



**EALING FOODBANK**  
(A COMPANY LIMITED BY GUARANTEE)

**ANNUAL REPORT  
AND  
STATEMENT OF ACCOUNTS  
FOR THE YEAR ENDED  
31 JULY 2021**

**COMPANY REGISTRATION NUMBER: 08611832**

**CHARITY REGISTRATION NUMBER: 1156369**

**EALING FOODBANK**  
**(A COMPANY LIMITED BY GUARANTEE)**

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**EALING FOODBANK  
(A COMPANY LIMITED BY GUARANTEE)**

**LEGAL AND ADMINISTRATIVE INFORMATION**

CHARITY NUMBER	1156369
COMPANY REGISTRATION NUMBER	08611832
DATE OF INCORPORATION	16 July 2013
REGISTRATION	26 March 2014
START OF FINANCIAL YEAR	1 August 2020
END OF FINANCIAL YEAR	31 July 2021
TRUSTEES AT YEAR END	<p>Rev'd W. McNeil, Chair Rev'd J. Jagannath, Director (Appointed 25 November 2019) Deacon T. Sam, Director (Appointed 11 May 2020) Rev'd J. Hyde, Director (Appointed 15 March 2021) Ms K. Atwal, Director (Appointed 15 March 2021) Rev'd C. Ramsay, Director (Resigned 16 June 2021) Fr G. Mitchell SJ, Director (Resigned 29 June 2020) Deacon L. Nkwelah, Director (Resigned 29 June 2020) Mrs. Y. Ho, Treasurer (Resigned 29 May 2020) Mrs L. Ward, Director (Resigned 25 November 2019)</p> <p>The Charity may, by ordinary resolution, appoint a person who is willing to be a trustee.</p>
GOVERNING DOCUMENT	Memorandum and Articles of Association Incorporated 16 July 2013 as amended by special resolution registered at Companies House on 26 February 2014.
ACTIVITIES	Ealing Foodbank helps to relieve poverty through the provision of food parcels to those in crisis, in partnership with local care agencies who refer clients in crisis to us.
OBJECTS	The prevention or relief of poverty in the London Borough of Ealing and surrounding areas in particular but not exclusively by providing emergency food supplies to individuals in need and by such other means as the Trustees may determine.
REGISTERED ADDRESS AND PRINCIPAL OFFICE	<p>St Mellitus Hall 1 Church Road Hanwell London W7 3BB</p>
BANKERS	<p>The Co-operative Bank plc 1 Balloon Street Manchester M60 4EP</p>
INDEPENDENT EXAMINER	<p>Independent Examiners Ltd Unit 2 The Broadbridge Business Centre Delling Lane Bosham West Sussex PO18 8NF</p>

# **EALING FOODBANK (A COMPANY LIMITED BY GUARANTEE)**

## **TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2021**

### **ORGANISATIONAL STRUCTURE**

The Charity is a Trussell Trust Foodbank and as such follows the operational guidelines and policies of The Trussell Trust.

The day to day affairs of the Charity are managed by a paid Manager, who oversees a team of 5 paid staff. The Manager reports to the Trustees who are also directors of the charity for the purpose of the Companies Act.

The Charity has appropriate policies in place for health and safety, safeguarding, equal opportunities and data protection. The charity carries out risk assessments.

### **OBJECTIVES**

The Charity's objects are "the prevention or relief of poverty in the London Borough of Ealing and surrounding areas in particular but not exclusively by providing emergency food supplies to individuals in need and by such other means as the Trustees may determine."

### **MAIN ACTIVITIES UNDERTAKEN FOR THE PUBLIC BENEFIT**

We were in the national lockdown in the earlier part of the reporting period but the client centres were reopened in Hanwell, Southall, Greenford and Action in the second half of the year.

The Charity continued to give 3 days' nutritionally-balanced food to people in crisis who are referred to us by local frontline care agencies. In January 2021, nearly 1,000 3-day meal parcels were being distributed per week but numbers gradually reduced as lockdown conditions were eased. Current levels of use are lower than those during the height of the pandemic in 2020, but still significantly higher than pre-pandemic levels.

In the reporting period, the Charity had 300 registered referral agents.

Clients receive emergency supplies of food and other necessities such as toiletries, and where possible some fresh fruit and vegetables.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and consider that the work of Ealing Foodbank fully meets the requirements.

### **ACHIEVEMENTS AND PERFORMANCE**

- 35,122 people have been fed in the reporting period, 66.4% of whom attended Hanwell centre, which runs 2 sessions and was the only centre opened for the first part of the reporting period. This figure was 22,720 in previous year.
- This is an increase of over 65% compared with the equivalent figures for 2019/20.
- Since 2013 to the end of July 2021, we have dealt with 38,175 vouchers representing 58,111 adults and 39,947 children, a total of 98,058 people with 3-day meal parcels.
- All Ealing Borough wards have been served by Ealing Foodbank.
- 3,335 3-day food parcels were issued as part of the Child Holiday Meals for the longer school holidays (Summer, Christmas and Easter) compared with 1,831 the previous year.

Donations of non-perishable food were received from churches, schools and individuals and food collection drives were held at supermarkets: Asda, Waitrose West Ealing and Tesco, Hoover building. Volunteers transported the donated food to our warehouse where it was weighed and sorted ready for delivery to the foodbank centres. 252.9 tonnes of food were donated and 266.1 tonnes of food were distributed in the reporting period.

Many of the pre-existing volunteers were unable to carry on volunteering during the lockdown and new volunteers were trained to meet and greet clients in the foodbank centres. The Charity continues to use Twitter, Facebook and a website to circulate information about events and news updates. A paid full time administration assistant was promoted to Deputy Manager and went on maternity leave. A new deputy was appointed for maternity cover. A part-time Treasurer was also employed in February 2021.

Ealing Foodbank continues to partner with Help Through Crisis which gives further longer term support and advice to clients who meet their criteria. This is through Crisis Navigators attending foodbank sessions at each location. We now also fund a Crosslight Centre Manager who offers financial support and debt advice.

The Trustees have sought to renew the lease of St Mellitus Hall which would come to an end in December 2021. An extension of a 5-year lease has been underway and has been pending a final lease agreement with the Diocese and the Foodbank.

To maintain a similar level of services with increased demand, the Charity has signed a new 5-year lease to move the office operation to West Ealing. This plan would release space for warehousing in St Mellitus Hall in the coming years.



**EALING FOODBANK  
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**TRUSTEES' REPORT (continued)  
FOR THE YEAR ENDED 31 JULY 2021**

**PUBLIC BENEFIT STATEMENT**

12,164 people in food crisis have visited our centres and received emotional support and information on where to go for further support. 35,122 people have been fed for 3 days. Trussell Trust figures clearly state that we are counting the number of people to whom we have given three days' food – these are not necessarily unique people.

**FINANCIAL REVIEW**

Total income for the year	£929,390
Total spending in the year	£620,860

The Charity has a reserve policy of maintaining three months of expenditure in cash. This is held to ensure the continuance of operation of the charity in unforeseen circumstances.

Ealing Foodbank is extremely grateful to an anonymous donor for a generous donation of £60,000, to Ealing Council for a £50,000 one-off grant, food donation and other support over the year and for the incredible financial and food support of many organisations and individuals during the pandemic.

The Trustees have agreed in October 2018 to set aside funds for specific purposes to maintain its provision of food and services to those in crisis. A designated fund has been set up for the major operating costs to ensure continuous running of the Foodbank for the medium term.

The Charity has six paid members, three full time and three part time. Approximately 150 unpaid volunteers are involved in the operation of Ealing Foodbank.

Ealing Foodbank has reviewed the Financial Controls in this period.

**RISK MANAGEMENT**

The Manager conducts a review of the major risks to which the charity is exposed. A risk register has been established and is reviewed on a regular basis.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Charities Act and the Companies Act require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departure disclosed and explained in the financial statements.

The Trustees are responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which are sufficient to show and explain the Charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the content of the Report of the Trustees, and the responsibilities of the independent examiner in relation to the Report of the Trustees is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figure disclosed in the financial statements.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

This report was approved by the Trustees on 16 February 2022 and signed on their behalf by:



Rev'd W. McNeil  
Chair

**EALING FOODBANK  
(A COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT EXAMINER'S REPORT ON ACCOUNT  
FOR THE YEAR ENDED 31 JULY 2021**

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 July 2021 which are set out on pages 7 to 15.

**Respective responsibilities of Trustees and examiner**

As the charity's Trustees of EALING FOODBANK (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of EALING FOODBANK are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since EALING FOODBANK'S gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Institute of Management Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Ealing Foodbank as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



G W Schulz ACMA  
Independent Examiners Ltd  
Unit 2, The Broadbridge Business Park  
Delling Lane, Bosham  
West Sussex PO18 8NF

**EALING FOODBANK**  
**(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 JULY 2021**  
**(Incorporating Income & Expenditure Account)**

	Notes	Unrestricted funds	Designated funds	Restricted funds	2021 Total funds	2020 Total funds
<b>Income and endowments from:</b>						
Donations and legacies	2	925,386	-	-	925,386	635,924
Fundraising activities		2,780	-	-	2,780	6,088
Investments		1,224	-	-	1,224	1687
Other income		-	-	-	-	-
<b>Total income</b>		<b>929,390</b>	<b>-</b>	<b>-</b>	<b>929,390</b>	<b>643,699</b>
<b>Expenditure on:</b>						
Raising funds		-	-	-	-	160
Expenditure on charitable activities	3	618,076	-	2,690	620,766	416,699
Other expenditure		94	-	-	94	248
<b>Total expenditure</b>		<b>618,170</b>	<b>-</b>	<b>2,690</b>	<b>620,860</b>	<b>417,107</b>
<b>Net income / (expenditure) resources before transfer</b>		<b>311,220</b>	<b>-</b>	<b>-2,690</b>	<b>308,530</b>	<b>226,592</b>
<b>Transfers</b>						
Gross transfers between funds - in		854	120,000	-	120,854	84,294
Gross transfers between funds - out		-120,000	-854	-	-120,854	-84,294
<b>Net movement in funds</b>		<b>192,074</b>	<b>119,146</b>	<b>-2,690</b>	<b>308,530</b>	<b>226,592</b>
<b>Reconciliation of funds</b>						
<b>Total funds brought forward</b>		<b>206,621</b>	<b>169,984</b>	<b>7,569</b>	<b>384,174</b>	<b>157,582</b>
<b>Total funds carried forward</b>		<b>398,695</b>	<b>289,130</b>	<b>4,879</b>	<b>692,704</b>	<b>384,174</b>

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 10 to 15 form part of these financial statements.



**EALING FOODBANK**  
**(A COMPANY LIMITED BY GUARANTEE)**

**BALANCE SHEET**  
**FOR THE YEAR ENDED 31 JULY 2021**

	Note	Unrestricted Fund	Designated Funds	Restricted Funds	2021 Total funds	2020 Total funds
		£	£	£	£	£
<b>Fixed assets</b>						
Tangible assets	5	1,077	-	-	1,077	3,659
<b>Fixed assets</b>		<b>1,077</b>	<b>-</b>	<b>-</b>	<b>1,077</b>	<b>3,659</b>
<b>Current assets</b>						
Debtors & prepayments	6	4,145	-	-	4,145	3,552
Cash at bank and in hand		403,339	289,130	4,879	697,348	386,226
<b>Current assets</b>		<b>407,484</b>	<b>289,130</b>	<b>4,879</b>	<b>701,493</b>	<b>389,778</b>
<b>Liabilities</b>						
Creditors: Amounts falling due within one year	7	9,866	-	-	9,866	9,263
<b>Net current assets less current liabilities</b>		<b>397,618</b>	<b>289,130</b>	<b>4,879</b>	<b>691,627</b>	<b>380,515</b>
<b>Total assets less current liabilities</b>		<b>398,695</b>	<b>289,130</b>	<b>4,879</b>	<b>692,704</b>	<b>384,174</b>
<b>Total net assets less liabilities</b>		<b>398,695</b>	<b>289,130</b>	<b>4,879</b>	<b>692,704</b>	<b>384,174</b>
<b>Charity funds</b>						
General fund		398,695	-	-	398,695	206,621
Designated fund	8	-	289,130	-	289,130	169,984
Restricted funds	9	-	-	4,879	4,879	7,569
<b>Total funds</b>		<b>398,695</b>	<b>289,130</b>	<b>4,879</b>	<b>692,704</b>	<b>384,174</b>

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

**TRUSTEES' RESPONSIBILITIES**

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") relating to small companies and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 16 February 2022 and signed on their behalf by:



Rev'd W. McNeil

The notes on pages 10 to 15 form part of these financial statements.



**EALING FOODBANK**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CASHFLOW STATEMENT**  
**FOR THE YEAR ENDED 31 JULY 2021**

	2021 £	2020 £
<b><i>Cash flows from operating activities:</i></b>		
Cash generated from operations	309,563	228,914
<b>Net cash provided by/(used in) operating activities</b>	<b>309,563</b>	<b>228,914</b>
<b><i>Cash flows from investing activities</i></b>		
Purchase of tangible fixed assets		
Purchase of fixed asset investments		
Sales of fixed asset investments		
Interest received	1,559	668
<b>Net cash provided by/(used in) investing activities</b>	<b>1,559</b>	<b>668</b>
<b><i>Cash flows from financing activities</i></b>		
Introduction/(Repayment) of long term borrowing		
<b>Net cash used in financing activities</b>		
Change in cash and cash equivalents in the reporting period	311,122	229,582
Cash and cash equivalents at the beginning of the reporting period	386,226	156,644
Cash and cash equivalents at the end of the reporting period	<b>697,348</b>	<b>386,226</b>

**RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2021 £	2020 £
<b>Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)</b>	<b>308,530</b>	<b>226,592</b>
<b>Adjustments for:</b>		
Depreciation	2,582	2,582
Interest received	-1,559	-668
(Increase)/Decrease in debtors	-593	-2,744
Increase/(Decrease) in creditors	603	3,152
<b>Net cash provided by/(used in) operating activities</b>	<b>309,563</b>	<b>228,914</b>

**ANALYSIS OF CASH AND CASH EQUIVALENTS**

	2021 £	2020 £
Cash at bank and in hand	697,348	386,226
<b>Total cash and cash equivalents</b>	<b>697,348</b>	<b>386,226</b>

**EALING FOODBANK**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2021**

**1. ACCOUNTING POLICIES**

**1.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS**

The financial statements have been prepared on the historical cost basis in accordance with the Charities Act 2011, Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2015), applicable accounting standards and the Companies Act 2006. The accounts have been prepared on a going concern basis. The charity meets the definition of a public benefit entity under FRS 102.

Advantage has been taken of Section 396(5) of the Companies Act 2006 to allow the format of the financial statements to be adapted to reflect the special nature of the charity's operation and in order to comply with the requirements of the SORP.

**1.2 COMPANY STATUS**

The company is a company limited by guarantee. The members of the company are the Trustees named on page 3. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

**1.3 FUND ACCOUNTING**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objective of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors on which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial

**1.4 INCOME**

All income is recognised once the company has entitlement to the income. It is probable that the income will be received and the amount of income receivable can be measured reliably.

Donated services or facilities are recognised when the company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised and reference should be made to the Directors' Report for more information about their contribution.

For the purpose of attributing a value to the donated food items, the Trussell Trust's advisory rate of £1.75 per kilogram is used after making due allowance for obsolete and slow-moving stocks.

Income tax recoverable in relation to donations received under Gift Aid is recognised at the time of the donation.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company, this is normally upon notification of the interest paid or payable by the Bank.

**EALING FOODBANK  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2021**

**1. ACCOUNTING POLICIES (continued)**

**1.5 EXPENDITURE**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party. It is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Where practicable, share costs which contribute to more than one activity and support costs are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

**1.6 TANGIBLE FIXED ASSETS AND DEPRECIATION**

All assets value for more than £500 whether purchased or gifted to the charity on receipt with an expected useful life of more than 12 months are capitalised.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment.

Depreciation is calculated at a rate to write off the cost of tangible fixed asset on a straight-line basis over the shorter of the lease term of the building and their estimated useful lives. The rate applied per annum is as follows:

Leasehold improvement	20%
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**1.7 OPERATING LEASES**

Rentals under operating leases are charged to the Statement of Financial Activities on a straight-line basis over the lease term.

**1.8 STOCKS**

Under FRS 102 Updated Bulletin 1, the carrying value of donated food held for distribution is the lower of deemed cost and replacement value. Deemed cost is £nil and accordingly, there was no stock value to be recognised.

**1.9 DEBTORS**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.10 CASH AT BANK AND IN HAND**

Cash at bank and in hand includes cash and short-term liquid investments with maturities between three and twelve months.

**1.11 LIABILITIES AND PROVISIONS**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provisions is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

**1.12 FINANCIAL INSTRUMENTS**

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instructions are initially recognised at transaction value and subsequently measured at their settlement value.



**EALING FOODBANK**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2021**

**2. INCOME**

	Unrestricted Fund	Designated Fund	Restricted Funds	2021 Total funds	2020 Total funds
	£	£	£	£	£
<i>Donations &amp; legacies</i>					
Gifts & Donations	464,469	-	-	464,469	295,586
Gifts from Trussell Trust	7,530	-	-	7,530	7,318
Gift Aids	10,851	-	-	10,851	6,606
Grants	-	-	-	-	10,739
Donated Goods	442,536	-	-	442,536	315,675
	<u>925,386</u>	<u>-</u>	<u>-</u>	<u>925,386</u>	<u>635,924</u>

**3. EXPENDITURE**

	Unrestricted Fund	Designated Fund	Restricted Funds	2021 Total funds	2020 Total funds
	£	£	£	£	£
<i>Expenditure on charitable activities</i>					
<i>Direct costs</i>					
Administration	3,329	-	-	3,329	3,271
Equipment	1,368	-	2,690	4,058	5,508
Payroll Running Cost	684	-	-	684	623
Staff Cost	84,664	-	-	84,664	54,553
Utilities	1,298	-	-	1,298	1,374
Warehouse Running Cost	4,732	-	-	4,732	2,363
Office & Warehouse Rent	16,075	-	-	16,075	15,775
Food costs	36,631	-	-	36,631	11,198
Projects	18,720	-	-	18,720	-
Donated Goods	442,536	-	-	442,536	315,675
	<u>610,037</u>	<u>-</u>	<u>2,690</u>	<u>612,727</u>	<u>410,340</u>
<i>Support costs</i>					
Building & Maintenance	2,421	-	-	2,421	857
Training & Conferences	-	-	-	-	50
Membership Fee	489	-	-	489	489
Independent Examination (governance)	1,140	-	-	1,140	1,020
Consultancy	864	-	-	864	864
Insurance	543	-	-	543	497
Depreciation	2,582	-	-	2,582	2,582
	<u>8,039</u>	<u>-</u>	<u>-</u>	<u>8,039</u>	<u>6,359</u>
<b>Total Expenditure on Charitable Activities</b>	<u><b>618,076</b></u>	<u><b>-</b></u>	<u><b>2,690</b></u>	<u><b>620,766</b></u>	<u><b>416,699</b></u>

**EALING FOODBANK**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2021**

**4. STAFF COST AND NUMBERS**

	2021 £	2020 £
<b>Employment Costs</b>		
Wages & Salaries	81,033	52,887
Social Security Costs	6,397	3,633
Pension Costs	2,863	1,666
Employment allowance	-5,629	-3,633
	<u>84,664</u>	<u>54,553</u>

No employee received emoluments in excess of £60,000.

	2021	2020
<b>Employee Numbers</b>		
The average number of employees during the year (full time equivalent)		
Direct charitable	1	1
Support staff	2	1
	<u>3</u>	<u>2</u>

**Retirement benefit scheme**  
**Defined contribution scheme**

The charity operates a defined contribution scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to the statement of financial activities in respect of the defined contribution scheme was £2,863 (2020: £1,666).

**5. TANGIBLE FIXED ASSETS**

	Unrestricted 2021 Fund £	2020 Total Funds £
<b>Cost</b>		
At 1 Aug 2020	12,911	12,911
Additions	-	-
<b>Balance at 31 July 2021</b>	<u>12,911</u>	<u>12,911</u>
<b>Depreciation</b>		
At 1 Aug 2020	9,252	6,670
Charge for the year	2,582	2,582
<b>Balance at 31 July 2021</b>	<u>11,834</u>	<u>9,252</u>
<b>Net Book Value</b>		
At 31 July 2021	<u>1,077</u>	<u>3,659</u>
At 31 July 2020	<u>3,659</u>	<u>6,241</u>

**6. DEBTORS AND PREPAYMENTS**

	Unrestricted Fund £	Designated Fund £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
Tax Recoverable	3,129	-	-	3,129	2,201
Interest Receivable	1,016	-	-	1,016	1,351
	<u>4,145</u>	<u>-</u>	<u>-</u>	<u>4,145</u>	<u>3,552</u>

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Fund £	Designated Fund £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
Accounts Payable	8,726	-	-	8,726	8,243
Independent Examination Fee	1,140	-	-	1,140	1,020
	<u>9,866</u>	<u>-</u>	<u>-</u>	<u>9,866</u>	<u>9,263</u>

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**8. DESIGNATED FUND**

	Balance at 1 Aug 2020	Income	Expenditure	Transfer	Balance at 31 Jul 2021
Operation Reserve Fund	£ 169,984	£ -	£ -	£ 119,146	£ 289,130
	<u>169,984</u>	<u>-</u>	<u>-</u>	<u>119,146</u>	<u>289,130</u>
	Balance at 1 Aug 2019	Income	Expenditure	Transfer	Balance at 31 Jul 2020
	£ 126,267	£ -	£ -	£ 43,717	£ 169,984
	<u>126,267</u>	<u>-</u>	<u>-</u>	<u>43,717</u>	<u>169,984</u>

The Trustees have decided to set aside surplus funds for specific purposes to maintain its provision of food and services to those in crisis. It is required for the medium term to mitigate for food provision, employment cost and building rent. This amount is subject to review on an annual basis.

**9. RESTRICTED FUND**

	Balance at 1 Aug 2020	Income	Expenditure	Transfer	Balance at 31 Jul 2021
Grant LBE	£ 7,569	£ -	£ 2,690	£ -	£ 4,879
Grant YEF	-	-	-	-	-
Grant Hanwell Fund	-	-	-	-	-
	<u>7,569</u>	<u>-</u>	<u>2,690</u>	<u>-</u>	<u>4,879</u>
	Balance at 1 Aug 2019	Income	Expenditure	Transfer	Balance at 31 Jul 2020
Grant LBE	£ -	£ 10,000	£ 2,431	£ -	£ 7,569
Grant YEF	-	739	739	-	-
Grant Hanwell Fund	114	-	103	-11	-
	<u>114</u>	<u>10,739</u>	<u>3,273</u>	<u>-11</u>	<u>7,569</u>

Grant LBE Fund: was from South Acton Ward in London Borough of Ealing for updating laptops and various other capital items.

Grant YEF Fund: Youth Ealing Foundation gave a grant to cover the food we purchased in a month as they had applied for a DEFRA grant at the beginning of the first lockdown.

Grant Hanwell Fund: was a donation by the William Hobbayne Trust who only support people in W7 (Hanwell). It was used to buy equipment (shed, shelving, scales and trolley) to set up the café that operates out of St Mellitus Church.

The restricted funds are wholly represented by the Charity's cash reserves.



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**10. OPERATING LEASE COMMITMENT**

At 31 July 2021 the total of the Charity's future minimum lease payment under non-cancellable operating lease was:

	Building 2021 £	Building 2020 £
<b>AMOUNTS PAYABLE</b>		
Within 1 year	41,821	16,075
Between 2 and 5 years	94,332	6,750
Total	<u><u>136,153</u></u>	<u><u>22,825</u></u>

The Trustees have signed a new 5-year lease in February 2022 to move the office operation to West Ealing. The plan would release space for warehousing in St Mellitus Hall in coming years.

**11. RELATED PARTY TRANSACTIONS AND TRUSTEES**

None of the Trustees (or any persons connected with them) received any remuneration during the year.  
No guarantees have been given or received.