

The Faye Knowles-Chapman Foundation

Charity number 1156267

Annual Report and Financial Statements for the year ended 31 March 2022



West Yorkshire Community Accounting Service

The Faye Knowles-Chapman Foundation

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

The Faye Knowles-Chapman Foundation

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Pauline White	Chair	
Cheryl Ambler	Secretary	
Eileen Chapman	Treasurer	
Jackie Probert Isagre		
Jessica Prime		Resigned February 2022
Michelle Sloane		
Charity number	1156267	Registered in England and Wales
Principal address	Bankers	
6 Holtby Grove	HSBC	
Halifax	7 Commercial Street	
HX3 8UR	Halifax	
	HX1 1HN	

Accountants

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) registered on 19 March 2014 and is governed by a foundation constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

The Faye Knowles-Chapman Foundation

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities

The charity's objects

To relieve sickness and promote and protect the physical and mental health of sufferers or those at risk of cervical cancer in England in particular but not exclusively through the provision of financial assistance, support, education and practical advice and campaigning to lower the age of cervical cancer screening from the age of 25.

To advance the education of the general public in all areas relating to cervical cancer.

The charity's main activities

Raising awareness through Faye's Fest and other events of HPV and cervical cancer and screening. Educating women of all ages and giving advice where needed.

Providing private consultations and examinations for those ladies under 25 who have worrying signs of the illness.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and the saving of lives.

Achievements and performance

Unfortunately we have not been able to hold any events during the year due to the coronavirus, however we have managed to raise awareness through social media. We hope to recommence with activities in the next financial year.

Financial review

The net receipts for the year were £948, which were all on unrestricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £23,765.

The trustees have set £15,000 aside as reserves for raising awareness and covering the costs of private consultations and examinations in the event of not receiving any income in any particular year. Any funds above this level will be used to offer private counselling to those under the age of 25, following an abnormal smear test.

Signed on behalf of the board of trustees on 26/05/2022

Pauline White (Trustee)

The Faye Knowles-Chapman Foundation
Receipts and payments account
for the year ended 31 March 2022

	2022	2021
	Total	Total
	funds	funds
	£	£
Receipts		
Donations	1,395	1,393
Fundraising	387	-
Other income	915	-
Total receipts	<u>2,697</u>	<u>1,393</u>
Payments		
Garments, badges and associated printing costs	250	-
Smear test	416	-
Accountancy	216	282
Insurance	156	245
Fundraising expenses	125	-
Stationery and postage	90	99
Telephone	92	90
Subscriptions	195	96
Bank charges	15	-
Computer expenses	194	-
Total payments	<u>1,749</u>	<u>812</u>
Net receipts	948	581
Fund balances brought forward	<u>22,817</u>	<u>22,236</u>
Fund balances carried forward	<u>23,765</u>	<u>22,817</u>

The Faye Knowles-Chapman Foundation
Statement of assets and liabilities
as at 31 March 2022

	2022	2021
	Total	Total
	£	£
Cash funds		
Cash at bank	23,765	22,817
Total cash funds	<u>23,765</u>	<u>22,817</u>
 Amounts owed to the charity	 £	
Rent deposit on storage facility	<u>100</u>	
 Assets retained for the charity's own use		
Tables		
Laptop		
 Liabilities	 £	
Independent examination	<u>216</u>	

Approval of the accounts

The financial statements were approved by the board of trustees on 26/05/2022

Pauline White (Trustee)

The Faye Knowles-Chapman Foundation

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

All the funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

2 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.