</b>	<b>£</b>	<b>49,065.56</b>
31/08/2023 <b>Closing Balance</b>			<b>£</b>	<b>8,105.12</b>





Section A

Independent Examiner's Report

Report to the trustees/  
members of

FAIRLAWN PTA.

On accounts for the year  
ended

31 Aug 2023

Charity no  
(if any)

1156424

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31 Aug 2023.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (~~other than that disclosed below~~) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

P. Clayton

Date:

24/6/24

Name:

PHILIPPA CLAYTON

Relevant professional  
qualification(s) or body  
(if any):

FCA ICAEW #8989473

Address:

35 TENKESBURY AVENUE  
LONDON  
SE22 3DG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NOTHING TO DISCLOSE.