

THE SHAFTESBURY & DISTRICT HISTORICAL SOCIETY CIO

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

THE SHAFTESBURY & DISTRICT HISTORICAL SOCIETY CIO

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Trustees' Annual Report for the period

From Period start date 01 April 2022 **To** Period end date 31 March 2023

Section A Reference and administration details

Charity name The Shaftesbury & District Historical Society

Other names charity is known by Gold Hill Museum or the S&DHS

Registered charity number (if any) 1156273

Charity's principal address Gold Hill Museum
 1-2 Gold Hill
 Shaftesbury
Postcode SP7 8JW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elaine Barratt	Chair/Stewards/ Shop Manager		Membership
2	Sheena Commons	Vice Chair/Display/ Collection Care		Membership
3	David Hardiman	Buildings		
4	Ian Kellett	Secretary/Lectures/ Marketing		Membership
5	Anthony Martin	Collection Care		Membership
6	Mark Smith	Fund raising		Membership
7	Rupert Tapper	Archive/Library		Membership
8	Linda Wilton	Treasurer	To August 2022	Membership
9	Liz Hack	Treasurer	From August 2022	Membership
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	HSBC	19 Minster Street, Salisbury SP1 1TE
Solicitor	Rutter	2 Bimport, Shaftesbury SP7 8JG
Accountant	Andrews & Palmer	32 The Square, Gillingham SP8 4AR

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Association Constitution last amended 5 April 2016
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation of approximately 90 members
Trustee selection methods (eg. appointed by, elected by)	Trustees must be members of the Society, elected by its members. One third of existing trustees retire each year and may stand for re-election. Trustees are elected at the AGM held in August following the end of the financial year. Trustees have the power to co-opt as necessary.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Volunteers, including new trustees, have a short induction on first arrival. Further training is ongoing within role, including any external training courses which may become available.

A comprehensive Stewards' Guide, containing procedures and relevant policies, is readily available to all volunteers; stewards are required to sign an annual declaration that they have read it. No trustees or other volunteers receive any remuneration or other benefits.

Role descriptions for all trustees and other volunteers are available. DBS checks are only made if appropriate. The Society operates published Volunteer; Safeguarding; Disability Discrimination; Equal Opportunities; Health & Safety; Education; Exhibition & Display; Financial Control; Lifelong Learning; Acquisition & Disposal; Care & Conservation; Collections Development; Environmental; Access; Data Protection Policies as well as Emergency; Resource; Audience Development; Forward Plans, Security Review, and a Documentation Procedural Manual covering accessioning and disposal of gifts and loans, all of which are updated to schedule. The Society is a member of AIM (the Association of Independent Museums), the South-West Federation of Museums and Art Galleries, the Dorset Museums Association, the North Dorset Museums Group and is accredited with ACE (Arts Council England).

The intruder and fire alarms, fire extinguishers, heating system, lift, and CCTV are held on routine service contracts.

Summary of the objects of the charity set out in its governing document

The object of the CIO is to encourage the appreciation, study and enjoyment of history, especially that local to Shaftesbury, Dorset, and its environs, and thereby advance the education of members of the Society and of the public of all ages and background by, in particular but not exclusively: (a) operating a museum of artefacts which reflect the history of the area and (b) maintaining a library of books and documents of local historical interest.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit. It has informed our decisions on opening hours, free entry to the Museum, temporary exhibitions, all age and lifelong learning, cooperation with other groups in the area and communication with the local community.

The Society, during normal times:

- owns, maintains and operates Gold Hill Museum which is open to the public daily for at least seven months of the year with free admission
- mounts at least two temporary exhibitions each year in addition to the regular displays
- owns and maintains a local history library and archive which is open to members and the general public for research purposes by appointment at agreed times throughout the year
- organises and holds lectures in the winter which may be attended by non-members on payment of a small fee.
- organises a learning and outreach education programme for children and adults, parts of which are conducted with the Abbey Museum and Gardens

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment.
- contribution made by volunteers.

The society was operated entirely by volunteers for the whole year. The volunteers made a huge contribution covering every aspect of the operation. Not only do the trustees appreciate the considerable, willing. hours of input but also the general public is impressed by their contribution as can be seen in our visitor comments book and comments on-line. The public sees the stewards during their visit but there are, of course, considerable inputs by volunteers behind the scenes such as those who maintain the building, labour in the garden, work with the collection or the archive and library, put up the displays, produce and publish the newsletter, apply for funding as appropriate, ensure compliance with current legal requirements, update the website, take part in research with the local community and organise the all-age and lifelong learning activities.

Summary of the main achievements of the charity during the year

Management

The Trustees held 11 committee meetings when they delivered reports on their respective responsibilities. Sub-groups met as necessary to deal with matters such as Collections, Archives, Library and Exhibitions.

Museum opening, shop and gardens

The museum opened on Friday 1 April for its first full season since 2019, closing on 31 October. There were staffing difficulties due to 'the Covid effect', apparently also experienced by other organisations, ie, having been restricted by Covid regulations, some volunteers were reluctant to commit to regular shifts as they wished to have the freedom to take last-minute breaks. However, as usual, other stewards always filled the gaps and we opened daily, as advertised, for the whole season.

The gift shop has a wide selection of souvenirs, the majority of which are made locally, and is a good source of income. Because we do not charge for entry, we rely on the generosity of our visitors who normally number 20,000 per annum; that number was down to 15,000 this season, however donation income was maintained. Shop purchases and donations provide a large part of our income.

A new shop manager stepped up with lots of ideas for products planned for the 2023-24 season. There's nothing like a new broom, and the Chairman breathed a sigh of relief as she handed over the role.

Our very small team of garden helpers has continued to work steadily and reliably throughout the year, for which many thanks. Although the museum was closed, access to the garden was made available during the town's Snowdrop Festival.

The Collection

Over the past year a few items have been gifted to the Museum by members of the public. This includes Old Shaftesbury Girls School hats and scarves, Dorset Owl Ceramic Pot, Grandfather Clock and Barometer to name a few. These have all been taken to account.

The space in the storeroom is now very restricted and larger gifts may have to be refused if offered.

The laptop is now set up and working in the storeroom enabling volunteers to access modes to bring all items to account or check they are on the account. Work sessions take place every month.

Two teams of two are now working on the collection updating and bringing items to account on Modes and in the accession register.

New pest monitors have been placed throughout the museum. Old ones showed no signs of hostile pests or infestations.

Display

2022 was the 400th anniversary of the Dorset button industry so Gold Hill Museum mounted a display to celebrate this event. Shaftesbury was an important focus of button making and buttons made here were sought after until the industry was mechanised. For this display we showcased items from the museum collection and were also loaned some items of clothing and modern button work illustrating the many ways that Dorset buttons can be used.

2022 was also the 200th anniversary of the sale of Fonthill Abbey, near Shaftesbury, in 1822-23 so Gold Hill Museum hosted an exhibition in our

small exhibition room, to be called 'Fonthill Fever'. Using sale catalogues, guide books, prints and souvenirs plus a model of the Abbey, it shows how the Fonthill sales gripped the public imagination.

Another major anniversary in 2022 was the platinum anniversary of Queen Elizabeth II. Gold Hill Museum mounted a small display with pictures and illustrations showing Elizabeth during the decades and the major events and many changes that had taken place during her lifetime.

The Library/Archive

In April last year all the boxes were moved back into the library and the contents conserved and listed. All the workers were shown how to enter data on the Modes database. Over the year our librarian has continued to coordinate much progress with the help of 10 volunteers. She composed a handbook to include all necessary help on using Modes as well as the vital policies for borrowing etc. from the library.

A volunteer sourced replacement copies of crucial volumes of journals and books which had somehow disappeared or been damaged over the years. Acquisitions also included a donation of the Britton and Rutter guides to Fonthill Abbey and a copy of the 1919 Shaftesbury sale catalogue with all maps included. We also received a collection of letters sent to the solicitor William Burrige in the 1820s-1840s. They are being transcribed.

Jeanette Hardiman won a DMA volunteer of the year award. She completed the job of entering key words in the database for all the books (over 1400). She is now working on the journals. Cataloguing work is now proceeding on the four large filing cabinets.

We have taken up to the library a large quantity of archives kindly given to us by the beneficiaries from Brenda Innes' house. Her collection is now being audited so that it can be merged with our collection. New filing cabinets have been bought to enlarge our storage capacity.

Membership

Membership at the end of March 2023 was around 130.

Magazine

A glossy 40-page edition of the Society's annual magazine, the *Byzant*, was published in November 2022 and circulated to members. It included a report from the Chairman, minutes of the 2022 AGM, an obituary for former trustee and local historian Brenda Innes, and a number of well researched and illustrated articles on Guy's Marsh Military Hospital, the architectural links between London and Dorset, the history of Shaftesbury's Savoy Cinema, and the ill-fated reign of King Henry VI. All previous copies of the *Byzant* since December 2014 are available for reference on the Gold Hill Museum website.

Information Technology

Andy Hargreaves, a local IT expert, continues to lend support pro bono.

Outreach

The "Shaftesbury Remembers" website continues to grow its coverage and now includes the biographical details of over 1600 individuals from the local area who served in the First World War. Many of these records are

regularly updated using information from relatives and new data available following the publication of the 1921 Census.

The volunteers have held ten monthly Reminiscence Afternoons at Shaftesbury Library this year, with an average attendance of 12.

The Lecture and Events Programme

Thankfully there were no Covid-induced interruptions to the programme. The well-attended 2022 AGM was followed by an enjoyable garden party in ideal conditions. The first Summer Outing since 2019 saw a select band of members undertake a truly privileged June visit to Beckford's Tower and Museum in Bath, since the Tower subsequently closed for renovations for all of 2023. The Curator, Dr Amy Frost, had already loaned artefacts to our 2022 *Fonthill Fever* Exhibition, including a magnificent scale model of Fonthill Abbey. In September Dr Frost brought her deep knowledge of and enthusiasm for Beckfordiana to the Town Hall for the annual Teulon Porter Memorial Lecture. She held an audience of over 60, including 24 non-members, spellbound as she explored the subject of *William Beckford after Fonthill – Building and Collecting in Bath*. Earlier in April, Sidney Blackmore, Secretary of the Beckford Society, had introduced his own Exhibition with a scholarly and diverting illustrated talk entitled *Fonthill Fever*.

The trend in attendances continued upwards of 40 as confidence returned to the idea of indoor events. Dr Rodney Atwood convinced his listeners that not all World War I generals were donkeys in *The Dorset Soldier Who Won The First World War*, while Dr James Ross (having braved erratic train services) upheld the argument for *Henry VI – England's Worst King?* Claire Ryley's and Ann Symons' presentation of *Photographs of Edwardian Shaftesbury* from the Society's own Tyler Collection was so popular that they agreed to put on a second free showing in February. This was also well-attended; indeed, some people saw it twice. February's other speaker, Helen Jouahri, provided a very different and lively perspective on *Joan of Arc*, the French contemporary of the young Henry VI. The Society's President, Sir John Stuttard, laid the foundations for a future expert-led outing to Swanage in his *London and Dorset: A Shared History in Construction*. By the end of the lecture season, all 50 of our chairs were being put out and occupied.

The Buildings

Further to last year's report, the re-pointing of the east boundary wall was satisfactorily completed on 27 July.

The gutters & areas of flat roof were cleared by Salisbury Guttering on the 28 October.

Although serviced by Ambient Engineering on 4 November and reported to be in good working order, a fault arose with the first-floor heating system in December. There are two power units in the courtyard one serving the ground floor, the other the first floor.

The Ambient Engineer was called out, spent over two hours investigating the problem and came to the conclusion that the most likely culprit was a mal-functioning 4-way valve in the power, however the only way to be

certain was to employ a Mitsubishi engineer with specialist equipment to visit and carry out a full analysis. After due consideration of cost options, the Trustees agreed to opt for a Mitsubishi engineer to diagnose the fault. He attended on the 15 February, and his report, received on the 21st, indicated that the fault was not caused by the 4-way valve, but lay with the power supply.

The two power units each have a wall-mounted isolator switch. The switch to the unit serving the upstairs fan units had suffered from corrosion due to the ingress of water during the last 11 years or so and, as a result, was faulty and the recommendation was to replace it. As the isolator switch to the power unit serving the ground floor fan units was identical, a qualified local electrician was able to attend on 2 March and asked to replace both power unit isolator switches; the upstairs heating was re-started in normal working order.

Although we still had to pay for the attendance of the Mitsubishi engineer and the electrician who installed the new isolator switches, the correct diagnosis saved us approximately £2,400, the estimated cost of installing a new 4-way valve.

During the heavy downpours there had been water ingress down the enclosed porch walls and reception doorway. Camelot Builders identified the problem as being with the lead flashing which was not properly sealed. They repaired it on 23 & 27 March.

The re-painting of the floors in reception and Rooms 1 & 2 was completed during the closed season by two trustees.

As advised previously, the wooden fascia board around the outside of the Garden Room roof needs re-painting and repair. It has rotted at one point and is in poor condition. It was recommended that we consider replacing or covering with UPVC but needed to approach the local authority for planning permission due to the buildings Grade II listed status. An application for planning consent was submitted to the local authority on 25 February.

Marketing and Communications

The Gold Hill Museum website continues to be the main engine of publicity for Society activities, supported by the invaluable output of Shaftesbury's own radio station *ThisIsAlfred*. Interviews with most of the speakers from the lecture series were broadcast, and the Society's trustees are well represented on the regular *Hilltop History* programme. Twenty-three comprehensively illustrated and researched News Blogs were posted during the year, with links to the Society's Facebook page. Here it is also possible to share relevant posts from similar organisations. The number of subscribers to the News Blogs is on the cusp of 500. A typical total of unique visitors to the website is 1200 a month, an average of 40 per day, with nearly 70 page views per day, but there are variable peaks and troughs. A Blog anticipating the opening of the 2023 season with a temporary archival exhibition about a public-spirited local family attracted 110 hits the day after posting. The proportion of new visitors to the website is consistently around 80% with the vast majority from the UK. The Facebook page has received 600 likes and is followed by over 640, an increase of 10% on last year.

The content of the permanent pages on the website is regularly refreshed and augmented. New pages were added entitled *Four Hundred Years of*

Dorset Buttons (initially in support of a temporary exhibition) and *Shaftesbury's Blue Plaques*. The latter includes a link to a pedestrian trail designed by a keen local walker, with the assistance of the Society's President. The *Dorset Buttons* page now draws attention to a laser-cut steel artwork installed in 2022 by artist Bruce Williams on the exterior of a local supermarket. The artist freely acknowledges the inspiration gained from seeing Honiton Lace and Dorset Buttons in Room 5 at Gold Hill Museum. However, the explanatory brass plaque is inconspicuously positioned above a blocked footpath at the side of the building.

Increased traffic to the website was generated by participation as a satellite museum in the 2022 Wessex Partnership Museums' *Hardy's Wessex* linked Exhibitions. A new information panel carries Gold Hill Museum's first QR code, accessing the *Thomas Hardy and Shaftesbury* page and a self-guided Hardy trail. A presence and link on the Beckford Society website attracted hits from those with a specialist interest in *Fonthill Fever*. The Society renewed its silver package for a page on the Visit Dorset website, which incorporates feeds from TripAdvisor (generally very positive) and Facebook.

The "Shaftesbury Remembers" website continues to grow its coverage of the biographical details of individuals recorded on local war memorials. One indefatigable volunteer has now researched and uploaded over 1600 brief life histories. This S&DHS site offers a fund of information about all aspects of Life in and around Shaftesbury during the era of the Great War and continues to attract regular correspondence from family descendants seeking or offering updated information. There are also frequent compliments about the value of the information contained in the database. The editor of the *New Blackmore Vale Magazine* seemed to imply that the BVM would be pleased in November 2022 to draw on this material, but nothing subsequently appeared in print.

Gold Hill Museum continues to be publicised in a tourist leaflet published jointly with the Abbey Museum and Gardens, and in a Museums Trail leaflet featuring several North Dorset museums. The trustees renewed a two-year contract for advertising space on the commercially produced Gillingham and Shaftesbury Tourist Map, before lending financial and informational support to a local project to design a new Town Map and Guide. This has been published despite being apparently put in jeopardy by the sudden closure of the Tourist Information Centre.

With six 200-word texts on artefacts nominated by the trustees no longer required for the Town Guide, the material was pared down and rewritten as part of a draft Gold Hill Museum Guide. Two trustees, a talented volunteer graphic designer / photographer, and a volunteer watercolourist made indispensable contributions to the development of a 32-page A5 full colour souvenir guide, for which a small start-up grant was obtained from the Dorset Museums Association. At the time of writing this guide was at the printers.

Finance

The year end bank account statements have been reconciled and the relevant Sage Account records and documents are ready for Andrews and Palmer Accountants in Gillingham for the Annual Examination for the Charities Commission.

Donations/ Shop Sales

With no Covid restrictions the museum was able to open 1st April to 31st October as normal.

Therefore, income from Donations and Shop sales are as follows.

Donations-Cash	£7,356	
Donations Card	£1,584	
Donations Gift Aid	£694	
Donations Churn	£720	
Donations SH Books	£251	
	£10,605	
Shop sales	£3,069 net.	Goods Sold £7,405
		Goods Purchased £4,336

Donations have increased but this is due to being open the whole season.

2022-23	April – October 2022	Adults 13,435	Children 1,564
2021-22	June - October 2021	Adults 11,285	Children 1,422

Grants

Dorset Museum Association Grant of £500.00

Bank Balances

The bank balances have continued to be healthy and the balances:-

Community Account	£7,258
Business Money Manager	£66,868
M&G investment	£42,417 (the value decreased slightly from Mar 22)

The trustees agreed to maintain about £10,000.00 in the Community Account depending on expected expenses and transfer any balance to the Money Manager Account to make the most of increased interest rates. It was decided with the ongoing situation in Ukraine to delay investing any further funds to M&G.

Gift Aid

The Gift Aid claim is generally processed in the following year. So will be claimed in 2023-24

The Gift Aid claim for the year ending 31 March 2022 was £1,788.16.

New Equipment

A deposit has been paid for two new display cases, and hopefully these will be delivered shortly.

General Remarks

Repairs/ Maintenance Costs	£7,091
Library Refurbishment	£900

British Gas Electric - We have a Fixed Term Contract to 23 October 2024.

Funding

Initiatives and potential avenues of enquiry were placed temporarily on hold due to illness suffered by the trustee responsible for funding.

The replacement of two display cabinets when the museum closed for the winter was deferred until early 2023 and that work was then recommenced and underway: the cabinets have been constructed and it is anticipated

that delivery and installation will be completed early in the new financial year.

The Society itself faces the obvious and usual challenges of fulfilling its functionality and of maintaining a museum which is attractive to both the local community and tourists, including building maintenance implications and rising costs, and all whilst relying on existing funds and the generosity of visitor donations.

Whilst nothing is truly free, financial assistance is part of the process of a charity providing value to its environment; inclusivity will be a key concept in any consideration given by anybody considering offering us support.

To this end we have approached a local supermarket with a view their championing our cause through community action process; early indications are promising. In addition to this we have begun to look at the National Lottery Community Fund which has clear criteria and there appear to be several areas where we may qualify.

As initiatives, these projects will continue to progress into and through the next financial year.

Section E Financial review

Brief statement of the charity's policy on reserves

The annual fixed costs (rates, insurance, utilities, maintenance contracts) of running the Museum are in the region of £10,000. If the Museum must close for any reason we still have these bills to pay with the additional concern of the proposed increase in fuel prices and its knock-on effect. The lift is necessary for enabling full access and would be expensive to replace. Substantial repairs to the fabric of the building may be needed at some time in the future. The Trustees have estimated a figure of 5% of the rebuild value plus £10,000 annual fixed costs as the contingency reserve.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Museum has no loans and none of the Museum's assets (building and collection) is used as collateral. The Museum has just one site which is owned by the Society and the accounts cover all financial activity at that site.

Our investment policy is based on the principle of caution using a deposit account and a Charifund investment at present.

The Trustees thank all our donors, including our members, the general public and local businesses and groups, for their generosity. We also thank those local and regional businesses which offer concessional rates, and those businesses who turn up at short notice to help us out in an emergency.

Section F Other optional information

We plan to open on Saturday 1 April for a normal season.

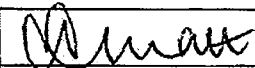
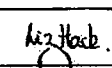
The library and archives department has mounted an exhibition of the Peach family (shop owners in Shaftesbury and Gillingham) using the display unit now opposite the First-Floor lift entrance. The unit was kindly offered by the Abbey Museum who no longer required it. This area will be an excellent opportunity for the department to display material from its collection.

Due to the popularity of the Fonthill Abbey exhibition we are planning to keep it for another year.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elaine Barratt	Liz Hack
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS
TO THE TRUSTEES OF THE SHAFTESBURY & DISTRICT HISTORICAL SOCIETY
CIO

FOR THE YEAR ENDED 31 MARCH 2023
AS SET OUT ON PAGES 15 & 16

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act
- have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 2 Aug 23

Name:

Mr P L Bevis

Relevant professional qualifications:

FCA FCCA

Address:

Andrews & Palmer Ltd, Chartered Accountants,
32 The Square, Gillingham, Dorset, SP8 4AR



Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01-Apr-22		31-Mar-23

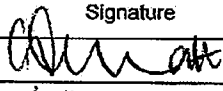
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	10,606	-	-	10,606	8,675
Grants	500	-	-	500	13,395
Gift Aid	1,788	-	-	1,788	-
Lecture Income	198	-	-	198	27
Members' Subscriptions	1,373	-	-	1,373	1,125
Outings	250	-	-	250	-
Rental Income	6,000	-	-	6,000	5,175
Room Hire	4,670	-	-	4,670	-
Sales	7,405	-	-	7,405	6,922
Other Income	524	-	-	524	-
Interest	319	-	-	319	3
Sub total (Gross income for AR)	33,633	-	-	33,633	35,322
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	33,633	-	-	33,633	35,322
A3 Payments					
Admin & Office Supplies	846	-	-	846	711
Business Rates	1,062	-	-	1,062	542
Collection & Gallery	-	-	-	-	-
Cost of Goods Sold	4,816	-	-	4,816	4,080
Display & Exhibitions	17	-	-	17	-
Education	42	-	-	42	-
Garden	-	-	-	-	-
Information Technology	918	-	-	918	780
Insurance	3,969	-	-	3,969	3,715
Marketing	1,641	-	-	1,641	312
Membership Events & Expenses	642	-	-	642	656
Outing	250	-	-	250	-
Repairs & Maintenance	8,136	-	-	8,136	5,507
Subscriptions	570	-	-	570	265
Utilities	3,332	-	-	3,332	4,008
Training	24	-	-	24	57
Professional Fees	-	-	-	-	614
Accountancy	480	-	-	480	-
Website	-	-	-	-	315
Other Expenditure	3,923	-	-	3,923	105
Sub total	30,668	-	-	30,668	21,667
A4 Asset and investment purchases, (see table)					
Investment in Charifund	-	-	-	-	-
Computer	-	-	-	-	-
Furniture, Fixtures & Equipment	239	-	-	239	203
Sub total	239	-	-	239	203
Total payments	30,907	-	-	30,907	21,870
Net of receipts/(payments)	2,726	-	-	2,726	13,452
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	63,050	8,498	-	71,548	58,096
Cash funds this year end	65,776	8,498	-	74,274	71,548

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	65,629	8,498	-
	Cash in Hand	147	-	-
		-	-	-
	Total cash funds	65,776	8,498	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Debtors	4,291	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		Unrestricted		
	Charifund Accumulation Units		-	42,417
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		Unrestricted		
	Freehold Property		-	675,000
	Fixtures & Fittings		88,149	-
	Computers		10,179	-
	Heritage Assets		-	132,624
	Stock		-	2,620
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		Unrestricted		
	Creditors		636	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	E. Barratt	
Liz Hack	L. Hack	

