

COWBRIDGE CHARTER TRUST CIO

England & Wales · Charity number 1156293

Details

Status Registered

Legal form CIO

Registered 2014-03-20

Register [View on the Charity Commission register](#)

Contact

Address 176 Manor Way
Cardiff
CF14 1RN

Phone 02920615564

Email harryjones5252@gmail.com

Website www.cctrust.co.uk

Activities

Objects: 1) FOR THE BENEFIT OF THE PUBLIC, TO PROMOTE THE FOLLOWING PURPOSES BY CHARITABLE MEANS BUT NOT OTHERWISE WITHIN NINE KILOMETRES OF THE TOWN HALL OF COWBRIDGE:A) TO ENCOURAGE HIGH STANDARDS OF ARCHITECTURE AND TOWN PLANNING.B) TO STIMULATE PUBLIC INTEREST IN AND CARE FOR THE BEAUTY HISTORY AND CHARACTER OF THE TOWN AND ITS SURROUNDINGS.C) TO ENCOURAGE THE PRESERVATION, DEVELOPMENT AND IMPROVEMENT OF FEATURES OF GENERAL PUBLIC AMENITY AND OF HISTORIC INTEREST.D) TO ADVANCE THE EDUCATION OF THE PUBLIC.2) TO PROMOTE SUCH OTHER PURPOSES RECOGNISED AS CHARITABLE UNDER THE LAWS OF ENGLAND AND WALES IN SUCH PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE TRUSTEES FROM TIME TO TIME MAY THINK FIT.

Activities: encourage high standards of architecture and town planning, care for the beauty history and character of the town,the preservation, development and improvement of features of general public amenity and of historic interest. advance the education of the publicsuch other charitable purposes in the United Kingdom or the world as the trustees may think fit.

Classification

- **How:** Makes Grants To Organisations, Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Bridgend
- Cardiff
- Rhondda Cynon Taff
- Vale Of Glamorgan

Finances

Period end	Income	Expenditure	Assets	Employees
2024-11-30	£3,265	£4,181	-	-
2023-11-30	£8,766	£14,628	-	-
2022-11-30	£6,678	£2,744	-	-
2021-11-30	£5,445	£2,098	-	-
2020-11-30	£51,616	£53,345	-	-

Trustees

Name	Role	Appointed
Carolyn Elaine McKenzie	Chair	2019-04-24
ALAN KEITH CROSSLEY		2013-11-11
FREDERIC ADRIAN OSBORN CB		2020-03-24
Glyndwr John Evans		2025-04-16
Harold Owen Jones		2022-05-12
Malcolm John Stewart Wilson		2024-08-11
Matt Jones		2015-10-21
PERCY WARDEN ROBSON		2013-11-11

COWBRIDGE CHARTER TRUST CIO

England & Wales - Charity number 1156293

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	12	2023		30	11	2024

Section A Reference and administration details

Charity name **Cowbridge Charter Trust cio**

Other names charity is known by

Registered charity number (if any) 1156293

Charity's principal address
 Town Hall,
 Cowbridge,
 Vale of Glamorgan
Postcode CF71 7AD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ms Carolyn Elaine McKenzie	Chair		Members at the AGM
2	Mr Harold Owen Jones	Secretary		Members at the AGM
3	Mr Percy Warden Robson	Treasurer		Members at the AGM
4	Mr Alan Keith Crossley			Members at the AGM
5	Mrs Biga Weghoffer John			Members at the AGM
6	Mr Mathew Jones			Members at the AGM
	Mr Frederic Adrian Osborn			Members at the AGM
8	Mrs Beverly Margaret Tonkin		Resigned 20 Jan 2024	Members at the AGM
9	Mr John Russell Winter			Members at the AGM
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 12.03.2014
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by members or co-opted under Cl 13 of the Constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees have regard to section 6 of our Constitution:
6. Benefits and payments to charity trustees and connected persons
Where such benefit, even remotely, may occur the relevant trustee does not take part in the decision.

The trustees consider that adequate provisions are in place for training our volunteers including safety and child protection of the public and that the insurance obtained continues to be relevant for Trust activities.

A review of safety and training procedures of the volunteers was again undertaken during the year.

Training was given to volunteers regarding equipment used in Old Hall Gardens.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Within 9 km of Cowbridge Town Hall encouraging high standards of architecture and town planning; stimulating public interest in and care for the beauty, history and character of the town and its surroundings; preservation development and improvement of features of general public amenity and of historic interest, and advancing the education of the public.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trust was created as a charitable incorporated organisation to provide limited liability to its members and to take over the membership, work and assets of Cowbridge Charter Trust.

The principal project of the Trust is currently the maintenance and improvement of Old Hall Grounds and the historic Town Walls which are primarily owned by the Vale of Glamorgan Council and open to the public.

All objects of the cio are for the benefit of the public and the charity trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

As at this date, July 2025,

1

Cowbridge Town Hall is in urgent need of refurbishment. Cowbridge Town Council is applying to the National Lottery for funding of some £1.5mln.

The Trust has contributed £2,000 towards this project.

2

The seating area by the library in Old Hall Gardens needs replacement and better equipment storage is required. The Trust has successfully applied for a grant of £15,000 subject to the Trust committing a further £3,868 of Trust funds.

3

The trustees continue consultation with the Vale of Glamorgan Council about placemaking for Cowbridge and the redevelopment of The Old Hall. The Trust may be able to make some contribution to this much larger scheme.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The principal project of the Trust continues to be the improvement of Old Hall Grounds which are primarily owned by the Vale of Glamorgan Council and open to the public.

The Trust's work in the Grounds is all done by the Trust's volunteers and the prestigious Green Flag Community Award was obtained and was again received in 2025.

Further maintenance to the Town Walls was undertaken in accordance with the agreement of and paid for by the Vale of Glamorgan Council which expires in 2029.

Grants and gifts received for specific purposes are separately identified as restricted funds in the accounts. We are most grateful to all who make donations to the Trust.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity Trustees consider that the balance of funds held is appropriate for the continued operation of the Trust's current and future projects and bearing in mind the comments in Page 4 above.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Empty box for optional information.

Section F Other optional information

Empty box for Section F optional information.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Ms Carolyn McKenzie	
Full name(s)	Ms Carolyn McKenzie	
Position (eg Secretary, Chair, etc)	Chair	
Date	9 July 2025	

Cowbridge Charter Trust cio

Registered Charity Number 1156293

Receipts and Payments Account for Year to 30th November 2024

2023 PAYMENTS	2023 RECEIPTS	DETAILS	SEE NOTE	2024 PAYMENTS	2024 RECEIPTS
	155.00	DONATIONS/GRANTS			
	155.00	Members gifts			80.00
		Total			80.00
	350.00	Membership fees			305.00
	350.00				305.00
335.76		Cost of Insurance		408.50	
		TOWN WALLS			
5,916.00	3,744.00	Per Vale Council for Maintenance	note 1	1,500.00	1,500.00
	4,450.62	OLD HALL GROUNDS	note 2		
1,718.74		Donations/Grants and income			1,380.00
6,115.68		Sundry expenses		1,886.68	
		Purchases			
		Cowbridge OHG Project 2021			
14,086.18	8,194.62			3,795.18	2,880.00
		Other expenses/income			
	66.25	Gift Aid			
	0.66	Interest on gift aid			
		Costs of AGM			
542.54		Sundry Expenses		386.11	
542.54	66.91			386.11	0.00
14,628.72	8,766.53	Total of cash items to Capital Account		£4,181.29	£3,265.00
		Capital Account			
	38,263.05	Balance brought down as at 1.12.2023			34,165.86
		As shown above			
	8,766.53	Receipts			3,265.00
14,628.72		Payments		4,181.29	
		Other Assets			
	2,732.51	Increase/Purchases			286.25
967.51		Depreciation		601.25	
34,165.86		Balance c/d		£32,934.57	
49,762.09	49,762.09			37,717.11	37,717.11
	34,165.86	Balance c/d as at 30.11.2024			£32,934.57

Cowbridge Charter Trust cio

Statement of Assets and Liabilities as at 30th November 2024

31,551.13		ASSETS			
		Bank Current Account		30,683.62	
		Less outstanding cheques			
49.73		Cash held by Treasurer		0.95	
31,600.86	31,600.86	Total in Bank and Cash		30,684.57	30,684.57
	2,565.00	Other Assets	note 3		2,250.00
	34,165.86	Total			32,934.57
	0.00	DEBTS			0.00
34,165.86		NET TOTAL OF ASSETS			£32,934.57

PAGE 2 of 2 **NOTES**

	2,256.00
	1,128.00
	2,616.00
3,300.00	
2,616.00	
84.00	
<u>6,000.00</u>	<u>6,000.00</u>

TOWN WALLS MAINTENANCE

note 1

Brought forward @ 1.12.2023		84.00
Instalment from Vale of Glamorgan		1,500.00
From Vale of Glamorgan re gates		
Maintenance	1,500.00	
Gate refurbishment		
Balance carried forward	84.00	
	<u>£1,584.00</u>	<u>£1,584.00</u>

note 2

OLD HALL GROUNDS ACCOUNT

	646.22
	6,706.96
	527.78
	2,443.20
1,718.74	
5,442.84	
	1,479.64
	1,190.63
5,193.48	
639.37	
<u>12,994.43</u>	<u>12,994.43</u>

Brought forward @ 1.12.2023		639.37
Specific Funds brought forward		5,193.48
COWBRIDGE GARDENING CLUB - gift		
Payments received		1,380.00
Sundry expenses	720.64	
Purchases	1,166.04	
From Vale of Glamorgan re equipment		
Trust Funds allocated		
Specific Funds carried forward	note 4	4,554.25
Balance carried forward	note 4	771.92
		<u>£7,212.85</u>
		<u>£7,212.85</u>

EQUIPMENT

note 3

	800.00
	2,732.51
	<u>3,532.51</u>
	967.51
	<u>2,565.00</u>

Value of equipment @ 30.11.23		2,565.00
Purchases		286.25
		<u>2,851.25</u>
Depreciation		601.25
Estimated value of equipment @ 30.11.2024		<u>£2,250.00</u>

note 3

Equipment

"Equipment" comprises the projector, gardening tools and equipment used in OldHall Gardens AND the small "cow" installed in the Walls.

Restricted & Reserved Funds at 30.11.24

	639.37
	5,193.48
	70.00
	84.00
	<u>5,986.85</u>

<u>Reserved Funds</u>		
Old Hall Grounds balance as	shown in Note 4	771.92
<u>Restricted Funds</u>		
Old Hall Grounds balance	shown in Note 4	4,554.25
General Reserve		
Town Walls maintenance		84.00
	Total	<u>£5,410.17</u>

Trust funds available for the general objects of the cio are:

	31,600.86
	5,986.85
	<u>25,614.01</u>

Total in Bank and Cash as Statement of Assets above	30,684.57
Less Restricted & Reserved Funds at 30.11.24	5,410.17
	<u>£25,274.40</u>

DATE 9 July 2025

Signed Carolyn McKenzie.

Chair

Signed. P. Robson

P. W. Robson.
Hon. Treasurer

COWBRIDGE CHARTER TRUST CIO

England & Wales - Charity number 1156293

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	12	2022		30	11	2023

Section A Reference and administration details

Charity name **Cowbridge Charter Trust cio**

Other names charity is known by

Registered charity number (if any) 1156293

Charity's principal address
 Town Hall,
 Cowbridge,
 Vale of Glamorgan
Postcode CF71 7AD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Alan Keith Crossley	Chair		Members at the AGM
2	Mr Harold Owen Jones	Secretary		Members at the AGM
3	Mr Percy Warden Robson	Treasurer		Members at the AGM
4	Mrs Susan Mary Cox			Members at the AGM
5	Mrs Biga Weghoffer John			Members at the AGM
6	Mr Mathew Jones			Members at the AGM
7	Ms Carolyn Elaine McKenzie			Members at the AGM
8	Mr Frederic Adrian Osborn			Members at the AGM
9	Mrs Beverly Margaret Tonkin			Members at the AGM
10	Mr John Russell Winter			Members at the AGM
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 12.03.2014
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by members or co-opted under Cl 13 of the Constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees consider that adequate provisions are in place for training our volunteers including safety and child protection of the public and that the insurance obtained continues to be relevant for Trust activities.

A review of safety and training procedures of the volunteers was again undertaken during the year.

Training was given to volunteers regarding the new battery motorised equipment purchased during the year.

Summary of the objects of the charity set out in its governing document

Within 9 km of Cowbridge Town Hall encouraging high standards of architecture and town planning; stimulating public interest in and care for the beauty, history and character of the town and its surroundings; preservation development and improvement of features of general public amenity and of historic interest, and advancing the education of the public.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trust was created as a charitable incorporated organisation to provide limited liability to its members and to take over the membership, work and assets of Cowbridge Charter Trust.

The principal project of the Trust is currently the maintenance and improvement of Old Hall Grounds and the historic Town Walls which are primarily owned by the Vale of Glamorgan Council and open to the public.

All objects of the cio are for the benefit of the public and the charity trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Phil Chappell, Operational Manager of the Vale of Glamorgan Council asked our Chair to record the thanks of the Vale Council to Matt in particular and say that they think that the joint working between the Council and the Trust is an excellent example of community led local development. The Council look forward to working with the Trust and other partners in the future on a place making plan for Cowbridge.

As at this date, July 2024, the trustees are in consultation with the Council about placemaking, and the funds in hand may be needed for initial costs of architects and plans for the projects.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The principal project of the Trust continues to be the improvement of Old Hall Grounds which are primarily owned by the Vale of Glamorgan Council and open to the public.

The Trust's work in the Grounds is all done by the Trust's volunteers and the prestigious Green Flag Community Award was again received.

Further maintenance to the Town Walls was undertaken in accordance with the three year agreement with the Vale of Glamorgan Council.

Grants and gifts received for specific purposes are separately identified as restricted funds in the accounts. We are most grateful to all who make donations to the Trust.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity Trustees consider that the balance of funds held is appropriate for the continued operation of the Trust's current and future projects.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Alan Crossley	
Full name(s)	Mr Alan Crossley	
Position (eg Secretary, Chair, etc)	Chair	
Date	3 July 2024	

Cowbridge Charter Trust cio

Registered Charity Number 1156293

Receipts and Payments Account for Year to 30th November 2023

2022 PAYMENTS	2022 RECEIPTS	DETAILS	SEE NOTE	2023 PAYMENTS	2023 RECEIPTS
	150.00	DONATIONS/GRANTS			
	150.00	Members gifts			155.00
		Total			155.00
	200.00	Membership fees			350.00
	200.00				350.00
328.77		Cost of Insurance		335.76	
	1,128.00	TOWN WALLS			
		Per Vale Council for Maintenance	note 1	5,916.00	3,744.00
	5,200.00	OLD HALL GROUNDS	note 2		
607.67		Donations/Grants and income			4,450.62
238.44		Sundry expenses		1,718.74	
1,300.00		Purchases		6,115.68	
2,474.88	6,328.00	Cowbridge OHG Project 2021			
				14,086.18	8,194.62
		Other expenses/income			
		Gift Aid			66.25
		Interest on gift aid			0.66
105.45		Costs of AGM			
163.57		Sundry Expenses		542.54	
269.02				542.54	66.91
2,743.90	6,678.00	Total of cash items to Capital Account		£14,628.72	£8,766.53
		Capital Account			
	34,208.95	Balance brought down as at 1.12.2022			38,263.05
	6,678.00	As shown above			
2,743.90		Receipts			8,766.53
		Payments		14,628.72	
	238.44	Other Assets			
118.44		Increase/Purchases			2,732.51
38,263.05		Depreciation		967.51	
		Balance c/d		£34,165.86	
41,125.39	41,125.39			49,762.09	49,762.09
	38,263.05	Balance c/d as at 30.11.2023			£34,165.86

Cowbridge Charter Trust cio

Statement of Assets and Liabilities as at 30th November 2023

37,366.52		ASSETS			
		Bank Current Account		31,551.13	
		Less outstanding cheques			
96.53		Cash held by Treasurer		49.73	
37,463.05	37,463.05	Total in Bank and Cash		31,600.86	31,600.86
	800.00	Other Assets	note 3		2,565.00
	38,263.05	Total			34,165.86
	0.00	DEBTS			0.00
38,263.05		NET TOTAL OF ASSETS			£34,165.86

		<u>TOWN WALLS MAINTENANCE</u>	note 1	
	1,128.00	Brought forward @ 1.12.2022		2,256.00
	1,128.00	Instalment from Vale of Glamorgan		1,128.00
		From Vale of Glamorgan re gates		2,616.00
		Maintenance	3,300.00	
		Gate refurbishment	2,616.00	
		Balance carried forward	84.00	
	2,256.00			£6,000.00
	<u>2,256.00</u>			<u>£6,000.00</u>

		<u>OLD HALL GROUNDS ACCOUNT</u>	note 2	
	339.93	Brought forward @ 1.12.2022		646.22
	2,159.36	Specific Funds brought forward		6,706.96
	5,200.00	COWBRIDGE GARDENING CLUB - gift		527.78
		Payments received		2,443.20
	607.67	Sundry expenses	1,718.74	
	238.44	Equipment bought	5,442.84	
		From Vale of Glamorgan re equipment		1,479.64
	500.00	Trust Funds allocated		1,190.63
	6,706.96	Specific Funds carried forward	5,193.48	
	646.22	Balance carried forward	639.37	
	8,199.29			£12,994.43
	<u>8,199.29</u>			<u>£12,994.43</u>

		<u>EQUIPMENT</u>	note 3	
	680.00	Value of equipment @ 30.11.22		800.00
	238.44	Purchases		2,732.51
	<u>918.44</u>			<u>3,532.51</u>
	118.44	Depreciation		967.51
	<u>800.00</u>	Estimated value of equipment @ 30.11.2023		<u>£2,565.00</u>

note 3

Equipment

"Equipment" comprises the projector, gardening tools and equipment used in OldHall Gardens AND the small "cow" installed in the Walls.

Restricted & Reserved Funds at 30.11.23

		<u>Reserved Funds</u>		
	646.22	Old Hall Grounds balance as	shown in Note 4	639.37
	800.00	Grass mower		
		<u>Restricted Funds</u>		
	6,706.96	Old Hall Grounds balance	shown in Note 4	5,193.48
		General Reserve		70.00
	2,256.00	Town Walls maintenance		84.00
	<u>10,409.18</u>	Total		<u>£5,986.85</u>

Trust funds available for the general objects of the cio are:

	37,463.05	Total in Bank and Cash as Statement of Assets above		31,600.86
	10,409.18	Less Restricted & Reserved Funds at 30.11.23		5,986.85
	<u>27,053.87</u>			<u>£25,614.01</u>

DATE

Signed.....

Chairman

Signed. P. Robson

P. W. Robson.
Hon. Treasurer

COWBRIDGE CHARTER TRUST CIO

England & Wales - Charity number 1156293

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	12	2020		30	11	2021

Section A Reference and administration details

Charity name **Cowbridge Charter Trust cio**

Other names charity is known by

Registered charity number (if any) 1156293

Charity's principal address
 Town Hall,
 Cowbridge,
 Vale of Glamorgan
Postcode CF71 7AD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Alan Keith Crossley			
2	Mr Peter Sain ley Berry	Secretary		
3	Mr Percy Warden Robson	Treasurer		
4	Mrs Susan Mary Cox	Chair		
5	Mr Harry Trevor Hailes		Died 7 th March 2021	
6	Mr Frederic Adrian Osborn			
7	Mr Mathew Jones			
8	Mrs Linda Osborn		Died 7 th December 2020	
9	Ms Carolyn Elaine McKenzie			
10	Mrs Biga Weghoffer		Co-opted 6 th January 2021	Trustees under Cl 13 2(a) of the Constitution
11				
12				
13				
14				
15				
16				
17				

18			
19			
20			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution dated 12.03.2014

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Elected under Cl 13 of the Constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees consider that adequate provisions are in place for training our volunteers including safety and child protection of the public and that the insurance obtained is relevant for Trust activities.

A review of safety and training procedures of the volunteers was undertaken.

Summary of the objects of the charity set out in its governing document

Within 9 km of Cowbridge Town Hall encouraging high standards of architecture and town planning; stimulating public interest in and care for the beauty, history and character of the town and its surroundings; preservation development and improvement of features of general public amenity and of historic interest, and advancing the education of the public.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trust was created as a charitable incorporated organisation to provide limited liability to its members and to take over the membership, work and assets of Cowbridge Charter Trust.

The principal project of the Trust is currently the maintenance and improvement of Old Hall Grounds and the historic Town Walls which are primarily owned by the Vale of Glamorgan Council and open to the public.

All objects of the cio are for the benefit of the public and the charity trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

It is with deep regret that we report the deaths of two of our Trustees as shown above.

Mr Harry Hailes was instrumental in setting up our website and dealing with administration and is sadly missed.

Mrs Linda Osborn was a prime mover in the improvements in Old Hall Gardens and its maintenance by the Trust's volunteers which are now enjoyed by many members of the public.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The principal project of the Trust continues to be the improvement of Old Hall Grounds which are primarily owned by the Vale of Glamorgan Council and open to the public.

The Trust's work in the Grounds is all done by the Trust's volunteers and the prestigious Green Flag Community Award was again received.

Further maintenance to the Town Walls was undertaken and a new three year agreement with the Vale Council was agreed at an increased annual amount as shown in the accounts.

Grants and gifts received for specific purposes are separately identified as restricted funds in the accounts. We are most grateful to all who make donations to the Trust.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity Trustees consider that the balance of funds held is appropriate for the continued operation of the Trust's current and future projects.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

[Empty box for optional information]

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Sue Cox (via email)	
Full name(s)	Mrs Sue Cox	
Position (eg Secretary, Chair, etc)	Chair	
Date	12 May 2022	

Cowbridge Charter Trust cio

Registered Charity Number 1156293

Receipts and Payments Account for Year to 30th November 2021

2020 PAYMENTS	2020 RECEIPTS	DETAILS	SEE NOTE	2021 PAYMENTS	2021 RECEIPTS
	315.00	DONATIONS/GRANTS			290.00
	315.00	Members gifts			290.00
		Total			290.00
	240.00	Membership fees			125.00
	240.00				125.00
315.26		Insurance		320.26	
		TOWN WALLS			
2,205.00	902.00	Per Vale for Maintenance	note 1	501.00	1,128.00
		OLD HALL GROUNDS	note 2		
	2,000.00	Donations/Grants			2,474.50
1,051.36		Sundry expenses		743.19	
424.46		Equipment bought		398.94	
49,217.03	47,975.03	Cowbridge OHG Project 2019			1,300.00
		Cowbridge OHG Project 2021			1,300.00
53,213.11	50,877.03			1,963.39	4,902.50
		Other expenses/income			
	183.75	Gift Aid			127.50
	0.62	Interest on gift aid			0.34
132.58		Sundry Expenses		134.75	
132.58	184.37			134.75	127.84
£53,345.69	£51,616.40	Total of cash items to Capital Account		£2,098.14	£5,445.34
		Capital Account			
	32,323.04	Balance brought down as at 1.12.2020			30,811.75
		As shown above			
	51,616.40	Receipts			5,445.34
53,345.69		Payments		2,098.14	
		Other Assets			
	424.46	Increase/Purchases			398.94
206.46		Depreciation		348.94	
30,811.75		Balance c/d		£34,208.95	
84,363.90	84,363.90			36,656.03	36,656.03
	£30,811.75	Balance c/d as at 30.11.2021			£34,208.95

Cowbridge Charter Trust cio

Statement of Assets and Liabilities as at 30th November 2021

30181.57		ASSETS			
		Bank Current Account		33517.62	
		Less outstanding cheques			
0.18		Cash held by Treasurer		11.33	
30181.75	30,181.75	Total in Bank and Cash		33528.95	33,528.95
	630.00	Other Assets	note 3		680.00
	30,811.75	Total			34,208.95
	0.00	DEBTS			
£30,811.75		NET TOTAL OF ASSETS			£34,208.95

PAGE 2 of 2
NOTES TO THE ACCOUNTS

note 1

	1804.00
	902.00
2205.00	
501.00	
<u>£2,706.00</u>	<u>£2,706.00</u>

TOWN WALLS MAINTENANCE

Brought forward @ 1.12.2020		501.00
Instalment from Vale of Glamorgan		1,128.00
Cost of maintenance	501.00	
Balance carried forward	1,128.00	
	<u>£1,629.00</u>	<u>£1,629.00</u>

note 2

	642.74
	2000.00
1051.36	
424.46	
798.15	
£368.77	
<u>£2,642.74</u>	<u>£2,642.74</u>

OLD HALL GROUNDS ACCOUNT

Brought forward @ 1.12.2020		368.77
Specific Funds brought forward		798.15
Grants		2074.50
BBC Fee		400.00
Sundry expenses	743.19	
Equipment bought	398.94	
Trust Funds allocated		
Specific Funds carried forward	note 4	2159.36
Balance carried forward	note 4	£339.93
		<u>£3,641.42</u>
		<u>£3,641.42</u>

Tools etc re Old Hall Gardens note 3

412.00	Value of equipment @ 30.11.20	630.00
424.46	Purchases	398.94
<u>836.46</u>		<u>1028.94</u>
206.46	Depreciation	348.94
<u>£630.00</u>	Estimated value of equipment @ 30.11.2021	<u>£680.00</u>

note 3

Other Assets

"Other Assets" comprise gardening tools and equipment used in OldHall Gardens AND the small "cow" installed in the Walls.

Restricted & Reserved Funds at 30.11.21

368.77	<u>Reserved Funds</u>	
	Old Hall Grounds balance as shown in Note 4	339.93
798.15	<u>Restricted Funds</u>	
	Old Hall Grounds balance as in note 4	2159.36
	Old Hall project 2021 funds received	1300.00
501.00	Town Walls maintenance	1128.00
<u>£1,667.92</u>	Total	<u>£4,927.29</u>

NB the balance held for Town Walls maintenance was used in December 2020.

Trust funds available for the general objects of the cio are:

30,181.75	Total in Bank and Cash as above	33,528.95
1,667.92	Less Restricted & Reserved Funds at 30.11.21	4,927.29
<u>£28,513.83</u>		<u>£28,601.66</u>

DATE 12th May 2022

Signed..... Sue Cox
 Mrs Sue Cox.
 Chairman

Signed. P. Robson

P. W. Robson.
 Hon. Treasurer

COWBRIDGE CHARTER TRUST CIO

England & Wales - Charity number 1156293

Accounts



Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	12	2019	To	30	11	2020

Section A Reference and administration details

Charity name **Cowbridge Charter Trust cio**

Other names charity is known by

Registered charity number (if any) 1156293

Charity's principal address
 Town Hall,
 Cowbridge,
 Vale of Glamorgan
 Postcode CF71 7AD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Alan Keith Crossley			
2	Mr Peter Sain ley Berry	Secretary		
3	Mr Percy Warden Robson	Treasurer		
4	Mrs Susan Mary Cox	Chair		
5	Mr Harry Trevor Hailes			
6	Mr Frederic Adrian Osborn		Co-opted 14 March 2020	Trustees under Cl 13 2(a) of the Constitution
7	Mr Mathew Jones			
8	Mrs Linda Osborn			
9	Ms Carolyn Elaine McKenzie			
10				
11				
12				
13				
14				
15				
16				

17			
18			
19			
20			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution dated 12.03.2014

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Elected under Cl 13 of the Constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees consider that adequate provisions are in place for training our volunteers including safety and child protection of the public and that the insurance obtained is relevant for Trust activities.

Summary of the objects of the charity set out in its governing document

Within 9 km of Cowbridge Town Hall encouraging high standards of architecture and town planning; stimulating public interest in and care for the beauty, history and character of the town and its surroundings; preservation development and improvement of features of general public amenity and of historic interest, and advancing the education of the public.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trust was created as a charitable incorporated organisation to provide limited liability to its members and to take over the membership, work and assets of Cowbridge Charter Trust.

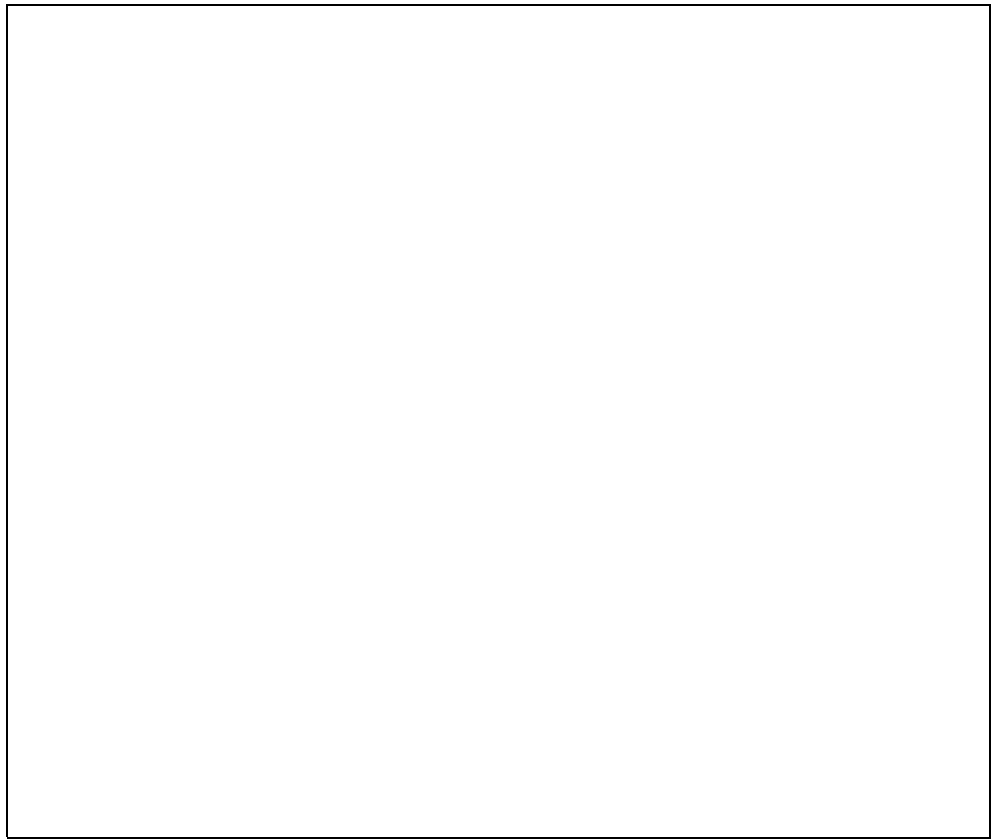
The principal project of the Trust is currently the maintenance and improvement of Old Hall Grounds and the historic Town Walls which are primarily owned by the Vale of Glamorgan Council and open to the public.

All objects of the cio are for the benefit of the public and the charity trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The principal project of the Trust continues to be the improvement of Old Hall Grounds which are primarily owned by the Vale of Glamorgan Council and open to the public.

The Trust's work in the Grounds is all done by the Trust's volunteers and the prestigious Green Flag Community Award was again received.

The Trust received a generous grant of £2,000 from the G.C.Gibson Trust specifically for purchases for Old Hall Grounds.

The final payments and receipts for the major project of removing the cattle sheds last year were completed and further maintenance to the Town Walls was undertaken.

Grants and gifts received for specific purposes are separately identified as restricted funds in the accounts. We are most grateful to all who make donations to the Trust.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity Trustees consider that the balance of funds held is appropriate for the continued operation of the Trust's current and future projects. The current balance is held to fund the substantial contractors' costs pending a further project relating to the Old Hall and Grounds.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Due to the coronavirus dangers of infection the trustees have postponed the AGM until early next year.

The Trustees have approved the accounts by email.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Sue Cox (via email)	
Full name(s)	Mrs Sue Cox	
Position (eg Secretary, Chair, etc)	Chair	
Date	20 July 2021	

Cowbridge Charter Trust cio

Registered Charity Number 1156293

Receipts and Payments Account for Year to 30th November 2020

2019 PAYMENTS	2019 RECEIPTS	DETAILS	SEE NOTE	2020 PAYMENTS	2020 RECEIPTS
	305.00	DONATIONS/GRANTS			315.00
	305.00	Members gifts			315.00
		Total			315.00
2.69	570.00	Membership fees			240.00
2.69	570.00			0.00	240.00
213.60		Insurance		315.26	
	902.00	TOWN WALLS			
		Per Vale for Maintenance	note 1	2,205.00	902.00
		OLD HALL GROUNDS	note 2		
57.45	307.45	Donations/Grants	SPEC		2,000.00
500.14		Sundry expenses		1,051.36	
		Equipment bought		424.46	
139,648.79	90,469.80	Cowbridge OHG Project	note 3		47,975.03
	50,420.99	Cowbridge OHG Project Loan	note 4	49,217.03	
140,419.98	142,100.24			53,213.11	50,877.03
		Other expenses/income			
	107.59	Gift from CCTrust	note 5		
	16,549.28	Gift from CCTrust Co. Ltd.	note 6		
	115.00	Gift Aid			183.75
	0.25	Interest on gift aid			0.62
68.75		Website fees		86.75	
45.72		Costs for AGM			
23.20		Printing etc.		45.83	
137.67	16,772.12			132.58	184.37
£140,560.34	£159,747.36	Total of cash items to Capital Account		£53,345.69	£51,616.40

NOTE Items marked "SPEC" relate to Restricted Funds, i.e. funds received for specific purposes. Of the £2,000 shown £1262.95 has been spent leaving £735.05 to be spent under the terms of the grant.

Capital Account

	13,346.12	Balance brought down as at 1.12.2019			32,323.04
		As shown above			
	159,747.36	Receipts			51,616.40
140,560.34		Payments		53,345.69	
		Other Assets	note 7		
		Increase/Purchases			424.46
210.10		Depreciation		206.46	
32,323.04		Balance c/d		£30,811.75	
173,093.48	173,093.48			84,363.90	84,363.90
	£32,323.04	Balance c/d as at 30.11.2020			£30,811.75

Cowbridge Charter Trust cio

Registered Charity Number 1156293

Statement of Assets and Liabilities as at 30th November 2020

		ASSETS			
31908.01		Bank Current Account	30181.57		
		Less outstanding cheques			
3.03		Cash held by Treasurer	0.18		
<u>31911.04</u>	31,911.04	Total in Bank and Cash	<u>30181.75</u>		30,181.75
	412.00	Other Assets		note 8	630.00
	<u>32,323.04</u>	Total			<u>30,811.75</u>
	0.00	DEBTS			
<u>£32,323.04</u>		NET TOTAL OF ASSETS			<u>£30,811.75</u>

NOTES TO THE ACCOUNTS

note 1

	902.00
	902.00
1804.00	
<u>£1,804.00</u>	<u>£1,804.00</u>

TOWN WALLS MAINTENANCE

Brought forward @ 1.12.2019		1,804.00
Instalment from Vale of Glamorgan		902.00
Cost of maintenance	2,205.00	
Balance carried forward	501.00	
	<u>£2,706.00</u>	<u>£2,706.00</u>

NB the balance held for Town Walls maintenance was used in December 2020.

note 2

	142.88
57.45	307.45
500.14	
	750.00
£642.74	
<u>£1,200.33</u>	<u>£1,200.33</u>

OLD HALL GROUNDS ACCOUNT

Brought forward @ 1.12.2019		642.74
Grant from the G.C.Gibson Trust		2000.00
Donation		
Sundry expenses	1,051.36	
Equipment bought	424.46	
Trust Funds allocated		
Specific Funds carried forward	798.15	
Balance carried forward	£368.77	
	<u>£2,642.74</u>	<u>£2,642.74</u>

notes 3 & 4

Cowbridge OHG Project

This project was led by trustee Matt Jones whose firm Vale Consultancy charged a fee for their services. Vale Consultancy also provided interest free loans to the Trust as the Trust had to pay the contractors for removing the cattle sheds and the temporary car park. The loans were repaid out of grants received. The Trustees considered the fees and loans fully in accordance with recommended practice by the Charity Commission and decided that the cost represented the best value for the Trust.

Project payments and receipts as shown on Page 1

		Brought forward @ 1.12.2019		1,242.00
139648.79	90469.80	Grants received	note 3	47,975.03
	50420.99	Cowbridge OHG Project Loan	note 4	49,217.03
1242.00		Balance carried forward		
<u>£140,890.79</u>	<u>£140,890.79</u>			<u>£49,217.03</u>
				<u>£49,217.03</u>

notes 5 & 6

**Cowbridge Charter Trust
Cowbridge Charter Trust Ltd.**

The assets of Cowbridge Charter Trust and the Limited Company have been given to the cio as both organisations were no longer required and were closed in 2019..

Tools etc re Old Hall Gardens

note 7	Value of equipment @ 30.11.2019	412.00
	Purchases	<u>424.46</u>
		836.46
	Depreciation	<u>206.46</u>
	Estimated value of equipment @ 30.11.2020	<u><u>£630.00</u></u>

note 8**Other Assets**

"Other Assets" comprise gardening tools and equipment used in OldHall Gardens AND the small "cow" installed in the Walls.

Restricted & Reserved Funds at 30.11.20

	<u>Reserved Funds</u>		
642.74	Old Hall Grounds balance as	shown in Note 2	368.77
	<u>Restricted Funds</u>		
	Old Hall Grounds balance as in note SPEC		735.05
63.10	Waterloo Foundation for publicity		63.10
1804.00	Town Walls maintenance		<u>501.00</u>
<u>£2,509.84</u>		Total	<u><u>£1,667.92</u></u>
	NB the balance held for Town Walls maintenance was used in December 2020.		

Trust funds available for the general objects of the cio are:

31,911.04	Total in Bank and Cash as above	30,181.75
2,509.84	Less Restricted & Reserved Funds at 30.11.20	<u>1,667.92</u>
<u>£29,401.20</u>		<u><u>£28,513.83</u></u>

DATE.. 20th July 2021

Signed..... Sue Cox
Mrs S Cox.
Chairman

Signed..... Percy Robson
P. W. Robson
Hon. Treasurer



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Cowbridge Charter Trust cio

**On accounts for the year
ended**

30th November 2020

**Charity no
(if any)**

1156293

Set out on pages

1 to 3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/11/2020

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

29/3/2020

Name:

Peter Whiting

**Relevant professional
qualification(s) or body
(if any):**

Chartered Accountant

Address:

Thaw Cottage

City

Cowbridge, CF71 7RW