



# Trustees Annual Report

Jan 2021 - Dec 2021

## Introduction

The Haven [Stapleford] continues to provide services to the community, in line with its charitable purposes. 2021 remained challenging, and activities remained limited of the back of the 2020 COVID regulations. In addition to our Church services, and meetings, we operated more than ten community focused programmes providing help and support to the two poorest communities in our Borough. Funding has meant that we were able to continue to deliver Food-bank, which returned to a collection only service deliveries going out to households that were shielding or unable to get to shops, as well as clients who were financially struggling. We are grateful to the many people who were willing to volunteer to help with food collections and deliveries.



## Operations

Post lockdown we continued to provide support to our local community through the following services;

- ⑦ Food-bank [served over 1,200 individuals in 2021]. Continued throughout the year.
- ⑦ JobQuest [our job centre, nearest Job Centre Plus; 3 miles] - The computer suite is available once a week for job searches etc, and computer literacy training. We continue to provide help and support to referrals from Job Centre Plus.
- ⑦ Community Café [open two days each week, with FREE soft play and WiFi]
- ⑦ SuperTots [stay and play group, two sessions per week]
- ⑦ New Directions [an agency based in our centre providing support and health checks for recovering addicts]
- ⑦ OnUp - work experience for adults with learning difficulties



In addition, providing personal and spiritual support for those who seek it, and opportunities for personal development, the church continued to provide;

- ⑦ Weekly worship service
- ⑦ Weekly Bible study groups
- ⑦ Counselling & support
- ⑦ Opportunities to develop gifts & abilities
- ⑦ Management of the centre



On the 3rd July 2021 our leadership was handed over from Rev David F Mansfield to Rev Russell Olding. This was during a church service with other Ministers and church members in attendance. David Mansfield remained on the payroll and in an active position until the end of 2021 when the church were pleased to release and send him to be senior minister in another AOG church. The Directors and members of the church are grateful for David and Sue's service for over 17 years.

Significant challenges for the Haven have been the heating system with the Gas boiler ceasing to work in 2020 and after all investigation by ourselves and Nottinghamshire Council it has been agreed that the current Gas boilers are obsolete, rendering them beyond economic repair. Fortunately the hot water has an emersion heater back up system which has meant that hot water was constant. We are thankful to the Council, who installed temp boilers in the carpark. These got the building through the worst of the cold wether. The Café was also able to reopened during the year.



Our Sunday services continue to be available in person and online, allowing us to reach those that are house bound or



geographically distanced. We were also able to join other churches from The NG Network to have joint services/

Work continued on the Fixtures and Fittings of the building and made the most of the relaxing of rules meaning that more people could get involved with helping with the work. We have painted the entrance and Café area, and plan to freshen up the main Auditorium in the next 12 months.

The Food bank continued to be active throughout the year we fed 2,350 people. At Christmas we were able to provide 45 Christmas Hampers including meat and veg. Over the year the food bank received incoming food donations weighing around 26,235Kg. 10,732kg came through Tesco 3,948kg of fresh bread produce from Warburton's. We also received financial donations which are included in our end of year accounts. We are grateful for all the support from businesses and individuals.

It has been wonderful to see the building return to full use again as restrictions were lifted. We were very pleased to work along side and receive support from a local charity "OnUp" who have been volunteering at the Haven to help with setting up and ground maintenance.

In December 2021 we had a Santa's Grotto, which gave away 200 selection boxes to local children we were also able to support the Stapleford Fire Brigade with their drive through grotto. We also were able to bring back our Community Cinema with our annual showing of "The Polar Express" this was an immersive experience using lights, smoke machines, fans and snow machines It was a great hit.

## **Staffing**

The core staff team remained steady, with two full-time and two part-time members. We saw a successful change in leadership, which was the result of 5 years worth of transition. All compliance challenges have been met in terms of employment law and wages/ pensions. On the job training is provided and personal development plans are in place. Levels of qualification and experience are above average. All legal requirements [hygiene and safety training etc] have been met. All staff and volunteers are DBS checked and up to date with safeguarding procedures. Policies Policies have been composed for all significant areas including; • Safeguarding • Data Protection [GDPR] • Professional Boundaries • Social Media In addition we have a comprehensive Staff Handbook and Code of Conduct. Copies available on request.

## **Finance**

2021 has been a year with new challenges. However with funding and help from grant giving trusts we ended the year in a stronger financial position than previous years. We are grateful to Broxtowe Borough Council, Samaritans Purse, Tesco Bags for Life and Nottinghamshire Council. Our budgeting has remained strong and has carried us through the unprecedented year we have all experienced. We are still operating as frugally as possible. Government



guidelines for salary and pension increases have been met. Wages and bill payments are kept up to date. Assets are appropriately maintained. Cash flow was kept strong by the generous giving of church members, on top of Grants. Our Directors continue to strategise to bring us to a place of greater financial security.

**Directors/Trustees**

Our governing group remain consistent and stable, Operating budgets are produced and adhered to. Forward planning in in constant process. Minutes of meetings are available on request.

**Organisational Health**

The church remains healthy and focused on its Mission to Serve the Community. Feed back is always positive, and we estimate that within any given week, we help/ support upwards of 200 people in this community.

A handwritten signature in black ink, appearing to read 'Russell Olding', with a long, sweeping horizontal line extending to the right.

Russell Olding  
Senior Minister  
The Haven [Stapleford]





The Haven (Stapleford)		Charity No (if any)	1156295
Annual accounts for the period			
Period start date	01/01/2021	To	Period end date 31/12/2021

## Section A Statement of financial activities

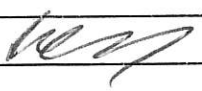
Recommended categories by activity	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
<b>Incoming resources (Note 3)</b>						
Income and endowments from:						
Donations and legacies	S01	61,079	1,684	-	62,763	63,774
Charitable activities	S02	44,990	-	-	44,990	41,694
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	23,776	-	23,776	23,041
<b>Total</b>	S07	106,069	25,460	-	131,529	128,509
<b>Resources expended (Note 6)</b>						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	111,503	11,267	-	122,770	114,867
Separate material item of expense	S10	-	-	-	-	1,330
Other	S11	1,473	600	-	2,073	600
<b>Total</b>	S12	112,976	11,867	-	124,843	116,797
<b>Net income/(expenditure) before investment gains/(losses)</b>						
Net gains/(losses) on investments	S13	- 6,907	13,593	-	6,686	11,712
<b>Net income/(expenditure)</b>	S14	-	-	-	-	-
<b>Extraordinary items</b>	S15	- 6,907	13,593	-	6,686	11,712
<b>Transfers between funds</b>	S16	-	-	-	-	-
<b>Other recognised gains/(losses):</b>	S17	3,671	- 3,671	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S18	- 3,289	-	-	- 3,289	- 1,971
Other gains/(losses)	S19	-	-	-	-	-
<b>Net movement in funds</b>	S20	- 6,525	9,922	-	3,397	9,741
<b>Reconciliation of funds:</b>						
Total funds brought forward	S21	10,986	15,551	-	26,537	16,796
<b>Total funds carried forward</b>	S22	4,461	25,473	-	29,934	26,537

## Section B

## Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
<b>Fixed assets</b>							
Intangible assets	(Note 15)	B01	7,609	-	-	7,609	-
Tangible assets	(Note 14)	B02	-	-	-	-	5,393
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
<b>Total fixed assets</b>		B05	7,609	-	-	7,609	5,393
<b>Current assets</b>							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	5,520	-	-	5,520	5,184
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	3,969	25,473	-	29,442	30,593
<b>Total current assets</b>		B10	9,489	25,473	-	34,962	35,777
<b>Creditors: amounts falling due within one year</b>							
	(Note 20)	B11	5,870	-	-	5,870	5,875
<b>Net current assets/(liabilities)</b>		B12	3,619	25,473	-	29,092	29,902
<b>Total assets less current liabilities</b>		B13	11,228	25,473	-	36,701	35,295
<b>Creditors: amounts falling due after one year</b>							
	(Note 20)	B14	6,767	-	-	6,767	8,758
<b>Provisions for liabilities</b>		B15	-	-	-	-	-
<b>Total net assets or liabilities</b>		B16	4,461	25,473	-	29,934	26,537
<b>Funds of the Charity</b>							
Endowment funds	(Note 27)	B17	-	-	-	-	-
Restricted income funds	(Note 27)	B18	-	25,473	-	25,473	15,551
Unrestricted funds		B19	4,461	-	-	4,461	10,986
Revaluation reserve		B20	-	-	-	-	-
<b>Total funds</b>		B21	4,461	25,473	-	29,934	26,537

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	R Olding	



## Section C Notes to the accounts

### Note 1 Basis of preparation

This section should be completed by all charities.

#### 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with\* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with\* ☐ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.\*

\* -Tick as appropriate

#### 1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

Disclosure of any uncertainties that make the going concern assumption doubtful;

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

#### 1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

- Yes\* ☒ \* -Tick as appropriate
- No\* ☐

Please disclose:

(i) the nature of the change in accounting policy;	
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and	
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.	

#### 1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

- Yes\* ☒ \* -Tick as appropriate
- No\* ☐

Please disclose:

(i) the nature of any changes;	
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	
(iii) where practicable, the effect of the change in one or more future periods.	

#### 1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

- Yes\* ☒ \* -Tick as appropriate
- No\* ☐

Please disclose:

(i) the nature of the prior period error;	
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	

## Note 2 Accounting policies

### 2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

<b>Recognition of income</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>it is more likely than not that the trustees will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Offsetting</b>	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Legacies</b>	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP). Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Government grants</b>	The charity has received government grants in the reporting period	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Tax reclaims on donations and gifts</b>	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Donated goods</b>	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.  The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.  Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.  Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.  Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Donated services and facilities</b>	Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.  Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Support costs</b>	The charity has incurred expenditure on support costs.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Income from interest, royalties and dividends</b>	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Income from membership subscriptions</b>	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.  Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Settlement of insurance claims</b>	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						

They are valued at fair value except where they qualify as basic financial instruments.

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POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM  
THOSE ABOVE

## Note 3

## Analysis of income

	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
<b>Analysis</b>					
<b>Donations and legacies:</b>					
Donations and gifts	51,706	1,684	-	53,390	55,192
Gift Aid	9,373	-	-	9,373	8,582
Legacies	-	-	-	-	-
General grants provided by government/other charities	-	23,776	-	23,776	-
Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
Donated goods, facilities and services	-	-	-	-	23,041
Other	-	-	-	-	-
<b>Total</b>	<b>61,079</b>	<b>25,460</b>	<b>-</b>	<b>86,539</b>	<b>86,815</b>
<b>Charitable activities:</b>					
Café Sales & Events	3,211	-	-	3,211	3,320
	1,688	-	-	1,688	25
Charity Shop	40,091	-	-	40,091	38,349
Room Hire	-	-	-	-	-
Other	-	-	-	-	-
<b>Total</b>	<b>44,990</b>	<b>-</b>	<b>-</b>	<b>44,990</b>	<b>41,694</b>
<b>Other trading activities:</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Other	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Income from investments:</b>					
Interest income	-	-	-	-	-
Dividend income	-	-	-	-	-
Rental and leasing income	-	-	-	-	-
Other	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Separate material item of income:</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other:</b>					
Conversion of endowment funds into income	-	-	-	-	-
Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
Gain on disposal of a programme related investment	-	-	-	-	-
Royalties from the exploitation of intellectual property rights	-	-	-	-	-
Other	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL INCOME</b>	<b>106,069</b>	<b>25,460</b>	<b>-</b>	<b>131,529</b>	<b>128,509</b>

## TOTAL INCOME

## Other information:

All income in the prior year was unrestricted except for:  
(please provide description and amounts)

Government & Other Grants £11384, Food Bank Gifts £2075,

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)



## Note 4

## Analysis of receipts of government grants

	Description	This year £
Government grant 1	Local Council Coronavirus Grants	18,403
Government grant 2	CJRS Scheme	2,902
Government grant 3		-
Other		-
	<b>Total</b>	<b>21,305</b>

	Description	Last year £
Government grant 1	Local Council Coronavirus Scheme	15,000
Government grant 2	CJRS Scheme	8,041
Government grant 3		-
Other		-
	<b>Total</b>	<b>23,041</b>

	This year	Last year
<i>Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.</i>		

	This year	Last year
<i>Please give details of other forms of government assistance from which the charity has directly benefited.</i>		

**Section C****Notes to the accounts****Note 10****Details of certain items of expenditure****10.1 Fees for examination of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).*

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
600	600
-	-
-	-
300	300

**Section C**
**Notes to the accounts**
**(cont)**
**Note 11**
**Paid employees**

*Please complete this note if the charity has any employees.*

**11.1 Staff Costs**
**Salaries and wages**
**Social security costs**
**Pension costs (defined contribution scheme)**
**Other employee benefits**
**Total staff costs**

This year £	Last year £
67,205	66,158
1,071	1,931
3,859	3,765
-	-
72,135	71,854

**This year:**

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

**Last year:**

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

*Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.*

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

Band	Number of employees	
	This year	Last year
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

This year £	Last year £
56,224	59,105

### 11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	2	2
Governance	-	-
Other	2	2
<b>Total</b>	<b>4</b>	<b>4</b>

### 11.3 Ex-gratia payments to employees and others (excluding trustees)

*Please complete if an ex-gratia payment is made.*

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	Last year
£	£
-	-



**(cont)**

**Note 15** **Grantmaking**  
Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
			£	£
Missionary Enterprises		600.00	-	600.00
Activity or project 2	-	-	-	-
Activity or project 3	-	-	-	-
Activity or project 4	-	-	-	-
<b>Total</b>		<b>600</b>	<b>-</b>	<b>600</b>

13.2 Grants made to institutions		
<p><i>My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.</i></p>	Yes	Please provide details of charity's URL.
	No	Provide details below

[illegible]

**Last year:**

**13.3 Analysis of grants paid (included in cost of charitable activities)**

Analysis	Grants to institutions	Grants to individuals	Support costs £	Total £
Missionary Enterprises	-	600.00	-	600.00
Activity or project 2	-	-	-	-
Activity or project 3	-	-	-	-
Activity or project 4	-	-	-	-
<b>Total</b>	-	<b>600</b>	-	<b>600</b>

Please enter "Nil" if the charity does not identify and/or allocate support costs.

**13.4 Grants made to institutions**

*My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.*

Yes	Please provide details of charity's URL.
No	Provide details below

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-

**Total grants to institutions in reporting period**

**Other unanalysed grants**

**TOTAL GRANTS PAID**

-
1

**Section C**
**Notes to the accounts**
**(cont)**
**Note 14**
**Tangible fixed assets**

*Please complete this note if the charity has any tangible fixed assets*

**14.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	-	-	56,809	56,809
Additions	-	-	-	5,505	5,505
Revaluations	-	-	-	-	-
Disposals	-	-	-	2,267	2,267
Transfers *	-	-	-	-	-
At end of the year	-	-	-	60,047	60,047

**14.2 Depreciation and impairments**

<b>**Basis</b>	SL or RB (Straight Line or Reducing Balance)	SL or RB	SL or RB	SL or RB	SL or RB
<b>** Rate</b>				25%	

At beginning of the year	-	-	-	51,416	51,416
Disposals	-	-	-	2,267	2,267
Depreciation	-	-	-	3,289	3,289
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	-	-	52,438	52,438

**14.3 Net book value**

Net book value at the beginning of the year	-	-	-	5,393	5,393
Net book value at the end of the year	-	-	-	7,609	7,609

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 19 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**19.1 Analysis of debtors**

Trade debtors  
Prepayments and accrued income  
Other debtors

Total

This year	Last year
£	£
-	-
1,490.0	1,115.0
4,030.0	4,069.0
5,520.0	5,184.0

*Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.*

**19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)**

Trade debtors  
Prepayments and accrued income  
Other debtors

Total

This year	Last year
£	£
-	-
-	-
-	-
-	-
-	-



**Section C****Notes to the accounts****(cont)****Note 20 Creditors and accruals***Please complete this note if the charity has any creditors or accruals.***20.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	2,130	1,242	6,767	8,758
Trade creditors	3,740	4,633	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	-	-	-	-
Taxation and social security	-	-	-	-
Other creditors	-	-	-	-
<b>Total</b>	<b>5,870</b>	<b>5,875</b>	<b>6,767</b>	<b>8,758</b>

**20.2 Deferred income***Please complete this note if the charity has deferred income.**Please explain the reasons why income is deferred.*

This year	Last year

**Movement in deferred income account**

Balance at the start of the reporting period

Amounts added in current period

Amounts released to income from previous periods

Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 24**                      **Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)  
Short term deposits  
Cash at bank and on hand  
Other  
Total

This year £	Last year £
-	-
-	-
29,442	30,593
-	-
29,442	30,593

## Section C Notes to the accounts (cont)

### Note 27 Charity funds

#### 27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

\* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Burkino Faso	R	School & Well Projects	7,933	423	- 600	-	-	7,756
Co-operative Society	R	Kitchen Equipment	2,856	-	2,856	-	-	-
Food Bank	R	Food Distribution	1,799	1,163	1,370	-	-	1,592
Jobs Quest	R	Laptops	1,174	2,171	2,171	-	-	1,174
Broxtowe County Council	R	Coronavirus Support	-	18,403	4,139	-	-	14,264
Other funds	R	Resources & Equipment	1,789	398	1,500	-	-	687
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
<b>Other funds</b>	<b>N/a</b>	<b>N/a</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Funds</b>			<b>15,551</b>	<b>22,558</b>	<b>- 12,636</b>	<b>-</b>	<b>-</b>	<b>25,473</b>

## Section C Notes to the accounts (cont)

### Note 27 Charity funds (cont)

27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

\* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Burkina Faso	R	School & Well Projects	7,983	550	600	-	-	7,933
Co-operative Society	R	Kitchen Equipment	2,856	-	-	-	-	2,856
Tesco	R	Grownwork	3,106	-	3,106	-	-	-
Food Bank	R	Food Distribution	85	2,075	361	-	-	1,799
Jobs Quest	R	Laptops	-	1,174	-	-	-	1,174
Other Projects	R	Resources & Equipment	289	1,619	119	-	-	1,789
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	14,319	5,418	4,186	-	-	15,551
Total Funds			14,319	5,418	4,186	-	-	15,551

## Note 27

## Charity funds (cont)

## 27.3 Transfers between funds

## This year

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds	Capital Expenditure provided from Restricted Funds	£3,671
Between endowment and restricted funds		
Between endowment and unrestricted funds		

## Last year

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds	N/A	
Between endowment and restricted funds		
Between endowment and unrestricted funds		

## 27.4 Designated funds

## This year

Planned use	Purpose of the designation	Amount
	N/A	

## Last year

Planned use	Purpose of the designation	Amount
	N/A	

## Section C

## Notes to the accounts

(cont)

## Note 28 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

## 28.1 Trustee remuneration and benefits

## This year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£	£	£	£
David Mansfield	Trust Deed	33,296	2,331	-	-	35,627
Russell Olding	Trust Deed	22,928	1,528	-	-	24,456
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

Full-time worker (Senior Staff)

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

## Last year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£		£	£
David Mansfield	Trust Deed	34,433	2,274	-	-	36,707
Russell Olding	Trust Deed	22,579	1,491	-	-	24,070
Susan Mansfield	Trust Deed	2,093	-	-	-	2,093
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

Full-time &amp; Part-Time Senior Staff

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

## 28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

FALSE

Type of expenses reimbursed	This year	Last year
	£	£
Travel	318	223
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-
	-	-
<b>TOTAL</b>	<b>318</b>	<b>223</b>

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

2 2

### 28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

This year

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.



**Last year**

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£

*In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.*

*For any related party, please provide details of any guarantees given or received.*



Section A

Independent Examiner's Report

Report to the trustees/  
members of

*Charity Name*  
The Haven (Stapleford)

On accounts for the year  
ended

31<sup>st</sup> December 2021

Charity no  
(if any)

1156295

Set out on pages

1 - 24

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended .

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [-] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~\*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

30<sup>th</sup> Sept 2022

Name:

Clive A Hopewell

Relevant professional  
qualification(s) or body

Accountant

(if any):

--

**Address:**

'Doverbeck'

8 Gunthorpe Road Lowdham

NottinghamNG14 7EN

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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