

NEXT STEPS PRE SCHOOL OF ELMS VALE

England & Wales · Charity number 1156391

Details

Other names NEXT STEPS PRE SCHOOL

Status Registered

Legal form CIO

Registered 2014-03-26

Register [View on the Charity Commission register](#)

Contact

Address Next Steps Pre School
St. Martins Hall
Church Road
Dover
Kent
CT17 9LW

Phone 01304226234

Email info@nextstepspreschool.co.uk

Website www.nextstepspreschool.co.uk

Activities

Objects: THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:(1) PROMOTING THEIR CARE AND SAFETY;(2) PROMOTING THEIR EDUCATION AND PROMOTING THEIR PARENTAL INVOLVEMENT;(3) PROMOTING THEIR HEALTH AND WELLBEING;(4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;(5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO: AND(6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: The setting provides quality, affordable and flexible childcare for parents in the area.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£185,754	£174,468	-	-
2024-08-31	£148,094	£135,393	-	-
2023-08-31	£120,203	£136,395	-	-
2022-08-31	£131,451	£141,684	-	-
2021-08-31	£167,486	£162,187	-	-
2020-08-31	£133,346	£153,228	-	-

Trustees

Name	Role	Appointed
CHERYL MORRIS	Chair	2013-09-29
Alan Morris		2015-09-01
Gillian Kelley		2025-06-24
VIRGINIA MCCARTHY		2013-09-29

Accounts



Trustees' Annual Report for the period

	Period start date	Period end date
From	1 September 2024	To 31 August 2025

Section A

Reference and administration details

Charity name

NEXT STEPS PRE-SCHOOL GROUP

Other names charity is known by

Registered charity number (if any)

1156391

Charity's principal address

CHURCH ROAD

DOVER

KENT

Postcode

CT17 9LW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cheryl Morris	Chairperson		
2	Virginia McCarthy	Administrator		
3	Alan Morris	Treasurer		
4				
5				
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

TRUST DEED

How the charity is constituted
(eg. trust, association, company)

TRUST

Trustee selection methods
(eg. appointed by, elected by)

APPOINTED BY EXISTING TRUSTEES

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ENCHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER THE STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS.

OPERATION OF A REGISTERED PRE-SCHOOL GROUP.

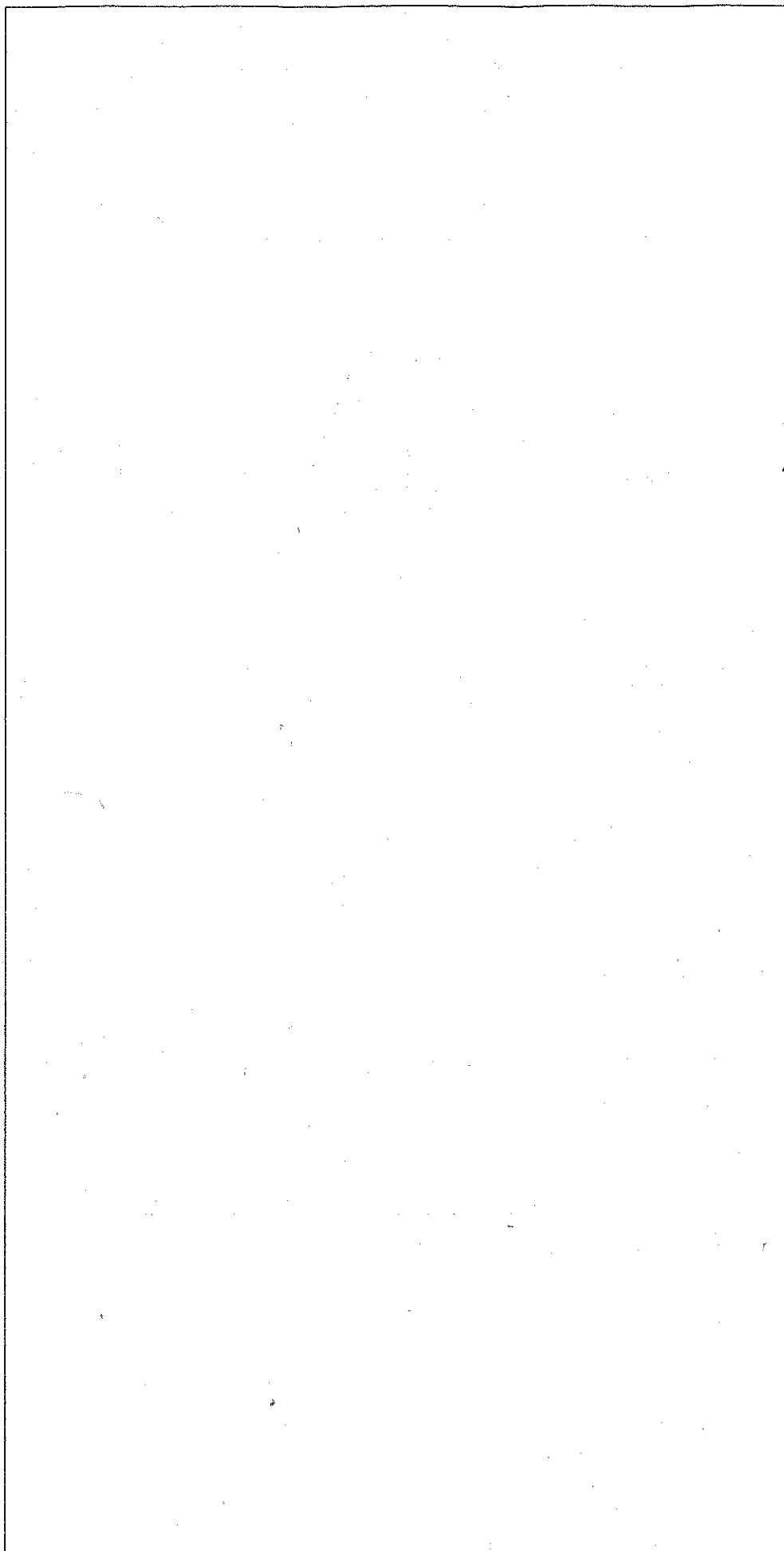
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

A large, empty rectangular box with a thin black border, intended for the charity to provide a summary of its main achievements during the year.

Section E

Financial review

Brief statement of the charity's policy on reserves

THE TRUSTEES HAVE DECIDED THAT A SUFFICIENT RESERVE FUND WILL BE MAINTAINED FOR THE FUTURE RUNNING OF THE PRE-SCHOOL.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

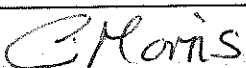
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Cheryl Morris	Virginia McCarthy
Position (eg Secretary, Chair, etc)	Chairperson	Admin
Date	18/05/26	

Next Steps Pre-School Group

Unaudited Financial Statements

For the year ended 31 August 2025

Accountants' Report

The charity's trustees consider that an audit is not required for the year ending 31 August 2025 (under section 144 of the Charities Act 2011) and that an independent examination is needed.

Respective responsibilities of trustees and examiner

We report to the trustees on our examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2025.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

We report in respect of our examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out our examination, we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's statement

Our examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination which gives us cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K Williams & Co
Incorporated Financial Accountants
47 Castle Street
Dover
Kent
CT16 1PT

Next Steps Pre-School Group

Receipts and Payments Account For the year ended 31 August 2025

	2025		2024	
	£	£	£	£
Fees and grants		185,754		148,094
Interest received		80		73
Expenditure				
Resources and equipment	16,243		13,158	
Wages	134,175		106,354	
Rent	18,176		10,420	
Telephone	1,702		1,446	
Insurance and subscriptions	3,392		3,235	
Accountancy	780		780	
				135,393
Surplus for the year		<u>11,366</u>		<u>12,774</u>

Balance Sheet
31 August 2025

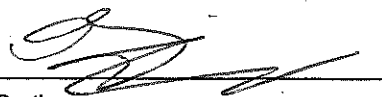
	2025	2024
	£	£
CURRENT ASSETS		
Debtors and prepayments	-	-
Cash at bank and in hand	30,973	19,607
	<u>30,973</u>	<u>19,607</u>
CURRENT LIABILITIES		
Accruals	780	780
	<u>780</u>	<u>780</u>
	30,193	18,827
NET ASSETS	<u>30,193</u>	<u>18,827</u>
FINANCED BY:		
Reserve fund		
Balance brought forward	18,827	6,053
Total surplus for the year	11,366	12,774
	<u>11,366</u>	<u>12,774</u>
Balance carried forward	<u>30,193</u>	<u>18,827</u>

Client Approval Certificate

We approve the financial statements and confirm that we have made available all relevant records and information for their preparation.



C Morris
Chairperson



V McCarthy
Administrator

18/05/26

Date

18/05/26

Date

Balance Sheet
31 August 2025

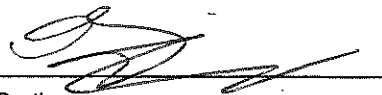
	2025	2024
	£	£
CURRENT ASSETS		
Debtors and prepayments	-	-
Cash at bank and in hand	30,973	19,607
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C Morris
Chairperson



V McCarthy
Administrator

18/05/26

Date

18/05/26

Date

Accounts

Next Steps Pre-School Group

Unaudited Financial Statements

For the year ended 31 August 2024

K Williams & Co
Incorporated Financial Accountants
47 Castle Street
Dover
Kent
CT16 1PT

Accountants' Report

The charity's trustees consider that an audit is not required for the year ending 31 August 2024 (under section 144 of the Charities Act 2011) and that an independent examination is needed.

Respective responsibilities of trustees and examiner

We report to the trustees on our examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

We report in respect of our examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out our examination, we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's statement

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Independent examiner's statement

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination which gives us cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
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K Williams & Co
Incorporated Financial Accountants
47 Castle Street
Dover
Kent
CT16 1PT

Next Steps Pre-School Group

Receipts and Payments Account
For the year ended 31 August 2024

	2024		2023	
	£	£	£	£
Fees and grants		148,094		120,203
Interest received		73		31
Expenditure				
Resources and equipment	13,158		10,691	
Wages	106,354		110,509	
Rent	10,420		9,109	
Telephone	1,446		1,521	
Insurance and subscriptions	3,235		3,785	
Accountancy	780		780	
		<u>135,393</u>		<u>136,395</u>
Surplus / (deficit) for the year		<u><u>12,774</u></u>		<u><u>(16,161)</u></u>

Balance Sheet
31 August 2024

	2024		2023	
	£	£	£	£
CURRENT ASSETS				
Debtors and prepayments	-	-	-	-
Cash at bank and in hand	19,607		6,833	
	<u>19,607</u>		<u>6,833</u>	
CURRENT LIABILITIES				
Accruals	780		780	
	<u>780</u>		<u>780</u>	
		18,827		6,053
NET ASSETS		<u>18,827</u>		<u>6,053</u>
FINANCED BY:				
Reserve fund				
Balance brought forward		6,053		22,214
Total surplus / (deficit) for the year		12,774		(16,161)
		<u>18,827</u>		<u>6,053</u>
Balance carried forward		<u>18,827</u>		<u>6,053</u>

Client Approval Certificate

We approve the financial statements and confirm that we have made available all relevant records and information for their preparation.



C Morris
Chairperson



V McCarthy
Administrator

20/6/25.

Date

20/6/25.

Date



Trustees' Annual Report for the period

	Period start date	Period end date
From	1 September 2023	To 31 August 2024

Section A

Reference and administration details

Charity name

NEXT STEPS PRE-SCHOOL GROUP

Other names charity is known by

Registered charity number (if any)

1156391

Charity's principal address

CHURCH ROAD

DOVER

KENT

Postcode

CT17 9LW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cheryl Morris	Chairperson		
2	Virginia McCarthy	Administrator		
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

TRUST DEED

How the charity is constituted
(eg. trust, association, company)

TRUST

Trustee selection methods
(eg. appointed by, elected by)

APPOINTED BY EXISTING TRUSTEES

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER THE STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS.

OPERATION OF A REGISTERED PRE-SCHOOL GROUP.

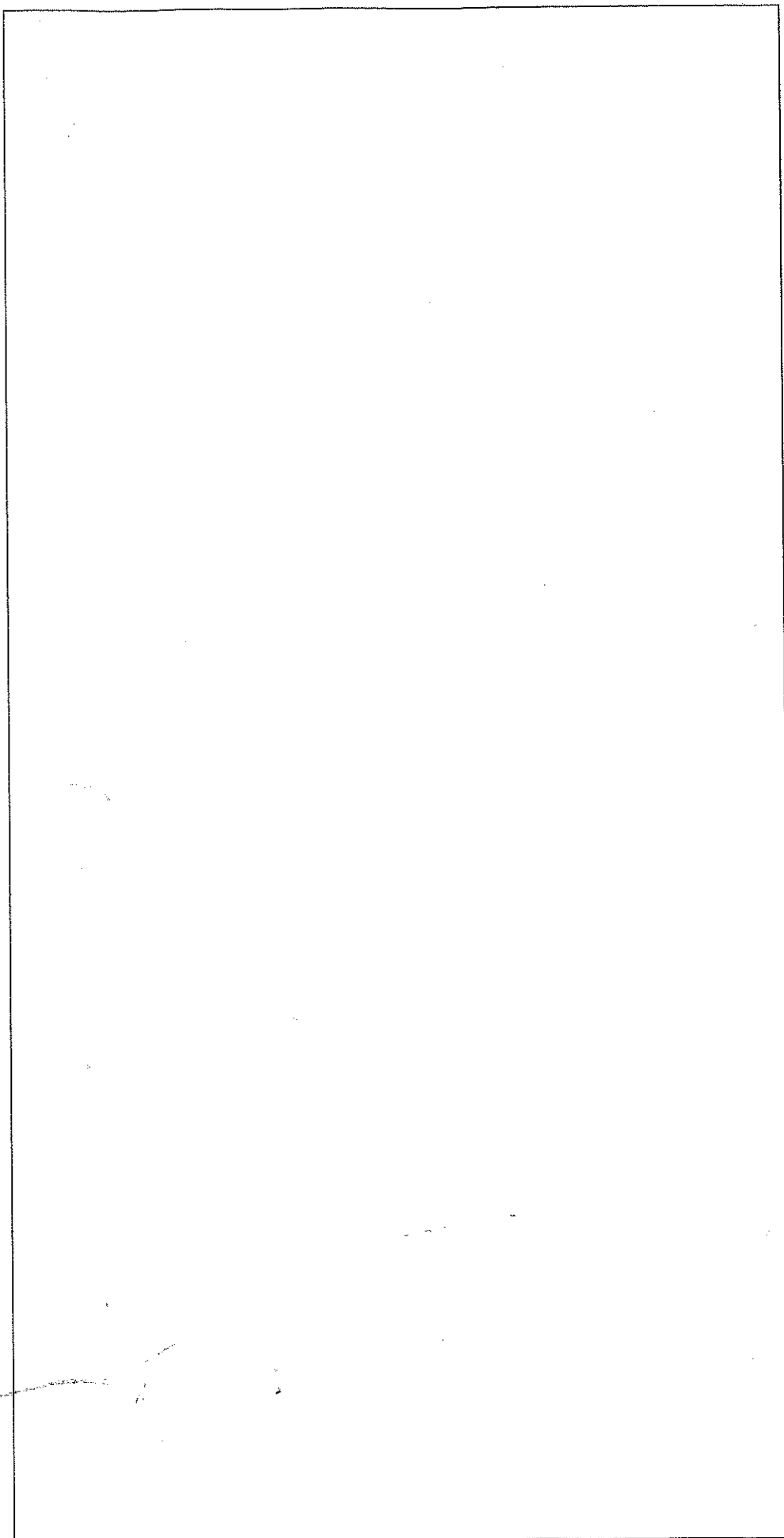
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

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Section E**Financial review**

Brief statement of the charity's policy on reserves

THE TRUSTEES HAVE DECIDED THAT A SUFFICIENT RESERVE FUND WILL BE MAINTAINED FOR THE FUTURE RUNNING OF THE PRE-SCHOOL.

Details of any funds materially in deficit

Further financial review details (Optional information)

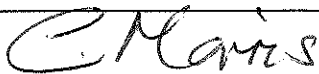
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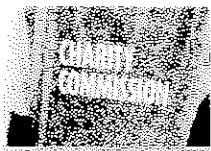
Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Cheryl Morris	Virginia McCarthy
Position (eg Secretary, Chair, etc)	Chairperson	
Date	20/6/25.	

Accounts



Trustees' Annual Report for the period

	Period start date	Period end date
From	1 September 2022	To 31 August 2023

Section A Reference and administration details

Charity name	NEXT STEPS PRE-SCHOOL GROUP
Other names charity is known by	
Registered charity number (if any)	1156391
Charity's principal address	CHURCH ROAD
	DOVER
	KENT
Postcode	CT17 9LW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cheryl Morris	Chairperson		
2	Virginia McCarthy	Administrator		
3	Alan Morris	Treasurer		
4				
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18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

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APPOINTED BY EXISTING TRUSTEES

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
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Section C Objectives and activities

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OPERATION OF A REGISTERED PRE-SCHOOL GROUP.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

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Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Cheryl Morris	Virginia McCarthy
Position (eg Secretary, Chair, etc)	Chairperson	
Date	15/6/24	

Next Steps Pre-School Group
Unaudited Financial Statements
For the year ended 31 August 2023

Accountants' Report

The charity's trustees consider that an audit is not required for the year ending 31 August 2023 (under section 144 of the Charities Act 2011) and that an independent examination is needed.

Respective responsibilities of trustees and examiner

We report to the trustees on our examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

We report in respect of our examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out our examination, we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's statement

Our examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination which gives us cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
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K Williams & Co
Incorporated Financial Accountants
47 Castle Street
Dover
Kent
CT16 1PT

Receipts and Payments Account
For the year ended 31 August 2023

	2023		2022	
	£	£	£	£
Fees and grants		120,203		131,451
Interest received		31		1
Expenditure				
Resources and equipment	10,691		14,733	
Wages	110,509		119,267	
Rent	9,109		3,238	
Telephone	1,521		1,499	
Insurance and subscriptions	3,785		2,167	
Accountancy	780		780	
		136,395		141,684
Surplus / (deficit) for the year		<u>(16,161)</u>		<u>(10,232)</u>

Balance Sheet
31 August 2023

	£	2023	£	£	2022	£
CURRENT ASSETS						
Debtors and prepayments		-			-	
Cash at bank and in hand		6,833			22,994	
		<u>6,833</u>			<u>22,994</u>	
CURRENT LIABILITIES						
Accruals		780			780	
		<u>780</u>			<u>780</u>	
NET ASSETS						
		6,053			22,214	
		<u>6,053</u>			<u>22,214</u>	
FINANCED BY:						
Reserve fund						
Balance brought forward		22,214			32,446	
Total surplus / (deficit) for the year		(16,161)			(10,232)	
		<u>6,053</u>			<u>22,214</u>	

Client Approval Certificate

We approve the financial statements and confirm that we have made available all relevant records and information for their preparation.



C Morris
Chairperson



V McCarthy
Administrator

15/6/24

Date

15/6/24

Date

Next Steps Pre-School Group
Unaudited Financial Statements
For the year ended 31 August 2023

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- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K Williams & Co
Incorporated Financial Accountants
47 Castle Street
Dover
Kent
CT16 1PT

Receipts and Payments Account
For the year ended 31 August 2023

	2023		2022	
	£	£	£	£
Fees and grants		120,203		131,451
Interest received		31		1
Expenditure				
Resources and equipment	10,691		14,733	
Wages	110,509		119,267	
Rent	9,109		3,238	
Telephone	1,521		1,499	
Insurance and subscriptions	3,785		2,167	
Accountancy	780		780	
		136,395		141,684
Surplus / (deficit) for the year		<u>(16,161)</u>		<u>(10,232)</u>

Balance Sheet
31 August 2023

	£	2023	£	£	2022	£
CURRENT ASSETS						
Debtors and prepayments		-			-	
Cash at bank and in hand		6,833			22,994	
		<u>6,833</u>			<u>22,994</u>	
CURRENT LIABILITIES						
Accruals		780			780	
		<u>780</u>			<u>780</u>	
NET ASSETS						
		6,053			22,214	
		<u>6,053</u>			<u>22,214</u>	
FINANCED BY:						
Reserve fund						
Balance brought forward		22,214			32,446	
Total surplus / (deficit) for the year		(16,161)			(10,232)	
		<u>6,053</u>			<u>22,214</u>	

Client Approval Certificate

We approve the financial statements and confirm that we have made available all relevant records and information for their preparation.



C Morris
Chairperson



V McCarthy
Administrator

15/6/24

Date

15/6/24

Date

Accounts



Trustees' Annual Report for the period

From		Period start date			Period end date		
		1	September	2021	To	31	August

Section A

Reference and administration details

Charity name

NEXT STEPS PRE-SCHOOL GROUP

Other names charity is known by

Registered charity number (if any)

1156391

Charity's principal address

CHURCH ROAD

DOVER

KENT

Postcode

CT17 9LW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted If not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cheryl Morris	Chairperson		
2	Virginia McCarthy	Administrator		
3	Alan Morris	Treasurer		
4				
5				
6				
7				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted If not for whole year

Names and addresses of advisers (Optional Information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional Information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

TRUST DEED

How the charity is constituted
(eg. trust, association, company)

TRUST

Trustee selection methods
(eg. appointed by, elected by)

APPOINTED BY EXISTING TRUSTEES

Additional governance issues (Optional Information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ENCHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER THE STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS.

OPERATION OF A REGISTERED PRE-SCHOOL GROUP.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

Section E**Financial review**

Brief statement of the charity's policy on reserves

THE TRUSTEES HAVE DECIDED THAT A SUFFICIENT RESERVE FUND WILL BE MAINTAINED FOR THE FUTURE RUNNING OF THE PRE-SCHOOL.

Details of any funds materially in deficit

Further financial review details (Optional information)

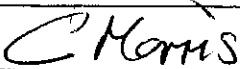
You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Cheryl Morris	Virginia McCarthy
Position (eg Secretary, Chair, etc)	Chairperson	Administrator
Date	30/5/23	

Next Steps Pre-School Group
Unaudited Financial Statements
For the year ended 31 August 2022

K Williams & Co
Incorporated Financial Accountants
47 Castle Street
Dover
Kent
CT16 1PT

The charity's trustees consider that an audit is not required for the year ending 31 August 2022 (under section 144 of the Charities Act 2011) and that an independent examination is needed.

Respective responsibilities of trustees and examiner

We report to the trustees on our examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

We report in respect of our examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out our examination, we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's statement

Our examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination which gives us cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



K Williams & Co
Incorporated Financial Accountants
47 Castle Street
Dover
Kent
CT16 1PT

Next Steps Pre-School Group

Receipts and Payments Account
For the year ended 31 August 2022

	2022		2021	
	£	£	£	£
Fees and grants		131,451		167,486
Interest received		1		30
Expenditure				
Resources and equipment	14,733		13,264	
Wages	119,267		131,657	
Staff training and other costs	-		2,113	
Rent	3,238		9,551	
Telephone	1,499		2,459	
Postage and stationery	-		34	
Insurance and subscriptions	2,167		2,269	
Accountancy	780		840	
		141,684		162,187
Surplus / (deficit) for the year		(10,232)		5,329

Next Steps Pre-School Group

Balance Sheet
31 August 2022

	2022		2021	
	£	£	£	£
CURRENT ASSETS				
Debtors and prepayments				
Cash at bank and in hand	22,994		33,226	
	<u>22,994</u>		<u>33,226</u>	
CURRENT LIABILITIES				
Accruals	780		780	
		<u>22,214</u>		<u>32,446</u>
NET ASSETS		<u>22,214</u>		<u>32,446</u>
FINANCED BY:				
Reserve fund				
Balance brought forward		32,446		27,117
Total surplus / (deficit) for the year		(10,232)		5,329
		<u>22,214</u>		<u>32,446</u>
Balance carried forward				

Client Approval Certificate

We approve the financial statements and confirm that we have made available all relevant records and information for their preparation.

C Morris
C Morris
Chairperson

V McCarthy
V McCarthy
Administrator

30/5/23
Date

30/5/23
Date

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	September	2020		31	August	2021

Section A Reference and administration details

Charity name

NEXT STEPS PRE-SCHOOL GROUP

Other names charity is known by

Registered charity number (if any)

1156391

Charity's principal address

CHURCH ROAD

DOVER

KENT

Postcode

CT17 9LW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cheryl Morris	Chairperson		
2	Virginia McCarthy	Administrator		
3	Alan Morris	Treasurer		
4				
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	TRUST DEED
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	APPOINTED BY EXISTING TRUSTEES

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER THE STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS.

OPERATION OF A REGISTERED PRE-SCHOOL GROUP.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

Section E

Financial review

Brief statement of the charity's policy on reserves

THE TRUSTEES HAVE DECIDED THAT A SUFFICIENT RESERVE FUND WILL BE MAINTAINED FOR THE FUTURE RUNNING OF THE PRE-SCHOOL.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Cheryl Morris	Virginia McCarthy
Position (eg Secretary, Chair, etc)	Chairperson	
Date		

Next Steps Pre-School Group

Unaudited Financial Statements

For the year ended 31 August 2021

Accountants' Report

The charity's trustees consider that an audit is not required for the year ending 31 August 2021 (under section 144 of the Charities Act 2011) and that an independent examination is needed.

Respective responsibilities of trustees and examiner

We report to the trustees on our examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

We report in respect of our examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out our examination, we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's statement

Our examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination which gives us cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K Williams & Co
Incorporated Financial Accountants
47 Castle Street
Dover
Kent
CT16 1PT

Receipts and Payments Account
For the year ended 31 August 2021

	2021		2020	
	£	£	£	£
Fees and grants		167,486		133,346
Interest received		30		67
Expenditure				
Resources and equipment	13,264		7,629	
Wages	131,657		131,858	
Staff training and other costs	2,113		80	
Rent	9,551		5,728	
Telephone	2,459		2,347	
Postage and stationery	34		-	
Repairs and equipment running	-		2,536	
Insurance and subscriptions	2,269		2,331	
Accountancy	840		720	
		<u>162,187</u>		<u>153,228</u>
Surplus / (deficit) for the year		<u><u>5,329</u></u>		<u><u>(19,815)</u></u>

Balance Sheet
31 August 2021

	£	2021	£	£	2020	£
CURRENT ASSETS						
Debtors and prepayments		-			-	
Cash at bank and in hand		33,226			28,557	
		<u>33,226</u>			<u>28,557</u>	
CURRENT LIABILITIES						
Accruals		780			1,440	
			32,446			27,117
NET ASSETS			<u>32,446</u>			<u>27,117</u>
FINANCED BY:						
Reserve fund						
Balance brought forward			27,117			46,932
Total surplus / (deficit) for the year			5,329			(19,815)
			<u>32,446</u>			<u>27,117</u>
Balance carried forward						

Client Approval Certificate

We approve the financial statements and confirm that we have made available all relevant records and information for their preparation.

C Morris
Chairperson

V McCarthy
Administrator

Date

Date

Next Steps Pre-School Group

Unaudited Financial Statements

For the year ended 31 August 2021

Accountants' Report

The charity's trustees consider that an audit is not required for the year ending 31 August 2021 (under section 144 of the Charities Act 2011) and that an independent examination is needed.

Respective responsibilities of trustees and examiner

We report to the trustees on our examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

We report in respect of our examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out our examination, we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's statement

Our examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination which gives us cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K Williams & Co
Incorporated Financial Accountants
47 Castle Street
Dover
Kent
CT16 1PT

Receipts and Payments Account
For the year ended 31 August 2021

	2021		2020	
	£	£	£	£
Fees and grants		167,486		133,346
Interest received		30		67
Expenditure				
Resources and equipment	13,264		7,629	
Wages	131,657		131,858	
Staff training and other costs	2,113		80	
Rent	9,551		5,728	
Telephone	2,459		2,347	
Postage and stationery	34		-	
Repairs and equipment running	-		2,536	
Insurance and subscriptions	2,269		2,331	
Accountancy	840		720	
		<u>162,187</u>		<u>153,228</u>
Surplus / (deficit) for the year		<u><u>5,329</u></u>		<u><u>(19,815)</u></u>

Balance Sheet
31 August 2021

	£	2021	£	£	2020	£
CURRENT ASSETS						
Debtors and prepayments		-			-	
Cash at bank and in hand		33,226			28,557	
		<u>33,226</u>			<u>28,557</u>	
CURRENT LIABILITIES						
Accruals		780			1,440	
		<u>780</u>			<u>1,440</u>	
			32,446			27,117
NET ASSETS			<u>32,446</u>			<u>27,117</u>
			<u><u>32,446</u></u>			<u><u>27,117</u></u>
FINANCED BY:						
Reserve fund						
Balance brought forward			27,117			46,932
Total surplus / (deficit) for the year			5,329			(19,815)
			<u>5,329</u>			<u>(19,815)</u>
Balance carried forward			<u>32,446</u>			<u>27,117</u>
			<u><u>32,446</u></u>			<u><u>27,117</u></u>

Client Approval Certificate

We approve the financial statements and confirm that we have made available all relevant records and information for their preparation.

C Morris
Chairperson

V McCarthy
Administrator

Date

Date

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	September	2019		31	August	2020

Section A Reference and administration details

Charity name

NEXT STEPS PRE-SCHOOL GROUP

Other names charity is known by

Registered charity number (if any)

1156391

Charity's principal address

CHURCH ROAD

DOVER

KENT

Postcode

CT17 9LW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cheryl Morris	Chairperson		
2	Virginia McCarthy	Administrator		
3	Alan Morris	Treasurer		
4				
5				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	TRUST DEED
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	APPOINTED BY EXISTING TRUSTEES

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER THE STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS.

OPERATION OF A REGISTERED PRE-SCHOOL GROUP.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

Section E

Financial review

Brief statement of the charity's policy on reserves

THE TRUSTEES HAVE DECIDED THAT A SUFFICIENT RESERVE FUND WILL BE MAINTAINED FOR THE FUTURE RUNNING OF THE PRE-SCHOOL.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Cheryl Morris	Virginia McCarthy
Position (eg Secretary, Chair, etc)	Chairperson	
Date		

Next Steps Pre-School Group

Balance Sheet
31 August 2020

	£	2020	£	£	2019	£
CURRENT ASSETS						
Debtors and prepayments		-			-	
Cash at bank and in hand		28,557			47,652	
		<u>28,557</u>			<u>47,652</u>	
CURRENT LIABILITIES						
Accruals		1,440			720	
		<u>1,440</u>			<u>720</u>	
			27,117			46,932
NET ASSETS		<u>27,117</u>			<u>46,932</u>	
FINANCED BY:						
Reserve fund						
Balance brought forward			46,932			8,294
Total surplus / (deficit) for the year			(19,815)			38,638
			<u>27,117</u>			<u>46,932</u>

Client Approval Certificate

We approve the financial statements and confirm that we have made available all relevant records and information for their preparation.


C Morris
Chairperson


V McCarthy
Administrator

18. 5. 21
Date

18. 5. 21
Date

Next Steps Pre-School Group

Unaudited Financial Statements

For the year ended 31 August 2020

K Williams & Co
Incorporated Financial Accountants
47 Castle Street
Dover
Kent
CT16 1PT

Accountants' Report

The charity's trustees consider that an audit is not required for this year (under section 43 (2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

Respective responsibilities of trustees and examiner

It is our responsibility to:

- Examine the accounts (under section 43 of the Act, as amended);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended); and
- To state whether particular matters have come to my attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of our examination, no matter has come to our attention:

1. Which gives us reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K Williams & Co
Incorporated Financial Accountants
47 Castle Street
Dover
Kent
CT16 1PT

Receipts and Payments Account
For the year ended 31 August 2020

	2020		2019	
	£	£	£	£
Fees and grants		133,346		200,806
Interest received		67		3
Expenditure				
Resources and equipment	7,629		12,284	
Wages	131,858		125,897	
Staff training and other costs	80		1,530	
Rent	5,728		8,654	
Telephone	2,347		2,031	
Postage and stationery	-		120	
Repairs and equipment running	2,536		8,945	
Insurance and subscriptions	2,331		1,989	
Accountancy	720		720	
		<u>153,228</u>		<u>162,171</u>
Surplus / (deficit) for the year		<u>(19,815)</u>		<u>38,638</u>

Balance Sheet
31 August 2020

	£	2020	£	£	2019	£
CURRENT ASSETS						
Debtors and prepayments		-			-	
Cash at bank and in hand		28,557			47,652	
		<u>28,557</u>			<u>47,652</u>	
CURRENT LIABILITIES						
Accruals		1,440			720	
			27,117			46,932
NET ASSETS			<u>27,117</u>			<u>46,932</u>
FINANCED BY:						
Reserve fund						
Balance brought forward			46,932			8,294
Total surplus / (deficit) for the year			(19,815)			38,638
			<u>27,117</u>			<u>46,932</u>
Balance carried forward			<u>27,117</u>			<u>46,932</u>

Client Approval Certificate

We approve the financial statements and confirm that we have made available all relevant records and information for their preparation.

C Morris
Chairperson

V McCarthy
Administrator

Date

Date