



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.09.22 Period start date to 31.08.23 Period end date

Charity name: St Andrew's church

Charity registration number: 1156418

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the Charity is to advance the Christian faith in the Area of Benefit in accordance with the principles and practices of the Participating Churches. 3) In achieving its purpose, the Charity will engage in a range of activities, either on its own or with others, including (but not restricted to): a) the celebration of public worship; b) the teaching of the Christian faith; c) mission and evangelism; d) pastoral work, including visiting the sick and the bereaved; e) the provision of facilities with a Christian ethos for the local community, including (but not restricted to) the elderly, the young and other groups with special needs; and f) the support of other charities in the UK and overseas.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity runs activities such as coffee mornings to enhance the lives of both our members and the wider local public, provides worship on Sundays, Christian festivals and on other occasions, raises funds for ourselves and other charities we support
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The charity considers all guidance issued by the Charity Commission where needed.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We do not make grants

Policy on social investment including program related investment	Para 1.38	We have no social investments
Contribution made by volunteers	Para 1.38	Apart from the paid Minister, the charity relies solely on the contribution made by volunteers to achieve its objectives. This is both through fundraising and activities designed to support others or each other according to need.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Flower Guild: After another year without oasis, I have at last found a biodegradable one. It means that for celebratory days, we can have a decorated pedestal. Thanks to Beryl, Ruth, Jen, Gill and Ann who can always be relied upon to help. Thanks to all of you for money given in memory of a loved one or to celebrate a special day. I rarely ask the church for money because of your generosity. We love arranging beautiful flowers and hope you enjoy them too.</p> <p>Carol Hams</p> <p>Home Discussion Group at 21 Kempsfield: The group has continued to meet monthly throughout the year with usually 6 or 7 members present. To date, each meeting has focused on the theme of a chapter in 'Living the Questions' by David Felton and Jeff Murphy. Discussions are lively with a variety of points of view presented. We often use short videos and broadcast discussions to help focus our thoughts and also to present a different viewpoint.</p> <p>Ann King</p> <p>Ladies Evening Group: The Ladies Evening Group continues to thrive with a membership of 50 and an average attendance of around 30. It is a very friendly informal Group and we have been pleased to welcome several new members during the last couple of years. The Group has heard a variety of speakers</p>

	<p>on a wide range of subjects – one brought a duck, which waddled round the hall!! Some of our own members have arranged quizzes and Beetle Drives which have been fun.</p> <p>Members usually arrange a Spring Coffee Morning and Christmas Fayre for the Chairman's chosen charity, which this year is the Multiple Sclerosis Society and also for Church funds.</p> <p>The Summer outing, in July, is a trip along the canal with tea and cake on board!!</p> <p>If you would like to join the Group, please come along to one of our meetings, usually the first and third Wednesdays in the month (except August when we break for the Summer), you would be made most welcome. Keep an eye on the Church notices!</p> <p>Marion Butler</p> <p>Messy Church:</p> <p>On the second Sunday afternoon of the month, you will usually find between 15 and 25 children, carers and helpers in church for a Messy Church session. As people arrive, they are welcomed and given a name label and a little bag to take things home in. There is usually an introductory activity then a story is read out and the theme of the session is introduced. We then go through to the hall where various activities are set out on tables. After about 40 minutes (hopefully with all the activities completed) we go back into the church to talk about what we have made and done. We sing a couple of songs (sometimes with actions) and say a prayer. We then form a circle, say the Messy Grace and return to the hall to find that the activities have been cleared away and a long table is set for us to have our meal and a chance to chat.</p> <p>Janine Fanshawe</p> <p>Music at St Andrew's:</p> <p>The Music Group and choir continue to flourish.</p> <p>The Music Group meets on a Monday afternoon between 4 - 5. During this time we have a small group of people join us who just enjoy singing. The Music group benefits greatly from this, as it is much easier to play when the words are being sung.</p> <p>Twice a month we are joined by the church choir. This is gradually growing as a lot of the music group also sing with this. Our aim at the moment is to sing an Introit once</p>
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		<p>a month and then sing the hymns in 3 part harmony where possible. To this end the Choir joins the Music Group on the first Monday of the month and this session is skilfully led by Ray Adams. At this rehearsal we practice the introit and then record any hymns that are needed for the Mid Week Musical Reflections. Ray also introduces us to a range of new music. The Choir return on the 3rd Monday of the month to practice the hymns for the following Sunday service. This is the service led by the Music Group.</p> <p>The Mid Week Musical Reflections continue to be recorded and sent out via email once a month. The team to record the reflection is growing and over the past year has included Ray Adams, Gary Gotham, Ann King and John Saunders. They choose hymns based on the theme and then give the task of recording them to the church musicians who enjoy the challenge. These recordings are viewed between 70 - 80 times. If you haven't seen them before contact Alisia and she will add you to the list. They are also available on DVD for those who do not use the internet. There are some instruments available if you used to play and would like to take it up again or are interested in learning a new instrument.</p> <p>Do consider coming to join us to sing or play an instrument. There is no pressure and it is a very lovely, friendly and supportive group.</p> <p>Alisia Davies</p> <p>Pastoral Care: The pastoral team continue to support those in need through prayer, phone calls and visits where possible. We recently delivered Easter cards and palm crosses to those no longer able to get to church. We are still in need of more pastoral contacts, if you are interested, please see one of the team.</p> <p>Jean Green</p> <p>Poetry Group: After over four years, the Poetry Group has resumed. Some of our original participants have moved away and our group is very small. However, we are not short of enthusiasm. We choose a subject on which to focus our poems. To date, we have had Spring, All Seasons and Colours. Do come along and enjoy an afternoon of sharing poetry.</p> <p>Prayer Group: Our meetings are every other Monday at</p>
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		<p>46 Sarum Drive at 10.30am. We find it a very useful meeting, sharing news of the church family (and a coffee) and pray again for everyone mentioned in the church prayer group from the day before. Then in turn, we say a prayer we have each chosen ending with the Grace -and another coffee!</p> <p>Premises: It has proved somewhat difficult to get the quotes needed to move forward with planned improvements to the church. We seek to make the buildings more accessible to those with reduced mobility and improve the energy efficiency by better insulating our doors and windows. Repairs to the roof caused by slipped tiles is about to start, again with delays sourcing tradespeople who could proceed. There are increasing numbers of outside hirers of our buildings. This both brings life to our rooms that would otherwise stand empty and bring in welcome money through hire charges.</p> <p>Trish Lee</p> <p>Safeguarding: Various people have now completed the Advanced Safeguarding Course, necessary because of their roles. This could be done either online or on a day course. There is a ongoing need for updating the Creating Safer Spaces course and renewing DBSs. Individuals concerned are personally contacted for this. More importantly, there have been no incidents requiring safeguarding action. Everyone in our church community is involved in safeguarding; if we notice anything that makes us feel anxious or concerned for either a child or a vulnerable adult, our response should be to notify me as Safeguarding Officer as soon as possible.</p> <p>Trish Lee</p> <p>SOCAT: The catering team has been busy over the last few months providing refreshments for a variety of events. These range from Lent lunches to catering for 80+ at the recent Methodist Synod. It is a team effort which is well-supported by those in the congregation who supply soups, casseroles, puddings etc. Thank you to all who help in any way.</p> <p>Jean Green</p> <p>Thursday Coffee morning: This is an ever-changing group. Sometimes</p>
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		<p>it is quiet with only a few attending, and other times, it is unaccountably busy. The local Climate Café also uses this space at the same time. If you want to find out how to make your lifestyle more sustainable or want to have interesting conversations with like-minded people, you may like to come along. This is one of the places where church members meet informally with other Devizes residents. There are several people who are on the rota to make coffee and act as a host. As always, more new people would be welcome to either come along and join in the chat or to make and serve the coffee.</p> <p>Trish Lee</p> <p>Tuesday Fellowship: During the last year our group has grown and now has an average attendance of sixteen.</p> <p>We are saddened to report the passing of Richard Carter, he will be sadly missed.</p> <p>We have listened to some interesting speakers this year, a lady who taught us some deaf sign language, a talk by a London Cabbie as well as some thought-provoking talks by various charities. We have also had fun, a games afternoon, a quiz and tea parties. We have enjoyed a dip into the archives of the group and tried to guess members from their baby photos. It has been a busy year!</p> <p>I would like to thank the Committee for their hard work, Ursula our birthday secretary, Ann our pastoral secretary, the kitchen crew, Terry on the piano and Janine. The strength of the group is that everyone is very willing to help and support each other.</p> <p>Marie Crook</p> <p>Under Five's Organisation: St. A's s Stay and Play Group, every Thursday Morning is surviving Angela 's retirement, thriving under the Leadership of Vici and Charlie, who are long-standing regulars and Child Minders, with support from Kath, Catherine, Marie, Gill and Jayne. We've improved the room layout to make more room to play, introduced healthier snacks and firmed up on fire procedures; a toy-sort and cupboard clear-out will have happened by the time you read this.</p> <p>Sharing equipment between 3 groups has had its challenges, but the Child Minders (Wednesday morning) and Home-Start North Wilts (Friday morning) bring their own strengths and ideas. A members'</p>
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		<p>review of our new and current practices is planned for June.</p> <p>We usually have 10-15 adults, with as many as 30 little ones...from babes-in-arms to those off to School in September .</p> <p>Starting up on Monday afternoons in 1977, expanding to Thursday mornings as well in 1999, the Monday group didn't start up again after COVID, as all its members were then at school.</p> <p>We thank God for Angela Ellis' key role for 25 of those years and that we're able to continue to offer friendship and activity in warm, safe, caring environment.</p> <p>Kath Saunders</p> <p>Weekly Link:</p> <p>The “weekly Link” is the news sheet of St Andrew’s and of Trinity church, emailed to everyone who has signed up for it. It provides a weekly diary of church events along with regular features: the lectionary for the current Sunday, a prayer and (usually) a “reflection” from that week’s preacher. It can also include a report of a recent activity or an advertisement for one that is coming up; an article regarding a subject of interest or concern; a poem; or perhaps a picture.</p> <p>Peter Fanshawe</p> <p><i>(Ed: The Weekly Link is included as a group for several reasons. It is our first, largely virtual group. We are all invested as we can both receive it and offer a contribution when inspired.)</i></p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The charity is managing to maintain its activities despite fewer volunteers to carry out activities. Some volunteers now have multiple roles to achieve these objectives.
Performance of fundraising activities against objectives set	Para 1.41	The charity has raised sufficient funds to achieve all planned objectives this year. It has been a quiet year for fundraising against our objectives. Next year, there will be change as we are planning several refurbishment projects. This includes improving accessible entrances to our building
Investment performance against objectives	Para 1.41	NA

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	For the first time in three years, St. Andrew's income exceeded its expenditure, at the end of August 2023.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity endeavours to hold funds for unexpected circumstances and enable the church to respond to new opportunities for mission and service.
Amount of reserves held	Para 1.22	£0
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's main source of funding is direct giving from its members and lettings. Fundraising is secondary to this.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Funds which are not required for immediate use are placed on deposit in the Central Board of Finance of the Methodist church
A description of the principal risks facing the charity	Para 1.46	These risks include members ceasing their membership for financial support through moving or death or other unforeseen incident.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Single congregation local ecumenical partnership
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	It is a charitable unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominations for Trustees shall be in writing, duly proposed and seconded by Members with the consent of the nominee and shall be delivered to the Church Secretary at least 14 days before the Annual Congregational Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees undertake an enhanced DBS check. They are commissioned at Sunday worship. The minister advises new trustees of their duties and any other information needed for their role, for example appropriate confidentiality and the need to declare any conflict of interest that may arise.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity, St Andrew's church is a LEP (Local Ecumenical Partnership) and maintains a proper relationship to the appropriate local and regional bodies of the Participating Denominations, fulfilling necessary constitutional requirements. These bodies are: a) in the case of the Methodist Church, The Wiltshire United Area and the Bristol District of the Methodist Church in Britain b) in the case of the United Reformed Church, The South Western Synod, The Wiltshire United Area To that end, meetings of the members of the LEP affiliated to a particular Participating Denomination (as opposed to meetings of the members of the LEP) may be held in order to meet the constitutional requirements of the Participating Denomination concerned.
Relationship with any related parties	Para 1.51	The Charity is also a member of Churches Together Devizes
Other		

Reference and Administrative details

Charity name	St Andrew's Church
Other name the charity uses	
Registered charity number	1156418
Charity's principal address	Long Street, Devizes SN10 1NJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gary Gotham	Minister		St Andrew's church
2	Marion Butler	Treasurer		St Andrew's church
3	Patricia Lee	Secretary		St Andrew's church
4	Ruth McGregor			St Andrew's church
5	Rosemary Stevens			St Andrew's church
6	Marie Crook		From 17.05.24	St Andrew's church
7	John Saunders		From 17.05.24	St Andrew's church
8	Janine Fanshawe			St Andrew's church
9	Jean Green			St Andrew's church
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	£0
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

NA

Exemptions from disclosure

Reason for non-disclosure of key personnel details

No non-disclosures

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Marion Ann Butler	Patricia Marie Lee
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Position (eg Secretary,
Chair, etc)

Treasurer	Secretary
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Date

28.06.24

St Andrew's Church & Marston Chapel
Accounts Year Ended 31 August 2023
Charity No. 1156418

RECEIPTS

	Actual 12 months £	Restricted £	Internal Organisations £	Total £
Offerings	39,109	300		39,409
Income Tax Recovered - no accrual	7,430			7,430
Total Offerings & Tax Recovered	46,539	300	-	46,839
Interest	847	54		901
Investment Income	505			505
Total Interest & Investment Income	1,353	54	-	1,406
Lettings	16,470			16,470
Other receipts				
Trust funds & Grants	-			-
Missions & Ecumenical	559			559
Donations from Church organisations	1,567		(1,567)	-
Bequests & Memorial Gifts	595			595
Refreshments	1,289			1,289
Church fees (no Wedding fees see below)	-			-
Payphone	-			-
Reform - subscriptions	59			59
Books & publications	-			-
Traidcraft - stall	1,210			1,210
Sundry (incl catering)	7,124			7,124
Special events & jumble sale	972	-		972
Special collections	-	1,601	1,567	3,168
Wedding fees	-			-
Total Other Receipts	13,375	1,601	(0)	14,976
Total Income	77,737	1,955	(0)	79,691

EXPENDITURE

Circuit Assessment or Share	38,288			38,288
Transfers to M & E Account	-			-
Donations - inc. accrual for 3 charities	3,911			3,911
Repairs & maintenance	4,638			4,638
Plant & equipment	-			-
StAR/furnishings etc	-	-	-	-
Total Repairs & Maintenance	4,638	-	-	4,638
Insurance	3,357			3,357
Gas	6,920			6,920
Electricity	3,082			3,082
Total Utilities	13,360	-	-	13,360
Church fees	-			-
Cleaning	2,405			2,405
Internet	205			205
Link production	-			-

Photocopying, stationery etc	26			26
Music tuning/maintenance etc	110			110
CCLI Licence & Hymnquest	805			805
Reform magazine	89			89
Books & publications	12			12
Preachers' expenses	-			-
Devizes Partnership of Churches	-			-
Donations to Messy Church	24			24
Traidcraft - stock	940			940
Indigo coffee & refreshments	230			230
Special & memorial collections to charities	-	2,355		2,355
Special events	279			279
Sundry	219		1,567	1,786
Catering	0			-
Total Other	5,344	2,355	1,567	9,265

Total Expenditure

Surplus/(Deficit)

Funds brought forward

Transfers and adjustments

Funds carried forward

65,540	2,355	1,567	69,462	
12,197	(400)	(1,567)	10,230	
21,920	536	2,229	24,685	
(1,567)	1,567		-	
32,550	1,703	662	34,915	

Closing balances Per Methodist 38,826

Accrued tax refund income


Accrued donations to 3 charities (3,911)

Adjusted Methodist balance 34,915

Name of Church .. ST. ANDREW'S CHURCH & MARSTON CHAPEL

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

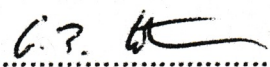
Signature of treasurer  Date... 06.03.24

Name and address of treasurer MARION ANN BUTLER

2 Caen Hill Gardens, Devizes, Wiltshire SN10 1QQ

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2023 were/will be* presented to the meeting of the Church trustees held on 26.03.24

Signature of the Chair of the meeting 

Name of the Chair of the meeting REVEREND GARY GOTHAM Date... 26/3/24

Independent Examiner's Report to the Trustees of the

ST. ANDREW'S CHURCH and MARSTON CHAPEL

Charity Number . 1156418

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Church for the year ended 31 August 2023 set out on pages ... to As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Church ST. ANDREW'S CHURCH & MARSTON No
CHAPEL

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner Peter Urnston

Relevant professional qualification of independent examiner NONE

Name of firm (where appropriate)

Address 3 SPIN HILL, MARKET LAVINGTON,

..... Post Code SN10 4NR

Date 06.03.2024

* delete or circle as appropriate

St Andrew's Church & Marston Chapel
Accounts Year Ended 31 August 2023
Charity No. 1156418

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Signature of independent examiner 

Name of independent examiner Peter Urnston

Relevant professional qualification of independent examiner NONE

Name of firm (where appropriate)

Address 3 SPIN HILL, MARKET LAVINGTON,

..... Post Code SN10 4NR

Date 06.03.2024

* delete or circle as appropriate