

Trustees' Annual Report for the period		
From	01.09.21	To 31.08.22

## Section A Reference and administration details

Charity name	St Andrew's Church, Devizes
Registered charity number	1156418
Charity's principal address	St. Andrews Church Long Street DEVIZES Wiltshire SN10 1NJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Mrs Marion Ann Butler	Treasurer	
2	Mrs Mary Chivers-Newman	Secretary	To 21.05.22
3	Rev Gary John Gotham	Chairperson	
4	Mr Richard Peter Heath		To 19.09.21
5	Ms Patricia Marie Lee	Secretary	
6	Mrs Ruth Marjorie McGregor		
7	Mrs Margaret Pigg		To 19.09.21
8	Mr Paul Newman		To 21.05.22
9	Mr William Ernest Thomas		To 19.09.21
10	Mrs Dora June White		To 19.09.21
11	Ms Jean Green	Pastoral	From 21.05.2022
12	Mrs Janine Fanshawe		From 19.09.2021
13	Mrs Rosemary Stevens		From 19.09.2021

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Charitable unincorporated association
Trustee selection methods	Elected by Members at the Annual Congregational Meeting

## Summary of the objects of the charity set out in its governing document

The purpose of the Charity is to advance the Christian faith in the Area of Benefit in accordance with the principles and practices of the Participating Churches.

In achieving its purpose, the Charity will engage in a range of activities, either on its own or with others, including (but not restricted to):

- a) the celebration of public worship;
- b) the teaching of the Christian faith;
- c) mission and evangelism;
- d) pastoral work, including visiting the sick and the bereaved;
- e) the provision of facilities with a Christian ethos for the local community, including (but not restricted to) the elderly, the young and other groups with special needs; and
- f) the support of other charities in the UK and overseas.

## Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

St Andrews Church, Devizes is set up to benefit the public in general. All meetings are free of charge and open to all. Services and facilities are provided to all in the local community who will benefit from them.

The Church's purpose is beneficial through the promotion of individual and family stability and wellbeing and increased ability to contribute positively to society. Pastoral work focuses on visiting the sick and the bereaved.

Groups benefiting from activities and facilities include, but are not restricted to, the elderly, the young and other groups with special needs. The Church seeks to meet the spiritual, mental and physical needs of people in the community. No detriment or harm is expected to result from the church's purpose. The Church seeks to develop and maintain positive relationships with other faith and non-faith groups. Families and individuals will benefit from meeting their spiritual, mental and physical needs. No financial benefits are paid by the Church.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit when planning activities for the year.

**Summary of the main achievements of the charity during the year**

**Chairperson**

We have celebrated the Church Festivals of Advent, Christmas, Lent and Easter, all with themes to help our thoughts through those times. We are grateful to those who, through the year, serve in many ways, making us the people of St. Andrew's.

Our young people's work continues with Messy Church being our main focus. Our older people's work finds its focus in our Tuesday Fellowship.

We have said 'farewell' to several dearly loved friends either moving away or passing away.

Our Thursday Coffee Morning continues as a valued resource where all are welcome; a busy hubbub of conversations and multiple meetings happening all over the building. Our foyer is being rejuvenated to improve the experience of this space.

We continue to nurture several people as they grow in confidence in leading worship and communion.

**Property Group**

Day to day property maintenance has involved: 1) adapting to the loss of our property officer - many people are now learning how to care for the premises. 2) installing smart thermostats to reduce our costs and improve the warmth and welcome.

**Lettings of Church Premises**

The building is busier than it has ever been with lettings.

**Pastoral Secretary**

The pastoral team continues to try to serve the folks of St Andrews as best we can. At Easter we delivered palm crosses and chocolate bunnies to those in residential care or unable to get to worship. Gary has also visited members in hospital and care homes. Carol delivers the church flowers each week to various members who are unwell or unable to get to church and these have been gratefully received. As always we need more pastoral contacts as several of our members have no one. However if you know someone who would appreciate a visit or phone call, please let one of the pastoral team know.

**Safeguarding**

There have been several Creating Safer Spaces training sessions and Advanced courses organised for some people. I did the advanced course in the summer of last year. Though I have been to training sessions many times over the years, I always learn something new each time.

I have had one disclosure concerning a young person brought to my attention this year and have responded to that in the prescribed way. We need safeguarding rules to keep our children and vulnerable adults safe and to provide a framework so that we can all have appropriate relationships and maintain respectful boundaries between ourselves.

**Thursday Toddlers**

We are a strong group with between 15 and 18 adults (male and female) and 30 children most weeks in normal times. The children learn to share and take turns with toys and we encourage them to sit down altogether at snack time.

**Messy Church**

We are in contact with about ten families who come along on the afternoon of the second Sunday of the month to explore a Bible story or theme through games, activities, singing and worship. We finish with a hot meal, which gives us a chance for further fellowship. Read about what we have done each month in "The Link".

**Tuesday Fellowship**

Tuesday Fellowship meet every Tuesday. We have between 10 and 18 members and welcome Gentlemen. We have some good speakers and excellent weeks when Members talk about different times. Several of us take it in turns to take a short service. Our leader Christine Madigan has been quite poorly, she has served us faithfully for a long time and for this we thank her.

There are some new people on the committee. They are all very valid friends who keep Fellowship going.

We are so grateful for our tea ladies, Vivien Goode and Ann Wilkins. There are others who come to help and we thank them. We always welcome new members and speakers.

**Choir and Music Group**

St Andrew's is really blest with many wonderful musicians and singers.

This year we gave thanks as a church community to Pauline Hawkins for all her years of leadership leading the choir and playing the organ for services. Her music has been enjoyed and appreciated by many, both in the church and around the town. Pauline continues to play her autoharp with the Music Group and has also joined the team on the sound desk.

Music continues to flourish. We now have 2 groups of singers.

- The Church Choir, which meets on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the month.

We have sopranos, altos and tenors and are on the look out for a bass to join us!

They record hymns for the Mid Week Musical Reflections, lead the singing at services and learn an introit for the service on the 4<sup>th</sup> Sunday of the month.

- The other group is called the Church Singers and meets every Monday with the Music Group. This is very much about singing for pleasure and you do not need to be able to read music to join this group. Both groups welcome new members.

We have 3 talented organists – Ray, Terry and Keith. With Ray also giving guidance to the choir.

The Music Group continues to play for the service on the 4<sup>th</sup> Sunday of the month and continues to rehearse every Monday at 4pm in the church. All musicians are welcome. We are particularly hoping that a cellist might one day join us...!

**Ladies Evening Group**

The Ladies Evening Group continues to meet twice a month in the Hall on Wednesday evenings. A variety of speakers have entertained us, informed us, and challenged us.

Following the Covid period, we were pleased to meet again but sadly, our numbers are fewer than before. However, we are grateful to our Committee who support and hold it all together.

During the last year, Dorothy House has been our charity, and through

our Autumn and Spring sales, we have sent £1300 to them, for which I am truly grateful. A further £500 has been given to the Church towards heating costs.

A highlight for many of us was the visit of Izzezy Balmer from Wessex Auctions who spoke about, and valued, small items we had brought along. None of us will become wealthy, but it was so good to hear her speak about so many varied and different objects.

Before we finish for the summer, we look forward to our visit to The Goat Farm at Avebury.

Our meetings close over the summer, but we begin again in September, when again we will have a variety of speakers. We will be pleased to welcome new members to our friendly group.

### **Social & Catering (SOCAT)**

The social and catering group have prepared both hot and cold food for various church lunches and funerals during the year. These have been well received and are an opportunity to show care and a warm welcome through hospitality, particularly when asked to provide for particular dietary requirements. The group may need to consider restarting fundraising to maintain church funds to an adequate level.

### **House Group**

This group started in January 2023 and we meet on the 2<sup>nd</sup> Wednesday afternoon of the month at 21 Kempsfield. Between 6 and 8 people are currently coming along.

The group was formed to discuss various issues and questions that face many Christians in the 21<sup>st</sup> century. The meetings have made it possible to voice doubts and uncertainties openly, and to face the challenges of more traditional beliefs. Our discussions are following the ideas put forward in 'Living the Questions – The Wisdom of Progressive Christianity' by David Felten and Jeff Procter-Murphy.

### **Prayer Group**

We meet on alternate Mondays at 46 Sarum Drive. Over coffee, we share news of anyone in need of prayer and indeed pray for all church people. We gradually extend our prayers to cover the world and its problems. If you would like us to pray for someone, you know, ring me on 722630 if you wish to join us; you would be very welcome. I am sure you all believe in the power of prayer. Our next meeting is on Monday 5<sup>th</sup> June at 10.30.

### **Premises**

Following Richard Heath's move, there is a vacancy for a Property Steward. Tony Hams and Dave Pigg are active in getting small works done in church. Another person is needed to share this very important work. We need to keep our premises safe and comfortable. Gary has collated lists of our regular suppliers and tradespeople. Rosemary Stevens is compiling a list of named jobs within church; this is proving a bigger task than expected and will include everything we need to know about how our church building works. The trustees are beginning a general tidy up of the foyer as it gives a first impression of who we are as a church. From there, other spaces will be tackled, for example, the vestry. We have too many chairs and other items, which will be sold.

### **St Andrew's Traidcraft Store**

Following the closure of the Traidcraft business, there is no longer a store at St Andrew's church.

**Brief statement of the  
charity's policy on reserves**

Unrestricted (ie General) Funds are used for the day to day running of the Church.

The main reasons for holding general reserves are:

- To ensure that the church always has funds available to pay its way (working capital).
- To protect against unforeseen circumstances – ie loss of income and increased expenditure (eg urgent repairs or replacement of equipment).
- To enable the Church to respond to new opportunities for mission and service.

The target level of reserves is between £30,000 to £40,000: £15,000 to £20,000 for working capital and £15,000 to £20,000 for unforeseen circumstances and opportunities. Actual general reserves at 31 August 2022 were £21,919 (2021: £34,371).

Restricted Funds are utilised for the purposes for which the funds have been set aside. The funds are utilised in a time frame set by the Church Council. Actual restricted reserves at 31 August 2022 were £2,766 (2021: £1,811) to be used mainly for young people's work.

## Section F

## Other optional information

### Churches Together in Devizes

The Church plays an active role as a member of Churches Together in Devizes, being one of eight churches representing a broad range of worship across the town which together focus on four priorities:

- 1) Grow more confident in faith,
- 2) Champion social justice,
- 3) Nurture children and young people and
- 4) Be good stewards of the environment.

### Wiltshire United Area Methodist/United Reformed

The Church is part of the Wiltshire United Area Methodist/United Reformed which covers a mixed urban/rural area of Wiltshire and includes the expanding towns of Trowbridge, Warminster, Westbury, Devizes, Calne, Corsham, Bradford-on-Avon and Melksham, together with the surrounding villages of Whitley, Winsley, Bromham, Steeple Ashton, Market Lavington, Monks Chapel, Holt and Hilperton. The Wiltshire United Area is committed to:-

- worshipping God in meaningful ways
- drawing upon the power of prayer
- recognising, receiving and sharing the love of God
- encouraging Church growth in town and village churches
- developing ecumenical links
- reaching out to the wider community
- seeking to meet the needs of all age groups

### Charities

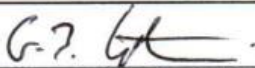
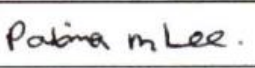
The Church supports many charities whose objectives and activities are in line with those of the Church. In addition to raising funds for specific charities (eg Christian Aid) the Church is committed to supporting from its own funds three charities for a period of three years – The Devizes & District foodbank (a local charity), Carer Support Wiltshire (a national charity) and The Turning Point Trust (an international charity).


## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees


Signature(s)		
Full name(s)	GARY GODDARD	PATRICIA LEE
Position (eg Secretary, Chair, Date	CHAIR	Church SECRETARY
	20/6/23	

	St Andrew's Church, Devizes		1156418		CC16a
	Receipts and payments accounts				
	For the period from	01.09.21	To	31.08.22	


## Section A Receipts and payments

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Last year £
<b>A1 Receipts</b>					
Voluntary receipts:					
Offerings	33,778	300	-	34,078	32,657
Other voluntary receipts:					
Legacies & bequests	500	-	-	500	30
Donations & grants	-	4,736	-	4,736	978
Income tax recovered	5,563	-	-	5,563	13,139
Activities for generating funds:					
Lettings	9,348	-	-	9,348	442
Events & refreshments	2,374	10	-	2,384	859
Other	1,770	-	-	1,770	828
Receipts from church activities	204	-	-	204	45
Investment income	386	10	-	396	466
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>53,923</b>	<b>5,056</b>	<b>-</b>	<b>58,979</b>	<b>49,443</b>
<b>A2 Asset and investment sales</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>53,923</b>	<b>5,056</b>	<b>-</b>	<b>58,979</b>	<b>49,443</b>



	St Andrew's Church, Devizes			1156418	CC16a
	Receipts and payments accounts				
	For the period from	01.09.21	To	31.08.22	

A3 Payments	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Church activities:					
Circuit assessment	35,840	-	-	35,840	40,643
Donations	3,378	2,009	-	5,387	4,332
Repairs and maintenance	13,594	300	-	13,894	3,205
Utilities	7,965	-	-	7,965	6,696
Cleaning	1,829	-	-	1,829	1,520
Mission	30	-	-	30	140
Books, music etc	1,332	-	-	1,332	1,417
Printing, stationery etc	376	-	-	376	411
Events & refreshments	1,855	-	-	1,855	685
Sundry	173	1,795	-	1,968	1,122
Loans repaid	-	-	-	-	-
<b>Sub total</b>	<b>66,372</b>	<b>4,104</b>	<b>-</b>	<b>70,476</b>	<b>60,171</b>
<b>A4 Asset and investment purchases</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>66,372</b>	<b>4,104</b>	<b>-</b>	<b>70,476</b>	<b>60,171</b>
<b>Net of receipts/(payments)</b>	<b>- 12,449</b>	<b>952</b>	<b>-</b>	<b>- 11,497</b>	<b>- 10,728</b>
<b>A5 Transfers between funds</b>	<b>- 3</b>	<b>3</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>34,371</b>	<b>1,811</b>	<b>-</b>	<b>36,182</b>	<b>46,910</b>
<b>Cash funds this year end</b>	<b>21,919</b>	<b>2,766</b>	<b>-</b>	<b>24,685</b>	<b>36,182</b>


	St Andrew's Church, Devizes			1156418	CC16a
	Receipts and payments accounts				
	For the period from	01.09.21	To	31.08.22	

## Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds £	Restricted funds £	Endowment funds £
B1 Cash funds	Lloyds TSB General Account	17,857	-	-
	CFB General Account	2,350	2,016	-
	CFB Fabric Account	1,712	750	-
	<b>Total cash funds</b>	<b>21,920</b>	<b>2,766</b>	<b>-</b>

		Unrestricted funds £	Restricted funds £	Endowment funds £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Amelia Holloway Trust	-	40
	Richard John Newman Bequest	-	160
	Sale of Chapel Trust	-	10,851
	Surplus Trust Funds	-	125
	Mrs Elsie Henrietta Phillips B	-	240
	553.38 COIF Ethical Inv. Funds Units	-	1,616
	439.00 Charifund Inc Units	-	6,437
	1,919.00 Charibond Inc Shares	-	1,466
	<b>Total</b>	<b>-</b>	<b>20,935</b>

	<b>St Andrew's Church, Devizes</b>		<b>1156418</b>		<b>CC16a</b>
	<b>Receipts and payments accounts</b>				
	<b>For the period from</b>	<b>01.09.21</b>	<b>To</b>	<b>31.08.22</b>	


**B4 Assets retained for the charity's own use**

	Fund to which asset belongs	Cost (optional)	Current value (optional)
Organ	Unrestricted	26,718	-
Lift	Unrestricted	3,600	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	
		-	

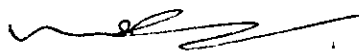
Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	GARY GOTHAM	20/6/23
Patricia M. Lee	PATRICIA LEE	20-06-23

Name of Church .. **ST. ANDREW'S CHURCH and MARSTON CHAPEL**      No.....

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer .....  ..... Date... 22.11.22 .....

Name and address of treasurer ..... **MARION ANN BUTLER**

**2 Caen Hill Gardens, Devizes, Wiltshire SN110 1QQ**

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be\* presented to the meeting of the Church trustees held on ...24/1/23...

Signature of the Chair of the meeting .....  .....

Name of the Chair of the meeting ...Revd Gary Gorman..... Date ...24/1/23 .....

## Independent Examiner's Report to the Trustees of the

**ST. ANDREW'S CHURCH and MARSTON CHAPEL**

**Charity Number .. 1156418**

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the St Andrews ..... Church for the year ended 31 August 2022 set out on pages 2 to 4. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church .. ST. ANDREW'S CHURCH and MARSTON CHAPEL

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

[the [the

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner .. 

Name of independent examiner .. PETER URMSTON

Relevant professional qualification of independent examiner .. none

Name of firm (where appropriate) ..

Address .. 3 SPIN HILL, MARKET LAVINGTON, WILTSHIRE

Post Code .. SN10 4NR

Date .. 16/12/2022

\* delete or circle as appropriate

Sep-22