




# Annual Report 2021-2022

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**Our mission is to make a positive difference  
to the lives of carers and the people they  
care for by offering tailored support that is  
professional, respectful, non-judgemental  
and meets individual need.**





# Carers Link Lancashire

**10,823**

REGISTERED ADULT CARERS

**26%**

OF REGISTERED CARERS ARE FROM  
BURNLEY

**24%**

OF REGISTERED CARERS ARE FROM  
PENDLE

**23%**

OF REGISTERED CARERS ARE FROM  
HYNDBURN

**14%**

OF REGISTERED CARERS ARE FROM  
ROSSENDALE

**11%**

OF REGISTERED CARERS ARE FROM RIBBLE  
VALLEY

**2%**

OF REGISTERED CARERS RESIDE OUTSIDE  
OF EAST LANCASHIRE BUT CARE FOR  
SOMEONE WITHIN THE AREA

# INTRODUCTION FROM THE CHAIR OF TRUSTEES

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This is my second annual report since being elected as Chair of Trustees in September 2020.

It has been a challenging two years for the organisation with the ongoing pandemic and the economic and social impact upon our communities.

However, despite this I am very pleased to report that the organisation has continued to provide ongoing support for our registered carers by offering different ways of engagement and increasing new referrals.



I am also pleased to report that our performance against key contracts such as Lancashire County Council have been more than met and with us again being awarded Children In Need funding ensuring that we are able to continue providing support for our Young Carers.

Since the retirement of Brian Birtle as Trustee in the role of Treasurer the finance role has continued to be very ably managed by Jeff Leahy with the support of the finance group and the wider Board of Trustees. You will find an overview of the organisations financial position within the accounts and Treasurers reports sections of this annual report.

I have continued to be supported by our excellent team of Trustees and management team and am assured that the governance structures we have in place continue to provide and support our ability to respond to the external challenges the organisation faces so that we can demonstrate an effective, viable and efficient service for the benefit of our carers across the footprint of East Lancashire.

I am as ever grateful for the ongoing commitment of my Trustee colleagues for their advice and support to the Board and sub groups which requires time, exploration of key elements of business and organisation which is provided voluntarily alongside other personal commitments such as work, social activities and personal responsibilities such as in some cases caring roles.



I would encourage anyone who is interested in applying to become a volunteer Trustee, or one of a number of other volunteer roles available, to contact myself or any of our Trustees or through our CEO Rebecca directly via the office.

One of our main strategic objectives is to further develop our charity shop portfolio and I am pleased to report that during the year a site has been procured in the Colne area to develop a second charity shop outlet. A project plan is currently in progress along with an ongoing review of our existing charity outlet and café sited within the Blackburn Road, Accrington premises.

I would also like to thank the two Boroughs of Hyndburn and Rossendale for their continued support to our Board through the ongoing election of representative Trustees.

Finally, I thank once again our excellent committed staff and volunteers for their hard work in supporting our Carers across Lancashire and continuing to support the charity especially during these challenging times.



Carol Pollard

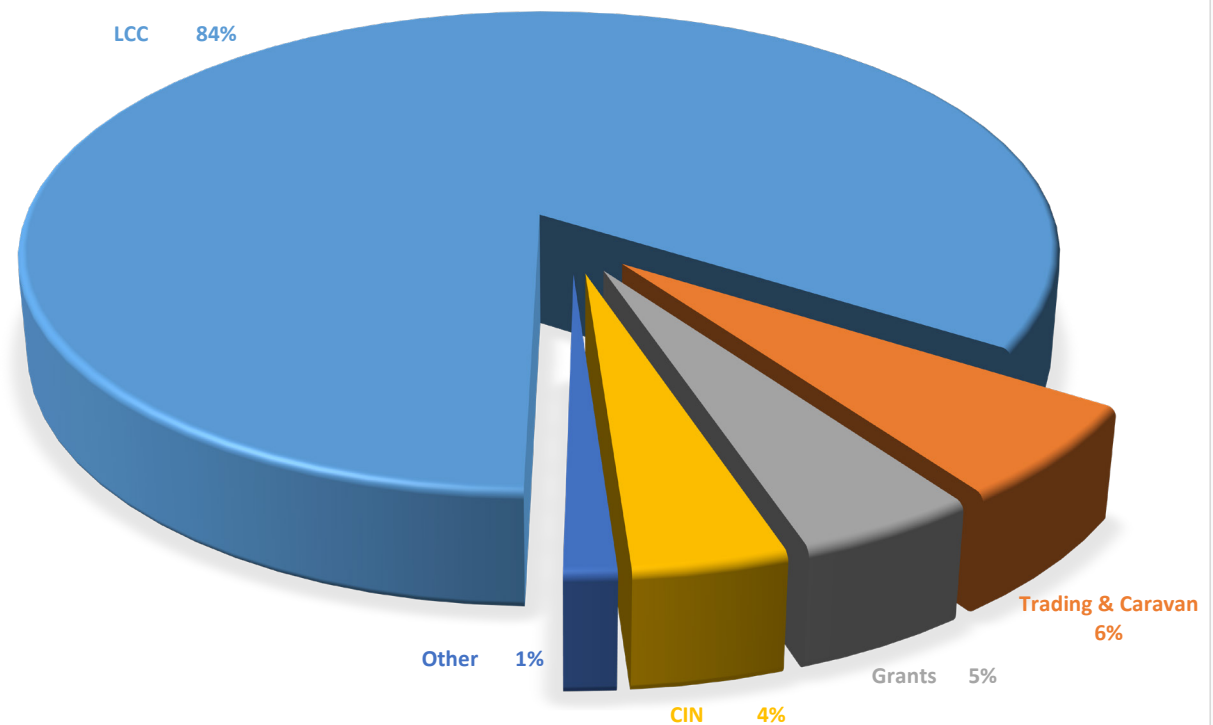
## BOARD OF TRUSTEES

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**Carol Pollard**  
**Jeff Leahy**  
**Melissa Fisher**  
**Patricia Ahmed**  
**Brian Ozenbrook**  
**Mustafa Mohammed**  
**Shakil Salam**  
**Susan Bibby**  
**Barbara Ashworth**

# TREASURERS REPORT

The Charity's activities were still impacted by the Covid 19 Pandemic during the financial year. As well as continuing to adopt more flexible working practices there were inevitable income shortfalls from the Caravan, Retail and Café trading activities. Whilst some of these losses were mitigated by government support grants, overall revenue at £907k fell short of budget by approx. 8%. Lancashire County Council still remains a large percentage of total income. In response to the budgeted revenue shortfall the management team did an excellent job of reducing costs (largely management and staffing) to achieve a slightly higher than budgeted surplus at year end.

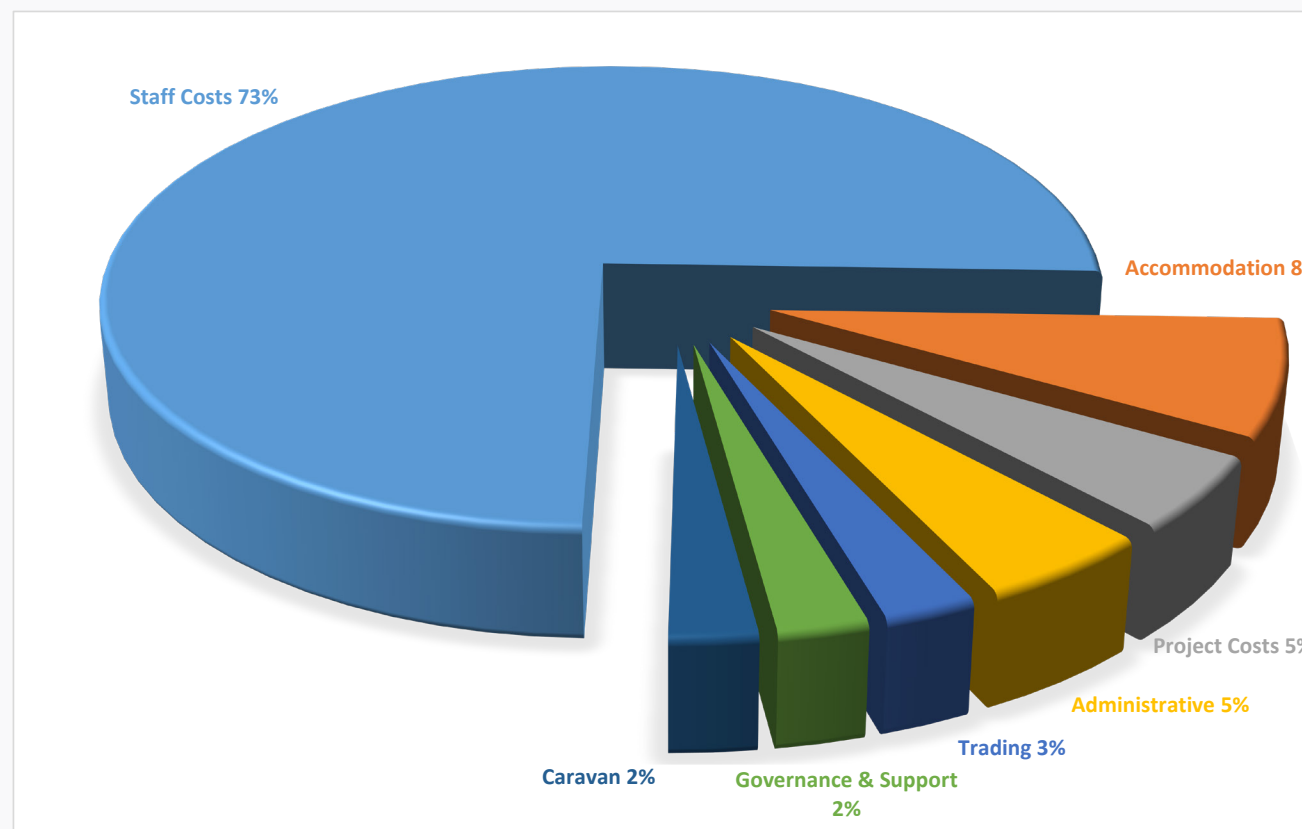




In February 22, the Charity completed the purchase of a retail property in Colne (for £105k) with the objective of establishing another retail outlet to diversify income, as well as building a presence in one of the communities we serve. The property will require upgrading, and the expectation is that most of this cost will be grant funded. The year-end cash and reserves position remains healthy being greater than 3 month's operating costs.

*Self led*

Jeff Leahy



## EXPENDITURE

APRIL 21 - MARCH 22 / SPLIT BY TYPE

# CEO REPORT

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I am delighted to share with you in this year's report some key achievements and findings from the financial year. Throughout another rocky and uncertain past 12 months, we have continued to see carers being isolated from their friends and wider family, with many trying to rebuild their lives whilst learning to adapt and live with Covid 19.

With restrictions ending, we were delighted to once again open our doors and welcome unpaid carers and the wider communities back to our community facility, offering a wide range of free groups, events and activities to ensure that carers could recover from the pandemic, working to improve overall physical, mental and emotional wellbeing.



A great achievement throughout the year was the charity winning the Large Business Award at the Hyndburn Business Awards alongside myself being awarded the Most Enterprising Person Award. This is something I am extremely proud of and I would personally like to express our sincere thanks and gratitude to those who nominated us.

Towards the end of the year we saw the cost of living crisis begin to set in with carers being in receipt of the lowest benefit of its kind at a shocking £67.60 per week!! This is a disgraceful amount with carers often undertaking the roles of health and social care professionals. Undoubtedly, unpaid carers are now left worrying about the future and how they are going to cope financially. As a charity, this is something we feel passionate about and we want to see the government more widely recognising & appreciating unpaid carers by significantly increasing this rate. Moving forwards, we will continue to support carers financially, commissioning personal budgets and securing external grants & benefits to ensure their needs are met.

Throughout the year, we have secured £409,466.20 in unclaimed benefits for carers by providing a dedicated welfare and benefits worker who advises on benefits that carers are entitled to, assisting them with completing claim forms and ensuring carers receive the benefits they are entitled to. This coming year we are aiming to increase this support by at least 20% to ensure carers have their emerging needs met with the challenges the cost of living crisis brings.



Behind every  
condition there is a carer

On behalf of myself and the Trustees, I would like to thank our staff team and volunteers for their resilience and professionalism shown throughout the year, always working hard, showing commitment and compassion to carers. And of course a huge thank you to our 10823 unpaid carers for selflessly undertaking your roles throughout a challenging and worrying year- you are all always on the top of our agendas!

*Rebecca Hodgson*

Rebecca Hodgson

There are over  
**42,000 carers in  
East Lancashire**



# THE LANCASHIRE CARER SERVICE

The Lancashire Carers Service works across the county providing support, guidance and information to adult carers. The service is delivered in partnership with n-compass who deliver in North and Central Lancashire with Carers Link Lancashire delivering in East Lancashire. The service supports people in their caring role, undertaking statutory carers assessments and supporting their emotional health and wellbeing. Throughout the year, the charity has undertaken a total of 4852 statutory carers assessments, of which 1393 new assessments and 3459 were reviewed assessments.

This year has seen an increase of +1% in the numbers of statutory assessments undertaken in comparison to last year. We also supported 6206 existing registered carers with further support and services an increase of +39% of existing carers requesting and receiving additional support, compared with 2020/2021.

1393

## CARERS ASSESSEMENTS

We have completed 1393 New Carers Assessments with carers

3459

## REVIEWS

We have reviewed 3459 Carers Assessments with carers

723

## EMERGENCY PLANS

We have implemented 723 POM4C emergency plans with carers

5655

## 1-2-1 SUPPORT SESSIONS

Provided 5655 1-2-1 support sessions for adult carers

This year has seen an overall increase in the number of new referrals. We have identified 1933 hidden carers, a massive increase of +27% compared to 2020/2021. Additionally, we have secured 75 personal grants with £21,031.57 additional income being secured for carers, provided 182 parent carers with a free Max Card enabling families to receive free and discounted access to recreational facilities and issued 1003 go2 Leisure cards, which enable carers to have highly discounted access to a range of health and wellbeing facilities & services across East Lancashire.



# ADDITIONAL SUPPORT AND SERVICES

*"I care for my husband and at the beginning of the pandemic Carers Link Lancashire rang me to check if we needed anything. They helped me arrange vital food and medicine deliveries from local volunteers when we were isolating. It really reassured me knowing they were there to support us through such difficult times. They are all very kind" Carer*

350

## WELFARE CALLS

Undertook 350 welfare calls to carers who were identified as particularly vulnerable after restrictions began to lift.

62

## CARER AWARENESS SESSIONS

To a range of audiences with 514 professionals receiving the training throughout the year

80

## SUPPORT GROUPS

Provided 80 support groups which have been attended by 375 carers.

182

## MAX CARDS

Issued 182 Max Cars, enabling families to receive free and discounted access to recreational facilities.

## WELFARE & BENEFITS

Our dedicated worker secured £409,466.20 in unclaimed benefits for carers, assisting them with completing claim forms and ensuring carers receive the benefits they are entitled to.

## FREE COUNSELLING SESSIONS

Provided 212 free counselling hours to carers through a team of 10 volunteer counsellors.

## ADDITIONAL WELFARE SUPPORT

We identified carers who may be vulnerable and at risk due to Covid-19. Throughout the year we undertook 350 welfare calls to this identified group helping to reduce poverty, isolation and loneliness.

# CARERS STORY

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Les cares for his wife Linda who suffered from two severe and life-threatening strokes. After several months in hospital, Linda was discharged home and was totally dependent on Les for all her care needs. *"This changed our lives forever and I decided to give up my job as a Manufacturing Manager to look after Linda fulltime. I wanted to give her the best quality of life that she could have"*

Due to the chronic fatigue and medication Linda takes, she sleeps around 14 hours a day, so the couple do everything between the hours of 12pm – 7pm. *"We go out every day and make the most of it."* Having experienced the devastating effects of his wife's stroke, Les understands the complexity of strokes and how important it is to connect with other people. Les now helps out at several Stroke Association groups including the allotment, choir and Fun 4 Stroke. He always tries to make sure everyone at the groups feels included. Les also enjoys volunteering at our charity shop in Accrington.

*"Becoming a volunteer in the shop has helped in many ways. It is my respite; I can totally switch off from my caring role whilst providing a valuable service that gives me a great deal of satisfaction"*

Les explained that the best part of caring for someone is the personal satisfaction of knowing you are helping in some way to improve their quality of life and that the worst thing is the constant worry of becoming ill yourself and not being able to look after the person you love dearly.

We asked Les how the Carers Service has supported him over the years *"When I first registered, I had a Carers Assessment which was an opportunity to talk about my caring role and the support that is available. Part of the assessment included planning for an emergency and setting up a Carers Peace of Mind Plan just in case something unexpectedly happened to me, and I was unable to care for Linda."*

*"Being a part of the service has helped take away some of the 'What if' and replaced it with some reassurance if an emergency did occur. I always recommend the benefits of having an assessment to any carers I come across."*

Les is one of the finalists for the Carer of the Year award at this years BBC Radio Lancashire Make a Difference Awards which recognises unsung heroes from across the county. It wasn't a surprise when we found out he was a finalist because as well as always going above and beyond to support his wife he also does the same for other carers and anyone he has come into contact with over the years. We wish him lots of luck at the special awards night in September where the winners will be announced.



**35%**

OF REGISTERED CARERS ARE  
CARING FOR AN OLDER PERSON

**9%**

OF REGISTERED CARERS ARE  
CARING FOR SOMEONE WITH  
A LEARNING DISABILITY

**12%**

OF REGISTERED CARERS ARE  
CARING FOR SOMEONE WITH A MENTAL  
HEALTH ILLNESS

**12.5%**

OF REGISTERED CARERS ARE  
CARING FOR SOMEONE WITH  
DEMENTIA

**12%**

OF REGISTERED CARERS ARE  
CARING FOR A DISABLED CHILD

**1.5%**

OF CONDITIONS ARE UNKNOWN

**17.5%**

OF REGISTERED CARERS ARE  
CARING FOR A PERSON WITH PDSI

**0.5%**

OF REGISTERED CARERS ARE  
CARING FOR SOMEONE WITH  
SUBSTANCE MISUSE





# JAN CARROLL - A VOLUNTEER STORY



## *How did you start or what motivated you to volunteer with Carers Link Lancashire?*

*In 2009, having recently retired, I found myself looking after my Father; he lived with us, was 99 years old and his health was deteriorating. I was advised by an acquaintance to contact Carers Link and request an assessment. During the assessment I was given information regarding things I could access as a carer, e.g. massage. I explained that as a Reiki Practitioner, I would be willing to offer my services, on a voluntary, to other carers. The following year my Father died but I continued my involvement as a volunteer, until this year.*

## *Why did you volunteer?*

*I am acutely aware of the complexities of the caring role, I was a professional carer for 28 years. I have great empathy and insight of how unpaid carers strive to provide care and cater for their loved ones needs, putting their own needs, and desires to one side. During a session of Reiki they can feel at ease and focus on themselves for a short while.*

## *Best moments/feedback ?*

*I feel that it has been a very rewarding experience, over the years, I have been able to provide carers with a unique opportunity to receive an holistic health therapy. I have seen people relax and benefit physically, mentally, and emotionally as a result.*

## *What would you say to someone who was thinking about volunteering?*

*I am honoured to provide this service, I feel as if I am giving something of myself, my time, and effort to enable carers to feel better. It is very rewarding, and, gives one a sense of purpose. Using your skills to assist others is as beneficial to the provider as it is to the recipient.*

# VOLUNTEER LED SERVICES

As of the 31st March 2021, Carers Link Lancashire has 105 active volunteers who are assisting in supporting in the direct delivery of services and facilities.

Throughout the year 137 volunteers have provided the organisation with a total of 5609.50 volunteering hours. A massive increase in support from 20/21 of +214% due to restrictions of the national pandemic ending throughout the year.

If quantified into a paid salary at national minimum wage, this would work out as £53,290.25 in volunteering time.

*"It is my respite and takes my mind off my caring role. I bring Linda in with me and she enjoys working with Irene as a team which means I can be behind the till and not worry for a while. It's just a nice outlet for me really."*

*Les, Charity Shop Volunteer*

137

REGISTERED VOLUNTEERS

5609

TOTAL VOLUNTEERING HOURS





# CARERS COMMUNITY FACILITY

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Our community facility is visited by over 100 local people per day – that's a massive 26,000 people per annum who come through our doors!

Our vision is that the community facility will bring carers and the wider community together providing an array of services, community events, drop in sessions, workshops, support groups, luncheon clubs, affordable home cooked food, a beautiful garden to enjoy, quality second hand items in our shop, carers resource library and the list goes on and on....!

Our colourful garden provides a peaceful haven for carers and the person they care for to take time out to sit, enjoy a coffee, snack or a delicious homemade lunch in beautiful, friendly surroundings. Our community cafe offers home cooked lunch specials, wonderful baked cakes, a childrens menu with popular milkshakes. We've had some fantastic feedback from our customers, especially about our award winning coffee and our delicious lunch time paninis.



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*"It was so good to be here in the community garden today, to listen and share experiences. Thank you to all the team for the welcome, the lovely food made with love, and the wonderful service"*

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## HYNDBURN BUSINESS AWARDS

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The charity were nominated and finalists for 3 awards at the Hyndburn Business Awards! The charity were winners of the Large Business award and were highly commended in the Not for Profit Award. Rebecca Hodgson was also a finalist as Hyndburns Most Enterprising Person Award and successfully took away this award. This is a fantastic achievement for the charity demonstrating the impact, support and services to carers and the wider communities across Hyndburn!

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# YOUNG CARERS SERVICE

As of the 31st March 2021 the Young Carers team were supporting 113 registered young carers from Hyndburn & Ribble Valley. During the pandemic, we have increased our amount of support offered to young carers and have implemented further support and services to address needs including increasing young carers resilience's and coping mechanisms. Young carers roles and responsibilities have also been heightened as a direct result of COVID 19 and this continues to have a detrimental and negative impact on our YC's.

117

ARE WORKING WITH US  
THROUGHOUT THE YEAR

75

TARGETED GROUP SESSIONS

258

1-2-1 SESSIONS WITH YOUNG  
CARERS

235

FREE ACTIVITIES/  
OPPORTUNITIES FOR RESPITE

52

LOCAL SCHOOLS IN EAST  
LANCASHIRE ARE NOW  
WORKING WITH US

As a direct result of the coronavirus pandemic, there has been a significant increase in the numbers of children and young people undertaking caring roles and who have become young carers with a significant number of these being hidden and in receipt of no support. Since the pandemic, we have been working tirelessly with partners to ensure they are identified. Moving forwards, searching for additional income to expand capacity and support in the young carers team.



# YOUNG CARERS STORY

Jessica, 15 was referred to the Young Carers team by school, she was helping to care for her father who suffers with severe mental health issues. When we initially met Jessica she was very withdrawn and anxious. Jessica would just walk with us in the park and gradually she began to open up about how she was feeling. She had become very isolated, was lacking confidence and did not want to leave the house for long. Jessica missed school and when she did attend was unable to concentrate on her lessons and worried about her dad.

Working with school she is able to receive support from the Pastoral Team and also has a pass to leave class and go to a quiet space if she starts to feel upset about her dad. This has led to better attendance and improved grades in most subjects.

Jessica started attending the time out sessions and met other young carers. Jessica is really good at Art so we worked with this in the sessions, Jessica began to relax more and soon started to make friends, her confidence began to grow, she attended ice skating, bowling, cinema and well-being activities and it was wonderful to see her with the other young carers laughing and joking.

Jessica continues to make progress and she is now able to look towards the future. Home life has improved, dad has the vital support he needed and her mum was referred to the Adult Carers service so she could get the support she needed and she was eventually able to return to work.

Jessica says:

*"Being a young carer can be tough but I feel I have learnt so many things and gained lots of skills. I understand about mental health and how it can affect not just the person with the illness but all the family. When this affected my family I found I needed help and I was able to get support, this has made me stronger and my confidence has increased. I became interested in raising awareness about mental health and even did a presentation for my teachers in school something I didn't ever think I would be able to do before. Thank you for all your help"*

**23% of our registered young carers are caring for someone with a mental health condition**

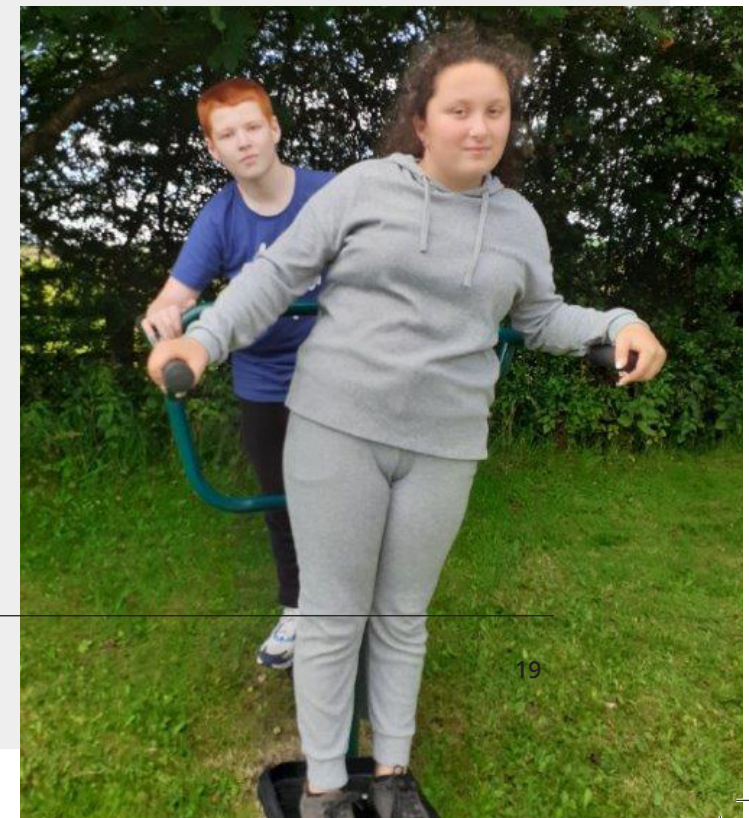
**48%**  
OF REGISTERED YOUNG CARERS  
ARE CARING FOR MUM

**11.5%**  
OF REGISTERED YOUNG CARERS  
ARE CARING FOR DAD

**27.5%**  
OF REGISTERED YOUNG CARERS  
ARE CARING FOR BROTHER

**10%**  
OF REGISTERED YOUNG CARERS  
ARE CARING FOR SISTER

**3%**  
OF REGISTERED YOUNG CARERS  
ARE CARING FOR ANOTHER RELATIVE





# PARTNERSHIP WORKING

Carers Link Lancashire are very proud to be part of the Integrated Neighbourhood Teams in each borough of East Lancashire, as being part of these teams enables Carers Link Lancashire to further support our unpaid carers alongside other health and social care professionals and it is also a great opportunity to identify hidden carers who may benefit from our services. By attending regular Multi-Disciplinary Team meetings, Patient Progression meetings and Networking meetings we are able to ensure that carers stay at the forefront of everyone's mind and are supported in the very best way possible.

## What is the Integrated Neighbourhood Team?

The aim of the Integrated Neighbourhood Team is to improve the co-ordination between different health and social care services, community services, family members and carers to provide a more personalised joined up service for patients with complex needs.

## Who is part of the Integrated Neighbourhood Teams?

Local Primary Care Teams including GP & Nursing Services, Therapy Services, Mental Health Teams, Social Workers, Intensive Home Support, Carers Link Lancashire, Age UK, Local Hospices, Social Prescribers, North West Ambulance and other local community groups.

**In the last year we have received 242 referrals from the Integrated Neighbourhood Teams**

## What do the Integrated Neighbourhood Teams think?

"The joint working with Carers Link Lancashire at Pendle West INT has enhanced the quality of support and care offered to those referred to the neighbourhood. Carers Link Lancashire are a regular and integral member of the MDT meetings which support a holistic approach to working on individuals goals and seeking to improve quality of life and support self-management. Carers Link Lancashire also attend monthly networking meetings to share updates about services."

**Catherine Ashworth – Complex Case Management Lead for Pendle West INT**

## Which Integrated Neighbourhood Teams are Carers Link Lancashire part of?

Pendle East and West,  
Burnley East and West,  
Hyndburn Central and Rural,  
Rossendale East and West,  
Ribblesdale.



# OVERCOMING THE PANDEMIC

Throughout the year, the charity has undertaken a total of 4852 statutory carers assessments, an increase of +1% in comparison to 2021/22.

In total we commissioned £446,535.54 in personal budgets of which 65% of carers had their needs met by universal services, which demonstrates our skilled workforce in meeting needs locally through ours and partners services and support.

## OVERCOMING ISOLATION AND LONELINESS - COVID RESPONSE FUND GRANTS

This project aimed to encourage people to access local facilities for information, support and guidance. It has also brought new carers and the wider community in to our community space. Whilst attending they were given up to date information on what we can offer as a Carers Service alongside signposting to other services, Max discount cards and go2 leisure cards. It has brought new people together as well as offering the opportunity for old friends to meet again face to face in a friendly setting.

- Mindful Mondays attendees have been on a journey of self-discovery with emotional coaching and topics including how to reduce stress, improving happiness and wellbeing, looking at relationships and values and beliefs.
- Feel Good Friday sessions have offered carers the opportunity to engage in sessions teaching them new skills whilst enjoying a hearty substantial meal with either a hot or cold drink.
- Monthly singalongs allowed the people attending to let go and sing their heart out, this was open to the local community and anyone could come along and join in.
- Kirsty uplifted all carers spirits with her wonderful piano sing-alongs on Zoom.
- Carers were treated to a free afternoon tea from our community cafe in Accrington. It was a time for the local community to celebrate new times ahead and all the amazing work carers have carried out during lockdown.
- For our last event of the summer we held a big community event to continue celebrating the vital work that carers did throughout the pandemic and recognise all the wonderful Hyndburn Community Champions!



People Create Communities  
We Support Those People...

# A BREAK FROM CARING

The national pandemic and lockdowns saw carers being more isolated and lonely than ever before. Therefore, it was very important for the charity to ensure that after restrictions ended our carers were able to access a range of targeted support groups, training, events, activities and peer support opportunities aimed at overcoming loneliness and isolation. We have successfully provided:

80

## SUPPORT GROUPS

80 support groups which have been attended by 375 carers

21

## EVENTS/ACTIVITIES

21 events / activities engaging with 282 carers

20

## COURSES

20 courses including an Understanding Dementia course engaging with 164 carers

821

## FREE RESPITE OPPORTUNITIES

Supported & provided 821 carers with free respite opportunities

### Carers Meetups

Monthly / 11-1pm

Hyndburn - 4th Monday

Carers Link Community Facility,  
54-56 Blackburn Road,  
Accrington, BB5 1LE

Come and join us for a cuppa and delicious lunch



For more information contact us at 01254 387444



**Coping with Mental Health Course**  
Friday 6th & 13th May  
10:30 - 12pm  
Carers Link Lancashire, 54-56 Blackburn Rd, Accrington, BB5 1LE

Karma Minds Training and Personal Development will deliver this valuable course over two morning sessions.

The course will provide information, guidance and mutual support. It is also an opportunity to develop practical skills in terms of managing your own resilience and mental health wellbeing.

To find out more contact us: [info@carerslinklancashire.co.uk](mailto:info@carerslinklancashire.co.uk)

**Carers Link Lancashire**  
EMPOWERING LIFE FOR CARERS

[www.karma-minds.co.uk](http://www.karma-minds.co.uk)

**Carers Celebration Day**  
Saturday 11th June - 10:30am - 3:30pm  
54-56 Blackburn Road, Accrington, BB5 1LE

All are welcome to join us!

- African Drumming – Experience the healing power of the drum circle with Filomena!
- Summer BBQ provided in our Community Garden
- Children's Crafts
- Face painting
- Glitter station
- Information Stands
- Henna Design

**Carers Link Lancashire**  
EMPOWERING LIFE FOR CARERS

**CARERS WEEK 2022**  
6th-12th June  
Making Caring Visible & Valued

Monday 6th / Carers Meetup in Longridge / 11 - 1pm  
Our cafes are a place for you to have time out and to meet up with others for conversation, support and friendship. There is no need to book just drop in and if you wish, you can bring the person you care for.

Tuesday 7th / Make a Dementia Memory Box Workshop / 11-1pm  
A tutor from Lancashire Adult Learning will join us at our monthly Dementia Support Group to run a fun workshop to make our own memory boxes for our loved ones to enjoy. Join us for free tea and cake at our Carers Community Cafe in the centre of Accrington.

Wednesday 8th / Wellness Day / Wellness @ The Clinic in Nelson  
Sometimes carers can find it challenging to take care of their own wellbeing whilst looking after someone. We have organised a day for YOU with group classes, massage, reflexology and more. Booking essential see poster on pg 26 for more info.

Thursday 9th / A day at Harves Farm in Colne / 10:30 - 3:30pm  
Trip to the beautiful Harves Farm in Colne. Come along, breathe in some fresh farm air, tend to the animals, wander through the forest and enjoy toasted marshmallows round the camp fire. Pick up from central Colne. Contact us to book your place.

Friday 10th / Carers - Get the information you need / 10 - 11am  
Join our Q & A session online to get the information you need about Carers Assessments, Benefits, Direct Payments, Emergency Planning, Dementia Support, Residential Care - How does it all work? Our staff panel will be ready to advise.

Saturday 11th / Accrington Food Festival  
There will be an array of regional stalls showcasing the area's finest food producers and retailers, live cookery demonstrations with a celebrity chef, a fabulous Continental food market. We will have an information stand on the outdoor market and our staff will be on hand to offer advice. Please come for a chat and or to simply say hello!

**Carers Link Lancashire**  
EMPOWERING LIFE FOR CARERS

**CHORUM**  
Celebrating Achievement, Supporting Talent.

**GRAND FINAL**  
Oswaldtwistle Civic Theatre

**Tickets:**  
Adult £4.00  
Child £3.00  
Family of Four £10.00

**10th March 7pm (Doors Open 6:30pm)**

Join us to celebrate the amazing talents and achievements of Hyndburn's young people!

**not ASPIRE**  
Carers Link Lancashire  
COMMUNITY FUND

<https://www.aspire.co.uk/>



**+ 436**  
NEW FACEBOOK FOLLOWERS

**+ 143**  
NEW INSTAGRAM FOLLOWERS

**+ 90**  
NEW TWITTER FOLLOWERS

*"It was nice meeting other people in similar circumstances"*

*"It was a lovely relaxed atmosphere, that opened up conversation we perhaps otherwise wouldn't have had"*

## CARER AWARENESS TRAINING

Throughout the year the charity has delivered 62 carer awareness sessions to a range of audiences with 514 professionals receiving the training throughout the year. This service enables professionals to become 'Carer Champions' for their teams.





## OUR PARTNERS



## OUR FUNDERS



## OUR AWARDS



CARERS LINK LANCASHIRE  
54-56 BLACKBURN ROAD,  
ACCRINGTON, BB5 1LE  
info@carerslinklancashire.co.uk

[www.carerslinklancashire.co.uk](http://www.carerslinklancashire.co.uk)

**Company Number 08584591**

**Charity Number 1156275**

# **Carers Link Lancashire**

## **Report and Financial Statements**

**For The Year Ended**

**31 March 2022**

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# Carers Link Lancashire

## Reference and administrative information

For the year ended 31 March 2022

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**Company Number** 08584591

**Charity Number** 1156275

**Registered office and operational address** 54-56 Blackburn Road, Accrington, BB5 1LE

### Trustees

Trustees, who are also directors under company law, who served during the year were as follows:

Carol Pollard	Chair
Melissa Fisher	Vice Chair
Patricia Ahmed	
Brian Ozenbrook	
Barbara Ashworth	Nominated Representative
Shakil Salam	
Susan Bibby	Nominated Representative
Jeff Leahy	Treasurer
Mustafa Mohammed	

### Company Secretary

Rebecca Hodgson Secretary

### Key Management

Rebecca Hodgson	Chief Executive
Audra Higgin	Services Manager/ Deputy & Services Manager

### Bankers

CAF Bank Ltd	25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ
Yorkshire Bank Ltd	25 Manchester Road, Burnley, BB11 1HX
Scottish Widows	67 Morrison Street, Edinburgh, EH3 8YJ
Triodos Bank Ltd	Deanery Road, Bristol BS1 5AS
Lloyds Bank PLC	Blackheath Branch, PO Box 100, Andover, BX1 1LT

### Auditors

MHA Moore & Smalley LLP Richard House, 9 Winckley Square, Preston, PR1 3HP



## Trustees' Annual Report

For the year ended 31 March 2022

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The Trustees present their report and the financial statements of the charity for the accounting period ending 31 March 2022. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published October 2019.

### Trustees of the charity

The Directors of the charitable company are its Trustees for the purposes of charity law. The Trustees who have served during the year were as follows:

Carol Pollard	Chair
Melissa Fisher	Vice Chair
Patricia Ahmed	
Brian Ozenbrook	
Barbara Ashworth	Nominated Representative
Shakil Salam	
Susan Bibby	Nominated Representative
Melissa Fisher	Nominated Representative
Jeff Leahy	Treasurer
Mustafa Mohammed	

### Objectives and activities

Carers Link Lancashire is a registered charity and a company limited by guarantee. The charity has evolved from Carers Link Hyndburn and Ribble Valley (2003) with the change being approved and adopted in 2013. All the work, projects, assets and liabilities of the original organisation transferred to the new company, retaining the skills, knowledge and experience of staff and volunteers, and enabling the continuation of a number of successful partnerships and projects.

The Trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The Trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the Trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that have been set.

#### Purpose and Aims

The charitable purposes of the company as set out in our Articles of Association are to relieve those who are ill, elderly or otherwise disabled living in Burnley, Pendle, Rossendale, Hyndburn, Ribbles Valley and areas of Lancashire by provision of information, training and support for their carers and to raise public awareness in all aspects relating to carers and caring.

Carers Link Lancashire supports unpaid carers to maintain their own health and wellbeing so that they can continue in their caring role for as long as possible.

This support is achieved through the provision of a person centred and holistic approach through collaborative partnerships, empowerment, innovation and representation across East Lancashire.

The charity's vision is to be a values and outcomes driven organisation that enables:

- Carers to feel valued as individuals and recognised for their contribution to society
- Carers to lead happy, fulfilling lives with access to good quality person centred support and services
- Carers to improve their overall physical and mental health and wellbeing
- Carers to continue with their caring role preventing them from reaching crisis point

The charity's mission is to make a positive difference to the lives of carers and the people they care for by offering tailored support that is professional, respectful, non-judgemental and meets individual need.

Carers Link Lancashire has a new 3-year Strategy and Operational Plan in place (2021-2024) which has influenced charitable delivery and activity this financial year. This current strategy has been produced through consultation and direct input from carers alongside staff and Trustees and is reviewed quarterly against objectives and targets.

This strategy includes the following strategic objectives:

- Ensure that carers are recognised and supported
- Develop a marketing plan which recognises changes in the current and future environment
- Deliver high quality services and support for carers and the people they care for
- Establishing and maintaining effective partnerships
- Ensure our charity is sustainable

Attached to the strategy is an operational plan which details the actions, resources and timescales required to meet the strategic objectives of the organisation.

#### Definitions of Unpaid Carers

**Carer:** A carer is defined as someone who spends a significant proportion of their life providing unpaid support to family or friends. This could be caring for a relative, partner or friend who is ill, frail, disabled or has mental health or substance misuse problems.

**Young carer:** A young carer is defined as a child or young person (up to the age of 18) who looks after someone in their family who has an illness, disability, mental health problem or substance misuse problem. Young carers take on practical and/or emotional caring responsibilities that would normally be expected of an adult.

**Parent carer:** A parent carer is defined as a person with parental responsibilities for a child under the age of 18 with additional needs.

**Former carer:** A former carer is defined as a person whose caring role has ceased or significantly reduced due to bereavement or the cared-for person entering residential care.

During 2021/22, the charity has been providing support to adults and young carers from across East Lancashire. East Lancashire makes up one third of Lancashire representing 42% of Lancashire's Boroughs, with a number of wards being in the top 10% of deprivation, including Burnley and Hyndburn. Demographics from East Lancashire's Clinical Commissioning Group evidence that life expectancy in East Lancashire remains relatively low compared to the England and Wales national average. Across East Lancashire, 12% of the population is made up of people from a BME population and there are a significant number of isolated rural communities such as those in Pendle and the Ribble Valley. Within these rural communities, there are high proportions of people who are over the age of 50 years, of which some are living in isolation, with limited support networks, suffering from poor emotional health and wellbeing and who are caring for an elderly family member or caring for more than one person.

According to the 2011 census, there are over 43,000 unpaid adult carers in East Lancashire, of which 63% are caring for between 1-19 hours per week, 13% are caring for 20-49 hours per week and 24% are caring for 50 hours or more per week. On average, we receive 483 referrals for new carers every quarter (3 months)

As of the 31st March 2022, 2% of registered carers are aged 18-25 years, 63.5% aged 26-64 years and 31.5% are aged 65 years plus and 3% of registered carers have unknown ages.

The 2011 Census also identified there were 3,499 children and young people across East Lancashire aged under 25 years that provided levels of unpaid care, of which, a huge proportion are estimated to relate to children and young people under the age of 18.

Of the identified young carers, 924 (26%) were aged 0-15 years and 2,575 (74%) aged 16-24 years. Of these, 72% were identified as undertaking between 1-19 hours of caring per week, 16% were undertaking between 20-49 hours of caring per week and 12% were undertaking over 50 hours of caring per week. The census demonstrated that those providing 50+ hours of care per week were 5 times more likely to report their general health as 'not good'.

Research published by Carers UK in the state of caring 2021 highlighted carers experience including:

- One in five unpaid carers are worried they may not cope financially over the next 12 months,
- One in four carers (23%) may not have enough money to cover their monthly expenses,
- Carers spend an estimated £1,370 a year on average on services or equipment for the person they care for,
- Over half of carers (52%) feel anxious or stressed about their finances

Further recent research also shows:

- Carers save the economy £193 billion per annum,
- 1 in 7 of us are now carers,
- Carer's Allowance is the lowest benefit of its kind at £67.60 per week. We want to see Carer's Allowance significantly increased for all carers in the UK.
- 4.68 million unpaid carers concerned for physical and mental health
- 2:2 million carers worried about ability to cope financially
- More care is being provided than ever before – even more than during the height of the pandemic
- Overwhelming public support for more Government action to help unpaid carers

Carers Link Lancashire is a specialist carers charity who understand the needs and demands placed on carers along with the negative impacts their roles can have, affecting peoples mental and physical health and wellbeing, financial stability, employment and career choices, ability to access leisure opportunities along with feelings of loneliness through social isolation. Within their roles, carers take on responsibilities including day to day tasks, personal & medical care, transporting loved ones to numerous health appointments and offering emotional support and advice to the person they are caring for. This demanding role often results in the carer's life being thrown into turmoil, with their own mental and emotional health and wellbeing suffering and deteriorating in the process.

In order to meet the existing and emerging needs facing carers, the charity provides a personalised, tailored and holistic service to support a wide range of unpaid carers enabling them to fulfil their roles whilst supporting them to alleviate impact and preventing them from reaching crisis point. Carers often do not recognise their role and see it as their duty and responsibility; therefore, the charity supports carers to recognise their role, providing them with person centred support and guidance on their rights as a carer.

Through our work we are committed in being a values and outcomes driven organisation that enables:

- Carers to feel valued as individuals and recognised for their contribution to society
- Carers to lead happy, fulfilling lives with access to good quality person centred support and services
- Carers to improve their overall physical and mental health and wellbeing
- Carers to continue with their caring role preventing them from reaching crisis point

### Public benefit statement

The charity's Trustees have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties during this period.

### Strategic report

#### Achievements and performance

The charity's main activities, support and beneficiaries are described below.

All charitable activities focus on supporting unpaid carers and are undertaken in order to further Carers Link Lancashire's charitable purposes for the public benefit.

Throughout the year, Carers Link Lancashire has strived to offer high quality support and services to its beneficiaries, regardless of the national pandemic and in line with achieving our strategic objectives.

Throughout the year, the charity continued to work successfully alongside ncompass towards a brighter future, in successfully delivering the Lancashire Carers Service. This service provides statutory services and support to adult carers on behalf of Lancashire County Council. This contract was also extended until 30<sup>th</sup> September 2022.

Throughout the year and during the COVID-19 pandemic, the charity has still continued to fully deliver its contracts, support and service to unpaid carers working tirelessly as 'keyworkers' in the fight against COVID-19. The charity continued to follow government guidelines and at all times ensured that the charity's workforce and beneficiaries were kept safe from the virus. As a statutory deliverer of health and social care, face to face work still continued where necessary and new ways of working were introduced, including remotely to ensure that services and support for carers continued. The charity swiftly adapted to the pandemic, activating its business continuity plan, pandemic policy and implementing thorough risk assessments and action plans. Successful systems were implemented including building and office arrangements, partnered teams, scheduled rotas, social distancing, infection prevention and PPE.

#### Achievements and performance (Continued)

Throughout the year, the pandemic still continued to play a role, and the start of the financial year saw restrictions in England beginning to be lifted with implementation of the government's four step roadmap offering routes to returning back to normal life. Regardless of this, the charity has continued to thrive both in terms of meeting contractual agreements, key performance indicators and also organisational milestones.

All services continued to operate fully, offering a range of virtual, digital and face to face support and services to meet carers' needs and wishes. The charity continued to support those who were deemed through analysis of internal data sets to identify carers and the people they care for who may be 'vulnerable' and/or 'at risk' due to a number of contributory factors such as being elderly and due to caring requirements and conditions. From this work, carers have been provided with additional support and services to meet new, existing or emerging needs. This was in addition to projects implemented to overcome isolation and loneliness.

Overall, the charity's finances and operations were not significantly affected by the pandemic, with the main source of income being statutory income from the local authority. Charitable trading in the community facility was affected by mandatory closure and easing of restrictions. No fundraising practices were able to take place either, however, this only makes up an extremely small proportion of overall annual income.

#### Adult Carers

The Lancashire Carers Service works across the county providing support, guidance and information to adult carers. The service is delivered in partnership with n-compass who deliver in North and Central Lancashire with Carers Link Lancashire delivering in East Lancashire.

The service supports people in their caring role, undertaking statutory carers assessments and supporting their emotional health and wellbeing.

Carers Link Lancashire provides a wide range of high quality, person centred support and services to unpaid adult carers living in East Lancashire across the Boroughs of Burnley, Pendle, Rossendale, Hyndburn and the Ribbles Valley.

Identifying carers, particularly hidden carers, is a prime objective for Carers Link Lancashire. Throughout the year, 1,933 new carers have been identified and registered with the service. Throughout the year there has been an increase of +27% in new referrals / newly identified carers compared to 2020/2021. No doubt being as a direct result of the pandemic.

Throughout the year, a further 6206 existing registered carers also requested further support and services from the charity, an increase of +39% of existing carers requesting and receiving additional support, compared with 2020/21.

All registered carers receive regular information, support and services to assist them within their caring roles and during the year we have provided 5655 one-to-one sessions with carers.

The charity provides a wide range of provision and services to support adult carers within their roles including:

- A full accessible and inclusive community facility on Blackburn Road in Accrington offering an information and support hub, community café, garden and charity shop
- Being a partner of Carers Lancashire – delivering aligned statutory services & support for carers across Lancashire



## Trustees' Annual Report

For the year ended 31 March 2022

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- Identification of all carers and hidden carers
- Undertaking Statutory Carers Assessments and commissioning personal budgets in line with the new Care Act- looking at all the needs of the carer and those they care for to ensure we can help them access everything they need to help them provide better care and support their own health and wellbeing
- Making outgoing referrals and recommendations to Social Care for commissioned respite
- 1-2-1 support, both face to face in the community or home, via zoom, skype, over the telephone, emails
- Breaks through face to face and virtual trips, events, activities and complementary therapies to enable regular short breaks, respite from their caring roles, stress relief and improved health and well-being
- Free counselling services with fully trained volunteer counsellors
- Peace of Mind for Carers Plan, a contingency plan, enabling free replacement care should they be unable to continue their caring role due to emergency
- Befriending Service, a matched volunteer providing free respite opportunities in the persons home
- Free complimentary and holistic therapies such as reiki, massage & reflexology
- Free Max Cards allowing parent carers free or discounted access to major and local attractions
- Free Go2 Leisure cards where we have all health and well-being providers including local leisure centre providing free and discounted local facilities
- Peer support groups and forums
- Free Welfare and benefits support including form filling to ensure carers have access to the benefits they are entitled to
- Delivery of free carers awareness training to groups and professionals to raise awareness of carers needs
- Delivery of free understanding dementia courses
- Carers caravans in the Lake District, Morecambe and Blackpool offering respite opportunities and holidays
- 24/7 Volunteer Led Peer Support Helpline

As of 31st March 2022, Carers Link Lancashire has:

- 10823 registered carers
- 13 % of registered carers are BME
- 14% of registered carers are caring for someone with dementia (an increase of +3% since 2020/21)

### PRIMARY CONDITIONS:

- 12.5 % of registered carers are caring for someone with dementia
- 35 % of registered carers are caring for an older person
- 17.5 % of registered carers are caring for a person with PDSI
- 12 % of registered carers are caring for someone with a mental health condition
- 9 % of registered carers are caring for a learning disability
- 0.5 % of registered carers are caring for someone with substance misuse
- 12 % of registered carers are caring for a disabled child
- 1.5% of conditions are unknown

### AREA:

- 26% of registered carers are from Burnley
- 24% of registered carers are from Pendle
- 14% of registered carers are from Rossendale

# Carers Link Lancashire

## Trustees' Annual Report

For the year ended 31 March 2022

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- 23% of registered carers Hyndburn
- 11% of registered carers are from Ribble Valley
- 2% of registered carers are from another area but are caring for someone in the local authority area

### Young Carers

In addition to the work with adult carers, throughout the year, the organisation has also undertaken young carers support across Hyndburn and Ribble Valley

The Hyndburn and Ribble Valley young carers project is funded by BBC Children in Need and the Eric Wright Charitable Trust to work directly with young carers aged 0-18 years from across Hyndburn and the Ribble Valley to improve their health and wellbeing.

The charity's young carers services provide holistic, person centred and whole family approaches to services and support to meet individual needs support includes:

- Initial assessments to identify need alongside realistic and achievable action plans
- Intensive 1-2-1 support to meet need alongside regularly reviewing progress
- Monthly face to face and virtual targeted group sessions based and age appropriate which provide young carers with a safe environment to take a break from their caring role, develop new friendships and receive peer support from those in similar situations
- Targeted groups and activities that promote self-confidence and wellbeing, both emotional, mental and physical health
- Provide support across education, employment and training ensuring young carers are able to make informed choices about their caring role and education, employment or training opportunities
- Targeted work with schools and colleges to enable identification and support for young carers

Throughout the year, the charity has continued to provide a range of support to meet young carers existing and emerging needs, including both virtually and face to face.

Young carers have faced so many additional challenges as a result of the national pandemic. Young carers have had their resilience and confidence stretched trying to balance caring responsibilities with online learning whilst overcoming the inability to have respite from their roles, often feeling isolated and lonely.

Throughout the year, the service has continued to successfully meet objectives and provide young carers with holistic and individual support and services to improve their immediate and long-term outcomes including transition into adulthood, health and wellbeing, participation/achievement in education, employment and training and engagement in positive social and recreational activities.

Throughout the year, the young carers projects have successfully worked with 117 young carers and have provided some of the following:

- Provided 75 targeted group sessions for groups of young carers
- Undertaken 259 one to one sessions with young carers

As of the 31<sup>st</sup> March 2022, the young carers team were supporting 113 registered young carers as follows:

Age:

- 4.5% are aged 6 years

## Trustees' Annual Report

For the year ended 31 March 2022

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- 4.5% are aged 7 years
- 8% are aged 8 years
- 11% are aged 9 years
- 12% are aged 10 years
- 52% are aged 11-15 years
- 8% are aged 16-18 years

### Caring for:

- 48% Mum
- 11.5% Dad
- 27.5% Brother
- 10% Sister
- 3% Another relative

### Cared for Conditions:

- 31% are caring for a Disabled Child/Sibling
- 4.5% are caring for someone with a Learning Disability
- 23% are caring for someone with a Mental Health problem
- 0% are caring for an older person (65 yrs +)
- 41.5% are caring for someone with PD/SI
- 0% are caring for someone with substance misuse
- 0% are caring for someone with dementia
- 0% of conditions are unknown/not disclosed

All young carers who are registered with the service are provided with information, support and services which are tailored to meet their individual needs. This includes:

- One to one support to identify and address specific needs
- Developing an action plan to address specific issues such as problems at school, low levels of self confidence and self-esteem and isolation. This action plan is then regularly reviewed to ensure their needs are being met
- Targeted group sessions to build friendships and peer support, reduce isolation, improve self-confidence and self-esteem and provide support during transitional periods
- Opportunities to access respite and a break from their caring role through engagement in positive activities aimed specifically at improving their health and wellbeing
- Empowering young carers to make long lasting lifestyle changes and develop aspirations for the future
- Enabling young carers to have a normal childhood outside of their caring role
- Assisting young carers to make their caring role more sustainable
- Building resilience
- Equipping young carers with self-help methods, coping mechanisms and techniques

## Volunteers

As at the 31st March 2022, Carers Link Lancashire has 105 active volunteers who are assisting in supporting in the direct delivery of services. Throughout the year, 137 volunteers have provided the organisation with a total of 5609.50 volunteering hours. This is a huge increase of +214% from year 20/21 during the height of the pandemic.

Volunteers have still continued to support the charity and its beneficiaries through roles including supporting at events, groups and activities, community café, shop & garden, driving, young carers, administration, counselling and complementary therapies.



If the volunteering hours offered by volunteers during the year was quantified into a paid salary at national minimum wage, this would work out as £53,290.25 in volunteering time.

#### **Carers Assessments**

Due to the Care Act 2014, carers are now recognised in their own right and are entitled to have their own needs assessed, identified and met through a carer's assessment. From this assessment, a personal budget can also be commissioned. The organisation has taken on this statutory duty from the Local Authority, undertaking carers assessments and commissioning a personal budget directly from them.

Throughout the year, the charity has undertaken a total of 4,852 statutory Carers Assessments and Reviews. This was an increase of +1% Carers Assessments & Reviews undertaken in comparison to 2020/21. From these assessments, 35% of carers have been commissioned a monetary personal budget of between £200-300 to meet their unmet needs, whilst 65% of carers were able to have their needs met universally through the charity's services and support. Throughout the year, the charity has commissioned £446,535.54 in personal budgets to carers in East Lancashire.

#### **Peace of Mind for Carers**

During the year, the charity has undertaken 595 New POM4C plans (Peace of Mind for Carers). This contingency plan still remains an invaluable service for carers. Carers often describe this plan as their 'lifeline' should they unexpectedly be unable to continue with their caring role. The plan prevents carers from worrying about who will look after the people they care for in the event of something unexpectedly happening to them. This constant worry carries a high risk of affecting their emotional health and wellbeing, causing stress, preventing them from having a life of their own alongside their caring role.

The POM4C service is free and can be activated 365 days a year, 24 hours a day. Family members or friends can be contacted in the event of an emergency, or free replacement care can be provided by a domiciliary care provider in the cared for person's own home for up to 72 hours. This service can also prevent strain on the health and social care system, preventing those who are reaching crisis point from accessing accident and emergency services and social care providers.

Over the past 12 months, there have been issues with replacement care being provided as this is part of the crisis service through Lancashire County Council and has often reached maximum capacity. Therefore, LCC are continuing to review and consult with carers and commissioners about the future of this service.

#### **Carer Awareness Training (CAT)**

Throughout the year, the charity has delivered 62 CAT sessions to a range of audiences with 514 professionals receiving the training. This service enables professionals to become 'Carer Champions' for their teams.

On average approx. 8 professionals attended each Carers Awareness Training Session.

#### **Welfare and Benefits Support**

The charity have continued to provide welfare and benefits support, offering appointments remotely and face to face. Throughout the year, the charity has secured £409,466.20 in unclaimed benefits for carers in East Lancashire, a massive increase of +266% compared to the previous year.

#### Managing Risk

The charity has comprehensive risk management policies and procedures in place including a Risk Policy, Risk Register and monthly Risk Maps that highlight any potential or uncertain risks that may face the charity, its resource, services and beneficiaries.

The Risk Register is reviewed annually and focuses on all areas of the charity including Governance, Operational, Finance & Resources, External and Compliance with a thorough risk analysis of each of the areas.

The charity has three sub groups which report directly into the Board covering Finance and Resources, Governance and Risk and remuneration. At every Governance and Risk meeting, a live risk map is produced referencing any potential areas of risk along with suggestions to mitigate risk. This is scrutinised by the sub group members before providing a thorough report at the board meetings. The charity also has a Business Continuity Plan in place. The charity's Trustees have given consideration to the major risks to which the organisation is exposed and satisfied themselves that systems and procedures are established in order to provide the necessary assurances that risk is being effectively managed.

The Trustees always have going concern around the majority of charitable income being derived from government grants in respect of the statutory adult contract, however, the charity has retendered to continue deliver this contract from October 2023 for 4 years and are extremely confident that this contract will be retained moving forwards.

#### Financial review

Over the financial year, the charity's main source of income has been the adult carers services/Lancashire Carers Service contract with Lancashire County Council and the East Lancashire Clinical Commissioning Group. For the year, this makes up 83.9% of income, an increase of +6.4% compared to funding in 2020/21. This is mainly due to the increase in contract value secured when the charity successfully extended the contract as the Lancashire carers services provider in East Lancashire.

The charity has also continued to benefit by owning its own headquarters which have significantly reduced running costs, with security of ownership and no liability of rental facilities. Further benefits have also been seen through the charity's community facility albeit with intermittent opening due to the pandemic. All floors of the headquarters are self-contained and independent supporting longer-term sustainability should income drop with each area being able to be sub-let

The charity has still continued to move forward with business objectives and during the year the charity have invested remaining unrestricted free reserves into purchasing a second property which will enable us to open a 2<sup>nd</sup> charity shop and information and support hub in early 2023. This new facility will strengthen diversification of income and sustainability, lessening the charity's dependence on the Lancashire County Council contract. This will all take place alongside the continuing task of seeking new and securing existing ongoing sources of funding, as well as monitoring the budgets associated with our current projects.

During the financial year, the total income received has been £965,055 (£955,015 2020/21) an increase of 1% compared to 2020/21. The budgeted income at the start of the year was predicted to be £980,659 therefore, the actual income met 92% of projected income. The total expenditure for the year was £865,772 (£881,960 2020/21) against projected expenditure at the start of the year of £931,689. Therefore, there was a reduction in expected expenditure of 7%

In addition to the Lancashire County Council income, a substantial amount of financial support was received from BBC Children in Need and The Eric Wright Trust in respect of young carers services. Towards the end of the year, we were delighted to receive a generous amount of funding from the Youth Investment Fund which saw the charity order and purchase a minibus and also digital equipment including macbooks and digital cameras. These will be a valuable asset to our young carers in enabling increased access, support and enhanced learning and

development opportunities.

Additional smaller financial contributions for revenue have also been received and greatly appreciated from Ribble Valley Borough Council and Carers Trust. As always, the charity are extremely grateful to all their funders for their support and for making it possible for Carers Link Lancashire to provide a service to carers in East Lancashire.

As laid out in the Charity's investment policy, Carers Link Lancashire seeks to produce the best financial return within an acceptable level of risk, on the financial investments it makes. Financial risk is managed by ensuring sufficient liquidity is available to meet foreseeable needs. As the majority of the company's debtors are public sector bodies, the level of credit risk is low. The Trustees review the Investment Policy annually, and receive advice from a suitably qualified, independent financial company, as well as reviewing attitude to risk on an annual basis. At present, funds are being placed with several financial institutions in order to mitigate against possible bank collapses, and advice is sought from our investment advisor as to minimising the risks of our portfolio.

The Trustees have going concerns around the charities longer term sustainability, with the main sources of income from Lancashire County Council coming to an end in 2022. However, the board are fully committed to ensuring that the charity continue to exceed the high KPI's and outcomes as outlined in the contract and are planning to successfully tender to deliver the contract in 2022.

#### Reserves Policy

As of the 31 March 2022, the total charity funds stand at £851,643 (2021: £752,359) of which, £469,637 is invested in fixed assets and £Nil is restricted.

The Trustees have reviewed the funds available to the organisation and £28,183 has been designated for the following:

- £10,000 Property Repair & Unexpected Maintenance
- £18,183 Redundancy costs

After designation and the headquarters property, £353,823 is free reserves and represents 3.9 months of budgeted recurrent expenditure (4.4 months 2020/21) The policy for free reserves is that Carers Link Lancashire will maintain free reserves not being less than three months expenditure. Therefore, the charity is meeting its reserves policy adequately. The main source of income for the organisation still remains to be generated from Lancashire County Council who continue to make payments in arrears. Therefore, charitable reserves are essential to maintain adequate cash flow levels.

In the event that all or any funding is lost the reserves will enable Carers Link Lancashire to maintain a service to carers whilst researching and sourcing other funding. To this end, the Trustees deem it prudent to designate funds from the reserves to cover the potential resulting redundancies and to secure services for carers.

#### Plans for future periods

Throughout the year, our charity has worked hard to achieve business objectives as outlined in the organisations Strategy and Operational Plan 2021-2024, which include expanding our ability to provide accessible services, identifying and supporting all carers in East Lancashire and ensuring the charity is more sustainable in the longer term.

Our charity is continuing to strive to increase diversified income streams through charitable trading including opening a further retail facility in Colne in 2023 which will also house and information and support hub. The charity is committed to continue to retain the statutory LCC adult carers contract and have retendered to deliver this from October 2023 onwards in partnership with ncompass. Our board feel there is no greater partnership and collaboration to support us in retaining this contract.

The Trustees see the future direction of the charity as developing further meaningful services that meet the needs of carers. Carers Link Lancashire continues to be a proactive, learning organisation, with all of its activities being carefully planned, risk assessed and evaluated.

## Structure, governance, and management

### Organisation

The organisation is a charitable company limited by guarantee, number 08584591, incorporated on 25th June 2013. It was adopted as a charity on 19th March 2014.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31st March 2022 was 9.

The Trustees are members of the charity but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

All Trustees give their time voluntarily and receive no benefits from the charity.

### Management

Day to day management of the charity including responsibility for the provision of services, staff management and development is delegated to the Chief Executive Officer (CEO) Rebecca Hodgson. Any proposal the CEO would like to make relating to areas beyond delegated power, is made formally in a proposal document, which firstly, where practically possible is submitted to the relevant Sub-Group for scrutiny before submissions and presentation to all board members.

The CEO undergoes regular supervision and support sessions with the Chair of Trustees and provides comprehensive and up to date information and advice to all Trustees. Remuneration of Key Management Personnel is set based on benchmarks for similar roles and is overseen by the Remuneration Group. Staff salaries are reviewed annually by the board of trustees at the Remuneration Group meeting.

Carers Link Lancashire is a Network Partner of Carers Trust. This affiliation enables staff and Trustees access to a variety of training and development courses/conferences organised by the Trust. These courses/conferences are usually provided free of charge although the cost of travel to the venues is borne by Carers Link Lancashire or individual Trustees.

This partnership also enables up to date information and research into carers alongside regional support from the regional manager and regional network partners.

### Related Parties and Relationships with Other Organisations

There are no related parties.

Carers Link Lancashire has a formal consortium agreement with ncompass, a brighter future for the purposes of tendering for and delivering The Lancashire Carers Service. This partnership is purely for the purposes of which is described with Carers Link Lancashire delivering in East Lancashire and ncompass delivering in North and Central Lancashire.



#### **Recruitment and Appointment of Trustees**

Trustees are recruited through advertisements in the organisation's quarterly magazine and e-bulletins alongside individual contacts by other Board Members or members of staff.

Prospective Trustees are invited to a preliminary meeting with the CEO for discussion about the roles and responsibilities of Trustees and general information about Carers Link Lancashire.

A Trustee appointment is subject to the completion of the DBS process and two satisfactory references. Potential Trustees are then invited to meet existing Trustees at a board meeting to give a presentation about themselves and their skills, and if agreed by all Trustees, they will be co-opted on to the board with their nomination as a Trustee being put to the Annual General Meeting (AGM) for formal appointment.

The organisation has a Trustee skills matrix in place that is regularly updated and identifies the strengths and weaknesses of the Board.

The weaker areas are then addressed through the Trustee recruitment processes. A full and thorough recruitment application process is in place with an information pack for interested persons and a comprehensive Trustee Handbook is provided for all Trustees.

#### **Induction and Training of Trustees**

All Trustees undertake a thorough induction process with the CEO and then also the Chair of Trustees as and when required. As part of this, they are required to sign a code of conduct and confidentiality policy, declare their eligibility to be a Trustee alongside completing a declaration of interest's form which is reviewed annually.

Further training is provided, both in-house and externally, using a variety of methods including online and face to face training. Topics covered include all aspects of information governance, safeguarding children and vulnerable adults and equality and diversity. Updates on governance matters are distributed regularly to Trustees to ensure their knowledge remains relevant and up to date

#### **Funds held as Custodian Trustee on behalf of others**

No funds were held as custodian Trustee on behalf of any others.

#### **Statement of Responsibilities of the Trustees**

The trustees (who are also directors of Carers Link Lancashire for the purposes of Company Law) are responsible for preparing the Trustee's Annual Report (including the strategic report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company Law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP FRS 102
- Make judgments and estimates that are reasonable and prudent

## Trustees' Annual Report

For the year ended 31 March 2022

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- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

In approving the Trustees' Annual Report, we also approve the Strategic Report included therein, in our capacity as company directors.

On behalf of the board

Signature:



Carol Pollard - Chair of the Board of Trustees

Date: 04/11/2022.....

## Independent Auditor's Report to the Members

For the year ended 31 March 2022

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### Opinion

We have audited the financial statements of Carers Link Lancashire (the 'charitable company') for the year ended 31 March 2022 which comprise the income and expenditure account, balance sheet, cash flow statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

### Independent Auditor's Report to the Members

For the year ended 31 March 2022

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We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report.

#### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, set out on page 17, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



### Independent Auditor's Report to the Members

**For the year ended 31 March 2022**

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Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Obtaining an understanding of the legal and regulatory frameworks that the Charity operates in, focusing on those laws and regulations that have had a direct effect on the financial statements. The key laws and regulations we considered in this context include Charities Act and safeguarding regulations. In addition, we consider compliance with employee legislation, as fundamental to the Charity's operations;
- Discussions with management, including consideration of known or suspected instances of non-compliance with laws and regulations and fraud;
- Enquiry of management and those charged with governance around actual and potential litigation and claims;
- Performing audit work over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for bias;
- Reviewing minutes of meetings of those charged with governance; and
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Nicola Mason*

**Nicola Mason (Senior Statutory Auditor)**

for and on behalf of MHA Moore and Smalley

Chartered Accountants

Statutory Auditor

Richard House

9 Winckley Square

Preston

PR1 3HP

08/11/2022

## Carers Link Lancashire

### Statement of Financial Activities (Incorporating Income and Expenditure Account)

For the year ended 31 March 2022

	Note	Unrestricted Funds	Restricted Funds	Total 2022 £	Total 2021 £
<b>Income from</b>					
Donations and legacies	3	36,898	-	36,898	12,183
Charitable activities:	4				
Carers support and services		766,103	122,151	888,255	895,160
Other trading activities	5	33,308	-	33,308	10,475
Investments	6	180	-	180	332
Other income	7	4,275	2,141	6,416	36,865
<b>Total Income</b>		<b>840,763</b>	<b>124,292</b>	<b>965,055</b>	<b>955,015</b>
<b>Expenditure on</b>					
Raising funds	8	75,855	-	75,855	52,395
<b>Charitable activities</b>					
Carers support and services	9	710,643	65,964	776,607	773,202
Other expenses – governance and support costs	10	10,841	2,469	13,310	56,363
<b>Total Expenditure</b>		<b>797,339</b>	<b>68,433</b>	<b>865,772</b>	<b>881,960</b>
<b>Net income / (expenditure) before net gains / (losses) in investments</b>		<b>43,424</b>	<b>55,859</b>	<b>99,284</b>	<b>73,055</b>
Realised gains / (losses) on investments		-	-	-	-
<b>Net income / (expenditure) for the year</b>	11	<b>43,424</b>	<b>55,859</b>	<b>99,284</b>	<b>73,055</b>
Transfer between funds		71,595	(71,595)	-	-
<b>Net movement in funds for the year</b>		<b>115,020</b>	<b>(15,736)</b>	<b>99,284</b>	<b>73,055</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		736,623	15,736	752,359	679,304
<b>Total funds carried forward</b>		<b>851,643</b>	<b>-</b>	<b>851,643</b>	<b>752,359</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# Carers Link Lancashire

## Balance Sheet

As at 31 March 2022

	Note	2022 £	£	2021 £	£
<b>Fixed Assets</b>					
Tangible assets	16		469,637		327,906
<b>Total fixed assets</b>			<b>469,637</b>		<b>327,906</b>
<b>Current Assets</b>					
Debtors	17	47,459		155,881	
Current asset investments	18	81,420		81,319	
Cash at bank and in hand		333,552		282,469	
<b>Total current assets</b>		<b>462,431</b>		<b>519,669</b>	
<b>Liabilities</b>					
Creditors amounts falling due in less than one year	19	(80,425)		(95,216)	
<b>Net current assets</b>			382,006		424,453
<b>Net Assets</b>			<b>851,643</b>		<b>752,359</b>
<b>The funds of the charity</b>					
Restricted income funds	20		-		15,736
Unrestricted income funds	21		851,643		736,623
<b>Total charity funds</b>			<b>851,643</b>		<b>752,359</b>

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The Notes on pages 24 to 41 form part of these accounts

07/11/2022

Approved by the Trustees on ..... and signed on their behalf by:

*Carol Pollard*

*Jeff Leahy*

Carol Pollard (Chair)

Jeff Leahy (Treasurer)

Company number 08584591

Statement of Cash Flows

For the year ended 31 March 2022

	Note	2022	2021
		£	£
<b>Cash provided by / (used in) operating activities</b>	<b>24</b>	215,988	89,007
Cash flows from investing activities:			
Dividends, interest, and rents from investments		180	332
Purchase of tangible fixed assets		(164,983)	(67,724)
Sale of investments		-	-
<b>Cash provided by/ (used in) investing activities</b>		<b>(164,803)</b>	<b>(67,392)</b>
Increase/(decrease) in cash and cash equivalents in the year		51,184	21,615
Cash and cash equivalents at the beginning of the year		363,788	342,173
<b>Cash and cash equivalents at the end of the year</b>		<b>414,972</b>	<b>363,788</b>



## Notes to the financial Statements

Year ended 31 March 2022

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### 1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective October 2019) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Carers Link Lancashire meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

#### Preparation of the accounts on a going concern basis

The trustees are required to assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation of the accounts. The recent measures taken by the Government to combat the spread of the corona virus resulted in the closure of the café and shop but has not impacted significantly on other services. In the year ending 31 March 2022, income from the shop may be significantly lower than anticipated. At the date of approving these accounts the trustees have a reasonable expectation that the charity will be able to manage the situation and that it has sufficient cash resources to enable it to meet its liabilities as they fall due for at least 12 months from the date of approval. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

There are no key judgments which the Trustees have made which have a significant effect on the accounts.

The Trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

#### Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

## Notes to the financial Statements

Year ended 31 March 2022

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### Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the Trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

### Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

### Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the Trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

### Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the costs of administration in connection with fundraising and the running costs for the caravans.
- Expenditure on charitable activities includes the direct costs of the charity's activities and the associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

### Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 9.

## Notes to the financial Statements

Year ended 31 March 2022

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### Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

### Tangible fixed assets

Individual fixed assets costing £1000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Land and Buildings	4% of cost per annum
Fixtures & fittings	25% of cost per annum
Office furniture & equipment	25% of cost per annum
Computer equipment	33% reducing balance with the remaining balance written off in the third year
Caravan	33.3% of cost per annum

### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### Current asset investments

Current asset investments include cash investments with a maturity of greater than three months from the date of acquisition or opening of the deposit or similar account and those accounts intended to be held for the longer term.

### Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

### Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 11. There were outstanding contributions of £2,009 at the year end. The costs of the defined contribution scheme are included within support and governance costs and allocated to the funds of the charity using the methodology set out in note 9.

## Notes to the financial Statements

Year ended 31 March 2022

The money purchase plan is managed by SMART Pensions and the plan invests the contributions made by the employee and employer in an investment fund to build up over the term of the plan a pension fund which is then converted into a pension upon the employee's normal retirement year age when eligible for a state pension. The risk profile of the fund reduces as the employee gets closer to retirement. The total expense ratio of the plan is 1.25% and this is deducted from the investment fund annually. The trust has no liability beyond making its contributions and paying across the deductions for the employee's contributions.

### Critical accounting estimates and areas of judgement

The Charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will be, by definition, seldom be equal to the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of the assets and liabilities within the next financial year are discussed below

Useful economic life of fixed assets - See accounting policy

There are no critical areas of judgement.

## 2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

## 3 Income from donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Donations	25,144	-	25,144	8,683
Ribble Valley	1,500	-	1,500	3,000
Eric Wright Charitable Trust	4,568	-	4,568	-
Miscellaneous	5,686	-	5,686	500
<b>Total</b>	<b>36,898</b>	<b>-</b>	<b>36,898</b>	<b>12,182</b>
Total by fund 31 March 2022	36,898	-	36,898	12,182



## Notes to the financial Statements

Year ended 31 March 2022

### 4 Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>Carers support &amp; services</b>				
<b>Adult Services Contract</b>				
Lancashire County Council	757,105	-	757,105	740,520
<b>Adult Carers</b>				
Henry Smith	-	-	-	-
Carers Trust	-	12,616	12,616	10,674
Eric Wright Charitable Trust	-	15,000	15,000	7,805
Small groups	3,472	-	3,472	-
Tesco	-	-	-	500
	3,472	27,616	31,088	18,979
<b>Young Carers</b>				
BBC Children in Need	-	37,067	37,067	45,577
Eric Wright Charitable Trust for YC				
Preston	-	-	-	20,000
Carers Trust	-	-	-	-
Ironmongers	-	-	-	-
Lancashire County Council	-	-	-	-
Children In Need Youth Investment grant		57,468	57,468	-
	-	94,535	94,535	65,577
<b>Building, Charity Hub and Garden</b>				
Triangle Trust 1949 Fund	5,525	-	5,525	12,724
Lancashire Environmental Fund	-	-	-	-
Hyndburn Borough Council	-	-	-	57,360
<b>Total</b>	5,525	-	5,525	70,084
<b>Total by fund 31 March 2022</b>	<b>766,103</b>	<b>122,151</b>	<b>888,255</b>	<b>895,160</b>

## Notes to the financial Statements

Year ended 31 March 2022

### 4 Income from charitable activities (Continued)

#### Prior year

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>Carers support &amp; services</b>				
<b>Adult Services Contract</b>				
Lancashire County Council	740,520	-	740,520	713,281
<b>Adult Carers</b>				
Henry Smith	-	-	-	10,625
Carers Trust	-	10,674	10,674	5,500
Eric Wright Charitable Trust	-	7,805	7,805	-
Lancashire County Council SMG	-	-	-	4,565
Tesco	-	500	500	3,500
	-	18,979	18,979	24,190
<b>Young Carers</b>				
BBC Children in Need	-	45,577	45,577	47,836
Eric Wright Charitable Trust for YC	-	20,000	20,000	20,000
Preston	-	-	-	384
Carers Trust	-	-	-	3,078
Ironmongers	-	-	-	1,399
Lancashire County Council	-	-	-	-
	-	65,577	65,577	72,697
<b>Building, Charity Hub and Garden</b>				
Triangle Trust 1949 Fund	12,724	-	12,724	20,375
Lancashire Environmental Fund	-	-	-	23,744
Hyndburn Borough Council	-	57,360	57,360	6,476
<b>Total</b>	12,724	57,360	70,084	50,595
<b>Total by fund 31 March 2021</b>	<b>753,244</b>	<b>141,916</b>	<b>895,160</b>	<b>860,763</b>

Notes to the financial Statements

Year ended 31 March 2022

**5 Income from other trading activities**

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Café and retail income	33,308	-	33,308	10,475
<b>Total</b>	<b>33,308</b>	<b>-</b>	<b>33,308</b>	<b>10,475</b>

All income from other trading activities in the current and prior year is unrestricted.

**6 Investment income**

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Income from bank deposits	180	-	180	332
<b>Total</b>	<b>180</b>	<b>-</b>	<b>180</b>	<b>332</b>

All investment income in the current and prior year is unrestricted.

**7 Other income**

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Coronavirus Job Retention Scheme	-	2,141	2,141	17,563
Hyndburn Borough Council	4,275	-	4,275	19,302
<b>Total</b>	<b>4,275</b>	<b>2,141</b>	<b>6,416</b>	<b>36,865</b>

**8 Cost of raising funds**

	2022 £	2021 £
Caravan costs, including depreciation	21,517	16,456
Administrative costs	2,730	4,529
Trading costs	51,608	31,410
<b>Total</b>	<b>75,855</b>	<b>52,395</b>

Included in cost of raising funds is restricted expenditure of £12,371 (£7,805) and unrestricted expenditure of £62,714 (£44,592). The caravan running and depreciation costs are included as part of fundraising and donations for the use of the caravan are treated as donations.

Notes to the financial Statements

Year ended 31 March 2022

9 Analysis of expenditure of charitable activities

	Adult Services Contract	Adult Carers	Young Carers	CHUB	Total 2022	Total 2021
	£	£	£	£	£	£
Staff costs	570,629	13,564	27,017	3,458	614,668	624,504
Accommodation	40,561	-	600	25	41,186	34,042
Administrative costs	30,544	211	1,870	88	32,713	36,249
Project costs	18,630	10,899	5,790	-	35,319	25,396
Governance and support costs (see note 10)	30,604	3,258	3,220	-	37,082	37,315
Building and garden costs (see note 10)	15,576	-	63	-	15,639	15,696
	<b>706,544</b>	<b>27,932</b>	<b>38,560</b>	<b>3,571</b>	<b>776,607</b>	<b>773,202</b>
					<b>2022</b>	<b>2021</b>
					£	£
Restricted expenditure					65,964	92,768
Unrestricted expenditure					710,643	680,434
					<b>776,607</b>	<b>773,202</b>



Notes to the financial Statements

Year ended 31 March 2022

9 Analysis of expenditure of charitable activities

Prior year

	Adult Services Contract	Adult Carers	Young Carers	CHUB	Total 2021	Total 2020
	£	£	£	£	£	£
Staff costs	552,012	-	49,468	23,024	624,504	542,623
Accommodation	32,724	-	1,317	-	34,042	30,030
Administrative costs	34,257	-	1,992	-	36,249	28,662
Project costs	11,505	10,543	3,348	-	25,396	49,858
Governance and support costs (see note 10)	29,617	1,187	6,511	-	37,315	40,494
Building and garden costs (see note 10)	14,300	-	1,396	-	15,696	27,058
	674,415	11,730	64,031	23,024	773,202	718,725
					<b>2021</b>	<b>2020</b>
					£	£
Restricted expenditure					92,768	135,870
Unrestricted expenditure					680,434	582,855
					773,202	718,725

Notes to the financial Statements

Year ended 31 March 2022

10 Analysis of governance and support costs

	Basis of apportionment	Support	Governance	Total 2022	Total 2021
		£	£	£	£
Staff costs	% of income	32,899	-	32,899	25,481
Accommodation	% of income	2,002	-	2,002	3,965
Administrative costs	% of income	3,889	-	3,889	3,332
Project costs	% of income	9,641	-	9,641	1,246
Building and garden costs	Actual costs	3,398	2,469	5,867	62,326
Depreciation	% of income	23,258	-	23,258	21,806
Audit fees	Governance	-	9,120	9,120	9,000
Legal and professional	Governance	-	-	-	4,341
Other governance	Governance	-	163	163	84
		75,077	11,752	86,829	131,581
Governance and Support Costs recharged to Charitable Activities and fundraising		(39,670)	-	(39,670)	(41,685)
Building and accommodation costs recharged		(33,850)	-	(33,850)	(33,533)
		1,558	11,752	13,310	56,363

Included in support costs is £4,608 of restricted expenditure (2021, £61,334) and £8,701 of unrestricted expenditure (2021 (£4,971)).

Prior year

	Basis of apportionment	Support	Governance	Total 2021	Total 2020
		£	£	£	£
Staff costs	% of income	25,481	-	25,481	31,863
Accommodation	% of income	3,965	-	3,965	9,820
Administrative costs	% of income	3,332	-	3,332	11,431
Project costs	% of income	1,246	-	1,246	241
Building and garden costs	Actual costs	62,326	-	62,326	5,264
Depreciation	% of income	21,806	-	21,806	17,057
Audit fees	Governance	-	9,000	9,000	8,587
Legal and professional	Governance	-	4,341	4,341	6,417
Other governance	Governance	-	84	84	262
		118,156	13,425	131,581	90,942
Governance and Support Costs recharged to Charitable Activities and fundraising		(41,685)	-	(41,685)	(44,748)
Building and accommodation costs recharged		(33,533)	-	(33,533)	(25,540)
		42,938	13,425	56,363	20,654

## Notes to the financial Statements

Year ended 31 March 2022

### 11 Net income / (expenditure) for the year

	2022 £	2021 £
This is stated after charging/(crediting):		
Depreciation	23,258	21,806
Operating lease rentals		
Other	1,948	4,230
Auditor's remuneration - audit fees	9,120	6,100
	<hr/>	<hr/>
	34,326	32,136
	<hr/>	<hr/>

### 12 Staff costs

	2022 £	2021 £
Wages and salaries	581,585	575,433
Social security costs	42,831	36,109
Pension costs	33,221	34,195
Staff travel, recruitment & other	17,657	4,248
	<hr/>	<hr/>
	675,294	649,985
	<hr/>	<hr/>

No employee had employee benefits in excess of £60,000 (2021: £60,000)

The average number of full-time equivalent staff employed during the period was 33 (2021: 35).

The key management personnel of the charity comprise the Trustees and the Chief Executive Officer and the Deputy Chief Executive. The total employee benefits of the key management personnel of the charity were £83,974 (2021: £79,504).

### 13 Trustee remuneration and expenses, and related party transactions

Neither the Trustees nor any persons connected with them received any remuneration or reimbursed expenses during the year (2021: £Nil).

Trustees received travel and subsistence expenses during the year of £nil (2021: £Nil).

Aggregate donations from related parties were £Nil (2021: £Nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2021: £Nil).

**Notes to the financial Statements**

**Year ended 31 March 2022**

**14 Government grants**

The government grants recognised in the accounts were as follows:

	<b>2022</b> <b>£</b>	<b>2021</b> <b>£</b>
Lancashire County Council/ ELCCG	757,105	740,520
	<u>757,105</u>	<u>740,520</u>

There were no unfulfilled conditions and contingencies attaching to the grants.

**15 Corporation Tax**

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

**16 Fixed assets: tangible assets**

	<b>Freehold Building</b>	<b>Freehold Building Improvements</b>	<b>Computer equipment</b>	<b>Caravan and motor vehicles</b>	<b>Fixtures and fittings</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>		<b>£</b>
<b>Cost</b>						
At 1 April 2021	160,000	191,790	37,812	18,323	3,148	411,073
Additions	105,000	-	5,573	51,228	3,182	164,983
Disposals	-	-	-	-	-	-
	<u>265,000</u>	<u>191,790</u>	<u>43,385</u>	<u>69,551</u>	<u>6,330</u>	<u>576,056</u>
At 31 March 2022	<b>265,000</b>	<b>191,790</b>	<b>43,385</b>	<b>69,551</b>	<b>6,330</b>	<b>576,056</b>
	<u>265,000</u>	<u>191,790</u>	<u>43,385</u>	<u>69,551</u>	<u>6,330</u>	<u>576,056</u>
<b>Depreciation</b>						
At 1 April 2021	19,200	17,524	27,071	18,323	1,049	83,167
Charge for the year	6,400	7,672	7,989	-	1,191	23,252
Disposals	-	-	-	-	-	-
	<u>25,600</u>	<u>25,196</u>	<u>35,060</u>	<u>18,323</u>	<u>2,240</u>	<u>106,419</u>
At 31 March 2022	<b>25,600</b>	<b>25,196</b>	<b>35,060</b>	<b>18,323</b>	<b>2,240</b>	<b>106,419</b>
	<u>25,600</u>	<u>25,196</u>	<u>35,060</u>	<u>18,323</u>	<u>2,240</u>	<u>106,419</u>
<b>Net book value</b>						
At 31 March 2022	<b>239,400</b>	<b>166,594</b>	<b>8,325</b>	<b>51,228</b>	<b>4,090</b>	<b>469,637</b>
	<u>239,400</u>	<u>166,594</u>	<u>8,325</u>	<u>51,228</u>	<u>4,090</u>	<u>469,637</u>
At 31 March 2021	<b>140,800</b>	<b>174,266</b>	<b>10,741</b>	<b>-</b>	<b>2,099</b>	<b>327,906</b>
	<u>140,800</u>	<u>174,266</u>	<u>10,741</u>	<u>-</u>	<u>2,099</u>	<u>327,906</u>

**Notes to the financial Statements**

**Year ended 31 March 2022**

**17 Debtors**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Grants receivable	21,124	133,594
Other debtors	-	-
Prepayments and accrued income	<u>26,335</u>	<u>22,287</u>
	47,459	155,881

**18 Current asset investments**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Cash equivalents on deposit: Scottish Widows	<u>81,420</u>	<u>81,319</u>
	81,420	81,319

**19 Creditors: amounts falling due within one year**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Creditors	8,022	30,187
Other creditors and accruals	23,841	21,464
Deferred income	<u>48,562</u>	<u>43,565</u>
	80,425	95,216

Deferred income relates to income received in advance for future charitable activities. Deferred income as at 31 March 2021 of £43,565 has been released during the year.



## Notes to the financial Statements

Year ended 31 March 2022

### 20 Analysis of movements in restricted funds

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2022 £
<b>Adult Carers</b>					
Carers Trust	1,948	12,616	(12,872)	(1,692)	-
Eric Wright Charitable Trust	-	15,000	(15,603)	603	-
Tesco	-	-	-	-	-
	<u>1,948</u>	<u>27,616</u>	<u>(28,475)</u>	<u>(1,089)</u>	<u>-</u>
<b>Young Carers</b>					
BBC Children in Need	1,657	37,067	(37,817)	(907)	-
Children in Need Youth Investment grant	-	57,468	-	(57,468)	-
	<u>1,657</u>	<u>94,535</u>	<u>(37,817)</u>	<u>(58,375)</u>	<u>-</u>
<b>Building, Garden and Charity Hub</b>					
Lancashire Environmental Fund	12,131	-	-	(12,131)	-
Coronavirus Job Retention Scheme	-	2,141	(2,141)	-	-
	<u>12,131</u>	<u>2,141</u>	<u>(2,141)</u>	<u>(12,131)</u>	<u>-</u>
	<u>15,736</u>	<u>124,292</u>	<u>(68,433)</u>	<u>(71,595)</u>	<u>-</u>

LCC = Lancashire County Council  
CCG = Clinical Commissioning Group

CFL = Community Foundation for Lancashire  
YAC = Young Adult Carers

**Notes to the financial Statements**

**Year ended 31 March 2022**

**Analysis of movements in restricted funds (continued)**

**Prior year**

	<b>Balance at 1 April 2020 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Balance at 31 March 2021 £</b>
<b>Adult Carers</b>					
Carers Trust	1,948	10,674	(10,674)	-	1,948
Eric Wright Charitable Trust	-	7,805	(7,805)	-	-
Tesco	-	500	(500)	-	-
	<u>1,948</u>	<u>18,979</u>	<u>(18,979)</u>	<u>-</u>	<u>1,948</u>
<b>Young Carers</b>					
BBC Children in Need	111	45,577	(44,031)	-	1,657
Young Carers Preston	7,509	-	-	(7,509)	-
Eric Wright Charitable Trust	-	20,000	(20,000)	-	-
	<u>7,620</u>	<u>65,577</u>	<u>(64,031)</u>	<u>(7,509)</u>	<u>1,657</u>
<b>Building, Garden and Charity Hub</b>					
Lancashire Environmental Fund	16,105	-	(3,974)	-	12,131
Coronavirus Job Retention Scheme	-	17,563	(17,563)	-	-
Hyndburn Borough Council	-	57,360	(57,360)	-	-
	<u>16,105</u>	<u>74,923</u>	<u>(78,897)</u>	<u>(7,509)</u>	<u>12,131</u>
	<u>25,673</u>	<u>159,479</u>	<u>(161,907)</u>	<u>(7,509)</u>	<u>15,736</u>

Notes to the financial Statements

Year ended 31 March 2022

Analysis of movements in restricted funds (continued)

Name of	Description, nature and purposes of the fund
<b>Adult Carers</b>	Funds for this service to Adult Carers are to provide local and accessible support and points of contact between carers and Lancashire County Council Social Services Directorate. To achieve this, we work to develop a clear identity for carers, develop support and information and develop knowledge to help carers in their role and to co-ordinate consultation and involvement between carers, Carers Link Lancashire, and Lancashire County Council.
<b>Young Carers</b>	Funds for this service for Young Carers are to provide flexible outreach support and to offer preventative support through respite activities and breaks. To achieve this, we work to provide a proactive and responsive service, reduce isolation, increase choice and access to multi agency support and facilitate the appropriate assessment of young carers and their families by statutory agencies.

21 Analysis of movement in unrestricted funds

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2022 £
General fund	661,625	840,763	(797,339)	118,411	823,460
<b>Designated fund</b>					
Potential redundancy costs	19,998	-	-	(1,815)	18,183
Anticipated loss from retail	-	-	-	-	-
Buildings maintenance and repairs	40,000	-	-	(30,000)	10,000
Blackburn Road Property	15,000	-	-	(15,000)	-
	736,623	840,763	(797,339)	71,596	851,643

Prior year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2021 £
General fund	553,633	795,536	(695,053)	7,509	661,625
<b>Designated fund</b>					
Potential redundancy costs	19,998	-	-	-	19,998
Anticipated loss from retail	25,000	-	(25,000)	-	-
Renovations	40,000	-	-	-	40,000
Blackburn Road Property	15,000	-	-	-	15,000
	653,631	795,536	(720,053)	7,509	736,623

Notes to the financial Statements

Year ended 31 March 2022

Name of	Description, nature and purposes of the fund
<b>General Fund</b>	The free reserves after allowing for all designated funds and including the property fixed asset.
<b>Potential redundancy costs</b>	This fund has been designated by the Trustees to cover potential redundancies. There is a TUPE (Transfer of Undertakings (Protection of Employment) Regulations 2006) agreement being in place.
<b>Renovations</b>	This fund is for planned renovation to the property.
<b>Blackburn Road Property</b>	This fund is designated towards potential dilapidations at 54-56 Blackburn Road, Accrington.

**22 Analysis of net assets between funds**

	<b>General fund</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible fixed assets	469,637	-	-	469,637
Net current assets/(liabilities)	353,822	28,183	-	382,005
	<u>823,459</u>	<u>28,183</u>	<u>-</u>	<u>851,643</u>
	<u><u>823,459</u></u>	<u><u>28,183</u></u>	<u><u>-</u></u>	<u><u>851,643</u></u>
<b>Prior Year</b>	<b>General fund</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible fixed assets	327,906	-	-	327,906
Net current assets/(liabilities)	333,719	74,998	15,736	424,453
	<u>661,625</u>	<u>74,998</u>	<u>15,736</u>	<u>752,359</u>
	<u><u>661,625</u></u>	<u><u>74,998</u></u>	<u><u>15,736</u></u>	<u><u>752,359</u></u>

**Notes to the financial Statements**

**Year ended 31 March 2022**

**23 Operating lease commitments**

The charity's total future minimum lease payments under non-cancellable operating leases is as follows:

	<b>Equipment</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Less than one year	1,948	4,230
One to five years	4,383	2,922
Over five years		
	<hr/>	<hr/>
	6,331	7,152
	<hr/>	<hr/>

**24 Reconciliation of net movement in funds to net cash flow from operating activities**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Net income/(expenditure) for the year</b>	99,284	73,055
<b>Adjustments for:</b>		
Depreciation charge	23,252	21,806
(Gains) / losses on investments	-	-
Dividends, interest, and rents from investments	(180)	(332)
Decrease / (increase) in debtors	108,422	(52,084)
Increase / (decrease) in creditors	(14,790)	46,562
	<hr/>	<hr/>
<b>Net cash provided by / (used in) operating activities</b>	<b>215,988</b>	<b>89,007</b>
	<hr/>	<hr/>

**25 Capital commitments**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Capital commitments	-	-
	<hr/>	<hr/>
	-	-
	<hr/>	<hr/>



**Company Number 08584591**

**Charity Number 1156275**

# **Carers Link Lancashire**

## **Report and Financial Statements**

**For The Year Ended**

**31 March 2022**

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# Carers Link Lancashire

## Reference and administrative information

For the year ended 31 March 2022

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**Company Number** 08584591

**Charity Number** 1156275

**Registered office and operational address** 54-56 Blackburn Road, Accrington, BB5 1LE

### Trustees

Trustees, who are also directors under company law, who served during the year were as follows:

Carol Pollard	Chair
Melissa Fisher	Vice Chair
Patricia Ahmed	
Brian Ozenbrook	
Barbara Ashworth	Nominated Representative
Shakil Salam	
Susan Bibby	Nominated Representative
Jeff Leahy	Treasurer
Mustafa Mohammed	

### Company Secretary

Rebecca Hodgson Secretary

### Key Management

Rebecca Hodgson	Chief Executive
Audra Higgin	Services Manager/ Deputy & Services Manager

### Bankers

CAF Bank Ltd	25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ
Yorkshire Bank Ltd	25 Manchester Road, Burnley, BB11 1HX
Scottish Widows	67 Morrison Street, Edinburgh, EH3 8YJ
Triodos Bank Ltd	Deanery Road, Bristol BS1 5AS
Lloyds Bank PLC	Blackheath Branch, PO Box 100, Andover, BX1 1LT

### Auditors

MHA Moore & Smalley LLP Richard House, 9 Winckley Square, Preston, PR1 3HP

## Trustees' Annual Report

For the year ended 31 March 2022

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The Trustees present their report and the financial statements of the charity for the accounting period ending 31 March 2022. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published October 2019.

### Trustees of the charity

The Directors of the charitable company are its Trustees for the purposes of charity law. The Trustees who have served during the year were as follows:

Carol Pollard	Chair
Melissa Fisher	Vice Chair
Patricia Ahmed	
Brian Ozenbrook	
Barbara Ashworth	Nominated Representative
Shakil Salam	
Susan Bibby	Nominated Representative
Melissa Fisher	Nominated Representative
Jeff Leahy	Treasurer
Mustafa Mohammed	

### Objectives and activities

Carers Link Lancashire is a registered charity and a company limited by guarantee. The charity has evolved from Carers Link Hyndburn and Ribble Valley (2003) with the change being approved and adopted in 2013. All the work, projects, assets and liabilities of the original organisation transferred to the new company, retaining the skills, knowledge and experience of staff and volunteers, and enabling the continuation of a number of successful partnerships and projects.

The Trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The Trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the Trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that have been set.

#### Purpose and Aims

The charitable purposes of the company as set out in our Articles of Association are to relieve those who are ill, elderly or otherwise disabled living in Burnley, Pendle, Rossendale, Hyndburn, Ribbles Valley and areas of Lancashire by provision of information, training and support for their carers and to raise public awareness in all aspects relating to carers and caring.

Carers Link Lancashire supports unpaid carers to maintain their own health and wellbeing so that they can continue in their caring role for as long as possible.

This support is achieved through the provision of a person centred and holistic approach through collaborative partnerships, empowerment, innovation and representation across East Lancashire.

The charity's vision is to be a values and outcomes driven organisation that enables:

- Carers to feel valued as individuals and recognised for their contribution to society
- Carers to lead happy, fulfilling lives with access to good quality person centred support and services
- Carers to improve their overall physical and mental health and wellbeing
- Carers to continue with their caring role preventing them from reaching crisis point

The charity's mission is to make a positive difference to the lives of carers and the people they care for by offering tailored support that is professional, respectful, non-judgemental and meets individual need.

Carers Link Lancashire has a new 3-year Strategy and Operational Plan in place (2021-2024) which has influenced charitable delivery and activity this financial year. This current strategy has been produced through consultation and direct input from carers alongside staff and Trustees and is reviewed quarterly against objectives and targets.

This strategy includes the following strategic objectives:

- Ensure that carers are recognised and supported
- Develop a marketing plan which recognises changes in the current and future environment
- Deliver high quality services and support for carers and the people they care for
- Establishing and maintaining effective partnerships
- Ensure our charity is sustainable

Attached to the strategy is an operational plan which details the actions, resources and timescales required to meet the strategic objectives of the organisation.

#### Definitions of Unpaid Carers

**Carer:** A carer is defined as someone who spends a significant proportion of their life providing unpaid support to family or friends. This could be caring for a relative, partner or friend who is ill, frail, disabled or has mental health or substance misuse problems.

**Young carer:** A young carer is defined as a child or young person (up to the age of 18) who looks after someone in their family who has an illness, disability, mental health problem or substance misuse problem. Young carers take on practical and/or emotional caring responsibilities that would normally be expected of an adult.



**Parent carer:** A parent carer is defined as a person with parental responsibilities for a child under the age of 18 with additional needs.

**Former carer:** A former carer is defined as a person whose caring role has ceased or significantly reduced due to bereavement or the cared-for person entering residential care.

During 2021/22, the charity has been providing support to adults and young carers from across East Lancashire. East Lancashire makes up one third of Lancashire representing 42% of Lancashire's Boroughs, with a number of wards being in the top 10% of deprivation, including Burnley and Hyndburn. Demographics from East Lancashire's Clinical Commissioning Group evidence that life expectancy in East Lancashire remains relatively low compared to the England and Wales national average. Across East Lancashire, 12% of the population is made up of people from a BME population and there are a significant number of isolated rural communities such as those in Pendle and the Ribble Valley. Within these rural communities, there are high proportions of people who are over the age of 50 years, of which some are living in isolation, with limited support networks, suffering from poor emotional health and wellbeing and who are caring for an elderly family member or caring for more than one person.

According to the 2011 census, there are over 43,000 unpaid adult carers in East Lancashire, of which 63% are caring for between 1-19 hours per week, 13% are caring for 20-49 hours per week and 24% are caring for 50 hours or more per week. On average, we receive 483 referrals for new carers every quarter (3 months)

As of the 31st March 2022, 2% of registered carers are aged 18-25 years, 63.5% aged 26-64 years and 31.5% are aged 65 years plus and 3% of registered carers have unknown ages.

The 2011 Census also identified there were 3,499 children and young people across East Lancashire aged under 25 years that provided levels of unpaid care, of which, a huge proportion are estimated to relate to children and young people under the age of 18.

Of the identified young carers, 924 (26%) were aged 0-15 years and 2,575 (74%) aged 16-24 years. Of these, 72% were identified as undertaking between 1-19 hours of caring per week, 16% were undertaking between 20-49 hours of caring per week and 12% were undertaking over 50 hours of caring per week. The census demonstrated that those providing 50+ hours of care per week were 5 times more likely to report their general health as 'not good'.

Research published by Carers UK in the state of caring 2021 highlighted carers experience including:

- One in five unpaid carers are worried they may not cope financially over the next 12 months,
- One in four carers (23%) may not have enough money to cover their monthly expenses,
- Carers spend an estimated £1,370 a year on average on services or equipment for the person they care for,
- Over half of carers (52%) feel anxious or stressed about their finances

Further recent research also shows:

- Carers save the economy £193 billion per annum,
- 1 in 7 of us are now carers,
- Carer's Allowance is the lowest benefit of its kind at £67.60 per week. We want to see Carer's Allowance significantly increased for all carers in the UK.
- 4.68 million unpaid carers concerned for physical and mental health
- 2:2 million carers worried about ability to cope financially
- More care is being provided than ever before – even more than during the height of the pandemic
- Overwhelming public support for more Government action to help unpaid carers

Carers Link Lancashire is a specialist carers charity who understand the needs and demands placed on carers along with the negative impacts their roles can have, affecting peoples mental and physical health and wellbeing, financial stability, employment and career choices, ability to access leisure opportunities along with feelings of loneliness through social isolation. Within their roles, carers take on responsibilities including day to day tasks, personal & medical care, transporting loved ones to numerous health appointments and offering emotional support and advice to the person they are caring for. This demanding role often results in the carer's life being thrown into turmoil, with their own mental and emotional health and wellbeing suffering and deteriorating in the process.

In order to meet the existing and emerging needs facing carers, the charity provides a personalised, tailored and holistic service to support a wide range of unpaid carers enabling them to fulfil their roles whilst supporting them to alleviate impact and preventing them from reaching crisis point. Carers often do not recognise their role and see it as their duty and responsibility; therefore, the charity supports carers to recognise their role, providing them with person centred support and guidance on their rights as a carer.

Through our work we are committed in being a values and outcomes driven organisation that enables:

- Carers to feel valued as individuals and recognised for their contribution to society
- Carers to lead happy, fulfilling lives with access to good quality person centred support and services
- Carers to improve their overall physical and mental health and wellbeing
- Carers to continue with their caring role preventing them from reaching crisis point

### Public benefit statement

The charity's Trustees have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties during this period.

### Strategic report

#### Achievements and performance

The charity's main activities, support and beneficiaries are described below.

All charitable activities focus on supporting unpaid carers and are undertaken in order to further Carers Link Lancashire's charitable purposes for the public benefit.

Throughout the year, Carers Link Lancashire has strived to offer high quality support and services to its beneficiaries, regardless of the national pandemic and in line with achieving our strategic objectives.

Throughout the year, the charity continued to work successfully alongside ncompass towards a brighter future, in successfully delivering the Lancashire Carers Service. This service provides statutory services and support to adult carers on behalf of Lancashire County Council. This contract was also extended until 30<sup>th</sup> September 2022.

Throughout the year and during the COVID-19 pandemic, the charity has still continued to fully deliver its contracts, support and service to unpaid carers working tirelessly as 'keyworkers' in the fight against COVID-19. The charity continued to follow government guidelines and at all times ensured that the charity's workforce and beneficiaries were kept safe from the virus. As a statutory deliverer of health and social care, face to face work still continued where necessary and new ways of working were introduced, including remotely to ensure that services and support for carers continued. The charity swiftly adapted to the pandemic, activating its business continuity plan, pandemic policy and implementing thorough risk assessments and action plans. Successful systems were implemented including building and office arrangements, partnered teams, scheduled rotas, social distancing, infection prevention and PPE.

#### Achievements and performance (Continued)

Throughout the year, the pandemic still continued to play a role, and the start of the financial year saw restrictions in England beginning to be lifted with implementation of the government's four step roadmap offering routes to returning back to normal life. Regardless of this, the charity has continued to thrive both in terms of meeting contractual agreements, key performance indicators and also organisational milestones.

All services continued to operate fully, offering a range of virtual, digital and face to face support and services to meet carers' needs and wishes. The charity continued to support those who were deemed through analysis of internal data sets to identify carers and the people they care for who may be 'vulnerable' and/or 'at risk' due to a number of contributory factors such as being elderly and due to caring requirements and conditions. From this work, carers have been provided with additional support and services to meet new, existing or emerging needs. This was in addition to projects implemented to overcome isolation and loneliness.

Overall, the charity's finances and operations were not significantly affected by the pandemic, with the main source of income being statutory income from the local authority. Charitable trading in the community facility was affected by mandatory closure and easing of restrictions. No fundraising practices were able to take place either, however, this only makes up an extremely small proportion of overall annual income.

#### Adult Carers

The Lancashire Carers Service works across the county providing support, guidance and information to adult carers. The service is delivered in partnership with n-compass who deliver in North and Central Lancashire with Carers Link Lancashire delivering in East Lancashire.

The service supports people in their caring role, undertaking statutory carers assessments and supporting their emotional health and wellbeing.

Carers Link Lancashire provides a wide range of high quality, person centred support and services to unpaid adult carers living in East Lancashire across the Boroughs of Burnley, Pendle, Rossendale, Hyndburn and the Ribbles Valley.

Identifying carers, particularly hidden carers, is a prime objective for Carers Link Lancashire. Throughout the year, 1,933 new carers have been identified and registered with the service. Throughout the year there has been an increase of +27% in new referrals / newly identified carers compared to 2020/2021. No doubt being as a direct result of the pandemic.

Throughout the year, a further 6206 existing registered carers also requested further support and services from the charity, an increase of +39% of existing carers requesting and receiving additional support, compared with 2020/21.

All registered carers receive regular information, support and services to assist them within their caring roles and during the year we have provided 5655 one-to-one sessions with carers.

The charity provides a wide range of provision and services to support adult carers within their roles including:

- A full accessible and inclusive community facility on Blackburn Road in Accrington offering an information and support hub, community café, garden and charity shop
- Being a partner of Carers Lancashire – delivering aligned statutory services & support for carers across Lancashire

## Trustees' Annual Report

For the year ended 31 March 2022

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- Identification of all carers and hidden carers
- Undertaking Statutory Carers Assessments and commissioning personal budgets in line with the new Care Act- looking at all the needs of the carer and those they care for to ensure we can help them access everything they need to help them provide better care and support their own health and wellbeing
- Making outgoing referrals and recommendations to Social Care for commissioned respite
- 1-2-1 support, both face to face in the community or home, via zoom, skype, over the telephone, emails
- Breaks through face to face and virtual trips, events, activities and complementary therapies to enable regular short breaks, respite from their caring roles, stress relief and improved health and well-being
- Free counselling services with fully trained volunteer counsellors
- Peace of Mind for Carers Plan, a contingency plan, enabling free replacement care should they be unable to continue their caring role due to emergency
- Befriending Service, a matched volunteer providing free respite opportunities in the persons home
- Free complimentary and holistic therapies such as reiki, massage & reflexology
- Free Max Cards allowing parent carers free or discounted access to major and local attractions
- Free Go2 Leisure cards where we have all health and well-being providers including local leisure centre providing free and discounted local facilities
- Peer support groups and forums
- Free Welfare and benefits support including form filling to ensure carers have access to the benefits they are entitled to
- Delivery of free carers awareness training to groups and professionals to raise awareness of carers needs
- Delivery of free understanding dementia courses
- Carers caravans in the Lake District, Morecambe and Blackpool offering respite opportunities and holidays
- 24/7 Volunteer Led Peer Support Helpline

As of 31st March 2022, Carers Link Lancashire has:

- 10823 registered carers
- 13 % of registered carers are BME
- 14% of registered carers are caring for someone with dementia (an increase of +3% since 2020/21)

### PRIMARY CONDITIONS:

- 12.5 % of registered carers are caring for someone with dementia
- 35 % of registered carers are caring for an older person
- 17.5 % of registered carers are caring for a person with PDSI
- 12 % of registered carers are caring for someone with a mental health condition
- 9 % of registered carers are caring for a learning disability
- 0.5 % of registered carers are caring for someone with substance misuse
- 12 % of registered carers are caring for a disabled child
- 1.5% of conditions are unknown

### AREA:

- 26% of registered carers are from Burnley
- 24% of registered carers are from Pendle
- 14% of registered carers are from Rossendale

# Carers Link Lancashire

## Trustees' Annual Report

For the year ended 31 March 2022

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- 23% of registered carers Hyndburn
- 11% of registered carers are from Ribble Valley
- 2% of registered carers are from another area but are caring for someone in the local authority area

### Young Carers

In addition to the work with adult carers, throughout the year, the organisation has also undertaken young carers support across Hyndburn and Ribble Valley

The Hyndburn and Ribble Valley young carers project is funded by BBC Children in Need and the Eric Wright Charitable Trust to work directly with young carers aged 0-18 years from across Hyndburn and the Ribble Valley to improve their health and wellbeing.

The charity's young carers services provide holistic, person centred and whole family approaches to services and support to meet individual needs support includes:

- Initial assessments to identify need alongside realistic and achievable action plans
- Intensive 1-2-1 support to meet need alongside regularly reviewing progress
- Monthly face to face and virtual targeted group sessions based and age appropriate which provide young carers with a safe environment to take a break from their caring role, develop new friendships and receive peer support from those in similar situations
- Targeted groups and activities that promote self-confidence and wellbeing, both emotional, mental and physical health
- Provide support across education, employment and training ensuring young carers are able to make informed choices about their caring role and education, employment or training opportunities
- Targeted work with schools and colleges to enable identification and support for young carers

Throughout the year, the charity has continued to provide a range of support to meet young carers existing and emerging needs, including both virtually and face to face.

Young carers have faced so many additional challenges as a result of the national pandemic. Young carers have had their resilience and confidence stretched trying to balance caring responsibilities with online learning whilst overcoming the inability to have respite from their roles, often feeling isolated and lonely.

Throughout the year, the service has continued to successfully meet objectives and provide young carers with holistic and individual support and services to improve their immediate and long-term outcomes including transition into adulthood, health and wellbeing, participation/achievement in education, employment and training and engagement in positive social and recreational activities.

Throughout the year, the young carers projects have successfully worked with 117 young carers and have provided some of the following:

- Provided 75 targeted group sessions for groups of young carers
- Undertaken 259 one to one sessions with young carers

As of the 31<sup>st</sup> March 2022, the young carers team were supporting 113 registered young carers as follows:

Age:

- 4.5% are aged 6 years

## Trustees' Annual Report

For the year ended 31 March 2022

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- 4.5% are aged 7 years
- 8% are aged 8 years
- 11% are aged 9 years
- 12% are aged 10 years
- 52% are aged 11-15 years
- 8% are aged 16-18 years

### Caring for:

- 48% Mum
- 11.5% Dad
- 27.5% Brother
- 10% Sister
- 3% Another relative

### Cared for Conditions:

- 31% are caring for a Disabled Child/Sibling
- 4.5% are caring for someone with a Learning Disability
- 23% are caring for someone with a Mental Health problem
- 0% are caring for an older person (65 yrs +)
- 41.5% are caring for someone with PD/SI
- 0% are caring for someone with substance misuse
- 0% are caring for someone with dementia
- 0% of conditions are unknown/not disclosed

All young carers who are registered with the service are provided with information, support and services which are tailored to meet their individual needs. This includes:

- One to one support to identify and address specific needs
- Developing an action plan to address specific issues such as problems at school, low levels of self confidence and self-esteem and isolation. This action plan is then regularly reviewed to ensure their needs are being met
- Targeted group sessions to build friendships and peer support, reduce isolation, improve self-confidence and self-esteem and provide support during transitional periods
- Opportunities to access respite and a break from their caring role through engagement in positive activities aimed specifically at improving their health and wellbeing
- Empowering young carers to make long lasting lifestyle changes and develop aspirations for the future
- Enabling young carers to have a normal childhood outside of their caring role
- Assisting young carers to make their caring role more sustainable
- Building resilience
- Equipping young carers with self-help methods, coping mechanisms and techniques

## Volunteers

As at the 31st March 2022, Carers Link Lancashire has 105 active volunteers who are assisting in supporting in the direct delivery of services. Throughout the year, 137 volunteers have provided the organisation with a total of 5609.50 volunteering hours. This is a huge increase of +214% from year 20/21 during the height of the pandemic.

Volunteers have still continued to support the charity and its beneficiaries through roles including supporting at events, groups and activities, community café, shop & garden, driving, young carers, administration, counselling and complementary therapies.

If the volunteering hours offered by volunteers during the year was quantified into a paid salary at national minimum wage, this would work out as £53,290.25 in volunteering time.

#### **Carers Assessments**

Due to the Care Act 2014, carers are now recognised in their own right and are entitled to have their own needs assessed, identified and met through a carer's assessment. From this assessment, a personal budget can also be commissioned. The organisation has taken on this statutory duty from the Local Authority, undertaking carers assessments and commissioning a personal budget directly from them.

Throughout the year, the charity has undertaken a total of 4,852 statutory Carers Assessments and Reviews. This was an increase of +1% Carers Assessments & Reviews undertaken in comparison to 2020/21. From these assessments, 35% of carers have been commissioned a monetary personal budget of between £200-300 to meet their unmet needs, whilst 65% of carers were able to have their needs met universally through the charity's services and support. Throughout the year, the charity has commissioned £446,535.54 in personal budgets to carers in East Lancashire.

#### **Peace of Mind for Carers**

During the year, the charity has undertaken 595 New POM4C plans (Peace of Mind for Carers). This contingency plan still remains an invaluable service for carers. Carers often describe this plan as their 'lifeline' should they unexpectedly be unable to continue with their caring role. The plan prevents carers from worrying about who will look after the people they care for in the event of something unexpectedly happening to them. This constant worry carries a high risk of affecting their emotional health and wellbeing, causing stress, preventing them from having a life of their own alongside their caring role.

The POM4C service is free and can be activated 365 days a year, 24 hours a day. Family members or friends can be contacted in the event of an emergency, or free replacement care can be provided by a domiciliary care provider in the cared for person's own home for up to 72 hours. This service can also prevent strain on the health and social care system, preventing those who are reaching crisis point from accessing accident and emergency services and social care providers.

Over the past 12 months, there have been issues with replacement care being provided as this is part of the crisis service through Lancashire County Council and has often reached maximum capacity. Therefore, LCC are continuing to review and consult with carers and commissioners about the future of this service.

#### **Carer Awareness Training (CAT)**

Throughout the year, the charity has delivered 62 CAT sessions to a range of audiences with 514 professionals receiving the training. This service enables professionals to become 'Carer Champions' for their teams.

On average approx. 8 professionals attended each Carers Awareness Training Session.

#### **Welfare and Benefits Support**

The charity have continued to provide welfare and benefits support, offering appointments remotely and face to face. Throughout the year, the charity has secured £409,466.20 in unclaimed benefits for carers in East Lancashire, a massive increase of +266% compared to the previous year.



#### Managing Risk

The charity has comprehensive risk management policies and procedures in place including a Risk Policy, Risk Register and monthly Risk Maps that highlight any potential or uncertain risks that may face the charity, its resource, services and beneficiaries.

The Risk Register is reviewed annually and focuses on all areas of the charity including Governance, Operational, Finance & Resources, External and Compliance with a thorough risk analysis of each of the areas.

The charity has three sub groups which report directly into the Board covering Finance and Resources, Governance and Risk and remuneration. At every Governance and Risk meeting, a live risk map is produced referencing any potential areas of risk along with suggestions to mitigate risk. This is scrutinised by the sub group members before providing a thorough report at the board meetings. The charity also has a Business Continuity Plan in place. The charity's Trustees have given consideration to the major risks to which the organisation is exposed and satisfied themselves that systems and procedures are established in order to provide the necessary assurances that risk is being effectively managed.

The Trustees always have going concern around the majority of charitable income being derived from government grants in respect of the statutory adult contract, however, the charity has retendered to continue deliver this contract from October 2023 for 4 years and are extremely confident that this contract will be retained moving forwards.

#### Financial review

Over the financial year, the charity's main source of income has been the adult carers services/Lancashire Carers Service contract with Lancashire County Council and the East Lancashire Clinical Commissioning Group. For the year, this makes up 83.9% of income, an increase of +6.4% compared to funding in 2020/21. This is mainly due to the increase in contract value secured when the charity successfully extended the contract as the Lancashire carers services provider in East Lancashire.

The charity has also continued to benefit by owning its own headquarters which have significantly reduced running costs, with security of ownership and no liability of rental facilities. Further benefits have also been seen through the charity's community facility albeit with intermittent opening due to the pandemic. All floors of the headquarters are self-contained and independent supporting longer-term sustainability should income drop with each area being able to be sub-let

The charity has still continued to move forward with business objectives and during the year the charity have invested remaining unrestricted free reserves into purchasing a second property which will enable us to open a 2<sup>nd</sup> charity shop and information and support hub in early 2023. This new facility will strengthen diversification of income and sustainability, lessening the charity's dependence on the Lancashire County Council contract. This will all take place alongside the continuing task of seeking new and securing existing ongoing sources of funding, as well as monitoring the budgets associated with our current projects.

During the financial year, the total income received has been £965,055 (£955,015 2020/21) an increase of 1% compared to 2020/21. The budgeted income at the start of the year was predicted to be £980,659 therefore, the actual income met 92% of projected income. The total expenditure for the year was £865,772 (£881,960 2020/21) against projected expenditure at the start of the year of £931,689. Therefore, there was a reduction in expected expenditure of 7%

In addition to the Lancashire County Council income, a substantial amount of financial support was received from BBC Children in Need and The Eric Wright Trust in respect of young carers services. Towards the end of the year, we were delighted to receive a generous amount of funding from the Youth Investment Fund which saw the charity order and purchase a minibus and also digital equipment including macbooks and digital cameras. These will be a valuable asset to our young carers in enabling increased access, support and enhanced learning and

development opportunities.

Additional smaller financial contributions for revenue have also been received and greatly appreciated from Ribble Valley Borough Council and Carers Trust. As always, the charity are extremely grateful to all their funders for their support and for making it possible for Carers Link Lancashire to provide a service to carers in East Lancashire.

As laid out in the Charity's investment policy, Carers Link Lancashire seeks to produce the best financial return within an acceptable level of risk, on the financial investments it makes. Financial risk is managed by ensuring sufficient liquidity is available to meet foreseeable needs. As the majority of the company's debtors are public sector bodies, the level of credit risk is low. The Trustees review the Investment Policy annually, and receive advice from a suitably qualified, independent financial company, as well as reviewing attitude to risk on an annual basis. At present, funds are being placed with several financial institutions in order to mitigate against possible bank collapses, and advice is sought from our investment advisor as to minimising the risks of our portfolio.

The Trustees have going concerns around the charities longer term sustainability, with the main sources of income from Lancashire County Council coming to an end in 2022. However, the board are fully committed to ensuring that the charity continue to exceed the high KPI's and outcomes as outlined in the contract and are planning to successfully retender to deliver the contract in 2022.

#### Reserves Policy

As of the 31 March 2022, the total charity funds stand at £851,643 (2021: £752,359) of which, £469,637 is invested in fixed assets and £Nil is restricted.

The Trustees have reviewed the funds available to the organisation and £28,183 has been designated for the following:

- £10,000 Property Repair & Unexpected Maintenance
- £18,183 Redundancy costs

After designation and the headquarters property, £353,823 is free reserves and represents 3.9 months of budgeted recurrent expenditure (4.4 months 2020/21) The policy for free reserves is that Carers Link Lancashire will maintain free reserves not being less than three months expenditure. Therefore, the charity is meeting its reserves policy adequately. The main source of income for the organisation still remains to be generated from Lancashire County Council who continue to make payments in arrears. Therefore, charitable reserves are essential to maintain adequate cash flow levels.

In the event that all or any funding is lost the reserves will enable Carers Link Lancashire to maintain a service to carers whilst researching and sourcing other funding. To this end, the Trustees deem it prudent to designate funds from the reserves to cover the potential resulting redundancies and to secure services for carers.

#### Plans for future periods

Throughout the year, our charity has worked hard to achieve business objectives as outlined in the organisations Strategy and Operational Plan 2021-2024, which include expanding our ability to provide accessible services, identifying and supporting all carers in East Lancashire and ensuring the charity is more sustainable in the longer term.

Our charity is continuing to strive to increase diversified income streams through charitable trading including opening a further retail facility in Colne in 2023 which will also house and information and support hub. The charity is committed to continue to retain the statutory LCC adult carers contract and have retendered to deliver this from October 2023 onwards in partnership with ncompass. Our board feel there is no greater partnership and collaboration to support us in retaining this contract.

The Trustees see the future direction of the charity as developing further meaningful services that meet the needs of carers. Carers Link Lancashire continues to be a proactive, learning organisation, with all of its activities being carefully planned, risk assessed and evaluated.

## Structure, governance, and management

### Organisation

The organisation is a charitable company limited by guarantee, number 08584591, incorporated on 25th June 2013. It was adopted as a charity on 19th March 2014.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31st March 2022 was 9.

The Trustees are members of the charity but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

All Trustees give their time voluntarily and receive no benefits from the charity.

### Management

Day to day management of the charity including responsibility for the provision of services, staff management and development is delegated to the Chief Executive Officer (CEO) Rebecca Hodgson. Any proposal the CEO would like to make relating to areas beyond delegated power, is made formally in a proposal document, which firstly, where practically possible is submitted to the relevant Sub-Group for scrutiny before submissions and presentation to all board members.

The CEO undergoes regular supervision and support sessions with the Chair of Trustees and provides comprehensive and up to date information and advice to all Trustees. Remuneration of Key Management Personnel is set based on benchmarks for similar roles and is overseen by the Remuneration Group. Staff salaries are reviewed annually by the board of trustees at the Remuneration Group meeting.

Carers Link Lancashire is a Network Partner of Carers Trust. This affiliation enables staff and Trustees access to a variety of training and development courses/conferences organised by the Trust. These courses/conferences are usually provided free of charge although the cost of travel to the venues is borne by Carers Link Lancashire or individual Trustees.

This partnership also enables up to date information and research into carers alongside regional support from the regional manager and regional network partners.

### Related Parties and Relationships with Other Organisations

There are no related parties.

Carers Link Lancashire has a formal consortium agreement with ncompass, a brighter future for the purposes of tendering for and delivering The Lancashire Carers Service. This partnership is purely for the purposes of which is described with Carers Link Lancashire delivering in East Lancashire and ncompass delivering in North and Central Lancashire.

#### **Recruitment and Appointment of Trustees**

Trustees are recruited through advertisements in the organisation's quarterly magazine and e-bulletins alongside individual contacts by other Board Members or members of staff.

Prospective Trustees are invited to a preliminary meeting with the CEO for discussion about the roles and responsibilities of Trustees and general information about Carers Link Lancashire.

A Trustee appointment is subject to the completion of the DBS process and two satisfactory references. Potential Trustees are then invited to meet existing Trustees at a board meeting to give a presentation about themselves and their skills, and if agreed by all Trustees, they will be co-opted on to the board with their nomination as a Trustee being put to the Annual General Meeting (AGM) for formal appointment.

The organisation has a Trustee skills matrix in place that is regularly updated and identifies the strengths and weaknesses of the Board.

The weaker areas are then addressed through the Trustee recruitment processes. A full and thorough recruitment application process is in place with an information pack for interested persons and a comprehensive Trustee Handbook is provided for all Trustees.

#### **Induction and Training of Trustees**

All Trustees undertake a thorough induction process with the CEO and then also the Chair of Trustees as and when required. As part of this, they are required to sign a code of conduct and confidentiality policy, declare their eligibility to be a Trustee alongside completing a declaration of interest's form which is reviewed annually.

Further training is provided, both in-house and externally, using a variety of methods including online and face to face training. Topics covered include all aspects of information governance, safeguarding children and vulnerable adults and equality and diversity. Updates on governance matters are distributed regularly to Trustees to ensure their knowledge remains relevant and up to date

#### **Funds held as Custodian Trustee on behalf of others**

No funds were held as custodian Trustee on behalf of any others.

#### **Statement of Responsibilities of the Trustees**

The trustees (who are also directors of Carers Link Lancashire for the purposes of Company Law) are responsible for preparing the Trustee's Annual Report (including the strategic report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company Law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP FRS 102
- Make judgments and estimates that are reasonable and prudent

## Trustees' Annual Report

For the year ended 31 March 2022

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- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

In approving the Trustees' Annual Report, we also approve the Strategic Report included therein, in our capacity as company directors.

On behalf of the board

Signature:



Carol Pollard - Chair of the Board of Trustees

Date: 04/11/2022.....

## Independent Auditor's Report to the Members

For the year ended 31 March 2022

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### Opinion

We have audited the financial statements of Carers Link Lancashire (the 'charitable company') for the year ended 31 March 2022 which comprise the income and expenditure account, balance sheet, cash flow statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

## Independent Auditor's Report to the Members

For the year ended 31 March 2022

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We have nothing to report in this regard.

### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report.

### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, set out on page 17, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



### Independent Auditor's Report to the Members

**For the year ended 31 March 2022**

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Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Obtaining an understanding of the legal and regulatory frameworks that the Charity operates in, focusing on those laws and regulations that have had a direct effect on the financial statements. The key laws and regulations we considered in this context include Charities Act and safeguarding regulations. In addition, we consider compliance with employee legislation, as fundamental to the Charity's operations;
- Discussions with management, including consideration of known or suspected instances of non-compliance with laws and regulations and fraud;
- Enquiry of management and those charged with governance around actual and potential litigation and claims;
- Performing audit work over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for bias;
- Reviewing minutes of meetings of those charged with governance; and
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Nicola Mason*

**Nicola Mason (Senior Statutory Auditor)**

for and on behalf of MHA Moore and Smalley

Chartered Accountants

Statutory Auditor

Richard House

9 Winckley Square

Preston

PR1 3HP

08/11/2022

## Carers Link Lancashire

### Statement of Financial Activities (Incorporating Income and Expenditure Account)

For the year ended 31 March 2022

	Note	Unrestricted Funds	Restricted Funds	Total 2022 £	Total 2021 £
<b>Income from</b>					
Donations and legacies	3	36,898	-	36,898	12,183
Charitable activities:	4				
Carers support and services		766,103	122,151	888,255	895,160
Other trading activities	5	33,308	-	33,308	10,475
Investments	6	180	-	180	332
Other income	7	4,275	2,141	6,416	36,865
<b>Total Income</b>		<b>840,763</b>	<b>124,292</b>	<b>965,055</b>	<b>955,015</b>
<b>Expenditure on</b>					
Raising funds	8	75,855	-	75,855	52,395
<b>Charitable activities</b>					
Carers support and services	9	710,643	65,964	776,607	773,202
Other expenses – governance and support costs	10	10,841	2,469	13,310	56,363
<b>Total Expenditure</b>		<b>797,339</b>	<b>68,433</b>	<b>865,772</b>	<b>881,960</b>
<b>Net income / (expenditure) before net gains / (losses) in investments</b>		<b>43,424</b>	<b>55,859</b>	<b>99,284</b>	<b>73,055</b>
Realised gains / (losses) on investments		-	-	-	-
<b>Net income / (expenditure) for the year</b>	11	<b>43,424</b>	<b>55,859</b>	<b>99,284</b>	<b>73,055</b>
Transfer between funds		71,595	(71,595)	-	-
<b>Net movement in funds for the year</b>		<b>115,020</b>	<b>(15,736)</b>	<b>99,284</b>	<b>73,055</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		736,623	15,736	752,359	679,304
<b>Total funds carried forward</b>		<b>851,643</b>	<b>-</b>	<b>851,643</b>	<b>752,359</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# Carers Link Lancashire

## Balance Sheet

As at 31 March 2022

	Note	2022 £	£	2021 £	£
<b>Fixed Assets</b>					
Tangible assets	16		469,637		327,906
<b>Total fixed assets</b>			<b>469,637</b>		<b>327,906</b>
<b>Current Assets</b>					
Debtors	17	47,459		155,881	
Current asset investments	18	81,420		81,319	
Cash at bank and in hand		333,552		282,469	
<b>Total current assets</b>		<b>462,431</b>		<b>519,669</b>	
<b>Liabilities</b>					
Creditors amounts falling due in less than one year	19	(80,425)		(95,216)	
<b>Net current assets</b>			382,006		424,453
<b>Net Assets</b>			<b>851,643</b>		<b>752,359</b>
<b>The funds of the charity</b>					
Restricted income funds	20		-		15,736
Unrestricted income funds	21		851,643		736,623
<b>Total charity funds</b>			<b>851,643</b>		<b>752,359</b>

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The Notes on pages 24 to 41 form part of these accounts

07/11/2022

Approved by the Trustees on ..... and signed on their behalf by:

*Carol Pollard*

*Jeff Leahy*

Carol Pollard (Chair)

Jeff Leahy (Treasurer)

Company number 08584591

**Statement of Cash Flows**

**For the year ended 31 March 2022**

	<b>Note</b>	<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
<b>Cash provided by / (used in) operating activities</b>	<b>24</b>	215,988	89,007
Cash flows from investing activities:			
Dividends, interest, and rents from investments		180	332
Purchase of tangible fixed assets		(164,983)	(67,724)
Sale of investments		-	-
<b>Cash provided by/ (used in) investing activities</b>		<b>(164,803)</b>	<b>(67,392)</b>
Increase/(decrease) in cash and cash equivalents in the year		51,184	21,615
Cash and cash equivalents at the beginning of the year		363,788	342,173
<b>Cash and cash equivalents at the end of the year</b>		<b>414,972</b>	<b>363,788</b>

## Notes to the financial Statements

Year ended 31 March 2022

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### 1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective October 2019) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Carers Link Lancashire meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

#### Preparation of the accounts on a going concern basis

The trustees are required to assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation of the accounts. The recent measures taken by the Government to combat the spread of the corona virus resulted in the closure of the café and shop but has not impacted significantly on other services. In the year ending 31 March 2022, income from the shop may be significantly lower than anticipated. At the date of approving these accounts the trustees have a reasonable expectation that the charity will be able to manage the situation and that it has sufficient cash resources to enable it to meet its liabilities as they fall due for at least 12 months from the date of approval. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

There are no key judgments which the Trustees have made which have a significant effect on the accounts.

The Trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

#### Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

## Notes to the financial Statements

Year ended 31 March 2022

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### Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the Trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

### Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

### Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the Trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

### Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the costs of administration in connection with fundraising and the running costs for the caravans.
- Expenditure on charitable activities includes the direct costs of the charity's activities and the associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

### Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 9.

## Notes to the financial Statements

Year ended 31 March 2022

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### Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

### Tangible fixed assets

Individual fixed assets costing £1000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Land and Buildings	4% of cost per annum
Fixtures & fittings	25% of cost per annum
Office furniture & equipment	25% of cost per annum
Computer equipment	33% reducing balance with the remaining balance written off in the third year
Caravan	33.3% of cost per annum

### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### Current asset investments

Current asset investments include cash investments with a maturity of greater than three months from the date of acquisition or opening of the deposit or similar account and those accounts intended to be held for the longer term.

### Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

### Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 11. There were outstanding contributions of £2,009 at the year end. The costs of the defined contribution scheme are included within support and governance costs and allocated to the funds of the charity using the methodology set out in note 9.



## Notes to the financial Statements

Year ended 31 March 2022

The money purchase plan is managed by SMART Pensions and the plan invests the contributions made by the employee and employer in an investment fund to build up over the term of the plan a pension fund which is then converted into a pension upon the employee's normal retirement year age when eligible for a state pension. The risk profile of the fund reduces as the employee gets closer to retirement. The total expense ratio of the plan is 1.25% and this is deducted from the investment fund annually. The trust has no liability beyond making its contributions and paying across the deductions for the employee's contributions.

### Critical accounting estimates and areas of judgement

The Charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will be, by definition, seldom be equal to the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of the assets and liabilities within the next financial year are discussed below

Useful economic life of fixed assets - See accounting policy

There are no critical areas of judgement.

## 2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

## 3 Income from donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Donations	25,144	-	25,144	8,683
Ribble Valley	1,500	-	1,500	3,000
Eric Wright Charitable Trust	4,568	-	4,568	-
Miscellaneous	5,686	-	5,686	500
<b>Total</b>	<b>36,898</b>	<b>-</b>	<b>36,898</b>	<b>12,182</b>
Total by fund 31 March 2022	36,898	-	36,898	12,182

## Notes to the financial Statements

Year ended 31 March 2022

### 4 Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>Carers support &amp; services</b>				
<b>Adult Services Contract</b>				
Lancashire County Council	757,105	-	757,105	740,520
<b>Adult Carers</b>				
Henry Smith	-	-	-	-
Carers Trust	-	12,616	12,616	10,674
Eric Wright Charitable Trust	-	15,000	15,000	7,805
Small groups	3,472	-	3,472	-
Tesco	-	-	-	500
	3,472	27,616	31,088	18,979
<b>Young Carers</b>				
BBC Children in Need	-	37,067	37,067	45,577
Eric Wright Charitable Trust for YC				
Preston	-	-	-	20,000
Carers Trust	-	-	-	-
Ironmongers	-	-	-	-
Lancashire County Council	-	-	-	-
Children In Need Youth Investment grant		57,468	57,468	-
	-	94,535	94,535	65,577
<b>Building, Charity Hub and Garden</b>				
Triangle Trust 1949 Fund	5,525	-	5,525	12,724
Lancashire Environmental Fund	-	-	-	-
Hyndburn Borough Council	-	-	-	57,360
<b>Total</b>	5,525	-	5,525	70,084
<b>Total by fund 31 March 2022</b>	<b>766,103</b>	<b>122,151</b>	<b>888,255</b>	<b>895,160</b>

## Notes to the financial Statements

Year ended 31 March 2022

### 4 Income from charitable activities (Continued)

#### Prior year

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>Carers support &amp; services</b>				
<b>Adult Services Contract</b>				
Lancashire County Council	740,520	-	740,520	713,281
<b>Adult Carers</b>				
Henry Smith	-	-	-	10,625
Carers Trust	-	10,674	10,674	5,500
Eric Wright Charitable Trust	-	7,805	7,805	-
Lancashire County Council SMG	-	-	-	4,565
Tesco	-	500	500	3,500
	-	18,979	18,979	24,190
<b>Young Carers</b>				
BBC Children in Need	-	45,577	45,577	47,836
Eric Wright Charitable Trust for YC	-	20,000	20,000	20,000
Preston	-	-	-	384
Carers Trust	-	-	-	3,078
Ironmongers	-	-	-	1,399
Lancashire County Council	-	-	-	-
	-	65,577	65,577	72,697
<b>Building, Charity Hub and Garden</b>				
Triangle Trust 1949 Fund	12,724	-	12,724	20,375
Lancashire Environmental Fund	-	-	-	23,744
Hyndburn Borough Council	-	57,360	57,360	6,476
<b>Total</b>	12,724	57,360	70,084	50,595
<b>Total by fund 31 March 2021</b>	<b>753,244</b>	<b>141,916</b>	<b>895,160</b>	<b>860,763</b>

Notes to the financial Statements

Year ended 31 March 2022

**5 Income from other trading activities**

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Café and retail income	33,308	-	33,308	10,475
<b>Total</b>	<b>33,308</b>	<b>-</b>	<b>33,308</b>	<b>10,475</b>

All income from other trading activities in the current and prior year is unrestricted.

**6 Investment income**

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Income from bank deposits	180	-	180	332
<b>Total</b>	<b>180</b>	<b>-</b>	<b>180</b>	<b>332</b>

All investment income in the current and prior year is unrestricted.

**7 Other income**

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Coronavirus Job Retention Scheme	-	2,141	2,141	17,563
Hyndburn Borough Council	4,275	-	4,275	19,302
<b>Total</b>	<b>4,275</b>	<b>2,141</b>	<b>6,416</b>	<b>36,865</b>

**8 Cost of raising funds**

	2022 £	2021 £
Caravan costs, including depreciation	21,517	16,456
Administrative costs	2,730	4,529
Trading costs	51,608	31,410
<b>Total</b>	<b>75,855</b>	<b>52,395</b>

Included in cost of raising funds is restricted expenditure of £12,371 (£7,805) and unrestricted expenditure of £62,714 (£44,592). The caravan running and depreciation costs are included as part of fundraising and donations for the use of the caravan are treated as donations.

Notes to the financial Statements

Year ended 31 March 2022

9 Analysis of expenditure of charitable activities

	Adult Services Contract	Adult Carers	Young Carers	CHUB	Total 2022	Total 2021
	£	£	£	£	£	£
Staff costs	570,629	13,564	27,017	3,458	614,668	624,504
Accommodation	40,561	-	600	25	41,186	34,042
Administrative costs	30,544	211	1,870	88	32,713	36,249
Project costs	18,630	10,899	5,790	-	35,319	25,396
Governance and support costs (see note 10)	30,604	3,258	3,220	-	37,082	37,315
Building and garden costs (see note 10)	15,576	-	63	-	15,639	15,696
	<b>706,544</b>	<b>27,932</b>	<b>38,560</b>	<b>3,571</b>	<b>776,607</b>	<b>773,202</b>
					<b>2022</b>	<b>2021</b>
					£	£
Restricted expenditure					65,964	92,768
Unrestricted expenditure					710,643	680,434
					<b>776,607</b>	<b>773,202</b>

Notes to the financial Statements

Year ended 31 March 2022

9 Analysis of expenditure of charitable activities

Prior year

	Adult Services Contract	Adult Carers	Young Carers	CHUB	Total 2021	Total 2020
	£	£	£	£	£	£
Staff costs	552,012	-	49,468	23,024	624,504	542,623
Accommodation	32,724	-	1,317	-	34,042	30,030
Administrative costs	34,257	-	1,992	-	36,249	28,662
Project costs	11,505	10,543	3,348	-	25,396	49,858
Governance and support costs (see note 10)	29,617	1,187	6,511	-	37,315	40,494
Building and garden costs (see note 10)	14,300	-	1,396	-	15,696	27,058
	<u>674,415</u>	<u>11,730</u>	<u>64,031</u>	<u>23,024</u>	<u>773,202</u>	<u>718,725</u>
					<b>2021</b>	<b>2020</b>
					£	£
Restricted expenditure					92,768	135,870
Unrestricted expenditure					680,434	582,855
					<u>773,202</u>	<u>718,725</u>

**Notes to the financial Statements**

**Year ended 31 March 2022**

**10 Analysis of governance and support costs**

	<b>Basis of apportionment</b>	<b>Support</b>	<b>Governance</b>	<b>Total 2022</b>	<b>Total 2021</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Staff costs	% of income	32,899	-	32,899	25,481
Accommodation	% of income	2,002	-	2,002	3,965
Administrative costs	% of income	3,889	-	3,889	3,332
Project costs	% of income	9,641	-	9,641	1,246
Building and garden costs	Actual costs	3,398	2,469	5,867	62,326
Depreciation	% of income	23,258	-	23,258	21,806
Audit fees	Governance	-	9,120	9,120	9,000
Legal and professional	Governance	-	-	-	4,341
Other governance	Governance	-	163	163	84
		<b>75,077</b>	<b>11,752</b>	<b>86,829</b>	<b>131,581</b>
Governance and Support Costs recharged to Charitable Activities and fundraising		(39,670)	-	(39,670)	(41,685)
Building and accommodation costs recharged		(33,850)	-	(33,850)	(33,533)
		<b>1,558</b>	<b>11,752</b>	<b>13,310</b>	<b>56,363</b>

Included in support costs is £4,608 of restricted expenditure (2021, £61,334) and £8,701 of unrestricted expenditure (2021 (£4,971)).

**Prior year**

	<b>Basis of apportionment</b>	<b>Support</b>	<b>Governance</b>	<b>Total 2021</b>	<b>Total 2020</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Staff costs	% of income	25,481	-	25,481	31,863
Accommodation	% of income	3,965	-	3,965	9,820
Administrative costs	% of income	3,332	-	3,332	11,431
Project costs	% of income	1,246	-	1,246	241
Building and garden costs	Actual costs	62,326	-	62,326	5,264
Depreciation	% of income	21,806	-	21,806	17,057
Audit fees	Governance	-	9,000	9,000	8,587
Legal and professional	Governance	-	4,341	4,341	6,417
Other governance	Governance	-	84	84	262
		<b>118,156</b>	<b>13,425</b>	<b>131,581</b>	<b>90,942</b>
Governance and Support Costs recharged to Charitable Activities and fundraising		(41,685)	-	(41,685)	(44,748)
Building and accommodation costs recharged		(33,533)	-	(33,533)	(25,540)
		<b>42,938</b>	<b>13,425</b>	<b>56,363</b>	<b>20,654</b>

## Notes to the financial Statements

Year ended 31 March 2022

### 11 Net income / (expenditure) for the year

	2022 £	2021 £
This is stated after charging/(crediting):		
Depreciation	23,258	21,806
Operating lease rentals		
Other	1,948	4,230
Auditor's remuneration - audit fees	9,120	6,100
	<hr/>	<hr/>
	34,326	32,136
	<hr/>	<hr/>

### 12 Staff costs

	2022 £	2021 £
Wages and salaries	581,585	575,433
Social security costs	42,831	36,109
Pension costs	33,221	34,195
Staff travel, recruitment & other	17,657	4,248
	<hr/>	<hr/>
	675,294	649,985
	<hr/>	<hr/>

No employee had employee benefits in excess of £60,000 (2021: £60,000)

The average number of full-time equivalent staff employed during the period was 33 (2021: 35).

The key management personnel of the charity comprise the Trustees and the Chief Executive Officer and the Deputy Chief Executive. The total employee benefits of the key management personnel of the charity were £83,974 (2021: £79,504).

### 13 Trustee remuneration and expenses, and related party transactions

Neither the Trustees nor any persons connected with them received any remuneration or reimbursed expenses during the year (2021: £Nil).

Trustees received travel and subsistence expenses during the year of £nil (2021: £Nil).

Aggregate donations from related parties were £Nil (2021: £Nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2021: £Nil).



**Notes to the financial Statements**

**Year ended 31 March 2022**

**14 Government grants**

The government grants recognised in the accounts were as follows:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Lancashire County Council/ ELCCG	757,105	740,520
	<u>757,105</u>	<u>740,520</u>

There were no unfulfilled conditions and contingencies attaching to the grants.

**15 Corporation Tax**

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

**16 Fixed assets: tangible assets**

	<b>Freehold Building</b>	<b>Freehold Building Improvements</b>	<b>Computer equipment</b>	<b>Caravan and motor vehicles</b>	<b>Fixtures and fittings</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>		<b>£</b>
<b>Cost</b>						
At 1 April 2021	160,000	191,790	37,812	18,323	3,148	411,073
Additions	105,000	-	5,573	51,228	3,182	164,983
Disposals	-	-	-	-	-	-
At 31 March 2022	<b>265,000</b>	<b>191,790</b>	<b>43,385</b>	<b>69,551</b>	<b>6,330</b>	<b>576,056</b>
<b>Depreciation</b>						
At 1 April 2021	19,200	17,524	27,071	18,323	1,049	83,167
Charge for the year	6,400	7,672	7,989	-	1,191	23,252
Disposals	-	-	-	-	-	-
At 31 March 2022	<b>25,600</b>	<b>25,196</b>	<b>35,060</b>	<b>18,323</b>	<b>2,240</b>	<b>106,419</b>
<b>Net book value</b>						
At 31 March 2022	<b>239,400</b>	<b>166,594</b>	<b>8,325</b>	<b>51,228</b>	<b>4,090</b>	<b>469,637</b>
At 31 March 2021	<b>140,800</b>	<b>174,266</b>	<b>10,741</b>	<b>-</b>	<b>2,099</b>	<b>327,906</b>

**Notes to the financial Statements**

**Year ended 31 March 2022**

**17 Debtors**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Grants receivable	21,124	133,594
Other debtors	-	-
Prepayments and accrued income	<u>26,335</u>	<u>22,287</u>
	47,459	155,881

**18 Current asset investments**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Cash equivalents on deposit:		
Scottish Widows	<u>81,420</u>	<u>81,319</u>
	81,420	81,319

**19 Creditors: amounts falling due within one year**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Creditors	8,022	30,187
Other creditors and accruals	23,841	21,464
Deferred income	<u>48,562</u>	<u>43,565</u>
	80,425	95,216

Deferred income relates to income received in advance for future charitable activities. Deferred income as at 31 March 2021 of £43,565 has been released during the year.

## Notes to the financial Statements

Year ended 31 March 2022

### 20 Analysis of movements in restricted funds

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2022 £
<b>Adult Carers</b>					
Carers Trust	1,948	12,616	(12,872)	(1,692)	-
Eric Wright Charitable Trust	-	15,000	(15,603)	603	-
Tesco	-	-	-	-	-
	<u>1,948</u>	<u>27,616</u>	<u>(28,475)</u>	<u>(1,089)</u>	<u>-</u>
<b>Young Carers</b>					
BBC Children in Need	1,657	37,067	(37,817)	(907)	-
Children in Need Youth Investment grant	-	57,468	-	(57,468)	-
	<u>1,657</u>	<u>94,535</u>	<u>(37,817)</u>	<u>(58,375)</u>	<u>-</u>
<b>Building, Garden and Charity Hub</b>					
Lancashire Environmental Fund	12,131	-	-	(12,131)	-
Coronavirus Job Retention Scheme	-	2,141	(2,141)	-	-
	<u>12,131</u>	<u>2,141</u>	<u>(2,141)</u>	<u>(12,131)</u>	<u>-</u>
	<u>15,736</u>	<u>124,292</u>	<u>(68,433)</u>	<u>(71,595)</u>	<u>-</u>

LCC = Lancashire County Council  
CCG = Clinical Commissioning Group

CFL = Community Foundation for Lancashire  
YAC = Young Adult Carers

**Notes to the financial Statements**

**Year ended 31 March 2022**

**Analysis of movements in restricted funds (continued)**

**Prior year**

	<b>Balance at 1 April 2020 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Balance at 31 March 2021 £</b>
<b>Adult Carers</b>					
Carers Trust	1,948	10,674	(10,674)	-	1,948
Eric Wright Charitable Trust	-	7,805	(7,805)	-	-
Tesco	-	500	(500)	-	-
	<u>1,948</u>	<u>18,979</u>	<u>(18,979)</u>	<u>-</u>	<u>1,948</u>
<b>Young Carers</b>					
BBC Children in Need	111	45,577	(44,031)	-	1,657
Young Carers Preston	7,509	-	-	(7,509)	-
Eric Wright Charitable Trust	-	20,000	(20,000)	-	-
	<u>7,620</u>	<u>65,577</u>	<u>(64,031)</u>	<u>(7,509)</u>	<u>1,657</u>
<b>Building, Garden and Charity Hub</b>					
Lancashire Environmental Fund	16,105	-	(3,974)	-	12,131
Coronavirus Job Retention Scheme	-	17,563	(17,563)	-	-
Hyndburn Borough Council	-	57,360	(57,360)	-	-
	<u>16,105</u>	<u>74,923</u>	<u>(78,897)</u>	<u>(7,509)</u>	<u>12,131</u>
	<u>25,673</u>	<u>159,479</u>	<u>(161,907)</u>	<u>(7,509)</u>	<u>15,736</u>

Notes to the financial Statements

Year ended 31 March 2022

Analysis of movements in restricted funds (continued)

Name of	Description, nature and purposes of the fund
<b>Adult Carers</b>	Funds for this service to Adult Carers are to provide local and accessible support and points of contact between carers and Lancashire County Council Social Services Directorate. To achieve this, we work to develop a clear identity for carers, develop support and information and develop knowledge to help carers in their role and to co-ordinate consultation and involvement between carers, Carers Link Lancashire, and Lancashire County Council.
<b>Young Carers</b>	Funds for this service for Young Carers are to provide flexible outreach support and to offer preventative support through respite activities and breaks. To achieve this, we work to provide a proactive and responsive service, reduce isolation, increase choice and access to multi agency support and facilitate the appropriate assessment of young carers and their families by statutory agencies.

21 Analysis of movement in unrestricted funds

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2022 £
General fund	661,625	840,763	(797,339)	118,411	823,460
<b>Designated fund</b>					
Potential redundancy costs	19,998	-	-	(1,815)	18,183
Anticipated loss from retail	-	-	-	-	-
Buildings maintenance and repairs	40,000	-	-	(30,000)	10,000
Blackburn Road Property	15,000	-	-	(15,000)	-
	736,623	840,763	(797,339)	71,596	851,643

Prior year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2021 £
General fund	553,633	795,536	(695,053)	7,509	661,625
<b>Designated fund</b>					
Potential redundancy costs	19,998	-	-	-	19,998
Anticipated loss from retail	25,000	-	(25,000)	-	-
Renovations	40,000	-	-	-	40,000
Blackburn Road Property	15,000	-	-	-	15,000
	653,631	795,536	(720,053)	7,509	736,623

Notes to the financial Statements

Year ended 31 March 2022

Name of	Description, nature and purposes of the fund
<b>General Fund</b>	The free reserves after allowing for all designated funds and including the property fixed asset.
<b>Potential redundancy costs</b>	This fund has been designated by the Trustees to cover potential redundancies. There is a TUPE (Transfer of Undertakings (Protection of Employment) Regulations 2006) agreement being in place.
<b>Renovations</b>	This fund is for planned renovation to the property.
<b>Blackburn Road Property</b>	This fund is designated towards potential dilapidations at 54-56 Blackburn Road, Accrington.

**22 Analysis of net assets between funds**

	<b>General fund</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible fixed assets	469,637	-	-	469,637
Net current assets/(liabilities)	353,822	28,183	-	382,005
	<u>823,459</u>	<u>28,183</u>	<u>-</u>	<u>851,643</u>
	<u><u>823,459</u></u>	<u><u>28,183</u></u>	<u><u>-</u></u>	<u><u>851,643</u></u>
<b>Prior Year</b>	<b>General fund</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible fixed assets	327,906	-	-	327,906
Net current assets/(liabilities)	333,719	74,998	15,736	424,453
	<u>661,625</u>	<u>74,998</u>	<u>15,736</u>	<u>752,359</u>
	<u><u>661,625</u></u>	<u><u>74,998</u></u>	<u><u>15,736</u></u>	<u><u>752,359</u></u>

**Notes to the financial Statements**

**Year ended 31 March 2022**

**23 Operating lease commitments**

The charity's total future minimum lease payments under non-cancellable operating leases is as follows:

	<b>Equipment</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Less than one year	1,948	4,230
One to five years	4,383	2,922
Over five years		
	<hr/>	<hr/>
	6,331	7,152
	<hr/>	<hr/>

**24 Reconciliation of net movement in funds to net cash flow from operating activities**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Net income/(expenditure) for the year</b>	99,284	73,055
<b>Adjustments for:</b>		
Depreciation charge	23,252	21,806
(Gains) / losses on investments	-	-
Dividends, interest, and rents from investments	(180)	(332)
Decrease / (increase) in debtors	108,422	(52,084)
Increase / (decrease) in creditors	(14,790)	46,562
	<hr/>	<hr/>
<b>Net cash provided by / (used in) operating activities</b>	<b>215,988</b>	<b>89,007</b>
	<hr/>	<hr/>

**25 Capital commitments**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Capital commitments	-	-
	<hr/>	<hr/>
	-	-
	<hr/>	<hr/>