

THE SHAFTESBURY & DISTRICT HISTORICAL SOCIETY CIO

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

THE SHAFTESBURY & DISTRICT HISTORICAL SOCIETY CIO

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Trustees' Annual Report for the period

		Period start date			Period end date				
From		01	April	2020	To		31	March	2021

Section A Reference and administration details

Charity name	The Shaftesbury & District Historical Society		
Other names charity is known by	Gold Hill Museum or the S&DHS		
Registered charity number (if any)	1156273		
Charity's principal address	Gold Hill Museum		
	1-2 Gold Hill		
	Shaftesbury		
	Postcode	SP7 8JW	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elaine Barratt	Chair/Stewards/Shop Manager		Membership
2	Sheena Commons	Vice Chair/Collection Care/Display		Membership
3	David Hardiman	Buildings		
4	Ian Kellett	Secretary/Lectures		Membership
5	Paulette McManus	Museology	On sabbatical for personal reasons from April – August 2020	Membership
6	Raymond Simpson	Librarian/Archivist	To August 2020	Membership
7	Mark Smith	Fund raising		Membership
8	Susan Stamp	Membership/Newsletter	From September 2020	Membership
9	Janet Swiss	Garden	To June 2020	Membership
10	Linda Wilton	Treasurer		Membership
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	HSBC	19 Minster Street, Salisbury SP1 1TE
Solicitor	Rutter	2 Bimport, Shaftesbury SP7 8JG
Accountant	Andrews & Palmer	32 The Square, Gillingham SP8 4AR

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Association Constitution last amended 5 April 2016
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation of approximately 130 members
Trustee selection methods (eg. appointed by, elected by)	Trustees must be members of the Society, elected by its members. One third of existing trustees retire each year and may stand for re-election. Trustees are elected at the AGM held in July following the end of the financial year. Trustees have the power to co-opt as necessary.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Volunteers, including new trustees, have a short induction on first arrival. Further training is ongoing within role, including any external training courses which may become available.

A comprehensive Stewards' Guide, containing procedures and relevant policies, is readily available to all volunteers; stewards are required to sign an annual declaration that they have read it. No trustees or other volunteers receive any remuneration or other benefits.

Role descriptions for all trustees and other volunteers are available. DBS checks are only made if appropriate. The Society operates published Volunteer; Safeguarding; Disability Discrimination; Equal Opportunities; Health & Safety; Education; Exhibition & Display; Financial Control; Lifelong Learning; Acquisition & Disposal; Care & Conservation; Collections Development; Environmental; Access; Data Protection Policies as well as Emergency; Resource; Audience Development; Forward Plans, Security Review, and a Documentation Procedural Manual covering accessioning and disposal of gifts and loans, all of which are updated to schedule.

The Society is a member of AIM (the Association of Independent Museums), the South-West Federation of Museums and Art Galleries, the Dorset Museums Association, the North Dorset Museums Group and is accredited with ACE (Arts Council England).

The intruder and fire alarms, fire extinguishers, heating system, lift, and CCTV are held on routine service contracts.

Summary of the objects of the charity set out in its governing document

The object of the CIO is to encourage the appreciation, study and enjoyment of history, especially that local to Shaftesbury, Dorset, and its environs, and thereby advance the education of members of the Society and of the public of all ages and background by, in particular but not exclusively: (a) operating a museum of artefacts which reflect the history of the area and (b) maintaining a library of books and documents of local historical interest.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit. It has informed our decisions on opening hours, free entry to the Museum, temporary exhibitions, all age and lifelong learning, cooperation with other groups in the area and communication with the local community.

The Society during normal, ie non-pandemic, times:

- owns, maintains and operates Gold Hill Museum which is open to the public daily for at least seven months of the year with free admission
- mounts at least two temporary exhibitions each year in addition to the regular displays
- owns and maintains a local history library and archive which is open to members and the general public for research purposes by appointment at agreed times throughout the year
- organises and holds lectures in the winter which may be attended by non-members on payment of a small fee
- organises a learning and outreach education programme for children and adults, parts of which are conducted with the Abbey Museum and Gardens

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The society was operated entirely by volunteers for the whole year. The volunteers made a huge contribution covering every aspect of the operation. Not only do the trustees appreciate the considerable, willing hours of input but also the general public is impressed by their contribution as can be seen in our visitor comments book and comments on-line. The public sees the stewards during their visit but there are, of course, considerable inputs by volunteers behind the scenes such as those who maintain the building, labour in the garden, work with the collection or the archive and library, put up the displays, produce and publish the newsletter, apply for funding as appropriate, ensure compliance with current legal requirements, update the website, take part in research with the local community and organise the all-age and lifelong learning activities.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Management

The Trustees held 8 committee meetings via Zoom when they delivered reports on their respective responsibilities. Sub-groups met as necessary to deal with matters such as Collections, Archives, Library and Exhibitions.

Museum opening, shop and gardens

The Covid-19 pandemic had a tremendous impact on our normal operation and, even when Government regulations allowed, lack of volunteer availability meant that the museum, gift shop and garden were open for just three and a half weekends (Fri-Sun) in August.

The gift shop has a wide selection of souvenirs, the majority of which are made locally, and is a good source of income. Because we do not charge for entry, we rely on the generosity of our visitors who normally number 20,000 per annum. Shop purchases and donations which were meagre this year normally provide a large part of our income.

Our small team of garden helpers has continued to work steadily and reliably throughout the year, for which many thanks. The council's fortnightly garden waste collection, suspended for a short time at the onset of pandemic measures, is invaluable.

The Collection

Gold Hill Museum was closed for the majority of the 2020 season, opening for only a few weekends in August. During a lot of this time many of the volunteers were self-isolating until the lockdown was eased when we opened briefly and background work was continued for a short time until the second lockdown in January.

We have upgraded MODES, our Museum database and, with help, installed it. This gives us much more varied options in how we input data and keep our records.

We have had several offers of donations but until Covid restrictions are lifted are unable to take them in.

We continue to work on catching up with our backlog in accessioning and data recording and hope this winter to finally start on the re-organisation and audit of the storeroom.

Temporary Display

One of the temporary exhibitions we prepared for the 2020 season, all about Hovis and its iconic advert made on Gold Hill, was hardly viewed as the museum was open for such a short time so we have kept it intact for 2021. This exhibition was made possible by the loan of several items from a private collection.

We have also been working on a new exhibition for this season based on the theme of childhood. Some years ago we were given two dolls houses and some box rooms and we have used these as the basis of the new display. We have also used other items such as an old wooden cradle, an old school desk, vintage toys and children's clothing to give an

impression of a child's room. It is hoped that some of this will be interactive but this will be dependent on Covid guidelines.

The Library/Archive

Over the past year a team of nine volunteers has been carrying out an audit of the museum archives and books. We responded to the need for social distancing by moving boxes of documents temporarily out of the library into other rooms, thus allowing volunteers to examine, list and classify items in a safe space. In the face of considerable difficulties, the team has now completed this initial phase of the project.

As there was limited storage space in the library for these boxes it was decided to purchase two new bays of shelves that were compatible with the existing shelving. Two filing cabinets have also been replaced. The audit revealed original documents that need to be stored in acid neutral containers and folders, a quantity of which we have now purchased. The Dorset Museums Association has supported the project with valuable advice and a grant of £500. The easing of restrictions will also enable us to take up the offer of conservation training by South-West Museum Development.

Jeanette Hardiman has adapted the Modes cataloguing system to record the details of approximately 1,300 books. She has also helped with the creation of a similar set up for the future cataloguing of archival documents. We are most grateful to Andy Hargreaves for the free IT support he has provided in this process.

Our long-term goal is to be able to connect with the public by providing digital access to indexed resources and through regular displays, whilst ensuring the safe storage of our archives for future generations.

Membership

Membership has remained the same as the decision was taken by the trustees to extend it for a year without renewal subscription, given that we were unable, due to the pandemic, to offer the normal benefits.

Magazine

One edition of the Byzant magazine was produced in time for Christmas. It was very well received judging by the unprecedented, favourable feedback.

Information Technology.

There were some issues with our new computers and the implementation of cloud storage which were sorted out, pro bono, by Andy Hargreaves, a local IT expert. He drew to our attention to the seriously low download/upload speeds we were experiencing as a result of which, and unable to get anywhere with our current supplier, we have gone to another company.

Life-long learning events and schools

The pandemic has prevented any programme of education.

The Lecture and Events Programme

With lockdowns and social distancing in force it was not possible to hold any of the planned lectures, or All Age Joint Activities with the Abbey Museum. The AGM was postponed, re-located and finally held online; the associated Garden Party and the Summer Outing were cancelled. Speakers were contacted individually as the months passed and all kindly agreed to defer their lectures for a year. At this stage holding talks via Zoom was not considered, as it would exclude members who have no access to the necessary technology. For those who do have access, organisations such as Gresham College offer a range of attractive free lectures online, and details were emailed to members.

As there were no S&DHS lectures or events (with one "virtual" exception) to promote via the Gold Hill Museum website and Facebook page, the emphasis in the content of News Blogs shifted to more general historical matters; with ample time for reading, the posts became more detailed and thoroughly researched. Hopefully they were still helping to fulfil the Society's aim of encouraging "the appreciation, study and enjoyment of History." So there were pieces marking the 500th anniversary of the Field of Cloth of Gold; the 300th anniversary of the advent to power of Sir Robert Walpole, arguably the first Prime Minister; the centenary of the first live radio broadcast of a musical performance (by Dame Nellie Melba); and the 75th anniversary of local VE Day celebrations. The situation where a serving Prime Minister was laid low during a pandemic was compared with the parallel of 1918. A local dimension could be found to all these stories.

In the spring of 2021, inspired by the preparation for eventual exhibition of a set of magnificent doll's houses and room settings, an All-Age "Amazing Spaces Challenge" was launched online. Adults and local schoolchildren were invited to create a shoebox-sized model of a room or living space, together with a short text, and email a photograph to Gold Hill Museum. Some of the entries will appear in a "Childhood"-themed temporary exhibition.

The opportunity was taken to use Edwardian photographs of Shaftesbury and District from the Museum's own Tyler Collection, and to direct readers to the "Shaftesbury Remembers" website. Some interest was stirred by a post on the films likely to have been shown in 1920 at the Picture Palace in the High Street, leading to a follow-up about the original Rin Tin Tin. Previously unseen photographs of Coombe House (St Mary's School until 2020) accompanied a post on the history of its builder, M.H. Beaufoy, a South London vinegar manufacturer with a passion for country sports. A Cambridge postgraduate student of the history of Country House Hotels found this useful.

In the circumstances the numbers of visitors to the website held up well. In any rolling three-month period during the year the most popular Blog, reviewing the evidence that Thomas Cromwell might have visited Shaftesbury Abbey (as imagined by Hilary Mantel), was viewed over 400 times. The most unusual response to a post, marking the centenary of the death of Sir Merton Russell-Cotes, Bournemouth hotelier and philanthropist, was a genuine offer by the author of a recently published Russell-Cotes biography (a major source for the piece) to donate a copy to the Museum Library. This was gratefully accepted.

The Buildings

Further to last year's report, in July all inside and outside work on the Beadster was satisfactorily completed.

Also as reported last year, the floors and the roof spaces in the museum were inspected and some signs of live woodworm activity in the floors and roof trusses was identified, also signs of deathwatch beetle in the roof beams. The floors in rooms 4 & 5 and the roof void timbers above rooms 4,5,6,7,8, were treated by Timberwise on 8/9 June. A 20-year guarantee is now in place. Some rotten floorboards were replaced in room 5.

Despite all efforts, it has not been possible to positively identify the origin of the ingress of rain via the kitchen area ceiling, as reported last year, but suspicions lead to an area of flat roof above the library, which will need to be properly inspected at some time. However, it is not easily accessible and will require ongoing consideration. Fortunately, despite some heavy downpours, there has been no significant water ingress since December 2019.

Three south facing windows on the first floor were in poor condition and required attention. The window in the Exhibition room was the worst and required repair to the wooden framework, which was rotted around the bottom. The window in Room 5 needed a new external sill and the office window also required attention to the external sill. All of the windows needed re-painting externally. All of the necessary work was satisfactorily completed by December 2020.

The temperature is regulated by a system of 2 ceiling mounted and 12 wall mounted conditioning units, plus two external condensing units. It became apparent that the system, which until about 2015 was serviced annually, had not been serviced for at least 5 years and needed to be done as a matter of urgency. Having discovered that the original installation/service engineers were no longer trading, quotes were obtained, Ambient Engineering from Bath were selected and successfully completed this work on 18 December.

Testing of the museum's fixed electrical circuitry and portable appliances was successfully completed and the necessary certification received from E.C. Electrical in January 2021. During the survey, there were some relatively minor issues identified by E.C. in the Beadster and, having obtained a quotation from them, they were instructed to carry out the work as soon as possible.

It was reported that there was a pile of earth/debris at the foot of the stone wall on the east boundary adjoining the Mitre public house decked area, at the end adjacent to the Church, and that the pile might have seeped through from a hole in the wall, which in turn could raise concerns about its safety. The wall at the place in question is about 4 metres (13 feet) in height and the pile of earth/debris perhaps 40cm (16") deep x 60cm (2 feet) wide. A trustee inspected and removed the pile, and it was clear that it had been there for some time and did not originate from the wall. As a result of the above, attention was drawn to the overall condition of the wall. Most of it had been re-pointed at some time in the past and appeared to be in good condition. However, the section at and above where the pile was situated, appeared not to have been re-pointed. Although there is no current sign of instability, or that it is in

imminent danger of collapse, it is in need of attention and re-pointing. The original mortar is either in poor condition or missing altogether.

Further to a report to a Trustee meeting, an inspection by David Wheeler of Woolley & Wallis, Chartered Surveyor was arranged. He agreed that the area of initial concern should be re-pointed, which would help to reinforce it. However, he considered that other parts of the wall further south are of more immediate concern and made recommendations regarding the wall and its repair, which he suggested we put to Young's Brewery. He doubted that the party walls act would be applicable in this case. The Trustees wrote to Young's on 19 March, expressing their concerns.

Marketing and Communications

In anticipation of a potential "staycation" boom in 2021, the Trustees decided to invest in a short, professionally-made promotional video. This was written by Trustees, shot in February 2021 and installed on YouTube, the Gold Hill Museum website's Home Page and Visit Dorset's Gold Hill Museum webpage in March. It rapidly clocked up several hundred viewings and was admired for its striking drone photography and positive representation of Dorset's highest hilltop town. South-West Federation of Museums liked it so much that it was featured in their email circulation of all member museums.

On Tuesday 13 October 2020, as part of the BBC's Culture in Quarantine strand, the BBC South Today regional news programme included a recorded report from Gold Hill, as a "smaller, quirkier museum." There was an immediate tenfold spike in hits on the Museum website, but no short-term dividend in increased visitor numbers as the Museum was by then closed.

Members of the Society gave a favourable reception to a bumper 34 page, full-colour, printed edition of "The Byzant" Newsletter in December 2020. This incorporated the minutes of the online AGM held in September and several well-researched articles on matters such as the Blue Plaque planned for nineteenth century Shastonian John Rutter, the story of the Ruhleben Internment Camp for Britons in Great War Germany, and the troubled life of petty criminal William Sims, transported to Australia in 1830. A Salisbury exile contributed Recollections of Shaftesbury Life 1937-59. Also acknowledged was the considerable achievement of one Society volunteer in researching and uploading to the "Shaftesbury Remembers" website the biographical details of over a thousand individuals recorded on local war memorials. This S&DHS site offers a fund of information about all aspects of Life in and around Shaftesbury during the era of the Great War, and inspires regular correspondence from family descendants seeking or offering updated information.

The evolving role of the News Blog on the Gold Hill Museum website is reported elsewhere. Over 470 subscribe to this Blog and 407 follow the Society's Facebook page, which benefits from being able to share many relevant stories from "The Alfred Daily". This popular podcast of local news and features is run pro bono by a professional journalist and travel writer, and includes Society Trustees among its regular broadcasters. Many of the GHM website pages provide useful information about Society activities, Museum exhibitions and facilities, though many were inevitably unavailable during the pandemic. The Anna McDowell Garden

Room was previously being booked by regular, mainly educational user groups on four days of the week, but could only be used by a maximum of ten observing Social Distancing, when permitted. There are ambitions to upgrade the Library and Archives page as part of a drive to reach out to the community from the foundation created by the cataloguing and conservation work of enthusiastic, socially distanced volunteers. The opportunity was also taken to upload all recent editions of "The Byzant".

Gold Hill Museum continues to be publicised in a tourist leaflet published jointly with the Abbey Museum and Gardens, and in a Museums Trail leaflet featuring several North Dorset museums. The trustees continue to pay for advertising space on the Gillingham and Shaftesbury Tourist Map.

Finance

The Year End bank account statements have been reconciled and the relevant Sage Account records and documents have been deposited, ready for Andrews and Palmer Accountants in Gillingham for the Annual Audit for the Charities Commission.

Donations/ Shop Sales

As we were only open for four weekends in August due to Covid restrictions, income from Donations and Shop sales was £543.33 and £618.99 respectively. Also we will not be able to put in a claim for 2020/21 under the *Gift Aid and Small Donations Scheme*; for 2019/20 we claimed £1455, paid in May 2020.

However, we did receive a grant of £25,000 from the Government, via Dorset Council, which offset the shortfalls described above.

Bank Balances:

So overall we are maintaining healthy bank balances:-

Community Account **£37,249.18**

Business Money Manager **£20,846.44**

M&G investment value dropped to £29,278 at 31st March 2020. This year there has been a recovery in the Stock Market and the value at the 31st March 2021 is **£37,935.79**

Full figures and comparisons are shown in the attached, audited accounts.

New Equipment

The new Zettle till system is in place with a card reader. This system is very user friendly for the stewards use and producing relevant reports for the accounts. Although the Museum was only able to open for a short time in August 2020, the till system was tested for the first time and proved an asset especially for card payments.

New monitors for visitors are in place. Cost £1566 to be partly funded with a Small Grant Big Improvement grant from SWFed of Museums.

New storage shelving and storage has been purchased for the refurbishment of the Library (partly funded with a grant of £500 from Dorset Museums Association).

Broadband Provider/ Telephone

We have changed our Broad Band Provider to XINIX with a much better contract from 30th March 2021. The Broadband connection is now fibre, ultrafast. BT were not able to respond to our Broadband update application efficiently. So far the new provider has been very helpful and efficient.

Funding

It has been a challenging and perhaps at times frustrating year.

The trustees can report that the SG:BI funding bid to the South-West Museum Development Programme in respect of new monitors was successful.

The terms of the agreement contained a number of commitments in terms of aims, objectives and actual process in order to satisfy the criteria and generate the release of the funds/grant. Although Covid-19 slowed down progress, the trustees are pleased to say that all stages of the process have now been completed and anticipate that the grant/funding in respect of the new monitors will be released in the near future.

A trustee is currently in dialogue with our Development Officer, Vicky Dewit, with a view to clarifying the museum's position as regards any eligibility in respect of 'recovery assistance' funding.

As regards the future and having successfully re-opened the museum to the public, it is the intention of the trustee with responsibility for funding to research opportunities of further developing the society's profile and service by investigating possible links with other 'bodies' in the Shaftesbury community, (in particular local schools).

This is presently at the thinking stage but as ideas take shape, they will be discussed in detail at future trustees' monthly meetings.

Section E

Financial review

Brief statement of the charity's policy on reserves

The annual fixed costs (rates, insurance, utilities, maintenance contracts) of running the Museum are in the region of £10,000. If the Museum must close for any reason, as demonstrated this year, we still have these bills to pay. The lift is necessary for enabling full access and would be expensive to replace. Substantial repairs to the fabric of the building may be needed at some time in the future. The Trustees have estimated a figure of 5% of the rebuild value plus £10,000 annual fixed costs as the contingency reserve.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As we were unable to open for most of 2020, our main source of income was the £25,000 government grant issued via Dorset Council and based on rateable value.

The Museum has no loans and none of the Museum's assets (building and collection) is used as collateral. The Museum has just one site which is owned by the Society and the accounts cover all financial activity at that site.

Our investment policy is based on the principle of caution using a deposit account and a Charifund investment at present.

The Trustees thank all our donors, including our members, the general public and local businesses and groups, for their generosity. We also thank those local and regional businesses which offer concessional rates and those businesses who turn up at short notice to help us out in an emergency.

Section F

Other optional information

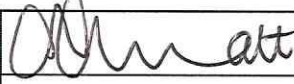
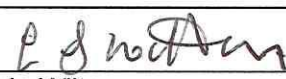
We plan to open on Spring Bank Holiday 31 May, two weeks after Government regulations will permit museums to do so. The short delay is to ensure that all our volunteers have been double vaccinated and to allow time for the necessary updating of existing stewards and induction of several new volunteers. It is hoped that we will be able to operate 10.30 – 16.30, seven days a week as normal.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elaine Barratt	Linda Wilton
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	11.8.21	

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS
TO THE TRUSTEES OF THE SHAFTESBURY & DISTRICT HISTORICAL SOCIETY
CIO

FOR THE YEAR ENDED 31 MARCH 2021
AS SET OUT ON PAGES 14 & 15

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act
- have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 6 August 21

Name:

Mr P L Bevis

Relevant professional qualifications:

FCA FCCA

Address:

Andrews & Palmer Ltd, Chartered Accountants,
32 The Square, Gillingham, Dorset, SP8 4AR



Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/04/2020		31/03/2021

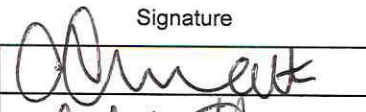

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	868	-	-	868	11,907
Grants	25,500	-	-	25,500	-
Small Grant Big Improvement Project	-	-	-	-	-
Legacy	-	-	-	-	-
Gift Aid	1,448	-	-	1,448	4,071
Education	-	-	-	-	46
Lecture Income	-	-	-	-	357
Members' Subscriptions	45	-	-	45	1,190
Outings	-	-	-	-	284
Rental Income	4,820	-	-	4,820	8,125
Sales	733	-	-	733	8,954
Other Income	-	-	-	-	1,245
Interest	8	-	-	8	42
Sub total (Gross income for AR)	33,422	-	-	33,422	36,221
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	33,422	-	-	33,422	36,221
A3 Payments					
Admin & Office Supplies	820	-	-	820	697
Business Rates	52	-	-	52	2,092
Collection & Gallery	-	-	-	-	-
Cost of Goods Sold	726	-	-	726	4,682
Display & Exhibitions	19	-	-	19	273
Education	31	-	-	31	14
Garden	-	-	-	-	181
Information Technology	274	-	-	274	401
Insurance	3,882	-	-	3,882	2,906
Marketing	1,287	-	-	1,287	595
Membership Events & Expenses	16	-	-	16	529
Outing	-	-	-	-	250
Repairs & Maintenance	10,324	-	-	10,324	5,796
Short History Book Expenditure	-	-	-	-	-
Subscriptions	280	-	-	280	135
Utilities	3,397	-	-	3,397	3,812
Training	-	-	-	-	55
Professional Fees	-	-	-	-	-
Accountancy	720	-	-	720	-
Website	-	-	-	-	101
Other Expenditure	-	-	-	-	30
Small Grant Big Improvement Project	-	-	-	-	-
Sub total	21,828	-	-	21,828	22,549
A4 Asset and investment purchases, (see table)					
Investment in Charifund	-	-	-	-	-
Computer	1,566	-	-	1,566	-
Furniture, Fixtures & Equipment	1,086	-	-	1,086	-
Sub total	2,652	-	-	2,652	-
Total payments	24,480	-	-	24,480	42,775
Net of receipts/(payments)	8,942	-	-	8,942	(6,554)
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	40,656	8,498	-	49,154	55,708
Cash funds this year end	49,598	8,498	-	58,096	49,154

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	49,598	8,498	-
	Cash in Hand	-	-	-
		-	-	-
	Total cash funds	49,598	8,498	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Debtors	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Charifund Accumulation Units	Unrestricted	-	37,936
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Freehold Property	Unrestricted	-	675,000
	Fixtures & Fittings	Unrestricted	88,149	-
	Computers	Unrestricted	9,940	-
	Heritage Assets	Unrestricted	-	132,624
	Stock	Unrestricted	-	2,463
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Creditors	Unrestricted	276	
		-	-	
		-	-	
		-	-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	E. Barratt	11.8.21
	L. Wilton	11.8.21