

**VOLUNTEER CENTRE WEST BERKSHIRE**

**Charitable Incorporated Organisation 1156302**

**ADMINISTRATIVE AND PROFESSIONAL INFORMATION**

**for the year ended 31 March 2023**

<b>Address of Charity</b>	4 - 8 The Broadway Newbury Berkshire RG14 1BA
<b>Patron</b>	Mr David Jones
<b>Trustees</b>	Ms Brien Beharrell (Chair) Mr Malcolm Poynter Mr Ian Nichol Cllr Jeff Beck Mrs Margot Payne Mr Paul Allen (resigned 31 3 23) Mr Ellis Banfield Mr Gary Walsh Mr Chris Armitage
<b>Centre director</b>	G Poulson
<b>Honorary treasurer</b>	C Armitage
<b>Bankers</b>	NatWest plc 30 Market Place Newbury RG14 5AG
<b>Independent examiner</b>	James Cowper Kreston Chartered Accountants & Business Advisers 2 Communications Road Greenham Business Park Newbury Berkshire RG19 6AB

## **VOLUNTEER CENTRE WEST BERKSHIRE**

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### **TRUSTEES' REPORT for the year ended 31 March 2023**

The Trustees present their report with the financial statements of the Charity for the year ended 31 March 2023. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)

#### **Charity's Objects**

The Trustees have referred to the Charity Commission's guidance on public benefit when reviewing the Charity's aims and objectives and planning future activities. The objects of the Volunteer Centre West Berkshire are as follows:

To promote any charitable purpose (charitable under English Law) for the benefit of the community in the area of West Berkshire & Hampshire as the Trustees see fit, in particular, but not exclusively by the following means:

- Promoting, encouraging and supporting volunteering
- Providing opportunities for individuals to volunteer
- Providing assistance and training for volunteers.

To relieve the charitable needs of people in the area of West Berkshire & Hampshire by the provision of advice and services calculated to relieve such needs.

#### **Charity's Activities and Achievements During the Year**

The cost of living crisis and Ukraine family support featured heavily in the year for the Volunteer Centre. Little did we know at the start of 2022 that a war in mainland Europe would have such an impact on the communities of West Berkshire. Alongside our alliance partner Greenham Trust and West Berkshire Council we established a support HUB to meet the needs of the community. Our job was to facilitate meetings of key voluntary sector providers and ensure that their voices were heard by statutory bodies and the Trust which would in turn provide much needed cash to groups to service their client and customer needs. The cost of living crisis, partly driven by the war and the subsequent arrival of around 500 Ukraine national guests, also meant the employment of a family support liaison worker. This post, funded by the local authority, has enabled us to provide much needed support to West Berkshire host families and their guests from Ukraine, all manner of needs having been met.

Our annual major recruitment fair - V365 held at the Corn Exchange, made a welcome return in January 2023 and loud cheers from organisations went up at the opening of the event. 325 visitors met 55 charitable organisations, all of whom recruited new people for their activities. The event was opened by Laura Farris MP and attended by the town mayors of Newbury, Cllr Gary Norman, and Thatcham, Cllr Jeff Brooks.

The end of this year was underlined by the return of our Knowledge Event, first run in 2018. The Volunteer Centre created a large-scale networking event at Shaw House. 96 organisations attended the day long occasion which was visited by 103 local authority, health, police and others in order to expand their working knowledge of the voluntary and community sector in West Berkshire. In addition to the Chairman of West Berkshire Council, Cllr Rick Jones, providing a welcome speech outlining the importance of partnership working and the Newbury Town Mayor Gary Norman, we were greatly honoured by the attendance of HRH The Duchess of Gloucester who spent her visit talking to around 70 people throughout Shaw House. A key note speech was delivered by Sarah Vibert, the CEO of The National Council for Voluntary Organisations.

Community Transport, which includes Newbury and Thatcham Handybus, the Newbury Community Car Scheme and Newbury Shopmobility, continues to increase its utilisation following the Covid slump.

Training has featured strongly in the year and we have tried to provide appropriate training at affordable costs that meet the needs of the voluntary sector in West Berkshire. Our Suicide Prevention outreach training has established monthly training sessions bringing easy, accessible knowledge to West Berkshire people.



**VOLUNTEER CENTRE WEST BERKSHIRE**

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**TRUSTEES' REPORT CONT'D  
for the year ended 31 March 2023**

22/23 also welcomed the 5 year financial support of The National Lottery (The Community Fund) and 3 years funding from West Berkshire Council to further support the development and delivery of the Voluntary Sector Support service. These funds have facilitated the appointment of a partnerships and engagement manager and I am delighted with our appointment of Rachel Peters to the post who is already making an impact on our services for the voluntary sector.

I want to express personal thanks to our board of trustees for their support and governance over the year and to Brien Beharrell in particular for her effective chairmanship of the board and for her support to me in my role, and to Chris Armitage, our treasurer, for his care and diligence with the finances, ensuring we maintain a steady course.

The office team have without doubt been incredible in their support and have adapted to the new challenges. A special mention for Sue Campbell who reached her 40th year as a volunteer with our charity.

And finally as I write my report, we received the news that we have been awarded full Volunteer Centre Accreditation. Well done to our recruitment officer Chris Read for taking on the collation of our 50 documents and evidence for submission to our national accreditation body The National Association of Councils for Voluntary Action (NAVCA).

**Financial Position & Report**

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The Charity made an unrestricted deficit for the year of £27,536 against a prior year deficit of £36,735. This means that the Charity's unrestricted reserves to fund future running and overhead costs decreased by £27,536 (decreased by £36,735 in 2022). The Charity received restricted funds of £91,098 during the year. £70,562 of restricted funds was expended during the year and the balance will be expended in the year to 31 March 2024.

All associated with the centre express their thanks for the support received from all organisations and individuals who have donated to the Charity during the year, whether financially or with their time.

The Trustees would like to thank all the staff who help maintain the accounting records to a high standard.

**Trustees**

The Trustees of the Charity during the year were as follows:

Ms Brien Beharrell  
Mr Malcolm Poynter  
Mr Ian Nichol  
Cllr Jeff Beck  
Mrs Margot Payne  
Mr Ellis Banfield  
Mr Gary Walsh  
Mr Paul Allen (resigned 31 3 23)  
Mr Chris Armitage

## **VOLUNTEER CENTRE WEST BERKSHIRE**

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### **TRUSTEES' REPORT CONT'D for the year ended 31 March 2023**

#### **Reserves Policy**

The reserves policy adopted by the Trustees is to create a fund sufficient to allow for:

- Variations in annual income
- Adequate draw down facilities in those years when a balanced budget is not possible
- Pre-funding of new activities and projects prior to committed funding becoming available
- All anticipated costs involved in the closing of the Charity and the termination of its projects and activities, should the Trustees decide the Charity is no longer viable.

The reserves required to cover this policy as at 31 March 2023 are estimated to be £86,000. Unrestricted reserves at 31 March 2023 more than cover this figure.

#### **Review of Major Risks**

The Trustees have an ongoing policy to review regularly the risks that might affect the Charity's existence and take appropriate steps, if required, to mitigate those risks.

#### **Trustee Selection Method**

The policies and general management of the affairs of the Charity are the responsibility of the Board of Trustees. The Trustees meet approximately every three months. There are nine Trustees.

Trustee vacancies are advertised in public channels in accordance with the Charity's equal opportunities policy.

#### **Constitution**

The charity is a Charitable Incorporated Organisation governed using the Charity Commission Foundation model.

#### **Statement of Trustees' Responsibilities**

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the Charity at the end of the year and of its financial activities during the year then ended. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charity SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

## VOLUNTEER CENTRE WEST BERKSHIRE

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The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### BY ORDER OF THE TRUSTEES:

*B Beharrell*

Brian Beharrell 21 Jul 2023 15:34:53 BST (UTC +1)

.....  
B Beharrell - Chair

Date: 21 July 2023  
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## **VOLUNTEER CENTRE WEST BERKSHIRE**

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### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF VOLUNTEER CENTRE WEST BEBERKSHIRE**

I report to the Charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2023 which are set out on pages 7 to 16.

#### **Responsibilities and basis of report**

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

Alex Peal FCA

Address:

James Cowper Kreston  
Chartered Accountants  
2 Communications Road  
Greenham Business Park  
Newbury  
Berkshire  
RG19 9AB

Date:

21 July 2023

**VOLUNTEER CENTRE WEST BERKSHIRE**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**for the year ended 31st March 2023**

<b>Income and expenditure</b>	<b>Note</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2023</b>	<b>Total 2022</b>
Income		£	£	£	£
Donations, legacies & similar income	3	17,218	-	17,218	13,681
Incoming resources from operating activities					
Activities in furtherance of the charity's objects	3	155,669	91,098	246,767	208,151
Investment income	3	925	-	925	642
Other income	3	4,620	-	4,620	103
<b>Total income</b>		<b>178,432</b>	<b>91,098</b>	<b>269,530</b>	<b>222,577</b>
<b>Expenditure</b>					
<b>Charitable expenditure</b>					
Cost of activities in furtherance of the charity's objects	4	155,556	70,562	226,118	159,820
Management and administration	4	50,412	-	50,412	44,306
<b>Total expenditure</b>		<b>205,968</b>	<b>70,562</b>	<b>276,530</b>	<b>204,126</b>
<b>Net movement in funds</b>		<b>(27,536)</b>	<b>20,536</b>	<b>(7,000)</b>	<b>18,451</b>
Fund balances brought forward at 1 April 2022		255,248	27,501	282,749	264,298
Funds transfer re Capital purchase		-	-	-	-
<b>Fund balances carried forward at 31 March 2023</b>		<b>227,712</b>	<b>48,037</b>	<b>275,749</b>	<b>282,749</b>

The notes form part of these financial statements

**VOLUNTEER CENTRE WEST BERKSHIRE****BALANCE SHEET  
as at 31 March 2023**

	Note	£	2023 £	2022 £
<b>Fixed Assets</b>				
Tangible fixed assets	7		88,414	112,834
<b>Current assets</b>				
Debtors	8	14,103		13,328
Cash at bank and in hand		185,330		162,635
<b>Creditors: amounts falling due within one year</b>	9	<u>(12,098)</u>		<u>(6,048)</u>
<b>Net current assets</b>			187,335	169,915
<b>Total assets less current liabilities</b>			<u>275,749</u>	<u>282,749</u>
<b>Funds</b>				
Restricted funds	10		48,037	27,501
Unrestricted funds	11		227,712	255,248
			<u>275,749</u>	<u>282,749</u>

The financial statements were approved by the Board of Trustees on 20<sup>th</sup> July 2023 and were signed on its behalf by :-

*B Beharrell*

Brian Beharrell 21 Jul 2023 15:34:53 BST (UTC +1)

.....  
B Beharrell - Chair

Date: 21 July 2023

The notes form part of these financial statements



**VOLUNTEER CENTRE WEST BERKSHIRE**


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**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 March 2023**

**1. Accounting policies**

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the Charity's financial statements.

***Basis of preparing the financial statements***

The accounts have been prepared in accordance with the Charities SORP (FRS102) applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

Volunteer Centre West Berkshire meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. They continue to believe the going concern basis of accounting appropriate in preparing the annual financial statements.

***Fund Accounting***

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity. Restricted funds are those funds whose use is restricted for particular purposes by the donor. Designated funds are those funds set aside by the Trustees for a specified purpose from unrestricted funds.

***Incoming resources***

- Income from donations and gifts is recognised when received and arises from a variety of sources
- Investment income is recognised when receivable and comprises interest received from the investment of money on short term deposits.

***Resources expended***

Resources expended are accounted for on an accruals basis.

- The cost of activities in furtherance of the Charity's objects relates to the provision of a transport service using the Newbury Handybus service, the Community Car or drivers' own vehicles, Shopmobility, projects, namely, Befriend and Activate (the socially isolated) and Empowering West Berkshire (supporting the voluntary sector) and the organising of volunteering opportunities.
- Management and administration expenditure comprises central overheads not directly attributable to direct charitable expenditure. They relate to the day to day operation of the Charity, management of the Charity's funds, administration and compliance with Charity requirements.

**VOLUNTEER CENTRE WEST BERKSHIRE**

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**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 March 2023*****Fixed assets and depreciation***

Fixed assets are capitalised when considered appropriate by the Trustees. Generally, assets with a cost below £200 are not capitalised. Depreciation is provided by the Charity to write off the cost less the estimated residual value of fixed assets over their estimated useful economic lives as follows:

Building works	-	10% straight line
Motor vehicles	-	20% straight line
Fixtures & fittings	-	50% straight line
Office equipment	-	50% straight line

***Debtors***

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

***Cash at bank and in hand***

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

***Creditors***

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

***Operating Leases***

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

**VOLUNTEER CENTRE WEST BERKSHIRE**


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**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 March 2023**

<b>2 Results on ordinary activities</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Results for the year are stated after charging:		
Depreciation	32,130	22,750
Independent examination	984	1024
<b>3 Analysis of incoming resources</b>		
	<b>Total</b>	<b>Total</b>
	<b>2023</b>	<b>2022</b>
<b>Donations, legacies &amp; similar income</b>	<b>£</b>	<b>£</b>
Donations & sponsorship	17,218	13,681
	<u>17,218</u>	<u>13,681</u>
<b>Furtherance of the charity's objects</b>		
Grant income	90,632	103,215
Projects	122,658	77,757
Transport	27,023	26,927
Fuel rebate	2,739	-
Advertising & publicity	3,715	252
	<u>246,767</u>	<u>208,151</u>
<b>Investment income</b>		
Bank & building society interest	925	642
	<u>925</u>	<u>642</u>
<b>Other income</b>		
Sundry income	4,620	103
	<u>4,620</u>	<u>103</u>

Included within Grant income is £0 (2022: £39,965) of Restricted Income and within Projects £91,098 (2022: £25,361) of Restricted Income.



**VOLUNTEER CENTRE WEST BERKSHIRE**

**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 March 2023**

**4 Analysis of resources expended**

	<b>Total 2023</b>	<b>Total 2022</b>
	<b>£</b>	<b>£</b>
<b>Cost of activities in furtherance of the charity's objects</b>		
Drivers	15,091	12,968
Organiser's salary & relief wages	28,683	26,929
Fuel	4,808	2,043
Vehicle costs	13,605	11,283
Vehicle depreciation	29,750	22,750
Advertising & publicity	4,136	1,195
Projects	99,594	52,952
Organising volunteering salaries	27,218	25,110
Volunteering postage & stationery	2,986	3,987
Volunteer expenses	247	603
	<u>226,118</u>	<u>159,820</u>
 <b>Management &amp; administration</b>		
Wages & salaries	20,859	21,079
Employee expenses	189	56
Training & subscriptions	4,297	1,239
Rent, rates & service charge	11,043	12,172
Light & heat	-	(251)
Insurance	4,289	4,615
Postage, stationery & telephone	1,989	2,175
Maintenance	1,581	(3,707)
General expenses	1,567	3,375
Professional fees	1,234	2,400
Independent examination & accountancy	984	1,024
Fund-raising expenses	-	129
Office equipment depreciation	2,380	-
	<u>50,412</u>	<u>44,306</u>

Included within Projects costs is £70,562 of Restricted Expenditure (2022: £9,240) and within Organiser's salary etc., £0 of Restricted Expenditure (2022: £900).

**5 Analysis of total resources expended**

	<b>Staff Costs £</b>	<b>Other £</b>	<b>Depreciation £</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
<b>Charitable expenditure</b>					
Cost of activities in furtherance of the charity's objects	147,782	48,586	29,750	226,118	159,820
Management and administration	20,859	27,173	2,380	50,412	44,306
<b>Total</b>	<u>168,641</u>	<u>75,759</u>	<u>32,130</u>	<u>276,530</u>	<u>204,126</u>

**VOLUNTEER CENTRE WEST BERKSHIRE****NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 March 2023****6. Staff numbers and cost**

The average number of persons employed by the Charity during the year, analysed by category, was as follows:

	2023	2022
Full time	2	1
Part time	10	11
	<u>12</u>	<u>12</u>

The aggregate payroll costs of these persons were as follows:

	2023 £	2022 £
Wages and salaries	162,674	118,389
Social security costs	5,967	2,912
	<u>168,641</u>	<u>121,301</u>

No employee received remuneration amounting to more than £60,000 in the year.

Key management personnel remuneration for the year was £77,166 (2022: £63,476).

No Trustee has received any remuneration or had expenses re-imbursed in the year nor in the prior year.

**7. Tangible fixed assets**

	Building works £	Motor vehicles £	Fixtures & fittings £	Office equipment £	Total £
Cost					
At 1st April 2022	-	176,125	-	3,273	179,398
Additions	-	-	-	7,710	7,710
Disposals	-	-	-	-	-
At 31st March 2023	<u>-</u>	<u>176,125</u>	<u>-</u>	<u>10,983</u>	<u>187,108</u>
Depreciation					
At 1st April 2022	-	63,291	-	3,273	66,564
Charge for year	-	29,750	-	2,380	32,130
Eliminated on disposal	-	-	-	-	-
At 31st March 2023	<u>-</u>	<u>93,040</u>	<u>-</u>	<u>5,653</u>	<u>98,694</u>
Net book value					
At 31st March 2023	<u>-</u>	<u>83,084</u>	<u>-</u>	<u>5,330</u>	<u>88,414</u>
Net book value					
At 31st March 2023	<u>-</u>	<u>112,834</u>	<u>-</u>	<u>-</u>	<u>112,834</u>

**VOLUNTEER CENTRE WEST BERKSHIRE****NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 March 2023****7. Tangible fixed assets - continued**

The net book value of fixed assets at 31<sup>st</sup> March 2023 represents fixed assets used for:

	<b>Building works £</b>	<b>Motor vehicles £</b>	<b>Fixtures &amp; fittings £</b>	<b>Office equipment £</b>	<b>Total £</b>
<b>Direct charitable purposes</b>	-	83,084	-	5,330	88,414
<b>Other purposes</b>					
Management and administration of the Charity	-	-	-	-	-
	-	83,084	-	5,330	88,414

**8 Debtors**

	<b>2023 £</b>	<b>2022 £</b>
Trade debtors	600	600
Other debtors & prepayments	13,503	12,728
	14,103	13,328

**9 Creditors: Amounts falling due within one year**

	<b>2023 £</b>	<b>2022 £</b>
Trade creditors	10,498	4,928
Accruals	1,600	1,120
	12,098	6,048

**10. Restricted Funds**

	<b>Brought forward £</b>	<b>Incoming £</b>	<b>Outgoing £</b>	<b>Transfer £</b>	<b>Carried forward £</b>
Volunteering	-	-	-	-	-
Transport	-	-	-	-	-
Projects	27,501	91,098	(70,562)	-	48,037
	27,501	91,098	(70,562)	-	48,037

**Prior Year Restricted Funds**

	<b>Brought forward £</b>	<b>Incoming £</b>	<b>Outgoing £</b>	<b>Transfer £</b>	<b>Carried forward £</b>
Volunteering	900	-	(900)	-	-
Transport	-	39,965	-	(39,965)	-
Projects	11,380	25,361	(9,240)	-	27,501
	12,280	65,326	(10,140)	(39,965)	27,501



**VOLUNTEER CENTRE WEST BERKSHIRE****NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 March 2023****10. Restricted Funds - continued****Purpose of funds**

Volunteering – to continue to provide a volunteering service

Transport – to cover maintenance and replacement costs on Handybuses

Projects – Befriending (the socially isolated) and Empowering West Berkshire (supporting the voluntary sector)

**11. Unrestricted Funds**

	<b>Brought forward</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>Transfer</b>	<b>Carried forward</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>General</b>	255,248	178,432	(205,968)	-	227,712
	<u>255,248</u>	<u>178,432</u>	<u>(205,968)</u>	<u>-</u>	<u>227,712</u>

**Prior Year Unrestricted Funds**

	<b>Brought forward</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>Transfer</b>	<b>Carried forward</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>General</b>	252,018	157,251	(193,986)	39,965	255,248
	<u>252,018</u>	<u>157,251</u>	<u>(193,986)</u>	<u>39,965</u>	<u>255,248</u>

**12. Analysis of net assets between funds**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Fund balances at 31 March 2023 are represented by:			
Tangible fixed assets	88,414	-	88,414
Current assets	151,396	48,037	199,433
Current liabilities	(12,098)	-	(12,098)
	<u>227,712</u>	<u>48,037</u>	<u>275,749</u>
Fund balances at 31 March 2022 were represented by:			
Tangible fixed assets	112,834	-	112,834
Current assets	148,462	27,501	175,963
Current liabilities	(6,048)	-	(6,048)
	<u>255,248</u>	<u>27,501</u>	<u>282,749</u>

**VOLUNTEER CENTRE WEST BERKSHIRE**


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**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 March 2023**

13.	<b>Grants received as a material part of income</b>	<b>2023</b> <b>£</b>	<b>2022</b> <b>£</b>
	<b>West Berkshire Council</b>		
	Accommodation costs, capacity building, assistance with staff positions for Shopmobility and support for community transport.	90,632	95,629
	<b>Transforming Local Infrastructure</b>		
	Recruit, train and support volunteers for West Berkshire-wide projects	122,658	77,757

14. **Related party transactions**

Related parties are defined as Trustees and their close family members only. There have been no related party transactions in the year (2022 None).

15. **Operating Lease**

At 31 March 2023 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	<b>2023</b> <b>£</b>	<b>2022</b> <b>£</b>
Not later than 1 year	11,000	11,000
Later than 1 year and not later than 5 years	-	11,000
	<u>11,000</u>	<u>22,000</u>