

**THE SHAFTESBURY & DISTRICT HISTORICAL SOCIETY CIO**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2024**

# **THE SHAFTESBURY & DISTRICT HISTORICAL SOCIETY CIO**

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# Trustees' Annual Report for the period

Period start date			Period end date				
From	01	April	2023	To	31	March	2024

## Section A Reference and administration details

Charity name The Shaftesbury & District Historical Society

Other names charity is known by Gold Hill Museum or the S&DHS

Registered charity number (if any) 1156273

Charity's principal address Gold Hill Museum

1-2 Gold Hill

Shaftesbury

Postcode

SP7 8JW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elaine Barratt	Chair/Stewards/ Shop Manager		Membership
2	Sheena Commons	Vice Chair/Display/ Collection Care		Membership
3	David Hardiman	Buildings		
4	Ian Kellett	Secretary/Lectures/ Marketing		Membership
5	Anthony Martin	Collection Care		Membership
6	Mark Smith	Fund raising	Apr 23 to May 23	Membership
7	Rupert Tapper	Archive/Library		Membership
8	Liz Hack	Treasurer		Membership
9	Jeanette Hardiman	Shop	August 23	Membership
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Bank	HSBC	19 Minster Street, Salisbury SP1 1TE
Solicitor	Rutter	2 Bimport, Shaftesbury SP7 8JG
Accountant	Andrews & Palmer	32 The Square, Gillingham SP8 4AR

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	CIO Association Constitution last amended 5 April 2016
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation of approximately 110 members
Trustee selection methods (eg. appointed by, elected by)	Trustees must be members of the Society, elected by its members. One third of existing trustees retire each year and may stand for re-election. Trustees are elected at the AGM held in August following the end of the financial year. Trustees have the power to co-opt as necessary.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Volunteers, including new trustees, have a short induction on first arrival. Further training is ongoing within role, including any external training courses which may become available.

A comprehensive Stewards' Guide, containing procedures and relevant policies, is readily available to all volunteers; stewards are required to sign an annual declaration that they have read it. No trustees or other volunteers receive any remuneration or other benefits.

Role descriptions for all trustees and other volunteers are available. DBS checks are only made if appropriate. The Society operates published Volunteer; Safeguarding; Disability Discrimination; Equal Opportunities; Health & Safety; Education; Exhibition & Display; Financial Control; Lifelong Learning; Acquisition & Disposal; Care & Conservation; Collections Development; Environmental; Access; Data Protection Policies as well as Emergency; Resource; Audience Development; Forward Plans, Security Review, and a Documentation Procedural Manual covering accessioning and disposal of gifts and loans, all of which are updated to schedule. The Society is a member of AIM (the Association of Independent Museums), the South-West Federation of Museums and Art Galleries, the Dorset Museums Association, the North Dorset Museums Group and is accredited with ACE (Arts Council England).

The intruder and fire alarms, fire extinguishers, heating system, lift, and CCTV are held on routine service contracts.

**Summary of the objects of the charity set out in its governing document**

The object of the CIO is to encourage the appreciation, study and enjoyment of history, especially that local to Shaftesbury, Dorset, and its environs, and thereby advance the education of members of the Society and of the public of all ages and background by, in particular but not exclusively: (a) operating a museum of artefacts which reflect the history of the area and (b) maintaining a library of books and documents of local historical interest.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit. It has informed our decisions on opening hours, free entry to the Museum, temporary exhibitions, all age and lifelong learning, cooperation with other groups in the area and communication with the local community.

**The Society:**

- owns, maintains and operates Gold Hill Museum which is open to the public daily for at least seven months of the year with free admission
- mounts at least two temporary exhibitions each year in addition to the regular displays
- owns and maintains a local history library and archive which is open to members and the general public for research purposes by appointment at agreed times throughout the year
- organises and holds lectures in the winter which may be attended by non-members on payment of a small fee.
- Shares a learning and outreach education programme with the Abbey Museum.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment.
- contribution made by volunteers.

The society was operated entirely by volunteers for the whole year. The volunteers made a huge contribution covering every aspect of the operation. Not only do the trustees appreciate the considerable, willing. hours of input but also the general public is impressed by their contribution as can be seen in our visitor comments book and comments on-line. The public sees the stewards during their visit but there are, of course, considerable inputs by volunteers behind the scenes such as those who maintain the building, labour in the garden, work with the collection or the archive and library, put up the displays, produce and publish the newsletter, apply for funding as appropriate, ensure compliance with current legal requirements, update the website, take part in research with the local community, organise the all-age and lifelong learning activities and organise the winter lectures.



**Summary of the main achievements of the charity during the year**

**Management**

The Trustees held 11 committee meetings when they delivered reports on their respective responsibilities. Sub-groups met as necessary to deal with matters such as Collections, Archives, Library and Exhibitions.

**Museum opening, shop and gardens**

The museum opened on Saturday 1 April closing on 31 October. It also opened for the town's Snowdrop Festival during February half-term and for the last week in March as Easter was early in 2024.

The gift shop has a wide selection of souvenirs, the majority of which are made locally, and is a good source of income. Because we do not charge for entry, we rely on the generosity of our visitors who normally numbered 20,000 per annum pre-pandemic closedown; at 18,600 this season, numbers are slowly recovering. Shop purchases and donations provide a large part of our income.

Our one gardener, with occasional help from two others, has continued to work steadily and reliably throughout the year, for which many thanks. The garden received a Certificate of Excellence from Britain in Bloom, South and South East.

**The Collection**

The collection team are continuing with the task of registering all artefacts that are in the museum storeroom to ensure that the correct paperwork is up to date. They are also making sure that this corresponds with the Modes entry and if not entered that this is done. The aim is also to load on modes photos of all artefacts. This is the long-term aim and will take time

During the period covered by this report the following items have been gifted to the Museum:

- 1 A John Farris Cheese Press. This is quite a large piece of machinery consisting of metal castings on a wooden frame. This is on permanent display in room two
- 2 A pair of replica Patten wooden over shoes
- 3 An Icosahedron. This is a small metal object used for writing hand bell ringing music.

**Display**

In 2022 for the 200<sup>th</sup> anniversary of the sale of Fonthill Abbey, near Shaftesbury, in 1822-23, Gold Hill Museum hosted an exhibition in our small exhibition room, to be called 'Fonthill Fever'. Using sale catalogues, guide books, prints and souvenirs plus a model of the Abbey, it showed how the Fonthill sales gripped the public imagination. We left this display up for 2023 to cover both years of the sale.

We also mounted a small, new exhibition about the Vikings and their connection with Shaftesbury. For this we used replica costume, jewellery and artefacts with information boards and posters about how they lived, the food they ate, the games they played and what the interior of their houses may have looked like as well as a timeline to show how they related to our town.

In 2023 the museum purchased two new display cases so the old cases were emptied, and the artefacts stored until they could be moved into their new homes. This also gave us an opportunity to refresh the displays.



**The Library/Archive**

The archives team of 12 volunteers has continued to sort, catalogue and conserve the collection and enter new items, received as donations. They have dealt with many enquiries via the museum website and through prearranged visits by researchers.

Having carried out an audit of the Brenda Innes archive, team members have devoted much of their time integrating the material into the existing collection. The archive of the business and personal records of the Harding family of plumbers in the High Street has been of particular interest. The two small filing cabinets purchased last year are now dedicated to material about the town of Shaftesbury, arranged by street name.

Gaps in the book collection have been filled with the acquisition of essential journals and books, most recently the two volumes of the Victoria History of the County of Dorset. The library catalogue now contains 1617 records, most of which now include keywords taken from the contents.

The Librarian has received training via Zoom on a range of topics: Preservation of Photographic Materials, Copyright Essentials, Collections Care Surgery x 3. Training sessions on the Modes cataloguing system are now recorded and are available online to our volunteers. The Modes Day & AGM provided information about future upgrades to the system, including an online version. Many Modes members voiced the opinion that the system needed to be more intuitive and simpler to use.

Monitoring of the atmospheric conditions in the library has continued. Humidity levels are now satisfactory following the installation of a dehumidifier. Although the temperatures in the library do not vary greatly, they are generally too high for sensitive items such as photographs and books. It also makes a difficult working environment for the volunteers, particularly in the summer. The purchase of an air conditioner is now in progress.

In October the 400 Tyler glass negatives previously digitized were taken to the Dorset History Centre for storage. A request was also made to view the sixteen boxes of documents that the museum left with the Centre in 2003, when storage facilities here were limited. The resulting impression was that an important part of the museum's collection is at present in Dorchester. Unfortunately, the staff at the Centre were unable to locate one box of photographs. The whereabouts of this box is being investigated.

Temporary archive exhibitions have been mounted about schools in Shaftesbury (Christy's, the Grammar School, the Girls High School and King Alfred's Middle School). Tea & Talks provided an opportunity to show SHDS members some of the work of early Shaftesbury photographers from the collection.

**Membership**

Membership at the end of March 2024 was around 130.

**Magazine**

The Society's annual newsletter was the biggest yet and received much praise. However, the weight of it meant that the postage cost for the 31 members who do not live in the immediate area was considerable.

**Information Technology.**

Andy Hargreaves, a local IT expert, continues to lend support pro bono.

**Outreach**

Regular, well-attended reminiscence sessions were held at the town library.

**The Lecture and Events Programme**

The Summer Outing in June, a guided tour on foot of the architectural curios of Swanage recycled from the City of London, benefitted from glorious weather and the meticulous preparation undertaken by its volunteer leaders. The insights provided by the Society's President and a former City colleague left the 25 participants viewing "Little London by the sea" in an entirely new light.

The Teulon Porter Memorial Lecture in October was also an outstanding success. An audience upwards of 110, more than half of whom were non-members, packed the Guild Hall to hear Professor James G. Clark of Exeter University overturn many conventional explanations of the Dissolution of the Monasteries in the South-West. Such was James's generosity that he then wrote a summary article for inclusion in the Society's latest *Byzant* magazine.

All the remaining guest speakers in the programme were equally expert in their fields and adept at communicating their ideas to appreciative and substantial audiences. Dr Vivien Newman shed new light on the impact on children of the 1914-18 War. Professor Colin Divall took the romanticism of steam out of the story of the Beeching era closure of the Somerset & Dorset Railway. Dr Amy Frost once again radiated enthusiasm for the redevelopment of Beckford's Tower and Museum, and for a modern retelling of the Beckford story. Professor Maria Hayward of Southampton University brought Queen Catherine of Braganza out of the shadow of her philandering husband King Charles II, whose escape through the southern counties after the 1651 Battle of Worcester had been the subject of a lively lecture in April 2023 by Paul Cordle.

The revival of Tea and Talks in February 2024 was also an unqualified success. Four members contributed a fund of new knowledge on three subjects, ranging over Shaftesbury photographer Elizabeth Upfield, the historical importance of local sheep farming, and Shaftesbury Abbey's farmhouses in the Nadder Valley. Their well-prepared presentations were followed by tea and cake.

**The Buildings**

Kitchen ceiling water ingress: a builder carried out investigative work in April to try and isolate the source of the ingress. Poor workmanship was exposed, which most likely led to the continual ingress of water over the 12 years since the garden room was constructed. The builder produced a report in which he proposed extensive work including repair and rectification to remedy the problem. The work progressed through the summer and in September a plasterer completed the re-rendering to the exterior wall and internal plastering.

Secondary glazing: was installed to the windows to the office and Byzant room.

Garden Room fascia board: the wooden fascia board around the outside of the Garden Room had rotted at one point and was in poor condition needing re-painting and repair. Replacing or covering with UPVC cladding was recommended and, due to the buildings Grade II listed status, an application for planning consent had been submitted to the local authority in February 2023. Following a site meeting in May, permission to proceed

was received from the Dorset Planning Department in July. The work was completed in September.

Sun & Moon Cottage: there has been an ongoing problem with the ingress of rainwater via the top of the existing entrance door, sometimes dripping onto people as they enter, and causing damage to the floor tiles at the entrance. In an effort to remedy this problem, a clear plastic canopy/awning was fitted above the entrance door.

Gutters: they were satisfactorily cleared in November.

Sun & Moon Cottage project: during 2023, it was decided to create an access from the museum into Sun & Moon Cottage, and to utilise the cottage as a new shop, office and additional artefact storage area. A firm of local Architects were instructed and, in January 2024, planning consent for the project was granted. Currently out to tender, we hope that the work will be completed by the end of 2024.

Air conditioning: following the unsatisfactory performance of the previous engineers, an alternative air conditioning company from Blandford satisfactorily serviced our air conditioning system in February.

Ground Floors: floors of reception and rooms 1 & 2 were re-painted prior to the March re-opening date.

Fire Risk Assessment: in February a survey of the building and its existing fire safety arrangements was carried out by a suitably qualified Fire Safety Consultant. His report and recommendations were received on 8 March and, as a result, appropriate action is being taken.

### **Marketing and Communications**

The Gold Hill Museum website continues to be the main engine of publicity for Society activities, supported by the invaluable output of Shaftesbury's own radio station *Alfred*. Interviews with several of the speakers from the lecture series were broadcast, and the Society's trustees were well represented on the regular *Hilltop History* programme. Nineteen comprehensively illustrated and researched News Blogs were posted during the year, with links to the Society's Facebook page. Here it is also possible to share relevant posts from similar organisations, including *Alfred*. A typical total of unique visitors to the website remains 1200 a month, an average of 40 per day, with nearly 70 page views per day, but there are variable peaks and troughs. A News Blog anticipating the opening of the 2023 season with a temporary archival exhibition about a public-spirited local family attracted 110 hits the day after posting. On Facebook this reached 371 viewers, with an engagement level of 119. A post flagging the impending closure of this display, but with all-new content in the blog, reached nearly as many (348) and achieved even more engagement (133). The outright top scorer on Facebook (411) was a post linked to a News Blog anticipating the Teulon Porter Memorial Lecture on *The Dissolution of the Monasteries in the South-West*. The proportion of new visitors to the website is consistently around 97% with the vast majority from the UK. The Facebook page has received 780 likes and is followed by over 820, an increase of more than 25% on last year.

The content of the permanent pages on the website is regularly refreshed and augmented. The *Collection* page contains a growing mosaic of images and is always high in the Top Ten, along with *Facilities for Visitors* and *Find Us*. Also enjoying persistent popularity are *Four Hundred Years of Dorset Buttons* and *Thomas Hardy and Shaftesbury*. The main landing area of the *Home* page and each blog are well-served with links to other informative parts of the website.



A presence and link on the Beckford Society website attracted hits from those with a specialist interest in the *Fonthill Fever* exhibition, retained for a second season. The bi-centenary of the September 1823 public auction and its controversies was duly marked with a detailed blog. The Society renewed its silver package for a page on the Visit Dorset website, which incorporates feeds from TripAdvisor (generally very positive) and Facebook, and our own promotional video.

The “Shaftesbury Remembers” website now includes the biographical details of 1620 individuals from the local area who served in the First World War. Over the past year the main task has been the revision of existing entries as new information has become available, particularly from the 1921 Census. 40% have now been checked and adjusted. This S&DHS site offers a fund of information about all aspects of Life in and around Shaftesbury during the era of the Great War, and continues to attract regular email correspondence from family descendants seeking or offering updated information. There are also frequent compliments about the value of the information contained in the database. Some of it was used in the writing of the new Gold Hill Museum Guide, the preparation of which by a small team of volunteers was described in last year’s Annual Report. The 32-page, full-colour booklet was duly published in May 2023, and became a popular best seller in the Museum Shop. The key figure in the production team, photographer and graphic designer Alan Booth was rightly nominated for a Dorset Museums Volunteer of the Year Award.

Gold Hill Museum continues to be publicised in a tourist leaflet published jointly with the Abbey Museum and Gardens, in a Museums Trail leaflet featuring several North Dorset museums, and in a Town Guide map sold at the Tourist Information Hub installed inside the Morrisons Daily Supermarket.

A glossy 48-page edition of the Society’s annual magazine, the *Byzant*, was published in November 2023 and circulated to members. It included a report from the Chairman, minutes of the 2023 AGM, and a number of well researched and illustrated articles. Apart from a summary of the Teulon Porter Lecture generously provided by Professor Clark, there were substantial pieces on *Discovering the Peach Family*; *a New Museum Guide*; *A Dynasty of Shaftesbury Clockmakers*; *The Alfred Jewel*; and *Who Let the Bloodhounds Out?* All previous copies of the *Byzant* since December 2014 are available for reference on the Gold Hill Museum website.

Museum volunteers took their presentation on Albert Tyler’s Edwardian Shaftesbury photographs to St John’s church hall, Enmore Green and the Rotary Club. A new talk, featuring Tyler’s Edwardian Villages was presented as part of Shaftesbury Library’s Local History Month and repeated at the Royal British Legion, St John’s Enmore Green and the Rotary Club.

They have also held ten monthly Reminiscence Afternoons at Shaftesbury Library this year, on a variety of topics, the most popular being Photography, which had to be repeated due to the large number of contributions.

**Finance**

The year end bank account statements have been reconciled and the relevant Sage Account records and documents are ready for Andrews and Palmer Accountants in Gillingham for the Annual Examination for the Charities Commission.

**Donations/ Shop Sales**

The museum was open 1<sup>st</sup> April to 31<sup>st</sup> October and February half-term. Therefore, income from Donations and Shop sales are as follows.

Donations-Cash	£7,830.62	
Donations Card	£1,940.51	
Donations Gift Aid	£635.00	
Donations Churn	£621.15	
Donations SH Books	£186.95	
	£11,214.23	
Shop sales	£390.24 net.	Goods Sold £10,705.55
		Goods Purchased £10,315.31

Donations have increased helped by opening for February half-term and last week of March.

2023-24 April – October 2023 and February/March 24 Adults 18,101  
Children 2,107  
2022-23 April - October 2022 Adults 13,435 Children 1,564

**Grants**

None

**Bank Balances**

The bank balances have continued to be healthy and the balances: -

Community Account	£3,794.88
Business Money Manager	£64,049.41
M&G investment	£44,240.53 (the value increased slightly from Mar 23)

The Community Account balance is slightly lower as we paid the architects £4,265.90 at the end of the year for their work on the drawings and planning permissions for the shop work to happen in the 2024/25 year. So far including payments to Dorset Council for planning fees the project has cost £5,617.90

**Gift Aid**

The Gift Aid claim is generally processed in the following year. So will be claimed in 2024-25

The Gift Aid claim for the year ending 31 March 2023 was £1,804.02.

**New Equipment**

The balance was paid for the new display cases and these were delivered in August

**General Remarks**

Repairs/ Maintenance Costs	£2,761.76
Library Refurbishment	£490.58

British Gas Electric - We have a Fixed Term Contract to 23 October 2024.





## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The annual fixed costs (rates, insurance, utilities, maintenance contracts) of running the Museum are in the region of £10,000. If the Museum must close for any reason we still have these bills to pay with the additional concern of the proposed increase in fuel prices and its knock-on effect. The lift is necessary for enabling full access and would be expensive to replace. Substantial repairs to the fabric of the building may be needed at some time in the future. The Trustees have estimated a figure of 5% of the rebuild value plus £10,000 annual fixed costs as the contingency reserve.

### Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Museum has no loans and none of the Museum's assets (building and collection) is used as collateral. The Museum has just one site which is owned by the Society and the accounts cover all financial activity at that site.

Our investment policy is based on the principle of caution using a deposit account and a Charifund investment at present.

The Trustees thank all our donors, including our members, the general public and local businesses and groups, for their generosity. We also thank those local and regional businesses which offer concessional rates, and those businesses who turn up at short notice to help us out in an emergency.

## Section F

## Other optional information

We plan to open on Saturday 1 April for a normal season.

The library and archives department has mounted an exhibition of the Peach family (shop owners in Shaftesbury and Gillingham) using the display unit now opposite the First-Floor lift entrance. The unit was kindly offered by the Abbey Museum who no longer required it. This area will be an excellent opportunity for the department to display material from its collection.

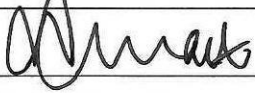
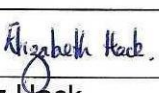
Due to the popularity of the Fonthill Abbey exhibition we are planning to keep it for another year.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elaine Barratt	Liz Hack
Position (e.g. Secretary, Chair, etc)	Chair	Treasurer

Date

18<sup>th</sup> August 2024





## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

TO THE TRUSTEES OF THE SHAFTESBURY & DISTRICT HISTORICAL SOCIETY  
CIO

FOR THE YEAR ENDED 31 MARCH 2024  
AS SET OUT ON PAGES 15 & 16

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act
- have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date:** 15-08-24

**Name:**

Mr P L Bevis

**Relevant professional  
qualifications:**

FCA FCCA

**Address:**

Andrews & Palmer Ltd, Chartered Accountants,  
32 The Square, Gillingham, Dorset, SP8 4AR





CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Shaftesbury & District Hositorial Society

1156273

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01-Apr-23		31-Mar-24

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	11,214	4,687	-	15,901	10,606
Grants		-	-	-	500
Gift Aid	1,804	-	-	1,804	1,788
Lecture Income	449	-	-	449	198
Members' Subscriptions	1,440	-	-	1,440	1,373
Outings		-	-	-	250
Rental Income	2,317	-	-	2,317	6,000
Room Hire	3,225			3,225	4,670
Sales	10,705			10,705	7,405
Other Income				-	524
Interest	1,181	-	-	1,181	319
<b>Sub total (Gross income for AR)</b>	<b>32,335</b>	<b>4,687</b>	<b>-</b>	<b>37,022</b>	<b>33,633</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>32,335</b>	<b>4,687</b>	<b>-</b>	<b>37,022</b>	<b>33,633</b>
<b>A3 Payments</b>					
Admin & Office Supplies	704	-	-	704	846
Business Rates	128	-	-	128	1,062
Collection & Gallery		-	-	-	
Cost of Goods Sold	10,776	-	-	10,776	4,816
Display & Exhibitions	368	-	-	368	17
Education		-	-	-	42
Garden		-	-	-	
Information Technology	673	-	-	673	918
Insurance	4,821	-	-	4,821	3,969
Marketing	1,104	-	-	1,104	1,641
Membership Events & Expenses	164	-	-	164	642
Outing		-	-	-	250
Repairs & Maintenance	3,109	4,720	-	7,829	8,136
Subscriptions	309	-	-	309	570
Utilities	4,778	-	-	4,778	3,332
Training		-	-	-	24
Professional Fees		-	-	-	
Accountancy	252	-	-	252	480
Website		-	-	-	
Other Expenditure	499	-	-	499	3,923
<b>Sub total</b>	<b>27,685</b>	<b>4,720</b>	<b>-</b>	<b>32,405</b>	<b>30,668</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Investment in Charfund	-	-	-	-	
Shop change of use to Museum	5,618			5,618	
Computer	728			728	
Furniture, Fixtures & Equipment	4,020	-	-	4,020	239
<b>Sub total</b>	<b>10,366</b>	<b>-</b>	<b>-</b>	<b>10,366</b>	<b>239</b>
<b>Total payments</b>	<b>38,051</b>	<b>4,720</b>	<b>-</b>	<b>42,771</b>	<b>30,907</b>
<b>Net of receipts/(payments)</b>	<b>- 5,716</b>	<b>- 33</b>	<b>-</b>	<b>- 5,749</b>	<b>2,726</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>65,776</b>	<b>8,498</b>	<b>-</b>	<b>74,274</b>	<b>71,548</b>
<b>Cash funds this year end</b>	<b>60,060</b>	<b>8,465</b>	<b>-</b>	<b>68,525</b>	<b>74,274</b>

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Accounts	59,379	8,465	-
	Cash in Hand	681		-
		-	-	-
	<b>Total cash funds</b>	<b>60,060</b>	<b>8,465</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Debtors	3,392	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Charifund Accumulation Units	Unrestricted	-	44,241
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Freehold Property	Unrestricted		675,000
	Fixtures & Fittings	Unrestricted	95,757	
	Computers	Unrestricted	10,907	
	Shop Change of use to Museum	Unrestricted	5,618	
	Heritage Assets	Unrestricted		132,624
	Stock	Unrestricted		5,098
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Creditors	Unrestricted	1,136	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		E. Barratt		
		L. Hack		