HEALTHWATCH KIRKLEES

England & Wales · Charity number 1156338

Details

Status	Registered
Legal form	Charitable company
Company number	08456146
Registered	2014-03-24
Register	View on the Charity Commission register

Contact

Address	Elsie Whiteley Innovation Centre Hopwood Lane Halifax West Yorkshire HX1 5ER
Phone	01924450379
Email	info@healthwatchkirklees.co.uk
Website	www.healthwatchkirklees.co.uk

Activities

Objects: THE OBJECTS OF THE CHARITY ARE THE ADVANCEMENT OF HEALTH AND THE RELIEF OF THOSE IN NEED BY REASON OF YOUTH, AGE, ILL-HEALTH, DISABILITY OR FINANCIAL HARDSHIP BY:A.PROVIDING INFORMATION AND ADVICE TO THE GENERAL PUBLIC ABOUT LOCAL HEALTH AND SOCIAL CARE SERVICES;B.MAKING THE VIEWS AND EXPERIENCES OF MEMBERS OF THE GENERAL PUBLIC KNOWN TO HEALTH AND SOCIAL CARE PROVIDERS;C.ENABLING LOCAL PEOPLE TO HAVE A VOICE IN THE DEVELOPMENT, DELIVERY AND EQUALITY OF ACCESS TO LOCAL HEALTH AND CARE SERVICES AND FACILITIES;E.CONDUCTING RESEARCH INTO RELEVANT HEALTH AND SOCIAL CARE ISSUES AND MAKING PUBLIC THE USEFUL RESULTS OF SUCH RESEARCH; ANDF.PROVIDING TRAINING AND THE DEVELOPMENT OF SKILLS FOR VOLUNTEERS AND THE WIDER COMMUNITY IN UNDERSTANDING, SCRUTINIZING, REVIEWING AND MONITORING LOCAL HEALTH AND CARE SERVICES AND FACILITIES.

Activities: Healthwatch Kirklees is an independent charity working to gather and represent peoples views and experiences to help improve health, wellbeing and public services, and influence how services are planned and delivered.

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Classification

- **How:** Provides Human Resources, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Calderdale
- City Of Wakefield
- Kirklees

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£437,247	£455,210	-	-
2024-03-31	£429,286	£415,610	-	-
2023-03-31	£364,945	£367,944	-	-
2022-03-31	£373,665	£345,600	-	-
2021-03-31	£317,000	£319,582	-	-

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Trustees

Name	Role	Appointed
Chloe Harrison		2025-09-03
Dawn Alison Wood		2020-12-21
Farida Ali		2025-09-03
Joseph Casey		2025-09-03
Melvyn John Ingleson		2023-04-01
Nick Whittingham		2015-04-01
Rachel Horner		2024-05-01
Robert Morse		2025-09-03
Sudhi Ankaarth		2025-09-03
Susan Hilary Thompson		2024-05-01
Suzi King		2016-03-09
Tony Wilkinson		2016-03-09

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HEALTHWATCH KIRKLEES

England & Wales - Charity number 1156338

Accounts

Charity registration number 1156338 (England and Wales)

Company registration number 08456146

HEALTHWATCH KIRKLEES

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

HEALTHWATCH KIRKLEES

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	R Horner	
	M J Ingleson (Chairperson)	
	S King	
	Y Sharif	(Appointed 1 May 2024)
	S H Thompson (Treasurer)	(Appointed 22 October 2024)
	N E Whittingham	
	T Wilkinson	
	D A Wood	
	J W F Casey	(Appointed 3 September 2025)
	F Ali	(Appointed 3 September 2025)
	C Harrison	(Appointed 23 September 2025)
	S Ankaarth	(Appointed 22 September 2025)
	R Morse	(Appointed 30 September 2025)
Secretary	Stacey Appleyard	
Senior management	Stacey Appleyard	(Chief Executive officer)
Charity number	1156338	
Company number	08456146	
Registered office	Elsie Whiteley Innovation Centre Hopwood Lane Halifax England HX1 5ER	
Independent examiner	V J Atkinson BK Plus Limited 52 St Johns Lane Halifax West Yorkshire HX1 2BW	

HEALTHWATCH KIRKLEES

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HEALTHWATCH KIRKLEES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The objects of the charity are the advancement of health and the relief of those in need by reason of youth, age, ill-health, disability or financial hardship by:-

- providing information and advice to the general public about local health and social care services,
- making the views and experiences of members of the general public known to health and social care providers,
- enabling local people to have a voice in the development, delivery and equality of access to local health and care services and facilities,
- conducting research into relevant health and social care issues and making public the useful results of such research, and
- providing training and the development of skills of volunteers and the wider community in understanding, scrutinising, reviewing and monitoring health and care services and facilities

Public benefit

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Significant activities and achievements against objectives

Our organisation can be proud of the continuing work over the past year. We continue to focus on listening to voices that often go unheard, especially those facing barriers in sharing feedback with health and social care services. Our Board, our staff and our volunteers all believe that understanding what matters most to people in our local community is crucial. We now know from conversations with our many partners and stakeholders how valuable that feedback is to shaping and improving services.

We recognise that locally sourced stories and broader data gathering is ideal. The cumulative effect of all that local intelligence can also really influence national policies. Each story helps bring decision-making to life in Calderdale, Kirklees, and across West Yorkshire & Craven. The data provides a wider picture to support often difficult decisions on funding and staffing by care providers. Our annual report shows how our team works independently with health and care organisations to drive change, improve communication, and redesign services based on public feedback. We use our local and regional voice to speak up for patients, families, and carers

Government proposals

In July 2025, the Government announced that both Healthwatch England and local Healthwatch would be abolished as part of a wider reorganisation of the NHS, and that responsibility for patient voice would be shared amongst the Department of Health and Social Care, the Integrated Care Boards, and local authorities.

The Government will need to change the law to begin to deliver such changes, and it could take two years to begin to implement. Our Board has decided that what we do matters to the residents of Calderdale and Kirklees so we are going to carry on as before.

We are fortunate in that we have been able to recruit a significant number of new Board members whilst retaining those who have been committed to the cause for several years. We are therefore looking at ways in which we can deliver our core purpose over a longer term, independent of Government's structural and governance initiatives. I would also like to thank our staff and volunteers for their hard work which makes our charity as effective as it can be, particularly in these uncertain times.

We welcome your involvement toc, you might want to become a volunteer gathering patient views, or as part of our trained Enter & View team. Healthwatch has the legal power to visit health and care settings and report on what we find, helping resolve issues when they arise. We don't inspect formally like the Care Quality Commission but we do play a vital role in addressing local issues and accountability.

Melvyn Ingleson

Chairperson

Financial review

The charity has received income in the year of £437,247 (2024: £429,286), this includes £102,125 (2024: £152,134) from Calderdale MBC for Healthwatch Calderdale and NHS Complaints Advocacy and £208,928 (2024: £184,500) from Kirklees MC for the Healthwatch Kirklees contract. Other income was also received totalling £126,194, including income from Healthwatch Wakefield, Healthwatch Leeds, NHS West Yorkshire and Cloverleaf Advocacy.

Expenditure for the year was £455,210 (2024: £415,610).

The statement of financial activities shows a deficit for the year of £17,963 (2024: £13,676 surplus). Unrestricted funds brought forward were £286,227 leaving unrestricted funds carried forward of £268,264.

Reserves policy

Healthwatch Kirklees aimed to achieve a reserves target of 3 months expenditure, which is £130,000. The reserves currently stand at £268,264 at 31 March 2025.

Healthwatch Kirklees intends to reduce the unrestricted reserves of the organisation through agreed and budgeted spend to meet the organisation's objectives.

Structure, governance and management

The charity is a limited company, limited by guarantee, and as such is controlled by its Memorandum and Articles of Association, dated 21 March 2013 and amended 5 February 2014 and 27 July 2022.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

M R Fennelly	(Resigned 12 November 2024)
L C Hodgson	(Resigned 1 June 2025)
R Horner	
M J Ingleson (Chairperson)	
S King	
Y Sharif	(Appointed 1 May 2024)
S H Thompson (Treasurer)	(Appointed 22 October 2024)
N E Whittingham	
T Wilkinson	
D A Wood	
J W F Casey	(Appointed 3 September 2025)
F Ali	(Appointed 3 September 2025)
C Harrison	(Appointed 23 September 2025)
S Ankaarth	(Appointed 22 September 2025)
R Morse	(Appointed 30 September 2025)

Recruitment and appointment of trustees
The Charity board is made up of the following:-

- one person nominated by each of the organisations that are members of the Charity, normally one person who holds the post of chief executive or equivalent, and
- up to five persons recruited from the community served by the Charity

Liability of members
None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The trustees' report was approved by the Board of Trustees.

S H Thompson (Treasurer)
Trustee

17 December 2025

HEALTHWATCH KIRKLEES

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2025

The trustees, who are also the directors of Healthwatch Kirklees for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

HEALTHWATCH KIRKLEES

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF HEALTHWATCH KIRKLEES

I report to the trustees on my examination of the financial statements of Healthwatch Kirklees (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Since the charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or

4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

V J Atkinson
BK Plus Limited
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW
18 December 2025

HEALTHWATCH KIRKLEES

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £
Income from:					
Charitable activities	3	349,630	87,617	437,247	429,286
Total income		349,630	87,617	437,247	429,286
Expenditure on:					
Charitable activities	4	366,594	88,616	455,210	415,610
Total expenditure		366,594	88,616	455,210	415,610
Net income/(expenditure)		(16,964)	(999)	(17,963)	13,676
Transfers between funds		(999)	999	-	-
Net movement in funds	6	(17,963)	-	(17,963)	13,676
Reconciliation of funds:					
Fund balances at 1 April 2024		286,227	-	286,227	272,551
Fund balances at 31 March 2025		268,264	-	268,264	286,227

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

HEALTHWATCH KIRKLEES

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
Current assets					
Debtors	**10**	20,074		23,963	
Cash at bank and in hand		273,064		317,014	
		293,138		340,977	
Creditors: amounts falling due within one year	**11**	(24,874)		(54,750)	
Net current assets			268,264		286,227
The funds of the charity					
Unrestricted funds	**14**		268,264		286,227
			268,264		286,227

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 17 December 2025

S H Thompson (Treasurer)
Trustee

Company registration number 08456146 (England and Wales)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

Healthwatch Kirklees is a private company limited by guarantee incorporated in England and Wales. The registered office is Elsie Whiteley Innovation Centre, Hopwood Lane, Halifax, HX1 5ER, England.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1 Accounting policies **(Continued)**

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1 Accounting policies **(Continued)**

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 **Income from charitable activities**

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Healthwatch Kirklees						
Services provided under contract	189,734	-	189,734	246,370	-	246,370
Healthwatch Calderdale						
Services provided under contract	107,124	-	107,124	167,007	-	167,007
Investment and core activities						
Services provided under contract	37,616	-	37,616	-	-	-
Maternity Voices Partnership						
Services provided under contract	-	45,950	45,950	4,000	-	4,000
Mutual Aid/Misc						
Services provided under contract	15,156	-	15,156	11,909	-	11,909
Core 20 Plus 5						
Services provided under contract	-	16,667	16,667	-	-	-
UK Share Prosperity Fund						
Services provided under contract	-	25,000	25,000	-	-	-
	349,630	87,617	437,247	429,286	-	429,286

4 Expenditure on charitable activities

	Healthwatch Kirklees 2025 £	Healthwatch Calderdale 2025 £	Investment and core activities 2025 £	Maternity Voices Partnership 2025 £	MutuaCore Aid/Misc 2025 £	20 Plus 5 2025 £	UK Share Prosperity Fund 2025 £	Total 2025 £
Direct costs								
Staff costs	150,132	95,951	40,765	41,634	9,307	16,259	21,658	375,706
Premises	13,057	7,007	1,078	1,509	3,150	767	1,414	27,982
Staff and volunteer costs	11,515	13,522	238	1,798	-	564	785	28,422
KCALC Management charges	6,534	3,131	606	692	-	370	723	12,056
Bank charges	192	103	9	19	-	15	21	359
	181,430	119,714	42,696	45,652	12,457	17,975	24,601	444,525
Share of support and governance costs (see note 5)								
Support	1,420	2,395	6,132	151	350	80	157	10,685
	182,850	122,109	48,828	45,803	12,807	18,055	24,758	455,210
Analysis by fund								
Unrestricted funds	182,850	122,109	48,828	-	12,807	-	-	366,594
Restricted funds	-	-	-	45,803	-	18,055	24,758	88,616
	182,850	122,109	48,828	45,803	12,807	18,055	24,758	455,210

Previous year:	Healthwatch Kirklees	Healthwatch Calderdale	Investment and core activities	Maternity Voices Partnership	Mutual Aid/Misc	Total
	2024	2024	2024	2024	2024	2024
	£	£	£	£	£	£
Direct costs						
Staff costs	179,412	133,664	19,667	3,400	11,904	348,047
Premises	6,745	6,054	-	-	-	12,799
Computer expenses	4,507	4,508	-	72	-	9,087
Postage and stationery	580	325	-	-	-	905
Staff and volunteer costs	869	1,930	-	186	-	2,985
Training	1,357	925	-	-	-	2,282
Motor and travel	4,885	2,757	-	66	-	7,708
Consultancy	238	2,353	3,000	-	-	5,591
KCALC Management charges	6,176	5,145	-	-	-	11,321
Bank charges	211	9	-	-	-	220
Sundries	3,976	325	-	-	-	4,301
	208,956	157,995	22,667	3,724	11,904	405,246
Share of support and governance costs (see note 5)						
Support	2,850	4,514	3,000	-	-	10,364
	211,806	162,509	25,667	3,724	11,904	415,610
Analysis by fund						
Unrestricted funds	211,806	162,509	25,667	3,724	11,904	415,610

5 **Support costs allocated to activities**

	2025	2024
	£	£
Governance costs	10,685	10,364
Analysed between:		
Healthwatch Kirklees	1,420	2,850
Healthwatch Calderdale	2,395	4,514
Investment and core activities	6,132	3,000
Maternity Voices Partnership	151	-
Mutual Aid/Misc	350	-
Core 20 Plus 5	80	-
UK Share Prosperity Fund	157	-
	10,685	10,364

5 **Support costs allocated to activities** **(Continued)**

Governance costs comprise:	**2025** **£**	**2024** **£**
Audit fees	2,588	2,744
Legal and professional	8,064	7,620
Trustee expenses	33	-
	10,685	10,364

6 **Net movement in funds**

	2025 **£**	**2024** **£**
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	2,588	2,744

7 **Trustees**

During the year one trustee was paid a total of £33 (2024: Nil) in respect of travel and other sundry expenses.

Trustees holding the position of Chair of the board were remunerated for performing this function. Melvyn Ingelson was paid £6,000 (2024: £6,000).

8 **Employees**

The average monthly number of employees during the year was:

	2025 **Number**	**2024** **Number**
Management	2	2
Charitable activities	9	10
Total	11	12

Employment costs	**2025** **£**	**2024** **£**
Wages and salaries	324,988	300,743
Social security costs	29,919	26,753
Other pension costs	20,799	20,551
	375,706	348,047

There were no employees whose annual remuneration was more than £60,000.

8 **Employees** **(Continued)**

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2025	2024
	£	£
Aggregate compensation	107,738	92,480

9 **Taxation**

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

10 **Debtors**

	2025	2024
Amounts falling due within one year:	£	£
Trade debtors	12,091	18,291
Other debtors	(569)	(83)
Prepayments and accrued income	8,552	5,755
	20,074	23,963

11 **Creditors: amounts falling due within one year**

	2025	2024
	£	£
Other taxation and social security	12,143	24,556
Trade creditors	5,577	3,959
Other creditors	1,865	879
Accruals and deferred income	5,289	25,356
	24,874	54,750

12 **Retirement benefit schemes**

	2025	2024
Defined contribution schemes	£	£
Charge to profit or loss in respect of defined contribution schemes	20,799	20,551

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

13 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2024	Incoming resources	Resources expended	Transfers	At 31 March 2025
	£	£	£	£	£
Maternity Voices Partnership	-	45,950	(45,803)	(147)	-
Core 20 Plus 5	-	16,667	(18,055)	1,388	-
UK Share Prosperity Fund	-	25,000	(24,758)	(242)	-
	-	87,617	(88,616)	999	-

14 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024	Incoming resources	Resources expended	Transfers	At 31 March 2025
	£	£	£	£	£
General funds	286,227	349,630	(366,594)	(999)	268,264

Previous year:	At 1 April 2023	Incoming resources	Resources expended	Transfers	At 31 March 2024
	£	£	£	£	£
General funds	272,551	429,286	(415,610)	-	286,227

15 Related party transactions

Transactions with related parties

During the year the charity entered into the following transactions with related parties:

The charity rents offices and receives associated management services from Kirklees Citizen's Advice and Law Centre, Nick Whittingham a trustee of Healthwatch Kirklees is the Chief Executive at Kirklees Citizen's Advice and Law Centre.

Management fees paid in the year were £12,350 (2024 : £12,350 includes rent and services charges), the balance outstanding at the year end was £3,088 (2024 : £3,088).

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.

HEALTHWATCH KIRKLEES

England & Wales - Charity number 1156338

Accounts

Charity registration number 1156338

Company registration number 08456146 (England and Wales)

HEALTHWATCH KIRKLEES

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

HWATCH KIRKLEES

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	L C Hodgson	
	R Horner	(Appointed 4 January 2024)
	M J Ingleson (Chairperson)	
	S King	
	Y Sharif	(Appointed 15 May 2024)
	S H Thompson (Treasurer)	(Appointed 15 May 2024)
	N E Whittingham	
	T Wilkinson	
	D A Wood	
Secretary	S Appleyard	
Senior management	Stacey Appleyard	(Joint Chief Executive)
	Karen Huntley	(Joint Chief Executive)
Charity number	1156338	
Company number	08456146	
Registered office	Elsie Whiteley Innovation Centre Hopwood Lane Halifax West Yorkshire HX1 5ER	
Independent examiner	V J Atkinson BK Plus Limited 52 St Johns Lane Halifax West Yorkshire HX1 2BW	

_THWATCH KIRKLEES

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‹LTHWATCH KIRKLEES

ſRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The objects of the charity are the advancement of health and the relief of those in need by reason of youth, age, ill-health, disability or financial hardship by:-

- providing information and advice to the general public about local health and social care services,
- making the views and experiences of members of the general public known to health and social care providers,
- enabling local people to have a voice in the development, delivery and equality of access to local health and care services and facilities,
- conducting research into relevant health and social care issues and making public the useful results of such research, and
- providing training and the development of skills of volunteers and the wider community in understanding, scrutinising, reviewing and monitoring health and care services and facilities

Public benefit

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Significant activities and achievements against objectives

Welcome to our audited accounts, which happen to cover my first full year as Chair of our Board of Trustees. We are here to serve the citizens of Kirklees and Calderdale as part of a family of Healthwatch organisations across West Yorkshire and across England. We can help you or your family navigate a complex and sometimes frustrating health & social care landscape, whether you are a patient, a carer, or a concerned family member. We also are an independent listening organisation that has a duty to feedback to the relevant hospital trusts, GP networks, local authorities and others on what you think of the services you are receiving. You can read about a range of our engagements with a whole range of different groups in different locations and online in our annual Impact Report and on our websites:

https://healthwatchkirklees.co.uk/projects/
https://healthwatchkirklees.co.uk/

We feedback key recommendations and check that our partners are making changes to improve their service to you if at all possible.

We are a local charity with a small, very dedicated paid team and a growing cohort of dedicated volunteers. Our trustees that I work with on the Board represent both our communities and major charities that support the delivery of health & social care locally. Those include Age UK, Barnardo's, Cloverleaf Advocacy, Mencap and the Kirklees Citizens Advice & Law Centre.

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Despite being a charity, we also have statutory powers. We can intervene if a complex care plan involving several agencies is not working for an individual. We also, through a specially trained group of local volunteers, have the right to "Enter & View" if we are made aware of concerns relating to the provision of health & social care on a particular site, irrespective if it is run by public, private or charity sectors. If necessary we can refer serious issues to the body that regulates health and social care, the Care Quality Commission. Any ongoing citizen feedback to us on a particular site is always fed back to the Commission ahead of any planned inspections, whether good or bad.

I must thank our staff, volunteers and trustees for all the hard work that makes sure that Healthwatch Kirklees & Calderdale is as effective as it can be, representing the views of our diverse population. I would also like to thank our local authority commissioners, the West Yorkshire Integrated Care Board and our colleagues at Healthwatch England. We all want to make sure that your voice is heard. Please contact us too if you would like to consider becoming a volunteer, there are roles for everyone, for as few or many hours as suits, and you will be provided with appropriate training and support through our Volunteer Co-ordinator.

Melvyn Ingleson
Chairperson

Financial review

The charity has received income in the year of £429,286 (2023: £364,945), this includes £152,134 (2023: £152,134) from Calderdale MBC for Healthwatch Calderdale and NHS Complaints Advocacy and £184,500 (2023: £184,500) from Kirklees MC for the Healthwatch Kirklees contract. Other income was also received totalling £92,652, including income from NHS West Yorkshire, Healthwatch Leeds, Visits Unlimited CIC and The Kirkwood.

Expenditure for the year was £415,610 (2023: £367,944).

The statement of financial activities shows a surplus for the year of £13,676 (2023: £2,999 deficit). Unrestricted funds brought forward were £272,551 leaving unrestricted funds carried forward of £286,227.

Reserves policy

Healthwatch Kirklees aimed to achieve a reserves target of £130,000, the reserves currently stand at £286,227 at 31 March 2024.

Healthwatch Kirklees intends to reduce the unrestricted reserves of the organisation through agreed and budgeted spend to meet the organisation's objectives.

Structure, governance and management

The charity is a limited company, limited by guarantee, and as such is controlled by its Memorandum and Articles of Association, dated 21 March 2013 and amended 5 February 2014 and 27 July 2022.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

J Booth	(Resigned 4 January 2024)
L Butland	(Resigned 4 January 2024)
M R Fennelly	(Resigned 12 November 2024)
L C Hodgson	
R Horner	(Appointed 4 January 2024)
M J Ingleson (Chairperson)	
S King	
M Laher	(Resigned 4 January 2024)
Y Sharif	(Appointed 15 May 2024)
S H Thompson (Treasurer)	(Appointed 15 May 2024)
N E Whittingham	
T Wilkinson	
D A Wood	

Recruitment and appointment of trustees
The Charity board is made up of the following:-

- one person nominated by each of the organisations that are members of the Charity, normally one person who holds the post of chief executive or equivalent, and
- up to five persons recruited from the community served by the Charity

Liability of members
None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The trustees' report was approved by the Board of Trustees.

SH Thompson
SH Thompson (Nov 25, 2024 15:38 GMT)

S H Thompson (Treasurer)
Trustee

Date: 25/11/2024

HEALTHWATCH KIRKLEES

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF HEALTHWATCH KIRKLEES

I report to the trustees on my examination of the financial statements of Healthwatch Kirklees (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or

4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

V J Atkinson

BK Plus Limited
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

BK Plus Limited

Dated: 28 November 2024

HEALTHWATCH KIRKLEES

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Income from:			
Charitable activities	3	429,286	364,945
Total income		429,286	364,945
Expenditure on:			
Charitable activities	4	415,610	367,944
Total expenditure		415,610	367,944
Net income/(expenditure) and movement in funds		13,676	(2,999)
Reconciliation of funds:			
Fund balances at 1 April 2023		272,551	275,550
Fund balances at 31 March 2024		286,227	272,551

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

HEALTHWATCH KIRKLEES

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Current assets					
Debtors	9	23,963		42,285	
Cash at bank and in hand		317,014		274,437	
		340,977		316,722	
Creditors: amounts falling due within one year	10	(54,750)		(44,171)	
Net current assets			286,227		272,551
Net assets excluding pension liability			286,227		272,551
The funds of the charity					
Unrestricted funds			286,227		272,551
			286,227		272,551

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 25/11/2024.....

SH Thompson

SH Thompson (Nov 25, 2024 15:38 GMT)

S H Thompson (Treasurer)
Trustee

Company registration number 08456146 (England and Wales)

1 Accounting policies

Charity information

Healthwatch Kirklees is a private company limited by guarantee incorporated in England and Wales. The registered office is Elsie Whiteley Innovation Centre, Hopwood Lane, Halifax, West Yorkshire, HX1 5ER.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1 Accounting policies **(Continued)**

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1 Accounting policies (Continued)

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from charitable activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Healthwatch Kirklees Services provided under contracts and funding agreements	246,370	204,146
Healthwatch Calderdale Services provided under contracts and funding agreements	167,007	158,134
Investment and core activities Services provided under contracts and funding agreements	-	2,665
Maternity Voices Partnership Services provided under contracts and funding agreements	4,000	-
Mutual Aid Services provided under contracts and funding agreements	11,909	-
	429,286	364,945

4 Expenditure on charitable activities

	Healthwatch Kirklees	Healthwatch Calderdale	Investment and core activities	Maternity Voices Partnership	Mutual Aid	Total
	2024	2024	2024	2024	2024	2024
	£	£	£	£	£	£
Direct costs						
Staff costs	179,412	133,664	19,667	3,400	11,904	348,047
Premises costs	6,745	6,054	-	-	-	12,799
Computer expenses	4,507	4,508	-	72	-	9,087
Postage and stationary	580	325	-	-	-	905
Staff and volunteer costs	869	1,930	-	186	-	2,985
Training	1,357	925	-	-	-	2,282
Motor and travel	4,885	2,757	-	66	-	7,708
Consultancy	238	2,353	3,000	-	-	5,591
KCALC management charges	6,176	5,145	-	-	-	11,321
Bank charges	211	9	-	-	-	220
Sundries	3,976	325	-	-	-	4,301
	208,956	157,995	22,667	3,724	11,904	405,246
Share of support and governance costs (see note 5)						
Support	2,850	4,514	3,000	-	-	10,364
	211,806	162,509	25,667	3,724	11,904	415,610
Analysis by fund						
Unrestricted funds	211,806	162,509	25,667	3,724	11,904	415,610

4 Expenditure on charitable activities

(Continued)

Previous year:	Healthwatch Kirklees	Healthwatch Calderdale	Investment and core activities	Total
	2023	2023	2023	2023
	£	£	£	£
Direct costs				
Staff costs	149,604	121,902	28,048	299,554
Premises costs	4,545	7,451	-	11,996
Computer expenses	5,890	6,232	3,336	15,458
Postage and stationary	1,100	717	-	1,817
Staff and volunteer costs	1,745	3,132	3,048	7,925
Training	1,410	1,520	1,440	4,370
Motor and travel	5,465	2,370	157	7,992
Consultancy	458	178	-	636
KCALC management charges	6,176	5,145	-	11,321
Bank charges	214	-	-	214
Sundries	1,292	719	-	2,011
	177,899	149,366	36,029	363,294
Share of support and governance costs (see note 5)				
Support	2,270	880	1,500	4,650
	180,169	150,246	37,529	367,944
Analysis by fund				
Unrestricted funds	180,169	150,246	37,529	367,944

5 Support costs allocated to activities

	2024	2023
	£	£
Governance costs	10,364	4,650
Analysed between:		
Healthwatch Kirklees	2,850	2,270
Healthwatch Calderdale	4,514	880
Investment and core activities	3,000	1,500
	10,364	4,650

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

7 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Management	2	2
Charitable activities	10	10
Total	12	12

Employment costs	2024 £	2023 £
Wages and salaries	300,743	263,466
Social security costs	26,753	17,645
Other pension costs	20,551	18,443
	348,047	299,554

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2024 £	2023 £
Aggregate compensation	92,480	82,112

8 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

9 Debtors

Amounts falling due within one year:	2024 £	2023 £
Trade debtors	18,291	31,396
Other debtors	(83)	5,267
Prepayments and accrued income	5,755	5,622
	23,963	42,285

10 Creditors: amounts falling due within one year

	2024	2023
	£	£
Other taxation and social security	24,556	12,891
Trade creditors	3,959	4,505
Other creditors	879	293
Accruals and deferred income	25,356	26,482
	54,750	44,171

11 Retirement benefit schemes

	2024	2023
Defined contribution schemes	£	£
Charge to profit or loss in respect of defined contribution schemes	20,551	18,443

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

12 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023	Incoming resources	Resources expended	At 31 March 2024
	£	£	£	£
General funds	272,551	429,286	(415,610)	286,227

Previous year:	At 1 April 2022	Incoming resources	Resources expended	At 31 March 2023
	£	£	£	£
General funds	275,550	364,945	(367,944)	272,551

13 Related party transactions

Transactions with related parties

During the year the charity entered into the following transactions with related parties:

13 Related party transactions **(Continued)**

The charity rents offices and receives associated management services from Kirklees Citizen's Advice and Law Centre, Nick Whittingham a trustee of Healthwatch Kirklees is the Chief Executive at Kirklees Citizen's Advice and Law Centre.

Management fees paid in the year were £12,350 (2023 : £11,321 includes rent and services charges), the balance outstanding at the year end was £3,088 (2023 : £Nil).

Document Activity Report

Document Sent Mon, 25 Nov 2024 10:45:38 GMT

Document Activity History

Document history shows most recent activity first

Date	Activity
Mon, 25 Nov 2024 10:49:00 GMT	Document Sent

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Healthwatch Kirklees - Final accounts for signing 31.3.24_595126_9FEBD5F00F006056F45A3423760D87A7

Final Audit Report 2024-11-28

Created:	2024-11-28
By:	Sarah Crawford (sarahcrawford76@googlemail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA2arOfmhl_v8yZWVtBHMZRGHRxTDKRrdh

"Healthwatch Kirklees - Final accounts for signing 31.3.24_595126_9FEBD5F00F006056F45A3423760D87A7" History

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Signer Hilary Thompson (hilary974@icloud.com) entered name at signing as SH Thompson
2024-11-28 - 3:38:26 PM GMT

Document e-signed by SH Thompson (hilary974@icloud.com)
Signature Date: 2024-11-28 - 3:38:28 PM GMT - Time Source: server

Agreement completed.
2024-11-28 - 3:38:28 PM GMT

HEALTHWATCH KIRKLEES

England & Wales - Charity number 1156338

Accounts

REGISTERED COMPANY NUMBER: 08456146 (England and Wales)
REGISTERED CHARITY NUMBER: 1156338

Report of the Trustees and

Unaudited Financial Statements

for the Year Ended 31st March 2023

for

HEALTHWATCH KIRKLEES

Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

HEALTHWATCH KIRKLEES

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for the Year Ended 31st March 2023

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Report of the Trustees
for the Year Ended 31st March 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are the advancement of health and the relief of those in need by reason of youth, age, ill-health, disability or financial hardship by:-

(a) providing information and advice to the general public about local health and social care services,
(b) making the views and experiences of members of the general public known to health and social care providers,
(c) enabling local people to have a voice in the development, delivery and equality of access to local health and care services and facilities,
(d) conducting research into relevant health and social care issues and making public the useful results of such research, and
(e) providing training and the development of skills of volunteers and the wider community in understanding, scrutinising, reviewing and monitoring health and care services and facilities

Public benefit

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

ACHIEVEMENT AND PERFORMANCE

Charitable activities for the year and in the future

Over the past year, Healthwatch Kirklees and Calderdale have focused on listening to people who often go unheard, who have not spoken to us before, and those who face barriers with current ways of feeding back to the health and social care system.

We have developed new creative ways of gathering feedback and showed people their voices are being heard by decision makers. We wanted our work to be more than just another survey, strategy, or report. So we put time into understanding what matters most in our local community.

We've used data to our advantage, started innovative plans for change, and worked in partnership to kickstart broader impact in the future.

In our annual report, you'll learn about how passionate our team is about helping each person that contacts us. How we've made changes based on public feedback and how we've used our seat at NHS and West Yorkshire Integrated Care Board (WYICB) level to amplify the voices, needs, and inspiring ideas for change from local people.

With exciting plans for what's coming next, we hope you'll follow the journey of our projects into 2023-24.

Melvyn Ingleson
Chairperson

FINANCIAL REVIEW

Financial position

The charity has received income in the year of £364,945 (2022: £373,665), this includes £152,134 (2022: £132,000) from Calderdale MBC for Healthwatch Calderdale and NHS Complaints Advocacy and £184,500 (2022: £184,500) from Kirklees MC for the Healthwatch Kirklees contract. Other income was also received totalling £28,311, including funding from Healthwatch Leeds of £7,000 and NHS West Yorkshire of £8,333

Expenditure for the year was £367,944 (2022: £345,637).

The statement of financial activities shows a deficit for the year of £2,999 (2022: £28,028 surplus). Unrestricted funds brought forward were £275,550 leaving unrestricted funds carried forward of £272,551.

Reserves policy

Healthwatch Kirklees aims to achieve a reserves target of £130,000 by 31st March 2024. Healthwatch Kirklees intends to reduce the unrestricted reserves of the organisation through agreed and budgeted spend to meet the organisation's objectives, as listed in the Articles of Association.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is limited company, limited by guarantee, and as such is controlled by its Memorandum and Articles of Association, dated 21 March 2013, and amended 5 February 2014 and 27 July 2022.

Recruitment and appointment of new trustees

The Charity board is made up of the following:-

(a) one person nominated by each of the organisations that are members of the Charity, normally one person who holds the post of chief executive or equivalent, and
(b) up to five persons recruited from the community served by the Charity

Liability of members

The liability of each member organisation that is a member is limited to £1, being the amount that each member undertakes to contribute to the assets of the Charity in the event of its being wound up while a member or within one year after ceasing to be a member, for:-

(a) payment of the Charity's debts and liabilities contracted before the member ceased to be a member,
(b) payment of the costs, charges and expenses of winding up, and
(c) adjustment of the rights of the contributories among themselves

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08456146 (England and Wales)

Registered Charity number

1156338

Registered office

Elsie Whiteley Innovation Centre
Hopwood Lane
Halifax
West Yorkshire
HX1 5ER

Report of the Trustees
for the Year Ended 31st March 2023

Trustees
J W Booth
L Butland
M R Fennelly
L C Hodgson
M J Ingleson (appointed 1/2/23)
S King
M Laher
P Peart (resigned 10/8/22)
N E Whittingham (Acting Chair)
T Wilkinson
D A Wood

Company Secretary
S L Appleyard

Independent Examiner
Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

Chief Executive/s
Stacey Appleyard / Karen Huntley

STATEMENT OF TRUSTEES' RESPONSIBILITIES
The trustees (who are also the directors of Healthwatch Kirklees for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 22/08/2023 and signed on its behalf by:

.....

N E Whittingham - Trustee

Independent examiner's report to the trustees of Healthwatch Kirklees ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2023.

Responsibilities and basis of report
As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement
Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

V J Atkinson FCA
The Institute of Chartered Accountants in England and Wales

Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

Riley & Co Limited

Date: 22 August 2023

HEALTHWATCH KIRKLEES

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31st March 2023

	Notes	31/3/23 Unrestricted fund £	31/3/22 Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities	2		
Healthwatch Calderdale		158,134	132,000
Healthwatch Kirklees		204,146	184,500
Investment & core activities		2,665	57,165
Total		364,945	373,665
EXPENDITURE ON			
Charitable activities	3		
Healthwatch Calderdale		149,368	127,469
Healthwatch Kirklees		182,548	184,319
Investment & core activities		36,028	33,849
Total		367,944	345,637
NET INCOME/(EXPENDITURE)		(2,999)	28,028
RECONCILIATION OF FUNDS			
Total funds brought forward		275,550	247,522
TOTAL FUNDS CARRIED FORWARD		272,551	275,550

The notes form part of these financial statements

Balance Sheet
31st March 2023

	Notes	31/3/23 Total funds £	31/3/22 Total funds £
CURRENT ASSETS			
Debtors	11	42,285	10,966
Cash at bank		274,437	294,026
		316,722	304,992
CREDITORS			
Amounts falling due within one year	12	(44,171)	(29,442)
NET CURRENT ASSETS		272,551	275,550
TOTAL ASSETS LESS CURRENT LIABILITIES		272,551	275,550
NET ASSETS		272,551	275,550
FUNDS	13		
Unrestricted funds:			
General fund		272,551	275,550
TOTAL FUNDS		272,551	275,550

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

continued...

Balance Sheet - continued
31st March 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 22/08/2023..... and were signed on its behalf by:

.....
N E Whittingham - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	-	25% on cost
Computer equipment	-	100% on cost

Taxation
The charity is exempt from corporation tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of any restricted fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

continued...

2. INCOME FROM CHARITABLE ACTIVITIES

	Healthwatch Calderdale £	Healthwatch Kirklees £	Investment & core activities £	31/3/23 Total activities £	31/3/22 Total activities £
Kirklees MC - Healthwatch contract	-	184,500	-	184,500	184,500
Calderdale MBC - Healthwatch	152,134	-	-	152,134	132,000
Kirklees MC - JHWS Public Engagement	-	-	-	-	16,615
South West Yorkshire Partnership - HW Support Recovery and Reset	-	-	-	-	40,000
HW Kirklees - ICS	-	5,000	-	5,000	-
HW Calderdale - ICS	5,000	-	-	5,000	-
Healthwatch Leeds	1,000	6,000	-	7,000	-
NHS West Yorkshire	-	8,333	-	8,333	-
Other charitable income	-	313	2,665	2,978	550
	158,134	204,146	2,665	364,945	373,665

3. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 4) £	Support costs (see note 5) £	Totals £
Healthwatch Calderdale	144,718	4,650	149,368
Healthwatch Kirklees	182,548	-	182,548
Investment & core activities	36,028	-	36,028
	363,294	4,650	367,944

continued...

4. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31/3/23	31/3/22
	£	£
Staff costs	299,554	272,872
Rates and water	72	435
Insurance	2,878	2,439
Telephone and internet	4,760	3,094
Postage and stationery	1,052	785
Advertising	765	889
Sundries	9,936	1,764
Rent	2,922	19,651
Cleaning	1,365	-
Computer repairs and maintenance	15,458	12,191
Training	4,370	3,231
Motor and travel expenses	7,991	6,683
Consultancy fees	636	233
Management and administration fees	11,321	11,625
Bank charges	214	210
Depreciation	-	7,338
	363,294	343,440

5. SUPPORT COSTS

	Governance costs
	£
Healthwatch Calderdale	4,650

Support costs, included in the above, are as follows:

	31/3/23 Healthwatch Calderdale	31/3/22 Total activities
	£	£
Accountancy and legal fees	4,650	2,197

6. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/23	31/3/22
	£	£
Depreciation - owned assets	-	7,338

continued...

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2023 nor for the year ended 31st March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2023 nor for the year ended 31st March 2022.

8. STAFF COSTS

	31/3/23	31/3/22
	£	£
Wages and salaries	263,466	240,141
Social security costs	17,645	15,968
Other pension costs	18,443	16,763
	299,554	272,872

The average monthly number of employees during the year was as follows:

	31/3/23	31/3/22
Management	2	2
Charitable activities	10	8
	12	10

No employees received emoluments in excess of £60,000.

The key management personnel of the charity have been identified as the directors of Kirklees and Calderdale Healthwatch. The aggregate employment benefits, including employers national insurance and pension contributions, for these key management personnel for the year was £82,112 (2022 : £56,709). The remuneration of the key management is set by the trustee board and reviewed annually.

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund
	£
INCOME AND ENDOWMENTS FROM	
Charitable activities	
Healthwatch Calderdale	132,000
Healthwatch Kirklees	184,500
Investment & core activities	57,165
Total	373,665
EXPENDITURE ON	
Charitable activities	
Healthwatch Calderdale	127,469
Healthwatch Kirklees	184,319

continued...

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £
Investment & core activities	33,849
Total	345,637
NET INCOME	28,028
RECONCILIATION OF FUNDS	
Total funds brought forward	247,522
TOTAL FUNDS CARRIED FORWARD	275,550

10. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1st April 2022	2,357	35,264	37,621
Disposals	(2,357)	(35,264)	(37,621)
At 31st March 2023	-	-	-
DEPRECIATION			
At 1st April 2022	2,357	35,264	37,621
Eliminated on disposal	(2,357)	(35,264)	(37,621)
At 31st March 2023	-	-	-
NET BOOK VALUE			
At 31st March 2023	-	-	-
At 31st March 2022	-	-	-

continued...

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/23	31/3/22
	£	£
Trade debtors	31,396	-
Other debtors	5,267	4,823
Prepayments and accrued income	5,622	6,143
	42,285	10,966

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/23	31/3/22
	£	£
Trade creditors	4,505	1,209
Social security and other taxes	5,480	4,421
VAT	7,411	17,302
Credit Card	293	313
Accruals and deferred income	26,482	6,197
	44,171	29,442

13. MOVEMENT IN FUNDS

	At 1/4/22	Net movement in funds	At 31/3/23
	£	£	£
Unrestricted funds			
General fund	275,550	(2,999)	272,551
TOTAL FUNDS	275,550	(2,999)	272,551

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	364,945	(367,944)	(2,999)
TOTAL FUNDS	364,945	(367,944)	(2,999)

continued...

13. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/21 £	Net movement in funds £	At 31/3/22 £
Unrestricted funds			
General fund	247,522	28,028	275,550
TOTAL FUNDS	247,522	28,028	275,550

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	373,665	(345,637)	28,028
TOTAL FUNDS	373,665	(345,637)	28,028

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/21 £	Net movement in funds £	At 31/3/23 £
Unrestricted funds			
General fund	247,522	25,029	272,551
TOTAL FUNDS	247,522	25,029	272,551

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	738,610	(713,581)	25,029
TOTAL FUNDS	738,610	(713,581)	25,029

continued...

14. RELATED PARTY DISCLOSURES

The charity rents offices and receives associated management services from Kirklees CItizens Advice and Law Centre, Nick Whittingham a trustee of Healthwatch Kirklees is the Chief Executive at Kirklees CItizens Advce and Law Centre.

Management fees paid in the year were £11,321 (2022 : £25,387 includes rent and services charges), the balance outstanding at the year end was £Nil (2022 : £Nil).

15. ULTIMATE CONTROLLING PARTY

The charity is under the control of the board of trustees.

HEALTHWATCH KIRKLEES

Detailed Statement of Financial Activities
for the Year Ended 31st March 2023

	31/3/23 £	31/3/22 £
INCOME AND ENDOWMENTS		
Charitable activities		
Kirklees MC - Healthwatch contract	184,500	184,500
Calderdale MBC - Healthwatch	152,134	132,000
Kirklees MC - JHWS Public Engagement	-	16,615
South West Yorkshire Partnership - HW Support Recovery and Reset	-	40,000
HW Kirklees - ICS	5,000	-
HW Calderdale - ICS	5,000	-
Healthwatch Leeds	7,000	-
NHS West Yorkshire	8,333	-
Other charitable income	2,978	550
	364,945	373,665
Total incoming resources	364,945	373,665
EXPENDITURE		
Charitable activities		
Wages	263,466	240,141
Social security	17,645	15,968
Pensions	18,443	16,763
Rates and water	72	435
Insurance	2,878	2,439
Telephone and internet	4,760	3,094
Postage and stationery	1,052	785
Advertising	765	889
Sundries	9,936	1,764
Rent	2,922	19,651
Cleaning	1,365	-
Computer repairs and maintenance	15,458	12,191
Training	4,370	3,231
Motor and travel expenses	7,991	6,683
Consultancy fees	636	233
Management and administration fees	11,321	11,625
Bank charges	214	210
Depreciation - computer equipment	-	7,338
	363,294	343,440
Support costs		

Detailed Statement of Financial Activities for the Year Ended 31st March 2023

	31/3/23 £	31/3/22 £
Support costs		
Governance costs		
Accountancy and legal fees	4,650	2,197
Total resources expended	367,944	345,637
Net (expenditure)/income	(2,999)	28,028

HEALTHWATCH KIRKLEES

England & Wales - Charity number 1156338

Accounts

REGISTERED COMPANY NUMBER: 08456146 (England and Wales)
REGISTERED CHARITY NUMBER: 1156338

Report of the Trustees and

Unaudited Financial Statements

for the Year Ended 31st March 2022

for

HEALTHWATCH KIRKLEES

Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

HEALTHWATCH KIRKLEES

Contents of the Financial Statements
for the Year Ended 31st March 2022

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Report of the Trustees
for the Year Ended 31st March 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are the advancement of health and the relief of those in need by reason of youth, age, ill-health, disability or financial hardship by:-

(a) providing information and advice to the general public about local health and social care services,
(b) making the views and experiences of members of the general public known to health and social care providers,
(c) enabling local people to have a voice in the development, delivery and equality of access to local health and care services and facilities,
(d) conducting research into relevant health and social care issues and making public the useful results of such research, and
(e) providing training and the development of skills of volunteers and the wider community in understanding, scrutinising, reviewing and monitoring health and care services and facilities

Public benefit

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

ACHIEVEMENT AND PERFORMANCE

Charitable activities for the year and in the future

This year, in the absence of a permanent chair, the responsibility for introducing our Trustees Report falls to me, as Treasurer for Healthwatch Kirklees and Healthwatch Calderdale. I am very proud of the work of Healthwatch Kirklees and Healthwatch Calderdale during the past year.

There have been a number of changes within our staff team at the end of the year. In December 2021, we said farewell to our Chief Executive, Helen Hunter, who left our organisation for pastures new. We give our sincere thanks and gratitude to her for the effort, time, energy and commitment she invested over the past eight years, in both Healthwatch Kirklees and Healthwatch Calderdale. On behalf of our Trustee Board and staff, we wish Helen the best of luck in her new role.

On Helen's departure, our Trustee Board and staff agreed that some restructuring was necessary for our organisation and this took place in late 2021.

We now have two Directors; Stacey Appleyard as Director for Healthwatch Kirklees and Karen Huntley as Director for Healthwatch Calderdale. Both Directors already have considerable Healthwatch experience and knowledge of the local areas.

We have merged our staff teams to facilitate collaborative working across both localities. This has improved communication between all colleagues at all levels in the organisation. The restructure has enabled Healthwatch Kirklees and Healthwatch Calderdale to look further into the skills and strengths of our current employees and to put these to better use, with staff working increasingly in a strength's base manner. A single Operations Manager now manages all staff members, replacing the previous Team Manager positions. Additionally, we have introduced a new post specifically responsible for data management, analysis and reporting. Our aim in introducing this data post is to refine and develop the way we use the data we collect from the public and as a result, we now have the capability within our organisation to understand our data and intelligence in a much more meaningful way. These improvements in our data also mean that live data can be fed to our key partners across the system about their services and our work plan can be purely driven by public voice and experience insights.

At our Annual General Meeting (AGM) in February 2022, our staff and volunteers presented huge amounts of their work from the past 12 months. The work of our Healthwatch team is inspiring as it showcased their dedication, and their ability to work in flexible and diverse ways. As Trustees, we are truly grateful to our staff and volunteers for their adaptability, interest, drive and tenacity, and the strength and commitment they have demonstrated in how keeping the organisation running very smoothly through times of change and challenge.

We are pleased that since the Covid-19 restrictions were lifted, our team has been venturing back out into the local areas to meet with local people face-to-face. During the Covid-19 pandemic, when restrictions were in place, we explored new ways of communicating with people. We were able to reach new people using innovative ways and we continue to use this learning to engage with members of the public. Recently our staff team have talked to members of the public in outdoor spaces, community group settings, online and in their homes. We will continue to adapt our engagement and project work to suit the different needs of the people of Kirklees and Calderdale.

In 2022/23 the main aim of the Trustee Board will be to recruit a Chairperson and bring new representatives onto our Board so that we can continue to build the skills, experience and guidance Trustees can offer our organisation.

We understand that the landscape of health and care provision will change in the next few months and at Healthwatch, it is our job to see how service integration and changes to commissioning bodies will impact and influence people. We work to ensure that the voices of the residents of Kirklees and Calderdale are heard and considered in decisions about health and care services. We will continue to encourage this joined up working with the public through our facilitative role in the health and care system in 2022/23.

Nick Whittingham
Acting Chair / Treasurer of the trustee board

ACHIEVEMENT AND PERFORMANCE

Message from the Directors of Healthwatch Kirklees and Healthwatch Calderdale

So what did 2021/2022 teach us at Healthwatch Calderdale and Healthwatch Kirklees?

It has been a year full of internal changes for Healthwatch Kirklees and Healthwatch Calderdale and we are excited and committed to expanding upon the firm foundation to which our predecessor, Helen Hunter, contributed greatly.

As always, our staff team and volunteers are continually passionate and dedicated to making sure that people's voices and experiences are at the heart of our organisation. We are a small team but we also work in partnership with other organisations and with our excellent and dedicated volunteers. This allows us to achieve much more than we could on our own.

This year we are incredibly proud of our volunteers who have completed a project for Overgate Hospice, not only helping us expand our capacity, but also learning new skills, which they can use in their personal and working lives.

We both would like to say a huge thank you to everyone who has supported Healthwatch Kirklees and Healthwatch Calderdale, for all of your hard work.

We are aware that many people continue to experience challenges with health and care services, especially those with long term or complex conditions. Our work for the next 12 months will ensure that peoples voices are heard not only by local NHS and care managers but on a regional West Yorkshire footprint too. One piece of work our team is incredibly proud of is our carers lanyard project which showcased how small and collective changes across all health and care services locally can have a significant impact for people who dedicate their time looking after a family member or friend. We look forward to expanding this initiative to Calderdale and maybe even across West Yorkshire in the future.

Stacey Appleyard
Director Healthwatch Kirklees

Karen Huntley
Director Healthwatch Calderdale

FINANCIAL REVIEW

Financial position

The charity has received income in the year of £373,665 (2021: £317,000), this includes £132,000 (2021: £132,500) from Calderdale MBC for Healthwatch Calderdale and NHS Complaints Advocacy and £184,500 (2021: £184,500) from Kirklees MC for the Healthwatch Kirklees contract. We also were commissioned by local partners SWYFT (South West Yorkshire Foundation Trust) £40,000 and Kirklees Council £16,615.

Expenditure for the year was £345,637 (2021: £319,582).

The statement of financial activities shows surplus for the year of £28,028 (2021: £2,582 deficit). Unrestricted funds brought forward were £247,522, leaving unrestricted funds carried forward of £275,550

Reserves policy

Healthwatch Kirklees aims to achieve a reserves target of £130,000 by 31st March 2024. Healthwatch Kirklees intends to reduce the unrestricted reserves of the organisation through agreed and budgeted spend to meet the organisation's objectives, as listed in the Articles of Association.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is limited company, limited by guarantee, and as such is controlled by its Memorandum and Articles of Association, dated 21 March 2013, and amended 5 February 2014

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The Charity board is made up of the following:-

(a) one person nominated by each of the organisations that are members of the Charity, normally one person who holds the post of chief executive or equivalent, and
(b) up to five persons recruited from the community served by the Charity

Liability of members

The liability of each member organisation that is a member is limited to £1, being the amount that each member undertakes to contribute to the assets of the Charity in the event of its being wound up while a member or within one year after ceasing to be a member, for:-

(a) payment of the Charity's debts and liabilities contracted before the member ceased to be a member,
(b) payment of the costs, charges and expenses of winding up, and
(c) adjustment of the rights of the contributories among themselves

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08456146 (England and Wales)

Registered Charity number

1156338

Registered office

Unit 3
Back Station Road
Mirfield
West Yorkshire
WF14 8QF

Trustees

J W Booth
L Butland
A Everson (resigned 26/6/21)
M R Fennelly (appointed 26/6/21)
L C Hodgson (appointed 26/6/21)
S King
M Laher (appointed 26/6/21)
S Mirza (appointed 26/6/21) (resigned 4/12/21)
P Peart (resigned 10/8/22)
N E Whittingham (Acting Chair)
T Wilkinson
D A Wood

Company Secretary

S L Appleyard

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner
Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

Chief Executive/s
Helen Hunter (To December 2021)
Stacey Appleyard / Karen Huntley (From December 2021)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Healthwatch Kirklees for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 07/11/2022 and signed on its behalf by:

.....
N E Whittingham - Trustee

Independent examiner's report to the trustees of Healthwatch Kirklees ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2022.

Responsibilities and basis of report
As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement
Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

V J Atkinson FCA
Institute of Chartered Accountants in England and Wales
Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

Date: 7 November 2022

HEALTHWATCH KIRKLEES

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31st March 2022

	Notes	31/3/22 Unrestricted fund £	31/3/21 Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Healthwatch Calderdale		132,000	132,500
Healthwatch Kirklees		184,500	184,500
Investment & core activities		57,165	-
Total		373,665	317,000
EXPENDITURE ON			
Charitable activities	3		
Healthwatch Calderdale		127,469	131,161
Healthwatch Kirklees		184,319	180,921
Investment & core activities		33,849	7,500
Total		345,637	319,582
NET INCOME/(EXPENDITURE)		28,028	(2,582)
RECONCILIATION OF FUNDS			
Total funds brought forward		247,522	250,104
TOTAL FUNDS CARRIED FORWARD		275,550	247,522

The notes form part of these financial statements

Balance Sheet
31st March 2022

	Notes	31/3/22 Total funds £	31/3/21 Total funds £
CURRENT ASSETS			
Debtors	11	10,966	8,240
Cash at bank		294,026	264,699
		304,992	272,939
CREDITORS			
Amounts falling due within one year	12	(29,442)	(25,417)
NET CURRENT ASSETS		275,550	247,522
TOTAL ASSETS LESS CURRENT LIABILITIES		275,550	247,522
NET ASSETS		275,550	247,522
FUNDS	13		
Unrestricted funds:			
General fund		275,550	247,522
TOTAL FUNDS		275,550	247,522

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

continued...

Balance Sheet - continued
31st March 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 07/11/2022 and were signed on its behalf by:

.....
N E Whittingham - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	-	25% on cost
Computer equipment	-	100% on cost

Taxation
The charity is exempt from corporation tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of any restricted fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

continued...

2. INCOME FROM CHARITABLE ACTIVITIES

	Healthwatch Calderdale £	Healthwatch Kirklees £	Investment & core activities £	31/3/22 Total activities £	31/3/21 Total activities £
Kirklees MC - Healthwatch contract	-	184,500	-	184,500	184,500
Calderdale MBC - Healthwatch	132,000	-	-	132,000	132,500
Kirklees MC - JHWS Public Engagement	-	-	16,615	16,615	-
South West Yorkshire Partnership - HW Support Recovery and Reset	-	-	40,000	40,000	-
Other charitable income	-	-	550	550	-
	132,000	184,500	57,165	373,665	317,000

3. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 4) £	Support costs (see note 5) £	Totals £
Healthwatch Calderdale	125,271	2,198	127,469
Healthwatch Kirklees	184,319	-	184,319
Investment & core activities	33,850	(1)	33,849
	343,440	2,197	345,637

continued...

4. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31/3/22	31/3/21
	£	£
Staff costs	272,872	255,212
Rates and water	435	435
Insurance	2,439	2,191
Telephone and internet	3,094	1,324
Postage and stationery	785	676
Advertising	889	360
Sundries	1,764	7,360
Rent	19,651	19,630
Computer repairs and maintenance	12,191	12,688
Training	3,231	933
Motor and travel expenses	6,683	4,821
Consultancy fees	233	120
Management and administration fees	11,625	11,625
Bank charges	210	201
Depreciation	7,338	237
	343,440	317,813

5. SUPPORT COSTS

	Governance costs
	£
Healthwatch Calderdale	2,198
Investment & core activities	(1)
	2,197

Support costs, included in the above, are as follows:

	Healthwatch Calderdale	Investment & core activities	31/3/22 Total activities	31/3/21 Total activities
	£	£	£	£
Accountancy and legal fees	2,198	(1)	2,197	1,769

continued...

6. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/22	31/3/21
	£	£
Depreciation - owned assets	7,338	237

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2022 nor for the year ended 31st March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2022 nor for the year ended 31st March 2021.

8. STAFF COSTS

	31/3/22	31/3/21
	£	£
Wages and salaries	240,141	224,617
Social security costs	15,968	14,872
Other pension costs	16,763	15,723
	272,872	255,212

The average monthly number of employees during the year was as follows:

	31/3/22	31/3/21
Management	2	1
Charitable activities	8	9
	10	10

No employees received emoluments in excess of £60,000.

The key management personnel of the charity have been identified as the directors of Kirklees and Calderdale Healthwatch. The aggregate employment benefits, including employers national insurance and pension contributions, for these key management personnel for the year was £56,709 (2021 : £49,493). The remuneration of the key management is set by the trustee board and reviewed annually.

continued...

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Charitable activities	
Healthwatch Calderdale	132,500
Healthwatch Kirklees	184,500
Total	317,000
EXPENDITURE ON	
Charitable activities	
Healthwatch Calderdale	131,161
Healthwatch Kirklees	180,921
Investment & core activities	7,500
Total	319,582
NET INCOME/(EXPENDITURE)	(2,582)
RECONCILIATION OF FUNDS	
Total funds brought forward	250,104
TOTAL FUNDS CARRIED FORWARD	247,522

continued...

10. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1st April 2021	2,357	27,926	30,283
Additions	-	7,338	7,338
At 31st March 2022	2,357	35,264	37,621
DEPRECIATION			
At 1st April 2021	2,357	27,926	30,283
Charge for year	-	7,338	7,338
At 31st March 2022	2,357	35,264	37,621
NET BOOK VALUE			
At 31st March 2022	-	-	-
At 31st March 2021	-	-	-

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/22 £	31/3/21 £
Other debtors	4,823	2,117
Prepayments and accrued income	6,143	6,123
	10,966	8,240

continued...

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/22	31/3/21
	£	£
Trade creditors	1,209	7,061
Social security and other taxes	4,421	5,048
VAT	17,302	6,056
Credit Card	313	67
Accruals and deferred income	6,197	7,185
	29,442	25,417

13. MOVEMENT IN FUNDS

	At 1/4/21	Net movement in funds	At 31/3/22
	£	£	£
Unrestricted funds			
General fund	247,522	28,028	275,550
TOTAL FUNDS	247,522	28,028	275,550

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	373,665	(345,637)	28,028
TOTAL FUNDS	373,665	(345,637)	28,028

Comparatives for movement in funds

	At 1/4/20	Net movement in funds	At 31/3/21
	£	£	£
Unrestricted funds			
General fund	250,104	(2,582)	247,522
TOTAL FUNDS	250,104	(2,582)	247,522

continued...

13. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	317,000	(319,582)	(2,582)
TOTAL FUNDS	317,000	(319,582)	(2,582)

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/20 £	Net movement in funds £	At 31/3/22 £
Unrestricted funds			
General fund	250,104	25,446	275,550
TOTAL FUNDS	250,104	25,446	275,550

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	690,665	(665,219)	25,446
TOTAL FUNDS	690,665	(665,219)	25,446

continued...

14. RELATED PARTY DISCLOSURES

The charity rents offices and receives associated management services from Kirklees CItizens Advice and Law Centre, Nick Whittingham a trustee of Healthwatch Kirklees is the Chief Executive at Kirklees CItizens Advce and Law Centre.

Rent, service charge and management fees paid in the year were £25,387 (2021 : £31,255), the balance outstanding at the year end was £Nill (2021 : £Nil).

15. ULTIMATE CONTROLLING PARTY

The charity is under the control of the board of trustees.

HEALTHWATCH KIRKLEES

Detailed Statement of Financial Activities
for the Year Ended 31st March 2022

	31/3/22 £	31/3/21 £
INCOME AND ENDOWMENTS		
Charitable activities		
Kirklees MC - Healthwatch contract	184,500	184,500
Calderdale MBC - Healthwatch	132,000	132,500
Kirklees MC - JHWS Public Engagement	16,615	-
South West Yorkshire Partnership - HW Support Recovery and Reset	40,000	-
Other charitable income	550	-
	373,665	317,000
Total incoming resources	373,665	317,000
EXPENDITURE		
Charitable activities		
Wages	240,141	224,617
Social security	15,968	14,872
Pensions	16,763	15,723
Rates and water	435	435
Insurance	2,439	2,191
Telephone and internet	3,094	1,324
Postage and stationery	785	676
Advertising	889	360
Sundries	1,764	7,360
Rent	19,651	19,630
Computer repairs and maintenance	12,191	12,688
Training	3,231	933
Motor and travel expenses	6,683	4,821
Consultancy fees	233	120
Management and administration fees	11,625	11,625
Bank charges	210	201
Fixtures and fittings	-	237
Depreciation - computer equipment	7,338	-
	343,440	317,813
Support costs		
Governance costs		
Accountancy and legal fees	2,197	1,769

HEALTHWATCH KIRKLEES

Detailed Statement of Financial Activities
for the Year Ended 31st March 2022

	31/3/22 £	31/3/21 £
Total resources expended	345,637	319,582
Net income/(expenditure)	28,028	(2,582)

This page does not form part of the statutory financial statements

HEALTHWATCH KIRKLEES

England & Wales - Charity number 1156338

Accounts

REGISTERED COMPANY NUMBER: 08456146 (England and Wales)
REGISTERED CHARITY NUMBER: 1156338

Report of the Trustees and

Unaudited Financial Statements

for the Year Ended 31st March 2021

for

HEALTHWATCH KIRKLEES

Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

HEALTHWATCH KIRKLEES

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for the Year Ended 31st March 2021

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Detailed Statement of Financial Activities	20 to 21

Report of the Trustees
for the Year Ended 31st March 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are the advancement of health and the relief of those in need by reason of youth, age, ill-health, disability or financial hardship by:-

(a) providing information and advice to the general public about local health and social care services,
(b) making the views and experiences of members of the general public known to health and social care providers,
(c) enabling local people to have a voice in the development, delivery and equality of access to local health and care services and facilities,
(d) conducting research into relevant health and social care issues and making public the useful results of such research, and
(e) providing training and the development of skills of volunteers and the wider community in understanding, scrutinising, reviewing and monitoring health and care services and facilities

Public benefit

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

ACHIEVEMENT AND PERFORMANCE

Charitable activities for the year and in the future

This year, the responsibility of report for the Trustees falls to me as Healthwatch Kirklees and Healthwatch Calderdale Treasurer. Our long-term Chair, Paul Bridges left our Board in November 2020, and we give our sincerest thanks and gratitude to him for the effort, energy and commitment he invested with the Board over 6 years. Angela Everson stepped in as an interim Board Chair to March 2021, and again, we are incredibly grateful for her contribution.

The switch in chairing arrangements between Paul and Angela took place at the Annual General Meeting (AGM), at which our staff and volunteers presented huge amounts of their work. The meeting was inspiring as it showcased the dedication of our team, and their ability to work in flexible and diverse ways, even in very challenging and unique circumstances. As Trustees, we are truly grateful to the staff team for how adaptable, interested and tenacious they are, and how they have kept the organisation running at full capacity during the pandemic.

Another success of the AGM was the introduction of the Healthwatch Kirklees and Healthwatch Calderdale work, approach and plans to a cohort of potential Trustees. We've been incredibly fortunate to welcome 6 new Trustees to the Board in 2020/21, all of whom are inquisitive and supportive of our ambition and values.

As we look back and review the work of Healthwatch in Calderdale and Kirklees over 2020/2021, it's hard for the whole year of achievements not to be overshadowed by the continued outbreak of COVID-19 that began back in February 2020.

The work plan for Healthwatch in 2020/2021 had to be completely adapted; engagement work that was due to start had to be paused; all staff continue to work remotely. These are not small changes for our organisation, but they pale into insignificance by comparison to the level of transformation that has been needed in health and care settings, and in the work of our voluntary sector colleagues. As Trustees, we have been so grateful that our team of staff and volunteers at Healthwatch have adapted so brilliantly, and made sure that Healthwatch is still present and delivering in these peculiar times.

If I were to try to capture my key piece of learning about Healthwatch through the COVID-19 pandemic, it would be that because Healthwatch in Kirklees and Calderdale has a clear mission and set of principles through which it does its work, it can be incredibly adaptable whilst not losing focus on its purpose. The core tenet of delivering the work of the organisation to "make change happen" is every bit as relevant in the COVID-19 pandemic as it is at any other time.

In 2021/22, Trustees will work together in development to look at the future for Healthwatch Kirklees and Healthwatch Calderdale. We understand that large scale structural changes to NHS commissioning will be put in place in our local health and care systems through the implementation of the NHS White Paper, and need to consider how these new ways of working may influence us. In particular, we are considering how more authority passing from NHS England to an Integrated Care System (ICS) at the West Yorkshire and Harrogate level will alter our work. Wherever and however we can, Healthwatch in Kirklees and Calderdale wants to take the opportunity to amplify the public's voice, and give the public opportunities to be directly involved in shaping and moulding the way health and care services are accessed, provided and commissioned. As such, whilst our health and care systems are on a journey towards integration, it is essential that we identify opportunities for the public's voice to be meaningfully heard in that process.

It would be remiss of me not to speak about the impact that the Covid-19 pandemic has had on members of the public in Kirklees and Calderdale; significant numbers of people are waiting for planned and elective care; many have experienced deterioration in their mental wellbeing; but simultaneously, tens of thousands of people have been vaccinated against this virus, and far more critically unwell people are being properly clinically supported in their own homes than before the pandemic. Covid-19 has been a common enemy for us all, reminding us of the power of working together to address insurmountable problems. The landscape of care provision has changed exponentially, and at Healthwatch, it's our job to see how those changes impact and influence people, then either make sure it continues long after height of the pandemic, or it is addressed as quickly as possible with through the involvement of Kirklees and Calderdale residents. We will continue to encourage this joined up working with the public through our facilitative role in the health and care system in 2021/22.

Nick Whittingham
Acting Chair / Treasurer of the trustee board

ACHIEVEMENT AND PERFORMANCE

Message from the Chief Executive

So what did 2020/2021 teach us at Healthwatch Calderdale and Healthwatch Kirklees?

What an unpredictable and chaotic year 2020/2021 has been. It was impossible to foresee the extent of the Covid-19 pandemic's impact on both how Healthwatch in Kirklees and Calderdale works, and how our health and care systems work. Hospitals have been caring for hundreds of ill people with emergency needs due to Covid-19; community health care providers had to support huge numbers of additional people unwell in their homes either after discharge from hospital or who needed medical care at home due to the virus; hundreds of people in residential care homes caught Covid-19 and care staff worked tirelessly to care for and protect them. Everyone had to work more closely, and whilst Covid-19 presented the biggest challenge the NHS and social care had ever seen, it also meant that barriers between services were broken down. With everyone working to protect the population's health from the virus, there was a united purpose.

To those organisations, charities, mutual aid groups, NHS providers, emergency services, home care staff, teams from residential homes and every individual who did something to help their community, their neighbour or their service users - we are so thankful for your commitment, your kindness and your energy for what you do in a completely unpredictable and often unknown landscape. Our Covid Heroes campaign celebrated people in Calderdale and Kirklees for their contribution to helping people in such a trying time, but we know there are thousands of people who will have reached out to support someone.

Unfortunately, there have been impacts to health and care that are less positive. Nationally reported delays to planned care, difficulties accessing services if you are digitally excluded, and limits to visiting people residing in care homes are amongst the existent and emergent challenges that Healthwatch hears about and has raised. Wherever we can, we aim to capture both the issue, but also the potential solutions, that are shared with us. We firmly believe that the public often have the answers to some of our trickiest issues, and we are encouraging constructive discussion about how services can shift and change in a way that manages Covid risk, but doesn't limit or exclude people unnecessarily.

So what did 2020/21 look like at Healthwatch in Kirklees and Calderdale? All our staff have worked from home for 12months; our volunteers have continued to support us but in totally new and innovative ways; we've enhanced our knowledge and skill with data analysis to help us make stronger and clearer arguments; we've strived to work in partnership wherever we can to make sure that the public's voice is heard, loud and clear, even when there are hundreds of new priorities to address.

Of course, we haven't been able to get out and about in the same way that we usually would, and that's something that the Healthwatch team really misses. That means we have tried out some totally new ways of working and found that we've had different successes with new people. Our telephone befriending service for vulnerable and older people was a triumph, with over 20people having consistent contact with a kind and supportive person for several months. Many times this support meant better connections to other services, allowing someone to step forward in their life. We used SnapChat to engage with a group of younger people to understand where they were getting their Covid information. We asked people to "get creative" and send us poems, drawings, stories about their Covid lived experience and we learned so much from that rich and detailed information.

As always, I am unendingly proud of my fabulous colleagues, both staff and volunteers. In a trying year, we have achieved more than ever, and I can only express my gratitude for the commitment and passion of the team. Well done to you all.

Helen Hunter
Chief Executive

FINANCIAL REVIEW

Financial position

The charity has received income in the year of £317,000 (2020: £326,235), this includes £132,500 (2020: £132,000) from Calderdale MBC for Healthwatch Calderdale and NHS Complaints Advocacy and £184,500 (2020: £184,500) from Kirklees MC for the Healthwatch Kirklees contract.

Expenditure for the year was £319,582 (2020: £311,136).

The statement of financial activities shows a loss for the year of £2,582 (2020: £15,099 surplus). Unrestricted funds brought forward were £250,104, leaving unrestricted funds carried forward of £247,522.

Reserves policy

Healthwatch Kirklees aims to achieve a reserves target of £130,000 by 31st March 2024. Healthwatch Kirklees intends to reduce the unrestricted reserves of the organisation through agreed and budgeted spend to meet the organisation's objectives, as listed in the Articles of Association.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is limited company, limited by guarantee, and as such is controlled by its Memorandum and Articles of Association, dated 21 March 2013, and amended 5 February 2014

Recruitment and appointment of new trustees

The Charity board is made up of the following:-

(a) one person nominated by each of the organisations that are members of the Charity, normally one person who holds the post of chief executive or equivalent, and
(b) up to five persons recruited from the community served by the Charity

Liability of members

The liability of each member organisation that is a member is limited to £1, being the amount that each member undertakes to contribute to the assets of the Charity in the event of its being wound up while a member or within one year after ceasing to be a member, for:-

(a) payment of the Charity's debts and liabilities contracted before the member ceased to be a member,
(b) payment of the costs, charges and expenses of winding up, and
(c) adjustment of the rights of the contributories among themselves

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08456146 (England and Wales)

Registered Charity number

1156338

Registered office

Units 11-12
Empire House
Dewsbury
West Yorkshire
WF12 8DJ

Trustees
J W Booth (appointed 8/10/20)
P Bridges (resigned 8/12/20)
L Butland
A Everson (resigned 26/6/21)
M R Fennelly (appointed 26/6/21)
L C Hodgson (appointed 26/6/21)
S King
M Laher (appointed 26/6/21)
S Mirza (appointed 26/6/21)
P Peart (appointed 21/12/20)
N E Whittingham (Acting Chair)
T Wilkinson
D A Wood (appointed 21/12/20)
Y S Ukadia (resigned 8/12/20)

Company Secretary
H L Hunter

Independent Examiner
Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

Chief Executive
Helen Hunter

STATEMENT OF TRUSTEES' RESPONSIBILITIES
The trustees (who are also the directors of Healthwatch Kirklees for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 14/12/2021 and signed on its behalf by:

.....

N E Whittingham - Trustee

Independent examiner's report to the trustees of Healthwatch Kirklees ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2021.

Responsibilities and basis of report
As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement
Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

V J Atkinson FCA
Institute of Chartered Accountants in England and Wales
Riley & Co Limited
Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

VJ Atkinson

Date: 15 December 2021

HEALTHWATCH KIRKLEES

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31st March 2021

	Notes	31/3/21 Unrestricted fund £	31/3/20 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2	-	6,000
Charitable activities	3		
Healthwatch Calderdale		132,500	132,000
Healthwatch Kirklees		184,500	188,235
Total		317,000	326,235
EXPENDITURE ON			
Charitable activities	4		
Healthwatch Calderdale		131,161	130,370
Healthwatch Kirklees		180,921	180,766
Investment & core activities		7,500	-
Total		319,582	311,136
NET INCOME/(EXPENDITURE)		(2,582)	15,099
RECONCILIATION OF FUNDS			
Total funds brought forward		250,104	235,005
TOTAL FUNDS CARRIED FORWARD		247,522	250,104

The notes form part of these financial statements

Balance Sheet
31st March 2021

	Notes	31/3/21 Total funds £	31/3/20 Total funds £
FIXED ASSETS			
Tangible assets	11	-	237
CURRENT ASSETS			
Debtors	12	8,240	5,549
Cash at bank		264,699	256,454
		272,939	262,003
CREDITORS			
Amounts falling due within one year	13	(25,417)	(12,136)
NET CURRENT ASSETS		247,522	249,867
TOTAL ASSETS LESS CURRENT LIABILITIES		247,522	250,104
NET ASSETS		247,522	250,104
FUNDS	14		
Unrestricted funds:			
General fund		247,522	250,104
TOTAL FUNDS		247,522	250,104

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

continued...

Balance Sheet - continued
31st March 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 14/12/2021 and were signed on its behalf by:

N E Whittingham - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	-	25% on cost
Computer equipment	-	100% on cost

Taxation
The charity is exempt from corporation tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of any restricted fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

continued...

2. DONATIONS AND LEGACIES

	31/3/21	31/3/20
	£	£
Grants	-	6,000

Grants received, included in the above, are as follows:

	31/3/21	31/3/20
	£	£
NHSE Ten Year grant	-	5,000
Toolkit HWE grant	-	1,000
	-	6,000

3. INCOME FROM CHARITABLE ACTIVITIES

	Healthwatch Calderdale	Healthwatch Kirklees	31/3/21 Total activities	31/3/20 Total activities
	£	£	£	£
Kirklees MC - Healthwatch contract	-	184,500	184,500	184,500
Calderdale MBC - Healthwatch / NHS Complaints Advocacy	132,500	-	132,500	132,000
Public Health Project	-	-	-	3,073
Other charitable income	-	-	-	662
	132,500	184,500	317,000	320,235

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 5)	Support costs (see note 6)	Totals
	£	£	£
Healthwatch Calderdale	130,462	699	131,161
Healthwatch Kirklees	179,851	1,070	180,921
Investment & core activities	7,500	-	7,500
	317,813	1,769	319,582

continued...

5. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31/3/21	31/3/20
	£	£
Staff costs	255,212	243,525
Rates and water	435	428
Insurance	2,191	2,278
Telephone and internet	1,324	1,920
Postage and stationery	676	1,534
Advertising	360	1,662
Sundries	7,360	2,615
Rent	19,630	20,754
Computer repairs and maintenance	12,688	6,884
Training	933	-
Motor and travel expenses	4,821	10,532
Consultancy fees	120	2,210
Management and administration fees	11,625	11,807
Bank charges	201	210
Depreciation	237	3,091
	317,813	309,450

6. SUPPORT COSTS

	Governance costs
	£
Healthwatch Calderdale	699
Healthwatch Kirklees	1,070
	1,769

Support costs, included in the above, are as follows:

	Healthwatch Calderdale	Healthwatch Kirklees	31/3/21 Total activities	31/3/20 Total activities
	£	£	£	£
Accountancy and legal fees	699	1,070	1,769	1,686

continued...

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/21	31/3/20
	£	£
Depreciation - owned assets	237	3,091

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2021 nor for the year ended 31st March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2021 nor for the year ended 31st March 2020.

9. STAFF COSTS

	31/3/21	31/3/20
	£	£
Wages and salaries	224,617	211,315
Social security costs	14,872	17,264
Other pension costs	15,723	14,946
	255,212	243,525

The average monthly number of employees during the year was as follows:

	31/3/21	31/3/20
Management	1	1
Charitable activities	9	9
	10	10

No employees received emoluments in excess of £60,000.

The key management personnel of the charity have been identified as the directors of Kirklees and Calderdale Healthwatch. The aggregate employment benefits, including employers national insurance and pension contributions, for these key management personnel for the year was £49,493 (2020 : £48,839). The remuneration of the key management is set by the trustee board and reviewed annually.

continued...

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	6,000
Charitable activities	
Healthwatch Calderdale	132,000
Healthwatch Kirklees	188,235
Total	326,235
EXPENDITURE ON	
Charitable activities	
Healthwatch Calderdale	130,370
Healthwatch Kirklees	180,766
Total	311,136
NET INCOME	15,099
RECONCILIATION OF FUNDS	
Total funds brought forward	235,005
TOTAL FUNDS CARRIED FORWARD	250,104

continued...

11. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1st April 2020 and 31st March 2021	2,357	27,926	30,283
DEPRECIATION			
At 1st April 2020	2,120	27,926	30,046
Charge for year	237	-	237
At 31st March 2021	2,357	27,926	30,283
NET BOOK VALUE			
At 31st March 2021	-	-	-
At 31st March 2020	237	-	237

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/21 £	31/3/20 £
Trade debtors	-	450
Other debtors	2,117	449
VAT	-	36
Prepayments and accrued income	6,123	4,614
	8,240	5,549

continued...

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/21	31/3/20
	£	£
Trade creditors	7,061	3,087
Social security and other taxes	5,048	4,387
VAT	6,056	-
Credit Card	67	341
Accruals and deferred income	7,185	4,321
	25,417	12,136

14. MOVEMENT IN FUNDS

	At 1/4/20	Net movement in funds	At 31/3/21
	£	£	£
Unrestricted funds			
General fund	250,104	(2,582)	247,522
TOTAL FUNDS	250,104	(2,582)	247,522

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	317,000	(319,582)	(2,582)
TOTAL FUNDS	317,000	(319,582)	(2,582)

Comparatives for movement in funds

	At 1/4/19	Net movement in funds	At 31/3/20
	£	£	£
Unrestricted funds			
General fund	235,005	15,099	250,104
TOTAL FUNDS	235,005	15,099	250,104

continued...

14. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	326,235	(311,136)	15,099
TOTAL FUNDS	326,235	(311,136)	15,099

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/19 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	235,005	12,517	247,522
TOTAL FUNDS	235,005	12,517	247,522

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	643,235	(630,718)	12,517
TOTAL FUNDS	643,235	(630,718)	12,517

continued...

15. RELATED PARTY DISCLOSURES

During the prior year the charity used the premises at Huddersfield Mission for its board and volunteer meetings. Paul Bridges, a trustee of Healthwatch Kirklees, is Mission Manager at Huddersfield Mission.

Room hire and refreshment costs paid in this financial year were £Nil (2020 : £259), the balance outstanding at the end of this financial year was £Nil (2020 : £Nil).

The charity rents offices and receives associated management services from Kirklees CItizens Advice and Law Centre, Nick Whittingham a trustee of Healthwatch Kirklees is the Chief Executive at Kirklees CItizens Advce and Law Centre.

Rent, service charge and management fees paid in the year were £25,387 (2020 : £25,559), the balance outstanding at the year end was £6,528l (2020 : £Nil).

16. ULTIMATE CONTROLLING PARTY

The charity is under the control of the board of trustees.

HEALTHWATCH KIRKLEES

Detailed Statement of Financial Activities
for the Year Ended 31st March 2021

	31/3/21 £	31/3/20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	-	6,000
Charitable activities		
Kirklees MC - Healthwatch contract	184,500	184,500
Calderdale MBC - Healthwatch / NHS Complaints		
Advocacy	132,500	132,000
Public Health Project	-	3,073
Other charitable income	-	662
	317,000	320,235
Total incoming resources	317,000	326,235
EXPENDITURE		
Charitable activities		
Wages	224,617	211,315
Social security	14,872	17,264
Pensions	15,723	14,946
Rates and water	435	428
Insurance	2,191	2,278
Telephone and internet	1,324	1,920
Postage and stationery	676	1,534
Advertising	360	1,662
Sundries	7,360	2,615
Rent	19,630	20,754
Computer repairs and maintenance	12,688	6,884
Training	933	-
Motor and travel expenses	4,821	10,532
Consultancy fees	120	2,210
Management and administration fees	11,625	11,807
Bank charges	201	210
Fixtures and fittings	237	237
Depreciation - computer equipment	-	2,854
	317,813	309,450
Support costs		

HEALTHWATCH KIRKLEES

Detailed Statement of Financial Activities
for the Year Ended 31st March 2021

	31/3/21 £	31/3/20 £
Support costs		
Governance costs		
Accountancy and legal fees	1,769	1,686
Total resources expended	319,582	311,136
Net (expenditure)/income	(2,582)	15,099

This page does not form part of the statutory financial statements