

Charity number: 1156267

The Faye Knowles-Chapman Foundation
Annual Report and Financial Statements
for the year ended 31 March 2024



**THE FAYE KNOWLES
CHAPMAN FOUNDATION**

The Faye Knowles-Chapman Foundation

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The Faye Knowles-Chapman Foundation

Trustees' and other information

Trustees

Pauline White
Eileen Chapman
Jackie Probert Isagre
Andrew Merritt

Chair
Treasurer

Charity number

1156267

Principal address

6 Holtby Grove
Halifax
HX3 8UR

Bankers address

HSBC
7 Commercial Street
Halifax
HX1 1HN

Accountants address

Hodgson Hey Limited
Heritage Exchange
South Lane
Elland
HX5 0HG

The Faye Knowles-Chapman Foundation

Trustees' report for the year ended 31 March 2024

Administrative details of the charity

1. Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) registered on 19th March 2014 and is governed by a foundation constitution.

2. Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the existing members at the AGM.

Objectives and activities

3. Objectives of the charity

To relieve sickness and promote and protect the physical and mental health of sufferers or those at risk of cervical cancer in England in particular but not exclusively through the provision of financial assistance, support, education and practical advice and campaigning to lower the age of cervical cancer screening from the age of 25.

To spread awareness in the general public of all areas relating to cervical cancer.

4. The charity's main activities

Raising awareness through Faye's Fest and other events of HPV and cervical cancer and screening. Educating women of all ages and giving advice where needed.

Providing private consultations and examinations for those ladies under 25 who have worrying signs of the illness.

5. Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and the saving of lives.

6. Achievements and performance

After covid the annual balls are now being organised and there was a further one held in April 2024. We also continued to raise awareness through social media.

7. Financial review

The net surplus for the year was £699 which were all on unrestricted funds.

The Faye Knowles-Chapman Foundation

Trustees' report for the year ended 31 March 2024 (Continued)

8. Reserves policy

The charity's free reserve, excluding fixed assets, at the year end were £23,967.

The trustees have set £15,000 aside as reserves for raising awareness and covering the costs of private consultations and examinations in the event of not receiving any income in any particular year. Any funds above this level will be used to offer private conselling to those under the age of 25, following an abnormal smear test.

Signed on behalf of the board of trustees on 16 July 2024

A handwritten signature in cursive script, appearing to read 'Pauline White', is written over a horizontal dotted line.

Pauline White (Trustee)

The Faye Knowles-Chapman Foundation

Receipts and payments account for the year ended 31 March 2024

	2024	2023
	£	£
Receipts		
Donations	405	2,071
Fundraising	1,256	244
Other income	500	500
TOTAL RECEIPTS	<u>2,161</u>	<u>2,815</u>
Payments		
Garments, badges and printing costs	-	273
Smear testing	-	163
Accountancy	-	216
Insurance	157	157
Fundraising expenses	850	885
Stationery and postage	-	220
Telephone	103	130
Subscriptions	180	376
Bank charges	64	74
Computer expenses	108	100
Laptop	-	718
TOTAL PAYMENTS	<u>1,462</u>	<u>3,312</u>
NET SURPLUS	<u><u>699</u></u>	<u><u>(497)</u></u>
Fund balances b/fwd	23,268	23,765
Fund balances c/fwd	23,967	23,268

The Faye Knowles-Chapman Foundation

Assets and liabilities for the year ended 31 March 2024

	2024 £	2023 £
Cash at bank	23,967	23,268
TOTAL CASH AND CASH EQUIVALENTS	23,967	23,268

Amounts owed to the charity

Rent deposit on storage facility	100	100
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Assets retained for the charity's own use

Tablets

Laptops

The financial statements were approved by the board of trustees on 16 July 2024



Pauline White (Trustee)

The Faye Knowles-Chapman Foundation

Notes to the accounts for the year ended 31 March 2024

Accounting policies

1. Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

2. Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

3. Fund accounting

All the funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Related party transactions

4. Trustee expenses

No trustee received any expenses during this year or the previous year.

5. Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.